

Kilgore Independent School District
Affidavit of Family in Residence
(TO BE COMPLETED BY THE NONPARENT, OWNER/RENTER OF RESIDENCE)

Texas Penal Code 37.10 Tampering with Governmental Record

- (a) A person commits an offense if he:
- (i) Knowingly makes a false entry in, or false alteration of, a governmental record;
 - (ii) Makes, presents, or uses any record, document, or thing with knowledge of its falsity and with intent that it be taken as a genuine governmental record; or
 - (iii) Intentionally destroys, conceals, removes, or otherwise impairs the verity, legibility, or availability of a governmental record.
- (b) An offense under this section is a Class C misdemeanor. (A person found by a court to be guilty may be fined up to \$500.)

Education Code, Section 25.001 Admission

- (a) In addition to the penalty provided by *Section 37.10, Penal Code*, a person who knowingly falsifies information on a form required for enrollment of a student in a school district is liable to the district if the student is not eligible for enrollment in the district but is enrolled on the basis of the false information. The person is liable, for the period during which the ineligible student is enrolled, for the greater of:
- (1) The maximum tuition fee the district may charge under *Section 25.038* of this code; or
 - (2) The amount the district has budgeted for each student as maintenance and operating expenses.
- (A person found guilty of falsifying information on an enrollment form may be liable for tuition for a sum in excess of \$5,000.)**

TO WHOM IT MAY CONCERN:

**This document is provided to establish that the persons listed below reside at the address indicated
24 hours per day, seven (7) days per week:**

Name of Student: Last	First	Middle	Grade Level	Campus
(1)				
(2)				
(3)				
(4)				
Printed Name of Parent/Guardian:				
Address:				

Proof of residency must be established to determine that a student is a verified resident of the school for which enrollment is sought. A student's residence shall be defined as the domicile which is the student's fixed, permanent, and principal housing for legal purposes [24 hours per day, seven (7) days per week]. A student does not establish a verified residence by staying in the district for only a portion of the week or only on school days unless this arrangement is specified in a divorce decree or other court order. **District residency liaisons have authority to verify residences at anytime during the school year.** It is my understanding that, since the house/apartment lease agreement and/or utility bills for the above address are in my name rather than the parent/guardian/adult student, this document is required as proof of residence. **One of the following documents is submitted along with this statement at the time of enrollment to verify residency in addition to a driver's license or photo identification of whom the student is living with:**

- 1. A recent utility bill (gas, water, or electricity) with my name and street address;**
- 2. Property tax statement within Kilgore school district with my name and street address;**

I have read the statements above and understand that falsification of a document related to school records is a criminal offense. In addition to these penalties, a student's enrollment will be revoked if the above address is not a verified residence. I also understand that this document must be completed by me and filed by the person enrolling the student upon enrollment, and a renewal document must be completed by me and reviewed prior to the beginning of each school year as long as the same circumstances apply to the student's (students') residence.

Printed Name of Non-Parent, Owner/Renter of Residence:	Phone Number:
Signature of Non-Parent, Owner/Renter of Residence	Date:

STATE OF TEXAS
COUNTY OF _____

BEFORE ME, the undersigned authority, on this day personally appeared _____ known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed the same for the purpose and considerations therein expressed. GIVEN under my hand and seal of office on this _____ day of _____, 20____.

(Affix Notary Seal)

Notary Public, State of Texas