

Victor Central School
Board of Education
PROPOSED AGENDA
Regular Meeting, Thursday, February 9, 2023 – 6:00 PM
Early Childhood School Boardroom
953 High Street, Victor, NY

It is expected that, upon opening the meeting, a motion will be made to adjourn to executive session and regular meeting will begin at 7:15 PM

✓ = Board Action Expected

- ✓ 1. **Meeting Called to Order by President Timothy DeLucia**
 - ✓ • *Motion to enter executive session to discuss the employment history of specific individuals.*
 - ✓ • *Motion to return to regular session.*

 - A. **Moment of Silence**
 - B. **Pledge to the Flag**
 - C. **Greetings to Visitors/Public Participation Reminder**
 - D. **Reading of Fire Evacuation Procedure**
(In case of a fire, would everyone please follow the EXIT signs to the outside of the building. Please stay completely clear of the building to provide space for any Fire Department vehicles. Thank you!)

- ✓ 2. **Approval of Agenda**

3. **Superintendent's Update**

4. **Presentations/Recognitions**
 - **None at this time**

5. **Public Participation:** Although the Board's work is open to the public, this is not a meeting with the public. At this time privilege of the floor is offered to those who signed up to speak. The Chair will be happy to recognize those of you who wish to speak. When you approach the microphone, please identify yourself before presenting your thoughts.
(Individual comments will be limited to 3 minutes and the total time for this portion of the agenda will be limited to 30 minutes.)
Please note, issues related to specific School District personnel or students must be brought to the attention of the Superintendent of Schools privately as they are not discussable at this venue. Thank you.

- ✓ 6. **Acceptance of Consent Items (5 min.)**
 - A. **Minutes of the regular meeting of January 12, 2023;**
 - B. **Treasurer's Report for the month ending December 31, 2022;**
 - C. **Personnel Agenda;**

Victor Central School
Board of Education
PROPOSED AGENDA

- D. Recommendations of the Committee on Special Education from the meetings of October 28, 2022, December 21, 2022, January 11, 17, 18, 19, 20, 23, 24, 25, 26, 27, 30, 31, 2023, February 1, 2, 3, 6, 7, 8, 9, 2023 and from the Committee on Preschool Special Education from the meetings of January 13, 20, 24, 2023 and February 1, 2023;**
- E. Declare the following as surplus:**
 - **Treadmill with VCS tag # 011975;**
- F. Accept the following donations:**
 - **Panasonic DMC-FZ300 Camera to the Victor Athletic Department from SLR Photography, LLC valued at \$500.00;**
 - **\$2,967.92 from PTSA to the Victor Central School District in support of the Square 1 Art Program;**
- G. Acceptance of the Single Audit and Extraclassroom Activity Funds Audit Reports as well as the corresponding Corrective Action Plans for year ended June 30, 2022;**
- H. Agreement between the Victor Central School District and an Employee executed on January 26, 2023;**
- I. Approve the Athletic Hall of Fame By-laws as submitted;**
- J. Approve the Graduates of Distinction By-laws as submitted;**
- K. Approve the Visual and Performing Arts Hall of Fame By-laws as submitted;**
- L. Approve the School Calendar for the 2023-2024 School Year as submitted;**

7. A. Campus News

B. Victor Central Schools Educational Foundation (*Jenner Davis; 10 min.*)

C. Management Plan; Secondary Update (*Karen Finter, Carrie Goodell, Kristin Williamson, Brian Gee, Brian Siesto; 15 min.*)

D. Budget Status Update (*Tim Terranova, Derek Vallese; 20 min.*)

- **Revenues**
- **Tax Cap Calculation**

✓

E. Approve the following fieldtrip:

- **DECA to attend the DECA International Career Development Conference in Orlando, FL from 4/22/23 – 4/26/23;**

F. Policy Review – First reading:

- **Gender Neutral Single-Occupancy Bathrooms; Policy 7600**

Victor Central School
Board of Education
PROPOSED AGENDA

- 8. Meeting Report**
 - A. Monroe County School Boards Association Committee Reports**
 - B. Standing Committee Updates**
- 9. Upcoming Events**
 - A. Budget Workshop on Thursday, February 16, 2023 at 6:30 PM**
 - B. Next Regular Board Meeting, Thursday, March 9, 2023 at 7:15 PM**
 - C. Budget Workshop on Thursday, March 23, 2023 at 6:30 PM**
- ✓ **10. Adjourn**

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**
Unapproved Minutes of the Regular Meeting of January 12, 2023
Early Childhood School Boardroom
953 High Street
Victor, New York 14564

- CALL TO ORDER** President Tim DeLucia called the meeting to order at 5:40 PM.
- Members Present** Tim DeLucia, Kristin Elliott, Lisa Kostecki, Elizabeth Mitchell, Debbie Palumbo-Sanders, Christopher Parks, Trisha Turner
- ENTER EXECUTIVE SESSION** A motion was made by E. Mitchell, seconded by T. Turner, to enter executive session at 5:40 PM to discuss the employment history of specific individuals as well as the proposed lease of real property.
The motion was carried. 7 yes 0 no 0 abstentions
- REGULAR SESSION** A motion was made by C. Parks, seconded by E. Mitchell, to return to regular session at 7:04 PM. The motion was carried. 7 yes 0 no 0 abstentions
- APPROVE AGENDA** A motion was made by L. Kostecki, seconded by K. Elliott, to approve the agenda. The motion was carried. 7 yes 0 no 0 abstentions
- SUPERINTENDENT'S UPDATE** Superintendent Terranova talked about the celebrations that have taken place since the last meeting. He then provided an update on the Diversity, Equity and Inclusion Committee. This is a committee of staff, students, community members and three Board of Education members, over 30 people. The first meeting will take place on January 23rd. The charge of the committee includes the analysis of multiple data sets to determine the extent of equitable and inclusive access to courses and programs. They will review and recommend hiring practices that are supportive of building a diverse workforce that represents the school community. They will unpack the New York State Culturally Responsive-Sustaining Educational Framework and review District curriculum to ensure that both content and instructions aligns with inclusive and equitable research-based best practices. Dr. Terranova then provided an update on the Management Plan progress. He talked about the presentations the Board has already heard and those to come throughout the rest of the year. Finally, Superintendent Terranova reminded everyone of the importance of Martin Luther King Jr. Day on Monday, January 16th. This day honors the slain Civil Rights leader who dedicated his life to achieving equality for people of all colors. He said this day is a unique federal holiday as it is the only holiday designated as a National Day of Service. This day not only honors the life and work of Dr. Martin Luther King Jr., but it encourages all Americans to volunteer to improve their communities.
- PRESENTATIONS/ RECOGNITIONS** Board President, Tim DeLucia recognized his colleagues on the Board of Education. He thanked them for the work they do carrying out the business of the District. He appreciates their contributions and talent.

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

**PUBLIC
PARTICIPATION**

None at this time.

CONSENT ITEMS

A motion was made by D. Palumbo-Sanders, seconded by C. Parks to approve, upon recommendation of the Superintendent, the following consent items:

MINUTES

Minutes of the Regular Board Meeting of December 8, 2022 and of the Special Board Meeting of January 3, 2023;

**FINANCIAL
STATEMENTS**

Treasurer’s Report for the month ending November 30, 2022;

PERSONNEL

The following personnel items:

All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

**Instructional
Long Term
Substitute
Appointments:**

The extended appointment of **Rebecca Morrill**, who is working towards certification in Spanish Grades 7-12, to a long term substitute position as a Foreign Language Teacher, backdated to September 1, 2022, and ending June 30, 2023, at an annual salary of \$45,077.

**Part Time
Appointments:**

The appointment of **Brian Bailey**, who has pending certification in Physical Education to a part-time (.4fte) position as a Physical Education Teacher effective January 3, 2023 and ending June 30, 2023, at an annual salary of \$17,231, which will be prorated based on the length of the assignment.

Position Actions:

The Board of Education authorizes the following action:

- Create a per diem position of Tutor effective July 1, 2022. This position is not assigned to a bargaining unit.

Appointments:

The appointment of **Dawn Landes**, Tutor, effective July 1, 2022, at an hourly rate of \$40.00.

The appointment of **Douglas Bass**, Tutor, effective July 1, 2022, at an hourly rate of \$40.00.

The appointment of **Marcia Tobin**, Tutor, effective July 1, 2022, at an hourly rate of \$40.00.

Leaves of Absence:

The granting of an extension of maternity and subsequent childcare leave of absence for **Alyse Wuest**, Science Teacher, effective April 14, 2022 and extending through June 30, 2023.

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

The granting of an unpaid leave of absence for **Marysue Hobika**, Foreign Language Teacher, effective January 24, 2023, through June 30, 2023.

Resignations: The resignation, due to retirement, of **Nancy Iadanza**, Elementary Teacher, effective June 30, 2023.

Athletics:	<u>Position</u>	<u>Name</u>	<u>Level</u>	<u>Years</u>
Swimming & Diving – Boys	Varsity Assistant	Haley Bridge	4	2

Co-Curriculars:	<u>Name</u>	<u>Band</u>
Clubs & Advisors		
Sr. High Student Council (effective 12/14/22)	Jonathan Aldrich	3

Per Diem Substitutes:	<u>Candidate</u>	<u>Area of Certification</u>
	Christian Mangerian	Uncertified
	Taylor Constantino	Uncertified
	Lindsey DeBonis	Uncertified
	Taylor Ball	Uncertified
	Angus McCrumb	Elementary/Special Education
	Brian Bailey	Uncertified
	Lydia Wizeman	Uncertified
	Liam Miller	Uncertified
	Rebecca Allen	Uncertified
	Lauren Gulick	Uncertified
	Michelle Burgio	Uncertified
	Meaghan Nash	Uncertified
	Anthony Yandek	Uncertified

**Non-Instructional
Position Actions:**

The Board of Education authorizes the following action to be effective on November 30, 2022:

- Create a position of Graphic Designer. This position is not assigned to a bargaining unit.

Appointments: The appointment of **Jennifer Holmes**, from Part Time Teacher Aide to Full Time Teacher Aide, effective November 21, 2022.

The appointment of **Sherri Lasky**, from Continuing Education Instructor to Graphic Designer, effective November 30, 2022.

The appointment of **Daniel McMillan**, from Working Supervisor to Custodian, effective December 12, 2022, at an hourly rate of \$17.52.

The appointment of **Marisol Martinez Marroquin**, Cleaner, effective December 15, 2022, at an hourly rate of \$15.05.

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

The appointment of **Steven Bellis**, Cleaner, effective December 28, 2022, at an hourly rate of \$14.65.

The appointment **Gerlizy Santos Curvelo**, Food Service Helper, effective January 3, 2023, at an hourly rate of \$14.20.

The appointment of **Elizabeth Klimowski**, from Part Time Teacher Aide to Full Time Teacher Aide, effective December 19, 2022, at an hourly rate of \$14.17.

The provisional appointment of **Lisa Hagen**, from Part Time Payroll Clerk to Payroll Clerk, effective December 28, 2022, at an hourly rate of \$23.25.

Resignations:

The resignation of **Tory Shuler**, Part Time Teacher Aide, effective December 7, 2022.

The resignation of **Vanessa Krossber**, Part Time Teacher Aide, effective December 9, 2022.

The resignation of **Robert Sponenburg**, School Bus Driver, effective December 31, 2022.

The resignation of **Ruth Paredes**, Full Time Teacher Aide, effective January 10, 2023.

The resignation of **Jane-Helen Heim**, Part Time Teacher Aide, effective December 22, 2022.

The resignation of **Lauren Koch**, Part Time Teacher Aide, effective December 23, 2022.

The resignation, due to retirement, of **Deborah Putch**, Building Secretary, effective January 30, 2023.

The resignation of **Samantha VanDeMortel**, Typist, effective January 13, 2023.

The resignation of **Myrna Zayas**, Part Time Teacher Aide, effective January 12, 2023.

The resignation of **MacKenzie Connors**, Full Time Teacher Aide, effective January 13, 2023.

Terminations:

The termination of **Jonathan Delgado Santos**, Cleaner, effective December 14, 2022.

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

The termination of **Kenny Oropeza Concepcion**, Cleaner, effective December 20, 2022.

**Per Diem and
Substitute Positions:**

<u>Candidate</u>	<u>Position</u>
Amanda Grimes	School Bus Driver
Robert Sponenburg	School Bus Driver
Tiffany Doan	Teacher Aide
Deborah Putch	Typist
Maggie Galewski	Teacher Aide
Natalie Castaldo	Teacher Aide

Dr. Terranova congratulated Deb Putch, Early Childhood School Secretary, on her upcoming retirement. She will be greatly missed.

**CSE/CPSE
RECOMMENDATIONS**

Recommendations of the Committee on Special Education from the meetings of November 28, 2022, December 5, 6, 7, 8, 9, 13, 14, 15, 16, 19, 20, 21, 22, 27, 28, 29, 2022, January 3, 4, 5, 6, 9, 10, 11, 12, 2023 and from the Committee on Preschool Special Education from the meetings of November 29, 2022, December 5, 13, 20, 21, 2022, January 3, 2023;

DONATIONS

The following donations:

- Yamaha Single French Horn, valued at \$700.00 from Jennifer Pacella to the Victor Central School District Music Department;
 - Five Foot Score Table valued at \$4,000.00 from rSchool Today to the Victor Central School District;
 - 2 - \$50.00 donations from two anonymous doners to the Victor Central School District Cafeteria fund to help repay student debt;
- Mrs. Elliott thanked the community for the donations.

**SUBSTITUTE
TUTORING RATE**

The substitute tutoring rate for the 2022-2023 school year, retroactive to July 1, 2022, at \$40.00 per hour;

SURPLUS

The following are declared as surplus:

- Blue Bird Bus 246, Year 2010 with VIN #1GBJG316091166681;
- Blue Bird Bus 240, Year 2009 with VIN #1GBJB316881139503;
- Blue Bird Bus 238, Year 2009 with VIN #1GBJB316781138102;
- Curriculum Materials per a memo from C. Goodell to T. Terranova dated 1/3/23;

**TRANSPORTATION
CONTRACT**

Transportation contract between a parent and the Victor Central School District under the McKinney-Vento Act.

The motion to accept the foregoing consent items was carried.
7 yes 0 no 0 abstentions (*end of consent items*)

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

CAMPUS NEWS

VCS Administrators summarized campus news and events.

NEW COURSE APPROVAL; AP Pre-Calculus and the History of Sports

Assistant Superintendent for Instruction Karen Finter, Director of PreK-12 Humanities and Professional Learning Kristin Williamson, Director of PreK-12 Math and Science Carrie Goodell and Senior High School Math Teacher Dawn Knapp provided an overview of the new courses. Mrs. Finter started out by recognizing the hard work of the Curriculum Council. They worked to revamp the course proposal process. Curriculum Council heard the presentations of both course proposals and were thrilled to endorse them and have them brought to the Board of Education. Mrs. Knapp and Mrs. Goodell spoke about the Advanced Placement (AP) Pre-Calculus and Pre-Calculus Honors courses. They reviewed the current programming sequence. When meeting with the math department they went through the advantages and disadvantages. There is a small amount of misalignment between the Pre-Calculus courses and the Calculus courses. In looking at data there are a lot of students entering a Science, Technology, Engineering, and Math (STEM) pathway. This is a change that can better prepare those students to be more successful. Some of the advantages are very next generation, which is learning and exploring the math concept based on application. It centers on studying functions modeling dynamic phenomena. Students acquire and apply mathematical tools in real-world modeling situations. The course framework focuses on spectrum of functions that are foundational for careers in mathematics, physics, biology, health science, social science, and data science. This is a shift from procedure-based learning to application-based learning. Students are provided the opportunity to earn credit for two college-level courses in mathematics. It is not a significant shift in what is being taught rather how it is being taught. AP Pre-Calculus and Pre-Calculus Honors are both 11th grade courses with the prerequisites being Algebra 2 and Algebra 2 Honors. Each course earns one high school credit with a possible AP credit. The expense to create these courses will be approximately \$8,000 between curriculum writing and AP summer training costs. Pending Board of Education approval Mrs. Goodell, as Director of PreK-12 Math and Science will create student and parent communication, work on the curriculum writing and training. Mrs. Mitchell asked if there are any exits or entrances into alternate programming with these tracks. Mrs. Knapp said there are pathways in and out, yes. Dr. Parks said in addition to the presentation, he appreciates the focus and depth they went to with the student learning outcomes. Mrs. Elliott asked if there are students that challenge the AP Calculus and AP Statistics exams in the same year. Mrs. Knapp said yes.

Mrs. Williamson presented on the History of Sports course. She said the course is looking at Social Studies through a sports lens. It will explore the complex relationship between sports, politics, economics and society. Diversity, including racial, gender, and class issues will also be analyzed within the athletic arena. This course will be aligned with the Strategic Plan and the New York State Social Studies framework. The course will give students another avenue in which to see how enduring issues, related to sports and culture, exist across time

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

NEW COURSE APPROVAL; AP Pre-Calculus and the History of Sports Continued

and space. Mrs. Williamson talked about the learning outcomes and said it is an elective course. The expense to create this course will be approximately \$2,000 for curriculum writing. No additional staff or textbook purchases are needed. Mrs. Palumbo-Sanders asked if this course would be offered twice a year, once for each semester. Mrs. Williamson said it depends on student interest. Mrs. Elliott asked if there is a district that is running this particular course that Victor could collaborate with. Mrs. Williamson said they looked at colleges and Nazareth and Monroe Community College run similar courses, however they could look into high schools. Mrs. Elliott asked if there would be dual enrollment opportunities for students to receive college credit for this course. Senior High School Principal Brian Siesto said dual enrollment opportunities are primarily through Finger Lakes Community College and Monroe Community College. They are always looking into ways for students to earn dual credit so they could look into it. Mrs. Kostecky said both are incredibly exciting offerings for our students. To have a course that focuses on things that students love to do, like sports, is wonderful. Great job!

A motion was made by C. Parks, seconded by L. Kostecky, to adopt the two new courses AP Pre-Calculus and the History of Sports.

The motion was carried. 7 yes 0 no 0 abstentions

MANAGEMENT PLAN UPDATE; Elementary Update

Assistant Superintendent for Instruction Karen Finter, Director of PreK-12 Math and Science Carrie Goodell, Director of PreK-12 Humanities and Professional Learning Kristin Williamson, Elementary Principals Rob DeRose, Heidi Robb, and Ashley Socola presented an elementary update to the Board of Education. Mrs. Finter said they began the Leadership Retreat as a team coming together to analyze student data, the Management Plan and use that information to craft specific building goals and action steps. She said they worked to align the plans PreK-12, both vertically and horizontally within a building as well as across departments. The goals within each building are framed around the 3 pillars of the Strategic Plan. Mr. DeRose provided an overview on goal 1 which is to create a welcoming, safe, and inclusive community where all members are valued, and the wellness of each individual is at the forefront. He talked about vertical teams. Vertical teams are a structure for professional learning for all elementary buildings. Monthly faculty meetings provide professional learning opportunities focused on moving faculty and staff toward building District goals. These teams are a consistent team of teachers from different areas of expertise which are designed to foster and maintain positive relationships within and across the school, share strategies, ideas, and resources to help all students. Mr. DeRose said these teaming structures have led to joy, laughter, and deep and meaningful conversations. Mrs. Elliott asked, when speaking about vertical teams it is a faculty meeting with all three buildings together or just within each individual building. Mr. DeRose said it is within individual buildings. Mrs. Robb talked about the common expectations in a building. The purpose of common expectations is so students have a clear understanding of expectations as well as creating consistency among all three schools. She then went over the three

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

MANAGEMENT PLAN UPDATE; Elementary Update Continued

common expectations that have been created at the elementary level. The Early Childhood School's expectation is "Taking care of ourselves, others, and our school". The Primary School's expectation is "We care for ourselves, we care for others, we care for our school". The Intermediate School's expectation is "Respect ourselves, respect others, respect our school". Mrs. Socola discussed the Tier 1 strategies that are used to create a welcoming and affirming environment. Teachers PreK-6 are focusing on classroom expectations. Rules and norms for classrooms are co-created. There are also social/emotional learning strategies. These strategies are in every classroom for all students to access. At the early stages it may be a check-in at the door. As students get older the check-ins can be done electronically through a google doc or even an email as teachers are working with students on what is an appropriate way to send an email. Social/Emotional Learning check-ins happen in many different ways. The check-in process teaches students self-advocacy skills. Mrs. Goodell and Mrs. Williamson talked about goal 2 which is to develop comprehensive systems and practices for learning and instruction that positively impacts all students' academic, social, emotional, and behavioral success. The Tier 1 instructional focus for goal 2 is on curriculum and development and instructional supports as well as resource pilots. Both Mrs. Goodell and Mrs. Williamson provided examples of these items. The Tier 2 focus for goal 2 is Academic Intervention Support Services. Mrs. Goodell talked about the consistent K-6 process, administration and services providers, comprehensive data review, action criteria and communication protocols. Mrs. Williamson talked about a comprehensive training program in instruction called the Science of Reading. This is the body of research that tells us how children learn to read and write. The goal is to bring that research to the hands of teachers. She said this started with a teacher leader cohort during the 2021-2022 school year providing feedback on future planning, which included the modules to prioritize for each grade/role. Optional sessions were provided to teachers eager and able to begin the work during the 2021-2022 school year. This year's plan includes a majority of the teachers getting their guaranteed modules. The overall premise is that teachers teach children to read, not programs. Teachers need to be well trained and have the appropriate resources. Therefore, we must be well equipped. Mrs. Mitchell asked for clarification on what courses are being piloted. Mr. DeLucia said the updates are informative, meaningful, and important. Thank you!

BUDGET STATUS UPDATE; Transportation

Superintendent Tim Terranova said over the next six Board of Education meetings they are going to present aspects of the potential 2023-24 budget. This will be done with the goal of maintaining stable budgeting practices. This starts with budgetary objectives for each year that are tied to the Management Plan. Ultimately the Board of Education will approve the budget in April. Assistant Superintendent for Business Derek Vallese presented the budget status update. He said the goals of the budget are to maintain a comprehensive education that the Victor School District and community expects, improve alignment of resources toward the District's Strategic Plan, maintain stabilization of reserves, maximize the use of every dollar spent, maximize the ability to generate aid for

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

**BUDGET STATUS
UPDATE;
Transportation
Continued**

future years and transparency. The rollover transportation budget captures the salary incentives that the District has issued to try to retain and attract bus drivers. Additionally, the number of routes have increased based on student placement, increased the number of bus monitors to adequately support students, and added additional athletic trips as the District grows. This \$783,589 increase strictly represents what is needed to run the District today with no other additions. Mr. Vallese then discussed the equipment and contractual piece of the transportation budget. The equipment piece is used for new tools in excess of \$1,000. Contractual includes repairs such as body work, conferences and travel, uniform cleaning for the mechanics and floor mat cleaning, auto insurance, and utilities. The fuel and gas represent heating fuel and gas. Looking at only a half a year, there are minor increases based on what has been spent to date. Supplies include office supplies, gasoline and diesel, oil and parts and tires. Mr. Vallese said the largest increase is to keep up with the rise in diesel costs. The BOCES line represents a transportation component for one student that is normally included in the BOCES tuition, however it is separated out purely for aid purposes. The year-to-year budget comparison is an increase of \$852,189 for the 2023-2024 budget. Mr. Vallese then talked about the two potential propositions. The standard proposition is to purchase school buses during the 2024-2025 school year. This annual proposition includes five to six large buses and two to three small buses. The mechanics are still assessing the useful life of the buses. The second proposition is to purchase vans and a service truck in the 2023-2024 school year. The District would like to have a service truck that will be able to bring the mechanic's equipment to a bus that is broken down as well as having the capability of towing the bus back to the garage. There are also three vans that are used for the routes that only have a few students. These will most likely not pass the Department of Transportation (DOT) inspection in June. The DOT has significantly higher standards for vehicles that transport students than for personal vehicles. Mr. DeLucia asked if these vehicles are available to be purchased? Mr. Vallese said that Director of Transportation Kelly Clink thinks they will be available. Mrs. Mitchell asked what is done with the old service truck and old buses. Mr. Vallese said the District can list them on Auctions International and sell them or they can scrap them. He said the buses they are looking to purchase on the proposition for the 24-25 school year are still diesel buses as the District does not have the infrastructure to start purchasing electronic buses. The District will be looking at the infrastructure in the next capital project. Lastly, Mr. Vallese reviewed the budget calendar.

APPROVE TRIPS

A motion was made by E. Mitchell, seconded by T. Turner, to approve the following field trips:

- Victor Robotics to Pittsburgh, PA from 4/5/23 – 4/8/23 to attend the FIRST Greater Pittsburgh Regional;
- Senior High School Art Club to New York, NY from 4/21/23 – 4/23/23;

The motion was carried. 7 yes 0 no 0 abstentions

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

POLICY REVIEW Second and Final

A motion was made by D. Palumbo-Sanders, seconded by L. Kostecki, to approve the following policy:

- Relationship with Booster Organizations; Policy 1222

The motion was carried. 7 yes 0 no 0 abstentions

MEETING REPORTS Monroe County School Boards Association Committee Reports

Dr. Parks attended the Information Exchange Committee Meeting on January 11th. This meeting was specific to the interactions with legislators. Tabletop exercises took place in preparation for the Legislative Breakfast. There were mock legislators for Board members and Superintendents to talk with to get a taste of speaking to the talking points. Monroe County School Boards Association also provided general lines of etiquette.

Mr. DeLucia attended the Legislative Committee meeting on January 10th. They reviewed the position papers that are on the Monroe County School Boards Association website. Mr. DeLucia said it is the charge of our own Board to put together talking points for Victor so we can provide a folder to legislators that incorporates certain items specific to our District for the Legislative Breakfast.

Standing Committee Updates

Mrs. Mitchell attended a Technology Committee Meeting. One of the things that was explored was Panorama Playbook. They also spent a little time talking about the flat panel rollout as well.

Mr. DeLucia said they had an Audit Committee Meeting this evening prior to the Board meeting. Board members that are on the Audit Committee are himself, Lisa Kostecki and Kristin Elliott. They went over the Internal Audit and the Claims Auditor gave a report. There were some minor recommendations that came out of the Extraclass Activity Funds Report. They also reviewed the Single Audit. There were not issues identified in the Single Audit. Those reports will come to the Board of Education for approval in February. Tim thanked Mr. Vallese and his staff in the Business Office for a job well done!

Mrs. Elliott said she attended the Facilities Meeting with Dr. Parks and Dr. Terranova earlier today. She provided an update on the current capital project, including the new library in the Intermediate School as well as the upcoming project.

Mrs. Mitchell talked about the Board of Education's first building visit at the Junior High School on January 11th. She said she has a lot of gratitude toward the administrative team, staff, teachers, and students. Thank you!

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

**UPCOMING
EVENTS**

**Board of Education
Budget Workshop**

A Board of Education Budget Workshop will take place on Thursday, January 26, 2023 at 6:30 PM in the Early Childhood School Boardroom.

**Next Regular Board
Meeting**

The next regular Board meeting will take place on Thursday, February 9, 2023 at 7:15 PM in the Early Childhood School Boardroom.

**Board of Education
Budget Workshop**

A Board of Education Budget Workshop will take place on Thursday, February 16, 2023 at 6:30 PM in the Early Childhood School Boardroom.

ADJOURN

A motion was made by C. Parks, seconded by E. Mitchell, to adjourn the meeting at 9:18 PM. The motion was carried. 7 yes 0 no 0 abstentions

Respectfully submitted,

Maureen A. Goodberlet
District Clerk

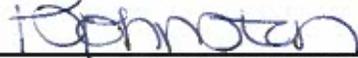


Treasurer's Report

December 2022

<u>Account Description</u>	<u>Bank</u>	<u>Beginning Balance</u>	<u>Monthly Receipts</u>	<u>Monthly Disbursements</u>	<u>Ending Balance</u>
Cash Accounts					
General Fund Checking	Canandaigua National Bank	2,333,018.92	14,697,894.80	16,257,651.39	773,262.33
General Fund Money Market	Canandaigua National Bank	4,461,947.48	28,275.77	1,665,360.74	2,824,862.51
General Fund Tax Checking	Canandaigua National Bank	-	-	-	-
General Fund Tax Money Market	Five Star Bank	592.57	0.45	592.57	0.45
Multifund Insured Cash Sweep	Five Star Bank	16,254,031.79	40,188.19	2,698,044.87	13,596,175.11
School Lunch Fund Checking	Canandaigua National Bank	3,404.40	79,430.76	79,350.63	3,484.53
School Lunch Fund Money Market	Canandaigua National Bank	1,135,787.79	270,188.82	141,233.67	1,264,742.94
Special Aid Fund Checking/Sweep	Canandaigua National Bank	325,503.26	284,063.00	316,814.20	292,752.06
Capital Fund Checking-29M	Canandaigua National Bank	1,056,619.21	1,665,391.36	1,890,032.51	831,978.06
Trust & Agency Fund - Checking	Canandaigua National Bank	1,125,873.21	2,001,402.88	1,821,744.63	1,305,531.46
Trust & Agency Fund - Payroll Checking	Canandaigua National Bank	5,226.17	29,961.30	30,909.97	4,277.50
Trust & Agency Fund - Direct Deposit Checking	Five Star Bank	-	2,698,060.29	2,698,044.87	15.42
	Total Cash	\$ 26,702,004.80	\$ 21,794,857.62	\$ 27,599,780.05	\$ 20,897,082.37
Investments					
General Fund Certificate of Deposit	Canandaigua National Bank	10,000,000.00	30,000.00	1,030,000.00	9,000,000.00
General Fund	NYCLASS	35,234,972.58	107,513.80	3,350,000.00	31,992,486.38
Capital Fund	NYCLASS	-	-	-	-
Debt Service Fund	NYCLASS	-	-	-	-
	Total Investments	\$ 45,234,972.58	\$ 137,513.80	\$ 4,380,000.00	\$ 40,992,486.38
	District Totals	\$ 71,936,977.38	\$ 21,932,371.42	\$ 31,979,780.05	\$ 61,889,568.75

I hereby certify that the above cash balances are in agreement with bank statements as reconciled



School District Treasurer

Extraclass Fund
From December 1, 2022 to December 30, 2022

<u>Activities</u>	<u>Beginning Balance</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Ending Balance</u>
CLASS OF 2022	-			-
CLASS OF 2023	8,110.83		4,762.58	3,348.25
CLASS OF 2024	3,963.47			3,963.47
CLASS OF 2025	4,743.36			4,743.36
CLASS OF 2026	1,796.44			1,796.44
CLASS OF 2028	1,232.73			1,232.73
AQUATIC LEADERS	-			-
ART CLUB	149.52			149.52
BUSINESS CLUB	10,930.11	250.00	165.00	11,015.11
DRAMA CLUB	8,994.62	450.00		9,444.62
FRENCH CLUB	13,381.27		2,661.60	10,719.67
GO GREEN GARDEN TEAM	66.27			66.27
GLOBAL COMPETENCY	460.55			460.55
INTERNATIONAL CLUB	208.02			208.02
J.H. MUSICAL	17,551.08	12,752.85	1,277.57	29,026.36
J.H. STORE	996.37			996.37
J.H. ST. CO.	5,308.90	61.40	574.71	4,795.59
J.H. YEARBOOK	(7.54)			(7.54)
KEYCLUB	1,447.60			1,447.60
MEDICAL EXPLORERS	110.75			110.75
MENTORING CLUB	3,816.46			3,816.46
N.H.S.	1,924.44			1,924.44
OUTDOOR ACTIVITY	231.48			231.48
POSITIVE SCHOOL CLIMATE	3,317.14		101.16	3,215.98
SALES TAX	2,535.60	271.81		2,807.41
SEAS	854.93	4,205.00	500.00	4,559.93
S.H. ORCHESTRA	4,792.36	8,391.00		13,183.36
SH SCHOOL STORE	5,968.21		416.38	5,551.83
S.H. ST. CO.	9,754.22	3,562.79	465.29	12,851.72
SH YEARBOOK	(378.41)			(378.41)
SPANISH CLUB	2,962.87			2,962.87
VICTOR MUSIC SOCIETY	1,220.33			1,220.33
VICTOR CARES	8,978.96			8,978.96
WELLNESS CLUB	379.26			379.26
TOTALS	125,802.20	29,944.85	10,924.29	144,822.76

Bank Balance	154,341.57
Checks Outstanding	6,333.81
Interest Not Posted	-
Bank Error	
Outstanding Transfer to General	3,290.00
Returned Checks	105.00
Deposits in Transit	
Total Reconciled Bank Balance	144,822.76

Jill Smith, Extraclass Treasurer

Victor Central School District

Revenue Status Report As Of: 12/31/2022

Fiscal Year: 2023

Fund: A GENERAL FUND

Revenue Account	Subfund	Description	Original Estimate	Current Estimate	Year-to-Date	Current Cycle	Anticipated Balance	Excess Revenue
1001		Real Property Taxes Tom	55,045,566.00	55,045,566.00	52,555,468.35	0.00	2,490,097.65	0.00
1081		Other Pmts in Lieu of Taxes	2,666,480.00	2,666,480.00	2,914,718.72	0.00	0.00	248,238.72
1085		STAR Reimbursement	0.00	0.00	2,455,275.55	0.00	0.00	2,455,275.55
1090		Int. & Penal. on Real Prop.Tax	40,000.00	40,000.00	26,869.88	0.00	13,130.12	0.00
1120		Nonprop. Tax Distrib. By Co.	77,000.00	77,000.00	73,000.00	0.00	4,000.00	0.00
1335		Oth Student Fee/Charges (Indiv	0.00	0.00	57,150.00	34,288.00	0.00	57,150.00
1410		Admissions (from Individuals)	0.00	0.00	4,756.00	-31,237.40	0.00	4,756.00
2230		Day School Tuit-Oth Dist. NYS	20,000.00	20,000.00	19,959.12	0.00	40.88	0.00
2401		Interest and Earnings	45,000.00	45,000.00	493,099.17	177,347.57	0.00	448,099.17
2410		Rental of Real Property,Indiv.	40,000.00	40,000.00	21,133.87	3,000.00	18,866.13	0.00
2440		Rental of Buses	10,000.00	10,000.00	7,716.93	0.00	2,283.07	0.00
2450		Commissions	0.00	0.00	1,147.67	81.81	0.00	1,147.67
2680		Insurance Recoveries	0.00	0.00	141,031.78	0.00	0.00	141,031.78
2690		Other Compensation for Loss	0.00	0.00	1,879.94	450.00	0.00	1,879.94
2701		Refund PY Exp-BOCES Aided Srvc	80,000.00	80,000.00	0.00	0.00	80,000.00	0.00
2703		Refund PY Exp-Other-Not Trans	45,000.00	45,000.00	214,995.65	21,289.75	0.00	169,995.65
2770		Other Unclassified Rev.(Spec)	30,000.00	30,000.00	226,269.62	213,593.48	0.00	196,269.62
3101		Basic Formula Aid-Gen Aids (Ex	27,098,744.00	27,098,744.00	4,218,343.87	781,055.22	22,880,400.13	0.00
3102		Lottery Aid	0.00	0.00	6,552,042.58	180,133.33	0.00	6,552,042.58
3103		BOCES Aid (Sect 3609a Ed Law)	2,476,716.00	2,476,716.00	303.00	0.00	2,476,413.00	0.00
3260		Textbook Aid (Incl Txtbk/Lott)	258,980.00	258,980.00	65,910.00	0.00	193,070.00	0.00
3262		Computer Sftwre, Hrdwre Aid	133,243.00	133,243.00	0.00	0.00	133,243.00	0.00
3263		Library A/V Loan Program Aid	26,750.00	26,750.00	0.00	0.00	26,750.00	0.00
3289		Other State Aid	0.00	0.00	700.00	700.00	0.00	700.00
4601		Medic.Ass't-Sch Age-Sch Yr Pro	75,000.00	75,000.00	31,650.65	13,250.48	43,349.35	0.00
5999		Appropriated Fund Balance	1,030,000.00	1,897,382.86	0.00	0.00	1,897,382.86	0.00
Total GENERAL FUND			89,198,479.00	90,065,861.86	70,083,422.35	1,393,952.24	30,259,026.19	10,276,586.68

Selection Criteria

Criteria Name: Shared: BOE Modified
 As Of Date: 12/31/2022
 Suppress revenue accounts with no activity
 Show Actual revenue in 'As Of' cycle
 Show special revenue accounts 5997-5999
 Print Summary Only
 Sort by: Fund/State Revenue
 Printed by PENNY L. JOHNSTON

* Estimated revenue for Carryover Encumbrances from the prior fiscal year will not be realized.

These are estimates to balance the budget

Victor Central School District
Budget Status Report As Of: 12/31/2022
Fiscal Year: 2023

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
1010 Board Of Education							
4 Contractual and Other		6,000.00	6,000.00	15,469.72	858.13	0.00	-9,469.72
45 Materials & Supplies		1,700.00	1,700.00	665.86	24.00	654.00	380.14
49 BOCES Services		3,000.00	4,205.00	718.00	359.00	2,282.00	1,205.00
Subtotal of 1010 Board Of Education		10,700.00	11,905.00	16,853.58	1,241.13	2,936.00	-7,884.58
1040 District Clerk							
16 Noninstructional Salaries		49,496.00	49,496.00	24,111.80	3,935.30	23,611.67	1,772.53
Subtotal of 1040 District Clerk		49,496.00	49,496.00	24,111.80	3,935.30	23,611.67	1,772.53
1060 District Meeting							
4 Contractual and Other		1,400.00	1,400.00	1,933.43	0.00	0.00	-533.43
45 Materials & Supplies		3,500.00	3,500.00	838.54	0.00	0.00	2,661.46
Subtotal of 1060 District Meeting		4,900.00	4,900.00	2,771.97	0.00	0.00	2,128.03
1240 Chief School Administrator							
15 Instructional Salaries		212,328.00	212,328.00	104,820.00	17,470.00	104,820.00	2,688.00
16 Noninstructional Salaries		49,496.00	49,496.00	23,611.68	3,935.28	23,611.70	2,272.62
4 Contractual and Other		5,975.00	5,975.00	5,429.16	52.75	724.00	-178.16
45 Materials & Supplies		1,000.00	1,000.00	936.22	0.00	0.00	63.78
Subtotal of 1240 Chief School Administrator		268,799.00	268,799.00	134,797.06	21,458.03	129,155.70	4,846.24
1310 Business Administration							
15 Instructional Salaries		137,148.00	137,148.00	74,852.84	11,833.34	70,999.96	-8,704.80
16 Noninstructional Salaries		143,151.00	143,151.00	67,544.93	10,741.24	66,351.31	9,254.76
4 Contractual and Other		15,600.00	15,600.00	2,960.47	1,445.91	0.00	12,639.53
45 Materials & Supplies		2,200.00	2,200.00	1,401.12	886.29	2,280.96	-1,482.08
49 BOCES Services		106,605.00	111,192.68	37,935.37	16,191.81	68,669.63	4,587.68
Subtotal of 1310 Business Administration		404,704.00	409,291.68	184,694.73	41,098.59	208,301.86	16,295.09
1320 Auditing							
16 Noninstructional Salaries		42,000.00	42,000.00	3,000.00	500.00	3,000.00	36,000.00
4 Contractual and Other		0.00	16,230.00	14,625.00	3,000.00	1,605.00	0.00
Subtotal of 1320 Auditing		42,000.00	58,230.00	17,625.00	3,500.00	4,605.00	36,000.00
1325 Treasurer							
16 Noninstructional Salaries		93,822.00	93,822.00	46,657.29	6,833.34	40,999.96	6,164.75
4 Contractual and Other		500.00	500.00	0.00	0.00	0.00	500.00
45 Materials & Supplies		1,000.00	1,000.00	102.35	0.00	856.02	41.63
Subtotal of 1325 Treasurer		95,322.00	95,322.00	46,759.64	6,833.34	41,855.98	6,706.38
1330 Tax Collector							
4 Contractual and Other		11,250.00	11,250.00	14,986.65	3,612.35	2,205.00	-5,941.65
45 Materials & Supplies		100.00	100.00	0.00	0.00	25.00	75.00
Subtotal of 1330 Tax Collector		11,350.00	11,350.00	14,986.65	3,612.35	2,230.00	-5,866.65
1345 Purchasing							

Victor Central School District

Budget Status Report As Of: 12/31/2022

Fiscal Year: 2023

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
4 Contractual and Other		14,500.00	14,500.00	14,883.33	7,390.00	44.76	-428.09
Subtotal of 1345 Purchasing		14,500.00	14,500.00	14,883.33	7,390.00	44.76	-428.09
1420 Legal							
4 Contractual and Other		100,000.00	100,000.00	44,681.80	5,694.34	60,318.20	-5,000.00
49 BOCES Services		27,810.00	28,737.23	10,496.79	5,259.66	17,313.21	927.23
Subtotal of 1420 Legal		127,810.00	128,737.23	55,178.59	10,954.00	77,631.41	-4,072.77
1430 Personnel							
15 Instructional Salaries		149,824.00	149,824.00	79,626.92	12,568.82	75,412.84	-5,215.76
16 Noninstructional Salaries		245,317.00	245,317.00	131,205.08	23,482.06	140,271.69	-26,159.77
4 Contractual and Other		126,000.00	126,000.84	27,928.28	3,136.56	15,207.28	82,865.28
45 Materials & Supplies		1,350.00	1,350.00	385.95	0.00	0.00	964.05
49 BOCES Services		8,000.00	23,830.29	4,415.78	4,000.79	3,584.17	15,830.34
Subtotal of 1430 Personnel		530,491.00	546,322.13	243,562.01	43,188.23	234,475.98	68,284.14
1480 Public Information and Services							
15 Instructional Salaries		54,028.00	54,028.00	0.00	0.00	0.00	54,028.00
16 Noninstructional Salaries		34,873.00	34,873.00	51,280.59	8,383.02	136,937.01	-153,344.60
4 Contractual and Other		22,500.00	22,500.00	15,979.00	4,878.00	391.00	6,130.00
45 Materials & Supplies		13,000.00	13,000.00	8,175.84	399.00	1,245.00	3,579.16
49 BOCES Services		64,000.00	65,907.80	26,132.40	13,066.20	37,867.60	1,907.80
Subtotal of 1480 Public Information and Services		188,401.00	190,308.80	101,567.83	26,726.22	176,440.61	-87,699.64
1620 Operation of Plant							
16 Noninstructional Salaries		1,856,019.00	1,856,019.00	606,433.94	104,199.81	447,832.70	801,752.36
4 Contractual and Other		1,068,100.00	1,105,604.19	433,338.56	37,300.32	685,450.62	-13,184.99
45 Materials & Supplies		138,000.00	138,000.00	103,436.18	10,689.16	29,564.28	4,999.54
Subtotal of 1620 Operation of Plant		3,062,119.00	3,099,623.19	1,143,208.68	152,189.29	1,162,847.60	793,566.91
1621 Maintenance of Plant							
16 Noninstructional Salaries		503,229.00	503,229.00	312,613.35	54,252.81	298,481.88	-107,866.23
2 Equipment		191,763.00	198,363.20	166,314.68	0.00	11,730.00	20,318.52
4 Contractual and Other		519,050.00	649,625.94	307,258.72	15,410.98	261,620.30	80,746.92
45 Materials & Supplies		250,000.00	270,745.08	146,228.26	17,894.42	121,806.22	2,710.60
49 BOCES Services		22,000.00	41,055.00	0.00	0.00	22,000.00	19,055.00
Subtotal of 1621 Maintenance of Plant		1,486,042.00	1,663,018.22	932,415.01	87,558.21	715,638.40	14,964.81
1622 Security of Plant							
16 Noninstructional Salaries		60,000.00	60,000.00	66,698.61	22,272.56	120,999.96	-127,698.57
4 Contractual and Other		155,000.00	155,000.00	16,327.54	12,702.54	131,169.96	7,502.50
45 Materials & Supplies		0.00	500.00	1,400.00	1,400.00	0.00	-900.00
Subtotal of 1622 Security of Plant		215,000.00	215,500.00	84,426.15	36,375.10	252,169.92	-121,096.07
1670 Central Printing & Mailing							
4 Contractual and Other		70,000.00	70,171.00	32,747.92	543.29	27,822.32	9,600.76
Subtotal of 1670 Central Printing & Mailing		70,000.00	70,171.00	32,747.92	543.29	27,822.32	9,600.76

Victor Central School District

Budget Status Report As Of: 12/31/2022

Fiscal Year: 2023

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
1680 Central Data Processing							
49 BOCES Services		675,000.00	675,000.00	217,033.35	71,555.78	457,966.65	0.00
Subtotal of 1680 Central Data Processing		675,000.00	675,000.00	217,033.35	71,555.78	457,966.65	0.00
1910 Unallocated Insurance							
4 Contractual and Other		300,000.00	300,000.00	249,458.44	2,906.00	0.00	50,541.56
Subtotal of 1910 Unallocated Insurance		300,000.00	300,000.00	249,458.44	2,906.00	0.00	50,541.56
1920 School Association Dues							
4 Contractual and Other		13,500.00	13,500.00	0.00	0.00	0.00	13,500.00
Subtotal of 1920 School Association Dues		13,500.00	13,500.00	0.00	0.00	0.00	13,500.00
1964 Refund on Real Property Taxes							
4 Contractual and Other		0.00	0.00	18,996.78	1,642.38	0.00	-18,996.78
Subtotal of 1964 Refund on Real Property Taxes		0.00	0.00	18,996.78	1,642.38	0.00	-18,996.78
1981 BOCES Administrative Costs							
49 BOCES Services		785,000.00	804,226.92	315,979.88	157,989.94	461,170.12	27,076.92
Subtotal of 1981 BOCES Administrative Costs		785,000.00	804,226.92	315,979.88	157,989.94	461,170.12	27,076.92
2010 Curriculum Devel and Suprvsn							
15 Instructional Salaries		708,510.00	708,510.00	349,006.29	53,207.00	309,762.08	49,741.63
16 Noninstructional Salaries		125,798.00	125,798.00	61,468.06	10,000.90	66,314.18	-1,984.24
4 Contractual and Other		30,000.00	41,550.00	20,340.39	1,613.78	713.99	20,495.62
45 Materials & Supplies		30,900.00	30,950.00	3,760.62	450.02	358.30	26,831.08
Subtotal of 2010 Curriculum Devel and Suprvsn		895,208.00	906,808.00	434,575.36	65,271.70	377,148.55	95,084.09
2020 Supervision-Regular School							
15 Instructional Salaries		1,259,224.00	1,259,224.00	639,133.81	101,544.91	616,278.23	3,811.96
16 Noninstructional Salaries		411,048.00	411,048.00	190,095.65	35,344.66	176,444.22	44,508.13
2 Equipment		245.00	245.00	0.00	0.00	0.00	245.00
4 Contractual and Other		11,356.00	11,356.00	2,906.28	1,343.90	0.00	8,449.72
45 Materials & Supplies		10,200.00	10,200.00	4,305.13	84.96	1,974.10	3,920.77
49 BOCES Services		0.00	30,467.37	13,360.86	5,952.86	16,639.14	467.37
Subtotal of 2020 Supervision-Regular School		1,692,073.00	1,722,540.37	849,801.73	144,271.29	811,335.69	61,402.95
2060 Research, Planning & Evaluation							
4 Contractual and Other		2,800.00	2,800.00	0.00	0.00	0.00	2,800.00
45 Materials & Supplies		500.00	500.00	0.00	0.00	0.00	500.00
Subtotal of 2060 Research, Planning & Evaluation		3,300.00	3,300.00	0.00	0.00	0.00	3,300.00
2070 Inservice Training-Instruction							
15 Instructional Salaries		45,000.00	45,000.00	38,644.60	3,132.91	0.00	6,355.40
4 Contractual and Other		10,000.00	10,199.00	0.00	0.00	199.00	10,000.00
45 Materials & Supplies		5,000.00	5,000.00	172.00	32.00	369.00	4,459.00
49 BOCES Services		95,000.00	95,000.00	13,132.98	6,485.22	81,867.02	0.00
Subtotal of 2070 Inservice Training-Instruction		155,000.00	155,199.00	51,949.58	9,650.13	82,435.02	20,814.40

Victor Central School District

Budget Status Report As Of: 12/31/2022

Fiscal Year: 2023

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
2110 Teaching-Regular School							
10	Teacher Salaries, Pre-K	53,519.00	53,519.00	0.00	0.00	0.00	53,519.00
12	Teacher Salaries, K-6	10,748,912.00	10,748,912.00	3,753,430.73	935,698.91	6,625,400.65	370,080.62
13	Teacher Salaries, 7-12	9,436,597.00	9,436,597.00	3,456,750.85	855,765.87	6,042,435.60	-62,589.45
14	Substitute Tchr Salaries	603,000.00	603,000.00	361,452.68	101,338.39	161,502.52	80,044.80
16	Noninstructional Salaries	1,106,501.00	1,106,501.00	463,326.76	116,490.33	544,397.67	98,776.57
2	Equipment	84,817.00	91,762.70	15,704.42	726.46	22,466.69	53,591.59
4	Contractual and Other	94,410.00	96,795.26	15,228.86	2,019.16	2,321.85	79,244.55
45	Materials & Supplies	373,985.00	407,441.54	244,457.34	33,594.82	47,462.13	115,522.07
471	Tuition Pd To NYS Pub Sch	60,000.00	60,000.00	6,884.26	6,884.26	16,564.97	36,550.77
473	Payment to Charter School	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00
48	Textbooks	127,576.00	133,590.40	45,557.32	493.00	4,254.74	83,778.34
49	BOCES Services	421,510.00	442,108.92	128,047.85	66,178.98	293,462.15	20,598.92
	Subtotal of 2110 Teaching-Regular School	23,135,827.00	23,205,227.82	8,490,841.07	2,119,190.18	13,760,268.97	954,117.78
2250 Prg For Sdnts w/Disabil-Med Elgble							
15	Instructional Salaries	3,749,811.00	3,749,811.00	1,133,017.08	279,027.52	1,935,929.70	680,864.22
16	Noninstructional Salaries	2,799,996.00	2,799,996.00	1,024,659.18	252,218.77	1,731,735.39	43,601.43
4	Contractual and Other	224,860.00	225,580.00	107,247.56	68,653.25	87,004.05	31,328.39
45	Materials & Supplies	40,000.00	40,000.00	20,642.58	3,997.49	14,129.89	5,227.53
471	Tuition Pd To NYS Pub Sch	9,000.00	9,000.00	0.00	0.00	0.00	9,000.00
472	Tuition-All Other	700,000.00	715,570.47	233,230.74	112,547.46	491,310.78	-8,971.05
473	Payment to Charter School	20,000.00	20,000.00	9,936.32	2,017.33	4,730.68	5,333.00
49	BOCES Services	3,500,000.00	3,510,575.25	982,573.22	486,876.16	2,517,426.78	10,575.25
	Subtotal of 2250 Prg For Sdnts w/Disabil-Med Elgble	11,043,667.00	11,070,532.72	3,511,306.68	1,205,337.98	6,782,267.27	776,958.77
2259 Prg for English Language Learners							
15	Instructional Salaries	547,378.00	547,378.00	194,968.38	48,283.15	315,645.12	36,764.50
45	Materials & Supplies	3,091.00	3,091.00	1,331.97	199.85	111.89	1,647.14
	Subtotal of 2259 Prg for English Language Learners	550,469.00	550,469.00	196,300.35	48,483.00	315,757.01	38,411.64
2280 Occupational Education(Grades 9-12)							
49	BOCES Services	660,000.00	681,928.00	321,028.40	160,514.20	338,971.60	21,928.00
	Subtotal of 2280 Occupational Education(Grades 9-12)	660,000.00	681,928.00	321,028.40	160,514.20	338,971.60	21,928.00
2330 Teaching-Special Schools							
4	Contractual and Other	0.00	0.00	2,204.00	359.00	1,795.00	-3,999.00
49	BOCES Services	38,800.00	39,413.34	434.00	217.00	38,366.00	613.34
	Subtotal of 2330 Teaching-Special Schools	38,800.00	39,413.34	2,638.00	576.00	40,161.00	-3,385.66
2610 School Library & AV							
15	Instructional Salaries	375,428.00	375,428.00	129,009.60	32,186.40	240,270.80	6,147.60
16	Noninstructional Salaries	111,290.00	111,290.00	45,170.58	11,059.86	66,053.60	65.82
4	Contractual and Other	5,480.00	5,480.00	0.00	0.00	0.00	5,480.00
45	Materials & Supplies	6,000.00	6,000.00	2,164.73	523.04	605.16	3,230.11

Victor Central School District
Budget Status Report As Of: 12/31/2022
Fiscal Year: 2023

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
46 Sch. Library AV Loan Prog		62,600.00	75,250.59	44,972.29	6,614.53	11,291.10	18,987.20
49 BOCES Services		85,160.00	91,070.10	39,318.10	19,932.72	45,841.90	5,910.10
Subtotal of 2610 School Library & AV		645,958.00	664,518.69	260,635.30	70,316.55	364,062.56	39,820.83
2630 Computer Assisted Instruction							
15 Instructional Salaries		105,406.00	105,406.00	52,551.00	8,758.50	52,551.00	304.00
16 Noninstructional Salaries		401,262.00	401,262.00	167,653.16	27,903.65	209,684.26	23,924.58
22 State Aided Comp Hardware		155,000.00	169,249.00	65,465.01	29,008.50	8,668.22	95,115.77
4 Contractual and Other		87,000.00	86,400.00	12,425.14	1,166.31	19,175.17	54,799.69
45 Materials & Supplies		30,000.00	35,000.00	21,449.43	5,828.05	11,253.99	2,296.58
46 Sch. Library AV Loan Prog		118,000.00	118,800.00	41,994.04	600.00	10,138.00	66,667.96
49 BOCES Services		1,143,000.00	1,143,000.00	515,144.59	378,416.79	509,844.41	118,011.00
Subtotal of 2630 Computer Assisted Instruction		2,039,668.00	2,059,117.00	876,682.37	451,681.80	821,315.05	361,119.58
2810 Guidance-Regular School							
15 Instructional Salaries		1,161,410.00	1,161,410.00	501,195.15	100,583.06	671,341.20	-11,126.35
16 Noninstructional Salaries		146,848.00	146,848.00	45,112.72	8,776.65	58,083.84	43,651.44
4 Contractual and Other		1,400.00	1,400.00	0.00	0.00	0.00	1,400.00
45 Materials & Supplies		4,100.00	4,100.00	1,029.61	4.46	205.44	2,864.95
Subtotal of 2810 Guidance-Regular School		1,313,758.00	1,313,758.00	547,337.48	109,364.17	729,630.48	36,790.04
2815 Health Svcs-Regular School							
16 Noninstructional Salaries		325,859.00	325,859.00	181,422.58	42,177.80	230,006.80	-85,570.38
4 Contractual and Other		160,000.00	166,400.00	22,682.87	8,064.91	79,460.25	64,256.88
45 Materials & Supplies		27,000.00	27,000.00	11,703.29	533.52	5,366.28	9,930.43
Subtotal of 2815 Health Svcs-Regular School		512,859.00	519,259.00	215,808.74	50,776.23	314,833.33	-11,383.07
2820 Psychological Svcs-Reg Schl							
15 Instructional Salaries		1,033,666.00	1,033,666.00	367,852.02	80,013.40	525,000.18	140,813.80
4 Contractual and Other		1,300.00	1,300.00	3,946.50	0.00	0.00	-2,646.50
45 Materials & Supplies		1,300.00	1,300.00	422.76	26.80	123.20	754.04
Subtotal of 2820 Psychological Svcs-Reg Schl		1,036,266.00	1,036,266.00	372,221.28	80,040.20	525,123.38	138,921.34
2825 Social Work Svcs-Regular School							
15 Instructional Salaries		465,447.00	465,447.00	152,836.23	29,182.76	195,433.33	117,177.44
Subtotal of 2825 Social Work Svcs-Regular School		465,447.00	465,447.00	152,836.23	29,182.76	195,433.33	117,177.44
2830 Pupil Personnel Svcs-Special Schools							
15 Instructional Salaries		378,709.00	378,709.00	102,103.81	17,083.34	102,500.04	174,105.15
16 Noninstructional Salaries		188,914.00	188,914.00	99,201.83	17,640.24	96,834.53	-7,122.36
4 Contractual and Other		800.00	800.00	0.00	0.00	0.00	800.00
45 Materials & Supplies		550.00	550.00	0.00	0.00	0.00	550.00
Subtotal of 2830 Pupil Personnel Svcs-Special Schools		568,973.00	568,973.00	201,305.64	34,723.58	199,334.57	168,332.79
2850 Co-Curricular Activ-Reg Schl							
15 Instructional Salaries		219,351.00	219,351.00	110,124.24	13,346.14	96,501.27	12,725.49
4 Contractual and Other		33,025.00	34,465.00	2,396.80	0.00	1,474.00	30,594.20

Victor Central School District

Budget Status Report As Of: 12/31/2022

Fiscal Year: 2023

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
45 Materials & Supplies		16,105.00	16,105.00	713.94	0.00	3,505.00	11,886.06
Subtotal of 2850 Co-Curricular Activ-Reg Schl		268,481.00	269,921.00	113,234.98	13,346.14	101,480.27	55,205.75
2855 Interscholastic Athletics-Reg Schl							
15 Instructional Salaries		822,995.00	822,995.00	430,899.55	51,381.06	146,579.65	245,515.80
16 Noninstructional Salaries		60,000.00	60,000.00	27,766.90	7,363.00	14,792.88	17,440.22
2 Equipment		2,500.00	2,500.00	0.00	0.00	0.00	2,500.00
4 Contractual and Other		225,000.00	233,817.32	64,197.99	15,486.82	126,590.31	43,029.02
45 Materials & Supplies		75,000.00	110,613.95	85,116.25	8,047.32	14,734.43	10,763.27
Subtotal of 2855 Interscholastic Athletics-Reg Schl		1,185,495.00	1,229,926.27	607,980.69	82,278.20	302,697.27	319,248.31
5510 District Transportation Services							
16 Noninstructional Salaries		1,814,067.00	1,814,067.00	1,102,397.67	234,490.97	1,093,882.53	-382,213.20
2 Equipment		6,500.00	6,500.00	622.70	0.00	0.00	5,877.30
4 Contractual and Other		308,500.00	308,500.00	154,208.36	25,296.50	146,793.89	7,497.75
45 Materials & Supplies		579,900.00	582,224.00	279,045.35	92,457.51	122,814.26	180,364.39
Subtotal of 5510 District Transportation Services		2,708,967.00	2,711,291.00	1,536,274.08	352,244.98	1,363,490.68	-188,473.76
5530 Garage Building							
16 Noninstructional Salaries		416,058.00	416,058.00	0.00	0.00	0.00	416,058.00
4 Contractual and Other		59,550.00	61,396.70	14,061.26	1,827.26	49,444.09	-2,108.65
Subtotal of 5530 Garage Building		475,608.00	477,454.70	14,061.26	1,827.26	49,444.09	413,949.35
5581 Transportation from Boces							
49 BOCES Services		15,965.00	20,374.78	5,485.58	3,403.98	10,479.42	4,409.78
Subtotal of 5581 Transportation from Boces		15,965.00	20,374.78	5,485.58	3,403.98	10,479.42	4,409.78
7310 Youth Program							
15 Instructional Salaries		0.00	0.00	10,805.63	2,256.75	0.00	-10,805.63
Subtotal of 7310 Youth Program		0.00	0.00	10,805.63	2,256.75	0.00	-10,805.63
9010 State Retirement							
8 Employee Benefits		1,747,757.00	1,746,757.00	434,096.69	86,927.94	499,716.63	812,943.68
Subtotal of 9010 State Retirement		1,747,757.00	1,746,757.00	434,096.69	86,927.94	499,716.63	812,943.68
9020 Teachers' Retirement							
8 Employee Benefits		3,760,965.00	3,760,965.00	1,278,648.34	290,968.63	1,967,352.62	514,964.04
Subtotal of 9020 Teachers' Retirement		3,760,965.00	3,760,965.00	1,278,648.34	290,968.63	1,967,352.62	514,964.04
9030 Social Security							
8 Employee Benefits		3,305,621.00	3,262,871.00	1,302,086.86	284,866.07	1,916,506.27	44,277.87
Subtotal of 9030 Social Security		3,305,621.00	3,262,871.00	1,302,086.86	284,866.07	1,916,506.27	44,277.87
9040 Workers' Compensation							
8 Employee Benefits		390,000.00	390,000.00	144,665.00	0.00	0.00	245,335.00
Subtotal of 9040 Workers' Compensation		390,000.00	390,000.00	144,665.00	0.00	0.00	245,335.00
9045 Life Insurance							
8 Employee Benefits		22,000.00	22,000.00	14,303.21	2,455.90	12,196.79	-4,500.00

Victor Central School District

Budget Status Report As Of: 12/31/2022

Fiscal Year: 2023

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
Subtotal of 9045 Life Insurance		22,000.00	22,000.00	14,303.21	2,455.90	12,196.79	-4,500.00
9050 Unemployment Insurance							
8 Employee Benefits		15,000.00	15,000.00	2,036.89	0.00	0.00	12,963.11
Subtotal of 9050 Unemployment Insurance		15,000.00	15,000.00	2,036.89	0.00	0.00	12,963.11
9055 Disability Insurance							
8 Employee Benefits		30,000.00	30,000.00	10,925.50	1,634.00	10,906.50	8,168.00
Subtotal of 9055 Disability Insurance		30,000.00	30,000.00	10,925.50	1,634.00	10,906.50	8,168.00
9060 Hospital, Medical, Dental Insurance							
8 Employee Benefits		14,846,261.00	14,797,391.00	6,617,335.87	1,403,536.52	5,603,976.27	2,576,078.86
Subtotal of 9060 Hospital, Medical, Dental Insurance		14,846,261.00	14,797,391.00	6,617,335.87	1,403,536.52	5,603,976.27	2,576,078.86
9089 Other (specify)							
8 Employee Benefits		225,000.00	225,000.00	0.00	0.00	0.00	225,000.00
Subtotal of 9089 Other (specify)		225,000.00	225,000.00	0.00	0.00	0.00	225,000.00
9711 Serial Bonds-School Construction							
6 Principal		3,493,213.00	3,493,213.00	0.00	0.00	0.00	3,493,213.00
7 Interest		708,353.00	708,353.00	630,075.00	630,075.00	0.00	78,278.00
Subtotal of 9711 Serial Bonds-School Construction		4,201,566.00	4,201,566.00	630,075.00	630,075.00	0.00	3,571,491.00
9731 Bond Antic Notes-School Construction							
6 Principal		1,297,427.00	1,297,427.00	202,427.00	0.00	0.00	1,095,000.00
7 Interest		667,247.00	667,247.00	401,811.41	0.00	0.00	265,435.59
Subtotal of 9731 Bond Antic Notes-School Construction		1,964,674.00	1,964,674.00	604,238.41	0.00	0.00	1,360,435.59
9732 Bond Antic Notes-Bus Purchases							
6 Principal		386,206.00	386,206.00	386,206.00	0.00	0.00	0.00
7 Interest		16,765.00	16,765.00	16,765.52	0.00	0.00	-0.52
Subtotal of 9732 Bond Antic Notes-Bus Purchases		402,971.00	402,971.00	402,971.52	0.00	0.00	-0.52
9770 Revenue Anticipation Notes							
7 Interest		3,000.00	3,000.00	0.00	0.00	0.00	3,000.00
Subtotal of 9770 Revenue Anticipation Notes		3,000.00	3,000.00	0.00	0.00	0.00	3,000.00
9789 Other Debt (specify)							
6 Principal		223,213.00	223,213.00	223,213.45	0.00	0.00	-0.45
7 Interest		108,528.00	108,528.00	108,527.52	0.00	0.00	0.48
Subtotal of 9789 Other Debt (specify)		331,741.00	331,741.00	331,740.97	0.00	0.00	0.03
9901 Transfer to Other Funds							
95 Transfer-Special Aid Fund		185,000.00	185,000.00	0.00	0.00	0.00	185,000.00
Subtotal of 9901 Transfer to Other Funds		185,000.00	185,000.00	0.00	0.00	0.00	185,000.00
9950 Transfer to Capital Fund							
9 Transfer to Capital Funds		0.00	425,000.00	425,000.00	0.00	0.00	0.00
Subtotal of 9950 Transfer to Capital Fund		0.00	425,000.00	425,000.00	0.00	0.00	0.00

Victor Central School District
Budget Status Report As Of: 12/31/2022
Fiscal Year: 2023

Fund: A GENERAL FUND

Budget Account	Description	Initial Appropriation	Current Appropriation	Year-to-Date Expenditures	Cycle Expenditures	Encumbrance Outstanding	Unencumbered Balance
Total GENERAL FUND		89,198,479.00	90,065,861.86	34,823,293.09	8,415,898.32	41,475,228.60	13,767,340.17

Victor Central School District

Budget Status Report As Of: 12/31/2022

Fiscal Year: 2023

Fund: A GENERAL FUND

Selection Criteria

Criteria Name: Shared: BOE Summary by State Modified

Fund: A

Budget type: Current Year

As Of Date: 12/31/2022

Suppress Budget Accounts with no activity

Print Summary Only

Sort by: Fund/State function/State object

Printed by PENNY L. JOHNSTON

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**
Personnel Agenda, February 9, 2023

All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

Instructional

**Probationary
Appointments:**

The probationary appointment of **Aryanne Costanza**, who has certifications in Students with Disabilities Birth-Grade 2 and Early Childhood Education Birth-Grade 2, and pending certification in English to Speakers of Other Languages, to a probationary position as an ENL Teacher, effective March 27, 2023, at an annual salary of \$43,907, leading towards tenure in ENL Education.

**Long Term
Substitute
Appointments:**

The extended appointment of **Ryan Pasquarette**, who has certifications in Chemistry Grades 7-12 and Biology Grades 7-12, to a long term substitute position as a Science Teacher, from September 1, 2022, and ending June 30, 2023, at an annual salary of \$44,677.

Leaves of Absence:

The granting of an extension of maternity and subsequent childcare leave of absence for **Megan Steger**, Elementary Teacher, effective August 30, 2022, and extending through June 30, 2023.

Resignations:

The resignation, due to retirement, of **John Ryan**, School Social Worker, effective June 30, 2023.

The resignation of **Nicole Greisberger**, Special Education Teacher, effective February 18, 2023.

The resignation of **Michael Heberger**, Teacher Assistant, effective January 26, 2023.

The resignation of **David Rodrick**, Long Term Substitute School Psychologist, effective February 10, 2023.

The resignation of **Amelia Paas**, Special Education Teacher, effective March 1, 2023.

Co-Curriculars:

Clubs & Advisors

High School Key Club

Name

Michelle Mahoney-Merkley

Band

3

**Per Diem
Substitutes:**

<u>Candidate</u>	<u>Area of Certification</u>
Kara Balmer	Uncertified
Nicholas Mazzola	Uncertified
Rebecca Miles	Uncertified
Lauren O'Dell	Uncertified
Kaitlyn Eck	Uncertified
Britany Whitfield	Uncertified
Olivia Gmelch	Uncertified
Madison Bulling	Uncertified
Kristin Horoszewski	Uncertified
Ian Horvath	Uncertified
Samuel Viggiani	Uncertified
Brittany Rheume	Uncertified

**Non-Instructional
Appointments:**

The appointment of **Silmara Bailey**, Food Service Helper, effective January 18, 2023, at an hourly rate of \$14.20.

The appointment of **Amanda Rodgers**, from Typist to Building Secretary, effective January 31, 2023, at an hourly rate of \$18.95.

The appointment of **Michele Liddle**, from School Bus Driver Trainee to Part Time School Bus Driver, effective January 18, 2023, at an hourly rate of \$20.99.

The appointment of **Robert Fredericks**, Full Time School Bus Driver, effective January 26, 2023, at an hourly rate of \$21.39.

The appointment of **Elaina Camporeale**, from Teacher Substitute to Full Time Teacher Aide, effective January 24, 2023, at an hourly rate of \$14.20.

The appointment of **Daniel Heusler**, Campus Security Guard, effective February 1, 2023, at an annual rate of \$45,000.

The appointment of **Kimberly Doherty**, from School Bus Driver Trainee to Full Time School Bus Driver, effective February 10, 2023, at an hourly rate of \$20.99.

The appointment of **Augustus Hainsworth**, from Automotive Mechanic Helper to Automotive Mechanic, effective February 2, 2023, at an hourly rate of \$25.19.

The appointment of **Ashleah Selvek**, Typist, effective February 27, 2023, at an hourly rate of \$16.43.

The appointment of **Rebecca Voica**, Typist, effective February 6, 2023, at an hourly rate of \$15.93.

The appointment of **Wandy Santiago Lebron**, Part Time Teacher Aide, effective February 9, 2023, at an hourly rate of \$14.20.

Resignations:

The resignation of **Sarwat Saleem**, Food Service Helper, effective January 13, 2023.

The resignation of **Paula Quirk**, Full Time Teacher Aide, effective January 20, 2023.

The resignation of **James Rohr**, School Bus Driver, effective January 26, 2023.

The resignation of **Chantel Montgomery**, Full Time Teacher Aide, effective February 6, 2023.

The resignation of **Susanna Paul**, Part Time Teacher Aide, effective February 2, 2023.

Leave of Absence:

The granting of an unpaid leave of absence for **Andrew Habecker**, Full Time Teacher Aide, effective January 18, 2023, and extending through May 5, 2023.

The granting of an unpaid leave of absence for **Jeiry Diaz Ramos**, Full Time Cleaner, effective January 16, 2023, and extending through January 30, 2023.

**Per Diem and
Substitute Positions:**

Candidate

Position

Douglas Bailey
Michele Fiannaca
Roman Lewyckyj
Ruby Callari
Manal Johnston

Cleaner
Teacher Aide
School Bus Driver Trainee
Lifeguard
Registered Professional Nurse

**VICTOR CENTRAL SCHOOL DISTRICT
VICTOR, NEW YORK**

SINGLE AUDIT REPORT

For Year Ended June 30, 2022

Draft

TABLE OF CONTENTS

Report on Compliance For Each Major Federal Program; Report on Internal Control Over Compliance; and Report on the Schedule of Expenditures of Federal Awards Required by OMB Uniform Guidance	1 – 3
Schedule of Expenditures of Federal Awards	4
Notes to Schedule of Expenditures of Federal Awards	5
Schedule of Findings and Questioned Costs	6

**Report on Compliance For Each Major Federal Program;
Report on Internal Control Over Compliance;
and Report on the Schedule of Expenditures of
Federal Awards Required by the Uniform Guidance**

Independent Auditors' Report

To the Board of Education
Victor Central School District
Victor, New York

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Victor Central School District, Victor, New York's compliance with the types of compliance requirements identified as subject to audit in the OMB Compliance Supplement that could have a direct and material effect on each of the District's major federal programs for the year ended June 30, 2022. The District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the District complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States (Government Auditing Standards); and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the District's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules and provisions of contracts or grant agreements applicable to the District's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the District's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, Government Auditing Standards, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the District's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, Government Auditing Standards, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the District's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the District's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the District as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the District's basic financial statements. We issued our report thereon, dated September 27, 2022, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subject to auditing procedures applied in the audit of the financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

Rochester, New York
_____, 2022

**VICTOR CENTRAL SCHOOL DISTRICT
VICTOR, NEW YORK
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR YEAR ENDED JUNE 30, 2022**

<u>Grantor / Pass - Through Agency</u> <u>Federal Award Cluster / Program</u>	<u>Assistance Listing Number</u>	<u>Pass-Through Agency Number</u>	<u>Total Expenditures</u>
<u>U.S. Department of Education:</u>			
<u>Indirect Programs:</u>			
<u>Passed Through NYS Education Department -</u>			
<u>Special Education Cluster IDEA -</u>			
Special Education - Grants to States (IDEA, Part B)	84.027	0032-22-0673	\$ 887,016
Special Education - Preschool Grants (IDEA Preschool)	84.173	0033-21-0673	8,192
Special Education - Preschool Grants (IDEA Preschool)	84.173	0033-22-0673	21,038
ARP - Special Education - Grants to States (IDEA, Part B)-COVID-19	84.027X	5532-22-0673	3,907
ARP - Special Education - Preschool Grants (IDEA Preschool)-COVID-19	84.173X	5533-22-0673	446
Total Special Education Cluster IDEA			\$ 920,599
<u>Education Stabilization Fund -</u>			
CRRSA - ESSER 2 - COVID-19	84.425D	5891-21-2215	\$ 3,338,573 *
CRRSA - GEER 2 - COVID-19	84.425C	5896-21-2215	476,027 *
ARP - ESSER 3 - COVID-19	84.425U	5880-21-2215	1,164,247 *
ARP - UPK - COVID-19	84.425U	5875-22-0008	190,000 *
Total Education Stabilization Fund			\$ 5,168,847
Title IIA - Supporting Effective Instruction State Grant	84.367	0147-22-2215	37,184
Title IIIA - Immigrant Education	84.365	0293-22-2215	18,240
Title IVA - Student Support and Academic Enrichment Grants	84.424	0204-22-2215	23,611
Title I - Grants to Local Educational Agencies	84.010	0021-22-2215	313,695
Total U.S. Department of Education			\$ 6,482,176
<u>Federal Communications Commission:</u>			
<u>Indirect Program:</u>			
<u>Pass Through Wayne Finger Lakes BOCES -</u>			
ARP - Emergency Connectivity Funds-COVID-19	32.009	124968	\$ 194,935 *
Total Federal Communications Commission			\$ 194,935
<u>U.S. Department of Agriculture:</u>			
<u>Indirect Programs:</u>			
<u>Passed Through NYS Education Department -</u>			
<u>Child Nutrition Cluster -</u>			
National School Lunch Program	10.555	26170106	\$ 1,488,379
National School Lunch Program-Non-Cash Assistance (Commodities)	10.555	26170106	191,461
Emergency Operational Costs	10.555	26170106	39,400
Summer Food Service Program	10.559	26170106	50,387
National School Breakfast Program	10.553	26170106	325,457
Total Child Nutrition Cluster			\$ 2,095,084
Pandemic EBT Administrative Costs	10.649	26170106	3,005
Total U.S. Department of Agriculture			\$ 2,098,089
TOTAL EXPENDITURES OF FEDERAL AWARDS			\$ 8,775,200

* Major Programs

**VICTOR CENTRAL SCHOOL DISTRICT
VICTOR, NEW YORK**

Notes to Schedule of Expenditures of Federal Awards

June 30, 2022

1. Basis of Presentation:

The accompanying Schedule of Expenditures of Federal Awards (the schedule) includes the federal award activity of the Victor Central School District, Victor, New York (the District) under programs of the federal government for the year ended June 30, 2022. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirement's, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the schedule presents only a selected portion of the operations of the District, it is not intended to and does not present the financial position or changes in net position.

2. Summary of Significant Accounting Policies:

Expenditures reported on the schedule are reported on the GAAP basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years.

3. Indirect Costs:

The District has elected to not use the 10 percent de minimus indirect cost rate allowed under the Uniform Guidance. Indirect costs are included in the reported expenditures to the extent they are included in the federal financial reports used as the source for the data presented.

4. Matching Costs

Matching costs, i.e., the Victor Central School District's share of certain program costs, are not included in the reported expenditures.

5. Non-Monetary Federal Program

The Victor Central School District, Victor, New York is the recipient of a federal financial award program that does not result in cash receipts or disbursements termed a "non-monetary program". This program Surplus Food Distribution (CFDA Number 10.555), and the fair market value of the food commodities received during the fiscal year is presented in the accompanying Schedule of Expenditures of Federal Awards and was considered in the Victor Central School District, Victor, New York's single audit.

6. Subrecipients

The Victor Central School District, Victor, New York did not pass through any awards to subrecipients during the fiscal year.

**VICTOR CENTRAL SCHOOL DISTRICT
VICTOR, NEW YORK**

Schedule of Findings and Questioned Costs

June 30, 2022

I. Summary of the Auditor's Results

Financial Statements

- | | |
|---------------------------------------------------------|------------|
| a) Type of auditor's report issued | Unmodified |
| b) Internal control over financial reporting | |
| 1. Material weaknesses identified | No |
| 2. Significant deficiency(ies) identified | No |
| c) Noncompliance material to financial statements noted | No |

Federal Awards

- | | |
|--------------------------------------------------------------------------------------------------------------|-------------------------------------------|
| a) Internal control over major programs | |
| 1. Material weaknesses identified | No |
| 2. Significant deficiency(ies) identified | No |
| b) Type of auditor's report issued on compliance for major programs | Unmodified |
| c) Any audit findings disclosed that are required to be reported in accordance with 2 CFR Section 200.516(a) | No |
| d) Identification of major programs | |
| <u>Assistance Listing Number(s)</u> | <u>Name of Federal Program or Cluster</u> |
| 32.009 | ARP-Emergency Connectivity Funds-COVID-19 |
| <u>Education Stabilization Funds</u> | |
| 84.425D | CRRSA- ESSER 2-COVID-19 |
| 84.425C | CRRSA – GEER 2-COVID-19 |
| 84.425U | ARP- ESSER 3-COVID-19/ARP – UPK-COVID-19 |
| e) Dollar threshold used to distinguish between Type A and Type B programs | \$750,000 |
| f) Auditee qualifies as low-risk auditee | Yes |

II. Financial Statement Findings

There were no current year findings and there were no prior year findings.

III. Federal Award Findings and Questioned Costs

There were no current year findings or questioned costs and there were no prior year findings or questioned costs.

Victor Central School District
Single Audit
Auditors' Findings and Evaluation for the Fiscal Year June 30, 2022

<u>Auditors Findings</u>	<u>Recommendation</u>	<u>Management Response</u>	<u>Person Responsible & Complete Date</u>
No Findings	No Findings	N/A	N/A

VICTOR CENTRAL SCHOOL DISTRICT

**EXTRACLASSROOM ACTIVITY FUNDS
FINANCIAL REPORT**

For Year Ended June 30, 2022



MENGEL METZGER BARR & CO. LLP

Certified Public Accountants

TABLE OF CONTENTS

Independent Auditors' Report	1 – 2
Statement of Cash Receipts and Disbursements for year ended June 30, 2022	3 - 4
Notes to Financial Statement	5
Auditors' Findings and Evaluation	6 - 7

INDEPENDENT AUDITORS' REPORT

To the Board of Education
Victor Central School District, New York

Report on the Audit of the Statement of Financial Statements

Qualified and Unmodified Opinions

We have audited the accompanying statement of cash receipts and disbursements of the Extraclassroom Activity Funds of the Victor Central School District for the year ended June 30, 2022 and the related notes to the financial statement.

Qualified Opinion

In our opinion, except for the possible effects of the matter discussed in the basis for qualified opinion paragraph, the financial statement referred to in the first paragraph presents fairly, in all material respects, the cash receipts and disbursements of the Extraclassroom Activity Funds of Victor Central School District for the year ended June 30, 2022, in accordance with the cash basis of accounting as described in Note 1.

Basis for Qualified Opinion

Internal accounting controls are limited over the cash receipts from the point of collection to the time of submission to the Central Treasurer. Accordingly, it was impracticable to extend our audit of such receipts beyond the amounts recorded.

Emphasis of Matter – Basis of Accounting

We draw attention to Note 1 of the financial statement, which describes the basis of accounting. This financial statement is prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to that matter.

Responsibility of Management for the Statement of Cash Receipts and Disbursements

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the cash basis of accounting described in Note 1; and for determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statement in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

Auditor Responsibilities for the Audit of the Financial Statement

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Mengel, Metzger, Barw & Co. LLP

Rochester, New York
December 21, 2022

VICTOR CENTRAL SCHOOL DISTRICT

EXTRACLASSROOM ACTIVITY FUNDS

STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS

For Year Ended June 30, 2022

	Cash Balance		Disburse-	Cash Balance
	<u>July 01, 2021</u>	<u>Receipts</u>	<u>ments</u>	<u>June 30, 2022</u>
Class of 2021	\$ 7,120	\$ -	\$ 7,120	\$ -
Class of 2022	7,926	26,167	34,093	-
Class of 2023	1,120	37,989	31,899	7,210
Class of 2024	495	5,677	2,208	3,964
Class of 2025	-	5,091	198	4,893
Class of 2026	-	1,796	-	1,796
Class of 2028	-	1,233	-	1,233
Aquatic Leaders	1,321	-	1,321	-
Art Club	150	-	-	150
Business Club	4,346	54,005	56,375	1,976
Drama Club	14,508	17,960	21,687	10,781
French Club	12,291	320	1,106	11,505
Go Green Garden Team	66	-	-	66
Global Competency	537	-	76	461
International Club	203	377	372	208
Junior High Musical	24,623	12,265	14,733	22,155
Junior High Store	996	-	-	996
Junior High Student Council	5,095	3,729	3,653	5,171
Junior High Yearbook	1,523	-	1,530	(7)
Key Club	3,068	2,210	3,975	1,303
Subtotal	<u>\$ 85,388</u>	<u>\$ 168,819</u>	<u>\$ 180,346</u>	<u>\$ 73,861</u>

	Cash Balance <u>July 01, 2021</u>	<u>Receipts</u>	Disburse- <u>ments</u>	Cash Balance <u>June 30, 2022</u>
CarryOver Total	\$ 85,388	\$ 168,819	\$ 180,346	\$ 73,861
Medical Explorers	111	-	-	111
Mentoring Club	5,046	700	290	5,456
NHS	1,888	1,216	1,179	1,925
Outdoor Activity	142	89	-	231
Positive School Climate	2,614	1,602	814	3,402
Sales Tax	1,678	136	-	1,814
SEAS	481	17,150	16,776	855
Senior High Orchestra	4,099	3,581	4,368	3,312
Senior High School Store	5,119	2,012	1,284	5,847
Senior High Student Council	2,664	3,967	2,925	3,706
Senior High Yearbook	4,801	450	5,629	(378)
Spanish Club	2,016	1,568	632	2,952
Victor Music Society	2,112	595	1,487	1,220
Victor Cares	8,308	17,668	17,642	8,334
Wellness Club	-	694	315	379
TOTAL	<u>\$ 126,467</u>	<u>\$ 220,247</u>	<u>\$ 233,687</u>	<u>\$ 113,027</u>

(See accompanying notes to financial statement)

VICTOR CENTRAL SCHOOL DISTRICT
EXTRACLASSROOM ACTIVITY FUNDS
NOTES TO FINANCIAL STATEMENT

June 30, 2022

(Note 1) Accounting Policy:

The transactions of the Extraclassroom Activity Funds are considered part of the reporting entity of the Victor Central School District. Consequently, the cash balances are included in the financial statements of the School District as part of the Custodial Fund.

The accounts of the Extraclassroom Activity Funds of the Victor Central School District are maintained on a cash basis, and the statement of cash receipts and disbursements reflects only cash received and disbursed. Therefore, receivables and payables, inventories, long-lived assets, and accrued income and expenses, which would be recognized under generally accepted accounting principles, and which may be material in amount, are not recognized in the accompanying financial statement.

(Note 2) Cash and Cash Equivalents:

Cash and cash equivalents is comprised of one checking account. The balance in this account is fully covered by FDIC Insurance.

VICTOR CENTRAL SCHOOL DISTRICT
EXTRACLASSROOM ACTIVITY FUNDS
AUDITORS' FINDINGS AND EVALUATION

We have examined the statement of cash receipts and disbursements of the Victor Central School District's Extraclassroom Activity Funds for the year ended June 30, 2022. As part of our examination, we made a study and evaluation of the system of internal accounting control to the extent we deemed necessary to render our opinion.

There are inherent limitations in considering the potential effectiveness of any system of internal accounting control. Human errors, mistakes of judgment and misunderstanding of instructions limit the effectiveness of any control system.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined above.

Prior Year Deficiency Pending Corrective Action:

Profit and Loss Statements –

Our examination revealed two instances in the Junior High Musical in which receipts listed on the profit and loss statement for a fundraising activity could not be clearly traced to the general ledger.

We recommend the Student Treasurer together with the Faculty Advisor prepare profit and loss statements for each fundraising activity and that these statements be submitted to the Central Treasurer to be retained for our review at year end. In addition, the items appearing on the profit and loss statements should be traceable to the general ledger maintained by the Central Treasurer.

Current Year Deficiencies in Internal Control:

Deficit Balances –

The Junior High and Senior High Yearbook Club had deficit balances at year-end. This appears to be the result of both clubs not having sufficient funds to pay the final bills due from last year, and that in the current year sales were done online and receipts stayed with the vendor.

We recommend that the Administration review this situation and develop necessary corrective action.

(Current Year Deficiencies in Internal Control) (Continued)

Receipts –

Our examination of selected receipt transactions revealed one instance with the Business Club and one instance with National Honor Society in which deposits were untimely.

In an effort to maintain accountability and control over receipts, we recommend every effort be made in the future to deposit cash collections on a more timely basis.

Other Item:

The following item is not considered to be a deficiency in internal control; however, we consider it an other item which we would like to communicate to you as follows:

Inactive Clubs –

As indicated on the statement of cash receipts and disbursements, the Art Club, Go Green Garden Team, Junior High Store and the Medical Explorers Club were financially inactive during the 2021-22 fiscal year.

We recommend the status of these clubs be reviewed. If future financial transactions are not anticipated, they should be closed in accordance with the Board of Education policy.

Prior Year Recommendations:

We are pleased to report that the following prior year recommendations have been implemented to our satisfaction:

1. All examined profit and loss statements included the proper signatures.
2. Profit and loss statements were prepared for all examined fundraisers.
3. Any unaccounted for or leftover inventory was clearly documented on examined profit and loss statements.

*

*

*

We wish to express our appreciation to all client personnel for the courtesies extended to us during the course of our examination.

Mengel, Metzger, Barw & Co. LLP

Rochester, New York
December 21, 2022

**Victor Central School District
 Extraclassroom Activity Funds Audit
 Auditors' Findings and Evaluation for the Fiscal Year June 30, 2022**

<u>Auditors Findings</u>	<u>Recommendation</u>	<u>Management Response</u>	<u>Person Responsible & Complete Date</u>
<p>Our examination revealed two instances in the Junior High Musical in which receipts listed on the profit and loss statement for a fundraising activity could not be clearly traced to the general ledger.</p>	<p>We recommend the Student Treasurer together with the Faculty Advisor prepare profit and loss statements for each fundraising activity and that these statements be submitted to the Central Treasurer to be retained for our review at year end. In addition, the items appearing on the profit and loss statements should be traceable to the general ledger maintained by the Central Treasurer.</p>	<p>Our Central Treasurer has been working very closely with the Student Treasurer and Club Advisor to address the issue. We noticed they were using gross deposits instead of net deposits, so their profit/loss did not take sales tax into consideration.</p>	<p>All Club Advisors Central Treasurer Assistant Superintendent for Business Immediately</p>
<p>The Junior High and Senior High Yearbook Club had deficit balances at year-end. This appears to be the result of both clubs not having sufficient funds to pay the final bills due from last year, and that in the current year sales were done online and receipts stayed with the vendor.</p>	<p>We recommend that the Administration review this situation and develop necessary corrective action.</p>	<p>The Yearbook clubs experienced two issues. 1) it is a practice to order additional yearbooks to accomodate families who missed the deadline to order, and 2) turnover in the advisor role that lead to underpricing of yearbooks. The Business Office is working closely with these clubs to correct the issue.</p>	<p>Yearbook Club Advisors Central Treasurer Assistant Superintendent for Business 6/30/2023</p>
<p>Our examination of selected receipt transactions revealed one instance with the Business Club and one instance with National Honor Society in which deposits were untimely.</p>	<p>In an effort to maintain accountability and control over receipts, we recommend every effort be made in the future to deposit cash collections on a more timely basis.</p>	<p>The Business Office will follow up on Fundraising Request Forms more frequently to ensure timely deposits. Additionally, we will add a slide to our annual presentation to club advisors reminding them of the need to get money to deposited timely.</p>	<p>All Club Advisors Central Treasurer Assistant Superintendent for Business Immediately</p>
<p>As indicated on the statement of cash receipts and disbursements, the Art Club, Go Green Garden Team, Junior High Store and the Medical Explorers Club were financially inactive during the 2021-22 fiscal year.</p>	<p>We recommend the status of these clubs be reviewed. If future financial transactions are not anticipated, they should be closed in accordance with the Board of Education policy.</p>	<p>With the uncertainty and restrictions caused by COVID last school year, some clubs struggled to have activity. We will monitor these clubs for the 2022-23 school year to determine the need to have a cash account going forward.</p>	<p>JH and SH Principals Central Treasurer Assistant Superintendent for Business 6/30/2023</p>

Victor Central School District
Athletic Hall of Fame Program
Selection Committee By-Laws

Mission Statement

It is the mission of the Victor Central School Athletic Hall of Fame Committee to:

- Recognize and celebrate the accomplishments of outstanding athletes, teams, coaches, administrators and Blue Devil supporters.
- Reconnect those individuals and their families with Victor Central Schools.
- Deepen the current student-athletes' understanding and appreciation for the history of the Blue Devil athletes by seeking their participation.

Membership

The Victor Central School Athletic Hall of Fame Committee shall be comprised of no more than ten (10) voting members.

- The Director of Athletics shall be a permanent member and serve as the chairperson.
- A VCS Board of Education member or designee.
- Two (2) VCS Student representatives as determined by the Director of Athletics and the Head Coaches Council.
- Up to six (6) other members including individuals from the Victor Central Schools' district staff and the community at large.
 - Term of membership on the committee shall be three (3) years with a potential limit of three (3) consecutive terms.
- A non-voting Historian Consultant as deemed necessary.

Annually, the VCS Board of Education will solicit volunteers from the community to serve as members of the committee. As committee membership vacancies occur, the VCS Board of Education will select from the list of volunteers and appoint new members to the committee.

Duties

The mission statement is accomplished by, but not limited to, the following:

- Encouraging a wide range of individuals to nominate former athletes, coaches, administrators, teams and Blue Devil supporters.
- Selecting worthy candidates for induction into the Hall of Fame
- Recognizing the inductees at Homecoming and Homecoming activities.
- Recognizing the inductees at the Hall of Fame Recognition Ceremony.
- Highlighting the accomplishments of the inductees by displaying their accomplishments and awards on the school property.

Meetings

The committee shall meet at the discretion of the membership.

Nominating and Selection Process

Eligibility

In order to qualify for induction into the Victor Central School Athletic Hall of Fame, a nominee must meet one or more of the following:

- Graduated from Victor Senior High School at least ten (10) years ago and have been affiliated with interscholastic athletics sponsored by Victor Central Schools.
- Coached a Victor Central Schools team for a minimum of eight (8) years and retired from coaching that sport.
- Made significant contributions to the students of Victor Central through interscholastic athletics.
- Graduated from Victor Senior High School (at least 10 years ago) and made significant contributions in the world of sports but may not have necessarily participated in the sports program at Victor Central Schools.

Categories

The following categories are to be considered in qualifying for the Hall of Fame:

- Athletes - Individuals and/or teams who were athletes for Victor Senior High School and graduated a minimum of ten (10) years ago.
- Coaches - Individuals who have made significant and extraordinary contributions to the Victor Athletic programs and coached a Victor Central Schools' team for a minimum of eight (8) years.
- Honorary- Individuals who made a significant impact on Victor Central athletics, administration, and/or on sectional, regional, state, national, professional, or international levels of athletics. The Honorary category may include, but is not limited to, counselors, faculty managers, scoreboard/book operators, as well as local community supporters.

Nominations

- Nominations may be made by **any** individual to the Athletic Hall of Fame Committee.
- All nominations must be submitted on the official Athletic Hall of Fame application form.
- All application forms must be complete and either delivered or postmarked on or before the deadline set by the Selection Committee.
- All candidates nominated will receive a cover letter outlining the Hall and its procedures. These nominees will be asked to complete a biography form. The form requests detailed information about the candidate's career, coaches, etc.

Current selection committee members and their immediate family are not eligible for induction during a committee member's term of service.

Voting

- Each committee member will receive a copy of each biography under consideration.
- The committee will meet to discuss all candidates and to select inductees.
- The committee will decide based on the following criteria which includes and is not limited to record, ability, integrity, sportsmanship, character and contributions.
- Inductees shall be determined using a ranked-order process developed by committee members.
- The committee shall select a maximum of four (4) nominees for induction each year, unless an extraordinary situation exists, which warrants recognizing more than four individuals.
- In the event no nominee qualifies, no one will be selected for that year.
- A candidate who is not selected will remain as a nominee for five (5) additional years. At that time a committee member will reach out to the nominator.

Induction Process

Hall of Fame recipients shall be required to attend the induction ceremony and to contribute to or participate in a program in the District schools for the benefit of students. The induction ceremony shall be held for friends, relatives, and the school community at a dinner with the presentation of plaques by the Director of Athletics. Recipients shall be given up to three-years to attend and receive the award, after which they may be re-nominated.

Amendments of By-Laws

Written proposals for amendments must be submitted at least 30 days prior to any vote. The By-Laws shall be amended by a two-thirds majority of the total committee. All by-law changes must be submitted to the Victor Board of Education for final approval.

Regardless of whether amendments are made or not, the Committee By-laws must be approved by the Victor Board of Education on an annual basis. It shall be the responsibility of the Director of Athletics to submit current by-laws to the Victor Board of Education by March 1st of each year.

Victor Central School District
Graduates of Distinction Program
Selection Committee By-Laws

Purpose

The Graduates of Distinction Selection Committee exists for the purpose of recognizing Victor Central School District alumni who have achieved distinction through exceptional or lifetime achievement with significant contribution within their school, family, career, community or personal life; and sharing these accomplishments with the community at large as inspiration for current and future students. The Graduates of Distinction Selection Committee may also recognize students who attended Victor schools before there was a high school. (The first graduating senior class at VCS was in 1894.) Such former students will be given the title of Honorary Recognition.

Membership

The Graduates of Distinction Selection Committee shall consist of graduates of Victor Central School.

- No more than seven voting members
- No more than two from any one graduating class if possible
- A current student (should be a Junior and will hold a two-year term) shall serve as a voting member
- A VCS Board of Education member or designee shall serve as a voting member (one-year term)
- The VCS School and Community Relations Coordinator will serve as a non-voting member

An organizational meeting of the School Committee shall be held after July 1 of each year where a Chairperson shall be elected for the following year by quorum. The School and Community Relations Coordinator shall serve as the Secretary-Treasurer for the committee.

Terms of membership on the committee shall be three (3) years (unless otherwise stated) with a two consecutive term limit.

The VCS Board of Education will solicit volunteers from the community to serve as members of the committee. As committee membership vacancies occur, the VCS Board of Education will select from the list of volunteers and appoint new members to the committee.

Duties

The chairperson shall preside at all meetings. The School and Community Relations Coordinator shall record minutes of the meetings, send mailings to the membership and assist in gathering information about candidates, oversee the financial matters of the committee, coordinate induction activities, i.e. make arrangements for reception, order plaques. The committee will work with the School and Community Relations Coordinator to address public relations needs, recommendations to the VCS Board of Education, and fund expenditure approval. It shall be the sole responsibility of the committee to check references and verify information on nominees.

Meetings

The committee shall meet at the discretion of membership.

Voting

- Attendance at all meetings shall be encouraged with the selection of the candidates requiring voting by all members of the committee.
- The inductees shall be determined by a rating process developed by the committee.
- The chairperson shall forward the names of the Graduate(s) of Distinction (with the rating sheet) to the VCS Board of Education for confirmation.

**Victor Central School District
Graduates of Distinction Program – Selection Committee By-Laws**

Nominating and Selection Process

I. Nominees to the Victor Central School District Graduates of Distinction program shall be selected based upon the following criteria:

A. Nominees of the highest character and integrity must have graduated from Victor Senior High (or have attended Victor Schools BEFORE there was a high school in the case of Honorable Recognition) at least 15 years before they are eligible for selection. The committee may waive the graduation time limit requirements in certain circumstances, as it deems necessary;

B. Significant achievement after attending Victor Schools which include:

1. Educational achievements;
2. Professional achievements;
3. Job related achievements;
4. Honors, awards, professional affiliations, publications;
5. Civic or community involvement;
6. Other appropriate qualifications, which the committee believes merit consideration;

II. The committee shall solicit nominees from the community at large. Anyone may submit a nomination for any person meeting the criterion. Every person nominated shall be eligible for a period of one year. They may be re-nominated.

III. The committee shall select a maximum of three (3) nominees for induction yearly. In the event no nominee qualifies, no one will be selected for that year.

IV. No member of the selection committee may submit a nomination, be nominated or inducted during his or her term of office.

Induction Process

The annual/biennial Graduates of Distinction induction ceremony will be held at a time agreed upon by the District and the Graduates of Distinction. Graduates of Distinction recipients shall be required to attend an induction ceremony with the Board of Education and to contribute to or participate in a program in the District schools for the benefit of students. The structure of such programs is left to the discretion of the District.

Recipients shall be given up to three-years to attend and receive the award, after which they may be re-nominated.

Amendments of By-Laws

The By-Laws shall be amended by a two-thirds majority of the total committee. Written proposals for amendments must be submitted at least 30 days prior to any vote. All by-law changes must be submitted to the VCS Board of Education for final approval.

Regardless of whether amendments are made or not, the Committee By-laws must be approved by the VCS Board of Education on an annual basis. It shall be the responsibility of the chairman to submit current Graduates of Distinction by-laws to the VCS Board of Education after the first committee meeting, but no later than March 1st of each year.

Victor Central School District
Visual and Performing Arts
Hall of Fame Program
Selection Committee By-Laws

Mission Statement

It is the mission of the Victor Central Schools Hall of Fame to:

- Celebrate and honor the accomplishments of outstanding alumni, staff and community members who have excelled in the arts.
- Inspire current students to make contributions to the arts by reconnecting those selected for the hall of fame with our students, staff and community.

Membership

The Victor Central School Hall of Fame Committee shall be comprised of no more than eleven (11) voting members.

- The District Office Administrator shall be a permanent member and serve as the chairperson.
- A VCS Board of Education member or designee, selected by the Board of Education.
- The K-12 Chairpersons of Art, Music and Theater departments or designees.
- Three high school students, selected by the Senior High School Principal.
- One community member, selected by the Board of Education
- One representative from the CSEA, selected by the president of CSEA.
- A liaison from the Office of School and Community Relations (non-voting member).

Term of membership on the committee shall be two (2) years with a two (2) consecutive term limit.

Duties

The mission statement is accomplished by, but not limited to, the following:

- Encouraging a wide range of people to nominate individuals.
- Selecting worthy candidates for induction into the Hall of Fame
- Recognizing the inductees at the Hall of Fame Recognition Ceremonies.
- Highlighting the accomplishments of the inductees by displaying their accomplishments and awards on the school property.

Meetings

The committee shall meet at the discretion of the membership.

Nominating and Selection Process

Eligibility

In order to qualify for induction into the Victor Central School Hall of Fame, a nominee of the highest character and integrity must meet one or more of the following:

- Graduated from Victor Senior High School at least ten (10) years ago and have been affiliated with arts programming sponsored by Victor Central Schools.
- Serve as a staff member in a Victor Central Schools' arts program for a minimum of five years.
- Made significant contributions to the students of Victor Central through the District's arts programming.
- Graduated from Victor Senior High School (at least 10 years ago) and made significant contributions in the Arts, but may not have necessarily participated in a program at Victor Central Schools.

Categories

The following categories are to be considered in qualifying for the Hall of Fame:

- Creators - Individuals and/or groups of Victor Senior High School alumni who graduated a minimum of ten (10) years ago.
- Performers- Individuals and/or groups of Victor Senior High School alumni who graduated a minimum of ten (10) years ago.
- Practitioners - Staff and community members who have made significant and extraordinary contributions to the Victor Central Schools' Arts programming for a minimum of five (5) years.
- Contributors- Individuals who have made a significant impact on Victor Central Schools' Arts programming, administration, and/or on regional, state, national, professional, or international levels. This honorary category may include, but is not limited to, VCS staff and local community supporters.

Nominations

- Nominations may be made by **any** individual to the Hall of Fame Committee.
- All nominations must be submitted on the official Hall of Fame application form.
- All application forms must be complete and either delivered or postmarked on or before the deadline set by the Selection Committee.
- Applications will be kept for review for three years from date of submission.

Current selection committee members and their immediate family are not eligible for induction during a committee member's term of service.

Voting

- Each committee member will receive a copy of each application under consideration.
- The committee will meet to discuss all candidates and to select inductees.
- Inductees shall be determined using a process developed by committee members.
- The committee shall select a maximum of four (4) nominees for induction each year from any of the three areas (music, theater and visual arts), unless an extraordinary situation exists, which warrants recognizing more than four individuals.
- A quorum is needed to select inductees.
- In the event no nominee qualifies, no one will be selected for that year.

Induction Process

All candidates selected will receive a cover letter outlining the award and committee procedures.

Hall of Fame inductees shall be required to attend the induction ceremony and to contribute to or participate in a program in the District's schools for the benefit of students.

An induction ceremony and reception shall be held for friends and relatives with the presentation of plaques by the Director of Educational and Support Services and the appropriate K-12 Chairperson.

Recipients shall be given up to three-years to attend the induction ceremony and receive the award, after which they may be re-nominated.

Amendments of By-Laws

Written proposals for amendments must be submitted at least 30 days prior to any vote. The By-Laws shall be amended by a two-thirds majority of the total committee. All by-law changes must be submitted to the Victor Board of Education for final approval.

Regardless of whether amendments are made or not, the Committee By-laws must be approved by the Victor Board of Education on an annual basis. It shall be the responsibility of the District Office Administrator to submit current by-laws to the Victor Board of Education by March 1st of each year, except for the first year of existence, 2017-2018.

Victor Central School 2023-2024 School Calendar

BOE Approved _____

S	M	T	W	TH	F	S
<i>July 2023</i>						
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

S	M	T	W	TH	F	S
<i>August 2023</i>						
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

S	M	T	W	TH	F	S
<i>September 2023</i>						
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

<i>October 2023</i>						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

<i>November 2023</i>						
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

<i>December 2023</i>						
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

<i>January 2024</i>						
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

<i>February 2024</i>						
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

<i>March 2024</i>						
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

<i>April 2024</i>						
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

<i>May 2024</i>						
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

<i>June 2024</i>						
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

August 23-25	New Educator Orientation
Aug. 30-31 & Sept. 5	Superintendent Conference Days**
September 4	Labor Day
September 6	Classes Begin
October 6	Superintendent Conference Day**
October 9	Columbus Day
November 10	Veterans Day
November 22-24	Thanksgiving Recess
December 25-January 2	Winter Recess
January 15	Martin Luther King, Jr. Day
February 19-23	President's Recess
March 15	Superintendent Conference Day**
March 29-April 8	Spring Recess
May 27	Memorial Day
June 17-25	Regents Testing
June 19	Juneteenth
June 26	Regents Rating Day - VTA Must Report, No 10 month CSEA^^

Month	Student Days	Teacher Days
August	0	2
September	18	19
October	20	21
November	18	18
December	16	16
January	20	20
February	16	16
March	19	20
April	16	16
May	22	22
June	16 ^^	17
TOTALS	181^^	187*

** Conference Days Subject to NYSED Testing Schedules: VSCD 10 & 11 month non-teaching staff will be notified if attendance is required. **

^^ Regents Rating Day can be considered a student day of attendance if necessary. VSCD 10 month non-teaching staff will be notified if attendance is required. ^^

* Includes Conference Days but not professional days for new teaching staff or the new-year preparation day for returning teachers.



Maureen Goodberlet <goodberletm@victorschools.org>

Request #162 for your review

1 message

Form Approvals <businessforms@victorschools.org>

Fri, Jan 27, 2023 at 3:26 PM

To: Goodberletm@victorschools.org

REQUEST #162 | RECIPIENTS: 3 of 5 | JAN 27, 2023

****UPDATED VCS Field Trip Form**

You have been requested to review the following:

Requestor's Email Address:	utzs@victorschools.org
Requestor's First Name:	Sue
Requestor's Last Name:	Utz
School:	HS
Course / Grade Level of Students::	Business Courses/9-12
Short Description or Name of Field Trip:	DECA International Career Development Conference
Select the appropriate type of field trip:	Non-required co-curricular
Have BOTH the District and Building calendars been checked for potential conflicts?:	Yes
Estimated number of Students::	15
Departure Date::	Apr 22, 2023
Place of Departure::	Ideally it will be Rochester. We will be flying. If there is a big discrepancy in price and Buffalo is more economical, we would then consider Buffalo.
Type of Transportation::	Air (Rochester to Orlando), we may possibly need bus transportation home on Wednesday from the Roc airport back to

school..

Departure load time: (please allow 15-30 minutes to allow for time to load): 9:00 AM

Departure Time:: 11:00 AM

Destination (include EXACT address)::

Time you plan to REACH your destination:: 3:00 PM

Return Date:: Apr 26, 2023

Load time for DEPARTURE from destination: (Please allow 15-30 minutes to load): 7:00 AM

Time you plan to LEAVE your destination:: 8:00 AM

Estimated Round-Trip Mileage: 2200 miles (we plan to fly)

Return Time:: 1:00 PM

Would you like the bus to stay with the group or may it return at a different time?: No, the bus can return at a different time

Arrangements for meals (if necessary):: Chaperones and students will have meals together. They are not included in the cost of the conference

Preparation: How will the student be prepared for the trip as an instructional activity?: The students have been preparing since September. We have weekly meetings and additional role play practice times after school and in classes. The students that attend this conference are students who have progressed through (and won) at the regional and state level.

On trip: What instructional activities will occur on the trip?: The students will be competing with students from nine countries. They will be competing at the highest level of DECA competition. There are over 10,000 students competing for the top titles (DECA Glass!). Students will have the opportunity to attend a grand opening ceremony with speakers, attend seminars, and network with top business students.

Upon Return: What activities will occur to enrich the experience and determine if the objectives were accomplished?: We will bring our entire membership together to share our successes from the trip. We will share tips and strategies with our chapter. Students will learn from those who progressed through all three levels of the competition.

What instructional provisions have been made to help participants keep up with other classes that they will miss?:

Students will notify their teachers prior to the conference. They will have down time in Orlando to complete schoolwork.

What specific instructional plans have been made for any student missing the field trip?:

It is up to the DECA member as to whether they want to attend the conference or not. If they choose not to attend (as it is very expensive), we completely understand.

Please note any scheduled teaching assignments (classes, study halls, supervisory assignments, etc.) that will need coverage during the time period of this field trip.:

Both Sue Utz and Mike Cutaia will need subs for Monday April 24- Wednesday, April 26th

Do you have any supporting documents such as an itinerary?:

Yes

Estimated Number of Chaperones (including teachers/staff/parents)::

2

Special arrangements, instructions, or comments::

We will be attending the State Career Conference March 8-10th at the Rochester Riverside Convention Center. We will find out on March 10th which students have qualified to move on to the ICDC (international Career Development Conference) in Orlando. Students have a short period of time to decide whether they plan to attend or not. We (using our Victor DECA fundraising funds) try to help students cover part of the cost to attend ICDC. We also have to cover the cost of having two advisors attend the event.

Will you be requesting this trip again next year?:

Yes

School and/or District Funding Requested?:

Yes

If fundraising is involved, please describe::

I checked "Yes" regarding school or district funding only if we have a student who would like to attend but can't afford the experience. We encourage our students to seek out sponsors to help cover the costs. We work hard to raise money to support our club and students. We hold our Believe Kids fundraiser in the fall, in addition to soliciting donations from local businesses. We also held a Chipotle night.

Out of Pocket Cost to Student (if any)::

Last year the cost for the conference per student was \$888 plus food and airfare. Approx. \$1500 per student.

Cost to Chaperone (if any)::

Chaperones are \$1200 plus air and food. Approx. \$1600 each.

Cost Breakdown per Student - Event Fee::	\$888 (from last year) includes four night in the hotel, use of convention center, meetings, opening and closing ceremonies, etc.
Cost Breakdown per Student - Meals::	Students will be responsible to cover their own meals. We will dine as a group.
Cost Breakdown per Student - Travel::	Once we know who will be attending, we will book our flights.
Cost Breakdown per Student - Other::	NA
Cost Breakdown per Student TOTAL::	\$1500 - 4 night conference fee, airfare and meals.
Upload supporting itinerary:	File Upload 1
Email Address:	utzs@victorschools.org
Is this an overnight trip?:	Yes

Approval history

In progress

Approved by siestob@victorschools.org

Approved by clinkk@victorschools.org

Approve	Decline	Comment
---------	---------	---------

This is an automated email sent by formapprovals.com; do not reply to or forward this email. You are receiving this email because you are a workflow participant of this request. Your form administrator is businessforms@victorschools.org

GENDER-NEUTRAL SINGLE-OCCUPANCY BATHROOMS

The District is committed to creating and maintaining an inclusive educational and work-environment. All single-occupancy bathroom facilities are designated as gender neutral for use by no more than one occupant at a time or for family or assisted use.

“Single-occupancy bathroom” means a bathroom intended for use by no more than one occupant at a time or for family or assisted use and which has a door for entry into and egress from the bathroom that may be locked by the occupant to provide privacy and security.

All gender-neutral bathroom facilities will be clearly designated by the posting of signage either on or near the entry door of each facility.

7000 – Facilities