LENAPE TECHNICAL SCHOOL

SECTION: PROPERTY

TITLE: SAFETY

ADOPTED: March 20, 2008

REVISED: March 17, 2016
November 21, 2019

705. SAFETY

1. Purpose	The Joint Operating Committee recognizes that school facilities must be maintained and operated in a condition that prioritizes the safety of students, staff and visitors.
2. Authority SC 1850.1	The Joint Operating Committee directs the school to provide facilities and equipment deemed necessary for the safe conduct of the educational programs and operations of the school, including the provision of protective devices where needed for safety purposes.
3. Delegation of Responsibility	The Administrative Director or appropriate personnel designated by the Administrative Director shall review and evaluate school safety rules and plans. Building Administrators shall ensure that all staff and students are informed of safety rules at the beginning of the school year.
4. Guidelines	<u>Certified Workplace Safety Committee</u>
Act 57 of 1996	A workplace safety committee shall be established to promote the school's goals concerning safe schools. The workplace safety committee shall be composed of a minimum of four (4) members, including two administrators and two employee representatives. If the number of members on the workplace safety committee exceeds four (4), the committee shall be composed of an equal number of administrators and employees unless otherwise agreed upon by both groups. The administrators shall not constitute a majority of the workplace safety committee. It shall be the responsibility of the safety committee to: 1. Evaluate the current school safety program. 2. Establish procedures conducting and documenting the findings of periodic inspections to locate and identify safety and health hazards. 3. Make recommendations to correct hazards.

School Code 1850.1 Act 57 of 1996	4. Review, in a timely manner, incident and accident report and investigation forms. 5. Conduct follow-up evaluations on the effectiveness of new health and safety equipment or safety procedures. A quorum of the workplace safety committee members shall meet at least once a month. The workplace safety committee shall develop and maintain operating procedures, membership lists, committee meeting agendas, attendance lists and minutes of each meeting. All decisions of the committee shall be made by majority vote of members present. The Administrative Director or appropriate personnel designated by the Administrative Director shall ensure that a qualified trainer provides all committee members with adequate annual training in safety committee structure and operation, hazard detection and inspection, and accident and illness prevention and investigation. The Administrative Director or appropriate personnel designated by the Administrative Director shall maintain written records of workplace safety committee training.