

CACPCS Discipline Code
2022-2023

LEVEL 1 INFRACTIONS			
	Behaviors	Range of Disciplinary Consequences	Other School Supports
1	Bringing prohibited items like toys, games, etc., to school without authorization	<ul style="list-style-type: none"> ● Parent Outreach ● Parent Conference ● Recess Detention 	Reflection Steps <ul style="list-style-type: none"> ● Scholar sits with teacher and completes reflection sheet ● Teacher reads reflection sheet with scholar and leads discussion ● Session with life coach
2	Failing to be in one's assigned place on school premises (without permission)	<ul style="list-style-type: none"> ● Parent Outreach ● Parent Conference ● Recess Detention 	Reflection Steps <ul style="list-style-type: none"> ● Scholar sits with teacher and completes reflection sheet ● Teacher reads reflection sheet with scholar and leads discussion ● Individual or group weekly sessions ● Group sessions ● Home visit
3	Behaving in a manner that disrupts the educational process (i.e. making	<ul style="list-style-type: none"> ● Parent Outreach ● Parent Conference ● Recess Detention ● Apology to classroom or teacher; service to class or school community (e.g. organize classroom, help 	Reflection Steps <ul style="list-style-type: none"> ● Scholar sits with teacher and completes reflection sheet

	noise in a classroom, library or hallways)	younger scholars at lunch; assist in main office)	<ul style="list-style-type: none"> • Teacher reads reflection sheet with scholar and leads discussion • Individual or group weekly sessions • Group sessions • Repair session with teacher and scholar • Home visit to incorporate SECURE Spot at home • Train scholar to use the SECURE spot • Restorative process
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LEVEL 2 INFRACTIONS			
	Behaviors	Range of Disciplinary Consequences	Other School Supports
4	Using profane, obscene, vulgar, or lewd language, gestures, or behavior	<ul style="list-style-type: none"> • Parent Outreach • Scholar/Teacher Conference • Parent Conference • Recess Detention • Apology to classroom or teacher; service to class or school community (e.g. organize classroom, help younger scholars at lunch; assist in main office) 	Reflection Steps <ul style="list-style-type: none"> • Scholar sits with teacher and completes reflection sheet • Teacher reads reflection sheet with scholar and leads discussion • Parent meeting • Individual or group weekly sessions • Training scholar on how to use the • SECURE spot in school • Home visit/ incorporation of SECURE Spot at home. • Group sessions • Restorative process

5	Lying to, giving false information to, and/or misleading school personnel	<ul style="list-style-type: none"> ● Parent Outreach ● Scholar/Teacher Conference ● Parent Conference ● Apology to classroom or teacher; service to class or school community (e.g. organize classroom, help younger scholars at lunch; assist in main office) 	<p>Reflection Steps</p> <ul style="list-style-type: none"> ● Scholar sits with teacher and completes reflection sheet ● Teacher reads reflection sheet with scholar and leads discussion ● Individual or group weekly sessions ● Family session ● Outside mental health referrals
6	Misusing property belonging to others	<ul style="list-style-type: none"> ● Parent Outreach ● Scholar/Teacher Conference ● Parent Conference ● Apology to classroom or teacher; service to class or school community (e.g. organize classroom, help younger scholars at lunch; assist in main office) 	<p>Reflection Steps</p> <ul style="list-style-type: none"> ● Scholar sits with teacher and completes reflection sheet ● Teacher reads reflection sheet with scholar and leads discussion ● Individual or group weekly sessions ● Weekly Group sessions ● Restorative process

7	Violating CACPCS's Internet Use Policy (non- educational purposes, security/privacy violations)	<ul style="list-style-type: none"> ● Parent Outreach ● Scholar/Teacher Conference ● Parent Conference ● Apology to classroom or teacher; service to class or school community (e.g. organize classroom, help younger scholars at lunch; assist in main office) 	<p>Reflection Steps</p> <ul style="list-style-type: none"> ● Scholar sits with teacher and completes reflection sheet ● Teacher reads reflection sheet with scholar and leads discussion ● Family session ● Individual or group session 2X weekly ● Group session ● Home visit ● Referral to big brother/big sister program
8	Inappropriate use of electronic technology (unauthorized audio/video recording)	<ul style="list-style-type: none"> ● Dean-led lunch/recess restorative reflection each time; dean contacts parent ● Parent Outreach ● Scholar/Teacher Conference ● Parent Conference ● Apology to classroom or teacher; service to class or school community (e.g. organize classroom, help younger scholars at lunch; assist in main office) 	<p>Reflection Steps</p> <ul style="list-style-type: none"> ● Scholar sits with Dean and completes reflection sheet ● Dean reads reflection sheet with scholar and leads discussion ● Family session ● Individual or group session 2X weekly ● Home Visit
9	Leaving (or attempting to leave) school premises without permission of supervising school personnel	<ul style="list-style-type: none"> ● Life coach-led lunch/recess restorative reflection and counseling each time; life coach contacts parent ● Parent Outreach ● Scholar/Teacher Conference ● Parent Conference ● Removal from classroom by teacher (a suspension must be sought if scholar engages in subsequent 	<p>Reflection Steps</p> <ul style="list-style-type: none"> ● Scholar sits with life coach and completes reflection sheet ● Life coach reads reflection sheet with scholar and leads discussion ● Parent Outreach ● Scholar/Teacher Conference ● Parent Conference ● Exclusion from Extracurricular activities

		behavior that otherwise results in a removal by a teacher)	<ul style="list-style-type: none"> • Removal from classroom by teacher (a suspension must be sought if scholar engages in subsequent behavior that otherwise result in a removal by a teacher)
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	LEVEL 3 INFRACTIONS		
	Behaviors	Range of Disciplinary Consequences	Other School Supports
10	Shoving, pushing, or engaging in a minor altercation or similar physical confrontational behavior towards scholars or school personnel or throwing an object or spitting at another person	<ul style="list-style-type: none"> • Parent Outreach • Scholar/Teacher Conference • Parent Conference • Removal from classroom by teacher (a suspension must be sought if scholar engages in subsequent behavior that otherwise result in a removal by a teacher) • Suspension for 1-5 days • Apology to classmates or teacher; service to class or school community (e.g. organize classroom, help younger scholars at lunch; assist in main office) 	Reflection Steps <ul style="list-style-type: none"> • Scholar sits with teacher and completes reflection sheet • Teacher reads reflection sheet with scholar and leads discussion • Parent session • Ongoing meeting with life coach(problem solving) • Home visit(placing secure spot at home) • Individual or group 2X week session • Weekly Group sessions • Restorative process

11	Knowingly possessing property belonging to another without authorization	<ul style="list-style-type: none"> ● Parent Outreach ● Scholar/Teacher Conference ● Parent Conference ● Removal from classmates by teacher (a suspension must be sought if scholar engages in subsequent behavior that otherwise result in a removal by a teacher) ● Suspension for 1-5 days ● Replacing that property ● Apology to classmates or teacher; service to class or school community (e.g. organize classroom, help younger scholars at lunch; assist in main office) 	<p>Reflection Steps</p> <ul style="list-style-type: none"> ● Scholar sits with teacher and completes reflection sheet ● Teacher reads reflection sheet with scholar and leads discussion ● Parent session ● Individual or group Bi-weekly sessions ● Outside mental health referral ● Weekly Group session ● Family session
12	Tampering with, changing, or altering a record or document of a school by any method, including, but not limited to, computers access other electronic means	<ul style="list-style-type: none"> ● Dean-led lunch/recess restorative reflection each time; dean contacts parent ● Parent Outreach ● Scholar/Teacher Conference ● Parent Conference ● Exclusion from Extracurricular activities ● Removal from classroom by teacher (a suspension must be sought if scholar engages in subsequent behavior that otherwise result in a removal by a teacher) ● Suspension for 1-5 days ● Apology to classmates or teacher; service to class or school 	<p>Reflection Steps</p> <ul style="list-style-type: none"> ● Scholar sits with dean and completes reflection sheet ● Dean reads reflection sheet with scholar and leads discussion ● Family session ● Home visit ● Individual or group weekly session ● Referral to a mentoring program ● Restorative process

		community (e.g. organize classroom, help younger scholars at lunch; assist in main office)	
13	Engaging in inappropriate or unwanted physical contact or touching someone in a private part of body	<ul style="list-style-type: none"> • Life coach-led lunch/recess restorative reflection and counseling each time; life coach contacts parent • Parent Outreach • Scholar/Teacher Conference • Parent Conference • Removal from classroom by teacher (a suspension must be sought if scholar engages in subsequent behavior that otherwise result in a removal by a teacher) • Apology to classmates or teacher; service to class or school community (e.g. organize classroom, help younger scholars at lunch; assist in main office) • Suspension for 1-5 days; Expulsion may be sought if behavior is repeated 	<p>Reflection Steps</p> <ul style="list-style-type: none"> • Scholar sits with life coach and completes reflection sheet • Life coach reads reflection sheet with scholar and leads discussion • Family session • Assessment for child abuse • Individual or group weekly sessions • Outside mental health referral • Home visit • Referral to family therapy

14	Engaging in gang-related behavior (wearing or displaying gang apparel and/or accessories, writing graffiti)	<ol style="list-style-type: none"> 1. Life coach-led lunch/recess restorative reflection and counseling each time; life coach contacts parent 2. Parent Outreach 3. Scholar/Teacher Conference 4. Parent Conference 5. Exclusion from Extracurricular activities 6. Removal from classroom by teacher (a suspension must be sought if scholar engages in subsequent behavior that otherwise result in a removal by a teacher) 7. Suspension for 1-5 days 8. Expulsion may be sought if behavior is repeated 	<p>Reflection Steps</p> <ul style="list-style-type: none"> • Scholar sits with life coach and completes reflection sheet • Life coach reads reflection sheet with scholar and leads discussion • Family session • Individual or group weekly session • Weekly Group sessions • Outside mental health referral • Home visit • Referral to mentoring program
15	Engaging in vandalism, graffiti or other intentional damage to school property or property belonging to staff, scholars or others	<ul style="list-style-type: none"> • Dean-led lunch/recess restorative reflection each time; dean contacts parent • Parent Outreach • Scholar/Teacher Conference • Parent Conference • Removal from classroom by teacher (a suspension must be sought if scholar engages in subsequent behavior that otherwise result in a removal by a teacher) • Suspension for 1-5 days • Apology to classmates 	<p>Reflection Steps</p> <ul style="list-style-type: none"> • Scholar sits with dean and completes reflection sheet • Dean reads reflection sheet with scholar and leads discussion • Family session • Individual or group session • Home visit • Outside mental health referral • Weekly Group session • Referral to mentoring

		or teacher; service to class or school community (e.g. organize classroom, help younger scholars at lunch; assist in main office)	program
16	Posting or distributing libelous material or literature (including posting such material on the Internet)	<ul style="list-style-type: none"> • Dean-led lunch/recess restorative reflection each time; dean contacts parent • Parent Outreach • Scholar/Teacher Conference • Parent Conference • Removal from classroom by teacher (a suspension must be sought if scholar engages in subsequent behavior that otherwise result in a removal by a teacher) • Suspension for 1-5 days • Apology to classmates or teacher; service to class or school community (e.g. organize classroom, help younger scholars at lunch; assist in main office) 	<p>Reflection Steps</p> <ul style="list-style-type: none"> • Scholar sits with dean and completes reflection sheet • Dean reads reflection sheet with scholar and leads discussion • Family session • Individual or group weekly session • Referral to mentoring program

LEVEL 4 INFRACTIONS			
	Behaviors	Range of Disciplinary Consequences	Other School Supports
17	Posting or distributing, displaying, or sharing literature or material	<ul style="list-style-type: none"> • Dean-led lunch/recess restorative reflection each time; dean contacts parent 	<p>Reflection Steps</p>

	<p>containing a threat of violence, injury or harm, or depicting violent actions against or obscene, vulgar or lewd pictures of scholars or staff</p>	<ul style="list-style-type: none"> ● Parent Conference ● Removal from classroom by teacher (a suspension must be sought if scholar engages in subsequent behavior that otherwise result in a removal by a teacher) ● Suspension for 1-5 days 	<ul style="list-style-type: none"> ● Scholar sits with dean and completes reflection sheet ● Dean reads reflection sheet with scholar and leads discussion ● Individual or group weekly session ● Outside mental health referral ● Family session
<p>18</p>	<p>Engaging in harassing, intimidating and/or bullying behavior, including using electronic communication to engage in such behavior (cyber-bullying); such behavior includes, but is not limited to: physical conduct that threatens another with harm; seeking to coerce or compel a scholar or staff member to do something; hazing; taunting; exclusion from peer groups designed to humiliate or isolate;</p>	<ul style="list-style-type: none"> ● Life coach-led lunch/recess restorative reflection and counseling each time; life coach contacts parent ● Parent Conference ● Removal from classroom by teacher (a suspension must be sought if scholar engages in subsequent behavior that otherwise result in a removal by a teacher) ● Suspension for 1-5 days ● Potential expulsion in the event of repeated Level 4 and 5 infractions 	<p>Reflection Steps</p> <ul style="list-style-type: none"> ● Scholar sits with life coach and completes reflection sheet ● Life coach reads reflection sheet with scholar and leads discussion ● Individual or group weekly sessions ● Weekly Group therapy ● Family session ● Home visit ● Referral to mentoring program ● Refer to outside mental health services

	using derogatory language or making derogatory jokes or name calling to humiliate or harass		
19	Making sexually suggestive comments, innuendoes, propositions or similar remarks, or engaging in nonverbal or physical conduct of a sexual nature (i.e. touching, patting, pinching, lewd or indecent public behavior, or sending or posting sexually suggestive messages or images)	<ul style="list-style-type: none"> • Life coach-led lunch/recess restorative reflection and counseling each time; life coach contacts parent • Parent Conference • Removal from classroom by teacher (a suspension must be sought if scholar engages in subsequent behavior that otherwise result in a removal by a teacher) • Suspension for 1-5 days • Potential expulsion in the event of repeated Level 4 and 5 infractions 	<p>Reflection Steps</p> <ul style="list-style-type: none"> • Scholar sits with life coach and completes reflection sheet • Life coach reads reflection sheet with scholar and leads discussion • Family Session • Assessment for potential child abuse • Individual or group weekly sessions
20	Possessing controlled substances or prescription medications without appropriate authorization, illegal drugs, synthetic hallucinogens, drug paraphernalia, and/or alcohol	<ul style="list-style-type: none"> • Parent Conference • Removal from classroom by teacher (a suspension must be sought if scholar engages in subsequent behavior that otherwise result in a removal by a teacher) • Suspension for 1-5 days • Contact authorities • Potential expulsion in the event of repeated Level 4 and 5 infractions 	<p>Reflection Steps</p> <ul style="list-style-type: none"> • Scholar sits with life coach and completes reflection sheet • Life coach reads reflection sheet with scholar and leads discussion • Individual or group session • Refer to mentoring program • Refer to drug treatment program

21	Taking or attempting to take property belonging to another or belonging to the school without authorization, without using force or intimidating behavior	<ul style="list-style-type: none"> ● Dean-led lunch/recess restorative reflection each time; dean contacts parent ● Parent Conference ● Removal from classroom by teacher (a suspension must be sought if scholar engages in subsequent behavior that otherwise result in a removal by a teacher) ● Suspension for 1-5 days - (e.g. property more than \$200 in value) 	<p>Reflection Steps</p> <ul style="list-style-type: none"> ● Scholar sits with dean and completes reflection sheet ● Dean reads reflection sheet with scholar and leads discussion ● Individual or group weekly session ● Family session ● Referral to mentoring program
22	Falsely activating a fire alarm or other disaster alarm/calling 911	<ul style="list-style-type: none"> ● Dean-led lunch/recess restorative reflection each time; dean contacts parent ● Parent Conference ● Removal from classroom by teacher (a suspension must be sought if scholar engages in subsequent behavior that otherwise result in a removal by a teacher) ● Suspension for 1-5 days ● Contacting authorities 	<p>Reflection Steps</p> <ul style="list-style-type: none"> ● Scholar sits with dean and completes reflection sheet ● Dean reads reflection sheet with scholar and leads discussion ● Family session ● Weekly Group session ● Outside mental health referral
23	Making a bomb threat	<ul style="list-style-type: none"> ● Parent Conference ● Removal from classroom by teacher (a suspension must be sought if scholar engages in subsequent behavior that otherwise result in a removal by a teacher) ● Suspension for 1-5 days ● Contacting authorities 	<p>Reflection Steps</p> <ul style="list-style-type: none"> ● Scholar sits with life coach and completes reflection sheet ● Life coach reads reflection sheet with scholar and leads discussion ● Family Session

		<ul style="list-style-type: none"> Potential expulsion in the event of repeated Level 4 and 5 infractions 	<ul style="list-style-type: none"> Individual or group weekly sessions Referral for mental health services
24	Creating a substantial risk of serious injury by either recklessly engaging in behavior, and/or using an object that appears capable of causing physical injury (i.e. lighter, belt buckle, umbrella, or laser pointer)	<ul style="list-style-type: none"> Life coach-led lunch/recess restorative reflection and counseling each time; life coach contacts parent Parent Conference Removal from classroom by teacher (a suspension must be sought if scholar engages in subsequent behavior that otherwise result in a removal by a teacher) Suspension for 1-5 days Potential expulsion in the event of repeated Level 4 and 5 infractions 	Reflection Steps <ul style="list-style-type: none"> Scholar sits with life coach and completes reflection sheet Life coach reads reflection sheet with scholar and leads discussion Family session Individual or group weekly session Referral to a mentoring program Home visit

LEVEL 5 INFRACTIONS			
	Behaviors	Range of Disciplinary Consequences	Other School Supports
25	Inciting/causing a riot	<ol style="list-style-type: none"> Parent Conference Suspension for 6-10 days Potential expulsion 	Reflection Steps <ul style="list-style-type: none"> Scholar sits with dean and completes reflection sheet Dean reads reflection sheet with scholar and leads discussion Family Session Outside referral

			<ul style="list-style-type: none"> Accompany parent to session with outside Restorative process
26	Using controlled substances or prescription medication without appropriate authorization, or using illegal drugs, synthetic hallucinogens, and/or alcohol	<ul style="list-style-type: none"> Parent Conference Suspension for 6-10 days Potential expulsion in the event of repeated Level 4 and 5 infractions Contact EMS or ACS 	Drug treatment referral Individual or group 2X weekly sessions Family session with life coaches Referral to a substance program
27	Starting a fire	<ul style="list-style-type: none"> Parent Conference Suspension for 6-10 days Potential expulsion in the event of repeated Level 4 and 5 infractions 	Referral to outside services Assessment for a more restrictive setting Family session Individual session individual or group daily session
28	Threatening to use or using force to take or attempt to take property belonging to another	<ol style="list-style-type: none"> Parent Conference Removal from classroom by teacher (a suspension must be sought if scholar engages in subsequent behavior that otherwise result in a removal by a teacher) Suspension for 6-10 days Potential expulsion in the event of repeated Level 4 and 5 infractions 	Reflection Steps <ul style="list-style-type: none"> Scholar sits with dean and completes reflection sheet Dean reads reflection sheet with scholar and leads discussion Parent session Individual or group daily sessions Outside referral

29	Planning, instigating, or participating with another or others, in an incident of group violence	<ul style="list-style-type: none"> ● Dean-led lunch/recess restorative reflection each time; dean contacts parent ● Parent Conference ● Removal from classroom by teacher (a suspension must be sought if scholar engages in subsequent behavior that otherwise result in a removal by a teacher) ● Suspension for 6-10 days ● Contact authorities 	<p>Reflection Steps</p> <ul style="list-style-type: none"> ● Scholar sits with dean and completes reflection sheet ● Dean reads reflection sheet with scholar and leads discussion ● Individual or group daily sessions ● Outside referral ● Family session ● Referral to mentoring program
30	Selling or distributing illegal drugs or controlled substances and/or alcohol	<ul style="list-style-type: none"> ● Parent Conference ● Removal from classroom by teacher (a suspension must be sought if scholar engages in subsequent behavior that otherwise result in a removal by a teacher) ● Suspension for 6-10 days ● Contact authorities ● Potential expulsion in the event of repeated Level 4 and 5 infractions 	<p>Individual or group 2X weekly session</p> <p>Family session</p> <p>Referral to mentoring program</p> <p>Outside mental health referral</p>
31	Using any weapon as defined in Level 2 Infractions to threaten or to attempt to inflict injury upon school personnel, scholars, or others	<ul style="list-style-type: none"> ● Parent Conference ● Removal from classroom by teacher (a suspension must be sought if scholar engages in subsequent behavior that otherwise result in a removal by a teacher) ● Suspension for 6-10 days ● Contact authorities ● Potential expulsion in the 	<p>Family support session</p> <p>Individual or group daily session</p> <p>Outside mental referral</p> <p>Referral to mentoring program</p>

		event of repeated Level 4 and 5 infractions	
32	Using any weapon, such as a firearm or knife, to inflict injury upon school personnel, scholars, or others	<ul style="list-style-type: none"> ● Parent Conference ● Removal from classroom by teacher (a suspension must be sought if scholar engages in subsequent behavior that otherwise result in a removal by a teacher) ● Suspension for 6-10 days ● Contact authorities ● Potential expulsion in the event of repeated Level 4 and 5 infractions 	<p>Family support session</p> <p>Individual or group daily session</p> <p>Referral to mentoring program</p> <p>Outside mental health referral</p>