LENAPE TECHNICAL SCHOOL

SECTION: PROGRAMS

TITLE: CURRICULUM REVIEW BY PARENTS AND STUDENTS

ADOPTED: April 21, 2005

REVISED: June 18, 2015

105.1. CURRICULUM REVIEW BY PARENTS AND STUDENTS

1. Purpose	This policy is established to comply with the requirement of the State Board of Education that technical schools provide parental access to information about the curriculum.
2. Authority Title 22 Sec. 4.4 Pol. 127	The Joint Operating Committee adopts this policy to ensure that parents have an opportunity to review instructional materials and have access to information about the curriculum, including academic standards to be achieved, instructional materials, and assessment techniques.
3. Guidelines	The rights granted by this policy are granted to parents of students enrolled in this school when the students are under the age of eighteen (18) and to the students themselves when the student is age eighteen (18) or over, unless the student is incapable of making the decision due to a disability.
Pol. 102	Upon request by a qualifying parent or student, the school will make available existing information about the curriculum, including academic standards and competencies to be achieved, instructional materials, and assessment techniques. The following conditions shall apply to any request: 1. No more than one (1) request per semester may be made by any qualifying parent or student each school year, per enrolled child. 2. To assist the school in providing the correct records to meet the needs of the requesting party, the request must be in writing, setting forth the specific material being sought for review. 3. The written request shall be sent to the Administrative Director. 4. The school will respond to the parent or student within ten (10) school days by designating the time and location for the review.

PA Code Title 22 Sec. 4.4 Joint Board Committee Policy 102, 127	5. The school may take necessary action to protect its materials from loss, damage or alteration and to ensure the integrity of the files, including the provision of a designated employee to monitor the review of the materials. 6. No parent or student shall be permitted to remove the material provided for review or to photocopy the contents of such file. The taking of notes by parents and students is permitted.