LENAPE TECHNICAL SCHOOL

SECTION: PUPILS

TITLE: POSSESSION/ADMINISTRATION OF ASTHMA INHALERS/EPINEPHRINE AUTO-INJECTORS

ADOPTED: October 20, 2005

REVISED: March 15, 2012
September 20, 2018

210.1 POSSESSION/ ADMINISTRATION OF ASTHMA INHALERS/ EPINEPHRINE AUTO-INJECTORS

1. Purpose

SC 1414.1

The Joint Operating Committee shall permit students in the school to possess asthma inhalers and epinephrine auto-injectors and to self-administer the prescribed medication in compliance with state law and school policy, including Policy No. 210 on the Use of Medications in school.

The Joint Operating Committee shall authorize the school to stock epinephrine auto-injectors in the name of the school for emergency administration by trained employees to a student believed to be experiencing an anaphylactic reaction.

2. Definitions

SC 1401

Anaphylaxis – a sudden, sever allergic reaction that involves various areas of the body simultaneously. In extreme cases, anaphylaxis can cause death.

Asthma Inhaler - shall means a prescribed device used for self-administration of short-acting metered doses of prescribed medication to treat an acute asthma attack.

Epinephrine auto-injector shall mean a prescribed disposable drug delivery system designed for the administration of epinephrine to provide rapid first aide for students suffering the effects of anaphylaxis.

Self-administration shall mean a student's use of medication in accordance with a prescription or written instructions from a licensed physician, certified registered nurse practitioner or physician assistant

3. Delegation of Responsibility

The Administrative Director or appropriate personnel designated by the Administrative Director, in conjunction with the school nurse(s), shall develop procedures for student possession and self-administration of asthma inhalers or epinephrine auto-injectors and emergency response, and for the acquisition, stocking and administration of stock epinephrine auto-injectors, and training of school employees responsible for the storage and use of epinephrine auto-injectors.
The Administrative Director or appropriate personnel designated by the Administrative Director shall annually distribute to students, parent/guardians, and

	staff this policy along with the Code of Student Conduct by publishing such in handbooks and newsletters, on the school's website, and through posted notices and other efficient methods. The school physician shall be the prescribing and supervising medical professional for the school's stocking and use of epinephrine auto-injectors. The Administrative Director or appropriate personnel designated by the Administrative Director shall obtain a standing order from the school physician for administration of stock epinephrine auto-injectors. The school nurse shall be responsible for building-level storage of and administration of stock epinephrine auto-injectors. The building administrator shall annually notify parents/guardians of their right to opt-out of the provision of this policy related to the administration of a stock epinephrine auto-injector. To opt-out, a parent/guardian shall sign and return the school's exemption form to the school nurse. The signed opt-out forms shall be maintained by the school nurse, and the school nurse shall provide trained school employees with the names of student whose parents/guardians have returned a signed opt-out form.
4. Guidelines SC 1414.1 Title 22 Sec. 12.41	Administration of asthma inhalers and epinephrine auto-injectors shall comply with Joint Operating Committee policy, school procedures and individualized student plans such as an Individualized Education Plan (IEP), Section 504 Service Agreement (Service Agreement), Individualized Healthcare Plan (IHP), or Emergency Care Plan (ECP). In order to maintain a student's health and safety, each student's individualized plan shall address what information will be provided to school staff and other adults who have responsibility for the student in the school setting. Student health records shall be confidential and maintained in accordance with state and federal laws and regulations. <u>Student Self-Administration of Ashthma Inhalers and Epinephrine Auto-Injectors</u> Before a student may possess or use an asthma inhaler or epinephrine auto-injector in the school setting, the Joint Operating Committee shall require that the following: 1. A **written letter from the parent/guardian** requesting that the school complies with the order of the licensed physician, certified registered nurse practitioner or physician assistant. 2. A written statement from the parent/guardian acknowledging that the center is not responsible for ensuring the medication is taken and relieving the school and its employees of responsibility for the benefits or consequences of the prescribed medication. 3. A written statement from a licensed physician, certified registered nurse practioner or physician assistant that states:

a. Date
b. Full name of the student
c. Name of the medication
b. Prescribed dosage
c. Times schedule for administration
d. Length of time medication is prescribed
e. Diagnosis or reason medication is needed
f. Potential serious reaction or side effects of medication
g. Emergency response
h. A statement as to whether the student is qualified and able to self-administer the medication
i. Signature of physician

4. A Lenape **Medication Authorization Form**, A written acknowledgement from the school nurse that the student has demonstrated that s/he is capable of self-administration of the asthma inhaler and/or epinephrine auto-injector in the school setting. Determination of competency for self-administration shall be based on the student's age, cognitive function, maturity and demonstration of responsibility behavior.
5. A written acknowledgement from the student that s/he has received instruction from the student's licensed physician, certified registered nurse practitioner or physician assistant on proper safety precautions for the handling and disposal of the asthma inhaler and/or epinephrine auto-injector, including acknowledgement that the student will not allow other students to have access to the prescribed medication and that s/he understands appropriate safeguards.

TIMELINESS OF PHYSICIAN'S STATEMENT

The School reserves the right to require a statement from the licensed physician, certified registered nurse or physician assistant for the continued use of a medication beyond the specified time period.

A written request for student use of an asthma inhaler and/or epinephrine auto-injector shall be submitted annually, along with required written statements from the parent/guardian and an updated prescription. If there is a change in the student's prescribed care plan, level of self-management or school circumstances during the school year, the parent/ guardian and the licensed physician, certified registered nurse practitioner or physician assistant shall update the written statements.

The student must notify the School Nurse **immediately following** each use of an asthma inhaler or epinephrine auto-injector.

Students shall be prohibited from sharing, giving, selling, and using an asthma inhaler or epinephrine auto-injector in any manner other than which it is prescribed during school hours, at any time while on school property, at any school-sponsored activity, and during the time spent traveling to and from school and school-sponsored activities. Violations of this policy, provisions of a Service Agreement or IEP, or demonstration of unwillingness or inability to safeguard the asthma inhaler or epinephrine auto-injector may result in loss of privilege to self-carry the asthma inhaler or epinephrine auto-injector and disciplinary action in accordance with the Joint Operating Committee policy and applicable procedural safeguards.

If the school denies a student's request to self-carry an asthma inhaler or epinephrine auto-injector or the student has lost the privilege of self-carrying an asthma inhaler or epinephrine auto-injector, the student's prescribed medication shall be appropriately stored at a location in close proximity to the student. The school nurse, other designated school employees and the student's classroom teachers shall be informed where the medication is stored and the means to access the medication.

Standing Order From the School Physician

The school physician shall provide and annually renew a standing order for administration of stock epinephrine auto-injectors to students believed to be experiencing an anaphylactic reaction.

The standing order shall include at least the following information:

a. Type of epinephrine auto-injector

b. Date of issue

c. Dosage

d. Signature of school physician

The standing order shall be maintained in the Administrative Director's office, and copies of the standing orders shall be kept in each location where a stock epinephrine auto-injector is stored.

Acquisition, Storage and Disposal of Stock Epinephrine Auto-Injectors

One or more school employees shall be designated within each school building where students are in attendance to be responsible for the storage and use of the stock epinephrine auto-injectors.

Stock epinephrine auto-injectors shall be safely stored in the school nurse's office or other location designated by the school nurse in accordance with the drug manufacturer's instructions.

Stock epinephrine auto-injectors shall be made readily accessible to those employees who have completed the required training to administer it in the event of a student experiencing an anaphylactic reaction. All properly trained employees shall be informed of the exact location where stock epinephrine auto-injectors are being stored within the school nurse's office or other location.

The school nurse shall obtain sufficient supplies of stock epinephrine auto-injectors pursuant to the standing order in the same manner as other medical supplies acquired for the school health program. The school nurse or designee shall regularly inventory and refresh epinephrine auto-injector stocks, and maintain records thereof, in accordance with the established internal procedures, manufacturer recommendation and Pennsylvania Department of Health guidelines.

Administration of Stock Epinephrine Auto-Injectors

When responding to a student believed to be experiencing an anaphylactic reaction, a trained school employee shall:

a. Administer an epinephrine auto-injector that meets the prescription on file for either the student or the school. If the student is authorized to self-administer an epinephrine auto-injector, the trained school employee may provide the student with an epinephrine auto-injector that meets the prescription on file for either the student or the school for self administration.

b. Call for medical help immediately.

c. Take additional precautions or steps outlined in emergency response procedures and training, including the administration of a second dose of epinephrine, if necessary.

d. Stay with the student until emergency medical help arrives.

e. Cooperate with Emergency Medical Services (EMS) personnel responding to the incident.

f. Notify the school nurse or designee of the incident.

Training

Before any school employee may be responsible for the storage or administration of epinephrine auto-injectors under this policy, the employee must successfully complete a training course approved by the Pennsylvania Department of Health.

Refresher training shall be completed every two (2) years, and a hands-on demonstration and review of this policy and any accompanying procedures shall be completed annually.

Evidence that such training has been completed shall be placed in the employee's personnel file.

A list of the school employees who successfully complete such training shall be maintained, updated and kept in the school nurse's office and the school administration office.

Indemnification

The school shall indemnify and hold harmless any employee who administers an epinephrine auto-injector in good faith to a student experiencing anaphylaxis, if all of these conditions apply:

a. The employee did not act with the intent to harm or with reckless indifference to a substantial risk or harm in administering the epinephrine auto-injector to the student.
b. The employee successfully completed the training required by this policy.
c. The employee promptly sought additional medical assistance before or immediately after administering the epinephrine auto-injector.
d. The employee administered the epinephrine auto-injector pursuant to this policy, and the student's individualized plan, if applicable.

Notes: If language regarding epinephrine auto-injector administration by school bus or school vehicle drivers is added to this policy, include a reference to Policy 810 with that language.

References:

1. 24 P.S. 1414.1
2. Pol. 103.1
3. 24 P.S. 1414.2
4. 24 P.S. 1401
5. 22 PA Code 12.3
6. Pol. 218
7. 22 PA Code 12.41
8. Pol. 113
9. Pol. 209.1
10. Pol. 210
11. 24 P.S. 1409
12. Pol. 216
13. Pol. 810
14. Pol. 113.3
15. Pol. 113.1
16. Pol. 227
17. 42 Pa. C.S.A. 8332
18. 42 Pa. C.S.A. 8337.1
19. 42 Pa. C.S.A. 8541
20. 42 Pa. C.S.A. 8545

	21. 24 P.S. 1414.9 22. 42 Pa. C.S.A. 8547 23. 42 Pa. C.S.A. 8548 Pennsylvania Department of Health Guidance - Epinephrine Auto-Injector Administration, May 2018

Lenape Technical School
2215 Chaplin Avenue
Ford City, PA 16226

Authorization for Prescribed Asthma Inhaler or Epinephrine Auto-Injector During School Hours

Date: _____ **Physician's Name: _____**

Physician's Telephone No: _____

Name of Student: _____

Age: _____ Grade: _____

_____ (*full name of student*) must receive the following medication during school hours in order to maintain sufficient health to participate in the school program.

Name of Medication: _____

Prescribed Dosage: _____

Time Schedule for Administration: _____

Length of Time Medication is prescribed: _____

Diagnosis or Reason for Medication: _____

Potential or serious reaction or side effects of medication: _____
_____

Emergency Response: _____
_____

Instructions for Use: _____
_____

If medication is an Asthma Inhaler or Epinephrine Auto-Injector, is the student qualified and able to possess and self-administer the medication? _____YES* _____NO

*It is strongly recommended that the school nurse or designee be provided with an extra Asthma Inhaler or Epinephrine Auto-Injector in the event that the medication cannot be located when the student is in need.

Is there to be any Curtailment of Activity? _____
_____

List Any Other Medications Child is Taking: _____
_____

PHYSICIAN'S SIGNATURE

As the parent or guardian of the above-named student (place a checkmark in the box after you have read each section):

[ ] I do hereby release, discharge and hold harmless the Lenape Technical School, it's agents and employees, from any and all liability and claim whatsoever for the administration of the above medication to the student should there develop an allergic or other harmful reaction from the medication;

[ ] I relieve Lenape Technical School, its agents and employees of any responsibility for the benefits or consequences of the above listed medication;

[ ] I understand that if the student is carrying and self-administering an Asthma Inhaler or Epinephrine Auto-Injector, the School bears no responsibility for ensuring that the medication is taken;

[ ] I permit the school to contact the physician regarding the physician's order and written statement above; and

[ ] I am aware, and have explained to the student, that should the student share, give, sell, or use the asthma inhaler or epinephrine auto-injector in any manner other than for which it is prescribed, then the student shall lose the privilege to self-carry the asthma inhaler or epinephrine auto-injector and disciplinary action in accordance with the Schools' Drug and Alcohol policy shall be imposed. Such discipline may be suspension and/or permanent expulsion from Lenape Technical School.

PARENT(S)/GAURDIAN(S) SIGNATURE(S)