

**BUCKS COUNTY TECHNICAL SCHOOL
JOINT BOARD COMMITTEE MEETING
August 26, 2019**

The regular meeting of the Bucks County Technical School Joint Board Committee was held on Monday, August 26, 2019, in the Board Room (K108) at the Technical High School and called to order by President, John Allen, at 7:30 p.m.

MEMBERS PRESENT

John Allen, President	Neshaminy
Joe Adamson, First Vice-President	Bristol Borough
Christian Schwartz, Second Vice-President	Pennsbury
Kathleen Lesnevec	Bensalem
Heather Nicholas	Bensalem (alternate for Vanessa Woods)
John Ruszin	Bristol Borough
Kellie Buchanan	Bristol Township
Stacy Gerlach	Bristol Township
Donna Getty	Morrisville
Joseph Gilleo	Morrisville
Cyndie Bowman	Neshaminy
Gary Sanderson	Pennsbury

MEMBERS ABSENT

None

ALSO PRESENT

Samuel Lee	Superintendent of Record
Leon Poeske	Administrative Director
Henry DeGeorge	Assistant Director
Sharon Rendeiro	Business Administrator/Board Secretary
Ellis Katz, Solicitor	Sweet Stevens Katz and Williams
Patricia Cumberland	Board Treasurer
Theresa Prato	BCTSEA President
Diane Munder	BCIU#22 Representative

After the Pledge of Allegiance, Mr. Allen welcomed the public.

APPROVAL OF AGENDA A motion was made by Mr. Schwartz, seconded by Mr. Adamson, to approve the agenda as presented. Board members unanimously approved the motion (12, 0, 0).

EXECUTIVE SESSION Mr. Allen announced that an Executive Session was held prior to the start of this meeting to discuss a personnel/legal issue.

STUDENT REPRESENTATIVE REPORT None

PROFESSIONAL COUNCIL REPORT None

PUBLIC PARTICIPATION - AGENDA ITEMS None

APPROVAL OF MINUTES A motion was made by Mr. Schwartz, seconded by Mrs. Gerlach, that the Board approve the Minutes of the June 24, 2019 meeting. Board members unanimously approved the motion (12, 0, 0).

ADMINISTRATIVE DIRECTOR'S REPORT Dr. Leon Poeske, Administrative Director, referred to Student Accounting, the Bucks County Technical High School Newsletter, newspaper articles relative to the Technical School and upcoming events.

Dr. Poeske announced that we currently have 410 freshmen enrolled.

Dr. Poeske discussed the summer projects that were funded through the SLIP grant. This grant was funded through the State Workforce Investment Board (WIB).

Dr. Poeske announced that Bucks County Technical High School had a National SkillsUSA winner. A 2019 BCTHS graduate, Kyle Steppe, took first prize in Computer Programming. Congratulations Kyle!

Dr. Poeske thanked the Board members for their support over the summer of the restaurant program run by the Summer Opportunities Are Real (SOAR) students.

Dr. Poeske discussed the many 21st Century Programs that were running over the summer.

TREASURER'S REPORT A motion was made by Mr. Schwartz, seconded by Mr. Gileo, that the Board approve the Financial Reports as of June 2019, subject to audit, as per pp. C1-C17. Board members unanimously approved the motion (12, 0, 0).

A motion was made by Mr. Schwartz, seconded by Mr. Gileo, that an order be drawn on the Treasurer for payment of the properly approved bills and electronic payments in the amount of \$1,442,300.92 and release salaries, subject to audit, as per pp. D1-D48. Board members unanimously approved the motion (12, 0, 0).

COMMITTEE REPORTS

P.I.A. COMMITTEE Mr. Adamson, Chairperson, advised that the PIA Committee met this evening and discussed Policy #204 – Attendance, which was on for PIA review this evening. Mr. Adamson also discussed the action items on the agenda for Board approval this evening: Student Handbook/Code of Conduct; breakfast and lunch pricing; PSBA delegates; staffing and Policies #335 and #246.

OLD BUSINESS None

NEW BUSINESS A motion was made by Mr. Schwartz, seconded by Mr. Gileo, to combine the motions and approve the following recommendations:

- Accept the retirement of Mathematics teacher, Genevieve Frendo-Rosso, effective August 26, 2019.
- Approve an unpaid leave of absence for cafeteria employee, Cynthia DeValerio, from September 17, 2019 to September 20, 2019.
- Approve the transfer of Philip Formica from a regular substitute teacher to a day to day/everyday substitute teacher at a daily rate of \$125.00, effective August 26, 2019.
- Approve the employment of Shirley Booz as a Mathematics teacher, to replace Genevieve Frendo-Rosso, on Column B/Step Entry, at an annual salary of \$50,563.00, effective with the start of the 2019-20 school year.
- Approve the employment of Caitlin Brasier as a day to day/everyday substitute teacher, at a daily rate of \$125.00, effective August 26, 2019, pending criminal background checks and completed new hire paperwork.
- Approve the employment of Tracy Marks as a School Psychologist, on Column E/Step 7, at a pro-rated annual salary of \$75,149.00, effective August 27, 2019, pending completed background checks and new hire paperwork.
- Approve the employment of Cooperative Education student, Corey Klevan, as an Information Technology Assistant at the approved Technology II student rate of \$9.50 per hour, effective September 3, 2019 through June 30, 2020.
- Approve the employment of Alan Marietta as a substitute custodian, at an hourly rate of \$10.75, effective August 21, 2019, pending criminal background checks and completed new hire paperwork.
- Approve the employment of support staff for after-school and Saturday Discipline; the Student Attendance Program; Security; and for after school and co-curricular evening activities, at the approved hourly rate of \$24.75, per the BCTSESPA Agreement, as attached.
- Approve the employment of the Adult Education Evening School personnel for the Fall 2019 Semester, as attached.
- Approve the employment of transition program students at the approved minimum wage rate for the 2019-20 school year, as attached.
- Approve the summer employment of Scott Ribarchik, Alex Doman, Jr. and William Rigney as Project Supervisors for the Bucks County Technical High School's Bucks County Workforce Development Board's 2019 State/Local Internship Program (SLIP) Demonstration Projects (grant), from August 19, 2019 through August 30, 2019, at a rate of \$30.00 per hour, not to exceed grant limits.

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- Approve the continued employment of Instructional Facilitators for the 2019-20 school year, funded through the Carl D. Perkins Grant and the General Fund, as attached.
- Approve the continued employment of Matthew DeFranco, Janet Martinicchio and Lyudmyla Panchenko as substitute school nurses, at a daily rate of \$125.00, effective August 26, 2019.
- Approve the continued employment of Jerry Coleman, William Dawes, Alesia Flanagan, Tyler Fortna, Katherine Knowski and Rebecca Hicks, as regular substitute teachers, at a daily rate of \$100.00, effective August 26, 2019.
- Approve the continued employment of Jami Trexler and Amanda Stewart as day to day/everyday substitute teachers, at a daily rate of \$125.00, effective August 26, 2019.
- Approve the continued summer employment of Shane Campbell, Corey Klevan, Dylan Patel, Colin Brugger, Dayne Capaldi, Logan Fuller, James Gavrushenko, Briana Gross, Sean Gutekunst, Brandon Klein, Ava Kline, James Mullane, John Stange, Daniel Stange, Alyssa Wambold, Jason Wible and Jason Zaragoza, from August 24, 2019 through August 30, 2019, at an hourly rate of \$10.50 through the Bucks County Workforce Development Board's 2019 State/Local Internship Program (SLIP) Demonstration Project (grant), not to exceed grant guidelines and budget.
- Approve the services of John Wertz for customized job training for the 2019-20 school year, at no cost to the Board, at a rate not to exceed \$50.00 per hour.
- Approve the continued services of Jerry Coleman as a school volunteer for the 2019-20 school year.
- Approve stipends for Department Chairs, Academy Chairpersons and Co-Curricular Advisors for the 2019-20 school year, per the BCTSEA salary agreement, as attached.
- Approve a mentor stipend in the amount of \$650.00 for William Dintinger to advise and guide Mathematics/Science teacher, Eileen McDonald, per the state approved mentor program during the 2019-20 school year.
- Approve a mentor stipend in the amount of \$650.00 for Kenneth Daubert to advise and guide Mathematics teacher, Shirley Booz, per the state approved mentor program during the 2019-20 school year.
- Approve a mentor stipend in the amount of \$650.00 for Ann Knowles to advise and guide Allied Health teacher, Amy Shelly, per the state approved program during the 2019-20 school year.
- Approve a mentor stipend in the amount of \$325.00 for Lisa McWilliams to advise and guide Guidance Counselor, Kaitlyn Fala, per the state approved mentor program during the first semester of the 2019-20 school year.

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- Approve School-to-Career Coordinators, Walter Hansell and Ronald Martino, to travel to New Jersey for Cooperative Education business during the 2019-20 school year.
- Approve a field trip for 12th grade Cosmetology students and two (2) chaperones to attend the New York International Beauty Show at the Jacob Javitz Convention Center on March 10, 2020, pending receipt of parental permission forms, at an approximate cost to the Board of \$100.00.
- Approve a field trip for 11th grade Cosmetology students and three (3) chaperones to attend Fashion Focus Mid-Atlantic Hair Show at the Walter E. Washington Convention Center in Washington, D.C. on April 20, 2020, pending receipt of parental permission forms, at an approximate cost to the Board of \$100.00.
- Approve the student school breakfast price of \$2.05 and the student lunch price of \$3.40, for the 2019-20 school year.
- Approve the adult breakfast price of \$3.00 and the adult lunch price of \$4.25, for the 2019-20 school year.
- Approve the participation of the Facilities Support Services class in a community based instruction for the 2019-20 school year, as an educational experience for Middletown Township and the Family Service Association of Bucks County.
- Approve the Second Amendment to the Agreement dated September 17, 2019 between Bucks County Technical High School and the Bucks County Intermediate Unit #22, as the program evaluator for the 21st Century Community Learning Center Program, Cohort 9, Year 3, for the period October 1, 2019 – September 30, 2020, amending the original agreement dated November 21, 2017 and the First Amendment dated November 20, 2018, as attached.
- Approve the Memorandum of Understanding between the Bristol Township Police Department and Bucks County Technical High School, as attached.
- Approve the 2019-20 Bucks County Technical High School's Student Handbook and Code of Conduct, as attached.
- Approve Conrad Siegel Actuaries to provide GASB 75 Valuation and Related Services sponsored by the Pennsylvania Trust for a fee, not to exceed \$7,225.00, as attached.
- Approve voting for Art Levinowitz, candidate for PSBA President Elect, for a one (1) year term.
- Approve voting for David Hein, candidate for PSBA Vice President, for a one (1) year term.
- Approve voting for Kathy K. Swope and Mark B. Miller, candidates for PSBA Insurance Trust Board (two seats open).

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- Approve Policy #246, School Wellness; and Policy #335, Family and Medical Leave, in accordance with PDE regulations, as attached.

Board members unanimously approved the motion (12, 0, 0).

CORRESPONDENCE None

OTHER BUSINESS None

PUBLIC PARTICIPATION - NON AGENDA ITEMS None

NEXT MEETING Monday, September 23, 2019, 7:30 p.m.

MOTION TO ADJOURN A motion was made by Mr. Schwartz, seconded by Mr. Gileo, that the meeting be adjourned at 7:40 p.m. Board members unanimously approved the motion (12, 0, 0).

Respectfully submitted,

Sharon Rendeiro, Secretary

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