



LenapeTech

Education at Work

LENAPE TECHNICAL SCHOOL

2215 CHAPLIN AVENUE
FORD CITY, PENNSYLVANIA 16226

JOINT OPERATING COMMITTEE MEETING

June 17, 2021

6:30 P.M.

1. CALL TO ORDER BY THE CHAIRMAN

a. Roll Call

Daniel P. Lucovich	Michael Huth
Anthony Shea	Darius Lovelace
Tim Scaife	Brady Shafer
Susan Wenckowski	Tracy Bowser
Paul King	

b. Pledge of Allegiance

c. Welcome Visitors

Visitors are welcome to comment on any agenda item at this time provided it is understood that all remarks from the floor are subject to the same parliamentary procedure followed by the Board and within reasonable limits of time, under the direction of the Chairman. Discussion from the floor will not be entertained while the Board is acting on agenda items

2. EXECUTIVE SESSION

3. APPROVAL OF MINUTES

- a. Discussion on the recommendation to accept and approve the minutes from the May 20, 2021 JOC Meeting, as submitted. (*attachment 3a*)

4. REPORTS

- a. Board Secretary's Meeting Reports
Result of Mail Ballots –
✓ 2021/2022 Budget (30 yes / 1 no / 5 absent) Budget passed 4 of the 4 sending districts
- b. Director's Report
- Public Relation's Report
- c. Superintendent's Report (*attachment 4c*)
- d. Practical Nursing Report ~ Ms. Carrillo (*attachment 4d*)

5. PERSONNEL

- a. Discussion on the recommendation for approval of the Practical Nursing Faculty salaries for the year 2021-2022, as submitted. (*attachment 5a*)
- b. Discussion on the recommendation for approval of the Administrative Support Personnel salaries for the year 2021-2022, as submitted. (*attachment b*)
- c. Discussion on the recommendation of the approval of Administrative/Coordinator salaries for the year 2021-2022, as submitted. (*attachment 5c*)

- d. Discussion on the recommendation to approve the 2021-2022 Instructional and Support substitute renewal list,
Instructional Personnel Substitutes
- Steven Blaniar.....Instructional
 - John Fontaine.....Instructional
 - Jennifer Hileman.....Instructional
 - Ronica Luke.....Instructional
 - Saundra McKeeInstructional
 - Ernest ParsellInstructional & IA
 - George SnyderInstructional
 - Selina Vargo-Hendrickson ..Instructional
 - Morgan VatalareInstructional
 - Robert WoodsideInstructional & IA
- Support Personnel Substitutes
- Kiley HillegassCafeteria
 - Melanie Mechling.....Clerical
 - Mark Suwala.....Maintenance
 - Richard Vojna.....Maintenance
- e. Discussion on the recommendation to approve the 2021-2022 Practical Nursing substitute renewal list below,
- Kimberly Smith Ford City
 - Karen Watterson..... Lawrence
- f. Discussion on the recommendation to accept the following Practical Nursing Substitute Instructor resignations, effective June 14, 2021:
- Erika Geyer
 - Wendy Grantz-Johnson
- g. Discussion on the recommendation to accept and approve the retirement of Suzette Carbaugh, Practical Nursing Instructor, effective September 17, 2021.
- h. Discussion on the recommendation to approve the MOA with Lenape AVTS Education Support Personnel Association, ESPA/PSEA/NEA, as submitted. (*attachment 5h*)
- i. Discussion on the recommendation to approve the Food and Nutrition Coordinator job description, as submitted. (*attachment 5i*)
- j. Discussion on the recommend the approval to employ _____ as the Law Enforcement Information Technology Instructor, at a wage of \$_____ (Step _____ / Master’s), and benefits as per the teacher association contract, pending all employment requirements, including Act 34 and 151 clearances, effective for the 2020-21 school year.
- k. Discussion on the recommendation to appoint Matthew Curci, Superintendent of Apollo School District, to the position of Superintendent of Record for Lenape Technical School, for a two -year term beginning July 1, 2021 and expiring June 30, 2023, with compensation, as presented.
- l. Discussion on the recommendation to approve Mr. Jason Gurski to the position of Assistant Director/Principal at a salary of \$95,000 beginning July 1, 2021. All other benefits consistent with the ACT 93 Administrative Compensation Plan.
- m. Discussion on the recommendation of awarding the position of Coordinator of Food and Nutrition Services to Kimberly Titus, effective for the 2021/2022 school year, consistent with the Labor Agreement between Lenape Technical School and Lenape AVTS Education Support Personnel Association ESPA/PSEA/NEA.

- n. Discussion on the recommendation for approval to employ _____ as Instructional Assistant, at a wage of \$12.00/hr. and benefits as per the current Lenape AVTS Education Support Personnel Association ESPA/PSEA/NEA contract, pending all certification and employment requirements, including Act 34, Act 151, and FBI clearances.
- o. Discussion on the recommendation to approve the request for Un-paid Leave for Employee #1089, for June 8 – June 11, 2021.
- p. Discussion on the recommendation of approving a one-year agreement with Andrea Fahlor as a consultant for the school’s Cafeteria to provide training on meal planning, commodity usage, and meal preparation for the 2021-2022 school year. (*attachment 5o*)
- q. Discussion on the recommendation for approval of the Adult/Continuing Education Instructors List for the Fall 2021/semester, as per attached.
- r. Discussion on the recommendation to authorize the Administrative Director to advertise and hire faculty and staff for the start of the 2021-2022 school year subject to JOC approval.

6. FINANCE

- a. Discussion on the recommendation to approve the May payments in the amounts listed:
 General.....\$757,312.66 (*attachment 6a I*)
 Adult.....\$ 10,321.93 (*attachment 6a II*)
 Cafeteria.....\$219,890.37 (*attachment 6a III*)
- b. Discussion on the recommendation to accept and approve May financial reports. (*attachment 6b*)
- c. Discussion on the recommendation to authorize the renewal of insurance coverage (for the period of 7/1/21 through 6/30/22 through ESS Insurance Group for an annual premium of \$88,255 (\$6,000 decrease/cost savings), as presented. (*attachment 6c*)
- d. Discussion on the recommendation to approve replacing the Tennis Court, as presented. (*Attachment 6d*)
- e. Recommend authorization of year-end budget transfers, as needed, for General and Adult Education funds at the end of the fiscal year, June 30, 2021.

7. CURRICULUM / CONFERENCES / TEXTBOOKS

- a. Discussion on the recommendation to approve the conferences, workshops, seminars, and field trips, as attached.
- b. Discussion on the recommendation to approve the Emergency Instructional Time Resolution, as submitted. (*attachment 7b*)
- c. Discussion on the recommendation to approve the suspension of the CADD/Pre-Engineering Technical Program beginning the 2022-2023 school year. Current Seniors will have the opportunity to complete the program during the 2021-2022 school year.
- d. Discussion on the recommendation for approval to Participate in the Bureau of Career and Technical Education Technical Assistance Program (TAP), during the 2021-2022 school year.

8. BUILDING / GROUNDS

- a. Discussion on the recommendation to accept and approve the disposal of the following:
 - BioRad Ultramark Microplate Reader (*Purchased by unknown grant estimated time frame 15 years ago grant window closed*) (Approximate Value = \$ 0 / Reason for Disposal = No longer use / Suggested Method of Disposal = donation/trash), from Biomedical Technology.

- b. Discussion on the recommendation to approve and accept the following donation:
 - Steel overage (approx. value \$1,000) for Welding Technology from Mark TK Welding.

9. POLICY / LEGISLATIVE

- a. Discussion on the recommendation for approval of Policy No. 800.1/Operations/Electronic Signatures/Records, as submitted. (*attachment 9a*)
- b. Discussion on the recommendation for approval of Policy No. 816/Operations/School Social Media, as submitted. (*attachment 9b*)
- c. Discussion on the recommendation to approve the Lenape Tech Physician Panel List with no revisions (as required by the Pennsylvania Workers’ Compensation Act, amended June 24, 1996) as submitted. (*attachment 9c*)
- d. Discussion on the recommendation to approve and advertise on the website Lenape Technical School’s Revised Health and Safety Plan. (*attachment 9d*)

10. OTHER BUSINESS

July Meeting

11. FYI

- June 7Awards Ceremony (Virtual)
- June 10.....PAC Meeting
- June 11.....Graduation Ceremonies
- June 17.....JOC Meeting

12. THE NEXT JOC MEETING IS SCHEDULED FOR August 19, 2021.

Concerns or comments from JOC members

Visitors are welcome to comment on any agenda or non-agenda item at this time provided it is understood that all remarks from the floor are subject to the same parliamentary procedure followed by the Board and within reasonable limits of time, under the direction of the Chairman.

13. ADJOURNMENT