

BUCKS COUNTY TECHNICAL SCHOOL
JOINT BOARD COMMITTEE MEETING

The regular monthly meeting of the Bucks County Technical School Joint Board Committee was held on **June 28, 2021 by Electronic Communication and in person** and called to order by President, Mr. Gary Sanderson at 7:33 p.m.

MEMBERS PRESENT:

	NAME	
	Gary Sanderson, President	Pennsbury
	Kellie Buchanan, 1st Vice President	Bristol Township
	Heather Nicholas, 2nd Vice President	Bensalem
	John Allen	Neshaminy
	Cyndie Bowman	Neshaminy
	Donna Getty	Morrisville
	Joseph Gilleo	Morrisville
	Gallus Obert	Bristol Township
	Michael Pallotta	Pennsbury
	Kim Rivera (virtual)	Bensalem
	John Ruszin Jr.	Bristol Borough

MEMBERS PRESENT: 11

MEMBERS ABSENT:

	Steve Cullen	Bristol Borough
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MEMBERS ABSENT: 1

ALSO PRESENT:

	NAME	AFFILIATION
	Dr. Samuel Lee (virtual)	Superintendent of Record
	Leon Poeske (in-person)	Administrative Director
	Sharon Rendeiro (in-person)	Bus Administrator/Board Secretary
	Patricia Cumberland (virtual)	Board Treasurer
	Ellis Katz (virtual)	Solicitor
	Henry DeGeorge (virtual)	Assistant Director
	Diane Wunder (virtual)	Bucks County I.U.
	Evan Baker (virtual)	BCTHS Teacher
	John Paone (virtual)	BCTHS Teacher
	John Haney (in-person)	Supervisor of IT
	Ryan Gregory (virtual)	

After the Pledge of Allegiance, Mr. Sanderson welcomed the public.

Mr. Sanderson announced that an Executive Session was held prior to the meeting to discuss the Act 44 School Safety and Security Report.

Mr. Sanderson announced that agenda item E was being pulled from the agenda.

AGENDA A motion was made by Joseph Gilleo, seconded by Kelly Buchanan, to approve the agenda (removing Item E. Board members unanimously approved the

agenda (11,0,0).

PROFESSIONAL COUNCIL REPORT

A meeting of the Professional Council was held on Monday, June 21, 2021 at 1:00 p.m. The following members were in attendance: Sam Lee (Bensalem School District), Rose Minniti, (Bristol Borough School District), Bill Gretzula (Pennsbury School District), Jason Harris (Morrisville School District) and Leon Poeske (BCTHS). Melanie Gehrens (Bristol Township School District) and Rob McGee (Neshaminy School District) were unable to attend.

The following topics were discussed:

COVID Management

Discussion on Health and Safety Plan for Summer and Fall, in addition to their planned submission of the Instructional Time Template to PDE.

Capital Improvements - “Warm, Safe & Dry”

The BCTS Authority Meeting will be held on June 29th to announce the selection of Bond Counsel and Underwriter. Reviewed the timetable for moving forward.

Diversity, Equity & Inclusion Efforts

The group thanked Bensalem for their DEI summit and continued efforts.

Other Business

Honored Dr. Gretzula on his retirement. Also honored Dr. Lee for his efforts as Superintendent of Record for the past two years. The next Superintendent of Record will be Dr. Rose Minniti from Bristol Borough School District.

The next meeting is scheduled for Monday, September 20, 2021 at 1:00 p.m. in the BCTHS Board Room.

PUBLIC PARTICIPATION (Agenda Items)

None.

APPROVAL OF MINUTES

A motion was made by Joseph Gilleo, seconded by Michael Pallotta, that the Board approve the Minutes of the May 24, 2021 meeting. Board members unanimously approved the motion (11,0,0).

ADMINISTRATIVE DIRECTORS REPORT

Student Accounting Dr. Leon Poeske, Administrative Director, referred to Student Accounting, the Bucks County Technical High School Newsletter and newspaper articles relative to the Technical School and upcoming events.

Dr. Poeske advised the Board that the SOAR Program will be offering take-out lunches on Wednesdays.

Business Administrator's Budget Update Mrs. Rendeiro, Business Administrator, reported that the Bucks County Technical High School 2021-2022 budget in the amount of \$31,469,644 was approved by the Joint Board by a majority vote of 2/3 of all its members (49 ayes, 0 nays, 0 abstentions) and by a vote of two-thirds ($\frac{2}{3}$) of all the member school boards.. A summary of the vote results from the Board Secretaries are available at your place setting or on the google drive.

ITEMS FOR BOARD ACTION

A motion was made by Joseph Gilleo, seconded by Gallus Obert, that the Board approve the Financial Reports, subject to audit, as per pp. C1-C14. Board members unanimously approved the motion (11,0,0).

A motion was made by Joseph Gilleo, seconded by Gallus Obert, that an order be drawn on the Treasurer for payment of the properly approved bills and electronic payments in the total amount of \$367,621.40 and release salaries, subject to audit, as per pp. D1-D21. Board members unanimously approved the motion (11,0,0).

COMMITTEE REPORTS

P.I.A. Committee:

Ms. Buchanan advised that P.I.A. met this evening. Discussed were the following:

- Action Items on for approval.
- Policy on for approval.
- Revised Health and Safety Plan.
- Perkins Grant.

Other Committees:

None.

OLD BUSINESS

None.

NEW BUSINESS

A motion was made by Joseph Gilleo, seconded by Gallus Obert, to combine motions A-BB excluding Item E and approve the following recommendations A-BB excluding Item E pp. F1-F7:

- A. Accept the resignation of Monitor, Danielle DiCampello, effective June 18, 2021.

- B. Approve an extension of the unpaid leave of absence for Cafeteria Worker, Nora Marin through February 22, 2022.
- C. Approve the unpaid leave of absence for part-time Custodian, Alan Marietta from Monday, June 28, 2021 through Friday, July 2, 2021.
- D. Approve the end of emergency service of Mathematics teacher, Suzanne Hargadon effective June 17, 2021.
- E. ~~Approve the increase in daily rates effective with the start of the 2021-2022 school year as follows:~~
- ~~● Substitute Teachers from \$100/day to \$125/day.~~
 - ~~● Substitute Nurses from \$125/day to \$200/day.~~
 - ~~● Everyday Building Substitute Teachers from \$125/day to \$200/day.~~
- F. Approve the transfer of Penny Boring from part-time Instructional Facilitator to full-time Instructional Facilitator to replace Lawrence Breault, at an hourly rate of \$17.70, effective with the start of the 2021-2022 school year.

Approve the transfer of Meg Offenback from Cafeteria Worker to part-time Instructional Facilitator to replace Penny Boring, at an hourly rate of \$15.50, effective with the start of the 2021-2022 school year.

Approve the transfer of Tina Marie Feijo from Cafeteria Worker to part-time Facilitator to replace Deanna Salay, at an hourly rate of \$15.50, effective with the start of the 2021-2022 school year.

Approve the transfer of Nicole Ebinger-Young from temporary Cafeteria Worker to Cafeteria Worker to replace Barbara Carrigan, at an hourly rate of \$11.72, effective with the start of the 2021-2022 school year.

Approve the transfer of Margaret Grey from Temporary Monitor to Monitor to replace Danielle DiCampello, at an hourly rate of \$12.56, effective with the start of the 2021-2022 school year.

Approve the transfer of Lauren DeSilva from day to day/everyday Custodian to substitute Custodian at an hourly rate of \$10.75, effective July 1, 2021.

- G. Approve the employment of Ryan Gregory as Assistant Principal/Dean of Students (10 month), at an annual salary of \$100,632, effective July 1, 2021, per the Act 93 Agreement, pending. (Refer to Addendum #1)

Approve the employment of Brian McCrane as an English teacher, to replace Maria Morrow, on Column D, Step 5, at an annual salary of \$70,260, effective with the start of the 2021-2022 school year. (Refer to Addendum #2)

Approve the employment of Hunter Pennypacker as an Information Technology Technician, at an hourly rate of \$28.68, effective July 1, 2021.

Approve the employment of Donna Katsoff as a Cafeteria Worker to replace Beth Wyatt-Wilson, at an hourly rate of \$11.47, effective with the start of the 2021-2022 school year, pending criminal background checks and completion of new hire paperwork.

- H. Approve the stipend in the amount of \$1,200 for James Crotts as the Video Club Advisor effective for the 2020-2021 school year.
- I. Approve the continuation of the stipend for Jenny Naylor to advise and guide Brian McCrane, per the state approved mentor program, at \$65 per month, effective September 2021 through February 2022.
- J. Approve the continued services of Suzanne Sabo as Grant Writer/ Development Coordinator at an hourly rate of \$25.00 for approximately 30 hours per week not to exceed \$25,000 effective July 1, 2021 to June 30, 2022.
- K. Approve the submission of the BCTHS Emergency Instructional Time Template for approval by the Pennsylvania Department of Education in the event of an emergency closure. (Refer to Addendum #3)

- L. Approve the Class of 2022 Senior Prom to be held at the Merion in Cinnaminson, New Jersey on Friday, May 6, 2022.
- M. Approve the Class of 2022 Senior trip from Monday, May 23, 2022 through Friday, May 27, 2022 to Walt Disney World, Florida and Clearwater Beach, Florida, at no cost to the Board, according to the Social Events and Class Trips Policy.
- N. Approve the appointment of Andrew Ruppertsberger, D.O., as the school physician for the 2021-2022 school year, at an annual stipend of \$4,000.00.
- O. Approve SkillsUSA Advisor and Special Education teacher, Shannon Seratch and one student to attend the SkillsUSA Washington Leadership Training Institute scheduled for September 18 through 22, 2021 in the Washington, DC area, pending receipt of parental permission forms, at an approximate cost to the Board of \$180.

Approve Administrative Director, Leon Poeske, to attend the Association for Career and Technical Education's CareerTech Vision 2021 Conference from November 30, 2021 through December 4, 2021, in New Orleans, LA, at an approximate cost to the Board of \$2,000.

- P. Approve the Bucks County Technical High School Health and Safety Plan for the 2021-2022 school year. (Refer to Addendum #4)
- Q. Approve the employment of all day and evening staff and faculty members of Bucks County Technical High School to work in the customized job training program with business and industry for the 2021-2022 school year at no cost to the Board, to conduct seminars, monitor testing and provide other services as requested, at a rate not to exceed \$50.00 per hour.
- R. Approve all-day school faculty members to perform co-curricular activities beyond the work day and school year during the 2021-2022 school year and to compensate them at the approved co-curricular hourly rate per the BCTSEA agreement. Co-curricular activities shall include detention, after-school tutoring, IEP completion, curriculum development, test monitoring, and other services as requested within the approved budget limits.

- S. Approve the hourly rates for support staff substitutes and students, effective July 1, 2021. (Addendum #5)
- T. Approve the compensation of additional hours for 10-month hourly employees, beyond the agreed upon work calendar(s), at the approved hourly rates, upon explicit prior approval of the Administrative Director, or designee, within approved budget limits.
- U. Approve participation in the PA Department of Education's Bureau of Career and Technical Education Technical Assistance Program (TAP) for the 2021-2022 school year at no cost to the Board.
- V. Approve the Memorandum of Understanding between the Bristol Township Police Department and Bucks County Technical High School. (Refer to Addendum #6)
- W. Approve the Agreement between Richard J. Caron Foundation and Bucks County Technical High School to provide educational and related services and certain student assistance programs services to students for a fee of \$6,600 for the period of July 1, 2021 through June 30, 2022, per the attached Agreement. (Addendum #7)
- X. Approve the Pennsylvania School District Liquid Asset Fund (PSDLAF); Pennsylvania Local Government Investment Trust (PLGIT); the State Treasurer's INVEST Program, PNC Bank, and Republic Bank as depositories for Bucks County Technical High School funds for the 2021-2022 school year.
- Y. Approve the following Policies in accordance with PDE regulations:
- Policy #249 - Bullying/Cyberbullying (Student)
 - Policy #317 - Disciplinary Procedures (Employee)
 - Policy #349 - Bullying/Cyberbullying (Employee)
- (Refer to Addendums #8, #9, #10)
- Z. Accept the Carl D. Perkins Grant in the amount of \$448,992 for the period July 1, 2021 to June 30, 2022, pending final approval from the

Pennsylvania Department of Education.

- AA. Approve the budgetary transfers for the 2020-2021 budget in the amount of \$6,521 for the 2020-2021 school year. (Refer to Addendum #11)
- BB. Authorize the Bucks County Technical High School Business Administrator to make the necessary budgetary transfers within and between accounts without exceeding the total budget for the 2020-2021 school year of \$30,714,244.

The Board unanimously approved the motions (11,0,0).

CORRESPONDENCE

None.

OTHER BUSINESS

Mr. Obert reminded everyone to keep the Businesses on their radar to seek vehicle donations for our automotive program.

PUBLIC PARTICIPATION (Non-Agenda Items)

None.

NEXT MEETING Monday, August 30, 2021 at 7:30 p.m.

MOTION TO ADJOURN

A motion was made by Joseph Gilleo, seconded by Gallus Obert, that the meeting be adjourned at 7:44 p.m. Board members unanimously approved the motion (11,0,0).

Sincerely,

Sharon Rendeiro
Secretary