



LenapeTech

Education at Work

LENAPE TECHNICAL SCHOOL

2215 CHAPLIN AVENUE
FORD CITY, PENNSYLVANIA 16226

JOINT OPERATING COMMITTEE MEETING

May 20, 2021

6:30 P.M.

1. CALL TO ORDER BY THE CHAIRMAN

a. Roll Call

Daniel P. Lucovich	Michael Huth
Anthony Shea	Darius Lovelace
Tim Scaife	Brady Shafer
Susan Wenckowski	Tracy Bowser
Paul King	

b. Pledge of Allegiance

c. Welcome Visitors

Visitors are welcome to comment on any agenda item at this time provided it is understood that all remarks from the floor are subject to the same parliamentary procedure followed by the Board and within reasonable limits of time, under the direction of the Chairman. Discussion from the floor will not be entertained while the Board is acting on agenda items

d. Recognition of Retirees

2. EXECUTIVE SESSION

3. APPROVAL OF MINUTES

- a. Discussion on the recommendation to accept and approve the minutes from the April 15, 2021 JOC Meeting, as submitted. (*attachment 3a*)

4. REPORTS

- a. Director's Report
- Public Relation's Report
- b. Superintendent's Report (*attachment 4c*)
- c. Practical Nursing Report ~ Ms. Carrillo (*attachment 4d*)

5. PERSONNEL

- a. Discussion on the recommendation to nominate _____ as Treasurer for the Joint Operating Committee and the Armstrong County AVTS Board for one (1) year, beginning July 1, 2021 and to submit to the member districts for voting.
- b. Discussion on the recommendation for nomination of _____ as the Joint Operating Committee Secretary for a four-year term beginning July 1, 2021 and expiring June 30, 2025, at an annual salary of \$ _____, and to submit mail ballots to member districts for voting.
- c. Discussion on the recommendation to extend the term of the Memorandum of Agreement between Lenape Technical School Joint Operating Committee and Lenape AVTS Education Support Personnel Association, ESPA/PSEA/NEA, regarding adjustment of work schedules for clerical employees during instructional recess, to include June 14, 2021 through August 9, 2021. (*attachment 5c*)

- d. Discussion on the recommendation of approval to hire **William McMaster** as a part-time night watchman, at a salary of \$10.00/hour, with no benefits, pending all clearances, physical and pre-employment drug testing, retroactive to April 24, 2021.
- e. Discussion on the recommendation for approval to employ _____ as a School Nurse, at a wage of \$ _____ (Step 1 – Bachelor’s Scale), pro-rated, and benefits as per the current teacher association contract, pending all employment requirements, including Act 34 and 151 clearances, effective for the 2021-2022 school year. (*executive session attachment 5e*)
- f. Discussion on the recommendation to employ _____ as a full-time Guidance Department Secretary, with salary and benefits as per the current support personnel contract, pending all employment requirements, including Act 34, Act 151, and FBI clearances. (*executive session attachment 5f*)
- g. Discussion on the recommendation to accept and approve the resignation of Lisa Cousins, part-time Cafeteria worker, effective May 28, 2021. (*attachment 5g*)
- h. Discussion on the recommendation for approval to continue membership in the ARIN IU28 Guest Teacher Consortium, for the 2021/2022 school year with a cost not to exceed \$500. (*attachment 5h*)
- i. Discussion on the recommendation for approval to renew agreement for school physician services with Dr. Harold A. Altman, as submitted. (*attachment 5i*)
- j. Discussion on the recommendation to participate in the OVR Youth Employment Program for the Summer of 2021.
- k. Discussion on the recommendation to approve extending the following Family and Medical Leave Act (FMLA) requests:
 - Employee #1061, retroactive to April 26, 2021 not to exceed a maximum of 12 weeks. (*attachment 5k*)
- l. Discussion on the recommendation to change the retirement effective date for Employee #280, CADD/Pre-Engineering Instructor, from June 30, 2021 to June 11, 2021. (*attachment 5l*)
- m. Discussion on the recommendation to employ Carina Warr, Mason Dinger and Haylee Pierce effective June 14, 2021 and ending no later than August 31, 2021 for IT summer work.

6. FINANCE

For Information Purposes only

Presentation of Cafeteria, Adult Education and Practical Nursing 2021/2022 Budgets.

- a. Discussion on the recommendation to approve the April payments in the amounts listed:

General	\$1,045,667.83	<i>(attachment 6a I)</i>
Adult.....	\$ 421,278.84	<i>(attachment 6a II)</i>
Cafeteria	\$ 28,226.89	<i>(attachment 6a III)</i>
- b. Discussion on the recommendation to accept and approve April financial reports. (*attachment 6b*)
- c. Discussion on the recommendation of the authorization to pay year-end bills at the end of the fiscal year, June 30, 2021.
- d. Discussion on the recommendation to approve the following as authorized depositories for the 2021-2022 school year:
 - Depository ~ NexTier and PA Local Government Investment Trust
 - Investment ~ PLGIT (PA Local Government Investment Trust)

- e. Discussion on the recommendation of approval to keep the tuition for the LPN Program at \$16,000 consistent with the tuition rate which was approved for the September 2020 class. (*attachment 6e*)
- f. Discussion on the recommendation to purchase from the 2020-2021 Operating Budget the following items through COSTARS affiliates:
 - i. DOBIL (Clock messaging system).....\$13,455.00 (*attachment 6f i*)
 - ii. Superior Interiors.....\$15,378.00(*attachment 6f ii*)
(Cosmetology Vinyl Flooring)
- g. Discussion on the recommendation to approve the Software License, Maintenance and Service Agreement between Lenape Technical School and Harris School Solutions for a three-year term, at a cost of \$22,313.59. (*attachment 6g*)
- h. Discussion on the recommendation for approval to continue participation in the PSBA Policy Maintenance Program Participation Agreement for the 2021/2022 school year at a cost of \$2,825 which includes PSBA Standard Membership cost. (*attachment 6h*)
- i. Discussion on the recommendation to authorize budget transfers, as presented. (*attachment 6i*)
- j. Discussion on the recommendation to authorize the renewal of life insurance coverage (for the period of 07/01/2021 through 06/30/2023) through CM Regent Solutions, as presented. (*attachment 6j*)
- k. Discussion on the recommendation to approve and accept the following funds for PN Program:
 - Agriculture and Youth Organization Matching Grant Program..... \$32,250.00
- l. Discussion on the recommendation to approve the purchase of a Simlog Bulldozer Simulator at a cost of \$32,250. Said item will be purchased from Allegheny Educational System and will be paid for using the Agriculture and Youth Organization Matching Grant with Lenape matching funds. (*attachment 6l*)

7. CURRICULUM / CONFERENCES / TEXTBOOKS

- a. Discussion on the recommendation to approve the conferences, workshops, seminars, and field trips, as attached. (*attachment 7a*)
- b. Discussion on the recommendation to approve the Flexible Instruction Days Resolution, as submitted. (*attachment 7b*)

8. BUILDING / GROUNDS

9. POLICY / LEGISLATIVE

- a. Discussion on the recommendation of *the first reading of* Policy No. 800.1/Operations/Electronic Signatures/Records, as submitted. (*attachment 9a*)
- b. Discussion on the recommendation of *the first reading of* Policy No. 816/Operations/School Social Media, as submitted. (*attachment 9b*)

10. OTHER BUSINESS

11. FYI

April 13Spring OAC Meeting
 April 21Performance NOCTI exams
 May 6NOCTI make-up
 May 13.....PAC Meeting
 May 20.....JOC Meeting

June 10.....PAC Meeting
June 11.....Graduation
June 17.....JOC Meeting

12. THE NEXT JOC MEETING IS SCHEDULED FOR June 17, 2021.

Concerns or comments from JOC members

Visitors are welcome to comment on any agenda or non-agenda item at this time provided it is understood that all remarks from the floor are subject to the same parliamentary procedure followed by the Board and within reasonable limits of time, under the direction of the Chairman.

13. ADJOURNMENT