

DIRECTORY INFORMATION AND STUDENT RECORDS

The Family Education Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law and its corresponding regulations apply to all schools that receive funds under an applicable program of the U.S. Department of Education. In this act, directory information is defined as information that is generally not considered harmful or an invasion of privacy. The Governor Wentworth Regional School District has the right to release “directory information” without the parent/guardian’s prior written consent, unless the parent/guardian or student of age informs the principal that any or all of the information designated below should not be released without prior consent.

Student’s name, grade, grade level/year of graduation, age, activity participation, school, honors and awards, weight and height for athletic teams (secondary schools), and parent/guardian name

Each year the Governor Wentworth Regional School District will give public notice of the categories of information it considers directory information. The Governor Wentworth Regional School District will allow parents/guardians until October 1, or 30 calendar days after enrollment in the district, to notify the building principal in writing of specific directory information that should not be released without prior consent of the parent/guardian or student of age, except as provided by law. If no objection is received within the designated time period, the information will be classified as directory information until the beginning of the next school year.

In addition to directory information, the Governor Wentworth Regional School District may disclose student records, including special education records (if applicable), and other student information without consent to the following parties or under the following conditions:

1. School officials with a legitimate educational interest. “Legitimate educational interest: refers to school officials or employees who need to know information in a student’s education record in order to perform the employee’s employment responsibilities and duties.
2. Other schools into which a student is transferring or enrolling.
3. Officials for audit or evaluation purposes.
4. Appropriate parties in connection with financial aid or financial reimbursement.
5. Accrediting organizations.
6. Judicial orders or lawfully issued subpoenas.
7. Health and safety emergencies.

Two federal laws require that local education agencies receiving assistance under the Elementary and Secondary Act of 1965 to provide military recruiters, upon request, with three specific directory information categories – names, addresses and telephone listings – unless parents have advised the local agency that they do not want their child's information disclosed without prior consent. Additionally, the district will release information to any public or private educational institution to which a pupil has made application for purposes of enrolling in the school or to any agencies to which the pupil has applied for scholarship or other educational aid. The release to said designated school or agency may include information that is not considered part of the directory information, including, but not limited to: address, telephone number, grades, test scores, reports, recommendations and immunization records. Written permission must be obtained from the pupil's parent/guardian prior to releasing non-directory information.

Adopted: 9/23/96

Revised: 12/7/98, 7/14/03, 12/8/08

Reaffirmed: 6/1/09

Revised: 5/11/15