

**URBANA HIGH SCHOOL
DISTINGUISHED ALUMNI AWARD**

1. Application Process:

The Urbana High School Distinguished Alumni Award nomination form will be available to any interested applicant through the Alumni Association's newsletter and the Urbana City Schools' website. Additionally, an article regarding the Urbana High School Distinguished Alumni Award will be sent to *The Urbana Daily Citizen*, and information will be provided to The Urbana Area Chamber of Commerce, the Senior Citizens Center, class reunions, and local civic groups. The deadline for nomination submissions will be March 15th of each year.

2. Criteria for Alumni Candidate:

- a. An Urbana High School graduate
- b. Minimum of ten years since graduation
- c. May be living or deceased
- d. Is noted in his/her field of endeavor or recognized for his/her expertise and accomplishments
- e. Has demonstrated positive leadership and service or contributions to community or society

3. Selection Committee:

After all nominations have been received, the selection committee shall meet and select one alumna/alumnus to be inducted each year as the Urbana High School Distinguished Alumni.

The selection committee shall be comprised of the following:

- a. Two alumni board members
- b. One school board member
- c. The superintendant
- d. One member from the community advocacy committee

4. Recognition:

- a. The recipient of the Distinguished Alumni Award will be announced by April 16th, with an article and picture provided for publication in *The Urbana Daily Citizen* and posting on the Urbana City Schools' website.
- b. The recipient will be recognized at the Urbana High School Commencement.
- c. The Urbana City Board of Education will officially recognize the recipient at the June board meeting.
- d. A plaque will be placed in the academic hallway outside the principal's office in the high school with the name of the Distinguished Alumni selection each year. During the year, a picture of the newly inducted Distinguished Alumni will be hung by the plaque until the next year's recipient is selected.