

Checklist for Reconsideration of Instructional Materials

Note to administrator: *This checklist is for use by the committee and shall be used to create the report provided to the complainant*

Type of resource: _____

Title: _____

Author/Producer: _____

1. Purpose

a. What is the overall purpose of the material or resource?

b. Is the purpose accomplished?

Yes

No

Additional elaboration

2. Authenticity

a. Is the author or presenter competent and qualified in the field?

Yes

No

Additional elaboration

b. What is the reputation and significance of the author or publisher/producer in the field?

c. Is the material or resource up to date?

Yes

No

Additional elaboration

d. Are information sources well documented either in the resource or in guides?

Yes

No

Additional elaboration

e. Are translations and interpretations faithful to the original?

Yes

No

Additional elaboration

3. Appropriateness

a. Does the resource promote the educational goals and objectives of the school district?

Yes

No

Additional elaboration

b. Is it appropriate for the level intended?

Yes

No

Additional elaboration

c. Are the illustrations appropriate for the subjects and age levels?

Yes

No

Additional elaboration

4. Content

- a. Is the content of this material or resource well presented by providing adequate scope, range, depth, and continuity?

- Yes
 No

Additional elaboration

- b. Does it present information not otherwise available?

- Yes
 No

Additional elaboration

- c. Does it give a dimension or direction that is new or different from others available for the subject?

- Yes
 No

Additional elaboration

5. Review/Evaluations

- a. Source of review/evaluation: _____

- Favorably reviewed
 Unfavorably reviewed

- b. Does this title or resource appear in one or more reputable selection aids? (*If yes, please list titles of selection aids.*)

- Yes
 No

Additional comments:

Recommendations by review committee for treatment of questioned resource:

Signatures of review committee:

Chairperson: _____

Date: _____