

Choate
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SUMMER
PROGRAMS

Student Handbook
2024

CHOATE ROSEMARY HALL SUMMER PROGRAMS 2024

Students and families are expected to read the following information carefully and to acquaint themselves with school policies contained herein. It is the School's assumption that students and families have read, understood, and agreed to all of our policies and rules, including the Statement of Expectations accompanying the Enrollment Contract which is signed prior to enrolling in Choate Summer Programs.

The School reserves the right to make changes in the rules, codes, and expectations outlined in this handbook as it deems necessary and will provide reasonable notification to the community when a change has been made.

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Welcome to Choate Rosemary Hall Summer Programs!

This Handbook serves as a guide to life at Choate. We ask that students and families read the following pages closely to become familiar with and abide by the rules, codes, and expectations of our school. Whether students are here for one, two, four, or five weeks, we encourage them to seek out the wisdom and guidance of the adults in our community who are committed to education and the formation of a system of values that will sustain students on campus and beyond. We hope the time at Choate will be one of the most positive experiences of each student's life!

SUMMER PROGRAMS ADMINISTRATION

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DEANS, DEPARTMENT HEADS, PROGRAM & ACTIVITIES DIRECTORS

Please see the Directory in the Students Portal and Parents Portal for information on Choate Summer Programs deans, department heads, program and activities directors.

OFFICE HOURS

Monday – Friday 8:00 a.m. – 4:00 p.m. EDT
Saturday 8:00 a.m. – 2:00 p.m. EDT
Telephone: (203) 697-2365
Fax: (203) 697-2519
After hours call the Dean on Duty: (203) 697-2533

OFFICE LOCATION

Summer Programs is located inside Carrington House at 148 North Elm Street, Wallingford, CT

IMPORTANT CALENDAR NOTE

Thursday, July 4, 2024 is a class day, as are most Saturdays. Please see daily schedule information for 5-week Academic Enrichment Programs and 2-week Workshops on pages 30-32. Schedule information for Summer Music Festival, Theater Arts Institute, and Visual Arts Lab can be found on the Summer Programs portals for students and parents.

NONDISCRIMINATION POLICY

Choate Rosemary Hall prohibits in all its programs discrimination against or harassment of any member or group based upon age, gender, race, color, religion, disability, sexual orientation, gender identity or expression, national origin, genetic predisposition, ancestry, or other categories protected by Connecticut or federal law. It does not discriminate on these bases in the administration of its admission process, educational policies, scholarship and loan programs, athletics, or other school-administered programs.

A GREAT TRADITION

Located on 458 acres in Wallingford, Connecticut, Choate Rosemary Hall Summer Programs is one of the oldest academic summer programs in the country. Each summer, our unique programs provide engaging and innovative curriculum for learners to expand their sense of creativity, curiosity, and passion for discovery. Children of all age groups explore new concepts and advance their skills through courses, programs, and workshops taught by talented faculty with experience and skill delivering quality education to elementary, middle, and high school students. Summer faculty members include an impressive group of veteran teachers, college professors, and professional artists and musicians who are assisted by an exceptional cohort of interns. In addition to outstanding faculty, Summer Programs participants enjoy access to Choate's state-of-the-art athletic facilities, fields, and creative spaces to pursue their passions beyond the classroom.

For students and adults alike, Choate Summer Programs strives to be a diverse and inclusive community where all feel valued and embraced. On our campus, principled individuals from diverse backgrounds are united through common purpose, active engagement, and mutual respect.

MISSION STATEMENT

Choate Rosemary Hall Summer Programs is committed to attracting and educating students from diverse backgrounds. Our programs encourage, support, and challenge each student's potential while making the learning experience productive, rewarding, and enjoyable. This is accomplished not only in the classroom, but also in the dormitories, through sports, extracurriculars, and social activities, and in sharing life in an academic residential community where teachers and students learn and live together.

CORE VALUES

Respect — Respect involves treating others with dignity and tolerance. This includes taking responsibility for our own actions as well as treating others in a fair, non-prejudicial manner.

Integrity — Integrity requires honesty in academic work and social settings. Integrity is crucial to nurturing individual relationships and building a community of trust.

Honesty — Honesty is telling the truth. Our honor pledge is a written statement to remind students to do their own work on academic assignments. Honesty is necessary for treating people fairly and with compassion.

Diversity — Diversity is celebrating people for who they are, where they come from, and what they value. We celebrate the diversity of our student body in our classes, in residential life, and in social activities.

STATEMENT OF EXPECTATIONS

At the heart of Choate Rosemary Hall is a culture defined by integrity, respect, and compassion. All members of the community have an obligation to know and uphold Choate's values and strive to embody them in word and deed.

We therefore expect that all members of the community will:

- respect other people and their privacy and property, both within and beyond the School.
- treat all human beings with dignity, refraining from behavior that intimidates, insults, threatens, bullies, coerces, abuses, exploits, harasses, humiliates, or demeans.
- support and promote a school climate that does not discriminate against any individual or group.
- use words constructively, avoiding gossip and other inappropriate or unproductive dissemination of information.
- maintain high standards of honesty, avoiding deception, half-truths, and deliberately misleading words or behavior.
- exemplify principles of responsibility and fairness in daily life.
- observe safe behavior and report unsafe conditions or practices.
- cultivate compassion and seek to serve others, both within and beyond Choate.

These community standards apply to our words and behavior not only in personal interactions but also in all forms of electronic media and communications.

We expect that each member of the community will take truly constructive action when these expectations are compromised. Doing so means not being a passive bystander, but rather acting in the best interests of those involved, even in situations when different values of the School (e.g. loyalty and honesty) are in tension with each other. While constructive action often means addressing concerns about inappropriate words or behavior directly with those involved, at other times it means reporting concerns to a Choate employee.

Students are encouraged and empowered to report concerns about violations of these community expectations to any trusted adult at the School, who will assist the student with next steps. Adults must report to an appropriate person as delineated in the Faculty and Staff Handbook posted on the portal.

The School maintains clear and transparent policies, which are explained fully in relevant handbooks, to handle any violations of our community standards and protect all members of the community. Any behavior that violates these standards and/or adversely affects the wellbeing of an individual or the community will be subject to appropriate action, from a reminder about the importance of community standards to official disciplinary response, including possible dismissal from the School or termination of employment.

Choate will not tolerate retaliation against anyone who makes a report in good faith about violations of our community standards; no one should hesitate to make a report out of fear of retaliation. Conversely, all community members must understand that intentionally making a false report is a violation of our behavioral expectations and that doing so may, after appropriate investigation, result in disciplinary action.

This Statement of Expectations clarifies not only how each of us is expected to behave as a member of the Choate Rosemary Hall community, but also how we may expect to be treated.

We understand that living out these values requires responsibility, judgment, and courage. We strive to be gracious, supportive, and compassionate toward others as we work to embody our values more fully each day.

LIVING OUR VALUES

Choate cultivates a school environment in which all members of the community feel valued, safe, and part of something greater than themselves. Adults in the community work to understand the developmental needs of adolescents, support their emerging identities, and promote their healthy growth, embracing the responsibility to provide a clear and consistent structure for students and engage them in conversation about our community standards

Safety and Wellbeing

- Every member of the community has a responsibility to support a safe school environment by refraining from harmful and unsafe behavior and reporting such behavior when observed.
- Adults are expected to identify and report suspicions of harassment, abuse, and sexual or other misconduct and will not engage in such behaviors themselves. In addition to their reporting obligations to the School, all School employees are mandated reporters of suspected abuse or neglect of students as specified by Connecticut state law.

Interpersonal Boundaries and Power Dynamics

- Adults must be alert to the power imbalance in their relationships, whether with students or other adults, and be especially attuned to ways in which others may perceive their words or actions given that imbalance.
- Students must also be mindful of the power they have in various roles at school. They must use their roles constructively, always avoiding intimidation and abuse of authority.
- Adults must not lean on students for emotional support, share personal information with students to an inappropriate degree, or engage in any behavior that blurs the lines between adult and student.
- Adults and students alike must be conscious of their choices regarding language, dress, personal space, and physical touch, understanding that their choices affect others.

Modeling

- Adults have an obligation to model through both language and behavior the values and expectations we have as a school, being especially conscious of their actions at times and in places when students can observe them.
- Older and returning students must take seriously the power of their example on younger and newer students, accepting the responsibility to model and transmit the values and character of Choate Rosemary Hall.

Information, Confidences, Trust

- Knowing that information has power and value, members of the community must take special care to safeguard personal information with which they are entrusted, always striving to promote the dignity of others.
- Students and adults alike have an obligation to protect confidential information shared by others unless that information raises concerns that someone's physical or mental health may be at risk. In such instances, adults must share the information through appropriate channels at the School; students are encouraged to do the same.

In the context of responsive, genuine relationships, all members of the community help others to develop a sense of belonging, encourage empathy and compassion, and promote an environment that is kind, generous, and open to the free flow of ideas. As members of this community, we acknowledge that our actions reflect not only on ourselves, but also on the School as a whole, and we therefore strive to live in a way consistent with our values.

WORKING WITH ADULTS IN THE COMMUNITY

Families are encouraged to develop a close working relationship with a student's adviser, teachers, and dean. Resident faculty serve as advisers for boarding students, and each boarding student's adviser is likely to be the adult who knows the student best on campus. Students and their families should consult the assigned adviser regarding questions about the dorm, classes, or other issues that arise. The Dean of Students and colleagues from the Choate Summer Programs Office serve as advisers for day students and are available to answer questions from day students and their families.

COMMUNITY STANDARDS

The following section outlines the basic rules and regulations of the Choate Rosemary Hall community.

Our goal at Choate Rosemary Hall is to create a safe, supportive, and productive community that helps young people learn what it means to be responsible citizens. Students learn to live and work with others with mutual respect and tolerance.

We know that children and adolescents — like adults — sometimes make mistakes, but part of an education is recognizing that actions have consequences. The following section outlines our rules and the disciplinary consequences that come from violating those rules. The School reserves the right to ask any student who is unable to abide by our major school rules or principles of integrity and honorable conduct to leave.

The accumulation of a series of minor offenses and/or a pattern of unexcused absences from school appointments may also be grounds for dismissal.

In addition to the School's Honor Code, the School has certain rules that arise out of the need to maintain the health, safety, and legal responsibilities of members of the Choate community. It is a privilege to be a part of this school, and we expect all students to observe these basic rules which are intended to maintain order and decorum in our residential community. We hope that adherence to these rules of citizenship at Choate will encourage good citizenship throughout students' lives.

“Reach” of the School: All school rules are in effect during the entire time a student is enrolled in Summer Programs. “Campus” refers to all Choate Rosemary Hall property (including computer networks and associated cyberspace), as well as the Town of Wallingford. Students who violate a major school rule or are involved in behaviors that are seriously disruptive to the School community, including harming another person, should expect Disciplinary Warning, Probation, or Dismissal. A student who is present when a major school rule is violated may be found guilty of complicity, which may result in, at a minimum, Restriction.

DRESS CODE

While the dress code is generally informal, all students are expected to dress appropriately for each occasion. For example, students may not wear clothing that exposes the midriff, shirts with offensive slogans, bathing suits, or hats in classroom buildings and the Dining Hall. Footwear must be worn in all buildings. There are some events (e.g. the festive dinner and final evening gathering at the end of the 5-week program) where semi-formal attire is encouraged but not required. The John F. Kennedy '35 Institute in Government program requires semi-formal dress for the Washington, DC trip.

HONOR CODE

The Honor Code is the foundation upon which we at Choate make choices in our daily lives. At its most basic level, it means that we expect all members of the Choate community to be honest, sensitive, inclusive, and kind. A breach of these values may result in a Disciplinary Hearing and possibly the student's dismissal.

Students are expected to be honest when dealing with adults in the Choate community. Lying to an adult community member or altering a note, pass, or other Summer Programs document may result in a Disciplinary Hearing.

Note: A matriculating Choate or current Choate student found in violation of the Honor Code while enrolled in Summer Programs should expect a disciplinary response in the academic year.

I. ACADEMIC INTEGRITY

The principle of academic integrity is the cornerstone of a school community. In all our actions at Choate we encourage students to pursue a life governed by the values of academic honesty and respect for the work of others. Cheating, plagiarizing, or giving or receiving unauthorized or unacknowledged assistance in academic work are unacceptable behaviors in this community.

Presenting as one's own work taken in part or in full from another source, be it a published work, material, or any other person's work, or the ideas therein, including from the internet and other computer sources, is plagiarism. Using or giving unauthorized notes or other aids (including generative AI) on a test, quiz, or class assignment; copying from or being influenced by another student's work during a test, quiz, or class assignment (e.g., homework, project, take-home test) are also violations of our Honor Code. In most written work, students can avoid the charge of plagiarism or unauthorized aid by acknowledging sources or by checking with the class teacher when in doubt. A

student who violates the School rule on academic integrity will receive an academic penalty determined by the appropriate Department Head or Program Director, teacher, and Dean of Academic Affairs. Depending on the infraction, a Disciplinary Hearing might also result.

HONOR PLEDGE

As an affirmation of our culture of honesty and a reminder of the trust between teacher and student, students are required to write out the following Honor Pledge on all tests and major papers, as well as on other assignments as required by the instructor:

On my honor, I have neither given nor received unauthorized aid on this assignment.

II. PERSONAL INTEGRITY

Sensitivity and mutual respect are basic values of the Choate community. One of life's important lessons is learning how to live and get along with people who may be different from oneself. Lying, stealing, or behavior that intimidates, harasses, insults, humiliates, or demeans another human being are unacceptable within our school community. Infliction of physical or verbal abuse, damaging or destroying the property of others, threats, intimidation, sexual misconduct (coercion, exploitation, or abuse), or behavior inside or outside the community that violates propriety or adversely affects the wellbeing of an individual or the community are unacceptable behaviors and will be subject to appropriate action, including possible dismissal from the School. **Choate prohibits in all its programs discrimination against or harassment of any individual or group based upon personal animosity or on factors listed in the School's Nondiscrimination Policy (see p. 1).**

POLICY ON SEXUAL HARASSMENT

The atmosphere within our school must be free of actions that create a chilly or threatening climate for any member of the community. Some behaviors may represent personal integrity violations of the Honor Code and, therefore, students should be especially careful when involved in actions that could be construed as sexual harassment, such as:

- Staring or leering at parts of someone else's body.
- Comments, gestures, or jokes of a sexual nature.
- Publicly displaying sexual pictures or objects.
- Spreading sexual rumors or commenting about another person's sexual behavior.
- Repeated pressuring of others for dates or unwanted sexual activity.
- Touching, grabbing, or pinching.
- Repeated sexual innuendo.

POLICY ON IDENTITY-BASED SLURS

The School does not tolerate the use of identity-based slurs by anyone in our school community whether on school property, on school-related trips off school property, at any school sponsored activities or social functions, or within the “Reach” of the School.

Identity-based slurs are considered to be pejorative, derogatory, or otherwise insulting epithets, terms, or other communications that are used to insult, denigrate, or refer to an individual or group based on real or perceived race, ethnicity, national origin, immigrant status, socioeconomic status, religious belief, gender, sexual orientation, gender identity or expression, disability, political affiliation, or other cultural characteristics. Such slurs are offensive and harmful to individuals, erode the overall welfare of the Choate community, and are considered a form of harassment. Slurs may be in the form of verbal or written communications (e.g. use of the "n" word, anti-LGBTQ+ language, threats, derogatory comments) or may present themselves in the form of physical gestures (e.g. Aryan Circle, Nazi salute) or visual symbols (e.g. swastikas, the Confederate flag). In determining whether something constitutes an identity-based slur, the School will consider the current and historical context of its use with a focus on the detrimental impact of the slur on individuals and on the environment of the School, rather than solely on the intent (or lack thereof) of the individual using such a slur.

Reports of incidents involving identity-based slurs may be made to any faculty member or school administrator, who must inform the Dean of Students. Any community member with knowledge that a student has been the victim of an identity-based slur is encouraged immediately to report the incident to the Dean of Students. Reports (including instances occurring in the electronic world) will be investigated by the deans team. All reports will be kept private to the greatest extent possible, but anyone who reports an incident of identity-based slurs must understand that to conduct an adequate investigation, any student being accused of using an identity-based slur will be informed of the allegation and provided with an opportunity to respond, and disciplinary action may not be taken based solely on the School's receipt of an anonymous report. At the conclusion of an investigation, if corroborating evidence gives the deans team reason to believe the conduct represents intentional or malicious infractions or repeated violations of this policy, or a violation of the Honor Code, the case will be adjudicated by the Summer Programs Administrative Team. In most cases, students who violate the identity-based slur policy will be called into a Disciplinary Hearing, which may result in Probation (including a component of restorative justice determined by the Summer Programs directors and deans team in collaboration with the Choate Diversity, Equity, and Inclusion Office) or Dismissal. Students who have experienced identity-based slurs may access various on and off campus resources including support from Summer Programs deans and Health Center staff and from members of the School's DEI Office.

MAJOR SCHOOL RULES

- **Drugs and alcohol:** Any purchase, possession, distribution, or use of illegal drugs, drug paraphernalia, or alcohol, or the abuse of any other chemical substance, including prescription drugs, will result in dismissal from the program.
- **Fires:** A student may not light a flame or create a fire on the campus without specific permission from a faculty member. The use or evidence of any flame (e.g., a match, lighter, candle, incense, cigarette, fireworks, etc.) in, or on, a school building or tampering with smoke detectors or other fire safety equipment will likely result in dismissal from the program. Fireworks are not allowed on campus at any time.

- **Weapons:** The use or possession of ammunition, guns, knives, or any facsimile of a weapon is strictly prohibited, and will likely result in dismissal from the program.
- **Physical and verbal abuse:** Harassment (defined as insulting, demeaning, distressful, or intimidating behavior), hazing, and fighting are not allowed. Such behavior must be brought to the immediate attention of the dean, and will likely result in a Disciplinary Hearing.
- **Violations of curfew and absence from campus without permission:**
 - **Gross Curfew violation** — Being late for curfew by more than an hour, departing the dorm after check-in without permission, or leaving the dorm before 6:00 a.m. are violations of a major school rule and will likely result in dismissal. Curfew rules also apply to check-in times for school organized trips.
 - **Absence from campus without permission** — Students are liable for dismissal if they leave campus without permission.
- **Master keys:** Rights to privacy and personal property are threatened by student possession of master keys. Unauthorized student use or possession of Choate Rosemary Hall master keys is a major school rule violation, as is unauthorized entry into any locked school building or area.
- **Unsafe practices:** Students may not engage in dangerous pranks or other behaviors that pose threats to the personal safety of themselves or others (such as jumping from bridges, climbing outside a building above the ground floor, climbing in or out of windows, propping open windows or doors, or tampering with smoke detectors in a dormitory or school building).
- **Unauthorized spaces:** Entry into unauthorized spaces (construction areas, storage spaces, utility rooms, vacant apartments, faculty offices, school facilities outside operating hours, etc.) without permission and appropriate supervision is unsafe and not permitted.
- **Lying, stealing, and vandalism:** Students are expected to deal honestly with adults on campus, and they must show respect for the property of the School and for the property of others.
- **Computer, internet, and telephone misuse:** Inappropriate use of computers and telephones is prohibited. Examples of misuse include obscene or offensive language in messages, false emergency reports, unauthorized use of someone else's devices, entry into someone else's voicemail or text message inbox or computer files, posting inappropriate messages on a social media site, or downloading copyrighted music and video files.

ADDITIONAL SCHOOL RULES

- **Policy on tobacco:** Students are not permitted to smoke or chew tobacco while they are enrolled in Summer Programs. Because the rule is strictly enforced, no student should enroll with the expectation of using tobacco. In addition, nicotine products, electronic cigarettes, and vaporizers are not permitted.

- **Visitation:** Visiting in dorms other than one's own is prohibited.
- **Unauthorized use of an automobile:** No boarding student may drive a car unless their parent or guardian is in it, and they have been given specific permission to leave campus by the appropriate dean. Furthermore, boarding students are not given permission to travel in cars driven by anyone other than a parent or guardian unless approved by the parent or guardian and the dean. Day students may not transport boarding students at any time and they may only drive to and from school with specific permission from the appropriate dean. Boarding students are not allowed to have cars on campus.
- **Students are required to wear a helmet when riding bikes, skateboards, and scooters** and failure to comply will result in the confiscation of the vehicle as well as a disciplinary response. No motorized vehicles (e.g. scooters or hoverboards) are permitted on campus.
- **Hoverboards:** Because of safety concerns hoverboards may not be used at Choate and are not allowed to be charged or stored in any building on campus.
- **Ponds:** The ponds on campus are neither sanitary nor safe for swimming. Students may not bathe, swim, or play in the campus ponds.
- **Complicity:** A student present when any major school rule is violated may be found guilty of complicity.

Additionally, the School reserves the right to dismiss any student who consistently neglects their work or whose attitude is contrary to the goals and spirit of Summer Programs. Behavior such as frequent and/or unexcused absences, frequent tardiness, ignoring notes or messages from a dean or faculty member, lack of cooperation, and general poor deportment in the dormitory is unacceptable.

Signage and Posters in Dorms, Classrooms, and on Zoom

In an effort to create a welcoming learning and working environment that promotes inclusive discussion and the open exchange of ideas, students are required to adhere to the following limitations regarding decorations, adornments, computer images, and apparel:

- **Academic spaces (whether virtual or in-person):** These spaces are to be kept free of all political messaging and branding in the form of decorations, adornments, computer images, and apparel.
- **Non-academic spaces and outdoors:** Students' political support for a candidate or party may be expressed (using candidate or party names only) in the form of decorations, adornments, computer images, and apparel in non-academic spaces (e.g. dorm rooms, common rooms, seating areas throughout campus) as well as when outside.
- **Throughout campus:** Paraphernalia expressing political slogans and catch phrases or other political messaging is not allowed (e.g. Make America Great Again, Build Back Better).

- These guidelines are about political signage and not about postings or expressions whose intent and impact are to uphold and support the dignity and humanity of any identity without negatively impacting the identities of others. Such signage and paraphernalia are allowed (e.g. pride flags and Black Lives Matter postings).
- Respectful conversation, discussion, and debate are welcome everywhere.

Any student found to be in violation of these guidelines will be asked to remove the offending signage or messaging. Violations may also result in required restorative practices, follow-up conversations with the Dean of Students, adviser, or other designated adult, and/or a disciplinary response when appropriate.

STUDENT BUSINESSES AND SELLING IN DORMS

Students are not permitted to operate businesses on campus. On the rare occasion that a student business is permitted, the School requires that a portion of proceeds be donated to a charitable organization or Choate's Students for Students Fund.

ATTENDANCE

Students are required to attend all classes and to meet other commitments such as field trips, afternoon athletics and activities, school meetings, class obligations, extra help sessions, study hall (if applicable), and individual appointments. Students who are too ill to attend class must report to the Health Center or contact an adviser BEFORE class begins. Teachers and supervisors are required to report all absences. Unexcused absences from academic commitments (classes, field trips, evening labs, and other class-related activities) will result in the following:

Two-Week Programs

- First unexcused absence — conversation with adviser.
- Second unexcused absence — conversation with dean.
- Third unexcused absence — disciplinary hearing with Dean of Students to consider dismissal.
- Fourth unexcused absence — dismissal likely.

***A combination of 4 excused and/or unexcused absences results in the likely forfeiture of ratings and reports.*

****If a student is absent for culminating in-class assignments and/or assessments, it is up to the discretion of the teacher, in consultation with the Dean of Academic Affairs and Department Head or Program Director, whether it is possible to issue ratings and reports.*

Four and Five-Week Programs

- First unexcused absence — conversation with adviser.
- Second unexcused absence — conversation with dean.
- Third unexcused absence — one week of absence restriction — notice to parents/guardians.

- Fourth unexcused absence — one week of extended absence restriction — notice to parents/guardians
- Fifth unexcused absence — disciplinary hearing with Dean of Students to consider dismissal.
- Sixth unexcused absence — dismissal likely.

***A combination of six excused and/or unexcused absences in any one course results in the likely forfeiture of ratings and reports for that course.*

****If a student is absent for culminating in-class assignments and/or assessments, it is up to the discretion of the teacher, in consultation with the Dean of Academic Affairs and Department Head or Program Director, whether it is possible to issue ratings and reports.*

Note: Students who accumulate three reported tardy arrivals to class will enter the protocol for the First Absence. For each additional third tardy arrival reported, the student will move higher in the absence response protocol (e.g. sixth tardy arrival will result in evening detention and a notice sent to the student's parents or guardians).

TECHNOLOGY, THE INTERNET, AND SCHOOL EXPECTATIONS

ACCEPTABLE USE POLICY FOR COMPUTING — The School's policies regarding personal integrity, community standards, and behavior also apply to the use of technology. Everyone within the Choate Rosemary Hall community who uses the School's computing and communication facilities and materials has the responsibility to use them in an ethical, professional, and legal manner.

In particular, this means that students agree to abide by the following general guidelines:

- To respect the integrity of all electronic systems.
- To respect and not intrude upon the privacy of others, including not gaining unauthorized access to others' accounts.
- To respect the rules and regulations governing the use of the technology facilities and equipment on campus.
- To not violate any federal or state laws regarding the use of digital content.

CHOATE NETWORK

Each student is provided with a personal email account. Students with their own laptops and devices access both the internet and their email accounts through the Choate Network. The Choate Network is also accessible on school-owned computers which are available at our computing center in the Library and in various academic buildings on campus.

CHOATE NETWORK HONOR CODE

Academic Integrity

In the digital world, it is easy to copy or download materials that are protected by copyright laws or that are not one's own — but that does not make it right. Therefore, it is extremely

important that students be mindful of materials utilized in the preparation of academic work, and that proper citations for all electronic materials are used. The ease with which electronic material can be copied will not excuse one from an Honor Code violation, nor will claiming ignorance of the source of the material. In a similar vein, the use of generative AI technologies for coursework and other school-related work (such as articles written for the school newspaper) is strictly prohibited unless specifically sanctioned for the particular assignment.

Personal Integrity

The use of Choate Network services is a privilege, not a right. This privilege may be revoked at any time for abusive conduct. Students may not use technology at Choate Rosemary Hall to harass, demean, threaten, or send offensive communications to others. Students also may not tamper with any school-owned technology resources in any manner whatsoever.

All elements of the Choate Rosemary Hall Honor Code are in force with respect to use of technology.

The following are examples of computer and telephone misuse violations.

1. **Personally offensive materials (electronic medium):** Students may not download, upload, store, print, or distribute (particularly in public or on school-owned computers) electronic files, such as pornography, sexts, and messages that are profane, obscene, or that use offensive language or language and content degrading or demeaning to others.
2. **Offensive communications:** Students are to abide by the School's personal integrity standards and may not engage in offensive communications (e.g. communications that are threatening, harassing, insulting, demeaning).
3. **Unauthorized recordings:** Students may not record (audio or video) or photograph other people unless express permission has been granted.
4. **Impersonation:** Students may not impersonate another individual through any electronic communications.
5. **Tampering with Choate technology:** Students may not tamper with, attempt to gain unauthorized access, or change any settings to any school-owned technology resources in any manner whatsoever.
6. **Inappropriate posts:** Accounts (e.g. X, Facebook, Instagram) may not use the School name or iconography without permission from the Dean of Students and/or the Communications Department. Publication or posting of materials on a website, including social networking sites, must be completely appropriate and consistent with all school rules and regulations.
7. **Copyright infringement:** One may not illegally download copyrighted files or share legally downloaded materials without expressed written consent. Doing so is intellectual theft and a violation of the federal Digital Millennium Copyright Act (DMCA).
8. **Financial gain:** Internet provided by Choate may not be used to conduct business that involves financial transactions, including mining for Bitcoin or other electronic currency, for personal profit. Internet provided by Choate is intended for communication, academic work, and personal entertainment.

9. **Mass communications:** Students may neither author nor forward any type of electronic communication intended for any entire program, population such as faculty or staff, or the entire school. These types of notices are only sent by the Director, Associate Director, Student Activities Director, and Deans on behalf of students.

STUDENT CELL PHONE POLICY

For the overall safety of the Choate community, a cell phone with SMS (text messaging) capability is strongly encouraged for emergency notifications and two-factor authentication to Choate applications. The SIM card for the cell phone must be a United States or Canadian number. (*Note: The SIM card needs to be installed prior to arrival on campus.*) Any type of phone that can receive telephone calls and SMS messages is acceptable.

Students are asked to have the phone with them at all times during the class day and whenever appropriate for sports and other activities. When students travel off campus, their cell phone is used in case the School or the student needs to contact each other. To be fully present and maximize the opportunity to learn and grow in Choate Summer Programs, students are asked to silence their phones and put them away in classes, meetings, presentations, performances, etc.

At Arrival Day Check In, each student cell phone is verified and the phone number is added to the student's electronic record.

Cell Phone Use on Campus

The School wants to facilitate communication between students and their family and friends, but it is important that students get their work done and get enough sleep. Thus, students are not allowed to use cell phones during class, study hall, evening study hours, or after lights-out. We ask that parents and guardians honor this policy regarding calls and text messages to a student's cell phone. While all students are strongly encouraged to have a cell phone with them at Summer Programs, the use of cell phones is restricted in certain locations and situations.

Cell Phones are NOT to be Used:

- Inside theaters (PMAC main theater, Gelb, Chase-Bear), Colony Hall, and St. John Chapel.
- During class or while in academic buildings during the class day.
- During meetings (School Meeting, Adviser Meetings, Wellness).
- While crossing the street or walking around the core campus during the class day.

DISCIPLINARY RESPONSES

Violations of Summer Programs rules, codes, and policies will lead to a disciplinary response. Violations resolved at the dean level can result in Verbal Warning, Restriction, Disciplinary Warning, Behavioral Contract. Violations which go to a Disciplinary Hearing can result in Verbal Warning, Restriction, Disciplinary Warning, Probation, Behavioral Contract, or Dismissal.

Behavioral Contracts

Unless a Major School Rule has been violated, most infractions of school rules related to Academic or Personal Integrity will result in a behavioral contract. Behavioral contracts are drawn up by the student's dean and reviewed with the student, with a copy of the contract put in the student's Summer Programs file. Parents and guardians are informed via email if a behavioral contract is necessary. Failure to comply with a behavioral contract will result in a disciplinary hearing and/or dismissal.

Disciplinary Hearing

In most cases, students who violate major school rules will be involved in a disciplinary hearing. A disciplinary hearing generally includes the student, the student's adviser, both middle or high school deans (depending on the age of the student and dean availability), the Associate Director, Director, and Dean of Students. In the case of an academic integrity violation which warrants a hearing, the appropriate department head or program director is present at the hearing as well. Parents and guardians are informed if a hearing is scheduled. At the hearing, the student is asked to recount the incident in their own words and may be asked questions by the Disciplinary Hearing Committee. The student then leaves the hearing while the case is discussed. The student's adviser serves as an advocate for the student, and a recess may be called at any point by anyone in the hearing. The Disciplinary Hearing Committee carefully considers the violation and makes a recommendation to the Director of Summer Programs. After the Director of Summer Programs renders a decision on the committee's recommendation, a member of the deans team informs the student and contacts the student's parents or guardians as soon as possible. Recommendations from the committee can include Behavioral Contract, Restriction, Disciplinary Warning, Probation, Dismissal.

Verbal Warning

Students who violate the Statement of Expectations, Honor Code, or Community Standards may receive a Verbal Warning from the dean. Verbal Warnings are documented but not saved in the student's file. Further infractions will likely result in a Behavioral Contract, Disciplinary Warning, or Disciplinary Hearing.

Restriction

Boarding students on Restriction are restricted to school grounds with no downtown and/ or weekend or trip permissions. Students are restricted to their dorms at the start of study hours and are not allowed out of the dorm for the evening break. Day students on Restriction are required to leave campus after their last commitment is over and may not return to campus in the evenings or on the weekends except by permission from the dean. Parents and guardians are informed via email by their child's dean if their child is put on Restriction.

Disciplinary Warning

For certain rule violations, students are issued a Disciplinary Warning by their dean. Parents or guardians are notified, and if violations continue, the student may be asked to leave Choate Summer Programs. An official letter written by the student's dean is placed in the student's file.

Probation

Students who violate a major school rule or the Honor Code may be placed on Probation. This decision is made by the Dean of Students in consultation with the deans group and, in cases of academic integrity violations, the appropriate department head or program director. Probation lasts for the remainder of a student's time at Choate Summer Programs. A student on Probation should expect to be dismissed for subsequent violations of a major school rule or the Honor Code. The student may serve a period of Restriction, the length of which will be at the discretion of the deans group. Day students on Probation must leave campus after their last commitment and cannot return in the evening or on weekends for extracurricular activities. A letter is sent to the parents or guardians by the student's dean, with a copy also placed in the student's file.

Dismissal

When a student violates a major school rule or the Honor Code in a manner that warrants more than Probation, the student may be dismissed. This recommendation is made to the Director of Summer Programs by the Dean of Students in consultation with the deans group in the case of major school rule infractions and infractions of the Honor Code, or at the recommendation of the Disciplinary Hearing committee in the case of particularly egregious violations of school rules and codes of conduct. A student who is dismissed or withdraws under disciplinary investigation may not return to campus unless admitted to a future Choate program. A student may be barred from campus for a longer period of time or may be banned permanently from campus if the school feels it is warranted, for example in cases where a student has caused harm to other members of the community (e.g. sexual misconduct, bullying) and is dismissed or withdraws under disciplinary investigation.

Note: When evaluating Honor Code and Major School Rule violations, any previous infractions by the student are taken into account when discipline is discussed, which may result in a stricter disciplinary response.

Dismissal, Withdrawal, Early Departure Policy

The School's expectation is that all students will complete their program of study. A student who is dismissed, who withdraws from the program for any reason (including withdrawing before dismissal), or who departs prior to their last obligation will not receive ratings or reports (see attendance policy). Moreover, there will be no refund of tuition and program fees, partial or otherwise. Parents and guardians of the dismissed students (or a student who withdraws prior to dismissal) must arrange for the student to depart from campus within 24 hours of the decision to dismiss, or withdraw prior to dismissal, being reached and may not return under any circumstances. Following the decision to dismiss or withdraw prior to dismissal, the student will be relocated to the Heath Center until parents or guardians can arrange for the student's safe departure from campus.

Note: Families of a dismissed or withdrawn student are responsible for all costs incurred in the process of removing their child from campus (e.g. costs and fees for changes in transportation, lodging, etc).

RESIDENTIAL LIFE INFORMATION FOR BOARDING STUDENTS

The success of each boarding student's experience at Summer Programs is determined in large part by the friendships formed among those living closely together in the dormitories. It is critical that students respect each other's privacy and possessions and help us live harmoniously as a community.

Housing

There is an array of dormitory accommodations on campus — some dorms are contemporary, others traditional. We have larger dormitories that hold 40 students and smaller houses that hold 10 to 15 students. Our dormitories are safe, clean, and used year-round. Because we strongly believe that the opportunity to live with others and to make new friends is an integral part of the Choate experience, requests for friends or relatives as roommates will not be honored. Students receive their housing information upon arrival during Arrival Day Check In. If questions arise, please see the appropriate dean.

House Advisers

House advisers play a crucial role in a student's time at Choate Summer Programs and families are encouraged to get to know their child's adviser and to turn to them when help is needed. A student's adviser will monitor their progress and, in addition to knowing each advisee individually, will be certain that the dorm as a whole operates in a way that is conducive to good learning and comfortable living for all residents.

Deans

In addition to an adviser, there are four deans who oversee residential life on campus: two Deans of Middle School Students and two Deans of High School Students. A student's dean can answer questions about classes, help arrange for weekend permissions, and consult with students and families about any other personal, academic, residential, or family situations that may arise.

Note: The Dean of Students and colleagues from the Choate Summer Programs Office serve as advisers for Day Students and meet with their advisory groups on occasion during Summer Programs.

Things to Bring

Student rooms are furnished with a twin bed, dresser, desk, and closet. Students are asked to provide their own blankets and sheets (most mattress sizes are 36" x 80" x 4"), pillows and pillowcases, towels, desk lamp, laptop or tablet, and school supplies. Desk lamps, fans, and school supplies are available for purchase on campus at the Choate Store and in town at local retail stores. Laundry service and linen rental are both available (see Laundry and Dry Cleaning, p. 27). For safety and multi-factor authentication purposes, students are strongly encouraged to bring a cell phone (see cell phone policy, p. 14). Optional items to consider bringing include an alarm clock, power strip, backpack, computer, and camera. All valuable items should be labeled.

Boarding students are strongly encouraged to bring a laptop or tablet if their programs or activities require computer access.

Things not to bring: Halogen lamps, air conditioners, microwaves, refrigerators, or other small appliances such as coffee pots, hot plates, or other cooking devices.

Student Rooms

Students are responsible for keeping their rooms clean and neat. Each week, advisers inspect rooms. In order for the room to pass inspection the bed should be made, the floor swept, and the trash emptied. At the end of the program the room must be left in the same condition that the student finds it at the beginning of the summer. Students who do not return their rooms to a reasonable state of cleanliness will be charged a \$25 cleaning fee.

Damage to rooms or furnishings should be reported immediately to the house adviser or dean. Any damage done in a residence by students (either individually or in a group) will be assessed, and the cost of repairs will be billed to the parents or guardians of the student(s) in the residence. Student ratings and reports will be withheld until the School has been reimbursed.

If damage occurs to a student's personal property, a house adviser or dean should be notified immediately. In such cases, the deans group will investigate the incident.

Note: The School is not responsible for reimbursing a student for damaged property if it is caused by another student. The student responsible for the damage and their family will be expected to make appropriate arrangements for reimbursement.

Decoration of rooms must be in good taste and must not cause damage. Thumbtacks, nails, and scotch tape are not to be used on the walls. Posters may be hung with a non-marking adhesive. All decorations must be kept clear of wall switches and electrical outlets. Room furniture must not be moved without permission from an adviser.

Rooms should be locked when left unattended. Lights and fans should be turned off when students are at classes, meals, and activities or when away on trips.

Room Searches

Because a student's privacy is respected, a room will not be searched unless a dean, after consultation with the Dean of Students, concludes there is good cause to do so. Unless the Dean of Students determines that circumstances require otherwise (such as in an emergency), it is expected that the student and any or all of the following individuals will be present during a room search: Dean of Students, student's dean for middle or high school, student's adviser, Director of Operations or Community Safety Supervisor.

Note: While a student's room will be searched, as applicable, in accordance with the conditions above, advisers may enter and look around student rooms at any time.

Room Keys

Boarding students receive a room key from house advisers upon arrival at their dorm on Arrival Day. Lost room keys should be reported immediately to Community Safety. Students are charged a \$25 replacement fee if the key is lost or not returned to the adviser prior to departure at the end of the program.

REACH: Signing In and Out

Boarding students must use REACH, the School's electronic sign-in sign-out system, to record their whereabouts. Weekend departures and day permissions must also be recorded in REACH.

Study Hours and the Evening Pass System

During evening study hours students are expected to work quietly in their own rooms. Students who wish to listen to music must use headphones. Students may go to the library or seek extra help from teachers only if they have permission from their teacher or house adviser. Students going to and from the library must utilize Reach for signing in and out; Library Pass Checkers in turn will update Reach when the student enters and exits the library.

Fire Code

Smoking or burning anything (matches, candles, incense, etc.) in a dormitory is strictly forbidden and will likely result in Dismissal. The use of small appliances such as microwaves, refrigerators, coffee pots, hot plates, or other cooking supplies is also prohibited in student rooms and will result in disciplinary action. Due to their hazardous nature, halogen lamps are not permitted in any student rooms or residential areas.

Pets

Students are not permitted to have pets on campus.

Saturday Evening Curfew

Various activities are planned on campus for Saturday evenings. Curfew is 10:00 p.m. for middle school students and 10:30 p.m. for high school students. Day students must also leave campus by these times.

Visits from Family and Friends

Family and friends are welcome to visit on Saturday afternoons and Sundays. Visitors may not eat in the dining hall or stay in the dormitories, and all visitors must leave campus by 8:00 p.m.

OFF-CAMPUS PERMISSIONS — BOARDING STUDENTS

Parents and guardians of boarding students are required to complete an Off-Campus Permission Form as part of the student enrollment process. The form covers travel, day, and weekend permissions, and can be found in the Summer Programs Account Portal.

Travel within Wallingford (Downtown Permission)

Downtown Wallingford is considered an extension of campus, and students are permitted to walk within downtown Wallingford and to Center Street (south) and Walmart (north) without obtaining specific permission from an adviser or dean. Students should walk together with friends and must sign out in REACH. Downtown permission is allowed between the student's last school commitment and the start of evening study hours.

Car permission, within Wallingford

To go beyond the walking boundaries outlined above, students must have parent or guardian permission on file and specific permission from a house adviser. (For example,

students may take a taxi within Wallingford to the movie theater if they have the proper permission on file and have signed out in REACH.) Students and their families are fully responsible for the hiring and use of car services (e.g. livery, limousine, Uber, etc.)

Note: Some car services, such as Uber, require passengers to be at least 18 years of age. Students and families are required to abide by both the policies of the transportation provider and Choate Summer Programs.

Transportation and Travel outside of Wallingford and Weekend Permissions

Students must have parent or guardian permission and specific permission from their dean to use any kind of transportation, public or otherwise, to locations outside of Wallingford. Students must sign out in the Summer Programs Office for travel outside of Wallingford. Students who wish to leave Wallingford after classes or on the weekend must get specific permission from their dean in every instance and must sign out in REACH. Failure to follow the proper sign-out procedure will result in a student being placed on Restriction.

Students may request permission to leave campus overnight on the weekends. Weekend permission begins after the student's last academic commitment (usually Saturday afternoon). Students going to places other than their own homes must have invitations from the hosts and permission from their parents or guardians and from the School. Students must check in with their house adviser when they return and they must return to campus from day permission by 10:00 p.m. on Saturdays and from weekend permission by 6:30 p.m. on Sunday. **Weekend permission must be completed on or BEFORE Thursday afternoon prior to the weekend.**

Students are not allowed to ride in a car driven by anyone other than a Choate employee unless specifically approved by their parent or guardian and a dean.

Absence from the Dormitory

Students may not leave the dormitory at any time between curfew and 6:00 a.m. Such unauthorized absence may result in dismissal.

OFF-CAMPUS PERMISSIONS — DAY STUDENTS

Parents and guardians of day students are required to complete an Off-Campus Permission Form as part of the student enrollment process. The form covers day permissions and information regarding cars on campus, and can be found in the Summer Programs Account Portal.

DAY STUDENT INFORMATION

Day students are encouraged to be fully involved members of the community and to participate in school activities. They must meet all school commitments (classes and meetings), and are under the jurisdiction of the School and subject to the same rules and regulations as boarders while on campus and on school-sponsored trips. Day students are invited to participate in afternoon athletics, activities, and evening social programming to build connections and meet other students. Day students who are on campus during

the daily 10:45 to 11:30 a.m. meeting slot are expected to attend meetings as applicable (School Meetings on Tuesday, for example; see Daily Schedules on pp. 30, 32). **Day students are strongly encouraged to bring a laptop or tablet to campus if their program courses or activities require computer access.**

The Dean of Students and colleagues from the Choate Summer Programs Office serve as advisers for Day Students.

Day students can be dropped off and picked up at the parking lot behind the Student Activities Center in St. John Hall or along Gunpowder Creek. Student Activities Center lockers are available for day student use during Summer Programs and will be assigned upon request. Day students are strongly encouraged to bring a laptop or tablet to campus if their program courses or activities require computer access.

If not in class, day students are welcome to use the library, St. John Hall, or any of the academic buildings on campus. Middle school day students can request to be placed in a study hall during one of their free periods.

On academic evenings (Sunday-Friday), day students should make arrangements to be picked up by 7:30 p.m. (middle school) and 8:00 p.m. (high school) unless they have a signed pass from their classroom teacher. On Saturday evenings middle school students should be picked up by 10:00 p.m. and high schoolers by 10:30 p.m.

Day students are not allowed in dorms.

Note: Day students are not permitted to stay overnight with boarders. In case of emergency or other extenuating circumstances dean permission for an overnight may be granted.

Day students may drive themselves to and from school only with permission from the Dean of Students. Cars should be parked at Gunpowder Creek and must be registered with Community Safety. Day students may NOT transport other Choate Summer Programs students at any time. Any student who violates our policy on cars as either driver or passenger will be subject to disciplinary action.

If a day student is ill or is unable to attend classes, parents or guardians should call the Summer Programs Office at (203) 697-2365 between 8:00 a.m. and 8:45 a.m. to report the absence.

GENERAL INFORMATION

Pratt Health Center

Choate has an infirmary on campus staffed with a school doctor and a team of nurses. The infirmary is open 24 hours a day for the entirety of the program and can be reached via telephone at (203) 697-2203. Students should go to the infirmary if they are ill, injured, or need medical assistance. In order for the Pratt Health Center to provide any treatment, the student's health forms must be on file with the School. Since tuition and program fees do not include health insurance, parents or guardians are required to provide insurance for their children.

Note: Summer Insurance may be purchased through the School for a separate fee (additional information is available in the Parents Portal).

There are two excellent hospitals located nearby: Yale New Haven Hospital and MidState Medical Center. In the event of an emergency, students will be transported to one of these facilities and parents and guardians will be contacted.

The Health Center can also help arrange transportation to local specialists, clinics, or hospitals if necessary. In the unlikely event that an injury or illness requires a student to be hospitalized for more than 48 hours, it is required that a parent, relative, or appropriate adult come to campus to take responsibility for the student.

Health Forms

To provide proper medical care and help ensure the safety of our community, all students must comply with vaccination requirements. Complete medical information is detailed on the health forms which families must fill out and return prior to the start of Summer Programs. No student may attend classes without the completed health forms on file. The School reserves the right to refuse Arrival Day Check In and housing for any student missing a completed medical form. Under such circumstances, no tuition or programs fees will be refunded.

Prescription Medication

1. **Up-To-Date Medication List:** Please make sure that Health Services is notified of all medications prescribed for the student and call the Health Center with any changes. This requirement is for both boarding and day students. Students in possession of prescription medications unknown to the Health Center risk violating the school rule on drugs.
2. **Medication Management:** For all medications prescribed for the student, even if for a short time, a parent or guardian and an authorized prescriber must complete an Authorization for the Administration of Medication Form and a Medication Supplemental Form. Many prescription medications must be registered with Choate Health Services upon arrival on campus. Arrangements will be made with Choate's medication manager for administration. The Health Services team will maintain ongoing communications to monitor compliance and progress. All appropriate forms must be submitted whenever a new medication is prescribed or dosage is changed.
3. **Registering and Administering Medications:** All boarding students are required to bring their prescription medications to the Health Center when arriving at school. New or changed prescriptions must be presented to the Health Center within 48 hours of arrival back on campus. Students schedule regular times to pick up their medications, usually on a weekly basis, but the Health Services team may require daily dispensing in certain situations. Students will receive medications in a labeled authorized package. Medications are not allowed in a student's possession outside of the labeled authorized package. No medications are to be mailed directly to a student; but, by agreement with the Health Services team, medications can be mailed directly to the Health Center. Parents or guardians with questions or special requests are asked to contact Choate Health Services at (203) 697-2203.

Calling the School

During office hours, summer administrators can be reached at (203) 697-2365. After 4:00 p.m., emergency calls should be directed to Community Safety at (203) 697-2400 or the Dean on Duty at (203) 697-2533. Voicemail can be left for faculty at any time.

Community Safety

Uniformed Community Safety officers are employed by the School to protect people and property on campus. Community Safety personnel are trained to deal with a variety of accidents and emergency situations. The Director of Operations and Community Safety Supervisor oversee all safety procedures for the School.

Emergency Drills

Choate conducts a number of emergency drills over the course of the summer and instructs students as to appropriate drill responses.

Name Tags

All faculty and students wear name tags for the first few days of the program to facilitate becoming acquainted with one another.

Expenses

Students should bring enough money for school supplies and spending money for shopping, or while on recreational school trips. In the past we have found that most students spend between \$25 and \$100 a week.

ChoateCard

At Arrival Day Check In, each student receives a ChoateCard which serves as a school photo identification card, campus building access card, and debit card. This important item should be carried securely at all times.

For the safety and security of our students, building entrances are locked 24 hours a day. From 6:00 a.m. until curfew each evening, students may access buildings and dormitories — as well as the campus laundry — using their ChoateCard.

The ChoateCard may be used to sign up for off-campus excursions at the Trip Sign-up Office in St. John Hall, for campus purchases at the Choate Store, and for cash withdrawals at the Student Services Kiosk during posted hours. Parents and guardians may deposit funds online in the Summer Programs Parents Portal, by sending a separate check to the School prior to the start of the session, or in person at the Student Services Kiosk during Arrival Day Check In. At the end of the session, any remaining funds on the ChoateCard account may be withdrawn in person. During the month of August, ChoateCard balances over \$10.00 are refunded to the original form of credit card payment or via a check mailed to the student's home address.

Lost, stolen, or damaged cards should be reported immediately to Community Safety and may be replaced at the Student Services Kiosk for a \$25 fee.

School Meetings, Wellness Meetings, Conference Blocks

School meetings are held on Tuesdays from 10:45 to 11:30 a.m. and are REQUIRED for all boarding students and day students who are on campus.

Wellness Meetings are held on Thursdays from 10:45 to 11:30 a.m. All students are encouraged to attend.

Conference Blocks are held on Wednesdays and Fridays from 10:45 to 11:30 a.m. and are available to all students to use for arranging meetings with teachers, deans, etc.

Afternoon Athletics & Activities

Participation in afternoon athletics and activities is mandatory for boarding students Monday, Tuesday, Thursday, Friday and strongly recommended (but not required) for day students. For students enrolled in 4- and 5-week courses or consecutive 2-week workshops, there will be an opportunity for students to switch their afternoon activity halfway through the program. The afternoon athletic and activity program is designed to provide students with a healthy outlet of collaboration, exercise, and interaction through fun activities. Some offerings are competitive, some are more recreational, and others are instructional. Students indicate their preferences for afternoon athletics and activities in the late spring through a form shared by the Summer Programs Office.

Note that All School community programming takes place on Wednesday afternoons and inter-dorm competitions and events may be held on occasional evenings. All students are encouraged to participate.

Social Activities & Trips

In addition to free on-campus social events, the Student Activities Center arranges day trips within Connecticut at no extra charge. These off-campus trips are structured with specific itineraries and guidelines, and all students receive chaperone contact information and detailed maps with explicit boundaries established. On occasion, high school students may shop and dine at their leisure without direct supervision on trips; however, they are required to check in with chaperones at designated times. On off-campus trips, middle school students are supervised at all times in small groups led by a chaperone.

Other off-campus excursions include trips to local shopping malls, multi-screen movie theaters, regional sporting events, and amusement parks. Specific offerings are posted weekly in print and by email.

For reasons pertaining to transportation and supervision, space is limited on off-campus trips. Students must sign up in advance each week by visiting the Trip Sign-up Office in the Student Activities Center. Reservations are made on a first-come, first-served basis. In the months prior to the start of Summer Programs, enrolled students have the opportunity to indicate which SAC trips are of interest, and the ensuing survey results help guide our planning for transportation and supervision. Responding to our survey though does not replace the actual sign-up process which happens each week during our programs; to reserve a place in a trip, students need to visit the Trip Sign-up Office in St. John Hall.

Note: Only students signed up for Student Activities trips may use transportation associated with the trip.

Religious Services

A synagogue and various denominational churches (Congregational, Baptist, Roman Catholic, and Episcopal) are within walking distance of campus. We are able to help find other worship centers as well, and encourage students and families to be in touch with the Dean of Students with questions regarding attending religious services during Summer Programs.

ACADEMIC INFORMATION

Homework

In general, the guideline for homework for middle and high school courses is 60 minutes per course per night. Students enrolled in workshops and specialty programs which meet for more than one period (Immersion Geometry, Kennedy Institute, English Language Institute) can expect a comparable amount of homework, based on how many hours their workshop or program meets during the class day. Test Prep courses average 60-90 minutes of additional out of class work per week. Making good use of nightly study hours, daytime study halls, and free periods will enable students to complete their assignments and be prepared for class.

Matriculating and current Choate students who enroll in courses that are eligible for Choate diploma credit or that have the potential to satisfy academic year prerequisites may be assigned additional work. This extra requirement ensures that any course taken in the summer for the purpose of credit or placement closely resembles its academic year equivalent.

Extra Help with Teachers

An integral part of our program is the opportunity for students and teachers to meet individually. Teachers encourage students to see them for extra-help sessions during Conference Block, free periods, or evening study hours. During evening study hours, students should have a pass to visit a teacher outside of their own dorm.

Ratings and Reports

Mid-term ratings for students enrolled in 5-week courses and programs become available in early July. Advisers share mid-term ratings with their advisees and discuss any comments from teachers. At the end of the 5-week program, teachers and house advisers submit final ratings and reports for students enrolled in Academic Enrichment courses and programs. Ratings and Reports are subsequently sent to parents and guardians shortly after the conclusion of Summer Programs.

Ratings and reports for the 4-week Theater Arts Institute are shared with students and parents or guardians after the conclusion of the 5-week Academic Enrichment Program.

Reports for the 4-week Young Artist Visual Arts Lab are shared with students and parents or guardians after the conclusion of the 5-week Academic Enrichment Program.

Ratings and reports for 2-week Session I Academic Enrichment workshops are shared at the end of Session I and for Session II Academic Enrichment workshops at the conclusion of the 5-week Academic Enrichment program. House adviser reports for students enrolled

in both Session I and Session II workshops are shared at the conclusion of the 5-week Academic Enrichment Program.

Though ratings and reports are not a feature of the Young Artist Rising and Junior Visionaries Programs or Summer Music Festival, students enrolled in those programs receive feedback from teachers and have opportunities to demonstrate what they have learned.

Rating System

H = Honors **HP** = High Pass **P** = Pass **LP** = Low Pass **F** = Fail

Note: Students in Immersion Geometry receive a traditional letter grade which is included on the Summer Transcript for current and matriculating Choate students.

Course Credit

Students who wish to earn course credit for summer work must make prior arrangements with their home schools and then provide a written request from the family indicating where ratings are to be sent. Following the completion of Choate Summer Programs courses, the Summer Programs Office sends summer transcripts for current and matriculating Choate students to the Choate Registrar's Office. While courses taken in the summer (including those which satisfy diploma requirements) do not appear on a student's official Choate transcript, they are listed on a Summer Transcript which is attached to the official transcript and thus become a permanent part of the student's academic record at Choate. The rating system for most courses and programs in the summer is H (Honors), HP (High Pass), P (Pass), LP (Low Pass), and F (Fail).

Educational Accommodations

Choate Summer Programs is committed to making reasonable educational accommodations for students who need them so that they may participate fully in the life of the School. However, before we grant accommodations, we need complete and recent documentation.

Students requesting academic accommodations for summer study must submit the following to the Summer Programs Office no later than June 15:

- Documentation of psychoeducational testing conducted by a qualified professional within the last 5 years.
- Documentation of current academic accommodations.

Upon receipt of these materials, Choate's Director of Studies determines whether accommodations will be put in place for the summer and if so what those accommodations will be. A summary of the accommodations is shared with the student's teachers and the Summer Programs Dean of Students, and a letter of explanation is sent to the parents or guardians.

Important Note: The granting of educational accommodations in Summer Programs does not mean comparable accommodations necessarily would be granted should that student matriculate at Choate during the academic year. The student and the student's family would need to request accommodations and meet our criteria according to Choate's academic year procedures.

CAMPUS SERVICES

Announcements

Important announcements and a calendar of daily activities are viewable on the Students Portal. It is the responsibility of each student to read the information posted online or on the bulletin board outside the dining hall. Parents and guardians are also welcome to visit the Parents Portal (<https://summerprograms.choate.edu/parents-portal/information-forms>) to see what is going on in Choate Summer Programs or to view pictures of life around campus.

Banking

The School discourages students from keeping large sums of money in their possession. There are several banks located in downtown Wallingford, and all are within walking distance.

Students may also deposit money — in the form of cash, checks, credit cards, or Western Union money orders — into their ChoateCard accounts at the Student Services Kiosk in the St. John Hall student center.

Laundry and Dry Cleaning

Students have access to washing machines and dryers free of charge on campus and are welcome to do their own laundry during their stay with us. For a full list of the locations for laundry, please refer to Campus Facilities and Hours of Operation on p. 28.

Weekly laundry service is also available for purchase for students enrolled in 4-week or 5-week programs. Information on E&R Laundry service is posted on the Parents Portal. Students who purchase laundry service receive a personalized laundry bag on arrival weekend; E&R bags accommodate approximately 30 pounds of laundry.

Items that cannot be safely laundered will be dry cleaned by E&R, and students will be billed on a per-piece basis. Students are required to pick up their dry cleaning at the Campus Laundry building.

A bed and bath linen rental program with E&R Laundry is available to all students (including those on campus for fewer weeks) for a fee. This service includes sheets, pillowcases, towels, blankets, and pillows for use during the program. The service may be purchased online via the Parents Portal.

Lost and Found

Lost possessions may be claimed at the St. John Hall student center during business hours, and all found items should be taken to the main office in St. John. The School strongly recommends that all clothing and personal items be labeled with the owner's name to facilitate quick return.

CAMPUS FACILITIES AND HOURS OF OPERATION

Campus Laundry (203) 697-2263 or (800) 243-7789

Dry Cleaning Pickup Hours

Tuesday, Thursday..... 3:00 p.m. – 6:00 p.m.

Saturday..... 9:00 a.m. – 12:00 p.m.

Access to Washers and Dryers

Daily..... 7:00 a.m. – 8:00 p.m.

Washers and dryers are available for free student use and can be found in Archbold, Bernhard, Clinton Knight, East Cottage, Edsall, Hill House, McCook, Pratt, Quantrell, Spencer, Tenney, and the Laundromat/Clay House. Please refer to the map for locations.

Choate Store (203) 697-2276

Located on the second floor of St. John Hall, the hours are:

Monday – Friday..... 9:00 a.m. – 4:30 p.m.

Saturday..... 10:00 a.m. – 3:00 p.m.

Closed Sunday

The Choate Store will be open on Sunday, June 23 and Sunday, July 7 during arrival day hours.

Students may obtain textbooks and purchase school supplies, clothing, toiletries, snacks, gifts, and various other dorm items. Cash, credit card, and ChoateCard payments are accepted.

Computer Center, Print/Copy/Scan

Computers are available for student use in the Andrew Mellon Library (see hours posted below).

Students may use any multifunction printer on campus to copy, print, or scan to email.

There is no charge for these services. Machines are located in St. John Hall, the library, and designated locations in every academic building.

Pratt Health Center (203) 697-2203

The Health Center is open and staffed by a doctor and/or a registered nurse 24 hours a day for the duration of Summer Programs.

Andrew Mellon Library (203) 697-2254

Sunday..... 7:30 p.m. – 9:30 p.m.

(June 30, July 7, July 14, July 21)

Monday..... 8:00 a.m. – 9:30 p.m.

Tuesday - Friday..... 8:00 a.m. – 4:00 p.m.

CLOSED..... 4:00 – 6:30 p.m.

Open Evenings..... 6:30 – 9:30 p.m.

Saturday..... 8:00 a.m. – 2:30 p.m.

(June 29, July 6, July 13, July 20)

Summer hours begin Monday, June 24 at 8:00 a.m. and go through Thursday, July 25 at 4:00 p.m. Contact us at askalibrarian@choate.edu

Mailroom (203) 697-2302

The mailroom is located at the back lower level of Hill House – Hall – West Wing building complex.

Package Pickup and Mail Service

Monday-Friday..... 8:00 a.m. – 3:30 p.m.

The mailroom will be open from 8:00 a.m. to 2:00 p.m. on June 22, June 23, July 6, July 7 for move-in.

Students may purchase stamps and arrange for a variety of shipping options at the Mailroom; United Parcel Service and various express services are available. When students receive packages, a notification is sent to their Choate email address. Students should plan to pick up their parcels promptly.

Letters and packages should be addressed as follows: Student Name

Choate Rosemary Hall

333 Christian Street

Wallingford, CT 06492

St. John Hall Student Center (203) 697-2211

Monday – Friday..... 8:00 a.m. – 7:45 p.m.

Saturday..... 8:00 a.m. – 10:15 p.m.

Sunday..... 11:00 a.m. – 7:45 p.m.

Tuck Shop (203) 697-2243

Monday – Friday..... 2:00 p.m. – 7:45 p.m.

Saturday..... 1:00 p.m. – 9:00 p.m.

Sunday..... 2:00 p.m. – 7:00 p.m.

Student Services Kiosk (203) 697-2510

Located on the main level of St. John Hall, the hours are:

Monday – Friday..... 8:00 a.m. – 12:00 p.m. | 1:00 p.m. – 4:00 p.m.

Students may deposit and withdraw money at the kiosk.

Worthington Johnson Athletic Center (203) 697-2418

Basketball wood court, tartan court, squash courts, indoor track, fitness center.

Monday – Friday..... 6:00 a.m. – 9:00 p.m.

Saturday – Sunday..... 9:00 a.m. – 7:00 p.m.

For more information visit www.choate.edu/summerprograms

SUMMER PROGRAMS 2024 DAILY SCHEDULE

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
Period 1 8:15- 9:20	Period 1 8:15- 9:20	Period 1 8:15- 9:20	Period 1 8:15- 9:20	Period 1 8:15- 9:20	Period 1 8:15- 9:15	
Period 2 9:30 - 10:35	Period 2 9:30 - 10:35	Period 2 9:30 - 10:35	Period 2 9:30 - 10:35	Period 2 9:30 - 10:35	Period 2 9:25 - 10:25	
Adviser/Dean Meeting 10:45 - 11:30	School Meeting 10:45 - 11:30	Conference Block 10:45 - 11:30	Wellness Meeting 10:45 - 11:30	Conference Block 10:45 - 11:30	Period 3/Lunch 10:35 - 11:35	
Period 3/Lunch 11:40 - 12:45	Period 3/Lunch 11:40 - 12:45	Period 3/Lunch 11:40 - 12:45	Period 3/Lunch 11:40 - 12:45	Period 3/Lunch 11:40 - 12:45	Period 4/MS Lunch 10:45 - 11:45	School Sponsored Trips
Period 4/Lunch 12:55 - 2:00	Period 4/Lunch 12:55 - 2:00	Period 4/Lunch 12:55 - 2:00	Period 4/Lunch 12:55 - 2:00	Period 4/Lunch 12:55 - 2:00	Period 5 12:55 - 1:55	
Period 5 2:10 - 3:15	Period 5 2:10 - 3:15	Period 5 2:10 - 3:15	Period 5 2:10 - 3:15	Period 5 2:10 - 3:15	Scheduled Student Activities	
MS Afternoon Activities 3:30 - 4:30	MS Afternoon Activities 3:30 - 4:30	MS Afternoon Activities 3:30 - 4:30	MS Afternoon Activities 3:30 - 4:30	MS Afternoon Activities 3:30 - 4:30		
HS Afternoon Activities 4:45 - 5:45	HS Afternoon Activities 4:45 - 5:45	Community Activities MS/HS	HS Afternoon Activities 4:45 - 5:45	HS Afternoon Activities 4:45 - 5:45		
Period 6 Test Prep A 6:30 - 7:30	Period 6 Test Prep B 6:15 - 7:15	Period 6 Test Prep B 6:15 - 7:15	Period 6 Test Prep A 6:30 - 7:30			
MS Study Hours 7:30 - 9:00	MS Study Hours 7:30 - 9:00	MS Study Hours 7:30 - 9:00	MS Study Hours 7:30 - 9:00	MS Study Hours 7:30 - 9:00		MS Study Hours 7:30 - 9:00
MS Study Break 9:00 - 9:30	MS Study Break 9:00 - 9:30	MS Study Break 9:00 - 9:30	MS Study Break 9:00 - 9:30	MS Study Break 9:00 - 9:30		MS Study Break 9:00 - 9:30
MS Evening Curfew 9:30	MS Evening Curfew 9:30	MS Evening Curfew 9:30	MS Evening Curfew 9:30	MS Evening Curfew 9:30		MS Evening Curfew 9:30
MS Lights Out 10:00	MS Lights Out 10:00	MS Lights Out 10:00	MS Lights Out 10:00	MS Lights Out 10:00		MS Lights Out 10:00
HS Study Hours 8:00 - 9:30	HS Study Hours 8:00 - 9:30	HS Study Hours 8:00 - 9:30	HS Study Hours 8:00 - 9:30	HS Study Hours 8:00 - 9:30		HS Study Hours 8:00 - 9:30
HS Study Break 9:30 - 10:00	HS Study Break 9:30 - 10:00	HS Study Break 9:30 - 10:00	HS Study Break 9:30 - 10:00	HS Study Break 9:30 - 10:00		HS Study Break 9:30 - 10:00
HS Evening Curfew 10:00	HS Evening Curfew 10:00	HS Evening Curfew 10:00	HS Evening Curfew 10:00	HS Evening Curfew 10:00		HS Evening Curfew 10:00
HS Lights Out 10:30	HS Lights Out 10:30	HS Lights Out 10:30	HS Lights Out 10:30	HS Lights Out 10:30		HS Lights Out 10:30

Notes: July 4 is a regular class day
5-week courses and programs have class on Saturday, June 29, July 6, and July 20

Meal Times		
MONDAY - FRIDAY	SATURDAY	SUNDAY
Breakfast.....7:30 - 8:30	Breakfast.....7:30 - 8:30	Continental Breakfast...8:00 - 9:00
Lunch.....11:15 - 1:45	Lunch.....10:30 - 1:00	Lunch/Brunch.....11:00 - 1:00
Dinner.....5:15 - 7:15	Dinner.....5:15 - 7:15	Dinner.....5:15 - 7:15

SUMMER PROGRAMS 2024 WORKSHOPS DAILY SCHEDULE

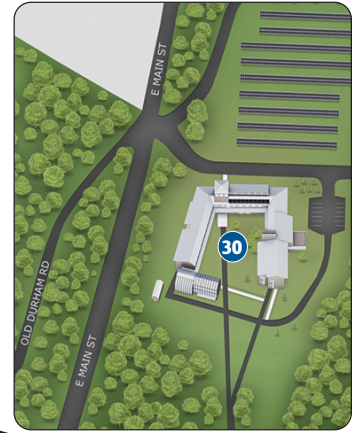
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
Morning Session 8:15- 10:35	Morning Session 8:15- 10:35	Morning Session 8:15- 10:35	Morning Session 8:15- 10:35	Morning Session 8:15- 10:35	Morning Session 8:15- 11:20	
Adviser/Dean Meeting 10:45 - 11:30	School Meeting 10:45 - 11:30	Conference Block 10:45 - 11:30	Wellness Meeting 10:45 - 11:30	Conference Block 10:45 - 11:30		
Lunch 12:00 - 1:00	Lunch 12:00 - 1:00	Lunch 12:00 - 1:00	Lunch 12:00 - 1:00	Lunch 12:00 - 1:00	Lunch 11:30 - 12:30	
Afternoon Session 1:10 - 3:15	Afternoon Session 1:10 - 3:15	Afternoon Session 1:10 - 3:15	Afternoon Session 1:10 - 3:15	Afternoon Session 1:10 - 3:15	Afternoon Session 12:40 - 1:40	School Sponsored Trips
					Scheduled Student Activities	
MS Afternoon Activities 3:30 - 4:30	MS Afternoon Activities 3:30 - 4:30	Community Activities MS/HS	MS Afternoon Activities 3:30 - 4:30	MS Afternoon Activities 3:30 - 4:30		
HS Afternoon Activities 4:45 - 5:45	HS Afternoon Activities 4:45 - 5:45		HS Afternoon Activities 4:45 - 5:45	HS Afternoon Activities 4:45 - 5:45		
Period 6 Test Prep A 6:30 - 7:30	Period 6 Test Prep B 6:15 - 7:15	Period 6 Test Prep B 6:15 - 7:15	Period 6 Test Prep A 6:30 - 7:30			
MS Study Hours 7:30 - 9:00	MS Study Hours 7:30 - 9:00	MS Study Hours 7:30 - 9:00	MS Study Hours 7:30 - 9:00	MS Study Hours 7:30 - 9:00	MS Study Hours 7:30 - 9:00	MS Study Hours 7:30 - 9:00
MS Study Break 9:00 - 9:30	MS Study Break 9:00 - 9:30	MS Study Break 9:00 - 9:30	MS Study Break 9:00 - 9:30	MS Study Break 9:00 - 9:30	MS Study Break 9:00 - 9:30	MS Study Break 9:00 - 9:30
MS Evening Curfew 9:30	MS Evening Curfew 9:30	MS Evening Curfew 9:30	MS Evening Curfew 9:30	MS Evening Curfew 9:30	MS Evening Curfew 10:00	MS Evening Curfew 9:30
MS Lights Out 10:00	MS Lights Out 10:00	MS Lights Out 10:00	MS Lights Out 10:00	MS Lights Out 10:00	MS Common Rooms Close 10:30	MS Lights Out 10:00
HS Study Hours 8:00 - 9:30	HS Study Hours 8:00 - 9:30	HS Study Hours 8:00 - 9:30	HS Study Hours 8:00 - 9:30	HS Study Hours 8:00 - 9:30	HS Study Hours 8:00 - 9:30	HS Study Hours 8:00 - 9:30
HS Study Break 9:30 - 10:00	HS Study Break 9:30 - 10:00	HS Study Break 9:30 - 10:00	HS Study Break 9:30 - 10:00	HS Study Break 9:30 - 10:00	HS Study Break 9:30 - 10:00	HS Study Break 9:30 - 10:00
HS Evening Curfew 10:00	HS Evening Curfew 10:00	HS Evening Curfew 10:00	HS Evening Curfew 10:00	HS Evening Curfew 10:00	HS Evening Curfew 10:30	HS Evening Curfew 10:00
HS Lights Out 10:30	HS Lights Out 10:30	HS Lights Out 10:30	HS Lights Out 10:30	HS Lights Out 10:30	HS Common Rooms Close 11:00	HS Lights Out 10:30

Notes: Session I has a regular class day on July 4
 Session I Workshops have class on Saturday, June 29
 Session II Workshops have class on Saturday, July 13

Meal Times	
MONDAY - FRIDAY	SATURDAY
Breakfast.....7:30 - 8:30	Breakfast.....7:30 - 8:30
Lunch.....11:15 - 1:45	Lunch.....10:30 - 1:00
Dinner.....5:15 - 7:15	Dinner.....5:15 - 7:15
	SUNDAY
	Continental Breakfast....8:00 - 9:00
	Lunch/Brunch.....11:00 - 1:00
	Dinner.....5:15 - 7:15

CHOATE ROSEMARY HALL CAMPUS MAP

(KEY ON PAGE 36)



Choate Rosemary Hall

1. Andrew Mellon Library
2. Ann and George Colony Hall
3. Archbold (Admission Office)
4. Atwater House
5. Ayres-Yankus Field
6. Bernhard House
7. Bronfman
8. Brownell (Alumni Relations, Information Technology Services, Communications)
9. Bruce '45 and Lueza Gelb Track
10. Bungalow
11. Cameron and Edward Lanphier Center for Mathematics and Computer Science
12. Carl C. Icahn Center for Science
13. Carrington House (Summer Programs Office)
14. Chapel House
15. Class of '76 Field
16. Clinton Knight House
17. Combination
18. Dodge Shops
19. East Cottage
20. Edsall House
21. Eglise Shops (Facilities, Community Safety)
22. Gables (Class of 1983 House)
23. Great Lawn
24. Gunpowder Creek Field
25. Hall
26. Hill House
27. Homestead
28. Horsebarn Field
29. Hunt Tennis Center
30. Kohler Environmental Center
31. Larry Hart Pool
32. Lewis House
33. Logan Munroe House
34. Lowndes House
35. Macquire Gymnasium
36. Maguire Field North
37. Maguire Field South
38. Maher Field
39. Mailroom
40. McCook House
41. Mead House
42. Mem Field
43. Memorial House
44. Mid Level Field East
45. Mid Level Field West
46. Nichols House
47. Observatory
48. Paul Mellon Arts Center
49. Paul Mellon Humanities Center
50. Pierce House
51. Pitman House
52. Pratt Health Center
53. Quantrell
54. Remsen Arena & Hemenway Rink
55. Ruutz-Rees (Finance, Human Resources)
56. Sally Hart Lodge & Alumni Center
57. Seymour St. John Chapel
58. Spencer House
59. Squire Stanley
60. St. John Hall
61. Steele Hall (Language Department)
62. Tenney House
63. Upper Campus Baseball Field
64. Upper Campus Upper Field
65. Walsh House
66. West Wing
67. Wilken Field
68. Woodhouse
69. Worthington Johnson Athletic Center
70. Dining Hall (former Student Activities Center)
71. The Inn at Choate Rosemary Hall



ADA Building Entrances

There is plenty of open parking on campus to accommodate elderly and handicap access. However, if you have special needs, please contact Community Safety for assistance: (203) 697-2400

PARKING

- P1 Rosemary Lane Parking
- P2 Hill House Parking
- P3 Admission Parking
- P4 Gunpowder Creek Parking
- P5 Colony Hall Parking
- P6 Larry Hart Pool Parking
- P7 Remsen Arena & Athletic Fields Parking

Information about area accommodations and restaurants is available at:
www.choate.edu/areaguide

After hours call the Dean on Duty:

(203) 697-2533



CHOATE
ROSEMARY HALL

SUMMER PROGRAMS

333 CHRISTIAN STREET
WALLINGFORD, CT 06492
WWW.CHOATE.EDU/SUMMERPROGRAMS