

Regular Meeting
KILLINGLY BOARD OF EDUCATION
Wednesday, February 8, 2023
7:00 PM
172 Main St., Killingly Town Hall
2nd Floor, Community Mtg. Room

REVISED

- 1. CALL TO ORDER & PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. REPORT BY STUDENT BOARD MEMBERS**
- 4. PUBLIC COMMENT-** *Members of the public are encouraged to share their thoughts with the Board of Education and are invited to do so during this segment of the meeting. 30 minutes will be allotted for public comment per meeting, limited to no more than 3 minutes , maximum per person. People wishing to speak must sign-up prior to the start of the meeting. When appropriate to do so, members of the Board and the administration may respond to comments. However, in consideration of those in attendance and in an effort to proceed in a timely manner, follow-up discussion may need to take place outside of the meeting setting.*
- 5. TOWN COUNCIL LIAISON REPORT**
- 6. BOARD CHAIR AND COMMITTEE UPDATES**
 - A. Curriculum Committee
 - B. Facilities Committee
 - C. Fiscal Committee
 - D. Personnel Committee
 - E. Policy Committee
 - F. Ad Hoc Committee (Alternative Options to SBHC)
- 7. DISCUSSION AND POSSIBLE ACTION REGARDING SCHOOL FACILITIES REQUESTS**
- 8. DISCUSSION AND POSSIBLE ACTION REGARDING FACILITIES SAFETY**
- 9. SUPERINTENDENT'S UPDATE**
 - A. Filling Administrator Vacancies
 - B. Facilities Projects with Town
 1. Killingly High School Water System
 2. HVAC
 3. Engineering Services
- 10. CONSENT AGENDA**
 - A. January 25, 2023 Board Meeting Minutes
 - B. February 1, 2023 Student Enrollment
 - C. Employee of the Month Nominee
 - D. KHS Music Dept. Field Trip Request to University of New Hampshire
 - E. KHS Music Dept. Field Trip Request to University of Rhode Island
- 11. ADJOURNMENT**

Community Relations**Use of School Facilities**

Since school buildings and grounds are public property, the Board of Education may make them available for purposes other than education when they are not in use for school purposes.

The Board of Education shall grant the use of school facilities for activities of an educational, cultural, civic, social, recreational, governmental or general political nature, Boy Scouts and other designated youth groups which are sponsored by responsible local persons, organizations, agencies, or institutions, as permitted under law.

In order to maximize student learning and community use of facilities, the Superintendent, in cooperation with representatives of the public library and recreation department of the community shall on a regular basis conduct an instructional time and facility usage assessment.

Types of activities which will not be permitted;

1. Any purpose in conflict with the mission or goals of the school district.
2. Activities which are unlawful.
3. Fund-raising campaigns except as permitted by Board of Education policy or by special action of the Board of Education. (option: "except as permitted by the Superintendent.")
4. Any activity which may be injurious to the buildings, grounds or equipment of the schools.

Consistent with this policy the Superintendent shall approve and schedule the use of school facilities by an individual or group and shall develop guidelines for community use of the schools.

Legal Reference:

Connecticut General Statutes

10-239 Use of school facilities for other purposes.

PA 97-290 An Act Enhancing Educational Choices and Opportunities

Policy adopted: June 4, 2014

KILLINGLY PUBLIC SCHOOLS

Killingly, CT 06239

Business & Non-Instructional Operations

Community Use of Facilities

The Board of Education requires that all school buildings are owned by the Town of Killingly and should be operated so as to encourage their use by appropriate outside groups. Such use shall be approved by the Superintendent or his designee when such use is determined to be of significant community value.

Use of school facilities shall be permitted in the following priority:

- A. Public Emergency
- B. Town or Board of Education Meetings
- C. School Functions
- D. Local Community Organizations - Free Use
- E. Local Community Organizations - Rental Use
- F. Private or Outside Organizations

The Board does not encourage the use of school facilities for private/for-profit activities. The Superintendent is expected not to permit such activities except when a clear public interest is to be served.

The Board directs that Administrative Regulations be established to implement this policy.

Legal Reference: Connecticut General Statutes

10-239 Use of school facilities for other purposes

Equal Access Act, 20 U.S.C. ss 4071-4074

Policy adopted: June 10, 1999

Business & Non-Instructional Operations

Community Use of Facilities

GENERAL: Use of school facilities will be permitted for community organizations for worthwhile purposes when such use will not interfere with the school program.

APPLICATION: Application for the use of the school facilities shall be made in writing to the appropriate principal and should be made at least twenty-one (21) days in advance. Applicants for the use of school facilities must abide by all Board of Education regulations for the use of the school. The principal shall maintain a calendar of activities. The principal shall discuss any questions related to approval prior to submitting the application to the Superintendent. Consideration shall be given to special maintenance of the schools in scheduling activities during holiday and vacation periods.

APPROVAL OF APPLICATION: The Superintendent or designee is authorized to approve use of school facilities and terminate such approval, if he/she deems this action necessary.

RENTAL FEES: There will be no rental fees charged for the use of the building to groups holding educational, civic, or recreational meetings and other uses pertaining directly to the welfare of the community.

There will be no rental fees charged where admission fees are charged when the proceeds are to be expended for an educational, civic, or charitable purpose. Such activities must have a local Killingly connection.

There shall be rental fees charged for building uses not outlined above except as determined by the Superintendent of Schools.

OTHER CHARGES: Organizations using the building will be required to pay for custodial coverage if needed outside of regular custodial hours or if special custodial coverage is necessary. Organizations using the kitchen will be required to pay one or more members of the regular cafeteria staff if such personnel are needed. Police and fire coverage, if required, shall be paid by the organization.

In addition to any rental fees charged, a service fee will be charged wherever the Killingly High School or Killingly Intermediate School auditorium are used. The purpose of this fee is to offset special costs associated with running these facilities. The charge, to be determined by the Superintendent of Schools, will be used to offset the costs of special lighting and sound equipment and for wear and tear to the auditorium facilities. Organizations using either of the auditoriums may be required to pay the cost of the student or staff lighting technician.

Decisions about whether or not custodial, cafeteria, technical, police or fire coverage are required, the amount to be charged, and arrangements for such coverage shall be the responsibility of the building principal, Supervisor of Operations and Maintenance, or, if necessary, the Superintendent of Schools.

School Responsibilities

1. The official calendar for use of each school's facilities will be maintained in the Principal's office.
2. Once a facility has been assigned to a school or community group, only the Principal or Superintendent may make an exception to the scheduled use.
3. The school will make every effort to be certain that any facility offered for use to the community is clean, appropriately arranged, and heated or air conditioned if necessary.

Business & Non-Instructional Operations

Community Use of Facilities

1. The organization using the facility must agree to assume financial responsibility for all damage, destruction, or loss of school property occurring while the building is being used by them including providing a certificate of insurance if requested. Facilities used shall be left as found.
2. The organization using the facility must agree to provide a certificate of insurance naming the Killingly Board of Education, the Town of Killingly, its agents and servants as additional insured. The face amount of the insurance policy shall be not less than \$1,000,000.
3. The organization using the facility must agree to be responsible for the conduct of all persons in attendance at the activity. Adequate adult supervision shall be provided for all minor groups.
4. No organization may use the building beyond 12:00 midnight except by special arrangement.
5. Persons attending any functions must confine themselves to the areas assigned for their use.
6. Smoking is prohibited in school buildings.
7. Sale, use or possession of alcoholic beverages or illegal substances are prohibited inside the school building or on school property.
8. Rental fees will be determined periodically by the Board of Education.

For activities requiring rehearsal time, one free rehearsal per event will be permitted without additional cost.

Regulation approved: June 10, 1999

Killingly Public Schools Facility Use Fees

Classification of various user groups and organizations:

1. KPS groups/clubs/athletics, BOE, Town of Killingly
2. KPRD, PTO, KPS Booster Clubs, QMC, St. James, Red Cross, Girl and Boy Scouts, Religious groups, Civic groups (Senior Citizens, Rotary, Lions, Special Olympics, etc.)
3. Driving Schools, For Profit Organizations, and others as appropriate

Custodial Fees:

- No rental or custodial fees on regularly scheduled school days for groups 1 and 2.
- Custodial fees on weekends for groups 2 and 3:
 - Saturdays \$60/hour 1st custodian and \$40/hour for each additional custodian.
 - Sundays \$80/hour 1st custodian and \$40/hour for each additional custodian.
- Custodial fees on weekdays after school hours for group 2 and 3:
 - \$60/hour 1st custodian and \$40/hour for each additional custodian.

	Group 1	Group 2	Group 3
Classroom	No Fee	No Fee	\$50/day
Library/Media Center	No Fee	No Fee	\$100/day
Gym	No Fee	No Fee	\$250/day
Auditorium	No Fee	No Fee	\$250/day
Cafeteria	No Fee	No Fee	\$100/day
Fields (lighted, old KHS)	No Fee	No Fee	\$250/day
Fields (not lighted)	No Fee	No Fee	\$125/day
KHS Turf Field	No Fee	No Fee	\$100/hour
IT Technician	No Fee	\$30/hour	\$50/hour
Custodian	No Fee	See rates above	See rates above

Special Notes:

- Kitchen use not available. Catering available through Whitsons.
- Facility fees that may apply are in addition to custodial and technical costs for all groups.
 - Lights for turf field - \$50/hour
 - Press box/scoreboard for turf field - \$150 per event
 - Event supervisor for turf field - \$150 per event
 - Bathroom access for turf field – see custodial fees above
 - Concessions for turf field – see custodial fees above
- Additional fees may apply for setup and/or cleanup for custodians and IT technicians.
- Number of required custodians and/or IT technicians is at the discretion of the district and determined by the size of the event.
- Special rates available for Killingly based seasonal programs.
- Proof of non-profit status required.

7, (4)

KILLINGLY PUBLIC SCHOOLS' FACILITY REQUEST FORM

Rv: 6/21

Please Apply for Building Use 3-4 weeks before event.

79 Westfield Ave., P.O Box 210 Killingly, CT 06239 Tel. # 860 779-6600 Fax.# 860 779-3798 www.killinglyschools.org

Name of Applicant: _____ Tel.# _____

Organization: _____

Mailing/Billing Address: _____

Contact tel.# during event: _____ email: _____

*A current Certificate of Insurance (COI) is required to be on file at Central Office before final approval is granted.**"Killingly Board of Education, and Town of Killingly and their Agents and Servants" must be typed as additional Certificate Holders on the Insurance certificate.*

Building Requested: _____

Specific Area Needed: _____

Kitchen Staff Needed: Yes / No IT Support Needed for entire event: Yes / No IT Support Needed for set up only: Yes / No

Internal Event Requires Applicant to Submit IT Ticket: IT Ticket Submitted ____ Yes

Estimated # of Attendees (Required): _____

Day of Week & Dates needed: _____

Earliest time of access for preparation: _____ Time Event Starts: _____ Exit Time: _____

Describe the event and any special needs/set-up:

Applicant's Signature (front & back): _____ Date: _____

BELOW FOR CENTRAL OFFICE USE ONLY- Estimated Facility Fees

CO: _____ Date: _____

Building Principal: _____ Date: _____

Student Activities: _____ Date: _____

Athletic Director (if applicable): _____ Date: _____

Food Services (if applicable): _____ Date: _____

IT (if applicable): _____ Date: _____

O&M Director: _____ Date: _____

Superintendent: _____ Date: _____

Of Custodians Needed Per Day: _____

Café or I.T Technician Needed: _____

	\$
Estimated Fee	\$

FACILITY USE FEES ARE AVAILABLE UPON REQUEST AND ONLINE : Custodial Rates: Monday-Saturday: \$60.00 per hour of occupancy, includes 1 custodian. Sunday: \$80.00 per hour of occupancy, includes 1 custodian. *Additional custodians @ 40.00 per/hour or additional set-up and clean-up fees may incur at the discretion of the Superintendent based upon the event description and attendance. If you have any questions, please call (860) 779-6600

As the authorized agency of the organization, I assume responsibility and liability for personnel services and facility use charges assessed by the Killingly Public Schools and any unanticipated cost resulting from the use of such facilities and personnel services due to vandalism, mischievousness, misconduct, disobedience and other reasons. Further, I agree to provide the services of other persons, i.e., fire, police, and supervisors as required, and to enforce the statute of "NO SMOKING" in school buildings. I understand and will enforce the policy that alcohol, malt beverages and controlled substances are absolutely forbidden in and on any school property.

NO SMOKING ON SCHOOL PROPERTY

NO ALCOHOL ON SCHOOL PROPERTY

PARKING IN DESIGNATED PARKING LOTS ONLY, No parking on sidewalks or on grass

FOOD AND DRINKS ALLOWED

IN CAFETERIA ONLY

IF ANY OF THE CONDITIONS ARE NOT FOLLOWED, USE OF FACILITIES MAY BE REVOKED IMMEDIATELY.

Organizations granted approval to use school facilities must:

1. Employ personnel assigned by school officials and police and fire departments when required.
2. Pay for services by check within 30 days of received invoice. Checks payable to: "Killingly Public Schools"

APPLICANT PLEASE READ AND SIGN

TOWN OF KILLINGLY - KILLINGLY BOARD OF EDUCATION HOLD HARMLESS AGREEMENT

As the(state position in organization)_____ of

_____, I have the specific authority to sign this form and the agency I represent hereby agrees to be bound by the conditions stated in this form.

As agent for the above-named organization, I hereby assume full responsibility for any unanticipated costs, claims or demands resulting or arising from our use of such facilities due to any cause whatsoever and the organization named above does hereby specifically agree to hold the Town of Killingly and the Killingly Board of Education harmless on any claims or demands arising from such use, and further specifically agrees to name the Town of Killingly and the Killingly Board of Education as additional insured on any liability policy covering such activity. The Killingly Board of Education specifically reserves the right to require Certificates of Insurance prior to the issuance of any permit.

It is specifically agreed that any claims or demands made by any person on school property or grounds as a result of the activity at the named organization, whether as an invitee or otherwise, shall specifically be covered by any liability insurance policy and specifically be subject to the requirements of the Town of Killingly – Killingly Board of Education Hold Harmless Agreement.

A notice of cancellation must be received at least **72 hours (3 days)** prior to the event. Such cancellation may be waived by mutual consent.

***Signature of Applicant:_____ Date:_____**

Additional Space for Event Information:

O&M USE ONLY

Distribution to:

Custodian

Date

Maintainer

Date

Regular Meeting
KILLINGLY BOARD OF EDUCATION
Wednesday, January 25, 2023
7:00 PM
Killingly Town Hall, 172 Main St.
2nd Floor, Town Hall Community Meeting Room

MINUTES

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

Chairman Ferron called the meeting to order at 7:00 p.m.
 Mr. Muscara lead the Pledge of Allegiance to the Flag.

2. ROLL CALL

On roll call, Board members Laura Dombkowski, Norm Ferron, Kelly Martin, Jason Muscara, and Kyle Napierata were present. Susan Lannon, Lydia Rivera-Abrams (signed in at 7:08 p.m.), and Christopher Viens attended virtually. Jennifer Hegedus was absent with notification.
 Also present were Superintendent Angeli, Asst. Superintendent Dr. Nash-Ditzel, Manager of Business Affairs Christine Clark, and Secretary Buzalski.
 Student Board Members Connor Thompson and Melody Kettle attended virtually.

3. REPORT BY STUDENT BOARD MEMBER

Student Board members Thompson and Kettle gave the Board an update on school activities. Chairman Ferron excused the Student Board Members at 7:06 p.m.

4. RECOGNITION OF VISITORS- January 2023 Employee of the Month, Deborah Hadley

Employee of the Month Deborah Hadley, a Kindergarten Paraprofessional at KCS, was recognized. Dr. Nash-Ditzel read the proclamation for the record.

5. PUBLIC COMMENT – No comments.

6. BOARD CHAIR AND COMMITTEE UPDATES

- A. Curriculum Committee – no update
- B. Facilities Committee – no update
- C. Fiscal Committee – Mr. Angeli will present a preliminary budget under the Superintendent's update.
- D. Personnel Committee – no update
- E. Policy Committee – no update
- F. Ad Hoc Committee – no meeting update. Mr. Ferron read a statement about an unauthorized press release done last week by Ms. Lannon. Mr. Ferron reminded Ms. Lannon that the Board has Bylaws, Policies, and Procedures that need to be followed. He expressed his displeasure that Ms. Lannon continues to violate these processes and also provides inaccurate information in her comments to the public.

7. SUPERINTENDENT'S UPDATE

- A. 2023-24 Preliminary Budget Presentation – Mr. Angeli presented the preliminary budget.
- B. Updated Suspension Report – Dr. Nash-Ditzel presented the updated Suspension Report.

Ms. Rivera-Abrams made a motion that the school departments create a proposal to address the repeat disciplinary offenders at KHS and KIS. There was no second.

- C. Update on Hiring Armed Security Officers – covered during the Budget presentation.
- D. Update on Free Lunch for All Students – Mr. Angeli gave an update.

8. CONSENT AGENDA

- A. January 11, 2023 Board Meeting Minutes

B. KHS Field Trip Request to Boston College

Ms. Rivera-Abrams pulled agenda item 8a.

Ms. Martin made a motion, seconded by Mr. Muscara, to accept agenda item 8b. as presented.

Voice vote: Unanimous. Motion passed.

On agenda item 8a, Ms. Rivera-Abrams noted that Mr. Iamartino should be listed as present in agenda item

She also noted that agenda item 11a should note that the motion passed “as amended”.

Mr. Muscara made a motion, seconded by Mr. Napierata, to accept agenda item 8a as amended.

Voice vote: Unanimous. Motion passed.

9. ADJOURNMENT

Mr. Napierata made a motion, seconded by Ms. Dombkowski, to adjourn the meeting.

Voice vote: Unanimous. Motion passed.

The meeting adjourned at 8:39 p.m.

Respectfully Submitted,

Elizabeth Buzalski

Recording Secretary

The votes of each member shall be made available within forty-eight hours and the minutes shall be made available within seven days. Copies are available at the Central Office, 79 Westfield Ave.

Minutes and a video recording of this meeting can be found at
<https://www.killinglyschools.org/about-us/board-of-education>

2022-2023 Killingly Public Schools Student Enrollment

February 1, 2023

GRADE	KHS	KIS	KCS	KMS	GDYR	OD
PREK			15		110	1
K			171			1
1			154			2
2				182		0
3				168		3
4				180		4
5		185				2
6		163				5
7		159				2
8		158				7
9	239					7
10	190					5
11	159					6
12	175					13

January 4, 2023

GRADE	KHS	KIS	KCS	KMS	GDYR	OD
PREK			16		105	1
K			169			1
1			154			2
2				181		0
3				167		3
4				183		4
5		185				2
6		166				4
7		159				2
8		154				7
9	244					5
10	193					5
11	161					5
12	175					13

Totals	763	665	340	530	110	58	2,466	Totals	773	664	339	531	105	54	2,466
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COMPARATIVE DATA: 2021-2023

GECC KCS KMS KIS KHS OD Total

January 4, 2021	74	348	508	623	747	73	2,373
February 1, 2021	76	344	502	626	754	72	2,374
March 1, 2021	77	351	498	624	751	71	2,372
April 1, 2021	81	355	497	631	750	75	2,389
May 3, 2021	86	357	501	631	750	70	2,395
June 1, 2021	89	355	500	632	746	70	2,392
June 15, 2021	90	354	500	632	746	70	2,392
September 1, 2021	89	375	513	643	757	59	2,436
October 1, 2021	94	367	509	639	755	59	2,423
November 1, 2021	96	364	504	640	750	59	2,413
December 1, 2021	102	361	504	644	748	61	2,420
January 3, 2022	98	368	509	649	744	61	2,429
February 1, 2022	101	369	513	644	742	61	2,430
March 1, 2022	107	367	514	643	737	60	2,428
April 1, 2022	110	371	511	644	733	59	2,428
May 2, 2022	113	374	513	643	729	59	2,431
June 1, 2022	114	372	512	643	723	59	2,423
June 14, 2022	114	372	512	643	721	59	2,421
September 8, 2022	100	336	539	669	781	53	2,478
October 3, 2022	101	335	532	671	788	52	2,479
November 1, 2022	107	339	530	666	780	53	2,475
December 1, 2022	105	341	531	661	778	53	2,469
January 4, 2023	105	339	531	664	773	54	2,466
February 1, 2023	110	340	530	665	763	58	2,466
							0
							0

KMS by Teacher KCS by Teacher

Crabtree, M.-2	21	Bennett, H.-PreK	15
Fratoni, D.-2	21	Abram, L.-K	18
Juhola, N.-2	19	Angelo, K.-K	17
Lanzoni, L.-2	19	Collins, K.-K	19
Maheu, J. - 2	22	Crawford, K.-K	18
Moulton, J.-2	21	Goldsmith, J.-K	18
Provencher, J.-2	21	Horne, F.-K	17
Riordan, E.-2	18	Johndrow, D.-K	18
Sakidovitch, A.-2	20	Laboeuf, K.-K	20
Bitgood, C.-3	21	Livingston, H.-K	17
Carlson, J.-3	21	Blackmar, C.-1	17
Gaulin, N.-3	20	Brock, J.-1	16
Hand, H.-3	21	Ellis, A. - 1	19
Penner, K. -3	21	Guillot, J.-1	18
Roseman, T.-3	22	Horvath S.-1	16
Siegmund, L.-3	21	Kouatly, K.-1	15
Tillinghast, A.-3	21	Santaniello, M.-1	15
Breen, C.-4	22	Steuernagel, M.-1	14
Burdick, S.-4	22	Watson, J.-1	18
Delfarno, M.-4	21	Burgess, J. - IL	8
Heath, H.-4	24	Dean, J. - IL	7
Lee, B.-4	24	Total	340
Lisee, B.-4	22		
Scott, A.-4	23		
Williamson, G.-4	22		
Total	530		

Agency and Sp. Ed. Placements	
Agency-Out of District	
Brooklyn Middle School - Brooklyn, CT	1
Preston Veterans Memorial - Preston, CT	1
Vinton Elementary - Mansfield, CT	1
Agency Total	3
Local- Out of District	
ASD (American School for the Deaf), West Hartford, CT	1
Bradley School - Uncasville, CT	1
Bradley School -Thompson, CT	2
CREC Birken - Bloomfield,CT	1
CREC Riverstreet - South Windsor, CT	2
EASTCONN Bridges - Columbia, CT	1
EASTCONN NRP - Danielson, CT	15
EASTCONN Transition - Willimantic, CT	1
High Roads - Danielson, CT	6
Learning Clinic - Brooklyn,CT	2
Natchaug Joshua Center - Danielson, CT	3
Ocean Learning Academy, New London, CT	2
Ocean State Learning Academy, Providence, RI	1
Project Genesis - Windham, CT	11
Sargent Rehabilitation Center, Providence, RI	1
Susan Wayne Center - Thompson, CT	4
Wateford Country School - Quaker Hill, CT	1
Local Out of District Total	55
Agency	3
Total	58

KILLINGLY PUBLIC SCHOOLS PRESCHOOL

Goodyear Early Childhood Center
22 Williamsville Road
Killingly, CT 06263

Killingly Central School
60 Soap Street
Killingly, CT 06241

Sally Sherman, Principal

Emily Caviggia, Principal

March 2023

Dear Killingly Board of Education Members,

It is with great pleasure that I recommend Justine Laporte as the Goodyear Early Childhood Center Employee of the Month. Justine currently serves as a full time paraprofessional and joined the Goodyear team in August 2021. We first met Justine when her oldest daughter was a student in our program. She was always willing to participate in any and all family events and provide us feedback. When a part time paraprofessional position became available, several staff encouraged her to apply. It was apparent right from the start that the addition of Justine Laporte to our program would be invaluable. She easily moved from a part time to full time position in September 2022.

Justine demonstrates a warm, nurturing teaching style. She truly listens to children and engages them in authentic conversations. They recognize that Justine views them as unique individuals with thoughts and ideas, which allows her to bring out their inner thinking. Her ability to connect to children is a natural gift. Children gravitate to her.

As a colleague, Justine can be counted on for her flexibility and willingness to learn. She is usually the first to sign up for any trainings. As a principal, I deeply appreciate her willingness to take on additional hours when we need coverage, particularly in the late afternoon for childcare.

Thank you for this opportunity to publicly recognize and thank Justine for her dedication to the children, families, and staff of the Goodyear Early Childhood Center.

Respectfully Submitted,

Sally Sherman

Principal, Goodyear Early Childhood Center

Director, Killingly Public Schools Preschool & Family Resource Center

KILLINGLY PUBLIC SCHOOLS FIELD TRIP REQUEST

REV. 7/08

Trip Number: _____ Billing Code: _____
 Bldg Use Sequence (e.g. 010-1-001)

SCHOOL: KHS GRADE/CLASS/CLUB: KHS MUSIC DATE: 1/17/23

TEACHER/FIELD TRIP LEADER: Jeff Ethier

DATE OF TRIP: March 11, 2023 NUMBER OF STUDENTS: 32

Saturday

NUMBER OF CHAPERONES: 5

DEPARTURE TIME: 6am RETURN TIME: 11:30pm

On a school day: 8:30 AM or later unless approved in writing by the Transportation Supervisor

2 PM or earlier unless approved in writing by the Transportation Supervisor

DESTINATION/DIRECTIONS (be specific): _____

University of New Hampshire
Music Building

Yes ☒ No ☐ Transportation availability confirmed with Transportation Supervisor.

Objectives of Trip (relation to curriculum, etc.): Clark Terry

UNH Jazz Festival

Transportation Desired:

Names of Chaperones:

1 School Bus Jeff Ethier MUSIC

Mini Bus Booster Parents

Other (specify) _____

Van _____

Special Equipment Required:

Substitutes Req. _____

Car Seats _____

(Number)

(Number)

Aide(s) Required _____

(Number)

Handicap Equipped _____

Nurse Required _____

(Number)

Specify: _____

NOTE: Requests to be submitted with all entries complete at least two weeks prior to the trip. Approval will be given only for trips where careful and early planning insures that worthwhile educational outcomes will result. PLEASE NOTE: Head teacher (school) is responsible for any parking fees.

Teacher: _____

Principal/Program Administrator

Superintendent's Office

Transportation Supervisor

KILLINGLY PUBLIC SCHOOLS FIELD TRIP REQUEST

REV. 7/08

Trip Number: _____ - _____ - _____ Billing Code: _____
Bldg Use Sequence (e.g. 010-1-001)

SCHOOL: KHS GRADE/CLASS/CLUB: KHS Music DATE: 1/17/23

TEACHER/FIELD TRIP LEADER: Jeff Eshier

DATE OF TRIP: March 4, 2023 NUMBER OF STUDENTS: 16

Saturday

NUMBER OF CHAPERONES: 2

DEPARTURE TIME: 11 am RETURN TIME: 6 pm

On a school day: 8:30 AM or later unless approved in writing by the Transportation Supervisor	2 PM or earlier unless approved in writing by the Transportation Supervisor
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DESTINATION/DIRECTIONS (be specific): _____

University of RI Fine Arts Building

Yes ☒ No ☐ Transportation availability confirmed with Transportation Supervisor.

Objectives of Trip (relation to curriculum, etc.): RI-PAS Percussion
Ensemble Festival

Transportation Desired:

Names of Chaperones:

1	School Bus	Jeff Eschier	Booster parent.
	Mini Bus		
	Other (specify)		
	Van		

Special Equipment Required:

Substitutes Req.

_____ Car Seats _____
(Number)

(Number)

 Handicap Equipped

Aide(s) Required

(Number)

Specify:

Nurse Required

(Number)

NOTE: Requests to be submitted with all entries complete at least two weeks prior to the trip. Approval will be given only for trips where careful and early planning insures that worthwhile educational outcomes will result. PLEASE NOTE: Head teacher (school) is responsible for any parking fees.

Teacher,

Principal/Program Administrator

Superintendent's Office

Transportation Supervisor