

Joint Board Committee Meeting at 7:30pm in the Board Room (K108) at the Technical High School on Monday, May 23, 2022

Generated by Diane Pallotta on Tuesday, May 24, 2022

MEMBERS IN ATTENDANCE - Present 9

Kellie Buchanan, President, Bristol Township School District (Virtual)
Kim Rivera, 1st Vice President, Bensalem School District
Donna Getty, 2nd Vice President, Morrisville School District
John Allen, Neshaminy School District
Dr. Jeannine Delwiche, Pennsbury School District , Alternate
Adam Kovitz, Neshaminy School District
Donna Kelly, Bristol Township School District (Virtual)
David Murray, Morrisville School District
Chip Taylor, Pennsbury School District

MEMBERS ABSENT - Absent 3

Steve Cullen, Bristol Borough School District
Brianna Curran, Bristol Borough School District
Heather Snyder, Bensalem School District

ALSO IN ATTENDANCE

Dr. Leon Poeske, Administrative Director
Henry DeGeorge, Assistant Director
Sharon Rendeiro, Business Administrator/Board Secretary
Ellis Katz, Solicitor (Virtual)
John Haney, IT Supervisor
Theresa Prato, BCTSEA President

1. OPENING OF MEETING

- A. Call to Order
 - The meeting was called to order at 7:33 p.m.
- B. Pledge of Allegiance
- C. Approve Agenda
- Recommended Action: Motion to approve the agenda as presented.
 - A motion was made by John Allen, seconded by Chip Taylor, to approve the agenda as presented. Board members unanimously approved the agenda (9,0,0).
- D. Opening remarks by Kellie Buchanan, Board President.
 - An Executive Session was held prior to the meeting for a student issue.

2. REPORTS

- A. Student Representative Report
 - Report at place setting.
- B. Professional Council Report
 - Melanie Gehrens was unable to attend due to a meeting in her District. Dr. Poeske gave the professional council report. A meeting of the Professional Council was held on Monday, May 16, 2022 at 1:00 p.m. in the Board Room. The following Superintendents were in attendance: Melanie Gehrens (Bristol Township School District), Sean Haines (Morrisville School District), Rob McGee (Neshaminy School District), Thomas Smith (Pennsbury School District) and Leon Poeske; Sam Lee (Bensalem School District) and Tom Shafer (Bristol Borough School District) were unable to attend. The following topics were discussed:
 - Flexible Instruction Days - BCTHS is submitting an application for FID for the next 3 school years. The group discussed that there is more clarification needed about Section 520.1 of the School Code.
 - BCTHS 2022-2023 Budget - Bristol Borough School Board Members have approved the 2022-2023 BCTHS Budget. For the Budget to pass we need 4 of the 6 sending districts to approve and a total of 28 "ayes" (through roll call). The Superintendents confirmed it is on their Agenda for their May School Board meetings.
 - Vacancies - Dr. Poeske said they would be looking to fill the Supervisor of Pupil Services position and the Administrative Assistant to the Administrative Director position due to retirements this summer.
 - BCTHS News - BCTHS held their Senior Awards Night on May 12, 2022 where students received monetary scholarship awards and Distinguished Student Awards in Technical and Academic areas. BCTS Graduation Commencement will be held on June 15, 2022.
 - Active Shooter Drill - BCTHS is planning an Active Shooter drill for the 2022-2023 school year on October 12, 2022. Emergency response agencies from the area will be participating. Dr. Poeske invited the Superintendents to observe the drill that day.
 - Other Business - There was a discussion amongst the Superintendents about the possibility of having satellite Technical program(s) at their school(s). There are many logistics that need to be resolved to be able to offer this to sending schools.
 - The meeting adjourned at 1:35 p.m. The next meeting is scheduled for June 13, 2022.
- C. Administrative Director's Report
 - Student Accounting

- Dr. Leon Poeske, Administrative Director, referred to Student Accounting, the Bucks County Technical High School Newsletter and newspaper articles relative to the Technical School and upcoming events. Dr. Poeske reminded everyone that the students last day is June 17, 2022 and the teachers last day is June 21, 2022.
- D. Committee Reports
- P.I.A. Committee
 - Mrs. Rivera advised that P.I.A. met this evening. Discussed were the Action Items on the agenda for approval and a discussion on graduation and an update on the building project.
- Nominating Committee
 - Mr. Allen advised that the Nominating Committee met this evening and recommends the Board approve the following motions:
 - Recommended Action: Recommend the Board approve the recommendation of the Joint Board Nominating Committee to appoint Thomas Smith, Superintendent of Pennsbury School District as the Superintendent of Record, for a term of one (1) year, effective July 1, 2022.
 - Recommended Action: Recommend the Board approve the recommendation of the Joint Board Nominating Committee to appoint Patricia Cumberland, Accountant, BCTHS, as the Treasurer to the Joint Board, for a term of one (1) year, effective July 1, 2022.

3. PUBLIC COMMENT

- A. Public Comment
 - None

4. VOTE ON NOMINATING COMMITTEE MOTIONS

- A motion was made by John Allen, seconded by Chip Taylor to approve the recommendation of the Joint Board Nominating Committee to appoint Thomas Smith, Superintendent of Pennsbury School District, as the Superintendent of Record, for a term on one (1) year, effective July 1, 2022.
- A motion was made by John Allen, seconded by Chip Taylor to approve the recommendation of the Joint Board Nominating Committee to appoint Patricia Cumberland, Accountant, BCTHS as the Treasurer to the Board Joint, for a term of one (1) year, effective July 1, 2022.
 - The Board unanimously approved the motions (9,0,0)

5. MINUTES

- A. Approve minutes from April 25, 2022
- Recommended Action: Recommend the Board approve the minutes of the April 25, 2022 meeting.

- A motion was made by Kim Rivera, seconded by Chip Taylor, that the Board approve the minutes of the April 25, 2022 Board Meeting. Board Members unanimously approved the motion (9,0,0).

6. FINANCIALS

- A. Financial Reports
 - Recommended Action: Recommend the Board approve the Financial Reports, subject to audit, as per pp. C1 - C18, as attached.
 - A motion was made by Donna Getty, seconded by Kim Rivera, that the Board approve the Financial Reports, subject to audit, as per pp. C1 - C18. Board members unanimously approved the motion (9,0,0).
- B. Bills and Electronic Payments
 - Recommended Action: Recommend the Board approve that an order be drawn on the treasurer for payment of the properly approved bills and electronic payments in the total amount of \$627,737.20 and release salaries, subject to audit, as per pp. D1 - D25.
 - A motion was made by Donn Getty, seconded by Kim Rivera, that an order be drawn on the Treasurer for payment of the properly approved bills and electronic payments in the amount of \$627,737.20 and release salaries, subject to audit, as per pp. D1- D25. Board members unanimously approved the motion (9,0,0).

7. OLD BUSINESS

- A. Old Business
 - None

8. NEW BUSINESS

A motion was made by John Allen, seconded by Kim Rivera, to combine and approve motions A-L and approve the following recommendations:

Action: A. Accept Retirements

Recommended Action: Recommend the Board accept the retirement of Instructional Facilitator, William Rigney, effective June 17, 2022.

Action: B. Accept Resignation

Recommended Action: Recommend the Board accept the resignation of part-time Monitor, Kimberly Knorr, effective April 19, 2022.

Action: C. Approve Transfers

Recommended Action: Recommend the Board approve the transfer of Nicole Ebinger-Young from temporary full-time Instructional Facilitator to full-time Instructional Facilitator, to replace N. Corey Mucklow (D.), at an hourly rate of \$15.50, with a retroactive effective date of May 16, 2022.

Recommended Action: Recommend the Board approve the transfer of Janet Weyna from part-time Instructional Facilitator to temporary full-time Instructional Facilitator, to replace Nicole Ebinger-Young, at an hourly rate of \$15.50, with a retroactive effective date of May 18, 2022.

Action: D. Approve Employment

Recommended Action: Recommend the Board approve the employment of Zachary Pickul, as a substitute Custodian, effective June 17, 2022, at an hourly rate of \$10.75, pending completion of new hire paperwork.

Action: E. Approve Summer Employment

Recommended Action: Recommend the Board approve the summer employment of Guidance Counselors, not to exceed thirty two (32) days total, for child accounting, closing out records, summer support and Fall scheduling, at their per diem rate, effective June 22, 2022.

Recommended Action: Recommend the Board approve the summer employment of school nurses, not to exceed sixteen (16) days total, for updating student records, at their per diem rate, effective June 22, 2022.

Recommended Action: Recommend the Board approve the summer employment of School-to-Career Coordinators, not to exceed eight (8) days each, for supervision of cooperative education students, at their per diem rate, effective June 22, 2022.

Recommended Action: Recommend the Board approve the summer employment of School Psychologists, not to exceed eight (8) days, to review ninth grade files and prepare special education evaluations, at their per diem rate, effective June 22, 2022.

Recommended Action: Recommend the Board approve the summer employment of Management Assistants, with Supervisor's prior approval, not to exceed a combined total of 120 hours, to prepare new student identification badges, probation agreements, behavior packets, inventory/clean out evidence and confiscated items cabinet, inventory/order clothing supplies, update discipline stats and student records, at their regular hourly rate, effective July 1, 2022.

Action: F. Approve Rescinding Stipend

Recommended Action: Recommend the Board rescind the stipend in the amount of \$550.00 for Kimberly Caron, SAGA Club Co-Advisor, for the 2021-2022 school year.

Recommended Action: Recommend the Board rescind the stipend in the amount of \$550.00 for Kelly Woehr, SAGA Club Co-Advisor, for the 2021-2022 school year.

Action: G. Approve Stipends

Recommended Action: Recommend the Board approve a stipend for the Superintendent of Record, Thomas Smith, in the amount of \$3,000 per fiscal year for the 2022-2023 school year.

Recommended Action: Recommend the Board approve a stipend for the Treasurer, Patricia Cumberland, in the amount of \$1,000 per fiscal year for the 2022-2023 school year.

Recommended Action: Recommend the Board approve a stipend in the amount of \$1,100 for Kelly Woehr, SAGA Club Advisor, for the 2021-2022 school year.

Recommended Action: Recommend the Board approve the Automotive Technology teacher to conduct AYES site visits to review student workbooks not to exceed 5 days, at a stipend of \$125.00 per day, to be completed by August 26, 2022.

Action: H. Approve the Waiver of Student Expulsion Hearing

Recommended Action: Recommend the Board approve the Waiver of Expulsion Hearing for Student ID#00225633, in accordance with the terms of the Admission of Fact and Waiver of Expulsion Hearing executed by all appropriate parties involved.

Action: I. Approve Revised Health and Safety Plan

Recommended Action: Recommend the Board approve the revised Bucks County Technical High School Health and Safety Plan for the 2021-2022 school year. (Refer to Addendum #1)

Action: J. Accept Donation

Recommended Action: Recommend the Board accept a donation in the amount of \$5,000 from the Bucks Community Foundation.

Action: K. Approve Technology Pool Counsel Agreement

Recommended Action: Recommend the Board approve the Agreement between the Bucks County Intermediate Unit #22 (BCIU) and Bucks County Technical High School for the consortium purchasing of Technology Legal Services Consultation through Sweet, Stevens, Katz & Williams, LLP for a fee of \$807.53 for the 2022-23 school term. (Refer to Addendum #2)

Action: L. Approve Budgetary Transfers

Recommended Action: Recommend the Board approve the budgetary transfers for the 2021-2022 budget in the amount of \$11,896.00. (Refer to Addendum #3)

Board members unanimously approved the motion (9,0,0).

9. CORRESPONDENCE

- A. Correspondence
 - None

10. OTHER BUSINESS

- A. Other Business
 - None

11. PUBLIC COMMENT

- A. Public Comment on Non-Agenda Items
 - None

12. NEXT MEETING:

The next meeting is scheduled for June 27, 2022 at 7:30 p.m.

13. ADJOURN

A. Adjourn

Recommended Action: Motion to adjourn

A motion was made by Kim Rivera, seconded by Donna Getty, that the meeting be adjourned at 7:48 p.m. Board members unanimously approved the motion (9,0,0).