



LenapeTech
Education at Work

LENAPE TECHNICAL SCHOOL
2215 CHAPLIN AVENUE
FORD CITY, PENNSYLVANIA 16226

JOINT OPERATING COMMITTEE MEETING
August 19, 2021
6:30 P.M.

1. CALL TO ORDER BY THE CHAIRMAN

a. Roll Call

Daniel P. Lucovich	Michael Huth
Anthony Shea	Darius Lovelace
Tim Scaife	Brady Shafer
Susan Wenckowski	Tracy Bowser
Paul King	

b. Pledge of Allegiance

c. Welcome Visitors

Visitors are welcome to comment on any agenda item at this time provided it is understood that all remarks from the floor are subject to the same parliamentary procedure followed by the Board and within reasonable limits of time, under the direction of the Chairman. Discussion from the floor will not be entertained while the Board is acting on agenda items

2. Executive Session

3. APPROVAL OF MINUTES

- a.** Discussion on the recommendation to accept and approve the minutes from the June 17, 2021 JOC Meeting, as submitted. (*attachment 3a*)

4. REPORTS

- a.** Board Secretary Meeting Report
- Result of Mail Ballots – JOC Secretary (33 yes / 0 no / 3 absent)
 - Result of Mail Ballots – JOC Treasurer (33 yes / 0 no / 3 absent)
- b.** Director's Report
- a. Enrollment Update
 - b. Schedule for In-Service Day & PD ~ *Mr. Gurski*
- c.** Superintendent's Report (*attachment 4c*)
- d.** Practical Nursing Report ~ *Ms. Carrillo (attachment 4d)*

5. PERSONNEL

- a.** Discussion on the recommendation to award Mindy Kline the Part-time Breakfast position, with salary and benefits as per the current ESPA contract, effective the start of the 2021-2022 school year.
- b.** Discussion on the recommendation for approval to employ _____, _____ and _____ for part-time (four and a half hour/day) positions as cafeteria workers, with salary and benefits as per the current ESPA contract, at Step 1, pending all employment requirements, including Act 34, Act 151, and FBI clearances.

- c. Discussion on the recommendation to accept and approve the following resignations:
 - i. Andrea Southworth, Part-time Cafeteria worker, effective June 11, 2021. *(executive session attachment 5c i)*
 - ii. Jil Ditmore, Instructional Assistant, effective July 29, 2021. *(executive session attachment 5c ii)*
- d. Discussion on the recommendation to approve the following Family and Medical Leave Act (FMLA) request:
 - i. Employee #722, effective June 22, 2021 and not to exceed twelve (12) weeks. *(executive session attachment 5d)*
- e. Discussion on the recommendation to hire Richard Vojna as a long term substitute custodian at an hourly rate of \$11.00 per hour, with no benefits, effective August 23, 2021.
- f. Discussion on the recommendation to approve the list of drivers assigned to Lenape Tech by Barker, Inc., as submitted. *(attachment 5f)*
- g. Discussion on the recommendation to approve and to hire cooperative education students for the 2021-2022 school year, as budgeted, at minimum wage. Positions may include Clerical Assistants, Help Desk/Technology Aides, and Food & Nutrition Service Aides in the Secondary Program and Student Office/Classroom Assistants in the Adult Education Program.
- h. Discussion on the recommendation to accept and approve the retirement request of Tina Crispen, Instructional Assistant, effective August 2, 2021. *(attachment 5h)*
- i. Discussion on the recommendation for approval to employ _____ and _____ as Instructional Assistants, with wages and benefits as per the current support personnel contract, pending all employment requirements, including Act 34, Act 151, and FBI clearances.
- j. Discussion on the recommendation to approve the 2021-2022 Instructional and Support substitute list, Instructional Personnel Substitutes
 - Ernest Parsell.....Instructional & IA
 - Michael Woodside.....InstructionalSupport Personnel Substitutes
 - Richard Watt.....Security & Custodian
- k. Discussion on the recommendation to change Bobbi (Jane) Filer from a Part-Time instructor to a Full-Time Instructor at a salary of \$50,000/year, with benefits, effective September 1, 2021.

6. FINANCE

- a. Discussion on the recommendation to approve the payments in the amounts listed:

As of June 30, 2021

General.....	\$1,326,275.27	<i>(attachment 6a I)</i>
Adult.....	\$ 295,193.95	<i>(attachment 6a II)</i>
Cafeteria.....	\$ 51,666.40	<i>(attachment 6a III)</i>

As of July 31, 2021

General.....	\$ 841,863.16	<i>(attachment 6a IV)</i>
Adult.....	\$ 195,075.24	<i>(attachment 6a V)</i>
Cafeteria.....	\$ 6,469.92	<i>(attachment 6a VI)</i>
- b. Discussion on the recommendation to accept and approve June and July financial reports listed:
 - Treasurers Reports *(attachment 6b I)*
 - Budgetary Reports *(attachment 6b II)*

- c. Discussion on the recommendation to approve the 2021-2022 Shuttle Rates, as submitted. (*attachment 6c*)
- d. Discussion on the recommendation to approve the attached computer purchase using the Cares Act grant for Practical Nursing, Lawrence Site. (*attachment 6d*)
- e. Discussion on the recommendation to approve the emergency prior purchase of equipment for a walk-in freezer from Allegheny Refrigeration at a cost not to exceed \$13,824.00. (*attachment 6e*)

7. CURRICULUM / CONFERENCES / TEXTBOOKS

- a. Discussion on the recommendation to approve the conferences, workshops, seminars, and field trips, as attached. (*attachment 7a*)
- b. Authorization of continued agreement with the Armstrong/Indiana Drug & Alcohol Commission for the 2021-2022 school year, consistent with Lenape's Student Assistance Program. (*attachment 7b*)
- c. Discussion on the recommendation to authorize the continued agreement with Family Counseling Center of Armstrong County, consistent with Lenape's Student Assistance Program, at no cost, upon receipt of agreement. (*attachment 7c*)
- d. Discussion on the recommendation to approve the Coordinator of Practical Nursing to submit to the State Board of Nursing a curriculum change for the full-time program at Ford City to a 4-Day per week program with extended hours. There is no change in total program hours, or curriculum being presented. (*attachment 7d*)
- e. Discussion on the recommendation to approve the Coordinator of Practical Nursing to submit to the State Board of Nursing a curriculum change for the part-time program from a 24 month program to an 18-month program completion. There is no change in total program hours, or curriculum being presented.
- f. Discussion on the recommendation to purchase the Career Connections textbooks and curriculum from the Northeast Carpenters Apprenticeship Fund for Construction Trades Technology in the amount of \$3,412.60. (*attachment 7f*)
- g. Discussion on the recommendation to approve the proposed 2021/2022 faculty handbook, as submitted. (*attachment 7g*)

8. BUILDING / GROUNDS

NONE

9. POLICY / LEGISLATIVE

- a. Discussion on the recommendation to approve *the first reading of* Policy No. 146.1/Programs/Trauma-Informed Approach, as submitted. (*attachment 9a*)
- b. Discussion on the recommendation to approve *the first reading of* Policy No. 218.1/Pupils/Weapons, as submitted. (*attachment 9b*)
- c. Discussion on the recommendation to approve *the first reading of* Policy No. 218.2/Pupils/Terroristic Threats/Acts, as submitted. (*attachment 9c*)
- d. Discussion on the recommendation to approve *the first reading of* Policy No. 236.1/Pupils/Threat Assessment, as submitted. (*attachment 9d*)

- e. Discussion on the recommendation to approve *the first reading of* Policy No. 247/Pupils/Hazing, as submitted. *(attachment 9e)*
- f. Discussion on the recommendation to approve *the first reading of* Policy No. 249/Pupils/Bullying/Cyber Bullying, as submitted. *(attachment 9f)*
- g. Discussion on the recommendation to approve *the first reading of* Policy No. 252/Pupils/Dating Violence, as submitted. *(attachment 9g)*
- h. Discussion on the recommendation to approve *the first reading of* Policy No. 346/Employees/Injury In The workplace, as submitted. *(attachment 9h)*
- i. Discussion on the recommendation to approve *the first reading of* Policy No. 805/Operations/Emergency Preparedness and Response, as submitted. *(attachment 9i)*
- j. Discussion on the recommendation to approve and advertise on the website Lenape Technical School’s Revised Health and Safety Plan. *(attachment 9j)*

10. MISCELANEOUS

11. FYI

- July 12, 13, 14.....New Student Orientation
- August 12.....PAC Meeting
- August 18-20Teachers In-Service
- August 19.....JOC Meeting
- August 23.....First Student Day
- August 26.....Picture Day
- August 27.....General Advisory Meeting (JOC members welcome @ 8:15)
- September 6No School
- September 9PAC Meeting
- September 10Practical Nurse Graduation ~ Ford City
- September 14Practical Nurse new class starts ~ Ford City
- September 16.....JOC Meeting

12. THE NEXT JOC MEETING IS SCHEDULED FOR September 16, 2021

Concerns or comments from JOC members

Visitors are welcome to comment on any agenda or non-agenda item at this time provided it is understood that all remarks from the floor are subject to the same parliamentary procedure followed by the Board and within reasonable limits of time, under the direction of the Chairman.

13. ADJOURNMENT