

OLDHAM COUNTY BOARD OF EDUCATION POLICY

SCHOOL NUTRITION SERVICES

7013

*Reference: 702 KAR 6:050; 42 USC 1751; 42 USC 17771
Relates to: 7013.AR, 7013.01AR; 7013.01F*

7013.01

All lunchrooms shall be under the direct supervision of the Director of School Nutrition. The Director shall be responsible for all financial accounting and reporting requirements by the local Board and State Department of Education. The Individual School Lunchroom Account shall be responsible for all obligations made by the lunchroom.

The Board does not allocate funds derived from local tax, state foundation, power equalization or any other source of funds intended for instructional purposes to subsidize the operation of the school lunch program.

7013.02

The Oldham County Board of Education acknowledges that children's free and reduced-price meal and free milk eligibility information obtained under the provisions of the National School Lunch Act (42 USC 1751 et. seq.) or the Child Nutrition Act of 1966 (42 USC 1771 et. seq.) and their implementing regulations is confidential information. This policy is intended to ensure that any information disclosed by employees about children eligible for free and reduced meals or free milk will be used only for purposes specified by this policy.

Disclosure of children's free and reduced-price meal or free milk eligibility information to specific programs or individuals, without prior parent/guardian consent, may only be made under limited circumstances. For any disclosures not authorized by statute or this policy, the consent of the child's parent/guardian must be obtained prior to the disclosure. Information may be disclosed to the following programs:

- Medicaid or Kentucky Children's Health Insurance Program (KCHIP) – all eligibility information may be disclosed unless parents elect not to have information disclosed.
- Federal Child Nutrition Program – all eligibility information.
- Federal and Kentucky School Lunch Program – all eligibility information.
- Federal Education Programs: Exceptional Children's Services, Title I, Headstart Program – name and eligibility status only; consent not required.
- State Education Programs: Preschool Program, Family Resource Center, State Assessment Coordinator – name and eligibility status only; consent not required.

In addition to these disclosures, the Board may use eligibility status information for the purpose of waiving or reducing school fees with the consent of the child's parent or guardian.

The district will secure the parent's or guardian's consent prior to any disclosures not authorized by the National School Lunch Act or any regulations under that act, unless prior consent is secured by the receiving agency and made available to the determining agency. Only persons who are directly connected with the administration or enforcement of the authorized programs or whose job responsibilities require the use of the eligibility will have access to children's eligibility information.

These persons include:

- School principals, or their designees;
- School office managers;
- The District Director of School Nutrition and his or her designees.
- The District Director of Exceptional Children's Services
- The District Director of Preschool
- The Director of the Family Resource and Youth Service Center
- The District State Assessment Coordinator

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Relates to: 7013AR, 7013.01AR; 7013.01F

All persons having access to children's free and reduced-price meal eligibility information must keep this information confidential. Any person who publish, divulges, discloses, or makes known in any manner, or to any extent not authorized by Federal Law (Section 9(b)(6)(C)) of the National School Lunch Act; 42USC 17758(b)(6)(C) or a regulation, any information about a child's eligibility for free and reduced price meals or free milk in violation of this policy may be subject to a fine of not more than \$1,000 or imprisoned for not more than one year, or both.