

A decorative border of light blue snowflakes and clouds surrounds the title text. The clouds are light blue with darker blue outlines, and the snowflakes are in various sizes and shades of blue.

Open Classroom Steering Body Meeting

January 10, 2023



Housekeeping for Zoom



Please place yourself on **Mute**



Use the **Raise Hand** function to speak



Update your name to reflect your **Full Name** and the **Class you represent.**



1 minute

Introductions

1. *Name*
2. *Class you represent*
3. *Kiddo(s)*



1 minute/person





OC 45th Anniversary

We have a great new opportunity for you to support your child's classroom and school!

The OC is celebrating its 45th anniversary this year! We are looking for a group of parents that would like to help and/or take the lead in planning a school-wide celebration. We are open to any and all ideas! Please email exec@ocslc.org if you have suggestions, or an interest in getting involved. If you are someone who would love to be more involved but are unable to co-op or, if you enjoy party planning, please consider reaching out.

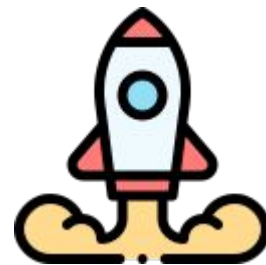



Executive Election in the Spring

- **Six** volunteer parent members, holding **2-year terms**. *It was previously a three year term.
- Work with the **Principal** and **2 Teacher** Reps.
- Meet **2x a Month** plus **Steering**.
- Candidates are nominated, or nominate themselves before/by **April**.
- Elections occur in **May**.
- We have **Two (2)** positions up for **election**.



Recurring Monthly Donation is now LIVE!!!!




**OPEN**
CLASSROOM

PICK YOUR DONATION AMOUNT!

Want to give back to Open Classroom?
Help us provide even more amazing field trips, programs, equipment and more! In three easy steps you could become a monthly subscriber to our donation club!

1. Use the QR code below
2. Fill in the blanks and choose your recurring monthly donation amount (even \$5 a month can make an impact)
3. Sit back and wait for your thank you gift!

<https://www.ocdc.org/community/make-...>



THANK YOU GIFTS!!

RECURRING MONTHLY DONATION !

TAX DEDUCTIBLE!!

DONATION REWARDS

\$5-\$15.00:
A thank you card and a surprise gift and
choice of: 1 OC t-shirt
(choice of size adult or youth)
or an OC mug

\$16.00-\$50.00:
A thank you card
surprise gift
1 OC t-shirt
(choice of size adult or youth)
OC mug

\$51.00 and up:
A thank you card
surprise gift
OC Mug
2 OC t-shirts
(choice of sizes adult or youth)



Calendar Items



At each meeting, there will be an opportunity to share upcoming events and calendar items with the community. Reps should then share this information with their classes.

The projected calendar for SY 2022-23 is provided below. Steering Reps, please especially share with your classes the dates/events/calendar items

Date	Time	Event	Comment
January 11th	4:30pm	SCC Meeting	Via Zoom
January 11th	6:30pm	Prospective Parent night	In the Library
January 16th		MLK Day	No School
February 1st	6:30pm	Prospective Parent night	In the Library
February 7th-8th	Starting @ 1:30pm	PTKs	Early Release
February 8th	4:30pm	SCC Meeting	Via Zoom
February 17th	-	Asynchronous Day	School at home
February 20th	-	President's Day	No School
February 21st	6:30pm	Steering Body	

Acknowledgments

- At each meeting we take time to make public acknowledgements of successes and exceptional people and efforts within the community



10-15 minutes

Procedural Notes

- Anyone making a motion will address the Secretary and dictate the exact statement of their motion that they want captured into the meeting notes before the motion is seconded and/or discussed to be voted upon. Amendments will be similarly dictated and/or confirmed by the secretary. The Secretary will read out the final version of the motion prior to the vote commencing.



1 minute



Karen

- Enrollment
- Budget



15 minutes

Current Enrollment:

Grade	Dec	Jan
Kindergarten	40	42
1st Grade	35	36
2nd Grade	42	42
3rd Grade	45	45
4th Grade	37	37
5th Grade	24	24
6th Grade	23	23
7th Grade	15	14
8th Grade	24	24
Total	285	287 ✓



OC Financial Summary: December 2022

	Prior Year Actual	Approved Budget	Working Budget	Received/ Expended YTD	Balance	% Received/ Expended
Revenue						
Object Group						
1 1000 Local	143,500.71	169,786.00	169,786.00	60,318.10	109,467.90	36%
3 3000 State	2,686,842.75	2,690,212.00	2,892,831.00	1,479,086.97	1,413,744.03	51%
4 4000 Federal	407,512.55	438,682.00	411,431.00	22,201.98	389,229.02	5%
5000 Other Financing Sources	-	-	-	-	-	
Total Revenue	3,237,856.01	3,298,680.00	3,474,048.00	1,561,607.05	1,912,440.95	45%
Expenses						
Object Group						
1 100 Salaries	1,964,823.46	1,928,895.00	1,898,830.00	671,914.72	1,226,915.28	35%
2 200 Benefits	726,801.82	717,236.00	684,235.00	228,108.97	456,126.03	33%
3 300 Prof & Tech Services	141,216.22	155,028.00	187,982.00	-	187,982.00	0%
4 400 Purchased Prop Services	16,735.57	29,000.00	29,000.00	9,546.38	19,453.62	33%
5 500 Other Purchased Services	213,501.09	198,139.00	191,753.00	3,605.14	188,147.86	2%
6 600 Supplies & Materials	143,773.07	266,505.00	193,820.00	89,394.41	104,425.59	46%
7 700 Property & Equipment	-	-	-	-	-	
8 800 Debt Service & Misc	-	375.00	375.00	-	375.00	0%
Total Expenses	3,206,851.23	3,295,178.00	3,185,995.00	1,002,569.62	2,183,425.38	31%
Excess (Deficiency) of Revenue Over Expenditures	31,004.78	3,502.00	288,053.00	559,037.43		
General Fund Balance - Beginning	163,690.61	152,872.00	194,695.39	194,695.39		
General Fund Balance - Ending	194,695.39	156,374.00	482,748.39	753,732.82		



5-10 minutes

Discussion Items

- **Corporate Sponsorship Proposal**



Corporate Sponsorship Proposal



Purpose and Details of Proposal:

The Corporate Sponsorship program would allow the Open Classroom to solicit donations from local and national businesses, ideally on an annual basis. Large annual donations from businesses, in the range of \$5,000-\$20,000+ could provide the Open Classroom with additional staff and programs that would entice new students and retain families currently at Open Classroom.

The Open Classroom has depended on fundraisers held by the fundraising committee and people in our community, especially parents, to supplement programs and activities for our school. The open classroom is a Title 1 school with 35% of students eligible for free or reduced lunch in the 2022-2023 school year. The economic status of our small community cannot support the additional budgetary requirements needed to supplement programs and supplies for our school. In addition, The Open Classroom has experienced low enrollment over multiple years, resulting in a significant decrease in state and district funding to our school's general budget.

Typically, money from donations and fundraisers go into our parent sponsored PFOE budget. There are limitations to what our PFOE budget can fund, including salaries for teachers and staff. Funds from the Corporate Sponsorship Program would go into the school's general fund. This would allow our school to use the donations for any and all budgetary items.

Corporate Sponsorship Proposal

How The Open Classroom will benefit from a corporate sponsorship:

Donations from businesses will go towards budget items such as staff salary, equipment, programs, and curriculum. Currently, our school has multiple needs and wants that extend beyond our general budget. These include, but are not limited to:

- The Open Classroom has one paraprofessional as a library aide. Typically, there are two librarians within a school. With additional funds, The Open Classroom could add a much needed librarian.
- The Open Classroom currently has one part time music teacher, half of this salary is provided by The Beverley Taylor Sorenson grant. With a sizable donation, we would be able to match that and provide the students at The Open Classroom with a full time music teacher that they deserve.
- The Open Classroom has one full time administrative position, most schools within the district have two. Having another full time admin would allow the opportunity and time for additional grant applications.
- One of the many special things about The Open Classroom is the before-care and after-care program. This program is designed to help families with students before and after school to best accommodate their schedules. Being able to staff this and other after school programs would provide parents and students with the support they need.

Meeting District Requirements:

- The Open Classroom is required by the state to purchase a new reading curriculum. The curriculum costs upwards of \$50,000.00.
- Schools within the district are required to provide a 1:1 computer ratio. The Open Classroom currently does not meet this requirement and needs to purchase additional computers.

Corporate Sponsorship Proposal

Tiers and Incentives

In order for corporate sponsorship to work, it is vital that we are able to provide companies with an incentive to sponsor us. Please note that, there are certain businesses that we will not accept donations from and there is an option available to add a business to the List of Unsuitable Businesses.



Corporate Sponsorship Packages

Bronze

\$5,000 contribution

- Name and logo recognition on school fundraiser flyers that are distributed through social media

Silver

\$10,000 contribution

- Name and logo recognition on school fundraiser flyers that are distributed through social media
- Name and logo displayed at the Walkathon and Art Stroll fundraisers
- Name and logo recognition on Talent Show programs

Gold

\$15,000 contribution

- Name and logo recognition on school fundraiser flyers that are distributed through social media
- Name and logo displayed at the Walkathon and Art Stroll fundraisers
- Name and logo recognition on Talent Show programs
- Name and logo displayed on the school's website as a corporate sponsor

Platinum

\$20,000 contribution

- Name and logo recognition on school fundraiser flyers that are distributed through social media
- Name and logo displayed at the Walkathon and Art Stroll fundraisers
- Name and logo displayed on the school's website as a corporate sponsor
- Name and logo recognition on Talent Show programs
- Promotional signage (company provided up to 5 feet long) displayed on campus at The Open Classroom during the months of our biggest fundraisers which are held in September and May

Corporate Sponsorship Proposal

Open Classroom Corporate Sponsorships List of Unsuitable Businesses & Process

List of Unsuitable Businesses

The following businesses are prohibited from being solicited for donations to the Open Classroom:

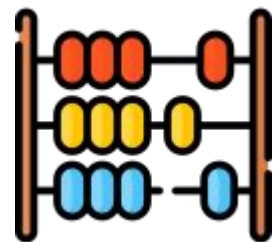
- A business whose main product cannot be brought into the school or cannot be advertised on a tshirt without breaking the dress code; such as guns, knives, alcohol, illegal drugs, tobacco, vaping products, or pornography.

Process to Add a Business to the List of Unsuitable Businesses

The process below must be followed in order to add a business to the List of Unsuitable Businesses

- An individual must follow the Open Classroom Proposal process. Their proposal needs to be approved by SIC, Steering Exec, and the Steering Body.
- For every business that is requested to be on the List of Unsuitable Businesses, the individual must propose 10 businesses that can be solicited for donations.
- If the proposed Unsuitable Business has already been asked for a donation or has given the Open Classroom a donation, that donation will still be received by the Open Classroom. The business can be considered for the List of Unsuitable Businesses once the contract of donation has been completed.

PFOE Budget Report Update - Treasure



5 minutes

*Reimbursed for receipts only, no prepay checks.

Teacher Support					
*Teacher support checks: \$4/month/child plus \$300 (except 1/2day K, \$3/mo/child) as per Steering, Sept 2010					
Grades 1-8	Teacher	Student #	Total \$ ((#x4x8)+300)	Expenses	Remaining Balance
Full K	Mia	21	\$ 972.00	\$ 608.72	\$ 363.28
Full K	Tina M.	19	\$ 908.00	\$ 397.79	\$ 510.21
1-2	Amanda	18	\$ 876.00	\$ 81.91	\$ 794.09
1-2	Shelly & Kristin	18	\$ 876.00	\$ 396.78	\$ 479.22
1-2	Tina B.	19	\$ 908.00	\$ 789.12	\$ 118.88
1-2	Jamie	20	\$ 940.00	\$ 764.18	\$ 175.82
3-4	James	28	\$ 1,196.00	\$ 727.15	\$ 468.85
3-4	Chantelle	27	\$ 1,164.00	\$ 190.66	\$ 973.34
3-4	O'Lynn	28	\$ 1,196.00	\$ 982.38	\$ 213.62
7-8	Hilary	28	\$ 1,196.00	\$ 81.14	\$ 1,114.86
7-8	Julian	29	\$ 1,228.00	\$ -	\$ 1,228.00
7-8	Lena	31	\$ 1,292.00	\$ 578.31	\$ 713.69
K-8	Learning Support	31	\$ 1,292.00	\$ 342.13	\$ 949.87
Teacher Support Total		Student #	Budgeted Amount	Expenses	Remaining Balance
*Learning Support student # not included		286	\$ 14,044.00	\$ 5,940.27	\$ 8,103.73
Committees & Activities					
Committee or Activity			Budget	Expenses	Remaining Balance
8th Grade Field Trip Deposit Unused income from 21-22 year was \$965			\$ 2,500.00	\$ -	\$ 2,500.00
Cafeteria			\$ 200.00	\$ -	\$ 200.00
Community Connections			\$ 450.00	\$ -	\$ 450.00
Community Support			\$ 740.00	\$ -	\$ 740.00
Fundraising			\$ 100.00	\$ 10.99	\$ 89.01
Graduation			\$ 1,750.00	\$ -	\$ 1,750.00
Philosophy			\$ 285.00	\$ -	\$ 285.00
Publicity			\$ 1,005.00	\$ 106.60	\$ 898.40
Sports Lower			\$ 1,050.00	\$ -	\$ 1,050.00
Sports Middle			\$ 3,160.00	\$ -	\$ 3,160.00
Sports Upper			\$ 3,793.00	\$ -	\$ 3,793.00
Traffic			\$ 200.00	\$ -	\$ 200.00
Upper Science			\$ 880.00	\$ 254.38	\$ 625.62
V&PA Classrooms (see details in sidebar)			\$ 2,400.00	\$ 639.44	\$ 1,760.56
V&PA Closet			\$ 1,250.00	\$ 12.99	\$ 1,237.01
Committees & Activities Total			Budgeted Amount	Expenses	Remaining Balance
			\$ 19,763.00	\$ 1,024.40	\$ 18,738.60
OPEN CLASSROOM PFOE BUDGET TOTAL			TOTAL BUDGET	TOTAL EXPENSES	TOTAL REMAINING BUDGET BALANCE
			\$ 33,807.00	\$ 6,964.67	\$ 26,842.33

V&PA Classrooms (\$200 per classroom)			
Teacher	Budget	Expenses	Balance
Amanda	\$200.00	\$28.26	\$171.74
Chantelle	\$200.00	\$0.00	\$200.00
James	\$200.00	\$0.00	\$200.00
Jamie	\$200.00	\$28.26	\$171.74
Mia	\$200.00	\$0.00	\$200.00
O'Lynn	\$200.00	\$100.00	\$100.00
Sheltin	\$200.00	\$188.17	\$11.83
Tina B	\$200.00	\$74.08	\$125.92
Tina M	\$200.00	\$0.00	\$200.00
Uppers (Hilary, Julian, Lena)	\$600.00	\$220.67	\$379.33
Totals	\$2,400.00	\$639.44	\$1,760.56

Grants & 1x Use of PFOE Funds			
Committee or Activity	July 1, 2022 Balance	Expenses	Remaining Balance
2021-2022 1x Merchandise Proposal for PFOE Funds (Passed 12/14/21 (\$1500) & 5/10/22 (\$4100))	\$4,255.41	\$0.00	\$4,255.41
Garden Grant Balance (received 9/23/2022 - \$3000)	\$1,968.05	\$0.00	\$1,968.05
Chantelle SLEF Classroom Grant (received 10/7/22)	\$200.00	\$0.00	\$200.00
Mia SLEF Classroom Grant (received 10/7/22)	\$200.00	\$0.00	\$200.00
Lena SLEF Classroom Grant (received 10/7/22)	\$200.00	\$0.00	\$200.00

INCOME	
Walk-a-thon	\$15,771.68
Art Stroll	
*does not include merch & yearbook	\$0.00
Talent Show	
*does not include merch, yearbook & petty cash	\$0.00
Misc Fundraisers	\$1,877.88
Yearbook	\$200.00
8th Grade Field Trip Income	\$0.00
Merchandise Income	\$982.99
Online & Cash/Check Donations	\$1,068.86
Total	\$19,901.41

2022-2023 PFOE ACCOUNT BALANCE	
Total Budget (Gross Income Goal)	\$ 33,807.00
2022-2023 Total Income:	\$ 19,901.41
2022-2023 Total Expenses:	\$ 6,964.67
2022-2023 NET BALANCE:	\$ 12,936.74



Voting Items

- Approval of minutes from previous meeting

Before adjourning each meeting we will ask Representatives if they have any other items



Next meeting

February 21,
2023

Future Dates:

- March 14, 2023
- April 11, 2023
- May 9, 2023

