

# Application: Children's Aid College Prep Charter School

Drema Brown - dbrown@childrensaidcollegeprep.org  
2021-2022 Annual Report

## Summary

**ID:** 0000000286

**Status:** Annual Report Submission

**Last submitted:** Aug 1 2022 09:05 PM (EDT)

## Entry 1 School Info and Cover Page

Completed - Jul 31 2022

### Instructions

#### Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

## Entry 1 School Information and Cover Page

**(New schools that were not open for instruction for the 2021-2022 school year are not required to complete or submit an annual report this year).**

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2022)** or you may not be assigned the correct tasks.

## BASIC INFORMATION

**a. SCHOOL NAME**

(Select name from the drop down menu)

CHILDREN'S AID COLLEGE PREPARATORY CHARTER SCHOOL 800000071164

**a1. Popular School Name**

CACPCS

**b. CHARTER AUTHORIZER (As of June 30th, 2021)**

Please select the correct authorizer as of June 30, 2022 or you may not be assigned the correct tasks.

SUNY BOARD OF TRUSTEES

**d. DISTRICT / CSD OF LOCATION**

CSD #12 - BRONX

**e. DATE OF INITIAL CHARTER**

6/2011

**f. DATE FIRST OPENED FOR INSTRUCTION**

8/2012

**c. School Unionized**

Is your charter school unionized?

No

**h. SCHOOL WEB ADDRESS (URL)**

<https://www.cacpcs.org/>

**i. Total Approved Charter Enrollment for 2021-2022 School Year (exclude Pre-K program enrollment)**

648

**j. Total Enrollment on June 30, 2022 (exclude Pre-K program enrollment)**

572

**k. Grades Served during the 2021-2022 School Year (exclude Pre-K program students)**

Check all that apply

Grades Served

K, 1, 2, 3, 4, 5, 6, 7, 8

**11. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

No

**FACILITIES INFORMATION**

**m. FACILITIES**

Will the school maintain or operate multiple sites in 2022-2023?

Yes, 2 sites

**CHILDREN'S AID COLLEGE PREPARATORY CHARTER SCHOOL 800000071164**

**School Site 1 (Primary)**

**m1. SCHOOL SITES**

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	1232 Southern Blvd., Bronx, NY 10459	347-871-9002	NYC CSD 12	K-5	3-5

**m1a. Please provide the contact information for Site 1.**

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Casey Vier	Principal	347-871-9002	917-624-0430	<a href="mailto:cvier@childrensaidcollegeprep.org">cvier@childrensaidcollegeprep.org</a>
Operational Leader	Steven Soto	Operations Manager	347-871-9002	347-350-1852	<a href="mailto:ssoto@childrensaidcollegeprep.org">ssoto@childrensaidcollegeprep.org</a>
Compliance Contact	Drema Brown	Head of School	347-871-9002	347-401-3109	<a href="mailto:dbrown@childrensaidcollegeprep.org">dbrown@childrensaidcollegeprep.org</a>
Complaint Contact	Drema Brown	Head of School	347-871-9002	347-401-3109	<a href="mailto:dbrown@childrensaidcollegeprep.org">dbrown@childrensaidcollegeprep.org</a>
DASA Coordinator	LeRon Barrino	Dean of Students	347-871-9002	347-871-9002	<a href="mailto:lbarrino@childrensaidcollegeprep.org">lbarrino@childrensaidcollegeprep.org</a>
Phone Contact for After Hours Emergencies	Drema Brown	Head of School	347-401-3109	347-401-3109	<a href="mailto:dbrown@childrensaidcollegeprep.org">dbrown@childrensaidcollegeprep.org</a>

**m1b. Is site 1 in public (co-located) space or in private space?**

Private Space

## **IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC**

**m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .**

**Certificate of Occupancy and Fire Inspection.** Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

- **Fire inspection certificates must be updated annually. For the upcoming school year 2022-2023, the fire inspection certificate must be dated after July 1, 2021.**
- **If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2022.**

### **Site 1 Certificate of Occupancy (COO)**

[Final COO 2021.pdf](#)

**Filename:** Final COO 2021.pdf **Size:** 46.6 kB

### **Site 1 Fire Inspection Report**

[NYC Inspection Report 2022.pdf](#)

**Filename:** NYC Inspection Report 2022.pdf **Size:** 440.1 kB

**CACPCS**

### **School Site 2**

## m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	1919 Prospect Ave. Third Floor, Bronx, NY 10457	347-871-9002	NYC CSD 12	6-8	No



**m2a. Please provide the contact information for Site 2.**

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Robin Fleshman	Principal	347-871-9002	347-416-3116	<a href="mailto:rfleshman@childrensaidcollegeprep.org">rfleshman@childrensaidcollegeprep.org</a>
Operational Leader	Andre Clarke	Operations Manager	347-871-9002	917-903-9063	<a href="mailto:aclarke@childrensaidcollegeprep.org">aclarke@childrensaidcollegeprep.org</a>
Compliance Contact	Drema Brown	Head of School	347-871-9002	347-401-3109	<a href="mailto:dbrown@childrensaidcollegeprep.org">dbrown@childrensaidcollegeprep.org</a>
Complaint Contact	Drema Brown	Head of School	347-871-9002	347-401-3109	<a href="mailto:dbrown@childrensaidcollegeprep.org">dbrown@childrensaidcollegeprep.org</a>
DASA Coordinator	Ashley Brown	Dean of Students	347-871-9002	917-504-3153	<a href="mailto:abrown@childrensaidcollegeprep.org">abrown@childrensaidcollegeprep.org</a>
Phone Contact for After Hours Emergencies	Drema Brown	Head of School	347-401-3109	347-401-3109	<a href="mailto:dbrown@childrensaidcollegeprep.org">dbrown@childrensaidcollegeprep.org</a>

**m2b. Is site 2 in public (co-located) space or in private space?**

Co-located Space

**m2c. Please list the terms of your current co-location.**

Date school will leave current co- location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 2	Permanent	No	No		Yes

**CHARTER REVISIONS DURING THE 2021-2022 SCHOOL YEAR**

**n1. Were there any revisions to the school's charter during the 2021-2022 school year? (Please include approved or pending material and non-material charter revisions).**

No

**o. Has your school's Board of Trustee's approved a budget for the 2021-2022 FY?**

Yes

**ATTESTATIONS**

**p. Individual Primarily Responsible for Submitting the Annual Report.** (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Drema Brown
Position	Head of School
Phone/Extension	347-401-3109
Email	<a href="mailto:dbrown@childrensaidcollegeprep.org">dbrown@childrensaidcollegeprep.org</a>

**p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click YES to agree.**

**Responses Selected:**

Yes

**q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

**Responses Selected:**

Yes

**Signature, Head of Charter School**

*Anna Khan*

**Signature, President of the Board of Trustees**

*Nichelle Delo*

**Date**

Jul 31 2022

**Thank you.**



☒ System is Compliant

☐ System is Non-Compliant

THIS FORM WILL BE FILED WITH THE LOCAL AHJ



77 Water Street, 8th Floor  
New York, NY 10005  
Phone: 646-415-7707  
Inspections@reliablefirepro.com

Master Fire Suppression  
Piping Contractor #151C

### KITCHEN SYSTEM REPORT

COMPANY <b>Children's Aid - Bronx</b>		CONTACT		PHONE <b>(347) 871-9002</b>	EMAIL	
ADDRESS <b>1232 Southern Blvd</b>		CITY <b>Bronx</b>		STATE <b>NY</b>	ZIP <b>10459</b>	CUSTOMER NUMBER <b>21630</b>
AHJ / FIRE PROTECTION DISTRICT		INSPECTION TYPE <b>Semi-Annually</b>				SYSTEM ID <b>018559</b>

WO# <b>46335</b>	DATE <b>6/15/2022</b>	HAZARD AREA PROTECTED <b>3rd Floor Kitchen</b>	
SYSTEM MFG & SYSTEM TYPE <b>Ansul R-102 System</b>		CAPACITY <b>6.00</b>	NUM OF CYLS <b>2</b>

#### Initial Actions / Observations

	Yes	No	N/A
1 Last Serviced By? <b>Reliable Fire Protection</b>			
2 Were building personnel notified of the inspection?	✓		
3 Was the monitoring company notified?	✓		
4 System found charged and functioning at time of technician's arrival?	✓		
5 System un-tampered with since last visit?	✓		
6 System found to be at proper pressure upon arrival?	✓		

#### Visually Check System

	Yes	No	N/A
7 Baffle-type filters installed in hood?	✓		
8 System [and appliance layout] appear unchanged since last service?	✓		
9 Were the nozzle caps in place at the time of arrival?	✓		
10 Visible piping and nozzles properly connected, braced, and free of damage?	✓		
11 Piping/conduit/cabling free from observable obstructions	✓		
12 Nozzle(s) inspected and found to be clear of obstructions?	✓		
13 Correct nozzle type(s) for protected equipment, plenum and ducts?	✓		
14 Nozzle(s) properly positioned over appliances?	✓		
15 Nozzle(s) properly positioned in duct(s) and plenum(s)?	✓		
16 Is there a fan warning sign on hood?	✓		
17 Flow points/extinguishing agent within mfg's allowed maximums?	✓		

#### Hazard Inspection

	Yes	No	N/A
18 Hazard configuration appeared to remained unchanged?	✓		
19 Are all observable penetrations to the hood and duct sealed?	✓		
20 No readily observable obstructions or interference that could impact effectiveness of the suppression system?	✓		

System Functional Test		Yes	No	N/A
21	System disarmed per manufacturer's recommendations?	✓		
22	Detection line tested and found to operate properly?	✓		
23	Proper number and placement of detectors/links?	✓		
24	Did the system operate properly from activation of a manual pull station?	✓		
26	Replaced links with proper temperature rating?	✓		
	<b>Quantity</b>			
	<b>Temperature and Type</b>			
	6			
	450 degree SL Fusible Link			
32	Did control head(s)/cylinder releasing device(s) operate properly?	✓		
Asco 2" Electric Gas Valve Ceiling Behind Hood				
25	Electric gas shut-off valve installed and working properly?	✓		
27	Is the manual reset for electrical gas valves operational?	✓		
29	Did all gas appliances shut off upon system operation? (Electric Gas Valve)	✓		
Building Fire Alarm Connection 018662				
31	Did the alarm system activate when the system tripped?	✓		

Cylinders and Agent		Yes	No	N/A
Ansul 3.0 gal System Tank RFP021503 Left of Hood				
33	Cylinder Pressure 0 psi	✓		
34	Hydrostatic test date of cylinder checked. Due: 1/1/2029	✓		
35	Were all cylinders free of signs of external corrosion and/or damage?	✓		
36	Are all cylinders securely mounted?	✓		
Ansul 3.0 gal System Tank RFP021504 Left of Hood				
33	Cylinder Pressure 0 psi	✓		
34	Hydrostatic test date of cylinder checked. Due: 1/1/2029	✓		
35	Were all cylinders free of signs of external corrosion and/or damage?	✓		
36	Are all cylinders securely mounted?	✓		
Ansul Double Tank Cartridge RFP025447				
37	Cartridge inspected or replaced with mfg's recommended interval (if applicable)? Weight 116.00	✓		

System Reactivation		Yes	No	N/A
38	Test adapters/links, keeper pins, etc., removed from the system?	✓		
39	Detection (link) line has proper tensioning?	✓		
40	Was the control head reset?	✓		
41	Were all fuel sources and power restored?	✓		
42	Were all pilot lights supplied by the gas valve relit?	✓		
43	Microswitch/relay(s) reset -- electrical appliances "on"?	✓		
44	Are all nozzle caps in place?	✓		
45	Were all filters reinstalled?	✓		
46	Were all cartridges reinstalled? (if applicable)	✓		
47	Tandem/slave releasing device(s) reset properly?	✓		

Final	Yes	No	N/A
48 Operator's manual on site?	✓		
49 Class K portable extinguisher available and properly serviced?	✓		
50 Remote manual release free from obstructions?	✓		
51 Has the system been placed back in service?	✓		
52 Monitoring company notified that the system is back in full service?	✓		
53 Were building personnel notified of the system condition?	✓		
54 Have you received a signature from the building personnel?	✓		
55 Inspection tag affixed to system?	✓		

#### NOTIFICATION OF DEFICIENCIES

Customer Initials :

☐ A mark made in the adjacent box indicates that deficiencies exist with the current condition of the Fire Suppression System. If this is the case, the customer's authorized representative, by his or her signature and initials acknowledges these deficiencies represent an IMMEDIATE AND SERIOUS SAFETY CONCERN that the customer must correct. Service Company shall not be responsible if the Fire Suppression System malfunctions or fails to function. It is the owner's responsibility to ensure that all deficiencies are removed or repaired.

#### NOTIFICATION OF EXHAUST SYSTEM GREASE BUILD UP

Customer Initials :

☐ A mark made in the adjacent box indicates that we recommend that the entire exhaust and ventilation control system as well as all appliances be inspected by a properly trained, qualified, and certified company or person(s) acceptable to the authority having jurisdiction to determine if cleaning is required. Any visual observations or comments noted by our Service Technician regarding grease build up are for informational purposes only and are based on readily observable conditions at the time of service.

#### Authorized Customer Representative

Signature :

Print Name :

#### Authorized Company Representative

Signature :

Print Name :

Certification Number : P00049

#### Description of Deficiencies

#### Comments and Recommendations

Equip Lineup								
HD	Appliance Type	Appliance Sub Type	Length	Width	Nozzle Qty	Nozzle Type	Nozzle2 Qty	Nozzle2 Type
A	Plenum			89.00	1	1N		
A	Duct		10.00	18.00	1	2W		

Powered By:



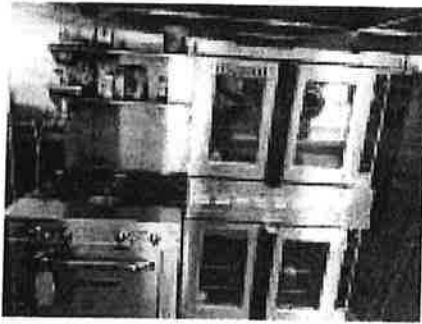
firepro365

A	Range	w/ Obstruction - High Prox	24.00	36.00	3 1F
A	Other	Oven	38.00	38.00	
B	Plenum			89.00	1 1N
B	Duct		10.00	18.00	1 2W
B	Other	Steamer	24.00	24.00	
B	Tilt Skillet / Braising Pan		24.00	39.00	3 3N

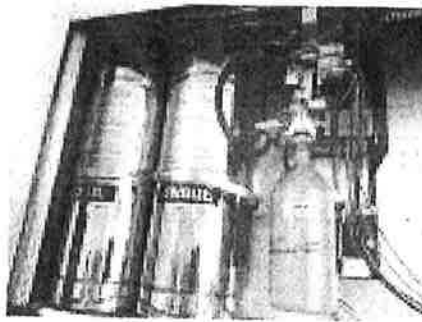




**Ansul R-102 System  
018559**



**Ansul R-102 System  
018559**



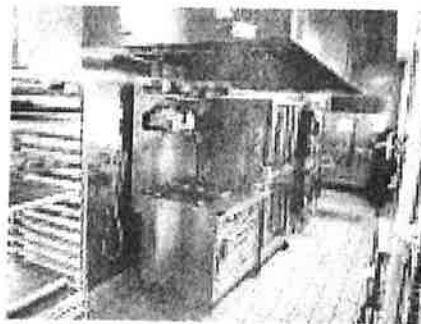
**Ansul R-102 System  
018559**



**Ansul R-102 System  
018559**



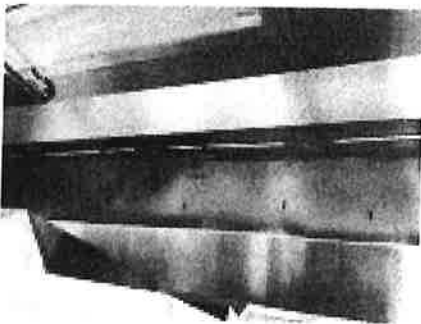
**Ansul R-102 System  
018559**



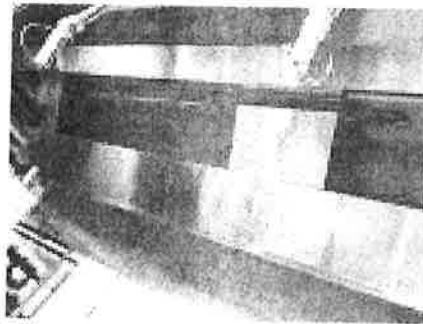
**Ansul R-102 System  
018559**



**Ansul R-102 System  
018559**



**Ansul R-102 System  
018559**



ALL CONDITIONS NOTED ARE LIMITED TO ONLY THOSE THAT COULD BE OBSERVED AT THE TIME OF THIS INSPECTION

# Certificate of Occupancy

CO Number: 220405176F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

<b>A.</b>	<b>Borough:</b> Bronx	<b>Block Number:</b> 02979	<b>Certificate Type:</b> Final
	<b>Address:</b> 1232 SOUTHERN BOULEVARD	<b>Lot Number(s):</b> 14	<b>Effective Date:</b> 05/01/2019
	<b>Building Identification Number (BIN):</b> 2117981		
	<b>Building Type:</b> New		
This building is subject to this Building Code: 2008 Code			
For zoning lot metes & bounds, please see BISWeb.			
<b>B.</b>	<b>Construction classification:</b>	1-B	(2014/2008 Code)
	<b>Building Occupancy Group classification:</b>	E	(2014/2008 Code)
	<b>Multiple Dwelling Law Classification:</b>	None	
	<b>No. of stories:</b> 6	<b>Height in feet:</b> 74	<b>No. of dwelling units:</b> 0
<b>C.</b>	<b>Fire Protection Equipment:</b> Standpipe system, Fire alarm system, Sprinkler system, Fire Suppression system		
<b>D.</b>	<b>Type and number of open spaces:</b> None associated with this filing.		
<b>E.</b>	<b>This Certificate is issued with the following legal limitations:</b> None		
<b>Borough Comments:</b> None			



Borough Commissioner



Acting

Commissioner

# Certificate of Occupancy

CO Number: **220405176F**

## Permissible Use and Occupancy

All Building Code occupancy group designations below are 2008 designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL	399	100	A-3		3	MULTIPURPOSE ROOM, USE AS A GYMNASIUM OR AUDITORIUM IN CONJUNCTION WITH 1ST FLOOR. TOTAL OCCUPANT LOAD IS 399 WHEN USED AS AN AUDITORIUM (STAGE 50 + AUDITORIUM 349). 349 PERSONS WHEN USED A GYMNASIUM. OCCUPANT LOAD FOR THIS FLOOR IS 451 WHEN USED AS AN AUDITORIUM, 401 WHEN USED AS A GYMNASIUM.
CEL	16	50	B		3	OFFICES
CEL	27	40	E		3	CLASSROOM /MULTIPURPOSE
CEL	6	75	F-2		3	ELECTIRCAL, MECHANICAL, AND GAS METER ROOM
CEL	3	100	S-1		3	STORAGE ROOMS
001 001 308		100	A-3		3	CORRIDOR/ASSEMBLY
001 001 7		50	B		3	OFFICES
001 001 28		60	E		3	LIBRARY/MEDIA
001 001 1		75	F-2		3	TELECOM
001 001 1		100	S-1		3	STORAGE ROOMS
002 002 149		100	A-3		3	OUTDOOR EXERCISE CLASSROOM



Borough Commissioner



Acting

Commissioner

DOCUMENT CONTINUES ON NEXT PAGE

# Certificate of Occupancy

 CO Number: **220405176F**

## Permissible Use and Occupancy

All Building Code occupancy group designations below are 2008 designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
002 002 15		50	B		3	OFFICES
002 002 198		100	E		3	CLASSROOMS
002 002 1		75	F-2		3	ELECTRICAL RM
003 003 1		100	S-1		3	ACCESSORY STORAGE(SCIENCE PREP)
003 003 150		100	E		3	CLASSROOMS
003 003 189		100	A-3		3	CAFETERIA
003 003 1		75	F-2		3	ELECTRICAL
003 003 7		50	B		3	KITCHEN/SERVERY
003 003 1		100	S-1		3	STORAGE ROOM
003 003 1		100	U		3	TRASH ROOM
003 003 2		50	B		3	STAFF LOUNGE
004 004 1		100	S-1		3	STORAGE
004 004 19		50	B		3	OFFICES



Borough Commissioner



Acting

Commissioner

DOCUMENT CONTINUES ON NEXT PAGE

# Certificate of Occupancy


CO Number:

220405176F

## Permissible Use and Occupancy

All Building Code occupancy group designations below are 2008 designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
004 004 29		100	A-3		3	BREAK OUT SPACE
004 004 229		40	E		3	CLASSROOMS
004 004 1		75	F-2		3	ELECTRICAL ROOM
005 005 58		100	A-3		3	OUTDOOR EXERCISE/CLASSROOM
005 005 259		40	E		3	CLASSROOMS
005 005 1		75	F-2		3	ELECTRICAL/IT
005 005 2		50	B		3	STAFF LOUNGE
005 005 2		100	S-1		3	STORAGE ROOMS
006 006 9		50	B		3	OFFICES
006 006 1		75	F-2		3	ELEC. IT
006 006 126		40	E		3	CLASSROOMS
006 006 196		100	A-3		3	TERRACE
ROF 6		75	F-2		3	MECHANICAL AND ELECTRICAL ROOMS



Borough Commissioner



Acting

Commissioner

DOCUMENT CONTINUES ON NEXT PAGE

# Certificate of Occupancy

CO Number: **220405176F**

## Permissible Use and Occupancy

All Building Code occupancy group designations below are 2008 designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
ROF	2	100	S-1		3	STORAGE ROOM
BICYCLE PARKING FOR 7 BIKES AT 1 PER 10,000 SF.						
END OF SECTION						



Borough Commissioner



Acting

Commissioner

END OF DOCUMENT

# Application: Children's Aid College Prep Charter School

Drema Brown - dbrown@childrensaidcollegeprep.org  
2021-2022 Annual Report

## Summary

**ID:** 0000000286

**Status:** Annual Report Submission

**Last submitted:** Aug 1 2022 09:05 PM (EDT)

## Entry 7 BOT Membership Table

**Completed** - Jul 31 2022

## Instructions

### Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

## Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

**CHILDREN'S AID COLLEGE PREPARATORY CHARTER SCHOOL 800000071164**

### Authorizer:

Who is the authorizer of your charter school?

SUNY

### 1. 2021-2022 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Commit tee Affiliatio ns	Voting Member Per By- Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD /YYYY)	End Date of Current Term (MM/DD /YYYY)	Board Meeting s Attende d During 2021- 2022
1	Michelle DeLong	<a href="mailto:michelle.delong@yahoo.com">michelle delong @yahoo .com</a>	Chair	Executive, Learning, Achievement and Evaluation, Governance and Finance and Audit Committee	Yes	5	06/30/2020	6/30/2022	12
2	Beth Leventhal	<a href="mailto:bethpleventhal@gmail.com">bethple venthal @gmail. com</a>	Vice Chair	Executive, Learning, Achievement and Evaluation, Governance and Finance and Audit Committee	Yes	4	6/30/2021	6/30/2023	11



3	Jane Goldmann	<a href="mailto:janegoldman@yahoo.com">janegoldman@yahoo.com</a>	Secretary	Executive, Learning, Achievement and Evaluation	Yes	4	6/30/2020	6/30/2022	11
4	Nina Bershadker	<a href="mailto:nin.bershadker@gmail.com">nin.bershadker@gmail.com</a>	Treasurer	Executive, Finance	Yes	4	6/30/2020	6/30/2022	12
5	Michelle Rumph	<a href="mailto:mrumph79@gmail.com">mrumph79@gmail.com</a>	Trustee/Member	Finance	Yes	2	6/30/2021	6/30/2023	12
6	Phoebe Boyer	<a href="mailto:pboyer@childrensaidnyc.org">pboyer@childrensaidnyc.org</a>	Trustee/Member	Executive, Governance	Yes	3	6/30/2020	6/30/2022	10
7	Maribel Mercado	<a href="mailto:amapolaevents@gmail.com">amapolaevents@gmail.com</a>	Parent Rep	Learning, Achievement and Evaluation	Yes		6/30/2021	1/12/2022	5 or less
8	Sandra Escamilla	<a href="mailto:sescamilla@childrendrensaionyc.org">sescamilla@childrendrensaionyc.org</a>	Trustee/Member	Learning, Achievement and Evaluation	Yes	1	04/16/2021	6/30/2022	11
9	Lolita Jackson	<a href="mailto:lolitai@aol.com">lolitai@aol.com</a>	Trustee/Member	Governance	Yes		03/11/2022	6/30/2023	5 or less

**1a. Are there more than 9 members of the Board of Trustees?**

No

**2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES**

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2022	8
b.Total Number of Members Added During 2021-2022	9
c. Total Number of Members who Departed during 2021-2022	1
d.Total Number of members, as set in Bylaws, Resolution or Minutes	5-15

**3. Number of Board meetings held during 2021-2022**

12

**4. Number of Board meetings scheduled for 2022-2023**

12

**Total number of Voting Members on June 30, 2022:**

8

**Total number of Voting Members added during the 2021-2022 school year:**

1

**Total number of Voting Members who departed during the 2021-2022 school year:**

1

**Total Maximum Number of Voting members in 2021-2022, as set by the board in bylaws, resolution, or minutes:**

15

**Thank you.**

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Michelle DeLong

---

**Name of Charter School Education Corporation:**

Children's Aid College Prep Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

914-523-8220

**Business Address:**

NA

**E-mail Address:**

michelledelong@yahoo.com

**Home Telephone:**

914-722-5946

**Home Address:**

15 Dolma Rd Scarsdale, NY 10583

**Michelle DeLong**

Digitally signed by Michelle  
DeLong

Date: 2022.07.29 07:13:21 -04'00' 8/29/22

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*



**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Beth Leventhal

**Name of Charter School Education Corporation:**

Children's Aid College Prep Charter School  
CACPCS

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Vice chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☐ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Children's Aid			I am a trustee of Children's Aid	

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

\_\_\_\_\_

**Business Address:**

\_\_\_\_\_

**E-mail Address:**

Beth.pleventhal@gmail.com

**Home Telephone:**

914-238-5702

**Home Address:**

10 Bessel Lane Chappaqua NY 10514

Beth Leventhal

7/31/22

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Jane Goldman

---

**Name of Charter School Education Corporation:**

Children's Aid College Prep Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).  
Member of Board

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>



7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

---

**Business Address:**

---

**E-mail Address:**

Janemgoldman@yahoo.com

---

**Home Telephone:**

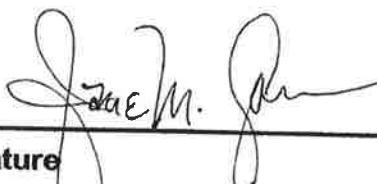
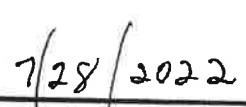
212-706-8143

---

**Home Address:**

630 Park Avenue, 9A. New York, NY 10065

---

---

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Nina Bershadker

---

**Name of Charter School Education Corporation:**

Children's Aid College Prep Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

347-871-4131

**Business Address:**

530 FIFTH AVE, 9TH FL, Suite 805, New York, NY 10036

**E-mail Address:**

nina.bershadker@gmail.com

**Home Telephone:**

646-645-4778

**Home Address:**

17 Bonnie Briar Lane, Larchmont NY 10538



July 28, 2022

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Michelle Rumph

---

**Name of Charter School Education Corporation:**

Children's Aid College Prep Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board Member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.



4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

917-721-2054

**Business Address:**

691 St. Nicholas Avenue, New York, NY 10030

**E-mail Address:**

mrumph79@gmail.com

**Home Telephone:**

917-721-2054

**Home Address:**

68 Bradhurst Avenue, Apt 6S, New York, NY 10039

**Michelle Rumph**

Digitally signed by Michelle  
Rumph

Date: 2022.07.27 18:35:50 -04'00' 7/27/2022

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Lolita Jackson

---

**Name of Charter School Education Corporation:**

Children's Aid College Preparatory Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).  
Member of Governance Committee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

<b>Organization conducting business with the school(s)</b>	<b>Nature of business conducted</b>	<b>Approximate value of the business conducted</b>	<b>Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest</b>	<b>Steps taken to avoid conflict of interest</b>



*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

917.922.5069

**Business Address:**

60 E. 42nd St. Ste 1100 NY NY 10164

**E-mail Address:**

lolitaj@aol.com

**Home Telephone:**

917.922.5069

**Home Address:**

205 E. 95th St. Apt. 4L NY NY 10128

**Lolita K. Jackson**

Digitally signed by Lolita K.  
Jackson  
Date: 2022.08.01 11:25:11 -04'00'

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Phoebe Boyer

---

**Name of Charter School Education Corporation:**

Children's Aid College Prep Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Trustee

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If Yes, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☒ Yes ☐ No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Children's Aid Society provides comprehensive management services (CMO) to Children's Aid College Prep Charter School.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☐ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
Children's Aid Society	Children's Aid Society provides services to Children's Aid College Prep Charter School through a management Services Agreement	\$2,000,000	Phoebe C. Boyer President & CEO of Children's Aid Society	Recusal from voting on any transaction involving Children's Aid Society

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

212-949-4921

**Business Address:**

117 West 124th Street, 5th Floor, New York, NY 10027



**E-mail Address:**

pboyer@childrensaidnyc.org

**Home Telephone:**

**Home Address:**

333 Central Park West, New York, NY 10025

**Signature** **Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

**Disclosure of Financial Interest by a Current  
or Former Trustee**

**Trustee Name:**

Maribel Mercado

---

**Name of Charter School Education Corporation:**

Children's Aid College Prep Charter School

---

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).  
Parent Representative

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☒ Yes ☐ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

Child attends the school. Parent Trustee works directly with the Head of School and other Trustees for matters related to school governance or operations. No benefit to child beyond benefits for all children in the school served by the Trustees.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.



6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

<b>Date(s)</b>	<b>Nature of financial interest / transaction</b>	<b>Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)</b>	<b>Name of person holding interest or engaging in transaction and relationship to you</b>

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

---

**Business Address:**

---

**E-mail Address:**

amapolaevents@gmail.com

**Home Telephone:**

---

**Home Address:**

---

Completed by education corporation on behalf of Trustee  
no longer serving.

8/1/2022

**Signature**

**Date**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

*last revised 04/2022*

**Disclosure of Financial Interests  
or Former Trustees**

**Trustee Name:**

Sandra Escamilla

**Name of Charter School Education Corporation:**

Children's Aid College Prep

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.)  
board member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If Yes, please describe the nature of your relationship and if the student could benefit from your participation.



4. Are you related, by blood or marriage, to any person that could directly or indirectly benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If Yes, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract, or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the use of real or personal property to the said entities?

☒ Yes ☐ No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

I am the Executive VP of Children's Aid







7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ None[illegible]



*This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.*

**Business Telephone:**

917-721-8370

**Business Address:**

117 124th Street NYC

**E-mail Address:**

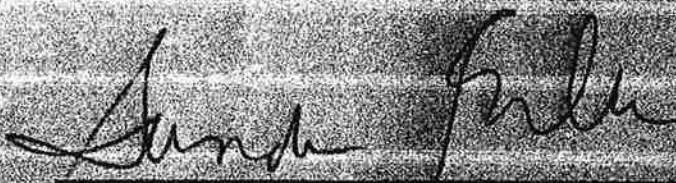
sescamilla@childrensaidnyc.org

**Home Telephone:**

917-721-8370

**Home Address:**

62 Walnut Avenue East Farmingdale NY 11735



**Signature**

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF



# Application: Children's Aid College Prep Charter School

Drema Brown - dbrown@childrensaidcollegeprep.org  
2021-2022 Annual Report

## Summary

**ID:** 0000000286

**Status:** Annual Report Submission

**Last submitted:** Aug 1 2022 09:05 PM (EDT)

## Entry 9 Enrollment & Retention

**Completed** - Aug 1 2022

### Instructions for submitting Enrollment and Retention Efforts

#### Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2021-2022 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2022-2023.

## Entry 9 Enrollment and Retention of Special Populations

### Recruitment/Attraction Efforts Toward Meeting Targets

Describe Recruitment Efforts in  
2021-2022

Describe Recruitment Plans in  
2022-2023

CACPCS utilized the following  
outreach strategies to engage  
families from this target group in  
2021-22:

1) Posted flyers and placed  
notices in supermarkets,  
communities of faith, community  
centers, and apartment

Economically Disadvantaged

- complexes in CSD 12 neighborhoods;
- 2) Displayed advertisements on MTA buses that have routes in CSD 12;
- 3) Hosted recruitment presentations at preschools and day care centers in the community, including Children's Aid (CA) early childcare centers and programs run by other preschool providers;
- 4) Provided electronic and hardcopy CACPCS applications to preschools in the community;
- 5) Conducted virtual and in-person school tours and open houses at both CACPCS school locations;
- 6) Leveraged the relationships and network of community contacts of the CACPCS Board, CACPCS staff, and Children's Aid (CA) leadership and staff, including staff at multiple CA program sites in close proximity to the CACPCS school buildings such as the CA Bronx Family Center (which runs foster care and preventive services), the CA Next Generation Center (which runs adolescent and young adult programming), the CA licensed medical clinic, and multiple CA community schools;
- 7) Ran social media ad campaigns year-round rather than at the height of the recruitment season;
- 8) Enrolled students over-the-counter in grade levels with no waiting lists;
- 9) Utilized CACPCS's existing parent body to conduct

In addition to repeating the strategies used in 2021-22 that yielded the best results, CACPCS will also host focus groups of parents and caregivers of students from this target group to learn more about how to adjust and refine our recruitment strategies for this population.

outreach in their neighborhoods and serve as volunteer Ambassadors.

Although CACPCS has consistently made investments in its recruitment efforts over the years, a focus for 2021-22 was to increase investments in the recruitment of ELLs through:

- Increased investment in translation services to ensure timely translation of all recruitment materials into Spanish, Arabic, and French, which are three of the most dominant languages for elementary and middle school students in CSD 12.
- Increased investment in a multilingual, year-round marketing and communication strategy focused specifically on recruiting ELL families.
- Increased investment in multilingual, year-round marketing materials and ads pushed out across the Bronx via ads on public transportation and in publications valued by the local community.

CACPCS utilized the following outreach strategies to engage SWD youth and their parents:

(1) Hosted recruitment presentations at preschools and day care centers in the community, including Children's Aid (CA) early childcare centers and programs run by other

In addition to repeating the strategies used in 2021-22 that yielded the best results, CACPCS will:

- 1) host focus groups of parents and caregivers of students from this target group to learn more about how to adjust and refine our recruitment strategies for this population; and,
- (2) increase social media presence throughout the year across all major social media platforms with a focus on telling the stories of the experiences of our ELL students at CACPCS year-round.

## English Language Learners

## Students with Disabilities

preschool providers in which we highlight the range of services we provide to Students with Disabilities;

(2) Conducted virtual and in-person school tours and open houses at both CACPCS school locations to provide prospective families with an opportunity to see our learning environment;

(3) Leveraged the relationships and network of community contacts of the CACPCS Board, CACPCS staff, and CA leadership and staff, including staff at multiple CA program sites in close proximity to the CACPCS school buildings such as the CA Bronx Family Center (which runs foster care and preventive services), the CA Next Generation Center (which runs adolescent and young adult programming), the CA licensed medical clinic, and multiple CA community schools to connect with families of Students with Disabilities.

(4) Enrolled students over-the-counter in grade levels with no waiting lists so that opportunities remain available throughout the year to Students with Disabilities,

(5) Hosted focus groups of parents and caregivers of SWDs to learn more about how to adjust and refine our recruitment strategies for this population of students; and

6) Utilized CACPCS's existing

In addition to repeating the strategies used in 2021-22 that yielded the best results, CACPCS will also host focus groups of parents and caregivers of students from this target group to learn more about how to adjust and refine our recruitment strategies for this population.

parent body, especially parents whose children are classified as SWD to conduct outreach in their neighborhoods and serve as volunteer Ambassadors.

## Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2021-2022	Describe Retention Plans in 2022-2023
Economically Disadvantaged	<p>CACPCS focused its retention efforts on the following four strategies:</p> <p>(1) Connecting with community partners - Outreach and engagement of community partners to deepen the school's connections to organizations and community leaders who are most connected to CACPCS's target communities.</p> <p>(2) Increased investments in retention strategies - Increased investments in a marketing and communications strategy that tells our unique school story.</p> <p>(3) Increased parent engagement - To increase parent engagement CACPCS's school leadership, specifically the Principals, Academic Deans, Director of Special Education and Interventions and Community School Director (supported by the Head of School, Operations Managers and Operations Assistants), were responsible for increasing parent engagement efforts that would support retention (e.g. parent</p>	<p>CACPCS plans to continue the retention strategies utilized in 2021-22 during the 2023 school year. Focus group discussions with parents and caregivers from this target group will continue to inform any changes to CACPCS's retention strategies.</p>

focus group, family incentive programs, etc.).

- Improved the school experience - CACPCS's plans to deepen the school culture work, especially at the middle school level by creating positive campus-wide experiences for students and their families in collaboration with the two other schools on the campus.

#### CACPCS

implemented strategies to increase ELL enrollment and the school continued to serve larger groups of non-native English speakers and recognized a need to focus on targeted ELL supports to maintain a high ELL retention rate.

#### English Language Learners

In 2021-22 there was a specific focus on hiring staff with training, expertise and/or were native language speakers to support CACPCS's ELL students.

The school hired one full-time ESL Interventionist to work directly with students, with classroom teachers as a co-teacher in classrooms with large numbers of ELLs and as a trainer to help teachers incorporate specific ELL-focused strategies in their practice.

CACPCS focused staff recruitment to bring in more bilingual applicants for

CACPCS plans to continue the retention strategies utilized in 2021-22 during the 2023 school year. Focus group discussions with parents and caregivers from this target group will continue to inform any changes to CACPCS's retention strategies.

instructional positions to improve the experience of ELL students.

The CACPCS school model provides support to Students with Disabilities that has positively influenced their return to CACPCS at high rates each year. However, continued improvements to the school experience further supported CACPCS's

retention efforts. More specifically, understanding that students thrive in the school's highly responsive environment that promotes individualized student supports, CACPCS continued its focus on delivering the comprehensive range of school day and integrated support services. These services were designed and coordinated by a team that included the Community School Director, the Director of Special Education and Interventions, and other members of the school's leadership team. These comprehensive supports included a range of academic intervention programs available to students, leveraged the school's co-teaching and small group instructional approach, and prioritized ensuring that all students' needs were understood and addressed. This team of professionals also coordinated regular communication with parents and caregivers throughout the year and planned experiences to build connections between parents and staff in

CACPCS plans to continue the retention strategies utilized in 2021-22 during the 2023 school year. Focus group discussions with parents and caregivers from this target group will continue to inform any changes to CACPCS's retention strategies.

Students with Disabilities

support of SWD students'  
transitions  
from elementary school to  
middle school and from middle  
school to high school.



# **Application: Children's Aid College Prep Charter School**

Drema Brown - dbrown@childrensaidcollegeprep.org  
2021-2022 Annual Report

## **Summary**

**ID:** 0000000286

**Status:** Annual Report Submission

**Last submitted:** Aug 1 2022 09:05 PM (EDT)

## **Entry 10 - Teacher and Administrator Attrition**

**Completed** - Jul 31 2022

**Form for "Entry 10 - Teacher and Administrator  
Attrition" Revised to Employee Fingerprint  
Requirements Attestation**

### **A. TEACH System - Employee Clearance**

Charter schools must ensure that all prospective employees<sup>[1]</sup> receive clearance through the NYSED Office of School Personnel Review and Accountability (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

<sup>[1]</sup> Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at [http://www.nysed.gov/common/nysed/files/programs/charter-schools/employee\\_fingerprint\\_oct19.pdf](http://www.nysed.gov/common/nysed/files/programs/charter-schools/employee_fingerprint_oct19.pdf) or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

## **B. Emergency Conditional Clearances**

### **Emergency Conditional Clearances**

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at NYSED CSO Employee Clearance and Fingerprint Memo 10-2019.

### **Attestation**

#### **Responses Selected:**

I hereby attest that the school has reviewed, understands, and will comply with these requirements.





## CACPCS Academic Calendar 2022 - 2023

August 2022						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

First Day of School for All Scholars (K-8)

September 2022						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2022						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2022						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2023						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2023						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2023						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2023						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2023						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Last Day of School for All Scholars K - 8

### Key

- First Day of School - August 29, 2029
- Last Day of School - June , 2023
- First Day of Afterschool Programming
- Early Dismissal/Staff Professional Development
- Holidays/School Closings
- Parent Teacher Conferences
- Testing Days - Grades 3-8
- Saturday Academy - Grades 3-8)
- Progress Report Distribution
- School Orientation Dates
- Picture Day - Elementary School
- Picture Day - Middle School

**School Hours**  
Monday through Friday  
7:45AM - 4:10PM

**School Office Hours**  
7:30AM - 5:30PM

# Application: Children's Aid College Prep Charter School

Drema Brown - dbrown@childrensaidcollegeprep.org  
2021-2022 Annual Report

## Summary

**ID:** 0000000286

**Status:** Annual Report Submission

**Last submitted:** Aug 1 2022 09:05 PM (EDT)

## Entry 14 Links to Critical Documents on School Website

Completed - Aug 1 2022

### Instructions

**Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy**

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo;
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)

[\[1\]](#) Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Repost when financials have been submitted in November.)

## Form for Entry 14 Links to Critical Documents on School Website

**School Name:** Children's Aid College Prep Charter School

**Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy**

**By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:**

Link to Documents

- |                                                                                                                                                       |                                                                                                                                                                                                                               |
|-------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Current Annual Report (i.e., 2021-2022 Annual Report)                                                                                              | <a href="https://www.cacpcs.org/Content2/financials">https://www.cacpcs.org/Content2/financials</a>                                                                                                                           |
| 2. Board meeting notices, agendas and documents                                                                                                       | <a href="https://www.cacpcs.org/DistrictBoardEd.aspx?archived=true">https://www.cacpcs.org/DistrictBoardEd.aspx?archived=true</a>                                                                                             |
| 3. New York State School Report Card                                                                                                                  | <a href="https://www.cacpcs.org/Content2/financials">https://www.cacpcs.org/Content2/financials</a>                                                                                                                           |
| 4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY) | <a href="https://www.cacpcs.org/Content2/resources">https://www.cacpcs.org/Content2/resources</a>                                                                                                                             |
| 5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo                                | <a href="https://www.cacpcs.org/Content2/resources">https://www.cacpcs.org/Content2/resources</a>                                                                                                                             |
| 6. Authorizer-approved FOIL Policy                                                                                                                    | <a href="https://www.cacpcs.org/docs/district/document/free%20of%20information%20law%20policy_2021_22.pdf?id=303">https://www.cacpcs.org/docs/district/document/free%20of%20information%20law%20policy_2021_22.pdf?id=303</a> |
| 7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)                                                                      | <a href="https://www.cacpcs.org/Content2/resources">https://www.cacpcs.org/Content2/resources</a>                                                                                                                             |

Thank you.

