



VIRGINIA BEACH CITY PUBLIC SCHOOLS
CHARTING THE COURSE

School Board Services

Beverly M. Anderson, Chair
 At-Large

Joel A. McDonald, Vice Chair
 District 3 – Rose Hall

Daniel D. Edwards District 2 – Kempsville	Sharon R. Felton District 6 – Beach	Dorothy M. Holtz At-Large
Victoria C. Manning At-Large	Ashley K. McLeod At-Large	Kimberly A. Melnyk District 7 – Princess Anne
Trenace B. Riggs District 1 – Centerville	Carolyn T. Rye District 5 - Lynnhaven	Carolyn D. Weems District 4 - Bayside

Aaron C. Spence, Ed.D., Superintendent

School Board Regular Meeting Agenda

Tuesday, June 26, 2018

School Administration Building #6, Municipal Center
 2512 George Mason Dr.
 P.O. Box 6038
 Virginia Beach, VA 23456
 (757) 263-1000

In accordance with School Board Bylaw 1-48 §G, "No person attending a meeting of the School Board, in any capacity, shall use or allow to sound any device in a manner that disrupts the conduct of business within the room in which the School Board is meeting"

INFORMAL MEETING

- 1. Convene School Board Workshop (einstein.lab)..... 4:00 p.m.**
 - A. School Board Administrative Matters and Reports
 - B. Real World Pathways
 - C. Communications and Social Media Update
 - D. Forecast of Agenda Items FY19 1st Quarter – July, August, September 2018
- 2. Closed Meeting (if needed, otherwise see Item 19)**
- 3. School Board Recess..... 5:30 p.m.**

FORMAL MEETING

- 4. Call to Order and Roll Call (School Board Chambers)..... 6:00 p.m.**
- 5. Moment of Silence followed by the Pledge of Allegiance**
- 6. Student, Employee and Public Awards and Recognition**
 - A. Outstanding Energy Engineering Design Award
 - B. Virginia High School League Girls Soccer Champions
 - C. Virginia Beach City Public Schools Future Teacher Awards
 - D. 2018 Virginia Governor’s Volunteerism and Community Service Awards
 - E. School Library Program of the Year
 - F. Governor’s Award for Environmental Excellence
- 7. Superintendent’s Report**



School Board Regular Meeting Agenda (continued)

Tuesday, June 26, 2018

School Administration Building #6, Municipal Center
2512 George Mason Dr.
P.O. Box 6038
Virginia Beach, VA 23456
(757) 263-1000

In accordance with School Board Bylaw 1-48 §G, "No person attending a meeting of the School Board, in any capacity, shall use or allow to sound any device in a manner that disrupts the conduct of business within the room in which the School Board is meeting"

8. *Public Hearing: Three Oaks Elementary School – Agreement of Sale for Conveyance of*

Property for Princess Anne Road Phase VII: At this time, the School Board will hear comments from the public to determine whether specific parcels in the proximity of Three Oaks Elementary School should be declared surplus and sold to the City of Virginia Beach for right-of-way, temporary construction easement and permanent utility easement purposes associated with the Princess Anne Road Phase VII project, and the proceeds of such sale be retained by the School Board.

9. *Hearing of Citizens and Delegations on Agenda Items*

The Board will hear public comment on items germane to the School Board Agenda for the meeting from citizens who have signed up to speak with the Clerk of the School Board. Citizens are encouraged to sign up by noon the day of the meeting by contacting the Clerk at 263-1016 and shall be allocated 4 minutes each until 7:30 p.m., if time is available. If time does not permit all members of the public to speak before 7:30 p.m., an additional opportunity for public comment on Agenda items may be given after the Information section of the Agenda. All public comments shall meet the [Board Bylaw 1-48](#) requirements for Decorum and Order.

10. *Approval of Minutes:* June 11, 2018 Regular Meeting

11. *Adoption of the Agenda*

12. *Consent Agenda*

- A. School Board Organizational Matters for FY19
 - 1. Superintendent's Designee in the Absence of the Superintendent
 - 2. Superintendent's Signature Authority
 - 3. Payroll Deductions
 - 4. School Board Assignments to Committees
- B. Policy Review Committee Recommendations
 - 1. Policy 4-17 Suspension from Work of Teachers or Classified Employees
 - 2. Policy 5-3 Formulation of Student Rules and Regulations
 - 3. Policy 5-11 Age of Compulsory Attendance/Exemptions
 - 4. Policy 5-12 Legal Withdrawal

13. *Action*

- A. Personnel Report / Administrative Appointments **UPDATED 6/28/2018**
- B. Three Oaks Elementary School – Princess Anne Road Phase VII Agreement of Sale for Conveyance of Property
- C. Community Advisory Committee Appointments



VIRGINIA BEACH CITY PUBLIC SCHOOLS
CHARTING THE COURSE

School Board Regular Meeting Agenda (continued)

Tuesday, June 26, 2018

School Administration Building #6, Municipal Center

2512 George Mason Dr.

P.O. Box 6038

Virginia Beach, VA 23456

(757) 263-1000

In accordance with School Board Bylaw 1-48 §G, "No person attending a meeting of the School Board, in any capacity, shall use or allow to sound any device in a manner that disrupts the conduct of business within the room in which the School Board is meeting"

14. Information

- A. Citizens' Advisory Committee Reports
 - 1. Gifted Education
 - 2. Special Education
- B. Interim Financial Statements – May 2018
- C. Legal Services Cooperative Agreement FY19

15. Standing Committee Reports

16. Conclusion of Formal Meeting

17. Hearing of Citizens and Delegations on Non-Agenda Items

At this time, the School Board will hear public comment on items germane to the business of the School Board that are not on the School Board's Agenda for the meeting from citizens who sign up to speak with the Clerk of the School Board by 3:00 p.m. the day of the meeting and shall be allocated 4 minutes each. All public comments shall meet the [School Board Bylaw 1-48](#) requirements for Decorum and Order.

18. Recess into Workshop (if needed)

19. Closed Meeting: Personnel Matters

20. Vote on Remaining Action Items

21. Adjournment



Subject: Real World Pathways **Item Number:** 1B

Section: Workshop **Date:** June 26, 2018

Senior Staff: Amy E. Cashwell, Ed.D., Chief Academic Officer, Department of Teaching and Learning

Prepared by: Lesley L. Hughes, Ed.D., Executive Director of Elementary Teaching and Learning
James M. Pohl, Ph.D., Executive Director of Secondary Teaching and Learning

Presenter(s): Lesley L. Hughes, Ed.D., Executive Director of Elementary Teaching and Learning
James M. Pohl, Ph.D., Executive Director of Secondary Teaching and Learning

Recommendation:

That the School Board receive information related to the Real World Pathways workshop.

Background Summary:

The presentation will provide the School Board with an update on the real world pathways available to students in the division.

Source:

N/A

Budget Impact:

N/A



Subject: Communications and Social Media Update **Item Number:** 1C

Section: Workshop **Date:** June 26, 2018

Senior Staff: Mrs. Eileen M. Cox, Chief Media and Communications Officer, Dept. of Media and Communications

Prepared by: Mrs. Lauren Nolasco, Director of Communications

Presenter(s): Mrs. Lauren Nolasco, Director of Communications, and Ms. Erica Yelland, Public Relations Coordinator

Recommendation:

That the School Board receive information on the division's new and ongoing communications efforts, including a redesigned website and division mobile app. This presentation will also include an update on the performance of the division's social media channels.

Background Summary:

N/A

Source:

N/A

Budget Impact:

N/A



Subject: Quarterly Forecast FY19, 1st Quarter – July, August, September 2018 **Item Number:** 1D

Section: Workshop **Date:** June 26, 2018

Senior Staff: Marc A. Bergin, Chief of Staff

Prepared by: Marc A. Bergin, Chief of Staff

Presenter(s): Aaron C. Spence, Ed.D., Superintendent

Recommendation:

That the School Board receive Administration's forecast of agenda topics to be presented in the FY19 first quarter – July, August, September 2018.

Background Summary:

Source:

Budget Impact:



Subject: Closed Session Item Number: 2 &/or 19

Section: Closed Meeting Date: June 26, 2018

Senior Staff: N/A

Prepared by: Ms. Kamala Hallgren Lannetti, Deputy City Attorney

Presenter(s): Joel A. McDonald, School Board Vice Chair

Recommendation:

MOTION: That the School Board adopt a motion to recess into a closed meeting pursuant to the exemptions from open meetings allowed by Section 2.2-3711, Part A, Paragraph 1 of the *Code of Virginia*, 1950, as amended, for

- A. **PERSONNEL MATTERS:** Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees pursuant to Section 2.2-3711(A) (1); namely to discuss performance evaluation of a specific administrator

RECONVENE IN OPEN SESSION:

CERTIFICATION:

WHEREAS, the School Board of the City of Virginia Beach has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 (D) of the *Code of Virginia* requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the School Board of the City of Virginia Beach hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

ACTION AS NEEDED:

Background Summary:

Appropriate requests have been made for a closed meeting.

Source:

Bylaw 1-37 and *Code of Virginia*, Section 2.2-3711

Budget Impact:

N/A



Subject: Outstanding Energy Engineering Design Award

Item Number: 6A

Section: Student, Employee and Public Awards and Recognition

Date: June 26, 2018

Senior Staff: Ms. Eileen M. Cox, Chief Media & Communications Officer, Department of Media and Communications

Prepared by: Ms. Rosemary Gladden, Public Relations Coordinator

Presenter(s): Mrs. Beverly Anderson, Chairwoman, and Dr. Aaron C. Spence, Superintendent

Recommendation:

That the School Board recognize Landstown High School's solar team for being awarded the nation's Outstanding Energy Engineering Design Award presented by the National Energy Education Development (NEED) project.

Background Summary:

The NEED project was launched in 1980 by Congressional resolution to promote a realistic understanding of the scientific, economic and environmental impacts of energy. Today, the NEED project has grown into a network of students, educators, business, government and community leaders. Students and teachers can learn about the facts of energy, conservation opportunities and ways to help. In addition, the NEED project also hosts annual awards programs and conferences for students as well as an annual Youth Awards recognition for schools and students. State winners advance to the national level where additional categories exist. At the state level, Landstown was selected as the Virginia Senior School of the Year. The school's solar team, which equipped a toy car with solar panels, then went on to win the Outstanding Energy Engineering Design Award at the national level.

Source:

Landstown High School

Budget Impact:

None



Subject: Virginia High School League Girls Soccer Champions

Item Number: 6B

Section: Student, Employee and Public Awards and Recognition

Date: June 26, 2018

Senior Staff: Ms. Eileen M. Cox, Chief Media & Communications Officer, Department of Media and Communications

Prepared by: Ms. Rosemary Gladden, Public Relations Coordinator

Presenter(s): Mrs. Beverly Anderson, Chairwoman, and Dr. Aaron C. Spence, Superintendent

Recommendation:

That the School Board recognize First Colonial High School's girls soccer team for winning the Virginia High School League Class 6 championships.

Background Summary:

First Colonial High School's girls soccer team won the state championship June 9. The team finished the season with 20 wins and only one loss. This is the first state title for a Hampton Roads girls soccer team in 13 years.

Source:

First Colonial High School

Budget Impact:

None



Subject: Virginia Beach City Public Schools Future Teacher Awards **Item Number:** 6C

Section: Student, Employee and Public Awards and Recognition **Date:** June 26, 2018

Senior Staff: Ms. Eileen M. Cox, Chief Media & Communications Officer, Department of Media and Communications

Prepared by: Ms. Rosemary Gladden, Public Relations Coordinator

Presenter(s): Mrs. Beverly Anderson, Chairwoman, and Dr. Aaron C. Spence, Superintendent

Recommendation:

That the School Board recognize the 2018 Virginia Beach City Public Schools (VBCPS) Future Teacher Award recipients.

Background Summary:

The VBCPS Future Teacher Awards were instituted in 2008 and are administered through the Department of Human Resources. The purpose of the award is to honor and reward outstanding students who have indicated their intent to pursue teaching as a career and to encourage other students to consider this field.

Each year, principals whose schools have an active Virginia Teachers for Tomorrow or Early Childhood Education program may select award recipients. In addition to being honored by the School Board, award recipients will receive a provisional contract to become a VBCPS teacher upon completion of a degree in an approved teacher education program.

Source:

Human Resources

Budget Impact:

None



Subject: Governor's Volunteerism and Community Service Awards **Item Number:** 6D

Section: Student, Employee and Public Awards and Recognition **Date:** June 26, 2018

Senior Staff: Ms. Eileen M. Cox, Chief Media & Communications Officer, Department of Media and Communications

Prepared by: Ms. Rosemary Gladden, Public Relations Coordinator

Presenter(s): Mrs. Beverly Anderson, Chairwoman, and Dr. Aaron C. Spence, Superintendent

Recommendation:

That the School Board recognize two Virginia Beach Education Foundation (VBEF) board members Tony Pirrone and Duane Harver and their companies for receiving the 2018 Governor's Volunteerism and Community Service Awards for their work with Virginia Beach City Public Schools.

Background Summary:

Presented to nine organizations and businesses, these awards honor outstanding groups of Virginians who exemplify the spirit of service, foster skills of social responsibility and demonstrate sustained commitment to meeting community needs. RRMM Architects was named Outstanding Corporation for volunteer work with students in planning and designing major projects. Quality Stone Concepts was named Outstanding Small Business for mentoring students enrolled in construction courses.

Source:

Office of Community Engagement

Budget Impact:

None



Subject: School Library Program of the Year

Item Number: 6E

Section: Student, Employee and Public Awards and Recognition

Date: June 26, 2018

Senior Staff: Ms. Eileen M. Cox, Chief Media & Communications Officer, Department of Media and Communications

Prepared by: Ms. Rosemary Gladden, Public Relations Coordinator

Presenter(s): Mrs. Beverly Anderson, Chairwoman, and Dr. Aaron C. Spence, Superintendent

Recommendation:

That the School Board recognize Princess Anne High School for being named the Virginia Association of School Librarian's (VAASL) School Library Program of the Year.

Background Summary:

The School Library Program of the Year recognizes an outstanding library program that demonstrate its commitment to ensure that students and staff are effective users of ideas and information. In addition, the selected honoree exemplifies the association's learning standards and has ongoing initiatives to reach out to parents and the larger community.

Source:

Princess Anne High School

Budget Impact:

None



Subject: Governor's Award for Environmental Excellence **Item Number:** 6F

Section: Student, Employee and Public Awards and Recognition **Date:** June 26, 2018

Senior Staff: Ms. Eileen M. Cox, Chief Media & Communications Officer, Department of Media and Communications

Prepared by: Ms. Rosemary Gladden, Public Relations Coordinator

Presenter(s): Mrs. Beverly Anderson, Chairwoman, and Dr. Aaron C. Spence, Superintendent

Recommendation:

That the School Board recognize the school division's sustainability program for receiving the 2018 Governor's Award for Environmental Excellence.

Background Summary:

Virginia Beach City Public Schools (VBCPS) was the only K-12 school division recognized as a 2018 Governor's Award for Environmental Excellence honoree. Presented by Virginia's governor and the Virginia Department of Environmental Quality, this award recognizes the significant contributions of environmental and conservation leaders. In addition, VBCPS was one of only 12 cities, agencies and universities statewide named a 2018 Virginia Environmental Excellence Program Sustainability Partner (VEEPSP). For each of these awards, VBCPS was honored for not a singular program, but rather its divisionwide sustainability achievements.

Source:

Office of School Division Services

Budget Impact:

None



Subject: School Board Public Hearing

Item Number: 8

Section: Public Hearing

Date: June 26, 2018

Senior Staff: N/A

Prepared by: Dianne P. Alexander, School Board Clerk

Presenter(s): Dianne P. Alexander, School Board Clerk

Recommendation:

The School Board of the City of Virginia Beach is seeking public comment on whether parcels adjoining Three Oaks Elementary School should be declared surplus and sold to the City of Virginia Beach for easements associated with the Princess Anne Road Phase VII project by holding a public hearing as advertised on page 6 in the Sunday, June 17, 2018, edition of the Sunday Career Connection section of *The Virginian-Pilot* and

duplicated below: *Sunday Career Connection JOB LISTINGS* | 06.17.18 | THE VIRGINIAN-PILOT | **PAGE 6**

Public Hearings

PUBLIC HEARING

DECLARATION OF SURPLUS OF SCHOOL BOARD PROPERTY

The School Board of the City of Virginia Beach will hold a **PUBLIC HEARING** on Tuesday, June 26, 2018 at 8:00 p.m. in the School Administration Building, Municipal Center Building 6, Virginia Beach, Virginia. The purpose of this hearing will be to obtain public input to determine whether the parcels should be declared surplus and sold to the City of Virginia Beach for right-of-way, temporary construction easement and permanent utility easement purposes, and the proceeds of such sale be retained by the School Board. The property under consideration is:

- 6,225 sq. ft. (0.1429 ac.) parcel on the land 2201 Elson Green Avenue (portion of GPIN: 2414-13-3361)
- 1,276 sq. ft. (0.0293 ac.) temporary construction easement on the land 2201 Elson Green Avenue (portion of GPIN: 2414-13-3361)
- 1,687 sq. ft. (0.0387 ac.) permanent utility easement at 2201 Elson Green

Avenue (portion of GPIN: 2414-13-3361)

Any questions concerning this matter should be directed to the Executive Director for Facilities Services, 1568 Corporate Landing Parkway, Suite 200, Virginia Beach, Virginia, phone number (757) 263-1090.

Any citizen who desires to speak at this hearing should contact the Clerk of the School Board at (757) 263-1016. If you are **physically disabled** or **visually impaired** and need assistance at this meeting, please call the **SCHOOL BOARD CLERK'S OFFICE** at (757) 263-1016; Hearing impaired call TDD 711 (TDD - Telephone Device for the Deaf).

VP 25678836

Background Summary:

Source:

Budget Impact:



Subject: Approval of Minutes **Item Number:** 10

Section: Approval of Minutes **Date:** June 26, 2018

Senior Staff: N/A

Prepared by: Dianne P. Alexander, School Board Clerk

Presenter(s): Dianne P. Alexander, School Board Clerk

Recommendation:

That the School Board adopt the minutes of their June 11, 2018 regular meeting as presented.

Background Summary:

Source:

Bylaw 1-40

Budget Impact:

N/A



VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

School Board Services

Beverly M. Anderson, Chair
At-Large

Joel A. McDonald, Vice Chair
District 3 – Rose Hall

Daniel D. Edwards District 2 – Kempsville	Sharon R. Felton District 6 – Beach	Dorothy M. Holtz At-Large
Victoria C. Manning At-Large	Ashley K. McLeod At-Large	Kimberly A. Melnyk District 7 – Princess Anne
Trenace B. Riggs District 1 – Centerville	Carolyn T. Rye District 5 - Lynnhaven	Carolyn D. Weems District 4 - Bayside

Aaron C. Spence, Ed.D., Superintendent

School Board Regular Meeting MINUTES

Monday, June 11, 2018

School Administration Building #6, Municipal Center
2512 George Mason Dr.
Virginia Beach, VA 23456

INFORMAL MEETING

- 1. Convene School Board Workshop:** The School Board convened in the einstein.lab at 4:03 p.m. In addition to Superintendent Spence, all School Board members were present with the exception of Ms. Holtz who Chairwoman Anderson noted would not be present for the workshop, but expected to arrive for the formal meeting; and Ms. McLeod, who Chairwoman Anderson reported was absent due to a work assignment.

A. **School Board Administrative Matters and Reports:**

- 1. Pre-Retreat Planning:** Chairwoman Anderson distributed a draft agenda for the July 10 School Board Retreat with a request to forward questions and/or comments to the School Board Chair, Vice Chair and/or Superintendent.
- 2. FY2018/19 Committee Assignment Overview:** Chairwoman Anderson distributed proposed assignments for School Board members to serve on committees and boards for the 2018-19 school year with a request for any needed changes to be submitted to the School Board Chair.

Other School Board administrative matters encompassed a request for an RSVP to the July Virginia School Boards Association (VSBA) Annual Conference of Education, parking during graduation ceremonies, and notice of support personnel being available to assist School Board members during the workshop with technical difficulties they may be experiencing. Chairwoman Anderson then congratulated Amy E. Cashwell, Ed.D., Chief Academic Officer, for recently being named Superintendent of Henrico County Public Schools, and thanked her for her service to Virginia Beach City Public Schools. Superintendent Spence announced Lesley L. Hughes, Ed.D., Executive Director of Elementary Teaching and Learning, will serve in the interim working with Dr. Cashwell throughout the transition.



Chairwoman Anderson advised of a closed meeting to be held prior to the formal meeting, and another for two items to follow the formal meeting.

School Board members then reported on events they attended to include high school senior award ceremonies; presentation on school safety by fifth graders at Kempsville Meadows Elementary School; Seatack Elementary School's Solution to Pollution Summit; Academy ceremonies with a salute to Academy Directors; and a Golden Fold event where several district seniors were scholarship recipients.

This portion of the workshop concluded at 4:12 p.m.

- B. Pre-Kindergarten Update: Amy E. Cashwell, Ed.D., Chief Academic Officer, recounted the division taking advantage of the Virginia Pre-School Initiative along with a local match, and the transition from the YMCA's Early Discoveries Program to Virginia Beach City Public Schools shifting funds to maximize and create more opportunities for pre-school students. She introduced Lesley L. Hughes, Ed.D., Executive Director of Elementary Teaching and Learning; and Cristina N. Alsop, Director of Title I, who presented an update on the program during the two year transition to include an overview of the purpose, funding, enrollment, curriculum, community partners, outreach, family engagement, and pre-K foundations. The principal and pre-K teacher from Bayside Elementary School presented a reflection of the program.

This portion of the workshop concluded at 4:37 p.m.

- C. Plaza Middle Years Program (MYP) Whole School Update: James M. Pohl, Ph.D., Executive Director of Secondary Teaching and Learning; Plaza Middle School Principal, Deborah Price; and MYP Coordinator, Cathy Susewind; were joined by teachers and students to present a report on the progress of Plaza Middle School's Middle Years Program (MYP) transition to a whole school (school-wide) initiative implemented in the 2017-18 school year. The report included a timeline to implementation, overview of focus areas, and Year 1 successes; as well as teachers and students sharing specific learning examples. Next steps include continuing full implementation in Grade 7, initial implementation in Grade 8, and professional learning opportunities that ensure teachers receive training based on their readiness level. This portion of the workshop concluded at 4:56 p.m.

The workshop concluded at 4:56 p.m.

2. **Closed Meeting #1 of 2**: Vice Chair McDonald made a motion, seconded by Ms. Melnyk, that the School Board recess into a closed session pursuant to the exemptions from open meetings allowed by Section 2.2-3711, Part A, Paragraph 3, *Code of Virginia*, 1950, as amended, for **REAL PROPERTY**: Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body pursuant to



Section 2.2-3711(A) (3); namely to discuss sale of School Board owned property in the Princess Anne district.

The motion passed (ayes 9, nays 0; Holtz had not yet arrived), and the School Board entered a closed meeting at 4:58 p.m.

Individuals present for discussion: School Board members with the exception of Ms. Holtz and Ms. McLeod; Superintendent Spence; Marc A Bergin, Chief of Staff; Anthony L. Arnold, P.E., Executive Director of Facilities Services; School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney; and Dianne P. Alexander, Clerk of the School Board.

The School Board reconvened in an open meeting at 5:05 p.m.

Certification of Closed Meeting: Vice Chair McDonald made a motion, seconded by Ms. Melnyk, that the School Board certifies that to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered. The motion passed (ayes 9, nays 0; Holtz had not yet arrived).

3. ***School Board Recess:*** Prior to the recess, School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney, advised School Board members of pending litigation related to speakers signed up for the hearing on non-agenda items, and cautioned against any communication. The School Board recessed at 5:10 p.m. to reconvene in the School Board Chambers for the formal meeting at 6:00 p.m.

FORMAL MEETING

4. ***Call to Order and Roll Call:*** Chairwoman Anderson called the formal meeting to order at 6:00 p.m. In addition to Superintendent Spence, all School Board members were present with the exception of Ms. McLeod who Chairwoman Anderson announced was out of town due to a work obligation.
5. ***Moment of Silence followed by the Pledge of Allegiance***
6. ***Student, Employee and Public Awards and Recognition:***
 - A. **NJROTC Academic Brain Brawl National Champion:** The School Board recognized Princess Anne High School sophomore Scott Durkin who won first place honors at the Navy Junior Reserve Officers Training Corps (NJROTC) Academic Brain Brawl competition where teams compete against one another answering a series of questions about NJROTC curriculum covering current events, history, science and math.
 - B. **State Forensics Champions:** The School Board recognized 2017-18 Virginia High School League (VHSL) State Forensics first place winners Yardan Shabazz from Landstown High



School in serious dramatic interpretation; and Ajeya Hawkins from Kellam High School in poetry interpretation.

- C. World Series of Entrepreneurship Champions: A four-member team named Supply Hut from the INCubatoredu class at the Entrepreneurship and Business Academy (EBA) at Kempsville High School was recognized for having one first place at the World Series Entrepreneurship venture pitch competition.
 - D. State Track and Field Champions: The School Board recognized Ocean Lakes High School and First Colonial High School students who won first place in their respective team and individual events at the VHSL state indoor track and field championships. Dauviah Bradshaw and Trey Delong from First Colonial High School won the triple jump and pole vault events, respectively; and Ocean Lakes High School's 3,200-meter relay team comprised of Brent Baily, Jacob Bushey, Davis Young and Tyler Lipps won in that event with Baily also winning individual honors in the 1,000 and 1,600 meter events.
 - E. State Swim Champions: First Colonial High School students who won individual and team first place honors in Class 6 at the VHSL swim and dive championships were recognized by the School Board. Elle Caldwell, Sam Tadder, Olivia Tillett and Kierstin Godfrey were recognized for winning the women's 400-yard freestyle relay. Caldwell won individual honors in the girls' 100-yard backstroke. In the boys' swim competition, Cason Wilburn won first place in the 50-yard and 100-yard freestyle events.
 - F. State Debate Championship Team: First Colonial High School's debate team was recognized by the School Board for winning the VHSL 2018, Class 6, state debate championship title.
 - G. Citywide Teacher of the Year: The School Board recognized Melissa Follin, third-grade teacher at Old Donation School, as the 2019 Virginia Beach City Public Schools (VBCPS) Citywide Teacher of the Year from an initial pool of 87 school Teachers of the Year. Follin, a teacher of 14 years with the division, was named the Virginia Association for the Gifted Region 2 Teacher of the Year in 2015. She began her teaching career as a first-grade teacher. Since then, she earned her endorsement in gifted education and has been a gifted cluster teacher and a gifted resource teacher. Although she enjoyed being a gifted resource teacher for several years, she wanted to return to the classroom where she currently serves.
7. **Superintendent's Report**: Five things shared in the Superintendent's Report were related to a) upcoming graduation ceremonies where approximately 5,000 students from 13 high schools will receive their diplomas; b) scholarship offerings totaling a record of \$104 million with \$64 million accepted to date; c) the 10th annual STEM Trifecta where more than 1,000 students from 71 schools took part in the event where students in grades K-12 engage in specific challenges in robotics, makerspace and cybersecurity, demonstrating skillsets garnered from the culmination of



a yearlong initiative where student participate in afterschool science, technology, engineering and math (STEM) activities; d) the division's 2018 Summer School program scheduled to begin June 26; and e) the end of the 2017-18 school year with appreciation to all for a wonderful year, and wishes for a wonderful summer break.

8. **Hearing of Citizens and Delegations on Agenda Items:** None
9. **Approval of Minutes:** May 22, 2018 Regular School Board Meeting: Ms. Riggs made a motion, seconded by Ms. Melnyk, that the School Board approve the minutes of their May 22 regular meeting as presented. The motion passed (ayes 10, nays 0).
10. **Adoption of the Agenda:** Prior to a motion, Chairwoman Anderson notified the School Board of Ms. Manning's requested to move Consent Item 11A – Notification of Intent to Apply for Federal Grants for SY2018/19 to Action Item 11D. There being no objection, Ms. Manning made a motion, seconded by Ms. Rye, that the School Board adopt the agenda as amended. The motion passed (ayes 10, nays 0).
11. **Consent Agenda:** After the School Board Chair's review of items presented as part of the Consent Agenda, Mr. Edwards made a motion, seconded by Ms. Riggs, that the School Board approve the Consent Agenda. The motion passed (ayes 10, nays 0), and the following items were approved as part of the Consent Agenda:
 - A. [Item moved during Adoption of the Agenda to Action 12D]
 - B. The Re-Election List comprised of all school division employees recommended for employment for the 2018-19 school year commencing July 1, 2018 and ending June 30, 2019 with all future recommendations to be channeled to the School Board via Personnel Reports provided by the Superintendent at each School Board meeting throughout the year
 - C. The School Board authorized the Superintendent to execute a contract with Bissette Construction Corp. in the amount of \$498,645 for the parking lot expansion at Plaza Annex
 - D. The School Board authorized the Chairman to execute a right-of-way agreement for a Dominion Energy utility easement at Old Donation School for Dominion Energy to provide underground electrical service to the school
 - E. Religious Exemption Case Numbers RE-17-26 through 29
12. **Action**
 - A. Personnel Report: Ms. Holtz made a motion, seconded by Ms. Weems, that the School Board approve the appointments and accept the resignations, retirements and other employment actions as listed on the Personnel Report dated June 11, 2018 along with seven administrative appointments as recommended by the Superintendent. The motion passed (ayes 10, nays 0), and Superintendent Spence introduced the following administrative appointments:



NAME	CURRENT POSITION	RECOMMENDATION
Robyn Backer	Assistant Principal Kempsville Meadows Elementary School	Principal Christopher Farms Elementary School (effective 7/1/2018)
Adam J. Brown	Principal Southeastern Cooperative Educational Program (SECEP)	Dean of Students (High School) Renaissance Academy
Andrew R. Filipowicz	Assistant Principal Independence Middle School	Assistant Principal Kellam High School (effective 7/1/2018)
Sheila J. Jones	K-12 Supervisor for Health, Physical Education, Adapted Physical Education and Drive Education Loudoun County Public Schools	Coordinator of Health and Physical Education Department of Teaching and Learning (effective 7/9/2018)
Caitlin R. Stravino	Administrative Assistant Ocean Lakes High School	Assistant Principal Kempsville High School (effective 7/1/2018)
Kimani K. Vaughan	Assistant Principal Brookwood Elementary School	Principal Arrowhead Elementary School (effective 7/1/2018)
Dornswalo M. Wilkins-McCorey	Instructional Specialist Gifted Education, Office of Programs for Exceptional Children	Coordinator of Gifted Education Department of Teaching and Learning (effective 7/1/2018)

Additionally, Superintendent Spence announced the Green Run Collegiate (GRC) Governing Board had voted 4-0 in favor of elevating Rianne Patricio from Coordinator of International Baccalaureate at Green Run Collegiate Charter School to the role of Head of School at Green Run Collegiate Charter School effective Jun 1, 2018. He recounted notifying the School Board of the GRC Governing Board’s plan to elevate Ms. Patricio in a closed meeting held May 22, 2018 for personnel matters.

- B. Salary Resolution FY2018/19: Ms. Riggs made a motion, seconded by Ms. Melnyk, that the School Board approve the Salary Resolution for fiscal year 2018-19 with related attachments exhibiting salary scales and compensation increases outlined in the resolution. Prior to a vote, Farrell E. Hanzaker, Chief Financial Officer, explained the Senate/House compromise budget along with the recently provided state calculation tool resulted in additional funds sufficient to increase the Cost of Living Allowance (COLA) to 1.9 percent for all employees from 1.5 percent as originally proposed. The motion passed (ayes 10, nays 0) and the resolution was approved as follows:



**SALARY RESOLUTION
JUNE 11, 2018**

WHEREAS, the mission of the Virginia Beach City Public Schools, in partnership with our entire community, is to ensure that each student is empowered with the knowledge and skills necessary to meet the challenges of the future; and

WHEREAS, the School Board has adopted a comprehensive strategic plan and school improvement priorities to guide budgetary decisions; and

WHEREAS, the School Board has studied the recommended School Operating Budget in view of state and federal requirements, additional demands for space and operations, the strategic plan, priorities, expectations, competitive compensation for employees and the best educational interests of its students; and

WHEREAS, the School Board Proposed Operating Budget has been reconciled to meet the funding from the City Council; and

WHEREAS, \$2,062,000 will be distributed to those qualifying employees on the Unified Salary Scale effective July 1, 2018; and

WHEREAS, all employees will receive a 1.9% Cost of Living (COLA) adjustment and all employees on steps 1-30 will receive an additional 0.5% step increase; and

WHEREAS, the Instructional Experience-Based and Unified Experience-Based Step scales and part-time hourly rates titled below and as shown in the attachments are approved and will be effective as shown below; and

WHEREAS, the percent of compensation increases and the effective dates of the increases are shown below:

- Attachment A - Alphabetical Listing of Instructional Positions
- Attachment B - Instructional Experience-Based Step Pay Scale 2.4% (7/1/18 --- 6/30/19)
- Attachment C - Unified Experience-Based Step Pay Scale Assignments
- Attachment D - Unified Experience-Based Step Pay Scale 2.4% (7/1/18 --- 6/30/19)
- Attachment E - Part-time Temporary Hourly Rates – same as current year except for noted exceptions (7/1/18 --- 6/30/19)
- Attachment F - Table of Allowances 2018/2019

Now, therefore, let it be

RESOLVED: That the Board adopts the Salary Scales and the compensation increases as outlined in this resolution and attachments.



ATTACHMENT A



Alphabetical Listing of Instructional Positions SY 2018-2019			
CODE	POSITION	CODE	POSITION
2001	1st Grade Teacher	2215	ISAEP Teacher
2002	2nd Grade Teacher	2610	Japanese Teacher
2003	3rd Grade Teacher	2120	Journalism Teacher
2004	4th Grade Teacher	2323	Keyboarding Teacher
2005	5th Grade Teacher	2000	Kindergarten Teacher
2100	6th Grade Teacher	2607	Latin Teacher
2101	7th Grade Teacher	2500	Library Media Specialist
2102	8th Grade Teacher	2577	Literacy Teacher
2400	Adaptive PE Teacher	2309	Marketing Education Teacher (11 m)
3231	Administrative Assistant Interns-Central Office	5249	Math Academy Teacher
3232	Administrative Assistant Interns-Elementary	2202	Math Teacher
2026	Administrative Assistant Interns-Extended Day	2023	Math Specialist
3234	Administrative Assistant Interns-High School	2437	Multiple Disabilities Teacher
3233	Administrative Assistant Interns-Middle School	2524	Music - Instrumental Teacher
2300	Agriculture Education Teacher (Extended)	2528	Music Therapist (11 m)
2540	ALC Teacher	2522	Music - Vocal Teacher
2541	ALC Teacher (158-day)	2220	Naval Science Instructor (Extended)
2545	Alternative School Teacher	2216	NOVEL Lab Instructor
2611	American Sign Language Teacher	2310	Nursing Teacher
2613	Arabic Teacher	2311	Nursing Teacher Coordinator (12 m)
2530	Art Teacher	2312	Occ Info & Exploratory Teacher
2529	Art Therapist (11 m)	2441	Orthopedic Impairment Teacher (8-hr)
2620	AVID Instructor	2440	Orthopedic Impairment Teacher
2520	Band Instructor	2015	Physical Education Teacher
2594	Behavior Intervention Teacher	2011	Pre-Kindergarten Teacher
2301	Business Education Teacher	2012	Pre-Kindergarten Resource Teacher
2321	Career and Academic Prep (CAP) Teacher	2405	Program Compliance Support Teacher
2324	Career Skills Teacher	2322	Public Safety Instructor (11 m)
2612	Chinese Teacher	2020	Reading Recovery Teacher
2550	Computer Science Teacher	2575	Reading Specialist
2409	Cross Categorical Teacher (8-hr)	2570	Reading Teacher
2410	Cross Categorical - ED/LD Teacher	2225	Remediation Specialist
2411	Cross Categorical - ED/LD/ID Teacher	2230	Ropes Course Instructor
2412	Cross Categorical - ED/ID Teacher	2608	Russian Teacher
2413	Cross Categorical - LD/ID Teacher	2313	School-To-Work Transition Advisor (12 m)
2555	Dance Teacher	2203	Science Teacher
2533	Drama Teacher	2201	Social Studies Teacher
2210	Drivers Education Teacher	2609	Spanish Teacher
2010	Early Childhood Initiative Grant (Title Only)	2455	Speech/Language Pathologist
2425	Early Childhood Special Ed Teacher	2456	Speech/Language Pathologist (11m)
2426	Early Childhood Special Ed Teacher (11 m)	2450	Speech/Learning Disabilities Teacher
2305	Education for Employment Teacher	2451	Speech/Learning Disabilities Teacher (11m)
2306	Electronic Commerce Teacher	2585	Study Skills Teacher
2445	Emotional Disability Teacher	2590	Substance Abuse Intervention
2535	English Second Language	2460	Supported Employment Teacher
2200	English Teacher	2595	Suspension Intervention Teacher
2025	Extended Day Teacher - Galaxy Program	2650	Teacher/Facilitator (Green Run Collegiate)
2318	Family and Consumer Sciences Teacher	5247	Teaching Specialist
2605	French Teacher	5248	Teacher Specialist (School Based)
2606	German Teacher	2314	Technology Education Teacher
2558	Gifted Resource Teacher	2315	Teen Living Teacher
2557	Gifted Teacher	2559	Testing Assessment Specialist
2596	Graduation Coach	2021	Title I Kindergarten Teacher
2510	School Counselor	2022	Title I Resource Teacher
2511	School Counselor (Extended)	2023	Title II Resource Teacher
2565	Health & PE Teacher	2316	Trade & Industrial Teacher
2433	Hearing Impairment Teacher	2900	VBEA President
2307	Hotel/Motel Operations Teacher	2465	Visual Impairment Teacher
2320	HS That Work Coordinator	2466	Visual Impairment Teacher (8-hr)
2308	Industrial Coop Training Teacher (11 m)	2317	Vocational Evaluator
2431	Intellectual Disability 1 Teacher	2319	Work Adjustment Teacher
2430	Intellectual Disability 2 Teacher		
2247	Intellectual Disability 3 Teacher		
2515	Instructional Technology Specialist (11 Month)		
		FLSA Status for all Instructional Positions is EXEMPT	



ATTACHMENT B



INSTRUCTIONAL EXPERIENCED-BASED STEP PAY SCALE						
SY 2018 2019						
Effective: July 1, 2018 - June 30, 2019						
Creditable Years of Teaching Experience	Standard Teaching	10-month Extended	10-month Extended HS School Counselors	11-month	12-month	ALC
0	45,759	48,287	49,661	50,566	59,493	32,056
1	45,871	48,405	49,782	50,690	59,639	32,135
2	45,984	48,524	49,905	50,814	59,785	32,214
3	46,207	48,760	50,147	51,061	60,076	32,370
4	46,431	48,996	50,390	51,308	60,366	32,527
5	46,908	49,499	50,907	51,835	60,987	32,861
6	47,114	49,717	51,131	52,063	61,254	33,005
7	47,391	50,009	51,431	52,369	61,614	33,199
8	47,601	50,231	51,660	52,602	61,888	33,347
9	47,835	50,478	51,913	52,860	62,192	33,510
10	48,348	51,019	52,470	53,427	62,859	33,870
11	48,873	51,574	53,041	54,007	63,542	34,238
12	49,635	52,377	53,867	54,849	64,532	34,771
13	50,748	53,552	55,075	56,079	65,979	35,551
14	51,863	54,729	56,285	57,311	67,429	36,332
15	52,978	55,905	57,495	58,543	68,879	37,113
16	54,095	57,084	58,707	59,777	70,331	37,896
17	55,208	58,258	59,915	61,007	71,778	38,676
18	56,323	59,435	61,126	62,240	73,228	39,457
19	57,438	60,612	62,336	63,472	74,678	40,238
20	58,553	61,788	63,546	64,704	76,127	41,019
21	59,668	62,965	64,756	65,936	77,577	41,800
22	60,783	64,142	65,966	67,168	79,027	42,581
23	61,899	65,319	67,176	68,401	80,477	43,363
24	63,013	66,495	68,386	69,633	81,926	44,144
25	64,128	67,672	69,596	70,865	83,376	44,925
26	65,243	68,848	70,807	72,097	84,826	45,706
27	66,359	70,025	72,017	73,329	86,275	46,487
28	67,472	71,200	73,225	74,560	87,723	47,267
29	68,588	72,378	74,437	75,794	89,174	48,049
30	69,703	73,555	75,647	77,026	90,624	48,830
31+	* ABOVE SCALE					

For the 2018/2019 school year, the School Board approved the following compensation adjustments:
 –Employees with 1-30 years of creditable work experience received 2.4% of their 6/30/18 base salary which included a 1.9% cost of living adjustment as well as a 0.5% experience step increase.
 –*Employees with 31+ years of creditable work experience received 1.9% cost of living adjustment and are now considered to be "Above Scale."



ATTACHMENT C-1



Unified Experience-Based Step Pay Scale - Grade Assignments SY 2018-2019	
GRADE 28	
Chief of Staff	
GRADE 27	
Chief Academic Officer	Chief Media and Communications Officer
Chief Financial Officer	Chief Operations Officer for Division Services
Chief Human Resources Officer	Chief Schools Officer
Chief Information Officer	Chief Strategy and Innovation Officer
GRADE 26	
Senior Executive Director Elementary Schools	Senior Executive Director Middle Schools
Senior Executive Director High Schools	
GRADE 25	
Director Alternative Education	Executive Director Office of Programs for Exceptional Children
Director Elementary Schools	Executive Director Secondary Teaching and Learning
Director Transportation	Executive Director Student Support Services
Executive Director Elementary Teaching and Learning	Principal HS
Executive Director Facilities Services	
GRADE 24	
Director Administrator Learning and Leadership	Director School Plant
Director Adult Learning Center	Director Student Leadership
Director Benefits	Director Student Services
Director Business Services	Director Technical & Career Education
Director Compliance and Special Education Service	Director Technical & Career Education Center
Director Employee Relations	Director Technology
Director Employment Services	Director Teacher Learning and Leadership
Director Food Services	Director Title I Programs
Director Innovation & Strategic Planning	Founding Head of School (Green Run Collegiate)
Director Instructional Technology	Principal MS
Director Purchasing Services	
GRADE 23	
Coordinator Information Services	Director Internal Audit
Coordinator Technical Services	Director Opportunity and Achievement
Director Advanced Technology Center	Director Research, Evaluation and Assessment
Director Communications	Director Safety and Loss Control
Director Community Engagement	Director Testing
Director Custodial Services	Principal ES
Director Distribution Services	
GRADE 22	
Academic Dean	Coordinator English Language Learners
Administrative Coordinator	Coordinator Entrepreneurship & Business Academy
Assistant Director Advanced Technology Center	Coordinator Family and Consumer Sciences
Assistant Principal HS	Coordinator Fine Arts
Coordinator Academic Support Programs K-12	Coordinator Food Services
Coordinator Accounting	Coordinator Gifted Education
Coordinator Adult Academic Programs	Coordinator Global Studies Academy
Coordinator Alternative Education	Coordinator Grants Development
Coordinator Athletics	Coordinator Guidance
Coordinator Benefits	Coordinator Health Academy
Coordinator Budget Development	Coordinator Health Services
Coordinator Business & Information Technology	Coordinator Health/Physical Education
Coordinator Distance Learning	Coordinator Instructional Media Service
Coordinator Educational Foundation	Coordinator Instructional Technology
Coordinator Elementary Curriculum	Coordinator International Baccalaureate
Coordinator English	Coordinator Language Arts



ATTACHMENT C-2



Unified Experience-Based Step Pay Scale - Grade Assignments SY 2018-2019	
GRADE 22 (continue)	
Coordinator Legal Academy	Coordinator Social Work Services
Coordinator Library Services	Coordinator TCE Administration and Marketing Program
Coordinator Math/Science Academy	Coordinator Student Conduct/Services
Coordinator Mathematics	Coordinator Technical and Career Education
Coordinator Middle Years Program	Coordinator Technology Academy
Coordinator Military Connected & Academic Support Program	Coordinator Telecommunications
Coordinator Parent and Stakeholder Services	Coordinator Title I Programs
Coordinator Planetarium	Coordinator Visual and Performing Arts
Coordinator Policy and Constituent Services	Coordinator World Languages
Coordinator Professional Learning	Database Administrator
Coordinator Psychological Services	Dean of Students (HS)
Coordinator Public Relations	Neuropsychologist
Coordinator Recruitment and Retention	Specialist Educational Measurement and Assessment
Coordinator School/Community Partnerships	Specialist Employee Relations
Coordinator Science	Specialist Human Resources
Coordinator Social Studies	Specialist Professional Learning
Coordinator Social Work Services	Specialist Program Evaluation
Coordinator Special Education	Specialist Research
Coordinator Student Activities	Specialist Testing
Coordinator Student Leadership	
GRADE 21	
Assistant Director Environment/Energy	Demographer/GIS Manager
Assistant Director School Plant	Information Security Manager
Assistant Principal MS	Mechanical Systems Engineer
Coordinator Purchasing	Payroll Supervisor
Coordinator Security & Safe Schools	Project Manager - Information Services
Coordinator Technical Applications	Risk Manager
Coordinator Transportation	Staff Architect
Dean of Students (MS)	Systems Engineer - Supervisor
GRADE 20	
Assistant Principal ES	Project Manager - Construction
Educational Data Specialist	Safety and Loss Control Specialist
Financial Management Specialist	Student Information Systems Specialist
Food Services Operations Supervisor	Sustainability Officer
Grants Manager	Systems Analyst
HR Information Systems Specialist	Transportation Systems Specialist
Programmer Analyst - Senior	
GRADE 19	
Accountant - Principal	Physical Therapist
Assistant Payroll Supervisor	Positive Behavioral Interventions and Supports (PBIS) Specialist
Benefits Program Specialist	Procurement Specialist II
Coordinator Distribution Services	Psychologist
Coordinator Maintenance	School Social Worker
Coordinator Mechanical Systems	School-to-Work Transition Supervisor
Coordinator Special Projects	Specialist, Professional Learning
Fleet Manager	Student Activities Coordinator (HS)
Instructional Specialist	Supervisor Construction
Internal Auditor	Systems Administrator
Occupational Therapist	Systems Engineer



ATTACHMENT C-3



Unified Experience-Based Step Pay Scale - Grade Assignments SY 2018-2019	
GRADE 18	
Audiologist	Positive Behavioral Interventions and Supports (PBIS) Coach
Family Engagement Specialist	Programmer Analyst
Foundation Transition Planner	School Improvement Specialist (HS)
Guidance Department Chair	School Nurse
Human Resources Marketing Specialist	Student Activities Coordinator (MS)
Occupational Safety and Health Specialist	Transportation Area Supervisor
Opportunity Inc. STEM Grant Specialist	Webmaster
GRADE 17	
Accountant - Sr. <i>(Title Only)</i>	Student Support Specialist
Budget Analyst	Supervisor Carpentry
Geographic Information Systems (GIS) Analyst	Supervisor Electrical
Interpreter Specialist	Supervisor Electronics
Network Administrator	Supervisor HVAC
Procurement Specialist I	Supervisor Maintenance
School Improvement Specialist (MS)	Supervisor Night Crew
Senior Construction Inspector	Supervisor Plumbing
GRADE 16	
Accounts Payable Systems Specialist	Interpreter III (EIPA 3.5 - 3.9)
Boiler Specialist	Network Technician II
Construction Inspector	Nutritional/Training Coordinator
Data Operations Supervisor	Occupational Safety Specialist
Educational Data Analyst	Procurement Systems Specialist
Executive Office Associate III	Procurement Card Program Manager
Fleet Supervisor	Supervising Cafeteria Manager
Food Services Program Analyst	Technical Contract Manager
HVAC Specialist	Television Operations Technician
GRADE 15	
Assistant Accounts Payable Supervisor	HVAC Craftsman III
Boiler Craftsman III	Machinist Craftsman III
Building Manager	Occupational Health and Safety Technician
Custodial Supervisor	Occupational Therapy Assistant (COTA)
Distribution Center Supervisor	Physical Therapy Assistant (LPTA)
Electrical Craftsman III	Plumbing Craftsman III
Electronics Craftsman III	Secretary & Clerk to Board
Fleet Foreman	Special Project Support
Food Services Craftsman III	
GRADE 14	
Accountant <i>(Title Only)</i>	Graphic Designer
Assistant Distribution Center Supervisor <i>(formerly Asst. Warehouse Supv.)</i>	Interpreter II (EIPA 3.0 - 3.4)
Benefits Specialist I	Network Technician I
Carpentry Craftsman III	Painter Craftsman III
Executive Office Associate II	School Business Assistant
General Maintenance Craftsman III	
GRADE 13	
Accounting Technician	Insurance Claims Analyst
Boiler Craftsman II	Interpreter I (EIPA 2.5 - 2.9)
Customer Support Technician II	Machinist Craftsman II
Data Management Analyst	Plumbing Craftsman II
Executive Office Associate I	Procurement Assistant III
Electrical Craftsman II	Testing Assistant
Electronics Craftsman II	Warehouse Manager - School Plant
Fleet Technician III	Warehouse and Distribution Technician
Food Services Craftsman II	Workers Compensation Claims Analyst
HVAC Craftsman II	



ATTACHMENT C-4



Unified Experience-Based Step Pay Scale - Grade Assignments SY 2018-2019	
GRADE 12	
Accounts Payable Technician	Interpreter
Administrative Office Associate II	Inventory Technician
Benefits Assistant	Licensure Analyst
Bookkeeper - HS	Painter Craftsman II
Building Operations Supervisor	Payroll Assistant
Cafeteria Manager III	Research, Evaluation & Assessment (REA) Assistant
Carpentry Craftsman II	School Administrative Associate II (HS)
Fleet Technician II	Substitute Office Associate
General Maintenance Craftsman II	Technology Support Technician
GRADE 11	
Administrative Office Associate I	Food Services Craftsman I
Assistant Warehouse Manager - School Plant	Human Resources Associate
Bookkeeper - MS	HVAC Craftsman I
Bus Driver Trainer	Library Cataloger
Cafeteria Manager II	Machinist Craftsman I
Customer Support Technician I	Pest Control Technician
Data Processing Specialist	Plumbing Craftsman I
Electrical Craftsman I	Procurement Assistant II
Electronics Craftsman I	School Administrative Associate I
Employee Relations Associate	Teacher Production Center Technician
Financial Assistant	Web Page Design Technician
GRADE 10	
Cafeteria Manager I	General Maintenance Craftsman I
Carpentry Craftsman I	Painter Craftsman I
Clinic Assistant - LPN	School Rental Assistant
Fleet Technician I	Special Education Assistant - BD
GRADE 09	
ALC General Assistant - BD	Library / Media Assistant - BD
Bus Driver	PE Assistant - BD
Clinic Assistant - EMT	Pre-Kindergarten Assistant - BD
Custodian IV	Procurement Assistant I <i>(Title only)</i>
Distance Learning Assistant - BD	Security Assistant - BD
Distribution Driver	Security Officer
Duplication Technician	Special Education Assistant - AD
General Assistant - BD	Student Residency Verifier
ISS Coordinator	Title I Assistant - BD
Kindergarten Assistant - BD	Transportation Dispatcher
GRADE 08	
ALC General Assistant - AD	Library / Media Assistant - AD
Assistant Cafeteria Manager	Office Associate II
Auxiliary Driver	PE Assistant - AD
Circulation Clerk	Pre-Kindergarten Assistant - AD
Clinic Assistant - CNA	School Office Associate II
Distance Learning Assistant - AD	School Office Associated II - Data Technician
Drivers Education Instructor	Security Assistant - AD
Fiscal Technician <i>(Title Only)</i>	Special Education Assistant - Parapro/48 hrs
General Assistant - AD	Title I Assistant - AD
Kindergarten Assistant - AD	



ATTACHMENT C-5



Unified Experience-Based Step Pay Scale - Grade Assignments SY 2018-2019	
GRADE 07	
ALC General Assistant - Parapro/48 hrs	Library Technician
Cafeteria Manager in Training	PE Assistant - Parapro or 48 hrs
Cook	Pre-Kindergarten Assistant - Parapro or 48 hrs
Custodian III	Security Assistant - HQ
Distance Learning Assistant - Parapro/48 hrs	Special Education Assistant - HD
General Assistant - Parapro/48 hrs	Title I Assistant - HQ
Kindergarten Assistant - Parapro/48 hrs	Warehouse Technician
Library / Media Assistant - HD/Parapro/48 hrs	
GRADE 06	
ALC General Assistant - HD	PE Assistant - HD
Distance Learning Assistant - HD	Pre-Kindergarten Assistant - HD
General Assistant - HD	Security Assistant - HD
Kindergarten Assistant - HD	
GRADE 05	
Bus Assistant	Custodian II
Cafeteria Assistant	
GRADE 04	
Custodian I	Fleet Shop Helper



School Board of the City of Virginia Beach
School Administration Building# 6, Municipal Center
2512 George Mason Dr., Virginia Beach, VA 23456

MINUTES
Monday, June 11, 2018
School Board Regular Meeting
Page 15 of 32

Unified Experience-Based Step Pay Scale - SY 2018-19															
U04				U05											
Annual Hours	1800	2080		Annual Hours	851	744	837	930	1023	1116	1209	1302	1395	1488	2080
Creditable Yrs of Exp	Hourly Rate	12-mo 200 days 8 holiday	12-mo 208 days 8 holiday	Creditable Yrs of Exp	Hourly Rate	10-mo 186 days 3 holiday	10-mo 196 days 4 holiday	10-mo 196 days 4 holiday	10-mo 196 days 5 holiday	10-mo 196 days 6 holiday	10-mo 196 days 7 holiday	10-mo 196 days 7 holiday	10-mo 196 days 7 holiday	10-mo 196 days 8 holiday	10-mo 196 days 8 holiday
0	10.0830	18,100	20,831	0	10.7822	7,018	8,021	9,024	10,027	11,030	12,032	13,035	14,038	15,041	22,428
1	10.0878	18,140	20,882	1	10.8088	7,038	8,041	9,044	10,047	11,050	12,052	13,055	14,058	15,061	22,481
2	10.1124	18,179	21,033	2	10.8362	7,063	8,066	9,069	10,072	11,075	12,077	13,080	14,083	15,086	22,537
3	10.1818	18,268	21,138	3	10.8879	7,088	8,100	9,113	10,125	11,138	12,150	13,163	14,176	15,189	22,648
4	10.2108	18,338	21,238	4	10.9406	7,122	8,135	9,147	10,174	11,187	12,200	13,227	14,244	15,261	22,768
5	10.2805	18,418	21,341	5	10.9940	7,167	8,179	9,201	10,224	11,248	12,269	13,291	14,314	15,337	22,887
6	10.3105	18,488	21,446	6	11.0478	7,191	8,219	9,248	10,274	11,301	12,329	13,358	14,383	15,412	22,979
7	10.4118	18,658	21,668	7	11.1669	7,282	8,299	9,337	10,374	11,412	12,449	13,487	14,524	15,561	23,204
8	10.4379	18,700	21,710	8	11.1838	7,280	8,320	9,380	10,400	11,441	12,481	13,521	14,561	15,601	23,282
9	10.4480	18,718	21,731	9	11.1960	7,287	8,329	9,370	10,411	11,462	12,493	13,534	14,575	15,616	23,285
10	10.4638	18,741	21,764	10	11.2117	7,288	8,341	9,384	10,426	11,489	12,512	13,564	14,607	15,649	23,320
11	10.7133	17,141	22,283	11	11.4792	7,472	8,540	9,608	10,675	11,743	12,810	13,878	14,945	16,012	23,578
12	10.9629	17,640	22,822	12	11.7467	7,847	8,739	9,831	10,924	12,016	13,109	14,201	15,294	16,386	24,433
13	11.2125	17,840	23,322	13	12.0142	7,821	8,838	10,055	11,173	12,290	13,407	14,525	15,642	16,759	24,889
14	11.4622	18,339	23,841	14	12.2817	7,896	9,137	10,279	11,421	12,564	13,706	14,848	15,990	17,131	25,645
15	11.7118	18,738	24,380	15	12.5492	8,189	9,339	10,593	11,670	12,837	14,004	15,171	16,339	17,506	26,192
16	11.9615	19,138	24,879	16	12.8167	8,343	9,535	10,727	11,919	13,111	14,303	15,495	16,687	17,879	26,668
17	12.2111	19,637	25,399	17	13.0843	8,617	9,734	10,951	12,188	13,386	14,602	15,818	17,035	18,271	27,216
18	12.4607	19,937	25,918	18	13.3518	8,892	9,953	11,176	12,417	13,658	14,900	16,142	17,384	18,627	27,771
19	12.7104	20,338	26,437	19	13.6193	8,898	10,132	11,389	12,595	13,832	15,189	16,486	17,732	19,077	28,328
20	12.9600	20,739	26,956	20	13.8868	8,940	10,331	11,623	12,814	14,209	15,497	16,799	18,090	19,390	28,884
21	13.2096	21,136	27,475	21	14.1543	8,214	10,530	11,847	13,183	14,479	15,799	17,112	18,428	19,853	29,440
22	13.4593	21,634	27,995	22	14.4218	8,388	10,729	12,071	13,412	14,763	16,064	17,436	18,777	20,099	29,997
23	13.7089	21,934	28,514	23	14.6893	8,682	10,828	12,294	13,661	15,027	16,383	17,769	19,125	20,389	30,563
24	13.9586	22,333	29,033	24	14.9568	8,738	11,127	12,618	13,909	15,300	16,681	18,082	19,473	20,742	31,110
25	14.2082	22,733	29,553	25	15.2243	8,911	11,328	12,742	14,168	15,674	16,980	18,406	19,822	20,998	31,686
26	14.4578	23,132	30,072	26	15.4918	10,085	12,086	14,407	16,848	17,288	18,729	20,170	20,449	22,961	32,222
27	14.7074	23,631	30,591	27	15.7593	10,258	11,734	13,180	14,668	16,121	17,587	19,062	20,618	20,802	32,779
28	14.9571	23,851	31,110	28	16.0268	10,433	11,824	13,414	14,905	16,396	17,888	19,379	20,887	21,165	33,335
29	15.2067	24,330	31,829	29	16.2944	10,807	12,123	13,638	15,163	16,689	18,184	19,899	21,216	21,608	33,892
30	15.4563	24,730	32,148	30	16.5619	10,781	12,322	13,882	15,402	16,942	18,483	20,023	21,583	21,881	34,448
31+	*ABOVE SCALE			31+	*ABOVE SCALE										
1500 - Custodian I				744 - Bus Assistant @ 4 hrs											651 - Cafeteria Assistant @ 3.5 hrs
2080 - Custodian I				837 - Bus Assistant @ 4.5 hrs											744 - Cafeteria Assistant @ 4 hrs
2080 - Fleet Shop Helper				930 - Bus Assistant @ 5 hrs											837 - Cafeteria Assistant @ 4.5 hrs
				1023 - Bus Assistant @ 5.5 hrs											930 - Cafeteria Assistant @ 5 hrs
				1116 - Bus Assistant @ 6 hrs											1023 - Cafeteria Assistant @ 5.5 hrs
				1209 - Bus Assistant @ 6.5 hrs											1116 - Cafeteria Assistant @ 6 hrs
				1302 - Bus Assistant @ 7 hrs											1209 - Cafeteria Assistant @ 6.5 hrs
				1395 - Bus Assistant @ 7.5 hrs											1302 - Cafeteria Assistant @ 7 hrs
				1488 - Bus Assistant @ 8 hrs											2080 - Custodian II

For the 2018/2019 school year, the School Board approved the following compensation adjustments:
 - Employees with 1-30 years of creditable work experience received 2.4% of their 2018/19 base salary which included a 1.3% cost of living adjustment as well as a 0.5% experience step increase.
 - Employees with 31+ years of creditable work experience received a 1.3% cost of living adjustment and are now considered to be "Above Scale."



Unified Experience-Based Step Pay Scale - SY 2018-19 (2.4%)															
U09						U10				Grade 11					
Annual Hours →	→	1571	1588	1415	1488	2080	Annual Hours →	→	1571	1600	2080	Annual Hours →	→	1600	2080
Creditable Yrs of Exp	Hourly Rate	19-mo 187 day 7.33hr/day	19-mo 189 day 7.33hr/day	19-mo 193 day 7.33hr/day	19-mo 184 day 7.33hr/day	13-mo 200 days 7.33hr/day	Creditable Yrs of Exp	Hourly Rate	19-mo 187 day 7.33hr/day	19-mo 190 days 7.33hr/day	12-mo 200 days 7.33hr/day	Creditable Yrs of Exp	Hourly Rate	19-mo 187 day 7.33hr/day	12-mo 200 days 7.33hr/day
0	14.2114	18,483	18,897	20,109	21,146	26,568	0	16.2316	20,882	24,370	31,881	0	18.3182	26,110	33,943
1	14.2461	18,631	18,745	20,168	21,186	26,831	1	16.2888	20,833	24,430	31,758	1	18.3682	26,174	34,027
2	14.2811	18,679	18,793	20,207	21,260	26,704	2	16.3083	20,884	24,480	31,837	2	18.3983	26,238	34,110
3	14.3506	18,874	18,888	20,308	21,363	28,848	3	16.3807	21,088	24,808	31,891	3	18.4780	26,388	34,278
4	14.4189	18,788	18,885	20,404	21,468	28,983	4	16.4651	21,188	24,728	32,148	4	18.5588	26,483	34,441
5	14.4902	18,888	20,083	20,503	21,681	30,138	5	16.5304	21,282	24,848	32,303	5	18.6384	26,623	34,608
6	14.6080	18,982	20,181	20,603	21,898	30,288	6	16.6082	21,386	24,988	32,480	6	18.7208	26,762	34,778
7	14.7057	20,168	20,378	20,806	21,878	30,683	7	16.7682	21,806	25,214	32,778	7	18.8846	27,015	35,118
8	14.7404	20,208	20,430	20,857	21,933	30,880	8	16.7988	21,868	25,277	32,881	8	18.9287	27,082	35,207
9	14.7562	20,228	20,450	20,878	21,966	30,890	9	16.8144	21,881	25,303	32,883	9	18.9438	27,108	35,242
10	14.7772	20,258	20,481	20,908	21,988	30,738	10	16.8380	21,713	25,340	32,843	10	18.9888	27,160	35,296
11	15.1288	20,742	20,988	21,408	22,613	31,488	11	18.2168	22,231	25,845	33,728	11	17.3738	27,788	36,137
12	15.4823	21,228	21,468	21,807	23,037	32,203	12	18.6887	22,748	26,548	34,514	12	17.7788	28,446	36,978
13	15.8348	21,708	21,847	22,408	23,682	32,838	13	18.9715	23,287	27,164	35,200	13	18.1836	29,083	37,821
14	16.1876	22,183	22,435	22,905	24,087	33,870	14	17.3484	23,788	27,768	36,688	14	18.6883	29,741	38,683
15	16.5491	22,678	22,824	23,404	24,611	34,483	15	17.7272	24,303	28,383	38,272	15	18.9831	30,388	39,605
16	16.8828	23,158	23,413	23,903	25,138	35,138	16	18.1060	24,821	28,988	37,868	16	19.3880	31,008	40,547
17	17.2452	23,843	23,891	24,401	25,880	35,870	17	18.4828	25,340	29,572	38,444	17	19.8028	31,884	41,188
18	17.5878	24,128	24,390	24,900	26,185	36,803	18	18.8807	25,858	30,177	39,280	18	20.2877	32,532	42,032
19	17.9503	24,808	24,878	25,388	26,710	37,338	19	19.2388	26,378	30,781	40,018	19	20.8126	32,880	42,874
20	18.3028	25,093	25,387	25,898	27,234	38,070	20	19.6184	26,884	31,388	40,802	20	21.0173	33,627	43,716
21	18.6556	25,578	25,858	26,387	27,758	38,803	21	19.9943	27,412	31,980	41,588	21	21.4222	34,275	44,558
22	19.0080	26,068	26,346	26,898	28,283	39,638	22	20.3721	27,930	32,686	42,373	22	21.8270	34,923	45,400
23	19.3808	26,543	26,833	27,385	28,808	40,270	23	20.7488	28,448	33,188	43,168	23	22.2318	35,670	46,242
24	19.7132	27,028	27,322	27,894	29,333	41,003	24	21.1278	28,988	33,804	43,946	24	22.6367	36,218	47,084
25	20.0868	27,508	27,810	28,382	29,867	41,738	25	21.6088	29,484	34,408	44,731	25	23.0414	36,888	47,928
26	20.4182	27,983	28,288	28,881	30,382	42,488	26	21.8836	30,002	35,013	45,517	26	23.4462	37,513	48,788
27	20.7708	28,478	28,788	29,380	30,908	43,203	27	22.2813	30,620	35,618	46,303	27	23.8511	38,181	49,810
28	21.1233	28,980	29,278	29,888	31,431	43,938	28	22.6382	31,038	36,222	47,088	28	24.2568	38,808	50,462
29	21.4768	29,443	29,785	30,388	31,968	44,888	29	23.0170	31,658	36,827	47,876	29	24.6808	39,467	51,284
30	21.8285	29,928	30,254	30,887	32,480	45,403	30	23.3848	32,074	37,431	48,881	30	25.0868	40,104	52,138
31+	*ABOVE SCALE					31+	*ABOVE SCALE				31+	*ABOVE SCALE			
1027 - ALC Assist - BD	1386 - Security Assist - BD	1600 - Cafeteria Manager I	2080 - Admin Office Assoc I	2080 - Food Service Craftsman I		2080 - Assit Warehouse Manager	2080 - Human Resources Assoc								
1488 - Bus Driver	2080 - Security Officer	2080 - Carpentry Craftsman I	2080 - Assist Warehouse Manager	2080 - Human Resources Assoc		2080 - Bookkeeper - MS	2080 - HVAC Craftsman I								
1371 - Clinic Assit - EMT	1371 - SpEd Assist - AD	1371 - Clinic Assit - LPN	2080 - Bus Driver Trainer	2080 - Library Cataloger		2080 - Bus Driver Trainer	2080 - Pest Control Technician								
2080 - Custodian IV	1768 - Student Residency Verifier	2080 - Fleet Technician I	1600 - Cafeteria Manager II	2080 - Pest Control Technician		1600 - Cafeteria Manager II	2080 - Plumbing Craftsman I								
2080 - Distribution Driver	1371 - Tchr Assit - BD (excl SpEd)	2080 - Maintenance Craftsman I	2080 - Customer Support Tech I	2080 - Procurement Assistant II		2080 - Customer Support Tech I	2080 - School Admin Assoc I								
2080 - Duplication Technician	2080 - Transportation Dispatcher	2080 - Painter Craftsman I	2080 - Data Processing Specialist	2080 - Teacher Prod Center Tech		2080 - Data Processing Specialist	2080 - School Admin Assoc I								
1386 - ISS Coordinator		2080 - School Rentals Assit	2080 - Electrical Craftsman I	2080 - Web Page Design Tech		2080 - Electrical Craftsman I	2080 - Teacher Prod Center Tech								
1415 - Library/Media Assist - BD		1371 - SpEd Assist - BD	2080 - Employee Relations Assoc			2080 - Employee Relations Assoc	2080 - Financial Assistant								
			2080 - Financial Assistant			2080 - Financial Assistant									

For the 2018/2019 school year, the School Board approved the following compensation adjustments:
 - Employees with 1-30 years of creditable work experience received 2.4% of their 6/30/18 base salary which included a 1.9% cost of living adjustment as well as a 0.5% experience step increase.
 - Employees with 31+ years of creditable work experience received a 1.9% cost of living adjustment and are now considered to be "Above Scale."



Unified Experience-Based Step Pay Scale - SY 2018-19												
U12				U13				U14				
Annual Hours	→	1309	1600	2080	Annual Hours	→	1309	2080	Annual Hours	→	1309	2080
Creditable Yrs of Exp	Hourly Rate	13-mo 187 days 7.33hr/day	18-mo 200 days 8hr/day	12-mo 260 days 8hr/day	Creditable Yrs of Exp	Hourly Rate	13-mo 187 days 7hr/day	12-mo 260 days 8hr/day	Creditable Yrs of Exp	Hourly Rate	13-mo 187 days 7hr/day	12-mo 260 days 8hr/day
0	17,4818	22,883	27,870	38,382	0	18,7370	24,528	38,972	0	20,0747	26,277	41,766
1	17,6246	22,898	28,038	38,461	1	18,7829	24,688	38,088	1	20,1238	26,342	41,867
2	17,6877	22,896	28,108	38,540	2	18,8290	24,847	38,184	2	20,1732	26,406	41,960
3	17,6631	23,107	28,244	38,718	3	18,8206	24,788	38,354	3	20,2713	26,536	42,184
4	17,7384	23,219	28,381	38,896	4	18,0120	24,888	38,544	4	20,3882	26,663	42,387
5	17,8248	23,332	28,519	37,076	5	18,1047	25,008	38,737	5	20,4888	26,788	42,674
6	17,9119	23,448	28,668	37,268	6	18,1879	25,130	38,831	6	20,5886	26,924	42,782
7	18,0876	23,678	28,840	37,822	7	18,3881	25,378	40,323	7	20,7701	27,188	43,201
8	18,1327	23,736	28,912	37,718	8	18,4348	25,438	40,423	8	20,8220	27,256	43,308
9	18,1608	23,768	28,941	37,763	9	18,4640	25,486	40,464	9	20,8428	27,283	43,363
10	18,1778	23,784	28,984	37,810	10	18,4830	25,503	40,524	10	20,8740	27,324	43,417
11	18,8116	24,382	28,778	38,712	11	18,8478	26,111	41,491	11	21,3718	27,876	44,463
12	18,0463	24,830	30,472	38,814	12	20,4126	28,718	42,468	12	21,8888	28,827	45,488
13	18,4780	25,488	31,188	40,618	13	20,8773	27,328	43,434	13	22,3877	29,278	46,524
14	18,9127	26,086	31,880	41,418	14	21,3420	27,838	44,391	14	22,8868	29,831	47,580
15	20,3483	28,833	32,564	42,320	15	21,8088	28,546	45,368	15	23,3836	30,582	48,598
16	20,7809	27,291	33,248	43,222	16	22,2716	28,153	46,324	16	23,8814	31,294	49,601
17	21,2137	27,788	33,941	44,124	17	22,7385	28,781	47,291	17	24,3884	31,898	50,687
18	21,6474	28,338	34,636	45,028	18	23,2010	29,370	48,268	18	24,8973	32,538	51,708
19	22,0811	28,894	35,329	45,928	19	23,6658	30,078	49,224	19	25,3662	33,188	52,738
20	22,5148	29,471	36,023	46,830	20	24,1306	30,786	50,181	20	25,8651	33,841	53,774
21	22,9485	30,038	36,717	47,732	21	24,6053	32,186	51,168	21	26,3610	34,483	54,810
22	23,3821	30,607	37,411	48,634	22	25,0801	32,803	52,125	22	26,8489	35,146	55,846
23	23,8158	31,174	38,106	49,536	23	25,5648	33,411	53,081	23	27,3488	35,798	56,881
24	24,2496	31,742	38,798	50,438	24	26,0496	34,020	54,068	24	27,8447	36,448	57,918
25	24,6831	32,310	39,482	51,340	25	26,5343	34,628	55,024	25	28,3427	37,100	58,962
26	25,1168	32,877	40,188	52,242	26	26,9191	35,237	55,991	26	28,8408	37,762	59,888
27	25,6604	33,446	40,880	53,144	27	27,3838	35,846	56,968	27	29,3386	38,404	61,024
28	26,8841	34,013	41,674	54,048	28	27,8488	36,453	57,925	28	29,8384	38,066	62,068
29	28,4178	34,680	42,288	54,848	29	28,3133	37,062	58,891	29	30,3343	38,707	63,086
30	28,8616	35,148	42,982	55,861	30	28,7781	37,670	59,868	30	30,8322	40,368	64,130
31+	*ABOVE SCALE			31+	*ABOVE SCALE			31+	*ABOVE SCALE			
2080 - Accounts Payable Tech	2080 - Licensure Analyst	2080 - Insurance Claims Analyst	2080 - Asst Distrib Center Supervisor									
2080 - Admin Office Assoc II	2080 - Maintenance Craftsman II	1309 - Interpreter I	2080 - Benefits Specialist I									
2080 - Benefits Assistant	2080 - Painter Craftsman II	2080 - Machinist Craftsman II	2080 - Carpenter Craftsman III									
2080 - Bookkeeper - HS	2080 - Payroll Assistant	2080 - Plumbing Craftsman II	2080 - Executive Office Assoc II									
2080 - Building Operations Supvr	2080 - Research/Eval/Assess Asst	2080 - Procurement Assist III	2080 - Graphic Designer									
1600 - Cafeteria Manager III	2080 - School Admin Assoc II - HS	2080 - Testing Assistant	1309 - Interpreter II									
2080 - Carpenter Craftsman II	2080 - Substitute Office Assoc	2080 - Warehouse & Distribution Tech	2080 - Maintenance Craftsman III									
2080 - Fleet Technician II	2080 - Technology Support Tech	2080 - Warehouse Manager	2080 - Network Technician I									
1309 - Interpreter		2080 - Workers Comp Claims Analyst	2080 - Painter Craftsman III									
2080 - Inventory Technician			2080 - School Business Assistant									

For the 2018/2019 school year, the School Board approved the following compensation adjustments:
 - Employees with 1-30 years of creditable work experience received 2.4% of their 8/30/18 base salary which included a 1.9% cost of living adjustment as well as a 0.5% experience step increase.
 - Employees with 31+ years of creditable work experience received a 1.9% cost of living adjustment and are now considered to be "Above Scale."



Unified Experience-Based Step Pay Scale - SY 2018-19									
U15					U16				
Annual Hours	→	1488	2080		Annual Hours	→	1300	2080	
Creditable Yrs of Exp	Hourly Rate	18-mo 187 days 7thday	12-mo 240 days 8thday		Creditable Yrs of Exp	Hourly Rate	18-mo 187 days 7thday	12-mo 240 days 8thday	
0	21.5064	32,000	44,731		0	23.0448	30,186	47,833	
1	21.5680	32,078	44,840		1	23.1012	30,238	48,060	
2	21.6110	32,167	44,960		2	23.1580	30,313	48,188	
3	21.7181	32,313	46,188		3	23.2708	30,481	48,402	
4	21.8210	32,489	46,387		4	23.3830	30,608	48,638	
5	21.8274	32,827	46,808		5	23.4871	30,767	48,873	
6	22.0344	32,787	46,831		6	23.6117	30,907	48,112	
7	22.2604	33,108	48,280		7	23.8432	31,210	48,683	
8	22.3080	33,181	48,398		8	23.9028	31,288	48,717	
9	22.3283	33,224	48,442		9	23.9288	31,319	48,787	
10	22.3617	33,274	48,612		10	23.9824	31,388	48,841	
11	22.8961	34,087	47,821		11	24.6340	32,116	51,030	
12	23.4286	34,891	48,731		12	25.1067	32,883	52,218	
13	23.9818	35,855	49,840		13	25.6773	33,811	53,408	
14	24.4963	36,448	50,950		14	26.2489	34,369	54,687	
15	25.0287	37,242	52,058		15	26.8208	35,108	55,798	
16	25.5822	38,038	53,188		16	27.3922	35,869	56,976	
17	26.0958	38,830	54,278		17	27.9638	36,804	58,184	
18	26.6290	39,829	55,388		18	28.5356	37,362	58,363	
19	27.1824	40,417	56,487		19	28.1071	38,101	59,642	
20	27.8668	41,211	57,807		20	28.6787	38,849	61,731	
21	28.2292	42,006	58,718		21	30.2504	39,687	62,820	
22	28.7827	42,798	59,828		22	30.8220	40,346	64,108	
23	29.2961	43,582	60,836		23	31.3936	41,084	65,298	
24	29.8296	44,388	62,046		24	31.9653	41,842	66,487	
25	30.3833	45,180	63,166		25	32.5369	42,680	67,678	
26	30.8987	45,974	64,286		26	33.1086	43,338	68,986	
27	31.4301	46,787	65,374		27	33.6802	44,087	70,064	
28	31.9836	47,681	66,484		28	34.2518	44,836	71,243	
29	32.4988	48,366	67,683		29	34.8234	45,683	72,432	
30	33.0304	48,148	68,703		30	35.3950	46,332	73,821	
31+	*ABOVE SCALE				31+	*ABOVE SCALE			
2080 - Assist Accts Payable Supvtr	2080 - HVAC Craftsman III	2080 - Machinist Craftsman III	2080 - HVAC Specialist		2080 - Accts Payable Sys Specialist	2080 - Interpreter III			
2080 - Boiler Craftsman III	2080 - Occupational Health & Safety Tech	1488 - Occupational Therapy Assist (COTA)	2080 - Network Technician II		2080 - Benefits Specialist II	2080 - Nutritional/Training Coordinator			
2080 - Building Manager	2080 - Physical Therapy Assist (LPTA)	2080 - Plumbing Craftsman III	2080 - Occupational Safety Specialist		2080 - Boiler Specialist	2080 - Procurement Card Program Mgr			
2080 - Custodial Supervisor	2080 - Secretary & Clerk to the Board	2080 - Special Project Support	2080 - Procurement Systems Specialist		2080 - Construction Inspector	2080 - Supervising Cafeteria Manager			
2080 - Distrib Center Supervisor			2080 - Technical Contract Manager		2080 - Data Operations Supervisor	2080 - TV Operations Technician			
2080 - Electrical Craftsman III					2080 - District Chief				
2080 - Electronics Craftsman III					2080 - Educational Data Analyst				
2080 - Fleet Foreman					2080 - Executive Office Assoc III				
2080 - Food Service Craftsman III					2080 - Fleet Supervisor				
					2080 - Food Service Prog Analyst				

For the 2018/2019 school year, the School Board approved the following compensation adjustments:
 - Employees with 1-30 years of creditable work experience received 2.4% of their 5/30/18 base salary which included a 1.9% cost of living adjustment as well as a 0.5% experience step increase.
 - Employees with 31+ years of creditable work experience received a 1.9% cost of living adjustment and are now considered to be "Above Scale."



Unified Experience-Based Step Pay Scale - SY 2018-19									
U17					U18				
Ann Hours	1788	2080			Ann Hours	1408	1600	1788	2080
Creditable Yrs of Exp	11-mo 221 days Stridays	12-mo 260 days Stridays			Creditable Yrs of Exp	13-mo 182 days 7.33Stridays	15-mo 209 days Stridays	11-mo 221 days Stridays	12-mo 260 days Stridays
0	43,858	61,380			0	37,262	42,331	46,778	66,031
1	43,783	61,488			1	37,343	42,436	46,881	66,188
2	43,870	61,812			2	37,434	42,638	47,008	66,301
3	44,084	61,883			3	37,818	42,748	47,234	66,670
4	44,287	62,114			4	37,788	42,862	47,463	66,838
5	44,613	62,388			5	37,883	43,182	47,884	68,111
6	44,730	62,824			6	38,188	43,373	47,827	68,386
7	45,188	63,140			7	38,642	43,788	48,387	68,837
8	45,281	63,272			8	38,838	43,907	48,618	67,060
9	45,327	63,328			9	38,877	43,961	48,688	67,158
10	45,384	63,406			10	38,736	44,017	48,839	67,222
11	45,477	64,078			11	38,858	45,067	49,788	68,587
12	47,680	65,963			12	40,683	46,117	50,959	68,862
13	48,843	67,227			13	41,607	47,187	52,120	81,317
14	48,728	68,501			14	42,431	48,217	53,280	82,883
15	50,808	68,776			15	43,355	49,287	54,440	84,048
16	51,881	81,048			16	44,279	50,317	55,801	85,413
17	52,874	82,322			17	45,203	51,386	58,781	88,778
18	54,067	83,596			18	46,128	52,416	57,822	88,148
19	55,138	84,870			19	47,052	53,485	58,082	88,508
20	58,222	88,144			20	47,878	54,618	60,242	70,873
21	57,306	87,418			21	48,900	55,588	61,403	72,238
22	58,388	88,882			22	48,824	56,818	62,683	73,804
23	58,471	88,988			23	50,748	57,888	63,724	74,988
24	60,663	71,238			24	51,872	58,718	64,884	76,334
25	61,838	72,617			25	52,688	58,788	66,044	77,888
26	62,722	73,781			26	53,620	60,818	67,206	78,084
27	63,806	75,086			27	54,444	61,888	68,386	80,430
28	64,888	76,338			28	55,388	62,918	68,526	81,786
29	65,870	77,812			29	56,283	63,988	70,888	83,180
30	67,063	78,888			30	57,217	65,018	71,848	84,626
31+	*ABOVE SCALE				31+	*ABOVE SCALE			
2080 - Budget Analyst		2080 - Supervisor Carpentry			2080 - Audiologist		2080 - Programmer/Analyst		
2080 - Construction Inspector - Sr		2080 - Supervisor Electrical			2080 - Family Engagement Specialist		2080 - School Improvement Specialist (HS)		
2080 - Geographic Info Sys (GIS) Analyst		2080 - Supervisor Electronics			2080 - Foundation Transition Planner		1408 - School Nurse		
2080 - Interpreter Specialist		2080 - Supervisor HVAC			2080 - Guidance Department Chair		1600 - Student Activities Coordinator (MS)		
2080 - Network Administrator		2080 - Supervisor Maintenance			2080 - Human Resources Marketing Specialist		2080 - Transportation Area Supervisor		
2080 - Procurement Specialist I		2080 - Supervisor Night Crew			2080 - Occupational Health and Safety Specialist		2080 - Webmaster		
2080 - School Improvement Specialist (MS)		2080 - Supervisor Plumbing			2080 - Opportunity Inc. STEM Grant Specialist				
1768 - Student Support Specialist					1768 - Positive Behav'l Intervn & Suprt (PBIS) Coach				

For the 2018/2019 school year, the School Board approved the following compensation adjustments:
 - Employees with 1-30 years of creditable work experience received 2.4% of their 2018/19 base salary which included a 1.9% cost of living adjustment as well as a 0.5% experience step increase.
 - Employees with 31+ years of creditable work experience received a 1.9% cost of living adjustment and are now considered to be "Above Scale."

ATTACHMENT D-6



Unified Experience-Based Step Pay Scale - SY 2018-19												
U19				U20				U21				
Ann Hours	1000	1700	2500	Ann Hours	2000	12-mo	12-mo	Ann Hours	2000	12-mo	12-mo	
Creditable Yrs of Exp	200 days	221 days	250 days	Creditable Yrs of Exp	200 days	200 days	200 days	Creditable Yrs of Exp	200 days	200 days	200 days	
0	46,389	50,133	68,980	0	63,190			0	87,714			
1	46,480	50,265	69,124	1	63,344			1	87,880			
2	46,592	50,378	69,289	2	63,600			2	88,047			
3	46,813	50,824	69,668	3	63,808			3	88,378			
4	48,036	50,888	69,846	4	64,117			4	88,708			
5	48,259	51,117	80,137	5	64,430			5	89,043			
6	48,485	51,398	80,431	6	64,744			6	89,380			
7	48,841	51,898	81,023	7	65,378			7	70,090			
8	47,068	51,898	81,178	8	66,642			8	70,238			
9	47,195	52,061	81,237	9	66,808			9	70,306			
10	47,176	52,128	81,328	10	66,708			10	70,411			
11	48,301	53,372	82,791	11	67,273			11	72,090			
12	48,428	54,616	84,264	12	68,841			12	73,770			
13	50,562	56,880	85,718	13	70,408			13	75,450			
14	51,877	57,103	87,181	14	71,878			14	77,130			
15	52,883	58,347	88,644	15	73,643			15	78,810			
16	53,928	58,681	70,107	16	75,110			16	80,489			
17	55,064	60,634	71,670	17	76,878			17	82,198			
18	56,179	62,678	73,053	18	78,345			18	83,849			
19	57,305	63,322	74,485	19	79,813			19	85,629			
20	58,430	64,686	76,969	20	81,389			20	87,208			
21	59,556	65,808	77,422	21	82,948			21	88,888			
22	60,681	67,962	78,886	22	84,516			22	90,688			
23	61,806	68,296	80,348	23	86,083			23	92,248			
24	62,932	69,640	81,812	24	87,860			24	93,827			
25	64,057	70,783	83,274	25	88,218			25	95,808			
26	65,182	72,028	84,737	26	90,785			26	97,285			
27	66,308	73,270	86,200	27	92,363			27	98,966			
28	67,433	74,514	87,663	28	93,920			28	100,845			
29	68,558	75,757	89,126	29	95,488			29	102,325			
30	69,684	77,001	90,590	30	97,056			30	104,005			
31+	*ABOVE SCALE			31+	*ABOVE SCALE			31+	*ABOVE SCALE			
2080 - Accountant - Principal			1600 - Physical Therapist	Assistant Principal ES			Asst Director Environ Resources					Demographer / GIS Manager
2080 - Assistant Payroll Supervisor			2080 - Pos Behav1 Intervn & Supports Spec	Educational Data Specialist			Asst Director School Plant					Information Security Manager
2080 - Benefits Program Specialist			2080 - Procurement Specialist II	Financial Mgmt Specialist			Assistant Principal MS					Mechanical Systems Engineer
2080 - Coordinator Distribution Services			1600 - Psychologist	Food Services Operations Supervisor			Coord Purchasing					Payroll Supervisor
2080 - Coordinator Maintenance			1600 - School Social Worker	Grants Manager			Coord Safety & Loss Control					Project Manager-Infor. Serv.
2080 - Coordinator Mechanical Systems			2080 - School-To-Work Transition Supervisor	HR Info Systems Specialist			Coord Technical Applications					Risk Manager
2080 - Coordinator Special Projects			2080 - Specialist Professional Learning	Programmer/Analyst - Sr			Coord Transportation					Staff Architect
2080 - Fleet Manager			2080 - Student Activities Coordinator (HS)	Project Mgr - Construction			Dean of Students (MS)					Systems Engineer Supervisor
2080 - Instructional Specialist			2080 - Supervisor Construction	Student Info Sys Specialist								
2080 - Instructional Specialist			2080 - Systems Administrator	Sustainability Officer								
2080 - Internal Auditor			2080 - Systems Engineer	Systems Analyst								
1600 - Occupational Therapist				Transportation Sys Specialist								

For the 2018/2019 school year, the School Board approved the following compensation adjustments:
 - Employees with 1-30 years of creditable work experience received 2.4% of their 5/30/18 base salary which included a 1.9% cost of living adjustment as well as a 0.5% experience step increase.
 - Employees with 31+ years of creditable work experience received a 1.9% cost of living adjustment and are now considered to be "Above Scale."

ATTACHMENT D-7



Unified Experience-Based Step Pay Scale - SY 2018-19								
U22			U23			U24		
Ann Hours	2018		Ann Hours	2018		Ann Hours	2018	
Creditable Yrs of Exp	12-mo 200 days Thursday		Creditable Yrs of Exp	12-mo 200 days Thursday		Creditable Yrs of Exp	12-mo 200 days Thursday	
0	72,651		0	77,736		0	83,303	
1	72,729		1	77,828		1	83,607	
2	72,807		2	78,117		2	83,712	
3	73,282		3	78,487		3	84,118	
4	73,618		4	78,878		4	84,626	
5	73,875		5	79,281		5	84,838	
6	74,338		6	79,847		6	85,362	
7	75,084		7	80,428		7	86,189	
8	75,252		8	80,829		8	86,404	
9	75,327		9	80,710		9	86,490	
10	75,440		10	80,831		10	86,820	
11	77,238		11	82,768		11	88,888	
12	78,059		12	84,887		12	90,753	
13	80,838		13	88,816		13	92,818	
14	82,838		14	88,643		14	94,886	
15	84,437		15	90,472		15	96,862	
16	86,237		16	92,400		16	98,018	
17	88,038		17	94,328		17	101,085	
18	89,838		18	96,256		18	103,161	
19	91,638		19	98,185		19	105,218	
20	93,438		20	100,113		20	107,284	
21	95,238		21	102,041		21	109,361	
22	97,038		22	103,969		22	111,417	
23	98,838		23	105,898		23	113,483	
24	100,838		24	107,826		24	116,660	
25	102,838	Coord Food Services	25	109,764		25	117,816	
26	104,838	Coord Grants Development	26	111,882		26	119,881	
27	106,838	Coord Health Services	27	113,811		27	121,748	
28	107,838	Coord Military Con'd & Acad Suprt Prog	28	115,638		28	123,814	
29	108,838	Coord Parent and Stakeholder Svcs	29	117,487		29	126,881	
30	111,431	Coord Planetarium	30	119,386		30	127,847	
31+	*ABOVE SCALE	Coord Policy and Constituent Svcs	31+	*ABOVE SCALE		31+	*ABOVE SCALE	
Academic Dean		Coord Professional Learning	Coordinator Information Services	Principal MS	Director Admin Learning & Leadership	Director Student Leadership		
Administrative Coordinator		Coord Telecommunications	Coordinator Technical Services		Director Adult Learning Center	Director Student Services		
Assistant Director ATC		Coordinators of Instruction	Director Advanced Technology Center		Director Benefits	Director Teacher Learning & Leadership		
Assistant Principal HS		Database Administrator	Director Communications		Director Business Services	Director Technical & Career Education		
Coord Accounting		Dean of Students (HS)	Director Community Engagement		Director Compliance and SpEd Services	Director Technical & Career Ed Center		
Coord Adult Academic Program		Neuropsychologist	Director Custodial Services		Director Employee Relations	Director Technology		
Coord Athletics		Specialist Educatl Measure & Asmnt	Director Distribution Services		Director Employment Services	Director Title I Programs		
Coord Benefits		Specialist Employee Relations	Director Internal Audit		Director Food Services	Founding Head of School (GRC)		
Coord Budget Development		Specialist Human Resources	Director Opportunity & Achievement		Director Innovation & Strategic Planning	Principal MS		
Coord Business and Info Tech		Specialist Program Evaluation	Director Safety and Loss Control		Director Instructional Technology			
Coord Educational Foundation		Specialist Research	Director Research, Eval and Assessment		Director Purchasing Services			
Coord Engineering/Tech		Specialist Testing	Director Testing		Director School Plant			

For the 2018/2019 school year, the School Board approved the following compensation adjustments:
 - Employees with 1-30 years of creditable work experience received 2.4% of their 5/31/18 base salary which included a 1.9% cost of living adjustment as well as a 0.5% experience step increase.
 - Employees with 31+ years of creditable work experience received a 1.9% cost of living adjustment and are now considered to be "Above Scale."

ATTACHMENT D-8



Unified Experience-Based Step Pay Scale - SY 2018-19							
U25		U26		U27		U28	
Ann Hours	2018	Ann Hours	2018	Ann Hrs	2018	Ann Hrs	2018
Creditable Yrs of Exp	12-mo 200 days Stridley	Creditable Yrs of Exp	12-mo 200 days Stridley	Creditable Yrs of Exp	12-mo 200 days Stridley	Creditable Yrs of Exp	12-mo 200 days Stridley
0	88,253	0	95,838	0	102,478	0	109,801
1	88,472	1	96,873	1	102,727	1	110,070
2	88,891	2	98,108	2	102,979	2	110,340
3	90,128	3	98,676	3	103,480	3	110,877
4	90,583	4	97,042	4	103,880	4	111,413
5	91,006	5	97,516	5	104,487	5	111,868
6	91,448	6	97,891	6	104,988	6	112,502
7	92,346	7	98,952	7	106,028	7	113,805
8	92,678	8	98,198	8	106,291	8	113,888
9	92,888	9	98,288	9	106,387	9	114,003
10	92,807	10	98,447	10	106,568	10	114,173
11	95,021	11	101,818	11	108,088	11	116,887
12	97,236	12	104,191	12	111,540	12	119,821
13	98,448	13	106,684	13	114,181	13	122,344
14	101,882	14	108,938	14	118,723	14	126,068
15	103,878	15	111,208	15	119,285	15	127,781
16	106,090	16	115,425	16	120,891	16	130,962
17	108,304	17	118,953	17	124,348	17	133,238
18	110,518	18	119,425	18	126,891	18	136,962
19	112,732	19	120,788	19	128,432	19	138,888
20	114,946	20	123,170	20	131,974	20	141,410
21	117,160	21	125,542	21	134,516	21	144,133
22	119,374	22	127,916	22	137,058	22	146,867
23	121,587	23	130,287	23	138,600	23	149,580
24	123,801	24	132,869	24	142,142	24	152,304
25	126,018	25	136,033	25	144,883	25	156,028
26	128,230	26	137,406	26	147,225	26	157,761
27	130,444	27	138,778	27	148,767	27	160,476
28	132,658	28	142,160	28	162,309	28	163,199
29	134,872	29	144,522	29	164,851	29	165,922
30	137,088	30	148,886	30	167,393	30	168,646
31+	*ABOVE SCALE	31+	*ABOVE SCALE	31+	*ABOVE SCALE	31+	*ABOVE SCALE
Director Alternative Education Director Elementary Schools Director Transportation Exec Director Elem Teaching & Learning Exec Director Facilities Services Exec Director Office of Prog for Excepti Child Exec Director Secondary Teaching & Learning Exec Director Student Support Services Principal HS		Sr Exec Director, Elementary Schools Sr Exec Director, Middle Schools Sr Exec Director, High Schools		Chief Academic Officer Chief Financial Officer Chief Human Resources Officer Chief Information Officer Chief Media & Communications Officer Chief Operations Officer for Div Svcs Chief Schools Officer Chief Strategy & Innovation Officer		Chief of Staff	

For the 2018/2019 school year, the School Board approved the following compensation adjustments:
 -- Employees with 1-30 years of creditable work experience received 2.4% of their 2018 base salary which included a 1.2% cost of living adjustment as well as a 0.5% experience step increase.
 -- Employees with 31+ years of creditable work experience received a 1.2% cost of living adjustment and are now considered to be "Above Scale."

ATTACHMENT D-9



ATTACHMENT E-1



Part-Time/Temporary Hourly Rates SY 2018 - 2019 Effective: July 1, 2018		
Position	July 1, 2018	Comments
SUBSTITUTES		
Bus Assistants	\$ 10.37	
Bus Assistants (summer only)	\$ 10.37	
Bus Assistants subbing for bus driver (employee must substitute a minimum of one-hour)	\$ 4.49	Additional per Hour
Bus Drivers	\$ 13.68	
Bus Drivers (summer only)	\$ 13.68	
Cafeteria Manager	\$ 14.65	
Cafeteria Assistant	\$ 9.68	
Cafeteria Assistant subbing for Cafeteria Manager (employee must substitute a minimum of one-hour)	\$ 4.49	Additional per Hour
Clerical	\$ 12.76	
Long Term	\$ 13.68	
Custodian	\$ 9.68	
Driver Ed Instructor	\$ 12.76	
Interpreter	\$ 18.03	
ISS Coordinator	\$ 13.68	
Library/Media Assistant	\$ 11.91	
Library/Media Assistant subbing for Library/Media Specialist (employee must substitute a minimum of one-hour)	\$ 4.49	Additional per Hour
Nurse Assistant	\$ 12.76	
Nurse Assistant subbing for the Nurse (employee must substitute a minimum of one-hour)	\$ 4.49	Additional per Hour
OT/PT	\$ 27.28	
OT/PT Assistant	\$ 20.69	
Security Assistant	\$ 11.11	
Teacher Assistant	\$ 11.11	
Long Term	\$ 11.91	
Teacher Assistant subbing for Teacher (employee must substitute a minimum of one-hour)	\$ 4.49	Additional per Hour
Technology Support Technician	\$ 16.82	
SUBSTITUTE DAILY RATES FOR TEACHERS and NURSES		
Teacher Daily Substitute (Non-Licensed)	\$ 89.00	Must have earned a minimum of 60 college credits
Teacher Daily Substitute (Substitute Training Certificate)	\$ 95.00	Must have earned a certificate of completion from a substitute training program approved by VBCPS.
Teacher Daily Substitute (Licensed)	\$ 99.00	Must have a valid active VA teacher license
Teacher Long-Term Substitute (Licensed)	\$ 150.00	Must have or be eligible for an active Va. teaching license with an endorsement in the subject area to be taught.
Site Assigned Designated Subs - (Non-Licensed)	\$ 91.50	Must have earned a minimum of 60 college credits
Site Assigned Designated Subs (Substitute Training Certificate)	\$ 95.00	Must have earned a certificate of completion from a substitute training program approved by VBCPS.
Site Assigned Designated Subs - (Licensed)	\$ 99.00	Must have a valid active VA teacher license
School Nurse, RN - Daily	\$ 175.33	Must be a registered nurse
SUMMER SCHOOL EMPLOYEES		
Building Supervisor	\$ 13.68	
Bus Assistants	\$ 10.37	
Bus Drivers	\$ 13.68	
Clerical	\$ 12.50	
Custodian	\$ 9.68	
Driver Ed Teacher-Behind the Wheel (Licensed)	\$ 30.00	Summer School Teacher Rate
Driver Ed Parapro -Behind the Wheel (Non - Licensed)	\$ 15.87	
Driver Ed Teacher-Classroom	\$ 30.00	Summer School Teacher Rate



ATTACHMENT E-2



Part-Time/Temporary Hourly Rates SY 2018 - 2019 Effective: July 1, 2018		
Position	July 1, 2018	Comments
SUMMER SCHOOL EMPLOYEES (continued)		
Interpreter	\$ 18.03	
Library/Media Assistant	\$ 12.50	
Nurse (RN)	\$ 175.33	
Nurse Assistant	\$ 12.50	
OT/PT	\$ 27.28	
OT/PT Assistant	\$ 20.69	
Security Assistant	\$ 12.50	
Summer Feeding Program (Manager)	\$ 16.43	Grant Funds - increased rate to match special events rate
Summer Feeding Program (Worker)	\$ 12.50	Grant Funds - increased rate to match special events rate
Teacher Assistant substiting for Teacher (applies to non-VBCPS employees working summer school only)	\$ 16.99	Summer School Rate plus \$4.49
Teacher	\$ 30.00	Summer School Teacher Rate
Teacher - Fast Track Tutor	\$ 30.00	Summer School Teacher Rate
Teacher - IEP/Summer Eligibility Assessment	\$ 15.00	50% of the summer school teacher rate
Teacher Assistant	\$ 12.50	
MISCELLANEOUS HOURLY AND/OR DAILY RATES		
Acting Administrator	\$ 29.23-69.82	Superintendent or designee approval required (Grade 20-m)
Alternate Chief Examiner - Adult Learning Center (ALC)	\$ 30.03	
Bus Driver - Behind the Wheel Trainee		Paid as a stipend based on the minimum wage rate.
Bus Driver - Behind the Wheel Training Specialist	N/A	Pay employee's hourly rate
Bus Driver - Additional/Double Run	\$ 8.50	Per Run - Effective 3/1/17
Bus Driver - Field Trip Rate	\$ 8.50	
Bus Driver - Parks and Recreation	\$ 10.00	
CDL - Random Drug Testing	\$ 8.50	
Cafeteria Assistant-Special Events	\$ 12.00	
Cafeteria Manager-Special Events	\$ 16.43	
Cafeteria Monitor	\$ 9.68	
Clerical Support	\$ 12.76-18.03	
Computer Lab Facilitator-Technician (ALC)	\$ 15.36	
Curriculum Development/Textbook Adoption	\$ 25.00	
Evening Administrator	\$ 33.56	
Foreign Language Translator-Oral	\$ 14.00	
Foreign Language Translator-Written	\$ 16.00	
Guidance Representative - Hearings	\$ 35.00 per hour	
Hearing Officer - Student Discipline	\$ 45.00 per hour	
Hearing Officer - Case Cancelled	\$ 15.00 per Case	
Homebound Teacher - Certified	\$ 30.03	
Homebound Teacher - Non-Certified Teacher	\$ 24.32	Adj. by same % and Entry Level-Teacher
Homework Hotline - Non Certified Teacher	\$ 24.32	Adj. by same % and Entry Level-Teacher
Homework Hotline - Certified Teacher	\$ 30.03	
Interpreter - After School Activities - (EIPA 2.5-2.9)	\$ 18.03	
Interpreter - After School Activities - (EIPA 3.0-3.4)	\$ 19.31	
Interpreter - After School Activities - (EIPA 3.5-3.9)	\$ 22.17	
IPT/VGLA Testing & Scoring	\$ 25.00	
Jail Education Program - Social Worker	\$ 40.00	
Jail Education Program - Psychologist	\$ 60.00	
Jail Education Program - Teacher	\$ 30.03	
Leadership Camp Counselor	\$ 9.04	
Music Clinicians/Judges	\$ 30.03	
Occupation Therapy Assistant (Certified)	\$ 20.69	
Occupation Therapist	\$ 34.25	
PALS Instructor (HD)	\$ 13.44	



ATTACHMENT E-3



Part-Time/Temporary Hourly Rates SY 2018 - 2019 Effective: July 1, 2018		
Position	July 1, 2018	Comments
MISCELLANEOUS HOURLY AND/OR DAILY RATES (continue)		
PALS Instructor (BD)	\$ 16.13	
PALS Instructor (Certified)	\$ 18.21	
Physical Therapist	\$ 34.25	
Physical Therapy Assistant (Licensed)	\$ 20.69	
Professional Dev. Activity Instr. (PDA)	\$ 30.00	
Professional Dev. Activity Instr. (PDA) - PLP Prep	\$ 25.00	
Professional Dev. Activity Instr. (PDA) - Non - PLP Prep	\$ 15.00	
Program Planner - ALC	\$ 30.03	
Project Support Staff	\$ 11.91-69.82	Superintendent or designee approval required (Grade 7-mid
Project Support Staff - PIA - Clerical	\$ 12.76	
Project Support Staff - Materials Asst.	\$ 13.68	
Retake Expedited Coordinator	\$ 20.00	
Saturday Detention	\$ 20.00	
Security Officers (Sworn Officers)	\$ 27.00	Based on agreement with the City
Security - Police Officers (Graduation Only)	\$ 30.00	Based on agreement with the City
Security - Police Supervisor (Graduation Only)	\$ 35.00	Based on agreement with the City
Special Education Job Coach - Training	\$ 10.32	
Special Education Job Coach - HD	\$ 13.76	
Special Education Job Coach - BD	\$ 16.05	
Specialty Camp Coach	\$ 14.33	
Student Workers	\$ 9.04	
Teacher - Academic Programs	\$ 30.03	
Teacher - After Hours (approval required)	\$ 30.03	
Teacher - ALC	\$ 30.03	
Teacher - Community Service Programs - 6 Students (ALC)	\$ 14.95	
Teacher - Community Service Programs - 7 Students (ALC)	\$ 17.08	
Teacher - Community Service Programs - 8 Students (ALC)	\$ 19.23	
Teacher - Community Service Programs - 9+ Students (ALC)	\$ 21.36	
Teacher - Workforce Development Training - 6 Students (ALC)	\$ 16.62	
Teacher - Workforce Development Training - 7 Students (ALC)	\$ 19.00	
Teacher - Workforce Development Training - 8 Students (ALC)	\$ 21.36	
Teacher - Workforce Development Training - 9+ Students (ALC)	\$ 23.74	
Teacher - Transition Program (Grant)	\$ 30.03	
Test Examiner	\$ 19.71	
Test Proctor	\$ 12.76	
TSIP Test Proctor	\$ 16.20	
Tutor - AVID Program	\$ 17.63	
Tutor - Certified	\$ 30.03	
Tutor - Non-certified	\$ 24.32	Adj. by same % as Entry Level-Teacher
Workshop Participants - Classified	\$ 8.77	
Workshop Participants - Teacher	\$ 19.48	



ATTACHMENT F



TABLE OF ALLOWANCES SY 2018-2019 Effective: July 1, 2018		
CODE	DESCRIPTION	VALUE
ZALW 7016	Acting Pay - (Per Regulation 2-48.2)	Varies
ZALW 7010	Additional Class - HS Teacher	5,600.00
ZALW 7011	Additional Class - MS Teacher	5,600.00
ZALW 7000	Additional Time - Vocational Teacher	400.00
ZALW 7200	Advanced Certificate - (ED.S or Masters plus 30)	3,300.00
ZALW 7040	Cafeteria Manager - Additional School Served	750.00
ZALW 7207	Career Teacher - (3-year cycle)	1,000.00
ZALW 7211	Clerical 180 Points Allowance	350.00
ZALW 7212	Clerical 360 Points Allowance	475.00
ZALW 7213	Clerical Associate Degree	525.00
ZALW 7214	Clerical Bachelor Degree	750.00
ZALW 7220	Clinical Competency Certification	1,000.00
ZALW 7097	Data Communication Allowance	540.00
ZALW 7230	Doctorate Administrative	5,000.00
ZALW 7231	Doctorate Instructional	4,100.00
ZALW 7095	Executive Communication Allowance	1,200.00
ZALW7096	Emergency Communication Allowance	420.00
ZALW 7235	School Nutrition Specialist	1,000.00
ZALW 7245	Interpreter 180 Points Allowance	350.00
ZALW 7246	Interpreter 360 Points Allowance	475.00
ZALW 7250	Masters Allowance Instructional	2,500.00
ZALW 7051	Miscellaneous Credit	Varies
ZALW 7255	MS Certified Systems Eng/Dev	1,500.00
ZALW 7260	National Board for Teaching Standards Certification	2,000.00
ZALW 7267	Nursing Bachelors Degree	750.00
ZALW 7270	Professional Allowance	1,500.00
ZALW 7075	*Doctoral Intern in Professional Psychology (Eligible for health insurance subsidy)	28,000.00
ZALW 7275	Registered Dietician	1,000.00
ZALW 7280	Registry Interpreters for Deaf	2,500.00
ZALW 7285	School Plant Journeyman	350.00
ZALW 7286	School Plant Master	1,000.00
ZALW 7295	Teacher Assistant 180 Points Allowance	325.00
ZALW 7296	Teacher Assistant 360 Points Allowance	450.00
ZALW 7050	Temporary Duty Allowance	Varies
ZALW 7018	Temporary Duty Allowance - (Legislative Liaison)	Varies
ZALW 7090	Travel Allowance - (Per contract or employment agreement)	Varies
2018-2019 SY	*Tuition Reimbursement Rate (Per Policy 4-39)	750.00

* Denotes allowances that are not subject to VRS



- C. Policy 1-28 Committees, Organizations and Boards – School Board Member Assignments:
Ms. Riggs made a motion, seconded by Mr. McDonald, that the School Board approve amendments to Policy 1-28 Committees, Organizations and Boards – School Board Assignments as presented. Prior to a vote, School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney, summarized changes related to the selection of committee chairs. The motion passed (ayes 10, nays 0).
- D. [formerly 11A] Notification of Intent to Apply for Federal Grants for SY2018/19: Vice Chair McDonald made a motion, seconded by Ms. Holtz, that the School Board approve Administration’s application for federal grants for the 2018-19 school year as proposed. Prior to a vote, Ms. Manning explained her opposition to the way the grant is written for Title IV, Part A, because it does not address her request to cut back on professional development to supplement safety and security. Following discussion, the motion passed (ayes 8, nays 2 – Manning and Weems) and federal grant applications for SY2018-19 approved as follows:

Name	Description	Anticipated Funding Level	Services
Title I, Part A	Improving the Academic Achievement of the Disadvantaged: Improving Basic Programs Operated by Local Educational Agencies (LEA)	\$11,952,630 <i>62% Free & Reduced Meals Eligibility Rate</i>	<ul style="list-style-type: none"> • Full Day Kindergarten • Pre-K Support Staff and Resources • Literacy Leaders • Mathematics Specialists • Professional Learning • Family Engagement
Title I, Part D	Improving the Academic Achievement of the Disadvantaged: Prevention and Intervention Programs for Children and Youth Who are Neglected, Delinquent, or At-Risk	\$272,636	<ul style="list-style-type: none"> • Grant supports educational services for students in delinquent facilities • Supports transition of students from those facilities and JDC back to VBCPS
Title II, Part A	Preparing, Training and Recruiting High Quality Teachers and Principals: Supporting Effective Instruction	\$1,644,963	<ul style="list-style-type: none"> • Literacy Leaders • Mathematics Specialists



Name	Description	Anticipated Funding Level	Services
Title III, Part A	Language Instruction for English Learners and Immigrant Students	\$104,703	<ul style="list-style-type: none"> English Learner Instructional Specialists
Title IV, Part A	Student Support and Academic Enrichment Grant	\$298,029	<ul style="list-style-type: none"> Advanced Placement testing fee assistance Support the English as a Second Language program Support of Positive Behavior Intervention Strategies Programs to support on-time graduation Support for the equitable and effective use of technology

13. Information

- A. Community Advisory Committee Appointments: Chairwoman Anderson reported thirty-four applications were submitted as a result of the division’s “Call to Action” to fill vacancies on Community Advisory Committees subsequent to the School Board’s approval of policy changes. She then presented the School Board’s recommendations reflecting the outcome from their discussion of applicants in a closed meeting held May 22 for personnel matters noting the terms beginning July 1, 2018 for a three year period for Gifted Education and Technical and Career Education advisory committees; and a one year period for Special Education while they finalize changes to their bylaws:

Advisory Committee	Position	Recommended Appointment
Community Advisory Committee for Gifted Education (3-year term)	Landstown High School Zone	Beth Deir
	Kellam High School Zone	Jeryl Phillips
	At-Large	Jennifer Krzewinski
Special Education Advisory Committee (One-year term)	Teacher Representative	Leanna Landry
	Agency/Community Representative	Cheryl Ward, Endependence Center
	Person with Disability or Parent or Student with Disability	Dawn Candia Ainsley Proctor Jill Reid Tina Santee Cheryl Smith Pamela Tanner
	Other	Sandra Hermann Dorothy McGuire Donna Robel Frances Thompson
General Advisory Council for Technical and Career Education (3-year term)		Alaine Britt



- B. Three Oaks Elementary School – Princess Anne Road Phase VII Agreement of Sale for Conveyance of Property: Anthony L. Arnold, P.E. Executive Director of Facilities Services, presented an overview of the proposed resolution and purchase agreement for the conveyance of property to the City of Virginia Beach along with a temporary construction easement and Dominion Energy utility easement at Three Oakes Elementary School associated with the Princess Anne Road Phase VII project. It was noted the project will have no impact on school operations nor will it have any adverse impact on the school site.
- C. Policy Review Committee Recommendations: School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney, presented an overview of the following Policy Review Committee recommendations regarding review, amendment and/repeal of certain policies reviewed by the committee at their May 10, 2018 meeting:
1. Policy 4-17 Suspension from Work of Teachers or Classified Employees: Title and language changes.
 2. Policy 5-3 Formulation of Student Rules and Regulations: Policy deemed redundant and recommended for repeal
 3. Policy 5-11 Age of Compulsory Attendance/Exemptions: Language updated along with adding adult student designation.
 4. Policy 5-12 Legal Withdrawal: Minor changes made to designations
- 14. Standing Committee Reports:** Ms. Weems reported on matters discussed at the SouthEastern Cooperative Education Programs (SECEP) meeting held the prior week to include a vote on the budget and review of their strategic plan and five year plan. She also reported on the meeting of the Special Education Advisory Committee she attended earlier in the day where she reported on status of the School Board’s appointment of members to fill vacancies on the committee.
- On behalf of the Governor’s School for the Arts (GSA), Ms. Melnyk reported \$9 million in scholarships were accepted and thanked Superintendent Spence for attending their graduation.
- As chair of the Policy Review Committee, Ms. Rye reported the committee will continue to meet over the summer with the next meeting scheduled for July 12.
- 15. Conclusion of Formal Meeting:** The formal meeting concluded at 6:50 p.m.
- 16. Hearing of Citizens and Delegations on Non-Agenda Items:** The School Board heard comments from Michelle Norman and Catharine Heinz regarding special education, Individualized Education Plans (IEP’s), and 504 plans. The hearing concluded at 6:59 p.m.
- 17. Recess into Workshop:** None
- 18. Closed Meeting #2 of 2:** Vice Chair McDonald made a motion, seconded by Ms. Melnyk, that the School Board recess into a closed session pursuant to the exemptions from open meetings



allowed by Section 2.2-3711, Part A, Paragraphs 1 and 7 of the *Code of Virginia*, 1950, as amended, for

- A. Personnel Matters: Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees pursuant to Section 2.2-3711, (A) (1); namely to discuss
 - 1. performance evaluation of a specific administrator; and
 - 2. a determination regarding Employee Grievance Case No. 518-03-23-18.
- B. Legal Matters: Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation where such consultation or briefing in an open meeting would adversely affect the negotiating or litigating posture of the Board or consultation with legal counsel employed or retained by the Board regarding specific legal matters requiring the provision of legal advice by such counsel, pursuant to Section 2.2-3711 (A) (7); namely to discuss procedure for employee grievance case.

The motion passed (ayes 10, nays 0), and the School Board recessed at 7:00 p.m. and reconvened in Room 113 in a closed meeting at 7:15 p.m.

Individuals present for discussion in the order in which matters were discussed:

- A. Personnel Matters:
 - 1. Performance evaluation of a specific administrator: School Board members with the exception of Ms. McLeod who was absent from the meeting; Superintendent Spence; School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney; and Dianne P. Alexander, Clerk of the School Board.
- B. Legal Matters: Procedure for employee grievance case: School Board members with the exception of Ms. McLeod who was absent from the meeting; School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney; and Dianne P. Alexander, Clerk of the School Board.
- A. Personnel Matters:
 - 2. A determination regarding Employee Grievance Case No. 518-03-23-18: School Board members with the exception of Ms. McLeod who was absent from the meeting, and Dianne P. Alexander, Clerk of the School Board.

The School Board reconvened in an open meeting at 9:11 p.m.

Certification of Closed Meeting: Vice Chair McDonald made a motion, seconded by Ms. Melnyk, that the School Board certifies that to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and only such public business matters as were



identified in the motion by which the closed meeting was convened were heard, discussed, or considered. The motion passed (ayes 10, nays 0).

19. **Vote on Remaining Action Items:** Vice Chair McDonald made a motion, seconded by Ms. Melnyk, that the School Board approve a resolution regarding Grievance Case No. 518-03-23-18 that alters the decision of the Hearing Officer for dismissal; and reinstates the employee on probation effective June 12, 2018 through December 31, 2018 with a Plan of Action and placement to be determined by Administration. The motion passed (ayes 7, nays 3 – Edwards, Felton and Melnyk), and the resolution was approved as follows:

RESOLUTION REGARDING GRIEVANCE CASE NO. 518-03-23-18

RESOLVED: That on June 11, 2018, the School Board considered the Findings of Fact and Recommendation of the Hearing Officer, the transcripts of the May 14 & 22, hearings and the exhibits, post hearing briefs and, based upon such consideration, it is;

RESOLVED: That the School Board alters the Findings of Fact and Recommendation of the Hearing Officer that the Grievant be dismissed from employment, and finds the following: that the employee be placed on probation effective June 12, 2018 through December 31, 2018, and be placed on a Plan of Action. Placement of employment to be determined by administration with a recommendation that the employee be placed at a different school; and

FURTHER RESOLVED: That the Clerk is directed to send a copy of this Resolution to the Grievant, the Grievant’s attorney, the City Attorney, the Employee Relations Specialist, the Principal of King’s Grant Elementary School, and the Chief Human Resources Officer, who is directed to place a copy of this Resolution, the Hearing Officer’s Findings of Fact and Recommendation and exhibits in the Grievant’s personnel file.

20. **Adjournment:** There being no further business before the School Board, Chairwoman Anderson adjourned the meeting at 9:14 p.m.

Respectfully submitted:

Dianne P. Alexander, Clerk of the School Board

Approved:

Beverly M. Anderson, School Board Chair



Subject: School Board Organizational Matters

Item Number: 12A1-3

Section: Consent

Date: June 26, 2018

Senior Staff: N/A

Prepared by: Dianne P. Alexander, School Board Clerk

Presenter(s): Beverly M. Anderson, School Board Chair

Recommendation:

That the School Board

1. **Superintendent’s Designee in the Absence of the Superintendent:** Approve the Superintendent’s recommendation to appoint Marc A. Bergin, Ed.D., Chief of Staff, and Farrell E. Hanzaker, Chief Financial Officer, as designees of the division superintendent to attend meetings of the School Board in the absence or inability to attend of the superintendent for the 2018-19 fiscal year pursuant to *Code of Virginia § 22.1-76*, ... approval of division superintendent's designee
2. **Signature Authority in the Absence of the Superintendent:** Authorize the Superintendent’s recommendation to extend the term of signature authority for Marc A. Bergin, Ed.D., Chief of Staff; and/or Farrell E. Hanzaker, Chief Financial Officer, through June 30, 2019 to sign all Virginia Department of Education correspondence (VDOE), reports, documents, requisitions and other official correspondence in the absence of the division superintendent.
3. **Payroll Deductions:** Authorize the following list of payroll deductions for the 2018-19 fiscal year pursuant to Board Policy 4-36 – Payroll Deductions/Tax Sheltered Annuities/Deferred Compensation Plan; and its corresponding Regulation 4-36.1 – Payroll Deductions:

- | | | |
|----------------------------|---------------------------------|-------------------------------|
| 1. Health Plans | | 20. VRS Service Buy Back |
| 2. Dental Plans | 12. State Education (Student | 21. Workers’ Compensation |
| 3. Tax Sheltered Annuities | Loans) | Salary/Leave Adjustments |
| 4. Flexible Benefit Plans | 13. Child Support | 22. Travel Advance and Other |
| 5. Association Dues | 14. Court Orders/Bankruptcies | Purchase Repayments |
| 6. United Way | 15. Legal Resources | 23. Voluntary Benefits |
| 7. Deferred | 16. Direct Deposit | 24. State Licensure Fees |
| Compensation | 17. VRS Optional Life Insurance | 25. Administrative Processing |
| 8. Garnishments | 18. Salary/Leave Adjustments | Fees, where applicable |
| 9. Federal Tax Liens | 19. Employee Authorized | 26. Long Term Disability |
| 10. State Tax Liens | Payment(s) owed to the | 27. Long Term Care |
| 11. Local Tax Liens | School Division | 28. VRS – Member Contribution |
| | | Rate |

Background Summary:

Source:

Bylaw 1-40

Budget Impact:

N/A



Subject: School Board Organizational Matters FY19: Committee Assignments **Item Number:** 12A4

Section: Consent **Date:** June 26, 2018

Senior Staff: N/A

Prepared by: Beverly M. Anderson, School Board Chair

Presenter(s): Beverly M. Anderson, School Board Chair

Recommendation:

That the School Board approve committee assignments based on School Board members relaying their preference(s) to School Board leadership for consideration in assignments being proposed for the 2018-19 school year in accordance with Bylaw 1-28: Committees, Organizations and Board – School Board Member Assignments.

Background Summary:

The School Board utilizes committees, boards, and other organizations (hereinafter “Committee”) to accomplish both internal and external goals. School Board Members may be assigned to represent the School Board’s interest on any such Committee. School Board Members have no individual authority when serving in these assignments and may only exercise the authority specifically authorized by the School Board. The School Board recognizes the following types of Committees: a) Standing School Board Committees; b) Joint School Board/City Council Committees; c) Ad Hoc School Board Committees; d) School Division Standing Committees with School Board Liaisons; and e) Outside Committees.

In accordance with Bylaw 1-28, unless otherwise specified, School Board members will be assigned/appointed to Committees or Boards by the School Board Chair in consultation with the Vice Chair and with the approval of the School Board. School Board members will be assigned to Committees or Boards no later than July 1st of each year, and may be reviewed in January of each year or when otherwise necessary. Each School Board member should be assigned to at least one committee. Assignments may be reviewed in January of each year or when otherwise necessary. Assignments to a Committee are effective until June 30th of each year.

The Committee Chair will be chosen by the members of the Committee unless otherwise specified. For the purposes of electing a Committee Chairman, the most senior School Board Member attending the first meeting of the year (or the most senior assigned staff member attending the meeting if a School Board Member is not present at the first meeting) shall conduct the election of the Committee Chair.

Source:

Bylaw 1-28: Committees, Organizations and Boards – School Board Member assignments

Budget Impact:

N/A

BYLAW 1-28 Committees, Organizations and Board – School Board Member Assignments		FY2018 Members	FY2019 Members
C. SCHOOL BOARD STANDING COMMITTEES			
C1.	Internal Audit: The Internal Audit Committee consists of a minimum of three Members, including at least two Members of the School Board and a third Member from the business community. The Internal Audit Committee assists the full School Board in considering internal and external audit matters, including the timely reporting to the School Board of material actions or inactions of school employees that could lead to charges of malfeasance in office by School Board Members or School Division employees or agents. The Internal Audit Committee has established the Office of Internal Audit, which reports directly to the Internal Audit Committee, and through the Internal Audit Committee, to the full School Board, as more particularly set forth in Policy 3-96 and the Internal Audit Charter.	Dan Edwards* Vicky Manning Carolyn Rye Larry Davenport, Citizen Member	Dan Edwards Vicky Manning Carolyn Rye Larry Davenport, Citizen Member
C2.	Legislative: The Legislative Committee will consist of three School Board Members, School Board Legal Counsel, the School Board's Legislative Consultant and those staff members appointed by the Superintendent. The Legislative Committee is responsible for the development of the School Board's proposed annual legislative package. The legislative package, priorities and positions shall be based upon input from the School Board and the Superintendent. The Legislative Committee is also responsible for developing the School Board's regional legislative position and for acting as the School Board's liaison to the Virginia General Assembly as well as other publicly elected bodies.	Joel McDonald* Ashley McLeod Kim Melnyk	Joel McDonald Ashley McLeod Kim Melnyk
C3.	Policy Review: The School Board Policy Review Committee will consist of three School Board Members. The School Board, at its discretion, may appoint a citizen to serve as a voting member. School Board Legal Counsel and the Chief of Staff or designee will serve as liaisons to the Committee but will not be voting members. The Chief of Staff may assign other staff members to serve on the Policy Review Committee for designated periods of time for the purpose of assisting the Policy Review Committee. The Policy Review Committee will be responsible for advising the School Board and the Superintendent concerning the need to amend, adopt, repeal, and/or merge by-laws, policies and applicable regulations.	Dan Edwards Trenace Riggs Carolyn Rye*	Dan Edwards Trenace Riggs Carolyn Rye
C4.	Building Utilization Committee: The Building Utilization Committee (BUC) annually reviews enrollment projections and impact on optimal building utilization. Three School Board Members shall be assigned to the BUC. The Superintendent may assign appropriate staff members to assist the BUC in its review. At its discretion, the BUC may invite input from PTAs or other community groups directly impacted by any recommendation from the BUC.	Sharon Felton Vicky Manning Ashley McLeod	Joel McDonald Ashley McLeod Carolyn Rye
C5.	Student Discipline: The Chairman shall appoint three Committees of the School Board to hear student discipline cases as needed. Each Committee shall consist of three (3) voting School Board Members and one (1) nonvoting school counselor. Each Member of a Committee, excluding the school counselor, has authority to make motions and vote on that Committee. Each Committee shall meet to determine cases dealing with expulsions and long-term suspensions as set forth in School Board policy or regulation. A unanimous decision of a Committee consisting of three School Board Members regarding long-term suspensions and expulsions is final. If a Committee's decision is not unanimous, or if the decision is made by a Committee of less than three (3) School Board Members, the decision of the Committee may be appealed to the full School Board.	Committee I (2 nd & 4 th Mon) 3:00 PM	Dan Edwards Sharon Felton* Dottie Holtz
		Committee II (2 nd & 4 th Tues) 8:30 AM	Vicky Manning Ashley McLeod Carolyn Weems*
		Committee III (1 st & 3 rd Wed) 3:00 PM	Kim Melnyk* Trenace Riggs Carolyn Rye

D. JOINT STANDING SCHOOL BOARD AND CITY COUNCIL COMMITTEES/BOARDS			
D1.	CIP/Modernization Review Committee: The School Board Chair will appoint and the School Board will approve two School Board members and one alternate to serve on the Committee. The School Board Chair will appoint the Committee Chair.	Ashley McLeod Trenace Riggs * Carolyn Rye, alt.	Ashley McLeod Trenace Riggs* Vicky Manning, alt
E. SCHOOL BOARD AD HOC COMMITTEES			
School Board Ad Hoc Committee and Ad Hoc Committee Chair shall be proposed by the School Board Chair and appointed by the School Board, as the need arises, to carry out a specified task, at the completion of which – that is, on presentation of its final report to the School Board, such Ad Hoc Committee will automatically cease to exist. An Ad Hoc Committee shall have those powers designated by the School Board.			
E1.	School Site Selection: The School Site Selection Committee is an Ad Hoc School Board Committee that is appointed as needed to assist the School Board in considering proposals for new school sites.	As needed	As needed
E2.	Other: An Achievable Dream Academy: Established May 22, 2018 to determine the future of An Achievable Dream Academy to include four School Board members; with the School Board Chair serving in an ex-officio capacity; along with Administrators and Community members as deemed appropriate; with the committee chaired by a School Board member to be determined by the committee; and the committee's findings and recommendations to be presented to the School Board in December 2018.	Dan Edwards* Sharon Felton Carolyn Rye Carolyn Weems	Dan Edwards* Sharon Felton Carolyn Rye Carolyn Weems
F. SCHOOL DIVISION STANDING COMMITTEES AND CITIZENS ADVISORY COMMITTEES WITH SCHOOL BOARD MEMBER LIAISONS			
If requested by the Superintendent or as set forth by policy, the School Board may assign School Board members to serve as members of School Division Standing Committees or Citizens Advisory Committees. In those instances, the appointed School Board members serve only as liaisons and have no authority to bind the School Board on any matter. The Superintendent shall provide a list of all such liaison positions to the School Board by June 1 st of each year.			
F1. School Division Standing Committees with School Board members assigned as liaisons			
F1a.	Equity Council: The Equity Council addresses issues related to diverse populations and how the organizational climate contributes to fostering: greater student achievement; effective communication across all levels and with the greater community; honoring and listening to all voices; providing focused opportunities discussion, feedback, input and support to the implementation of Compass to 2020 and future School Board goals; reporting on all aspects of diversity and equity with a special focus on students of color; resources and support to further the work educational equity within the School Division. The Superintendent will designate a staff member to serve as the Chair of the Equity Council. No more than two (2) School Board Members will be assigned as liaisons to the Equity Council.	Sharon Felton Kim Melnyk Carolyn Rye, alt.	Sharon Felton Kim Melnyk Vicky Manning, alt
F2. Citizens Advisory Committees will have one School Board liaison and one School Board alternate liaison assigned			
F2a.	Special Education Advisory Committee	N/A	Dottie Holtz Carolyn Weems, alt
F2b.	General Advisory Council for Technical and Career Education	N/A	Joel McDonald Sharon Felton, alt.
F2c.	Community Advisory Committee for Gifted Education	N/A	Vicky Manning Carolyn Rye, alt.
F2d.	Interagency Adult Basic Education Advisory Committee	N/A	Carolyn Weems Ashley McLeod, alt
F2e.	School Health Advisory Committee	N/A	Carolyn Rye Trenace Riggs, alt.
F2f.	Ad Hoc Strategic Plan Committee (as needed)	N/A	N/A
F2g.	Such other Citizens Advisory Committees as the School Board determines are needed	N/A	None at this time

G. OUTSIDE COMMITTEES			
<p>The School Board Chair will appoint and the School Board will approve School Board members to represent the School Board on outside committees. In those instances, School Board members have authority to bind the School Board for the limited purpose for which the outside committee exists. The Superintendent shall provide a list of all outside committees to the School Board by June 1st of each year. The School Board Chair will appoint, subject to approval by the School Board, School Board members to such committees by majority vote.</p>			
G1.	ACCESS College Foundation: Privately funded academic scholarship counseling for high school students. School Board Chairman or designee serves as ex officio member	Dan Edwards	Dan Edwards
G2.	Governor's School for the Arts: Programs in dance, vocal and instrumental music, performing arts, theatre, and visual arts for talented and motivated students who want to develop their potential in the arts to a high degree	Kim Melnyk Trenace Riggs, alt.	Kim Melnyk Joel McDonald, alt
G3.	Mayor's Committee for Persons with Disabilities: On behalf of all people with disabilities, and in an advisory capacity to the Mayor, our mission is to raise the awareness of the Mayor, City Council, City Administration and the community at-large of the needs of persons with disabilities. We assist in formulating solutions to meet those needs, and provide advice on issues involving compliance with state and national legislation addressing their needs.	Dottie Holtz	Vicky Manning Dottie Holtz, alt-
G4.	Southeastern Cooperative Education Programs (SECEP): Provides a formal structure through which eight local school systems can plan and operate programs for alternative education and children with special needs	Carolyn Weems Sharon Felton, alt.	Carolyn Weems Dottie Holtz, alt.
G5.	Virginia School Boards Association (VSBA) Voting Delegate at Annual Convention held in November in Williamsburg, VA: NOTE: Any Board member who serves on the VSBA Board of Directors cannot be a voting delegate.	Sharon Felton Dottie Holtz, alt.	Dottie Holtz Sharon Felton, alt.
G6.	Hampton Roads Educational Telecommunications Association (HRETA) WHRO Educational Advisory Committee	Joel McDonald Vicky Manning, alt.	Sharon Felton Dottie Holtz, alt.
G7.	Sister Cities Association of Virginia Beach	Dottie Holtz Trenace Riggs, alt.	Trenace Riggs Sharon Felton, alt.
G8.	Deferred Compensation Board	Dan Edwards	Dan Edwards

TASK FORCES		
<p>At the request of the Superintendent, Board members were assigned to serve as liaisons to current administrative working groups upon Board approval on September 1, 2015. The role is to serve as a non-voting member commissioned as a go-between between the group and the full Board, and to answer any questions Board members may have during the process for which the task force was established</p>		
Fiber Networking	Joel McDonald	Joel McDonald
Green Run Charter Board	Carolyn Weems Joel McDonald, alt.	Carolyn Weems Kim Melnyk, alt



Subject: Policy Review Committee Recommendations

Item Number: 12B1-4

Section: Consent

Date: June 26 , 2018

Senior Staff: Marc A. Bergin, Ed.D., Chief of Staff

Prepared by: Kamala Lannetti, Deputy City Attorney; John Sutton, III, Coordinator, Policy and Constituent Services

Presenter(s): School Board Legal Counsel, Kamala Lannetti, Deputy City Attorney

Recommendation:

That the School Board receive for Consent the Policy Review Committee recommendations regarding review, amendment and/ repeal of certain policies as reviewed by the committee at their May 10, 2018 meeting.

Background Summary:

1. Policy 4-17 / Suspension from Work of Teachers or Classified Employees
Recommended changes in language and title change.
2. Policy 5-3 / Formulation of Student Rules and Regulations
Policy redundant and recommended for removal.
3. Policy 5-11 / Student/Parent/Guardian Appeals
Language update, adding adult student designation
4. Policy 5-12 / Legal Withdrawal
Minor changes made to designations

Source:

Code of Virginia, 1950, as amended, §22.1-253.12:7 School Board Policies.
Policy Review Committee Meeting of May 10, 2018

Budget Impact:

None

PERSONNEL

Suspension From Work or Administrative Leave of Teachers or Classified Employees

A. Disciplinary Suspensions Without Pay

An employee may receive a suspension without pay as discipline as a result of founded misconduct or unsatisfactory work performance. A suspension without pay means that the employee shall not be allowed to work for a specified period of time, nor be paid for his or her absence from work during the period of suspension.

An employee who is classified as a “non-exempt” employee in accordance with the Fair Labor Standards Act may be suspended without pay for a number of hours or up to five (5) days to be determined by the Chief Human Resources Officer. An employee who is classified as an “exempt” employee in accordance with the Fair Labor Standards Act may only be suspended without pay for an entire workweek or in multiples of a workweek, i.e., one week, two weeks, three weeks, etc. However, if the “exempt” employee is being disciplined for violating a major safety rule, he or she may be suspended without pay for a number of hours or days.

B. Investigatory Suspensions Without Pay and Administrative Leave With Pay

The Superintendent or his/her designee is authorized to temporarily relieve an employee of his or her duties pending an investigation into an allegation of employee misconduct or unsatisfactory work performance. Under such circumstances, the Superintendent or designee may choose to suspend the employee without pay, in accordance with subsection C or to place the employee on administrative leave with pay, pending the completion of the investigation and any subsequent corrective action. An employee's placement on unpaid investigatory suspension or paid administrative leave pending the outcome of an investigation shall not be considered disciplinary in nature. No determination regarding the alleged misconduct or unsatisfactory performance shall be made until the administrative investigation is concluded and sufficient facts have been gathered.

C. Grounds and Procedure for Investigatory Suspensions Without Pay for ~~Criminal Charges~~

A teacher or other employee, whether full-time, part-time, permanent or temporary, may be suspended without pay for good and just cause when the safety or welfare of the School Division or the students therein is threatened, or when the teacher or employee has been charged by summons, warrant, indictment or information with the commission of a felony or a misdemeanor involving: i) sexual assault as set forth in Virginia Code Title 18.2; ii) obscenity and related offenses as established in Virginia Code Title 18.2; iii) drugs as established in Virginia Code Title 18.2; iv) moral turpitude; or v) the physical or sexual abuse, or neglect of a child; or an equivalent offense in another state.

1. Suspension with or without pay for criminal charges

Teachers or employees suspended because of being charged by summons, warrant, information or indictment with one of the offenses in subsection C may be suspended ~~with or~~ without pay. If a teacher or employee is suspended without pay, an amount equal to his or her salary while on suspended status shall be placed in an interest-bearing demand escrow account. Upon being found not guilty of one of the offenses, or upon dismissal or nolle prosequi of the charge, the teacher or employee will be reimbursed all unpaid salary and accrued interest from the escrow account, less any earnings received by the teacher or employee during the period of suspension. In no event will payment exceed one year's salary.

In the event a teacher or employee is found guilty by an appropriate court of one of the offenses, and after all available appeals have been exhausted and the conviction is upheld, all funds in the escrow account shall be repaid to the School Board.

The placing of a teacher or an employee on probation by a court pursuant to the terms of Virginia Code § 18.2-251 will be deemed a finding of guilt for the purposes of salary reimbursement.

2. Hearing before School Board for classified employees

Prior to placing a classified employee on an investigatory suspension without pay for a period of five to sixty days for a matter not listed in subsection C, the classified employee must be advised in writing of the reason for the suspension and afforded the opportunity for a hearing before the School Board. The classified employee will continue to receive his or her then applicable salary unless and until the School Board, after a hearing, determines otherwise.

3. Hearing before the School Board for teachers

Prior to placing a teacher on an investigatory suspension without pay for any period of time for a matter not listed in subsection C, the teacher must be advised in writing of the reason for the suspension and afforded the opportunity for a hearing before the School Board. The teacher will continue to receive his or her then applicable salary unless and until the School Board, after a hearing, determines otherwise.

D. Insurance benefits

No teacher or employee shall have his or her health insurance benefits suspended or terminated because of such suspension in accordance with this policy. However, the employee will be responsible for making the employee portion of premium payments for health benefits coverage.

Legal Reference:

Code of Virginia § 18.2-251, as amended. Persons charged with first offense may be placed on probation; conditions; screening, assessment and education programs; drug tests; costs and fees; violations; discharge.

Code of Virginia § 22.1-315, as amended. Grounds and Procedures for Suspension.

Adopted by School Board: June 8, 2004
Scrivener's Amendments: February 11, 2014

APPROVED AS TO
LEGAL SUFFICIENCY

Kamala H. Lencioni

Policies and Regulations

School Board of the City of Virginia Beach
Policy 5-3

STUDENTS

Formulation of Student Rules and Regulations

~~School administrators through the Superintendent may submit suggested rules and regulations related to students' rights and responsibilities to the School Board for its consideration.~~

~~An up-to-date school board policies and School division regulation manual shall be cataloged, maintained and made available in each media center and on the School division website.~~

~~Rules and regulations regarding students' rights and responsibilities shall be included in student, staff and parent handbooks.~~

~~Students and parents/legal guardians shall be given the opportunity to participate in formulating suggested rules and regulations.~~

Adopted by the School Board: June 15, 1993 (Effective August 14, 1993)

Repealed/voided by School Board:



APPROVED AS TO
LEGAL SUFFICIENCY

Kamala H. Lanetti

Policies and Regulations

School Board of the City of Virginia Beach
Policy 5-11

STUDENTS

Age of Compulsory Attendance/Exemptions

Every parent, guardian, or other person having control of a child who will have reached ~~his/her~~^{their} fifth birthday on or before September 30 of any school year and who has not passed ~~his/her~~^{their} eighteenth birthday shall, during the period of each year the public schools are in session and for the same number of days and hours per day as the public schools, send such child to a public school or to a private, denominational or parochial school or have such child taught by a tutor or teacher of qualifications prescribed by the Board of Education and approved by the Superintendent or provide home instruction for the child pursuant to Virginia Code § 22.1-254.1.

As prescribed in the regulations of the Board of Education, the compulsory education requirement may also be met by: (i) attending an alternative program of study or work/study offered by a public, private, denominational or parochial school or by a public or private degree-granting institution of higher education; (ii) in the case of any five-year-old child, by sending the child to any public educational prekindergarten program, ~~including a Head Start program~~, or in a private, denominational or parochial educational prekindergarten program; (iii) for a student who is at least sixteen years of age through an individual student alternative education plan developed in accordance with the guidelines set forth by the Superintendent in Division Regulation 6-76.1; or (iv) obtaining a high school diploma, its equivalent, or a certificate of completion.

~~The requirements of this policy apply to children in the custody of the Department of Juvenile Justice or the Department of Correction who have not passed their eighteenth birthday and children required by the Superintendent to take a special program of prevention, intervention or remediation pursuant to Virginia Code §§ 22.1-253.13:1 and 22.1-254.01.~~

~~The requirements of this section shall apply to: i) any child in the custody of the Virginia Department of Juvenile Justice or the Virginia Department of Corrections who has not passed the eighteenth birthday; and ii) any child whom the Superintendent has required to take a special program of prevention, intervention, or remediation as provided in subsection C of the Code of Virginia § 22.1-253.13:1 and in § 22.1-254.01.~~

~~The requirements of this section shall not apply to: a) any person 16 through 18 years of age who is housed in an adult correctional facility when such person is actively pursuing the achievement of a passing score on a high school equivalency examination approved by the Virginia Board of Education but is not enrolled in an individual student alternative education plan; and b) any child who has obtained a high school diploma or its equivalent, a certificate of completion, or has achieved a passing score on a high school equivalency examination approved by the Virginia Board of Education, or who has otherwise complied with compulsory school attendance requirements.~~

Within one calendar month of the opening of school, ~~the each Sschool Bboard~~ shall send to the parents or guardian of each minor student enrolled in the School Division a copy of the compulsory school attendance law and the enforcement procedures and policies established by the Sschool Bboard.

The Superintendent shall be responsible for ensuring that all school-age children residing in the School Division, not otherwise excused pursuant to the guidelines set forth in Division Regulation 5-11.1, meet the compulsory education requirements contained in this-Policy and Virginia Code § 22.1-254.

Editor's Notes

See School Board Policy 5-12 for Legal Withdrawal.

See School Board Policy 5-13 and any implementing regulations for home instruction.

Legal Reference:

Code of Virginia, § 22.1-254, as amended. Compulsory attendance required; excuses and waivers; alternative education program attendance; exemptions from article. - ~~A. Except as otherwise provided in this article, every parent, guardian, or other person in the Commonwealth having control or charge of any child who will have reached the fifth birthday on or before September 30 of any school year and who has not passed the eighteenth birthday shall, during the period of each year the public schools are in session and for the same number of days and hours per day as the public schools, send such child to a public school or to a private, denominational or parochial school or have such child taught by a tutor or teacher of qualifications prescribed by the Board of Education and approved by the division superintendent or provide for home instruction of such child as described in § 22.1-254.1.~~

~~As prescribed in the regulations of the Board of Education, the requirements of this section may also be satisfied by sending a child to an alternative program of study or work/study offered by a public, private, denominational or parochial school or by a public or private degree-granting institution of higher education. Further, in the case of any five-year-old child who is subject to the provisions of this subsection, the requirements of this section may be alternatively satisfied by sending the child to any public educational prekindergarten program, including a Head Start program, or in a private, denominational or parochial educational prekindergarten program.~~

~~Instruction in the home of a child or children by the parent, guardian or other person having control or charge of such child or children shall not be classified or defined as a private, denominational or parochial school.~~

~~The requirements of this section shall apply to (i) any child in the custody of the Department of Juvenile Justice or the Department of Corrections who has not passed his eighteenth birthday and (ii) any child whom the division superintendent has required to take a special program of prevention, intervention, or remediation as provided in subsection C of § 22.1-253.13:1 and in § 22.1-254.01. However, the requirements of this section shall not apply to any child who has obtained a high school diploma, its equivalent, or a certificate of completion or who has otherwise complied with compulsory school attendance requirements as set forth in this article.~~

~~B. A. school board shall excuse from attendance at school:~~

~~1. Any pupil who, together with his parents, by reason of bona fide religious training or belief is conscientiously opposed to attendance at school. For purposes of this subdivision, "bona fide religious training or belief" does not include essentially political, sociological or philosophical views or a merely personal moral code; and~~

~~2. On the recommendation of the juvenile and domestic relations district court of the county or city in which the pupil resides and for such period of time as the court deems appropriate, any pupil who, together with his parents, is opposed to attendance at a school by reason of concern for such pupil's health, as verified by competent medical evidence, or by reason of such pupil's reasonable apprehension for personal safety when such concern or apprehension in that pupil's specific case is determined by the court, upon consideration of the recommendation of the principal and division superintendent, to be justified.~~

~~C. A School Board may excuse from attendance at school: Legal Reference, Continued~~

~~1. On recommendation of the principal and the division superintendent and with the written consent of the parent or guardian, any pupil who the school board determines, in accordance with regulations of the Board of Education, cannot benefit from education at such school; and~~

~~2. On recommendation of the juvenile and domestic relations district court of the county or city in which the pupil resides, any pupil who, in the judgment of such court, cannot benefit from education at such school.~~

~~D. Local school boards may allow the requirements of subsection A of this section to be met under the following conditions:~~

~~For a student who is at least sixteen years of age, there shall be a meeting of the student, the student's parents, and the principal or his designee of the school in which the student is enrolled in which an individual student alternative education plan shall be developed in conformity with guidelines prescribed by the Board, which plan must include:~~

~~a. Career guidance counseling;~~

~~b. Mandatory enrollment and attendance in a general educational development preparatory program or other alternative education program approved by the local school board with attendance requirements that provide for reporting of student attendance by the chief administrator of such GED preparatory program or approved alternative education program to such principal or his designee;~~

~~c. Counseling on the economic impact of failing to complete high school; and~~

~~d. Procedures for reenrollment to comply with the requirements of subsection A of this section.~~

~~A student for whom an individual student alternative education plan has been granted pursuant to this subsection and who fails to comply with the conditions of such plan shall be deemed to be in violation of subsection A of this section.~~

~~Students enrolled with an individual student alternative education plan shall be counted in the average daily membership of the school division.~~

~~E. A school board may, in accordance with the procedures set forth in § 22.1-277 and upon a finding that a school-age child has (i) committed an offense in violation of school board policies, (ii) been charged with an offense relating to the Commonwealth's laws, or with a violation of school board policies, on weapons, alcohol or drugs, or intentional injury to another person, or (iii) been expelled from school attendance pursuant to § 22.1-277.01, require the child to attend an alternative education program as provided in § 22.1-209.1:2 or § 22.1-277.1.~~

~~F. Whenever a court orders any pupil into an alternative education program offered in the public schools, the local school board of the school division in which the program is offered shall determine the appropriate alternative education placement of the pupil, regardless of whether the pupil attends the public schools it supervises or resides within its school division.~~

~~The juvenile and domestic relations district court of the county or city in which a pupil resides or in which charges are pending against a pupil, or any court in which charges are pending against a pupil, may require the pupil who has been charged with (i) a crime which resulted in or could have resulted in injury to others, (ii) a violation of Article 1 (§ 18.2-77 et seq.) of Chapter 5 of Title 18.2, or (iii) any offense related to possession or distribution of any Schedule I, II, or III controlled~~

~~Legal Reference, Continued~~

~~substances to attend an alternative education program, including, but not limited to, night school, adult education, or any other education program designed to offer instruction to students for whom the regular program of instruction may be inappropriate.~~

~~This subsection shall not be construed to limit the authority of school boards to expel, suspend, or exclude students, as provided in §§ 22.1-277, 22.1-277.01, and 22.1-277.2. As used in this subsection, the term "charged" means that a petition or warrant has been filed or is pending against a pupil.~~

~~G. Within one calendar month of the opening of school, each school board shall send to the parents or guardian of each student enrolled in the division a copy of the compulsory school attendance law and the enforcement procedures and policies established by the school board.~~

~~H. The provisions of this article shall not apply to:~~

- ~~1. Children suffering from contagious or infectious diseases while suffering from such diseases;~~
- ~~2. Children whose immunizations against communicable diseases have not been completed as provided in § 22.1-271.2;~~
- ~~3. Children under ten years of age who live more than two miles from a public school unless public transportation is provided within one mile of the place where such children live;~~
- ~~4. Children between the ages of ten and seventeen, inclusive, who live more than 2.5 miles from a public school unless public transportation is provided within 1.5 miles of the place where such children live; and~~
- ~~5. Children excused pursuant to subsections B and C of this section.~~

~~Further, any child who will not have reached his sixth birthday on or before September 30 of each school year whose parent or guardian notifies the appropriate school board that he does not wish the child to attend school until the following year because the child, in the opinion of the parent or guardian, is not mentally, physically or emotionally prepared to attend school, may delay the child's attendance for one year.~~

~~The distances specified in subdivisions 3 and 4 of this subsection shall be measured or determined from the child's residence to the entrance to the school grounds or to the school bus stop nearest the entrance to the residence of such children by the nearest practical routes which are usable for walking or riding. Disease shall be established by the certificate of a reputable practicing physician in accordance with regulations adopted by the Board of Education.~~

Code of Virginia, § 22.1-263, as amended. Violation constitutes misdemeanor.

Code of Virginia, § 22.1-264, as amended. Misdemeanor to make false statements as to age.

Code of Virginia, § 22.1-265, as amended. Inducing children to absent themselves.

Code of Virginia, § 22.1-266, as amended. Law-enforcement officers and truant children.

Code of Virginia, § 22.1-267, as amended. Proceedings against habitually absent child.

Code of Virginia, § 22.1-268, as amended. Duty of Commonwealth's attorneys to prosecute cases arising under article; jurisdiction of offenses.

Code of Virginia, § 22.1-269, as amended. Board to enforce.

~~Code of Va., § 16.1-279. Disposition.~~

Adopted by School Board: June 15, 1993 (Effective August 14, 1993) Amended by School Board: May 16, 2000

Amended by School Board:

APPROVED AS TO
LEGAL SUFFICIENCY



Policies and Regulations

School Board of the City of Virginia Beach
Policy 5-12

STUDENTS

Legal Withdrawal

A. Kindergarten

A parent or legal guardian may withdraw, from kindergarten, any child who will not have reached his/her sixth birthday on or before September 30 of that school year provided that the parent or legal guardian notifies the ~~Superintendents or designee~~ school board that he/she does not wish the child to attend school until the following year because the child, in the opinion of the parent or legal guardian, is not mentally, physically or emotionally prepared to attend school.

B. Other

1. The Superintendent shall approve the withdrawal of:

a. Any ~~student~~pupil who, together with his/her parents/legal guardian, by reason of bona fide religious training or belief is conscientiously opposed to attendance at school. For purposes of this subdivision, "bona fide religious training or belief" does not include essentially political, sociological or philosophical views or a merely personal moral code; and

b. On the recommendation of the juvenile and domestic relations district court of the county or city in which the pupil resides and for such period of time as the court deems appropriate, any ~~student~~pupil who, together with his/her parents/legal guardian, is opposed to attendance at a school by reason of concern for such ~~pupil's~~student's health, as verified by competent medical evidence, or by reason of such ~~student~~pupil's reasonable apprehension for personal safety when such concern or apprehension in that ~~pupil's~~student's specific case is determined by the court, upon consideration of the recommendation of the principal and division superintendent, to be justified.

~~c. The School Board shall develop policies for excusing students who are absent by reason of observance of a religious holiday. Such policies shall ensure that a student shall not be deprived of any award or of eligibility or opportunity to compete for any award, or of the right to take an alternate test or examination, for any which the student missed by reason of such absence, if the absence is verified in a manner acceptable to the Superintendent.~~

2. The School Board may approve the withdrawal of a student:

a. On recommendation of the principal and the division superintendent and with the written consent of the parent or legal guardian, any studentpupil who the Sschool Bboard determines, in accordance with regulations of the Virginia Board of Education, cannot benefit from education at such school; and

b. On recommendation of the juvenile and domestic relations district court of the county or city in which the studentpupil resides, any studentpupil who, in the judgment of such court, cannot benefit from education at such school.

Legal Reference:

Code of Virginia, § 22.1-254, as amended. Compulsory attendance required; excuses and waivers; alternative education program attendance; exemptions from article. ~~A. Except as otherwise provided in this article, every parent, guardian, or other person in the Commonwealth having control or charge of any child who will have reached the fifth birthday on or before September 30 of any school year and who has not passed the eighteenth birthday shall, during the period of each year the public schools are in session and for the same number of days and hours per day as the public schools, send such child to a public school or to a private, denominational or parochial school or have such child taught by a tutor or teacher of qualifications prescribed by the Board of Education and approved by the division superintendent or provide for home instruction of such child as described in § 22.1-254.1.~~

~~As prescribed in the regulations of the Board of Education, the requirements of this section may also be satisfied by sending a child to an alternative program of study or work/study offered by a public, private, denominational or parochial school or by a public or private degree-granting institution of higher education. Further, in the case of any five-year-old child who is subject to the provisions of this subsection, the requirements of this section may be alternatively satisfied by sending the child to any public educational prekindergarten program, including a Head Start program, or in a private, denominational or parochial educational prekindergarten program.~~

~~Instruction in the home of a child or children by the parent, guardian or other person having control or charge of such child or children shall not be classified or defined as a private, denominational or parochial school.~~

~~The requirements of this section shall apply to (i) any child in the custody of the Department of Juvenile Justice or the Department of Corrections who has not passed his eighteenth birthday and (ii) any child whom the division superintendent has required to take a special program of prevention, intervention, or remediation as provided in subsection C of § 22.1-253.13:1 and in § 22.1-254.01. However, the requirements of this section shall not apply to any child who has obtained a high school diploma, its equivalent, or a certificate of completion or who has otherwise complied with compulsory school attendance requirements as set forth in this article.~~

~~B. A. school board shall excuse from attendance at school:~~

~~1. Any pupil who, together with his parents, by reason of bona fide religious training or belief is conscientiously opposed to attendance at school. For purposes of this subdivision, "bona~~

~~vide religious training or belief" does not include essentially political, sociological or philosophical views or a merely personal moral code; and~~

~~2. On the recommendation of the juvenile and domestic relations district court of the county or city in which the pupil resides and for such period of time as the court deems appropriate, any pupil who, together with his parents, is opposed to attendance at a school by reason of concern for such pupil's health, as verified by competent medical evidence, or by reason of such pupil's reasonable apprehension for personal safety when such concern or apprehension in that pupil's specific case is determined by the court, upon consideration of the recommendation of the principal and division superintendent, to be justified.~~

~~C. A School Board may excuse from attendance at school:~~

~~1. On recommendation of the principal and the division superintendent and with the written consent of the parent or guardian, any pupil who the school board determines, in accordance with regulations of the Board of Education, cannot benefit from education at such school; and~~

~~2. On recommendation of the juvenile and domestic relations district court of the county or city in which the pupil resides, any pupil who, in the judgment of such court, cannot benefit from education at such school.~~

~~D. Local school boards may allow the requirements of subsection A of this section to be met under the following conditions:~~

~~For a student who is at least sixteen years of age, there shall be a meeting of the student, the student's parents, and the principal or his designee of the school in which the student is enrolled in which an individual student alternative education plan shall be developed in conformity with guidelines prescribed by the Board, which plan must include:~~

~~a. Career guidance counseling;~~

~~b. Mandatory enrollment and attendance in a general educational development preparatory program or other alternative education program approved by the local school board with attendance requirements that provide for reporting of student attendance by the chief administrator of such GED preparatory program or approved alternative education program to such principal or his designee;~~

~~c. Counseling on the economic impact of failing to complete high school; and~~

~~d. Procedures for reenrollment to comply with the requirements of subsection A of this section.~~

~~A student for whom an individual student alternative education plan has been granted pursuant to this subsection and who fails to comply with the conditions of such plan shall be deemed to be in violation of subsection A of this section.~~

~~Students enrolled with an individual student alternative education plan shall be counted in the average daily membership of the school division.~~

~~-~~

~~E. A school board may, in accordance with the procedures set forth in § 22.1-277 and upon a finding that a school-age child has (i) committed an offense in violation of school board policies, (ii) been charged with an offense relating to the Commonwealth's laws, or with a violation of school board policies, on weapons, alcohol or drugs, or intentional injury to another person, or (iii) been expelled from school attendance pursuant to § 22.1-277.01, require the child to attend an alternative education program as provided in § 22.1-209.1:2 or § 22.1-277.1.~~

~~F. Whenever a court orders any pupil into an alternative education program offered in the public schools, the local school board of the school division in which the program is offered shall determine the appropriate alternative education placement of the pupil, regardless of whether the pupil attends the public schools it supervises or resides within its school division.~~

~~The juvenile and domestic relations district court of the county or city in which a pupil resides or in which charges are pending against a pupil, or any court in which charges are pending against a pupil, may require the pupil who has been charged with (i) a crime which resulted in or could have resulted in injury to others, (ii) a violation of Article 1 (§ 18.2-77 et seq.) of Chapter 5 of Title 18.2, or (iii) any offense related to possession or distribution of any Schedule I, II, or III controlled substances to attend an alternative education program, including, but not limited to, night school, adult education, or any other education program designed to offer instruction to students for whom the regular program of instruction may be inappropriate.~~

~~This subsection shall not be construed to limit the authority of school boards to expel, suspend, or exclude students, as provided in §§ 22.1-277, 22.1-277.01, and 22.1-277.2. As used in this subsection, the term "charged" means that a petition or warrant has been filed or is pending against a pupil.~~

~~G. Within one calendar month of the opening of school, each school board shall send to the parents or guardian of each student enrolled in the division a copy of the compulsory school attendance law and the enforcement procedures and policies established by the school board.~~

~~H. The provisions of this article shall not apply to:~~

- ~~1. Children suffering from contagious or infectious diseases while suffering from such diseases;~~
- ~~2. Children whose immunizations against communicable diseases have not been completed as provided in § 22.1-271.2;~~
- ~~3. Children under ten years of age who live more than two miles from a public school unless public transportation is provided within one mile of the place where such children live;~~
- ~~4. Children between the ages of ten and seventeen, inclusive, who live more than 2.5 miles from a public school unless public transportation is provided within 1.5 miles of the place where such children live; and~~
- ~~5. Children excused pursuant to subsections B and C of this section.~~

~~Further, any child who will not have reached his sixth birthday on or before September 30 of each school year whose parent or guardian notifies the appropriate school board that he~~

~~does not wish the child to attend school until the following year because the child, in the opinion of the parent or guardian, is not mentally, physically or emotionally prepared to attend school, may delay the child's attendance for one year.~~

~~The distances specified in subdivisions 3 and 4 of this subsection shall be measured or determined from the child's residence to the entrance to the school grounds or to the school bus stop nearest the entrance to the residence of such children by the nearest practical routes which are usable for walking or riding. Disease shall be established by the certificate of a reputable practicing physician in accordance with regulations adopted by the Board of Education.~~

-

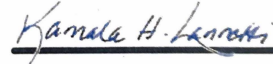
Adopted by School Board: June 15, 1993 (Effective August 14, 1993)

Adopted by School Board: February 21, 1995

Amended by School Board: May 16, 2000

Amended by School Board:

APPROVED AS TO
LEGAL SUFFICIENCY







Subject: Personnel Report **Item Number:** 13A

Section: Action **Date:** June 26, 2018

Senior Staff: Mr. John A. Mirra, Chief Human Resources Officer

Prepared by: John A. Mirra

Presenter(s): Aaron C. Spence, Ed.D., Superintendent

Recommendation:

That the Superintendent recommends the approval of the appointments and the acceptance of the resignations, retirements and other employment actions as listed on the June 26, 2018, personnel report.

Background Summary:

List of appointments, resignations and retirements for all personnel

Source:

School Board Policy #4-11, Appointment

Budget Impact:

Appropriate funding and allocations

**VIRGINIA BEACH CITY PUBLIC SCHOOLS
PERSONNEL REPORT JUNE 2018
ASSIGNED TO THE UNIFIED SALARY SCALE**

2017-2018

SCHOOL/DEPARTMENT**POSITION****APPOINTMENTS - ELEMENTARY SCHOOL****BETTIE F. WILLIAMS**

8/28/2018

Curtis A. Campbell

Physical Education Assistant

LUXFORD

7/2/2018

Jonathan J. Rivera

Custodian III, Head Day

LYNNHAVEN

8/17/2018

Erika M. Fuentes

Custodian I, 10 month

MALIBU

8/28/2018

Blair G. Tucker

Physical Education Assistant, .5

PEMBROKE

8/1/2018

Eric K. Law

Custodian III, Head Day

PEMBROKE MEADOWS

7/2/2018

Teresa Walker

Custodian II, Head Night

PRINCESS ANNE

8/28/2018

Amanda R. Scheel

Special Education Assistant

PROVIDENCE

8/28/2018

Tanya L. Riley

Physical Education Assistant

SALEM

8/28/2018

Juhanna L. Frias

Special Education Assistant

THOROUGHGOOD

8/28/2018

Arnette M. Smith

Security Assistant

8/28/2018

Sammy L. Echevarria

Security Assistant

Ramos

WINDSOR OAKS

8/28/2018

Jackie McPherson

Special Education Assistant

WOODSTOCK

8/28/2018

Janine Begley

Clinic Assistant, .5

8/28/2018

Karen A. Jordan-Bramble

Kindergarten Assistant

APPOINTMENTS - MIDDLE SCHOOL**BAYSIDE 6TH GRADE CAMPUS**

6/6/2018

Noemi Garcia-Morales

Custodian I, 12 month, night

LYNNHAVEN

6/13/2018

Joseph Everett

Custodian I, 12 month, night

VIRGINIA BEACH

7/1/2018

Tinika D. Edwards

Guidance Department Chair

APPOINTMENTS - HIGH SCHOOL**ADVANCED TECHNOLOGY CENTER**

7/2/2018

Angella D. Ford

Guidance Department Chair

KEMPSVILLE

6/6/2018

Jeremiah I. Queen

Custodian III Head Night Secondary

LANDSTOWN

8/27/2018

John D. Tuite

Drivers Education Instructor

SCHOOL/DEPARTMENT**POSITION****OCEAN LAKES**

8/28/2018	Allen W. Johnson	Security Assistant, .4
8/28/2018	James L. Collins	Security Assistant, .6

PRINCESS ANNE

6/15/2018	Karan A. Smith	Clinic Assistant (health)
-----------	----------------	---------------------------

RENAISSANCE ACADEMY

7/2/2018	Bridget-Kelly D. Householder	School Office Associate II, 12 month
----------	---------------------------------	--------------------------------------

SALEM

8/17/2018	Carol L. Hawkins	Cafeteria Manager III
-----------	------------------	-----------------------

APPOINTMENTS - MISCELLANEOUS**DEPARTMENT OF BUDGET AND FINANCE**

7/1/2018	Lori A. Taylor	Accountant - Principal
----------	----------------	------------------------

DEPARTMENT OF TEACHING AND LEARNING

7/30/2018	Amber Pittman Hester	Instructional Specialist
-----------	----------------------	--------------------------

DEPARTMENT OF TECHNOLOGY

7/2/2018	Amy L. Forbes	Technology Support Technician
----------	---------------	-------------------------------

OFFICE OF SCHOOL PLANT SERVICES

6/25/2018	Matthew J. Rille	Occupational Health/Safety Specialist
-----------	------------------	---------------------------------------

RESIGNATIONS - ELEMENTARY SCHOOL**BAYSIDE**

6/18/2018	Carrie C. Bedell	Kindergarten Assistant (family)
-----------	------------------	---------------------------------

CENTERVILLE

6/18/2018	Mary M. Bare	Security Assistant (personal reasons)
-----------	--------------	---------------------------------------

PARKWAY

6/18/2018	Richard W. Scarper	Kindergarten Assistant (career enhancement opportunity)
-----------	--------------------	---

PEMBROKE MEADOWS

6/18/2018	Catalina L. Jongquist	Physical Education Assistant (family)
-----------	-----------------------	---------------------------------------

PRINCESS ANNE

6/18/2018	Erica J. Robinson	Special Education Assistant (relocation)
-----------	-------------------	--

STRAWBRIDGE

6/18/2018	Debra B. Childs	Special Education Assistant (career enhancement opportunity)
-----------	-----------------	--

THALIA

6/29/2018	Erica S. Feaga	School Administrative Associate I (career enhancement opportunity)
-----------	----------------	--

THOROUGHGOOD

6/18/2018	Hannah B. Gilbert	General Assistant (continuing education)
-----------	-------------------	--

WHITE OAKS

6/18/2018	Jonah A. Barrera	Physical Education Assistant (relocation)
-----------	------------------	---

RESIGNATIONS - MIDDLE SCHOOL**LARKSPUR**

6/8/2018	Jimmie L. Britt	Security Assistant (career enhancement opportunity)
6/18/2018	Michelle Jenkins	Special Education Assistant (continuing education)

SCHOOL/DEPARTMENT**POSITION****LYNNHAVEN**

6/15/2018	Susan A. Bishop	Clinic Assistant (health)
-----------	-----------------	---------------------------

RESIGNATIONS - HIGH SCHOOL**COX**

6/21/2018	Lytton J. Williams	Custodian I 12 month (personal reasons)
-----------	--------------------	---

FIRST COLONIAL

6/8/2018	Michael C. Romano	Security Assistant (personal reasons)
----------	-------------------	---------------------------------------

RESIGNATIONS - MISCELLANEOUS**DEPARTMENT OF HUMAN RESOURCES**

6/29/2018	Solomon C. Bostic	Human Resources Associate (relocation)
-----------	-------------------	--

DEPARTMENT OF TEACHING AND LEARNING

6/29/2018	Amy E. Cashwell	Chief Academic Officer (career enhancement opportunity)
-----------	-----------------	---

OFFICE OF PROGRAMS FOR EXCEPTIONAL CHILDREN

6/18/2018	Deanne M. Vasely	Occupational Therapist (personal reasons)
-----------	------------------	---

OFFICE OF SCHOOL PLANT SERVICES

6/22/2018	John P. Shearon	HVAC Craftsman I (career enhancement opportunity)
-----------	-----------------	---

OFFICE OF TRANSPORTATION SERVICES

6/8/2018	Marcus S. George	Bus Driver, 7.5 hours (relocation)
----------	------------------	------------------------------------

6/18/2018	Kaitlyn N. Daguro	Bus Driver, 8 hours (relocation)
-----------	-------------------	----------------------------------

RETIREMENTS - ELEMENTARY SCHOOL

NONE

RETIREMENTS - MIDDLE SCHOOL

NONE

RETIREMENTS - HIGH SCHOOL

NONE

RETIREMENTS - MISCELLANEOUS**OFFICE OF CONSOLIDATED BENEFITS**

6/30/2018	Susan B. Smith	Administrative Office Associate I
-----------	----------------	-----------------------------------

OFFICE OF TRANSPORTATION SERVICES

6/30/2018	Debra L. Grevey	Bus Assistant, 8 hours
-----------	-----------------	------------------------

OTHER EMPLOYMENT ACTIONS**ELEMENTARY****WOODSTOCK**

10/31/2018	Karen A. Jordan-Bramble	Kindergarten Assistant (retired) Ms. Jordan-Bramble's retirement date has changed from 6/18/2018 to 10/31/2018.
------------	-------------------------	---

**VIRGINIA BEACH CITY PUBLIC SCHOOLS
PERSONNEL REPORT JUNE 2018
ASSIGNED TO THE INSTRUCTIONAL SALARY SCALE**

2017-2018

<u>SCHOOL/DEPARTMENT</u>	<u>SUBJECT</u>	<u>COLLEGE</u>	<u>PREVIOUS SCHOOL DISTRICT</u>
<u>APPOINTMENTS - ELEMENTARY SCHOOL</u>			
<u>ALANTON</u> 8/23/2018	Stacey L. Wollerton	Grade 4	Old Dominion University
8/23/2018	Andrea M. Manaskie	Music - Vocal, .4	Old Dominion University
<u>BAYSIDE</u> 8/23/2018	Dianna J. Immello	Grade 5	James Madison University
<u>BETTIE F. WILLIAMS</u> 8/23/2018	Mattee L. Long	Early Childhood Special Education	Christopher Newport University
<u>BROOKWOOD</u> 8/23/2018	Ellen R. Maclin	School Counselor	Longwood University
8/23/2018	Allison G. Page	Title I Resource	Northwest Missouri State University
<u>DIAMOND SPRINGS</u> 8/23/2018	Kristen D. Allen	Title I Resource	Old Dominion University
<u>LANDSTOWN</u> 8/23/2018	Angelina Baxley	Grade 4	Colorado College, CO
<u>LINKHORN</u> 8/23/2018	Susan A. Rhea	Grade 4	Longwood University
8/23/2018	Christine E. Mason	Physical Education	Old Dominion University
8/23/2018	Katherine Adler	Pre-Kindergarten Teacher	Old Dominion University
<u>MALIBU</u> 8/23/2018	Genna K. Morrisette	Grade 5	Virginia Polytechnic Institute and State University
8/23/2018	Bridget F. Buchinger	Reading Specialist	Old Dominion University
8/23/2018	James P. Benn	Special Education	Grand Canyon University, AZ

<u>SCHOOL/DEPARTMENT</u>		<u>SUBJECT</u>	<u>COLLEGE</u>	<u>PREVIOUS SCHOOL DISTRICT</u>
<u>NEW CASTLE</u>				
8/23/2018	Jessica L. Earley	Grade 3	Longwood University	Norfolk Public Schools
8/23/2018	Wully K. Palm	Grade 3	Bluefield College, VA	
<u>NEWTOWN</u>				
8/23/2018	Amanda Butler	Grade 3	Virginia Wesleyan University	
8/23/2018	Katelyn M. Cannon	Grade 2	James Madison University	Hampton City Schools
<u>PARKWAY</u>				
8/23/2018	Pryce E. Murphy	Special Education	Old Dominion University	SECEP
<u>PEMBROKE MEADOWS</u>				
8/23/2018	Ashton S. Rinaldi	Grade 4	Norfolk State University	Martinsville City Public Schools, VA
8/23/2018	Marie E. Young	Special Education	Old Dominion University	
8/23/2018	Whitney K. Smith	Grade 3	Armstrong Atlantic State University, GA	Savannah-Chatham County Public Schools, GA
8/23/2018	Deborah D. Little	Grade 1	Boston College	VBCPS
<u>POINT O' VIEW</u>				
8/23/2018	Susan Washburn	Grade 5	James Madison University	Norfolk Public Schools
<u>PROVIDENCE</u>				
8/23/2018	Ashia R. Brown	Grade 4	Regent University	Military
<u>SHELTON PARK</u>				
8/23/2018	Emily K. Murrell	Grade 4	Longwood University	Norfolk Public Schools
8/23/2018	Tanya L. Carter	Grade 3	Old Dominion University	
<u>TALLWOOD</u>				
8/23/2018	Meghan J. Maher	Kindergarten, .5	Old Dominion University	VBCPS
8/23/2018	Amy Woolwine	Special Education	University of Massachusetts-Amherst	Norfolk Public Schools
8/23/2018	Stacey A. Askew	Grade 3	University of Phoenix, AZ	
<u>THALIA</u>				
8/23/2018	Margaret F. Dornbrock	Music - Vocal, .2	Milligan College, TN	VBCPS
8/23/2018	Joan M. Wood	School Counselor, .4	University of Virginia	VBCPS
8/23/2018	Cecelia L. Howard	Grade 5	Longwood University	
<u>WINDSOR OAKS</u>				
8/23/2018	Anna Watson	Grade 3	University of Virginia	
8/23/2018	Tamara Montoya	Grade 4	Georgia Southern University	Department of Defense-Japan

<u>SCHOOL/DEPARTMENT</u>		<u>SUBJECT</u>	<u>COLLEGE</u>	<u>PREVIOUS SCHOOL DISTRICT</u>
<u>WOODSTOCK</u>				
8/28/2018	Anya D. Archie	Kindergarten	University of Dayton, OH	
<u>APPOINTMENTS - MIDDLE SCHOOL</u>				
<u>BAYSIDE</u>				
8/23/2018	Michelle Cappiello	Grade 8 Social Studies	Towson University	Bedford County Public Schools
8/23/2018	Salena A. Fernandez	Spanish	Old Dominion University	Norfolk Public Schools
<u>BRANDON</u>				
8/23/2018	Brian Bundy	Special Education	Old Dominion University	VBCPS
8/23/2018	Ronald McRae	Health and Physical Education	Virginia State University	Hampton City Schools
<u>LANDSTOWN</u>				
8/23/2018	Alina DiRito	Grade 8 Math	Virginia Tech	
8/23/2018	Yolanda D. Allen	Grade 6 English	St. Leo College	Norfolk Public Schools
<u>LARKSPUR</u>				
8/23/2018	Brittany L. Ratte	Grade 8 English	University of Massachusetts Amherst	
8/23/2018	Caitlin R. Bourgoine	Grade 8 Earth Science	Old Dominion University	
<u>LYNNHAVEN</u>				
8/23/2018	Frances E. Toth	Grade 8 English	Old Dominion University	
<u>OLD DONATION</u>				
8/23/2018	Pamela S. Legault	Grade 5	Southern University A&M Baton Rouge, LA	
<u>PLAZA</u>				
8/23/2018	Allison Lesh	Grade 6 Science	Old Dominion University	Norfolk Public Schools
8/23/2018	Beth Burgard	Grade 8 English/Social Studies	California University of Pennsylvania	Oil City Area School District, PA
8/23/2018	Charndra T. Perry	Grade 8 Social Studies	Hampton University	Portsmouth Public Schools
8/23/2018	Stephanie M. Gill	Grade 6 English	Bob Jones University, SC	Great Bridge Christian Academy, VA
<u>PRINCESS ANNE</u>				
8/23/2018	Sarah J. Kensy	Grade 7 English	Longwood University	
8/23/2018	Thomas M. Whalen	Special Education	Regent University	SECEP
<u>SALEM</u>				
8/23/2018	Lynsey E. Slaughter	Keyboarding	Old Dominion University	
<u>VIRGINIA BEACH</u>				
8/23/2018	James Carpenter	Grade 7 English/Social Studies	Regent University	Suffolk City Public Schools

<u>SCHOOL/DEPARTMENT</u>		<u>SUBJECT</u>	<u>COLLEGE</u>	<u>PREVIOUS SCHOOL DISTRICT</u>
<u>APPOINTMENTS - HIGH SCHOOL</u>				
<u>COX</u>				
8/23/2018	Gretchen E. Teed	Science	Old Dominion University	Norfolk Public Schools
<u>GREEN RUN</u>				
8/23/2018	Lindsey E. Tibbitt	Marketing Education	Old Dominion University	
8/23/2018	Thomas J. Bushee	Math	Old Dominion University	VBCPS
8/23/2018	Rachel L. Joyce	Health and Physical Education	Virginia Wesleyan College	Norfolk Public Schools
<u>GREEN RUN COLLEGIATE</u>				
8/23/2018	Collin Ward	Art	Virginia Commonwealth University	
<u>KELLAM</u>				
8/6/2018	David Bunting	School Counselor	The George Washington University	Norfolk Public Schools
8/23/2018	David J. Long	Latin	Andrews University, MI	VBCPS
8/23/2018	Michelle Northrup	Family and Consumer Science	St. Leo College	Norfolk Public Schools
<u>KEMPSVILLE</u>				
8/23/2018	Jermal A. Quinn	English	Thomas Edison State College, NJ	Military
8/23/2018	Shanice C. Sucre	Math	Old Dominion University	
<u>LANDSTOWN</u>				
8/23/2018	Lakesha A. Haywood	Special Education	Norfolk State University	
8/23/2018	Lisa J. Berotti	Math, .6	Regent University	VBCPS
8/23/2018	Olivia R. de Mik	English Second Language	Liberty University	
8/23/2018	Shaylee N. Laton	Math	University of Cincinnati, OH	VBCPS
<u>PRINCESS ANNE</u>				
8/6/2018	Dwayne L. Peyton	School Counselor	James Madison University	
8/23/2018	Tiffany S. Massey	Math	Old Dominion University	Norfolk Public Schools
<u>RENAISSANCE ACADEMY</u>				
8/23/2018	Anyanzi Medina-Ruiz	Library Media Specialist	New York University, NY	Newport News Public Schools
8/23/2018	Alexandra V. Stephenson	English	University of North Carolina, Greensboro	Norfolk Public Schools
<u>SALEM</u>				
8/6/2018	Taylor B. Mertz	School Counselor	Old Dominion University	
8/23/2018	Amanda N. Radke	Spanish	Old Dominion University	

<u>SCHOOL/DEPARTMENT</u>	<u>SUBJECT</u>	<u>COLLEGE</u>	<u>PREVIOUS SCHOOL DISTRICT</u>	
8/23/2018	Ashley Peterson	Spanish	Virginia Wesleyan University	
<u>TALLWOOD</u>				
8/23/2018	Courtney M. Graver	Library Media Specialist	Old Dominion University	Hampton Public Schools
8/23/2018	Jeffrey K. Sendzik	Math	Radford University	
8/23/2018	Sandra L. Alban	Spanish	Cambridge College, MA	Portsmouth Public Schools
8/23/2018	Tammy D. Whitt	Social Studies	Longwood University	Norfolk Public Schools

APPOINTMENTS - MISCELLANEOUS

OFFICE OF PROGRAMS FOR EXCEPTIONAL CHILDREN

8/23/2018	Amy E. Stern	Special Education, .5	Old Dominion University	VBCPS
8/23/2018	Gretchen Himes	Speech/Language Pathologist	Clarion University, PA	
8/23/2018	Theresa R. Smith	Speech/Language Pathologist	Nova Southeastern University, FL	Dorchester School District Two, SC

RESIGNATIONS - ELEMENTARY SCHOOL

<u>BAYSIDE</u>	6/18/2018	Ryan K. Gohlke	Grade 1 (personal reasons)	
<u>BIRDNECK</u>	6/18/2018	Ashley L. LeGrand	Pre-Kindergarten Teacher (personal reasons)	
<u>DIAMOND SPRINGS</u>	6/18/2018	Katelyn E. Paul	Title I Kindergarten (personal reasons)	
<u>INDIAN LAKES</u>	6/18/2018	Mackenzie Girard	Music-Vocal (continuing education)	
	6/18/2018	Sara C. Cullen	Grade 2 (relocation)	
<u>NEW CASTLE</u>	6/18/2018	Kendell F. Hastie	Grade 5 (family)	
<u>ROSEMONT</u>	6/18/2018	Justin P. Nielsen	School Counselor (moved to another school system, public)	
<u>WHITE OAKS</u>	6/18/2018	Michael S. Pitchford	Special Education (relocation)	

RESIGNATIONS - MIDDLE SCHOOL

<u>BAYSIDE 6TH GRADE CAMPUS</u>				
	6/18/2018	Rebecca S. Meyer	Grade 6 (relocation)	
<u>BRANDON</u>				
	6/18/2018	Stacy D. Cason-Midgett	Grade 7 (relocation)	
<u>GREAT NECK</u>				
	6/18/2018	Brandon D. Joyner	Grade 8 (relocation)	
<u>OLD DONATION</u>				
	6/18/2018	Kathleen A. Hughes	Health and Physical Education (family)	
<u>PRINCESS ANNE</u>				
	6/18/2018	Giovanna D. Trigg	Grade 8 (relocation)	

RESIGNATIONS - HIGH SCHOOL

<u>COX</u>				
	6/18/2018	Andrew Massa	English (continuing education)	

<u>SCHOOL/DEPARTMENT</u>	<u>SUBJECT</u>	<u>COLLEGE</u>	<u>PREVIOUS SCHOOL DISTRICT</u>
<u>GREEN RUN</u>			
6/18/2018	Jenny L. Tunney	French (moved to another school system, public)	
6/22/2018	Rachel Webb	School Counselor (personal reasons)	
<u>OCEAN LAKES</u>			
6/18/2018	Mayumi Hino	Japanese (transfer of spouse)	
<u>PRINCESS ANNE</u>			
6/18/2018	Brian T. Triolet	Science (moved to another school system, public)	
6/18/2018	Jill A. Allen	English (transfer of spouse)	
<u>TALLWOOD</u>			
6/18/2018	Byron J. Mitchell	Special Education (career enhancement opportunity)	

RESIGNATIONS - MISCELLANEOUS

OFFICE OF PROGRAMS FOR EXCEPTIONAL CHILDREN

6/18/2018	Rachel Moose	Speech/Language Pathologist (transfer of spouse)
-----------	--------------	--

RETIREMENTS - ELEMENTARY SCHOOL

<u>LINKHORN PARK</u>		
6/18/2018	Wanda B. Brinkac	Grade 4

RETIREMENTS - MIDDLE SCHOOL

NONE

RETIREMENTS - HIGH SCHOOL

NONE

RETIREMENTS - MISCELLANEOUS

NONE

OTHER EMPLOYMENT ACTIONS

VIRGINIA TEACHERS FOR TOMORROW

RECOMMENDED FOR THE 2018 VIRGINIA BEACH FUTURE TEACHER AWARDS AND CONTRACTS

The following promising teacher candidates have completed the Virginia Teachers for Tomorrow program and/or the Early Childhood Education Program, have been recommended by their high school principal, and expressed their intent to obtain a teaching degree and return to Virginia Beach City Public Schools to teach. The School Board of the City of Virginia Beach hereby conditionally approves a probationary contract of employment for these candidates upon meeting the terms of the Virginia Beach City Public Schools Future Teacher Contract Agreement.

Bayside HS	Aubrey Redifer	Savannah Sadler	Claire Worsley	
	Robyn Sanders	Katherine Stauch		
Green Run HS	Dakota Hager	Audrey Remulla		
Kempsville HS	Amarah Gray	Riley Tsikuris		
Ocean Lakes HS	Madison Allen	Celine Chipman	Alexis Knudson	
	Justin Thornton	Kingston Thorson	Morgan Young	
Tallwood HS	Brianna Anderson	Katlynn Geurtsen	Katie Rybolt	Ashlyn Hockman Lauren Yee

**VIRGINIA BEACH CITY PUBLIC SCHOOLS
PERSONNEL REPORT JUNE 2018
ADMINISTRATIVE APPOINTMENTS**

2017-2018

SCHOOL/DEPARTMENT

POSITION

APPOINTMENTS - ELEMENTARY SCHOOL

CENTERVILLE

7/1/2018

Shawn M. Krisch Assistant Principal

INDIAN LAKES

7/1/2018

Tammy Moore Assistant Principal

PARKWAY

7/3/2018

Brittney Church Assistant Principal

APPOINTMENTS - MIDDLE SCHOOL

INDEPENDENCE

7/5/2018

Laurel Crenshaw Assistant Principal

APPOINTMENTS - HIGH SCHOOL

TALLWOOD

7/1/2018

Jessica Windish Coordinator of Global Studies and World Languages Academy

APPOINTMENTS - MISCELLANEOUS

DEPARTMENT OF SCHOOL DIVISION SERVICES

10/8/2018

John Freeman Chief Operations Officer

DEPARTMENT OF TEACHING AND LEARNING

7/1/2018

Amber Huffman Coordinator of Special Education

7/1/2018

Lisa Meyers Coordinator of Special Education



Three Oaks Elementary School – Princess Anne Road Phase VII

Subject: Agreement of Sale for Conveyance of Property

Item Number: 13B

Section: Action

Date: June 26, 2018

Senior Staff: Mr. Dale R. Holt, Chief Operations Officer, School Division Services

Prepared by: Mr. Anthony L. Arnold, P.E., Executive Director, Facilities Services

Presenter(s): Mr. Anthony L. Arnold, P.E., Executive Director, Facilities Services

Recommendation:

That the School Board authorize the Chairman to execute the attached Resolution and Purchase Agreement for the Conveyance of Property to the City of Virginia Beach along with a temporary construction easement and Dominion Energy utility easement at Three Oaks Elementary School.

Background Summary:

The acquisitions/easements are associated with the Princess Anne Road Phase VII project and will have no impact to school operations nor will they have any adverse impact on the school site.

These agreements have been reviewed and signed by the City Manager's Designee, Real Estate and Finance Office, along with the City Attorney's Office.

Source:

Budget Impact:

NA

**RESOLUTION REGARDING THE SALE OF SCHOOL BOARD PROPERTY
FOR THE CITY'S PRINCESS ANNE ROAD PHASE VII PROJECT**

WHEREAS, the City of Virginia Beach ("City") has identified the need to purchase certain School Board property located on the Three Oaks Elementary School site and identified as a portion of parcel GPIN 2414-13-3361 ("School Board Property"), for the City's Princess Anne Road Phase VII Project, CIP 2-195 (the "Project");

WHEREAS, the Project will provide a four-lane divided roadway within a 143-foot right-of-way with a bike path, from General Booth Boulevard to Fisher Arch, a distance of approximately 1.25 miles;

WHEREAS, the City has proposed purchasing the School Board Property in order to complete the Project, which will further include improvements at the intersections of General Booth Boulevard, Elson Green Avenue, and Upton Drive/Sandbridge Road, as well as aesthetic upgrades;

WHEREAS, the City's acquisition of the School Board property will enable the City to enhance this roadway corridor, increase property values, and provide an overall benefit to the citizens of Virginia Beach;

WHEREAS, Virginia Code §22.1-129 allows the School Board to sell real property that it determines it has no future use for and the School Board has held a public hearing on June 26, 2018 to take public comment on the proposed sale of property to the City and retention of the proceeds therefrom; and

WHEREAS, due to the de minimus impact the conveyance of the School Board property will have on the Three Oaks Elementary School site, and the expected benefits that will be derived from this Project for the citizens of Virginia Beach, the School Board is of the opinion that sale of the School Board property would be a benefit to all parties.

NOW THEREFORE BE IT RESOLVED that:

1. In accordance with Virginia Code §22.1-129, the School Board finds that, due to the strategic location of the parcel identified as GPIN 2414-13-3361, and the fact that the benefits of this conveyance are greater than the detriment to the remainder of the School Board property, the School Board finds that it does not have further use for such real property and determines that it may be sold.
2. The School Board agrees to accept the total appraised value of \$33,153.00 as payment in full for conveyance of the following to the City: a) a 6,225 sq. ft. (0.1429 acre) portion of GPIN 2414-13-3361, located at 2201 Elson Green Avenue; b) a temporary construction easement of 1,276 sq. ft. (0.0293 acre); and c) a permanent utility easement of 1,687 sq. ft. (0.0387 acre). The permanent utility easement is intended for use by Verizon South, Inc., Dominion Energy, Cox Communications and Virginia Natural Gas.
3. Additionally, the School Board authorizes the Chair or her designee to execute any and all documents desired and necessary to complete the above-referenced transaction and to take all actions necessary to have these funds retained by the School Board.

Adopted by the School Board this 26th day of June 2018

Beverly M. Anderson, Chair

ATTEST:

Dianne P. Alexander
Clerk of School Board

AGREEMENT OF SALE

Parcel: 014

Project: Princess Anne Road Ph VII
CIP 2-195

Route/Street: Princess Anne Road

City of Virginia Beach, Virginia

THIS AGREEMENT OF SALE, Made as of this _____ day of _____, 2018, by the **SCHOOL BOARD OF THE CITY OF VIRGINIA BEACH**, a political subdivision of the Commonwealth of Virginia, hereinafter referred to as "Landowner", and the City of Virginia Beach, a municipal corporation of the Commonwealth of Virginia, hereinafter referred to as "City".

WITNESSETH: That for and in consideration of one dollar (\$1.00) and other valuable consideration, receipt of which is hereby acknowledged, the City agrees to buy and the Landowner agrees to sell all its rights and interests in the following described land together with all improvements to the City by deed of General Warranty, properly executed, acknowledged, and delivered with usual English Covenants of title, free from all encumbrances.

The land and improvements subject to this Agreement of Sale (hereinafter referred to as the "Land") are described as follows:

All that certain lot, tract or parcel of land together with improvements thereon belonging, lying, situated and being in the City of Virginia Beach, Virginia and designated and described as: "PROPERTY TO BE ACQUIRED FOR RIGHT-OF-WAY PURPOSES AREA = 6,225 S.F. (0.1429 ACRE)" and being further designated and described as "PROPERTY TO BE ACQUIRED FOR RIGHT-OF-WAY PURPOSES 6,225 SQUARE FEET 0.1429 ACRES" as shown on that certain plat entitled: "PLAT SHOWING PROPERTY AND EASEMENTS TO BE ACQUIRED FROM THE SCHOOL BOARD OF THE CITY OF VIRGINIA BEACH BY THE CITY OF VIRGINIA BEACH FOR PRINCESS ANNE ROAD IMPROVEMENTS PARCEL 014 PROJECT CIP 2-195 VIRGINIA BEACH, VIRGINIA" prepared by VHB, having a scale of 1" = 25', dated March 2, 2016 and revised through August 15, 2016.

Together with the temporary right and easement to use the additional areas shown on the aforesaid plat for construction cut and/or fill slopes as being required for the proper execution and maintenance of work, containing 1,276 square feet/0.0293 acre. Said easement will terminate when all construction has been completed and the City accepts the work.

GPIN 2414-13-3361

The total consideration is as follows: THIRTY-THREE THOUSAND ONE HUNDRED FIFTY-THREE DOLLARS (\$33,153.00) in full for the Land, temporary construction easement, permanent utility easement (Virginia Electric and Power Company and Verizon South, Inc.), all appurtenances and improvements thereon and any and all damages.

CLAUSE NO. 1 (This Section Not Applicable)

ONE THOUSAND DOLLARS (\$1,000.00) of the above consideration will be withheld until the Land has been vacated in accordance with the terms of this Agreement of Sale. The owner will timely notify the city real estate agent for the building to be inspected and accepted. The City Attorney will be notified by the real estate agent whether to deliver the remaining part of the consideration.

CLAUSE NO. 2 (This Section Not Applicable)

The Landowner agrees that buildings within or encroaching upon the proposed right of way shall be removed by the Landowner within ___days from date of the Agreement and that the consideration for removal in the amount of \$_____will be withheld by the City until said buildings have been removed. If buildings are not timely removed as required, the Landowner will forfeit both the said \$_____and all rights in the buildings, which may then be removed or demolished at the City's discretion.

CLAUSE NO. 3 (This Section Not Applicable)

The Landowner will vacate and remove all personal property from the buildings within or encroaching upon the proposed right of way within NINETY (90) days from date of the Agreement.

CLAUSE NO. 4

The Landowner agrees that buildings within or encroaching upon the proposed right of way may be removed by the City, or its agents.

CLAUSE NO. 5 (This Section Not Applicable)

It is understood by the Landowner that Building(s)_____ (description of buildings) is/are located partially on the right of way and partially on the remaining property of the Landowner. The Landowner will allow the City, its agents or contractors, to remove the entire building and grants permission for such temporary encroachments as may be necessary in the construction of the above-referenced project.

CLAUSE NO. 6

The Landowner will grant unto Virginia Electric and Power Company, a Virginia public service corporation (doing business in Virginia as Dominion Energy Virginia) and Verizon

South, Inc. (F/K/A Bell Atlantic deeds of easement for their facilities totaling 1,687 square feet/0.0387 acre (overlapping easements), across Landowner's remaining lands and adjacent to the new right of way. Upon the acceptance of this Agreement of Sale by the City, the utility companies, their employees, agents, or contractors have the right to enter upon the lands of the Landowner in order to proceed with the relocation of their facilities.

CLAUSE NO. 7 (This Section Not Applicable)

When buildings are vacated, Landowner will not remove any fixtures from the property unless authorized in writing by the City.

CLAUSE NO. 8

The Landowner will compensate the tenant of said Land, if applicable, for any damages said tenant may suffer and sustain by reason of the conveyance agreed to hereunder and by reason of the said proposed construction, and will save the City harmless from any and all claims that may be made by said tenant by reason of such conveyance and/or construction.

CLAUSE NO. 9

The City, or its agents, may exercise the right to enter upon the Land for such purposes as may be necessary for the construction of this project without further notice to the Landowner.

CLAUSE NO. 10

The consideration herein above mentioned represents the value of all estates or interests in such Land, and the damages to remaining lands of the Landowner which may result by reason of the City's use of the Land. The Landowner agrees to accept the Landowner's legally proportionate share of such total consideration for the Landowner's interest and rights in the Land.

CLAUSE NO. 11

If the Landowner is unable to convey marketable title to the City as herein provided, and the City should elect to institute condemnation proceedings to acquire title to the Land, the Landowner agrees that this agreement may be introduced in such proceedings as evidence of the value of the Land and damages, if any, to the remaining property of the Landowner. Landowner shall supply affidavits and other documents required by the City's title insurance company for the issuance of policy of insurance.

CLAUSE NO. 12

Landowner hereby waives all rights to repurchase all or any part of the Property pursuant to Virginia Code § 25.1-108, if applicable.

CLAUSE NO. 13

The Landowner hereby covenants and agrees for himself/herself, itself, heirs and assigns

and successors, that the consideration is in lieu of any and all claims to compensation and damages by reason of the location, construction and maintenance of the project by the City, and the City will have the right to enter upon and take possession of the Land prior to the execution and delivery of the deed.

CLAUSE NO. 14

The Landowner acknowledges that the plans for the aforesaid project as it affect the Land have been fully explained to the Landowner.

CLAUSE NO. 15

(A) For purposes of this clause the following definitions shall apply:

(1) "Hazardous Substances" means asbestos and any and all pollutants, dangerous substances, toxic substances, hazardous wastes, hazardous materials and hazardous substances as referenced or defined in, or pursuant to, any federal, state, local or other applicable environmental law, statute, ordinance, rule, order, regulation or standard in effect on the date hereof including, without limitation, the Resource Conservation and Recovery Act (42 U.S.C 6901, et seq.), as amended, the Federal Insecticide, Fungicide and Rodenticide Act (7 U.S.C. 135, et seq.), as amended, the Comprehensive Environmental Response, Compensation and Liability Act (42 U.S.C. 9601, et seq.), as amended, and the Toxic Substance Control Act (15 U.S.C. 2601, et seq.), as amended.

(2) "Release" means placing, releasing, depositing, spilling, leaking, pumping, emitting, emptying, discharging, injecting, escaping, leaching, disposing or dumping.

(3) "Environmental Condition" means any condition, including, without limitation, the Release of Hazardous Substances, located on or affecting the Land that could require remedial action and/or may result in claims, demands, liabilities, costs and/or expenses to the City.

(4) "Notice" means any written, civil, administrative or criminal summons, citation, directive, order, claim, litigation, investigation, proceeding, judgment, letter or other communication from the United States Environmental Protection Agency ("USEPA"), the Virginia Department Environmental Quality, or other federal, state or local agency or authority, or any other entity or any individual, concerning any intentional or unintentional act or omission which has resulted or which may result in the Release of Hazardous Substances on or into the Land or otherwise relates to an Environmental Condition.

(B) Landowner covenants, represents and warrants to City that, 1) Landowner has received no Notice, 2) to the best of his/her/its knowledge and belief, Landowner has not caused or permitted any Environmental Condition on or affecting the Land, and knows of no such Environmental Condition caused or permitted by any other person or entity, and 3) to the best of his/her/its knowledge and belief, Landowner has not caused or permitted, and to the knowledge of Landowner, no prior or current other owner, tenant, user, operator or other person or entity has caused or permitted, the Land to Release or contain, or to be used to generate, manufacture, refine, transport, treat, store, handle, dispose, transfer, produce or process, Hazardous Substances or other dangerous or toxic substances or solid wastes. The Landowner further covenants, represents and warrants that there is no action, suit, proceeding, claim, investigation, citizen suit or review pending

or threatened against or affecting the title to the Land. Should any notice of such an action, suit, proceeding, claim, investigation or citizen suit be received, it will be immediately forwarded to the Office of the City Attorney of the City of Virginia Beach, Virginia.

CLAUSE NO. 16

The Landowner covenants, represents and warrants that, to its knowledge, there are no wetlands, hazardous wastes, or endangered species which would prevent the City's allowed use of the Land. It shall, however, be the responsibility of the City of Virginia Beach, Virginia, to determine whether or not there are any adverse conditions, including, but not limited to, environmental conditions, hazardous waste conditions, status as protected wetlands or endangered species which would prevent the City's proposed use of the Land. If any such conditions are determined to exist, the City may declare this Agreement of Sale null, void and of no further legal effect.

CLAUSE NO. 17

Settlement will be on or about 90 days from the date this Agreement is fully executed by all parties, or soon thereafter, allowing a reasonable time to correct any title defects reported by the title examiner and the preparation and signing of the necessary documents to enable the City of Virginia Beach to take proper title.

CLAUSE NO. 18

There have been no other promises, considerations or representations made which are not set forth in this agreement.

CLAUSE NO. 19

THE COVENANTS, AGREEMENTS, REPRESENTATIONS, WARRANTIES AND INDEMNITIES OF LANDOWNER CONTAINED IN THESE PARAGRAPHS WILL SURVIVE FINAL CLOSING AND DELIVERY OF THE DEED.

CLAUSE NO. 20

In accordance with instructions by the Department of the Treasury, Internal Revenue Service, for Form 1099-S, you are required by Law to provide the City Attorney's Office, Municipal Center, Virginia Beach, VA 23456 with your correct taxpayer identification number. If you do not provide the City Attorney's Office with your correct taxpayer identification number, you may be subject to civil or criminal penalties imposed by law. Landowner will also provide the City Attorney's Office with other documents necessary for City to comply with State reporting requirements

CLAUSE NO. 21

Under the penalties of perjury, I/we certify that the number(s) shown on this Agreement is/are my/our correct taxpayer identification number(s).

CLAUSE NO. 22 (This Section Not Applicable)

Brokerage Fee. Seller represents and warrants that _____ is the only

broker ("Broker") involved in this transaction. Seller will pay Broker a brokerage fee pursuant to the terms of a separate agreement between the Seller and the Broker. Buyer is not responsible for any payment to Broker.

CLAUSE NO. 23

Signatures of parties. The following information must be provided on the signature lines below:

- a. Where the Landowner is an individual or individuals, each person shall sign and print his/her name and include his/her taxpayer identification number.
- b. Where the Landowner is a business, the authorized agent of the Landowner shall sign and print his/her name, provide his/her title, the taxpayer identification number of the business and, where necessary, a resolution authorizing the sale of the property.
- c. Where any person holds a Power of Attorney for a Landowner, a copy of the Power of Attorney shall be attached and the person shall sign for the Landowner as his/her "attorney-in-fact."

WITNESS the following signatures and seals:

CITY OF VIRGINIA BEACH
By: Thomas M Leahy (SEAL) 5/24/18 (DATE)
City Manager/Authorized
Designee of City Manager

Attest:

Amanda F. Barnes
Amanda F. Barnes, City Clerk

LANDOWNER(S):

THE SCHOOL BOARD OF THE CITY OF VIRGINIA BEACH

BY:

_____(SEAL) TIN#
Signature

Beverly M. Anderson, School Board Chair
Print Name/Title

MAILING ADDRESS 2512 George Mason Drive
 P.O. Box 6038
 Virginia Beach, VA 23456-0038

TELEPHONE NUMBERS: HOME: OFFICE: (757) 263-1016

(SEAL)
ATTEST:

Clerk of the School Board

Certified as to
Availability of Funds




Director of Finance

Content Approved



Real Estate Agent

Form Approved



City Attorney



Subject: Community Advisory Committee Appointments

Item Number: 13C

Section: Action

Date: June 26, 2018

Senior Staff: N/A

Prepared by: Dianne P. Alexander, School Board Clerk

Presenter(s): Beverly M. Anderson, School Board Chair

Recommendation:

That the School Board approve appointments to Citizens' Advisory Committees to fill vacancies of voting members for a term beginning July 1, 2018. Gifted Education and Technical and Career Education advisory committee appointments are recommended for a three year period. A one year period is recommended for appointments to the Special Education Advisory Committee while they finalize changes to their bylaws to bring into compliance with School Board policy.

Advisory Committee	Position	Recommended Appointment
Community Advisory Committee for Gifted Education (3-year term)	Landstown High School Zone	Beth Deir
	Kellam High School Zone	Jeryl Phillips
	At-Large	Jennifer Krzewinski
Special Education Advisory Committee (One-year term)	Teacher Representative	Leanna Landry
	Agency/Community Representative	Cheryl Ward, Endependence Center
	Person with Disability or Parent or Student with Disability	Dawn Candia Ainsley Proctor Jill Reid Tina Santee Cheryl Smith Pamela Tanner
	Other	Sandra Hermann Dorothy McGuire Donna Robel Frances Thompson
General Advisory Council for Technical and Career Education (3-year term)		Alaine Britt

Background Summary:

In accordance with School Board policy amendments, Division Regulation 7-21.1 was created setting forth procedures for appointment to Citizens' Advisory Committees. Thirty-four applications were submitted in response to the division issuing a "Call to Action." Recommendations presented above reflect the outcome of School Board discussion of applications as personnel matters during a closed meeting on May 22.

Source:

School Board Policy 7-21 Citizens' Advisory Committees
Division Regulation 7-21.1 Citizens' Advisory Committees

Budget Impact:

N/A



Subject: Citizen's Advisory Committee Report for Gifted Education Item Number: 14A1

Section: Information Date: June 26, 2018

Senior Staff: Amy E. Cashwell, Ed.D., Chief Academic Officer, Department of Teaching and Learning

Prepared by: Veleka S. Gatling, Ph.D., Executive Director, Office of Programs for Exceptional Children

Sandy Beale-Berry, Chairperson, Community Advisory Committee for Gifted Education

Presenter(s): Veleka S. Gatling, Ph.D., Executive Director, Office of Programs for Exceptional Children

Sandy Beale-Berry, Chairperson, Community Advisory Committee for Gifted Education (CAC)

Hailey Cahoon, Ex-officio Student Representative, CAC

Recommendation:

That the School Board receive information regarding the 2017-2018 report of the Community Advisory Committee for Gifted Education.

Background Summary:

The School Board may appoint a local advisory committee on gifted education pursuant to Virginia Code § 22.1-16, School Board Policy 7-24, *Citizens Advisory Committee – Gifted Education* and School Board Regulation 7-24.1, *Gifted Advisory Committee*. This committee shall reflect the ethnic and geographical composition of the school division. This committee shall have two responsibilities: (i) to review annually the local plan for the education of gifted students, including revisions and (ii) to determine the extent to which the plan for the previous year was implemented. The findings of the annual program effectiveness and the recommendations of the advisory committee shall be submitted annually in writing to the division superintendent and the school board. The duties and responsibilities of the Committee shall be undertaken consistent with state law, Virginia Board of Education regulations and School Board policies and regulations. Such duties and responsibilities include reviewing annually the local plan for the education of gifted students, including revisions.

Source:

Regulations Governing Educational Services for Gifted Students (8VAC20-40-60) (B).

Budget Impact:

N/A

Community Advisory Committee for Gifted Education
Virginia Beach City Public Schools
Annual Report for 2017-2018
School Board Meeting
June 26, 2018

The current Five-Year Local Plan for Gifted Education (2015-2020) is divided into six categories: (1) Identification, (2) Delivery of Services, (3) Curriculum and Instruction, (4) Professional Development, (5) Equitable Representation of Students and (6) Parent and Community Involvement. From our review, we are pleased to report the following highlights for the 2017-2018 academic year:

In the area of Identification, the Office of Gifted Programs

- Provided all applications for gifted program online beginning in the fall of 2016. Parents/guardians accessed the application on the Virginia Beach City Public Schools (VBCPS) website: <https://giftedapplication.vbcps.com>. This year, a video was added to the site which guides parents through the process. Additional supports were also added. (All gifted resource teachers (GRTs) were trained in using the online format during the 2016-2017 school year.) GRTs continued to work with school administrators and the media specialist in their school to provide access to computers for parents/guardians who may not have a computer/device at home and to answer questions from all stakeholders.
- Screened 4875 grade one students for gifted services with 1624 grade one students presented to the Identification & Placement Committee in May. 826 students were identified.
- Tested and reviewed 35 grade one students not currently enrolled in VBCPS for identification. 21 were identified.
- Reviewed 335 students for grades 2-12 this school year through the regular Identification & Placement Committee process. 161 students were identified; 5 were placed on HOLD.
- Screened 4971 grade 5 students for gifted services with identified student data updated for potential application to Old Donation School.
- Reviewed 486 Virginia Beach grade 5 students for gifted services. 286 students were identified.
- Reviewed 986 applicants for Old Donation School in grades 2-4 and 6-7 for identification. 425 students were identified gifted and those applications were sent to Old Donation School for selection. Of those 986 students, 167 grade 2 students placed on HOLD at the end of grade one were reviewed. 77 students were identified.
- Tested and reviewed for identification 69 grades 2-4 and 6-7 students not currently enrolled in VBCPS who applied to Old Donation School. 33 were identified gifted.
- Tested and reviewed 23 grade 5 students not currently enrolled in VBCPS for identification. 13 were identified gifted and those applications were sent to Old Donation School for selection.
- Tested and reviewed 255 students in grades 6-12 in the second semester. 124 students were identified gifted.
- Received 365 Gifted Dance Education applications. 94 were identified.
- Received 643 Gifted Visual Arts Applications. 93 were identified.
- Processed 132 applications for Summer Governor's School Residential Programs. A total of 41 applicants were invited to attend the Summer Governor's School Residential academic or visual and performing arts programs.
- Presented mock identification and placement committee sessions to all elementary, middle and high school GRTs at their monthly meeting in November.
- Met with all new GRTs in their buildings to review identification and placement procedures.
- Collaborated with the coordinator for English as a Second Language (ESL) in order to ensure equity in gifted identification and placement for speakers of languages other than English. This work aligns and enhances work under the five-year plan.*

*denotes alignment with the area of Equitable Representation of Students

- Collaborated with the guidance coordinator, gifted coordinator, testing office chair and military-connected school counselors to explain and discuss identification and placement processes. This collaboration will continue to be important as we work to meet the needs of families transitioning into VBCPS.
- Presented “Psychology Interns’ Orientation: Gifted Identification/Placement in VBCPS” at the invitation of school psychologist, Dr. Deb Edwards.

In the area of Delivery of Services, the Office of Gifted Programs

- Featured in the August 2017 Hanover Research Report, *Serving Gifted Students in the General Education Classroom*, where Hanover Research “reviews program models and instructional strategies to support gifted students in general education classrooms. The findings in this report derive from a review of secondary research literature on gifted education models, as well as in-depth interviews with administrators responsible for gifted programming at five school districts, identified as exemplars of best practices in gifted education in the secondary literature.”
- Continued to provide a continuum of gifted services that includes grades 2-8 full-time school for the gifted, kindergarten and grade one gifted services, resource-cluster programs at all academic levels, gifted dance education, gifted visual arts programs and enrichment programs.
- Organized Students And Parents Learning Intellectual Growth Strategies (SAPLINGS) field trips for each of the 16 Emerging Scholars Initiative (ESI) schools to visit the Chrysler Museum of Art.*
- Partnered with Virginia Beach History Museums (VBHM) for a kindergarten SAPLINGS field trip to the Francis Land House. This additional opportunity for Title I students is modeled after Gifted Program’s partnership with the Chrysler Museum, which hosts a field trip for grade one students and their parents each fall.*
- Held an information night for students interested in applying for selection to attend the Governor’s School for the Arts for grades 9-12 where students and parents joined Governor’s School for the Arts representatives to learn about the programs and the application/audition process.
- Provided support for 142 Governor’s School for the Arts students.
- Participated in School Support Meetings and learning walks at Old Donation School.
- Provided support for students with Individual Education Plans (IEP) and Section 504 plans by attending IEP and 504 meetings and through collaborative efforts with stakeholders.
- Visited all high school GRTs to see the program in action including collaboration with cluster teachers, co-teaching in a cluster class and the Data-driven Improvement Process (DDIPP).
- Organized and facilitated auditions for the Summer Governor’s Residential Program for Visual and Performing Arts.
- Organized and facilitated applications for the Summer Governor’s Residential Program for Visual and Performing Arts and Academic Programs.
- Provided support to elementary, middle and high schools through coaching, feedback and guidance for GRTs (GRTs) and administrators.
- Participated in a simulation with military-connected school counselors. The simulation is designed to bring awareness about the needs of military families moving into Virginia Beach. This work will continue.
- Continued to offer a blended, online version of the SPARKS and Think Tank high school half-credit courses at each high school. Student enrollment in these seminar courses has continued to increase since offering the blended version of the course four years ago.
- Served on selection committees for high school academy programs.
- Met with all principals new to VBCPS and/or new to the position to review the essential elements of the gifted program.
- Continued to track underachieving gifted learners and identified intervention strategies which included the student and parents, teachers and school counselors as needed. Provided on-site support to GRTs working on underachievement issues with students.

*denotes alignment with the area of Equitable Representation of Students

- Hosted Cheryl McCullough, Gifted Coordinator from Arlington, Virginia, who was interested in the middle school gifted Resource-cluster Model. She visited Brandon Middle School to see the program in action.
- Recognized Mrs. Laurie Thiesfeld, mathematics teacher at Old Donation School, as 2017 Outstanding Teacher of the Gifted for Region II, a Virginia Association for the Gifted (VAG) Award.
- Facilitated and coordinated the process for selection of the 2018 Outstanding Teachers of the Gifted who will represent Virginia Beach in the VAG Region II competition. The packets of eleven nominees were reviewed by a committee of eleven members including GRTs, central office administrators, principals and school counselors.
- Recognized Jamie LaCava-Owen, GRT at Princess Anne High School and Dr. Karen Lueke, grade 8 Advanced English teacher at Old Donation School as Virginia Beach's nominees for 2018 Outstanding Teacher of the Gifted for Region II, a VAG Award.
- Recognized 2019 Virginia Beach Teachers of the Year from Gifted Programs: The 2019 VBCPS Teacher of the Year, Melissa Follin from Old Donation School; Megan Bishop from Green Run High School; Amy Furlich from Corporate Landing Elementary School; Jamie LaCava-Owen from Princess Anne High School and Kelly Turner from Kellam High School.

In the area of Curriculum Development, the Office of Gifted Programs

- Redesigned SPARKS and Think Tank units by the high school GRTs for use next year. Feedback on the units was provided.
- Utilized the Data-driven Improvement Planning Process (DDIPP) for refining curriculum, instruction and assessment to gather and respond to data generated through performance tasks.
- Continued implementation of *Project M²* and *M³* mathematics materials in all elementary schools to support differentiation that leads to greater depth and complexity within the elementary mathematics program.
- Continued implementation of *Project Clarion* science curriculum units in grades K-4 as a tool for differentiating the elementary science program.*
- Continued implementation of instructional resources on differentiating language arts and grammar developed by international expert Michael Clay Thompson.
- Continued implementation of instructional resources on differentiating language arts and social studies through the use of units developed by The College of William and Mary School of Education Center for Gifted Education.
- Continued implementation of *Changing Tomorrow* resources on leadership for all grade levels.
- Continued implementation of The College of William and Mary Resource, *Jacob's Ladder Reading Comprehension Program*, in all elementary schools*

In the area of Professional Development, the Office of Gifted Programs

- Provided (for a second year) professional learning on the twice-exceptional learner for all GRTs. The training was differentiated and personalized using recently purchased books and materials. Survey data indicate a desire by the staff to continue to develop their knowledge and skills in this area.*
- Continued to provide professional learning for GRTs, cluster teachers and administrators as an integral component of the resource models in grades kindergarten through 12. Topics for professional learning for GRTs across levels included a focus on versatile leadership and cognitive, instructional and content coaching. The twice-exceptional learner was also a focus for professional learning this year.
- Continued to collaborate with the Office of Student Support Services. Mr. Jamison, coordinator, Guidance Services, presented at elementary and secondary GRT meetings and Mrs. Kennedy, coordinator, Gifted Programs, did the same for the school counselor meetings. Topics included a look at where our roles are similar and where they differ when supporting students; and the need for and how best for GRTs and counselors to collaborate. This collaborative work aligns and enhances activities in the Five-year Plan.

*denotes alignment with the area of Equitable Representation of Students

- Continued the use of training modules on a variety of gifted practices at the secondary level for professional development at the school sites.
- Sponsored two graduate level courses in gifted education through the College of William and Mary.
- Served on the Project ExCEL Executive Board to provide input from a practitioner in the field. Project ExCEL promotes the use of Problem-based Learning and characteristics of gifted students to assist in the identification of under-represented populations at the secondary level. Project ExCEL is based at George Mason University.*
- Attended the Regional Equity Conference in Chesapeake, VA.*
- Attended the Title I Conference.*
- Continued vertical collaborative learning culture (CLC) groups among GRTs in feeder school patterns across levels with a heightened focus on vertical alignment and transition. The eleven vertical CLC groups present their inquiry question, research and findings in September of 2018. Each CLC group will continue its work in 2018-2019.*
- Provided (for a third year) opportunities for elementary, middle and high school GRTs, accomplished cluster teachers and specialists to design and teach “master classes” during the March GRT meetings. Each master class session is representative of each of the Compass to 2020 goals and includes video footage of gifted pedagogy and best practices in gifted education at high levels of sophistication.
- Provided GRTs in years 1-2 with specialized training in concept-based curriculum, Kaplan’s Depth and Complexity Model, gifted characteristics and performance task and rubric development. Assistance navigating program resources, development of a five-year plan for gifted program growth in their respective buildings and work with experienced GRTs serving as mentors provided support as new GRTs became acclimated to the position.
- Provided GRTs in Early Scholars Initiative Schools (ESI) with specialized professional learning. GRTs worked with the Office of Opportunity and Achievement Director Dr. LaQuiche Parrott to teach educators how to be more culturally responsive and help build high quality relationships with all students. GRTs analyzed three years of Chrysler Museum SAPLINGS feedback data from parents and students in order to review and improve the SAPLINGS field trips. ESI GRTs participated in a social and emotional learning activity to build strong relationships and utilize a strengths-based approach to learning. This activity will give the GRTs another tool to use when building relationships.*
- Co-facilitated Department of Teaching and Learning (DTAL) professional learning on culturally responsive practices and worked with Dr. Yvette Jackson’s *Pedagogy of Confidence* High Operational Practices to align with VBCPS practices throughout the school year.*
- Provided gifted materials and resources for the Renaissance Academy professional libraries. The materials are identical to what is ordered for each middle and high school gifted inventory.*
- Attended and presented at the Virginia Association for the Gifted Annual Conference in Norfolk, VA. Presentation titles included but were not limited to: “It’s Not Just Being Nice: Meeting Social and Emotional Needs Through Curriculum and Instruction;” and “Panning for Gold: Finding Gifted Students in Title I Schools.”*
- Attended workshops at the National Association for Gifted Children Conference (NAGC) in Charlotte, NC.
- Attended the Supporting Emotional Needs of the Gifted (SENG) Conference in Naperville, IL. A team of teachers and gifted administrators attended and returned with ideas that resulted in the November 2017 parent workshop. Please see additional information in the Parent and Community section of this report.
- Attended the annual meeting of the Virginia Consortium of Gifted Education Administrators in Charlottesville, VA.
- Attended and participated in regional and state committee work including the Southeastern Virginia Consortium group (SEVA) and the Virginia Advisory Committee for the Education of the Gifted (VACEG).
- Continued to serve on the VAGEG and focus on equitable representation of students.*
- Continued to serve on SEVA and study the social and emotional needs of gifted learners. SEVA members conducted a book study on the topic. Barbara Kennedy serves as vice-president for the group. The December meeting was hosted by Virginia Beach.

- Provided professional development opportunities for gifted staff at the SENG Conference, the VAG Annual Conference, and the NAGC Conference.
- Observed curriculum teams' collaboration at Old Donation School throughout the course of the year.
- Attended and responded to questions about the Resource-cluster Model for Gifted Services at the Old Donation School Open Houses.

In the area of Equitable Representation of Students, the Office of Gifted Programs

- Continues to provide information on this area through all other areas covered in the 2015-2020 Local Plan for the Education of the Gifted in keeping with the philosophy that this is not an isolated topic and should be infused throughout all areas of the gifted program. Please note asterisk (*) where alignment is most evident in events not under this section.
- Co-presented culturally responsive practices and the alignment of Department of Teaching and Learning (DTAL) VBCPS framework during the May senior staff meeting.
- Presented at the Virginia Association for the Gifted Conference: Panning for Gold: "Finding Gifted Students in Title I Schools."

In the area of Parent and Community Involvement, the Office of Gifted Programs

- Presented a city-wide parent workshop, Gifted: a Parent Conference on Social and Emotional Needs, at Kellam High School in November 2017. Parents of gifted students partnered with GRTs to design and lead interactive sessions. Breakout sessions for participants included sessions where parents and students could attend together; book talks where the parent was given the book to read prior to the event; and traditional sessions. In addition, an Activity Resource Center (ARC) was staffed by GRTs and gifted high school students who led younger students in gifted enrichment activities while their parent(s) attended sessions. The opening session included a student panel of high school gifted students where attendees could hear the student perspective so valued in the program. The innovations put in place for this conference were unique to other parent conferences and allowed for full participation for parents and their children. The event was well-attended and very successful.
- Presented a Parent Connection workshop for the Office of Community Engagement on the Twice-exceptional Learner. Barbara Kennedy, coordinator for gifted programs, collaborated with Melanie Walsh, SPED instructional specialist, to present a session about characteristics of 2e learners, how to address areas of concern, strategies to assist the 2e student at home and school and how to effectively advocate for the twice-exceptional learner. The session was taped and is available on the Parent Connection site and included here for convenience: <https://www.youtube.com/watch?v=9LSUF0kntu0> *
- Hosted a regional SEVA meeting of Gifted Community Advisory Committees and/or division representatives in order to enhance collaboration, communication and advocacy efforts across the region. The evening was organized in a roundtable format with parents, teachers and administrators from across the region. The evening included a panel discussion with students from across the region discussing their experiences in gifted programs. Involving students in activities of this kind is part of the Five-year Plan. By request of attendees, this event will be offered again next year.
- Held CAC meetings at four locations of interest: Mathematics and Science Academy at Ocean Lakes High School; International Baccalaureate Middle Years Program at Plaza Middle School; Old Donation School and the Renaissance Academy. VBCPS Goal Three, Multiple Pathways, became an important part of the discussions at each location.
- Organized 19 site visits for CAC members in order for them to see the gifted program in action. Each member was asked to visit two schools and shadow the GRT during his/her usual schedule and tasks. In preparation, CAC members reviewed recent site visits as they selected schools to visit. Site reports later

inform recommendations to the Board. Schools visited were: Brandon MS, Brookwood ES, Corporate Landing ES, Creeds ES, Hermitage ES, Holland ES, Indian Lakes ES, King's Grant ES, Kingston ES, Larkspur MS, Linkhorn Park ES, Newtown ES, Parkway ES, Point O'View ES, Princess Anne ES, Shelton Park ES, Strawbridge ES, Virginia Beach MS and Windsor Oaks ES.

- Participated in the VBCPS Navigating the Journey event at the Virginia Beach Convention Center. Gifted central office staff and parents from the CAC shared gifted program resources and materials.
- Conducted parent workshops in all elementary, middle and high schools based on the needs of parents in each school. A first and fifth grade workshop for parents on the identification and placement process is also scheduled in each school.
- Worked collaboratively with the Virginia Beach Rotary Club to facilitate the E.E. Brickell Scholars Program to include the application process, four seminars, student selection and culminating dinner for honorees and their parents. Curtis Brown, Jr. from Green Run High School received the 2018 Scholarship.
- Participated in gifted education leadership activities associated with the Consortium of Gifted Education Administrators, VAG, VACEG, the National Association for the Gifted and the College of William and Mary.
- Promoted the use of electronic communication (web sites, Twitter, etc.) by GRTs for parents, community members and all stakeholders. Regularly updated sites reflect the gifted program in action.
- Invited CAC members to visit professional development offerings for elementary and secondary GRTs. Member(s) attended meetings as their schedules allowed.
- Presented "Encouraging Independence" at a parent meeting at North Landing Elementary School.
- Published an online citywide gifted newsletter. Subscriptions are available on VBSchools.com. http://www.vbschools.com/newsletters/gifted_bulletin/2018/06.pdf Over 3,700 subscribers are currently registered.
- Maintained an online blog, *Conversations*, to inform parents and other stakeholders of current topics of interest in the field of gifted education both locally and nationally and to stimulate discussion and collaboration through postings, links and other resources. The link to the *Conversations* blog is available on <http://vbcpsgiftedprograms.weebly.com/>, through the online gifted newsletter and is distributed by GRTs through their parent communication efforts.
- Maintained a Twitter feed, @VBGifted. Retweeting feeds from other GRTs and gifted staff as well as sending original tweets shows the many facets of the gifted program in action. Using this technology has greatly increased communication about classroom happenings and the work of GRTs in schools.
- Continued to promote three interactive websites and one main website that provide resources to parents as they support and encourage academic accomplishment with their children. The three interactive sites are *Motivation for Accomplishment*, *Mindset for Accomplishment* and *Self-regulation for Accomplishment*. Each website provides an overview of the website theme along with links where parents can research topics of particular interest to them. These sites are linked to the online newsletter and the *Conversations* blog.

The Community Advisory Committee for Gifted Education respectfully submits the following recommendations to the School Board of the City of Virginia Beach:

- Support building administrators as they implement ways to provide and protect planning time for the collaborative work of the GRT and the cluster teachers at all levels as outlined in the annual August principals' packet memo regarding gifted programs.
- Facilitate opportunities for communication between gifted staff, school counselors and case managers to ensure the academic and social and emotional needs of gifted learners are met.

- Expand professional learning for gifted resource teachers, gifted cluster teachers, other instructional staff, school counselors and administrators to ensure quality gifted instruction and to include student and parent involvement.
- Allocate additional Temporary Employment Agreement (TEA) staff to support the unique needs of schools with the Spanish Immersion Program.
- Allocate a TEA position for the development and implementation of a gifted model at the Renaissance Academy to support gifted services, including student transitions, in this alternative education setting.
- Expand and support the Emerging Scholars Initiative (ESI) Program to achieve an increase in the number and quality of gifted referrals among students.
- Continue to advocate for implementation and refinement of the resource-cluster model at the high school level to include an emphasis on clustering in grades 9 and 10, communication with parents and students, and collaborative efforts between all stakeholders in order to address the unique needs of high school gifted students.

We believe Virginia Beach City Public Schools has one of the strongest gifted programs in the nation. We want to thank the School Board for its continued support and contributions to the quality of educational services that Virginia Beach City Public Schools affords the children of our gifted and talented programs.



Subject: Citizen's Advisory Committee Report for Special Education **Item Number:** 14A2

Section: Information **Date:** June 26, 2018

Senior Staff: Amy E. Cashwell, Ed.D., Chief Academic Officer, Department of Teaching and Learning

Prepared by: Veleka S. Gatling, Ph.D., Executive Director, Office of Programs for Exceptional Children

Sandy Hermann, Chairperson, Special Education Advisory Committee

Presenter(s): Veleka S. Gatling, Ph.D., Executive Director, Office of Programs for Exceptional Children

Sandy Hermann, Chairperson, Special Education Advisory Committee

Recommendation:

That the School Board receive information regarding the 2017-2018 report of the Special Education Advisory Committee.

Background Summary:

Per *Regulations Governing Special Education Programs for Children with Disabilities in Virginia*, section 8VAC20-81-230.D., "A local advisory committee for special education, appointed by each local school board, shall advise the school board through the division superintendent."

Source:

Regulations Governing Special Education Programs for Children with Disabilities in Virginia – January 25, 2010

Administration and Governance, 8VAC20-81-230.D., Local Advisory Committee

Budget Impact:

N/A

Introduction:

The Virginia Beach Special Education Advisory Committee (SEAC) is pleased to present a report for the 2017 school year with recommendations for consideration by the Virginia Beach School Board.

The SEAC is mandated by both federal and state law to advise the local school division on the needs of students with disabilities, assist in the development of long-range plans, and participate in developing strategies for providing needed services in the Virginia Beach Public Schools. This report is one of the ways SEAC meets that mandate.

Purpose of SEAC:

As dictated by the Regulations Governing Special Education Programs for Children with Disabilities in Virginia the functions of the local advisory committee shall be as follows:

- a. Advise the local school division of needs in the education of children with disabilities;
- b. Participate in the development of priorities and strategies for meeting the identified needs of children with disabilities;
- c. Submit periodic reports and recommendations regarding the education of children with disabilities to the division superintendent for transmission to the local school board;
- d. Assist the local school division in interpreting plans to the community for meeting the special needs of children with disabilities for educational services;
- e. Review the policies and procedures for the provision of special education and related services prior to submission to the local school board; and
- f. Participate in the review of the local school division's annual plan, as outlined in subdivision B2 of this section

Committee Organization:

Currently the Virginia Beach SEAC has ten members, which includes the three new members just appointed by the School Board and five consultants. Officers for the new 2017-2018 year are Sandy Hermann, Chairperson; Lee Woodard, Vice Chairperson; and Cheryl Ward, Secretary.

Standing Subcommittees:

SEAC has two standing subcommittees to carry out the work of the committee. The Policy Review Subcommittee is for the purpose of reviewing any new school board policy or changes to school board policy before they are presented to the Virginia Beach School Board. During their review of the recent Special Education Audit by Evergreen Solutions, SEAC discovered that they

had been uninformed on several changes that went forth to the school board without notice to SEAC for the need to review. SEAC was also made aware that there is a Virginia Beach School policy committee that meets monthly regarding new or changed policies. SEAC has requested to participate on this committee and is awaiting a response. SEAC cannot review new policies or policy changes if they are not notified that these new policies exist.

The purpose of the Membership Subcommittee is to recruit and vet new members for the committee.

Ad Hoc Subcommittees are formed as needed when special focus is needed on specific priorities.

Meetings:

The state regulations require a minimum of four local SEAC meetings per year. The Virginia Beach SEAC now schedules seven meetings per year and has increased the number of evening meetings. Meeting agendas are developed by the chair based on previous meeting business and input from any members who wish to add an item to the agenda. SEAC also hosts the annual Resource Fair every November.

Recommendations:

1. Increased focus on improving the outcomes for the Special Education Performance Indicators. Under Indicator Three, Participation and Performance on State Assessments, Virginia Beach met participation rates but the performance of students in the English/Reading and Math proficiency was significantly below 66% and 65% state standards, which is a very low bar. In other words, our students with disabilities failed basic literacy levels that would have earned them a D based on Virginia Beach's grading scale. For Indicator Five, Virginia Beach failed to meet state standards on the number of students in the Least Restrictive Environment in four out of five categories, again. Under Indicator 7, Preschool Outcomes, Virginia Beach failed in all six categories. Virginia Beach cannot continue to allow this lag in progress and failure to achieve the much lower standards set for students with disabilities to be acceptable.
2. Create a district policy on restraint and seclusion practices immediately. Incorporate mandatory trainings, for all staff members, that address approved methods to use for restraint, such as MANDT, to ensure the safety of students and staff.
3. Create and maintain an inventory of different reading curriculums purchased by each school so that access to curriculums can extend to more than one school. Make this information/inventory available to all schools and IEP teams.
4. Institute dyslexia screenings for all students by the end of first grade. Early screenings will identify students and allow the use of appropriate interventions to prevent the negative impact this learning disability can have on the academic success of our students.
 - 70-80% of people with poor reading skills are likely dyslexic.
 - One in five students, or 15-20% of the population, has a language based learning disability. Dyslexia is the most common of the language based learning disabilities.

- Nearly the same percentage of males and females have dyslexia.
- Nearly the same percentage of people from different ethnic and socioeconomic backgrounds have dyslexia.

<http://onlinelibrary.wiley.com/doi/10.1111/desc.12471/abstract;jsessionid=FA5997F0E5884B4199D8BD3084B974F4.f02t01>

<http://onlinelibrary.wiley.com/doi/10.1111/j.1471-3802.2012.01262.x/abstract>

<https://link.springer.com/article/10.1007/s11881-007-0001-2>

<http://dyslexia.yale.edu/dyslexia/dyslexia-faq/>

5. Purchase research based Dyslexia Reading Programs for elementary and secondary schools. These programs can also be used with students who have reading disabilities other than dyslexia or may benefit from the use of a different curriculum than the standard one used in general education.
6. Create a position of Dyslexia Advisor whose sole purpose is to guide administrators and educators on how to remediate dyslexia. This position can also cover other responsibilities such as working with non-dyslexic students (i.e. Reading Specialist).
7. Provide mandatory training for teachers to utilize alternative reading curriculums for students who need something other than the standard curriculum in order to make progress. By expanding the knowledge base of teachers we expand the opportunities for students to learn.
8. Increase the amount of program information available on the VBCPS website to help people moving to Virginia Beach better understand what services and programs are available to their students. The information is difficult to find and not all classroom options and program titles are listed on the website.
9. Develop specific summer reading skills programs for special education students modeled on the reading camp program designed for Title 1 students.
https://pilotonline.com/news/local/education/public-schools/reading-camp-at-virginia-beach-elementary-schools-aims-to-end/article_fd3de06f-1b7a-511b-a666-301a021609e6.html
10. SEAC recommends that VBCPS ends practices and programs that deny students with disabilities of their right to be educated with their non-disabled peers, as stated in the Individuals with Disabilities Act (IDEA). Currently, the placement of students receiving special education services in VBCPS is determined according to which method of state assessment the student is participating in. Students being assessed using the Virginia Alternative Assessment Program (VAAP) are placed in the VBCPS Adapted Academic Foundations program. This “program” provides a more restrictive environment, and does not comply with page 42 of the Regulations Governing Special Education Programs for Children with Disabilities in Virginia: “A child with a disability is not removed from education in age appropriate regular classrooms solely because of needed modifications in the general curriculum.”

11. SEAC recommends that our school board members explore the many benefits of inclusive education practices.
 - a. <https://sites.google.com/site/includemeva/about>
 - b. <http://www.wrightslaw.com/info/lre.index.htm>
 - c. www.swiftschools.org

12. Appoint a seat for a SEAC member to the VBCPS Policy Review Committee to ensure that SEAC will be aware of any new policy or policy change that impacts students with disabilities.

Additional areas of concern for students receiving Special Education Services that SEAC feels warrant monitoring for future actions:

Academic progress of students
Access to meaningful curriculum
Interaction with non-disabled peers
Adequate instruction time
IEP Compliance
Discipline policies and practices
Segregated programs
Social/Emotional needs of students
Achievement gap for students with disabilities
Lack of inclusive opportunities for students

Committee Updates:

Policy Review Subcommittee

The Annual Funding Application was reviewed and Policy 5-7 Non-Discrimination and Non-Harassment of Students was reviewed.

Membership Subcommittee

Three new members joined the SEAC in 2017.

SEAC Accomplishments and Activities:

1. SEAC set the following committee goals for 2017:
 - Analyze the performance indicator data in a more intensive manner
 - Increase knowledge of the budget pertaining to special education programs
 - Improve community outreach and incorporate social media as part of community outreach

2. **Annual Resource Fair** – SEAC continues to partner with Virginia Beach Schools to host this very successful event annually. Our last resource fair was held at Landstown High School on November 14th, 2016. Over 100 vendors were there to share information on community services available for people with disabilities. Attendance was approximately 248. Surveys distributed at this event provide feedback important to SEAC. This year our resource fair will be held on November 13th at Landstown High School.
3. **School committees** – SEAC member Cheryl Ward participated in the Student Discipline Task Force until the committee completed its yearlong assignment. SEAC member Carol Brubaker participated in the Grading Committee, also for a one year period.
4. **Trainings** – SEAC members attended advocacy trainings held by the Virginia Department Of Education (VDOE) in order to learn more about special education laws and regulations, school system responsibilities, parental rights and procedural safeguards.

SEAC members attended Parent Education and Advocacy Training Center (PEATC) and VDOE regional trainings for SEACS – Several members attended the regional trainings held by PEATC and VDOE during the summer of 2016 and spring of 2017 to help SEAC members gain more knowledge on how SEACs should function. Valuable information was gleaned on regulations regarding SEACs and how other SEAC locations accomplish their legislative duties and collaborate with their respective school systems to provide assistance in achieving their work.

5. **Audit participation-** SEAC members were interviewed by Evergreen Solutions as part of the audit. Members were not invited to be part of the six review committees formed to address the recommendations in the final audit report, although SEAC did submit its own review of the audit results and generated a report on the recommendations. This report was submitted to Dr. Gatling for transmittal to the superintendent and to the Virginia Beach School Board. Based on the report from the audit company, a number of erroneous conclusions were made by Evergreen Solutions and these errors were addressed in the SEAC report of the audit results.
6. **Review of funding application-** As required by Virginia Regulations, the SEAC reviewed the Annual Funding Application before its presentation to the Virginia Beach School Board. SEAC saw no need to change any element of the application.
7. **Disability and Awareness Month** – Packets of information and suggested activities were disseminated to all the VBCPS principals as a resource to the schools so they could appropriately celebrate and recognize Disability History and Awareness month in October.

Meetings: State regulations only require SEAC to hold four meetings annually but the Virginia Beach SEAC scheduled seven meetings in the 2016-2017 year and had one meeting cancellation due to weather.

Presentations:

Presentations to the SEAC included Inclusion, Services available through the City of Virginia Beach for students with mental illness, Dyslexia, Transition Services and Assisted Technology.

Public Comments to SEAC in the past year:

1. Individual issues with transportation.
2. A public comment was made regarding the SOL retesting policy. If a student declines to retest on the SOLs, they are pulled aside and told that they failed the original test. Administrators have stated this procedure is dictated by state policy. Commenter feels this is an insensitive, negative way to inform student and does damage to the motivation of the student.
3. Dyslexia – lack of services for students with this disability, lack of access to specialized reading curriculums or staff with specific training to assist students with this disability
4. A public comment was made concerning the lack of support and the amount of insensitivity towards students with reading disabilities, especially dyslexia. Also mentioned were problems connected with utilizing computerized reading programs such as Read 180 and System 44, eligibility for using the programs as well as the programs not necessarily meeting the needs of the students. Accuracy of reading assessments was also mentioned and the difficulties they present in interpreting the results as well as how testing is done for students who are not on grade level.
5. A public comment was made regarding the lack of reading programs available for use with students who have reading difficulties such as dyslexia. The person commenting went on to give a history of her public comments and the responses from SEAC and Dr. Gatling. She referenced the rights of parents under IDEA and problems with IEPs that are written incorrectly or not followed as written. Also mentioned was the practice of VBCPS to ignore input from CHKD. A request was made that SEAC incorporate these issues into their next report to the VB School Board.
6. One public comment made was regarding the lack of assistance in the restroom for a student and a school practice at this school of leaving the student in soiled clothes when accidents occur, causing great stigma for the student.
7. A public comment was made in reference to an incidence of injury at a school, lack of notice to the parent, improper use of restraint by school staff and staff unknown to parent involved in the incident. Parent is recommending that staff be properly trained for handling students with behavior issues and notice/information be given to parents in a timelier manner when an incident occurs.

In Conclusion

SEAC hopes that the recommendations in this report are given full consideration in the spirit of collaboration, we look forward to a response from the Virginia Beach School Board.

Acknowledgement

SEAC would like to take this opportunity to thank Dr. Gatling and her staff for the assistance offered to SEAC as we work to carry out SEAC's mission. We would also like to recognize the commitment of the Virginia Beach School Board and Virginia Beach school system staff to improving the education of students with disabilities.



Subject: Interim Financial Statements – May 2018 **Item Number:** 14-B

Section: Information **Date:** June 26, 2018

Senior Staff: Farrell E. Hanzaker, Chief Financial Officer

Prepared by: Crystal M. Pate, Director of Business Services

Presenter(s): Farrell E. Hanzaker, Chief Financial Officer; Crystal M. Pate, Director of Business Services

Recommendation:

It is recommended that the School Board review the attached financial statements.

Background Summary:

Pursuant to Section 22.1-115 of the Code of Virginia, as amended, and other applicable sections, the enclosed Interim Financial Statements are presented.

Source:

Section 22.1-115 of the Code of Virginia, as amended

Budget Impact:

None



INTERIM FINANCIAL STATEMENTS
FISCAL YEAR 2017-2018
APRIL 2018

The financial statements include the following:

	<u>Page</u>
School Operating Fund:	
Revenues by Major Source	A1
Expenditures and Encumbrances by Category.....	A3
Expenditures and Encumbrances by Budget Unit	
within Category	A5
Revenues and Expenditures/Encumbrances Summary.....	B1
Balance Sheet	B2
Revenues by Account.....	B3
Special Revenue and Proprietary Funds:	
Athletics	B5
Cafeterias.....	B6
Textbooks	B7
Risk Management	B8
Communication Towers/Technology	B9
Grants	B10
Health Insurance	B13
Vending Operations	B14
Instructional Technology	B15
Equipment Replacement.....	B16
Capital Projects Funds Expenditures and Encumbrances.....	B17
Green Run Collegiate Charter School	B18

The financial statements are reported on a cash basis; however, the financial statements include encumbrances (e.g., purchase orders, construction contracts) and reflect the option-payroll (e.g., 10-month employees starting in September electing to be paid over 12-months (i.e., includes the appropriate amount of the July and August salary payments due)) on a monthly basis (September through June). This salary accrual is reflected in each appropriate salary line item within each budget unit and fund for reporting and budgetary control purposes.

School Operating Fund

The School Operating Fund makes up the general operating fund of the School Board. The general fund is used to account for all of the financial resources (except those accounted for in the below funds) that support the Instruction; Administration, Attendance and Health; Pupil Transportation; Operations and Maintenance; and Technology categories.

School Operating Fund Revenues (pages A1-A2, B1, B3-B4)

Revenues realized this month totaled **\$68.4 million**. Revenues realized to date are **89.43%** of the current fiscal year estimate (**89.55%** of FY 2017 actual, **89.50%** of FY 2016 actual). Of the amount realized for the month, **\$37.9 million** was realized from the City, **\$6.4 million** was received in state sales tax, and **\$23.8 million** was received from the Commonwealth of Virginia for Basic School Aid, Standards of Quality (SOQ) entitlements, and other State revenue.

School Operating Fund Expenditures (page A3-A7, B1)

The percent of the total current fiscal year budget expended and encumbered through this month was **88.40%**. The percent of expenditures and encumbrances to the total actual expenditures and encumbrances for the same period in FY 2017 was **90.22%**, and FY 2016 was **89.54%**. Please note that **\$8,431,472** of the current year budget is funded by prior year fund balance reserve for encumbrances.

Athletics Fund (page B5)

The Athletics Fund accounts for the revenues and expenditures associated with the middle and high school athletic programs. A total of **\$595,279** in revenue (includes **\$25,248** in soccer receipts, **\$327** in wrestling receipts, **\$6,373** in middle school receipts, and **\$562,097** from the Operating Fund) was realized this month. This fund has realized **100.6%** of the estimated revenue for the current fiscal year compared to **112.7%** of FY 2017 actual. Expenditures totaled **\$491,349** for this month. This fund has incurred expenditures and encumbrances of **90.0%** of the current fiscal year budget compared to **97.9%** of FY 2017 actual. Please note that **\$6,859** of the current year budget is funded by prior year fund balance reserve for encumbrances.

Cafeterias Fund (page B6)

The Cafeterias Fund accounts for the revenues and expenditures associated with the school cafeteria operations of the School Division. A total of **\$3,043,024** in revenue (includes **\$1,287,593** in charges for services and **\$1,570,794** from National School Meal Program) was realized this month. This fund has realized **81.8%** of the estimated revenue for the current fiscal year compared to **80.0%** of FY 2017 actual. Expenditures totaled **\$2,807,996** for this month. This fund has incurred expenditures and encumbrances of **75.1%** of the current fiscal year budget compared to **82.4%** of FY 2017 actual. Please note that **\$1,096,794** of the current year budget is funded by prior year fund balance.

Textbooks Fund (page B7)

The Textbooks Fund accounts for the financing and acquisitions of textbooks used in the School Division. A total of **\$380,825** in revenue (includes **\$373,710** from the Department of Education) was realized this month. This fund has realized **91.9%** of the estimated revenue for the current fiscal year compared to **91.6%** of FY 2017 actual. Expenditures totaled **\$14,225** for this month. This fund has incurred expenditures and encumbrances of **72.5%** of the budget for the current fiscal year compared to **99.8%** of FY 2017 actual. Please note that **\$663,006** of the current year budget is funded by the prior year fund balance.

Risk Management Fund (page B8)

The Risk Management Fund accounts for and provides insurance and the administration thereof for the School Division. The fund realized **\$14,712** in revenue this month. Expenses for this month totaled **\$487,840** (includes **\$327,809** in Worker's Compensation payments, **\$40,538** in General Liability Insurance premiums, and **\$22,957** in Motor Vehicle Insurance premiums).

Communication Towers/Technology Fund (page B9)

The Communication Towers/Technology Fund accounts for the rent receipts relating to the communication towers constructed on School Board property. A total of **\$10,971** in revenue was realized this month (includes **\$1,789** in cell tower rent – Cox High, **\$2,512** in cell tower rent – Ocean Lakes High, **\$3,002** in cell tower rent – Tech Center, and **\$1,233** in cell tower rent – Woodstock Elementary). This fund has realized **95.5%** of the estimated revenue for the current fiscal year compared to **98.1%** of FY 2017 actual. Expenditures totaled **\$22,669** for this month. This fund has incurred expenditures and encumbrances of **37.0%** of the budget for the current fiscal year compared to **104.0%** of FY 2017 actual. Please note that **\$340,000** of the current fiscal year budget is funded by prior year fund balance.

Grants Fund (pages B10-B12)

The Grants Fund accounts for certain private, Commonwealth of Virginia, and Federal grants (with matching local funds, if required). A total of **\$3,954,144** in expenditures was incurred for various grants this month.

Health Insurance Fund (page B13)

The Health Insurance Fund accounts for the health insurance program and the administration thereof for the City and School Board employees. Revenues for this month totaled **\$12,104,565** (including City and School Board (employer and employee) premium payments). Expenses for this month totaled **\$10,058,287**. This includes medical and prescription drug claim payments for City and School Board employees.

Vending Operations Fund (page B14)

The Vending Operations Fund accounts for the receipts and expenditures relating to the drink vending operations in the School Division. A total of **\$25** in revenue (interest) was realized this month. This fund has realized **63.6%** of the estimated revenue for the current fiscal year compared to **78.2%** of FY 2017 actual. This fund has incurred expenditures and encumbrances of **58.9%** of the budget for the current fiscal year compared to **100.0%** of FY 2017 actual. Please note that **\$37,152** of the current year budget is funded by the prior year fund balance.

Instructional Technology Fund (page B15)

The Instructional Technology Fund accounts for the financing and acquisitions of instructional technology to assist in the integration of Technology into the K-12 curriculum. A total of **\$6,891** in revenue (interest) was realized this month. Please note that **\$79,579** of the current year budget is funded by the prior year fund balance.

Equipment Replacement Fund (page B16)

The Equipment Replacement Fund accounts for the financial resources provided for an equipment replacement cycle for selected capital equipment for schools and central offices. A total of **\$986** in revenue (interest) was realized this month. Please note that **\$170,193** of the current year budget is funded by the prior year fund balance.

Capital Projects Funds (page B17)

The Capital Projects Funds accounts for the financial resources used for the construction of major capital facilities (e.g., schools). A total of **\$2,097,124** in expenditures was incurred for various school capital projects this month. This includes **\$1,217,427** for the John B. Dey Elementary Modernization project, **\$92,810** for Kemps Landing/ODC Replacement project, **\$9,911** for Thoroughgood Elementary Replacement project, **\$340,018** for Princess Anne Middle Replacement project, **\$195,499** for HVAC Systems Phase II Renovation and Replacement projects, and **\$50,871** for 21st Century Learning Environment Improvements.

Green Run Collegiate Charter School Fund (page B18)

The Green Run Collegiate Charter School Fund accounts for the revenues and expenditures of this public charter school. The School Board is acting in the capacity of a third-party administrator/fiscal agent for all of the public charter school's financial transactions in compliance with School Board Policies and Regulations. The fund has realized **\$3,763,447** or **100.0%** of the estimated revenue for the current fiscal year. This fund has incurred expenditures and encumbrances of **77.9%** of the current year fiscal year budget compared to **87.3%** of FY 2017 actual.

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SUMMARY OF OPERATING BUDGET TRANSFERS NOT EXCEEDING \$250,000
May 1, 2018 through May 31, 2018

Entry		Description		Account From		Account To	Transfer Amount
JV NUMBER	18-05-01	To purchase paper, cardstock, pencils, novels, and expo markers and erasers	FROM	Plaza MS Equipment Draw	TO	Plaza MS Instructional Draw	\$ 2,736
JV NUMBER	18-05-01	To purchase paper, manila folders, envelopes and pens	FROM	Plaza MS Equipment Draw	TO	Plaza MS Administrative Draw	\$ 1,457
JV NUMBER	18-05-01	To purchase science materials, maps and demo pulley kits	FROM	Plaza MS Library Draw	TO	Plaza MS Instructional Draw	\$ 3,908
JV NUMBER	18-05-01	To purchase cables, chargers, adapters and miscellaneous computer supplies	FROM	Plaza MS Equipment Draw	TO	Plaza MS Computer Supplies Draw	\$ 710
JV NUMBER	18-05-02	To purchase computer supplies and toner	FROM	Media and Communications Controlled Assets	TO	Media and Communications Computer Supplies	\$ 3,500
JV NUMBER	18-05-02	To stream graduations and enCaption School Board meetings	FROM	Media and Communications Printing and Binding	TO	Media and Communications Technological Services	\$ 7,500
JV NUMBER	18-05-02	To purchase scanners	FROM	Media and Communications Controlled Assets	TO	Media and Communications Controlled Assets - Computer Equipment	\$ 1,000
JV NUMBER	18-05-03	To purchase SOS folders, planners, Guided Reading books, paper and other instructional supplies	FROM	Centerville ES Equipment Draw	TO	Centerville ES Instructional Draw	\$ 4,515
JV NUMBER	18-05-03	To purchase paper and document cameras	FROM	Centerville ES Administrative Draw	TO	Centerville ES Instructional Draw	\$ 4,000
JV NUMBER	18-05-03	To purchase toner, grade level supplies, academic planners, art supplies and other instructional supplies	FROM	Brookwood ES Equipment Draw	TO	Brookwood ES Computer Supplies Draw Instructional Draw	\$ 4,514
JV NUMBER	18-05-03	To purchase literacy materials, classroom supplies, printing requests admin t-shirts and lobby tables	FROM	Brookwood ES Staff Development Draw	TO	Brookwood ES Instructional Draw Special Ed Draw Administrative Draw	\$ 1,343
JV NUMBER	18-05-03	To purchase office supplies and paper	FROM	Kempsville ES Equipment Draw	TO	Kempsville ES Administrative Draw	\$ 4,515
JV NUMBER	18-05-03	To purchase folders, envelopes, labels, inks, pens, and management of print service program invoice for printing and ink	FROM	Green Run ES Staff Development Draw	TO	Green Run ES Administrative Draw Computer Supplies Draw	\$ 859
JV NUMBER	18-05-03	To cover the management of print service program invoice for printing and ink and purchase of other instructional supplies	FROM	Green Run ES Library Draw	TO	Green Run ES Computer Supplies Draw Instructional Draw	\$ 40
JV NUMBER	18-05-03	To purchase paper and butterfly pavilion for science project for kindergarten	FROM	Green Run ES Equipment Draw	TO	Green Run ES Instructional Draw	\$ 1,276
JV NUMBER	18-05-03	To purchase guided reading books for students	FROM	Alanton ES Staff Development Draw	TO	Alanton ES Instructional Draw	\$ 2,467
JV NUMBER	18-05-03	To purchase copy paper, laminating paper and die cuts	FROM	Alanton ES Administrative Draw	TO	Alanton ES Instructional Draw	\$ 2,762
JV NUMBER	18-05-03	To purchase Spanish library books	FROM	Alanton ES Equipment Draw	TO	Alanton ES Library Draw	\$ 851
JV NUMBER	18-05-03	To cover instructional and computer supplies	FROM	King's Grant ES Administrative Draw	TO	King's Grant ES Instructional Draw Administrative Draw-Computer Supplies	\$ 1,883
JV NUMBER	18-05-03	To cover instructional supplies	FROM	King's Grant ES Staff Development Draw	TO	King's Grant ES Instructional Draw	\$ 1,855
JV NUMBER	18-05-03	To cover computer supplies	FROM	King's Grant ES Instructional Draw	TO	King's Grant ES Instructional Draw-Computer Supplies	\$ 1,431
JV NUMBER	18-05-03	To purchase paper and classroom supplies	FROM	Linkhorn ES Equipment Draw	TO	Linkhorn ES Instructional Draw	\$ 4,515
JV NUMBER	18-05-03	To purchase paper and classroom supplies	FROM	Linkhorn ES Staff Development Draw	TO	Linkhorn ES Instructional Draw	\$ 2,167

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SUMMARY OF OPERATING BUDGET TRANSFERS NOT EXCEEDING \$250,000
May 1, 2018 through May 31, 2018

Entry		Description		Account From		Account To	Transfer Amount
JV NUMBER	18-05-03	To purchase paper and classroom supplies	FROM	Linkhorn ES Administrative Draw	TO	Linkhorn ES Instructional Draw	\$ 4,018
JV NUMBER	18-05-03	To purchase paper and classroom supplies	FROM	Linkhorn ES Computer Supplies Draw	TO	Linkhorn ES Library Draw Instructional Draw	\$ 1,409
JV NUMBER	18-05-03	To cover sensory tools for SPED classrooms, office supplies and classroom supplies	FROM	Bayside ES Equipment Draw	TO	Bayside ES Special Ed Draw Administrative Draw Instructional Draw	\$ 4,515
JV NUMBER	18-05-03	To purchase paper	FROM	Bayside ES Computer Supplies Draw	TO	Bayside ES Instructional Draw	\$ 33
JV NUMBER	18-05-03	To cover desktop computer	FROM	Luxford ES Equipment Draw	TO	Luxford ES Computer Supplies Draw	\$ 1,000
JV NUMBER	18-05-03	To purchase printer	FROM	Luxford ES Computer Supplies Draw	TO	Luxford ES Computer Supplies Draw-Controlled Assets- Computer Equipment	\$ 1,582
JV NUMBER	18-05-03	To cover desktop, monthly billing for printing, tables for 5th Grade classroom and various office supplies	FROM	Luxford ES Staff Development Draw	TO	Luxford ES Computer Supplies Draw Instructional Draw Administrative Draw	\$ 2,067
JV NUMBER	18-05-03	To cover payment for managed print services program	FROM	Holland ES Library Draw	TO	Holland ES Computer Supplies Draw	\$ 249
JV NUMBER	18-05-03	To purchase walkie talkie, teacher chairs, printed office and clinic forms, toner and computer supplies	FROM	Holland ES Equipment Draw	TO	Holland Draw Administrative Draw Computer Supplies Draw	\$ 4,515
JV NUMBER	18-05-03	To purchase planners, colored paper, tissue and pens	FROM	Diamond Springs ES Staff Development Draw	TO	Diamond Springs ES Administrative Draw	\$ 800
JV NUMBER	18-05-03	To purchase writing paper, book tape, pencils, construction paper and other supplies	FROM	Diamond Springs ES Library Draw	TO	Diamond Springs ES Instructional Draw	\$ 39
JV NUMBER	18-05-03	To purchase crayola modeling dough, see spell wooden puzzles, library books, color copy paper, envelopes, glue, toner, flash drive, headphones, iPad cases and classroom carpets	FROM	Landstown ES Equipment Draw	TO	Landstown ES Special Ed Draw Library Draw Administrative Draw Computer Supplies Draw Instructional Draw	\$ 4,515
JV NUMBER	18-05-03	To purchase toner	FROM	Brookwood ES Instructional Draw	TO	Brookwood ES Computer Supplies Draw	\$ 649
JV NUMBER	18-05-03	To purchase toner and paper	FROM	Birdneck ES Equipment Draw	TO	Birdneck Draw Computer Supplies Draw Instructional Draw	\$ 4,515
JV NUMBER	18-05-03	To cover salary	FROM	Birdneck ES Administrative Draw	TO	Birdneck ES Staff Development Draw	\$ 644
JV NUMBER	18-05-03	To cover VSRA conference for teachers	FROM	John B Dey ES Administrative Draw	TO	John B Dey ES Staff Development Draw	\$ 364
JV NUMBER	18-05-03	To cover iPad cases and supplies for teachers	FROM	John B Dey ES Library Draw	TO	John B Dey ES Computer Supplies Draw Instructional Draw	\$ 214
JV NUMBER	18-05-03	To cover label bins, local travel and management printing services toner billing	FROM	Fairfield ES Staff Development Draw	TO	Fairfield ES Special Ed Draw Administrative Draw Computer Supplies Draw	\$ 711
JV NUMBER	18-05-03	To cover management printing services toner billing	FROM	Fairfield ES Instructional Draw	TO	Fairfield ES Computer Supplies Draw	\$ 371
JV NUMBER	18-05-03	To cover management printing services toner billing	FROM	Fairfield ES Equipment Draw	TO	Fairfield ES Computer Supplies Draw	\$ 1,145
JV NUMBER	18-05-03	To cover instructional supplies, payments to ESI, travel reimbursement, and staff conference	FROM	Indian Lakes ES Equipment Draw	TO	Indian Lakes ES Instructional Draw Computer Supplies Draw Staff Development Draw	\$ 4,515

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SUMMARY OF OPERATING BUDGET TRANSFERS NOT EXCEEDING \$250,000
May 1, 2018 through May 31, 2018

Entry		Description		Account From		Account To	Transfer Amount
JV NUMBER	18-05-03	To cover salary	FROM	Indian Lakes ES Administrative Draw	TO	Indian Lakes ES Staff Development Draw	\$ 21
JV NUMBER	18-05-03	To cover copier paper, classroom/instructions supplies and materials	FROM	Arrowhead ES Equipment Draw	TO	Arrowhead ES Instructional Draw	\$ 4,515
JV NUMBER	18-05-03	To cover library books, copier paper, classroom/instructions supplies, materials and printer toner/ink	FROM	Arrowhead ES Administrative Draw	TO	Arrowhead ES Library Draw Instructional Draw Administrative Draw-Computer Supplies	\$ 1,752
JV NUMBER	18-05-03	To cover printer toner/ink	FROM	Arrowhead ES Instructional Draw	TO	Arrowhead ES Instructional Draw-Computer Supplies	\$ 97
JV NUMBER	18-05-03	To cover copier paper, art supplies, printer ink/copier toner, library books, conference registrations and office supplies	FROM	Creeds ES Equipment Draw	TO	Creeds ES Instructional Draw Computer Supplies Draw Library Draw Staff Development Draw Administrative Draw	\$ 4,515
JV NUMBER	18-05-04	To cover printer	FROM	Gifted Education and Academy Programs Controlled Assets-Computer Equipment	TO	Gifted Education & Academy Prog Support Controlled Assets-Computer Equipment	\$ 1,520
JV NUMBER	18-05-04	To cover BrailleNote Touch for visually- impaired students	FROM	Special Education Printing and Binding	TO	Special Education Controlled Assets-Computer Equipment	\$ 4,633
JV NUMBER	18-05-04	To cover salaries and FICA	FROM	Special Education Support Printing and Binding	TO	Special Education Support Part-Time/Temporary Personnel Workshop Instructors FICA	\$ 2,717
JV NUMBER	18-05-04	To cover printer and desktops	FROM	Special Education Support Office Supplies	TO	Special Education Support Controlled Assets-Computer Equipment	\$ 2,517
JV NUMBER	18-05-04	To cover field trips by Salem MS	FROM	Middle School Classroom Instructional Supplies	TO	Vehicle Operations Bus Drivers FICA Benefits	\$ 42
JV NUMBER	18-05-04	To cover 3-D printers, iPads and other computer replacements	FROM	Teaching and Learning Support Other Purchased Services	TO	Teaching and Learning Support Controlled Assets-Computer Equipment	\$ 131,483
JV NUMBER	18-05-04	To cover field trips by Lynnhaven MS	FROM	Middle School Classroom Instructional Supplies	TO	Vehicle Operations Bus Drivers FICA Benefits	\$ 597
JV NUMBER	18-05-05	To cover SOL Tutoring for Bayside ES	FROM	Planning Innovation and Accountability Elementary Teacher Substitutes FICA Benefits	TO	Remedial Education Other Instructional Personnel-ES FICA Benefits	\$ 1,185
JV NUMBER	18-05-05	To cover paper	FROM	Glenwood ES Staff Development Draw	TO	Glenwood ES Instructional Draw	\$ 155
JV NUMBER	18-05-05	To cover paper	FROM	Glenwood ES Administrative Draw	TO	Glenwood ES Instructional Draw	\$ 65
JV NUMBER	18-05-07	To pay for managed print services for the remainder of the year	FROM	Larkspur MS Equipment Draw	TO	Larkspur MS Computer Supplies Draw	\$ 2,002
JV NUMBER	18-05-07	To pay for summit training for team leaders	FROM	Larkspur MS Instructional Draw	TO	Larkspur MS Staff Development Draw	\$ 1,902
JV NUMBER	18-05-08	To pay for cabling installation at the Thoroughgood/Hermitage swing space	FROM	School Plant Electrical Services	TO	Technology Maintenance General Maintenance and Repair	\$ 127,500
JV NUMBER	18-05-09	To pay for fiber connectors and cabling for the Thoroughgood/Hermitage swing space portable moves	FROM	School Plant Electrical Services	TO	Technology Maintenance Computer Supplies Capital Outlay - Additional General Maintenance and Repair	\$ 22,676
JV NUMBER	18-05-10	To purchase six Nissan Frontier crew cab pickup trucks for School Plant	FROM	School Plant General Maintenance and Repair	TO	Vehicle Services Vehicles - Additional	\$ 149,010
JV NUMBER	18-05-11	To cover teacher substitutes	FROM	Strawbridge ES Equipment Draw	TO	Strawbridge ES Staff Development Draw	\$ 1,600
JV NUMBER	18-05-11	To pay for ESI managed print services	FROM	Strawbridge ES Equipment Draw	TO	Strawbridge ES Computer Supplies Draw	\$ 600

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SUMMARY OF OPERATING BUDGET TRANSFERS NOT EXCEEDING \$250,000
May 1, 2018 through May 31, 2018

8

Entry		Description		Account From		Account To	Transfer Amount
JV NUMBER	18-05-11	To pay for security screens for monitors	FROM	Strawbridge ES Administrative Draw	TO	Strawbridge ES Computer Supplies Draw	\$ 189
JV NUMBER	18-05-12	To purchase poster board, copier paper and other instructional supplies	FROM	Princess Anne ES Staff Development Draw	TO	Princess Anne ES Instructional Draw	\$ 1,424
JV NUMBER	18-05-12	To purchase number lines, seeds and a pencil sharpener	FROM	Princess Anne ES Equipment Draw	TO	Princess Anne ES Instructional Draw	\$ 144
JV NUMBER	18-05-12	To purchase n2y subscription for special education teachers	FROM	Princess Anne ES Equipment Draw	TO	Princess Anne ES Special Education Draw	\$ 389
JV NUMBER	18-05-13	To purchase a cart, chair mats, surge protectors, clinic passes, an office chair and paper	FROM	Rosemont Forest ES Equipment Draw	TO	Rosemont Forest ES Administrative Draw	\$ 813
JV NUMBER	18-05-13	To purchase classroom rugs, Learning A-Z, communicator folders, art supplies, music supplies, PE equipment, composition books, easels and other classroom materials	FROM	Rosemont Forest ES Equipment Draw	TO	Rosemont Forest ES Instructional Draw	\$ 1,472
JV NUMBER	18-05-13	To purchase library toner	FROM	Rosemont Forest ES Equipment Draw	TO	Rosemont ES Media Services Support Computer Supplies	\$ 33
JV NUMBER	18-05-14	To pay for security system upgrades at the Thoroughgood/Hermitage swing space	FROM	School Plant Electrical Services	TO	School Plant Computer Supplies Technological Services Computer Equipment - Additional	\$ 101,434
JV NUMBER	18-05-15	To cover Apex license for Middle School students	FROM	Remedial Education Other Purchased Services Travel-Routine	TO	Remedial Education Computer Software	\$ 6,400
JV NUMBER	18-05-15	To purchase fume extraction devices to be used in conjunction with 3-D printers	FROM	Teaching and Learning Support Other Purchased Services	TO	Teaching and Learning Support Controlled Assets-Computer Equipment	\$ 5,600
JV NUMBER	18-05-15	To purchase computers for Visual and Performing Arts Academy-Salem High School	FROM	Gifted Education and Academy Programs Other Purchased Services	TO	Gifted Education and Academy Programs Controlled Assets-Computer Equipment	\$ 4,073
JV NUMBER	18-05-15	To purchase MACs for Visual and Performing Arts Academy-Salem High School	FROM	Gifted Ed and Academy Programs Support Travel/Professional Improvement	TO	Gifted Education and Academy Programs Controlled Assets-Computer Equipment	\$ 5,500
JV NUMBER	18-05-20	To purchase art supplies	FROM	Newtown ES Computer Supplies Draw	TO	Newtown ES Instructional Draw	\$ 2,030
JV NUMBER	18-05-20	To purchase clinic passes	FROM	Newtown ES Computer Supplies Draw	TO	Newtown ES Administrative Draw	\$ 148
JV NUMBER	18-05-20	To cover substitute costs	FROM	Newtown ES Computer Supplies Draw	TO	Newtown ES Staff Development Draw	\$ 17
JV NUMBER	18-05-21	To purchase postage and semi-auto folder	FROM	Great Neck MS Computer Supplies Draw	TO	Great Neck MS Administrative Draw	\$ 2,665
JV NUMBER	18-05-21	To purchase planning meeting supplies	FROM	Great Neck MS Equipment Draw	TO	Great Neck MS Administrative Draw	\$ 3,262
JV NUMBER	18-05-21	To purchase paper, books and physical education equipment	FROM	Great Neck MS Equipment Draw Library Draw Staff Development Draw	TO	Great Neck MS Instructional Draw	\$ 4,493
JV NUMBER	18-05-22	To purchase an adjustable workstation for the student activities coordinator	FROM	Landstown MS Equipment Draw	TO	Landstown MS Administrative Draw	\$ 390
JV NUMBER	18-05-22	To purchase toner	FROM	Landstown MS Equipment Draw	TO	Landstown MS Computer Supplies Draw	\$ 3,424
JV NUMBER	18-05-22	To purchase copy paper	FROM	Landstown MS Equipment Draw	TO	Landstown MS Instructional Draw	\$ 2,313
JV NUMBER	18-05-23	To pay for charter bus to transport students to Odyssey of the Mind competition at Iowa State University	FROM	Elementary Classroom Instructional Supplies	TO	Vehicle Operations Other Purchased Services	\$ 8,218

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SUMMARY OF OPERATING BUDGET TRANSFERS NOT EXCEEDING \$250,000
May 1, 2018 through May 31, 2018

Entry		Description		Account From		Account To	Transfer Amount
JV NUMBER	18-05-24	To purchase new laptops	FROM	Facilities Planning and Construction Other Purchased Services	TO	Facilities Planning and Construction Controlled Assets - Computer Equipment	\$ 2,286
JV NUMBER	18-05-25	To pay for American Logistics Company (ALC) transportation services	FROM	Distribution Services Postal/Messenger Services Other Purchased Services Office Supplies	TO	Vehicle Operations - Special Education Other Purchased Services	\$ 59,200
JV NUMBER	18-05-26	To purchase Qumu Platform for The Stream	FROM	Media Services Support Library Books and Supplies	TO	Media Services Support Online Subscriptions	\$ 5,956
JV NUMBER	18-05-27	To purchase copy paper	FROM	Three Oaks ES Equipment Draw	TO	Three Oaks ES Instructional Draw	\$ 4,515
JV NUMBER	18-05-27	To purchase paper, cardstock and pens	FROM	Three Oaks ES Library Draw	TO	Three Oaks ES Instructional Draw	\$ 1,555
JV NUMBER	18-05-27	To purchase shredder, copy paper and laminating film	FROM	Three Oaks ES Administrative Draw	TO	Three Oaks ES Instructional Draw	\$ 3,000
JV NUMBER	18-05-28	To purchase Apple pencil and Otter Box for iPad	FROM	Old Donation School - ES Instructional Draw	TO	Old Donation School - ES Computer Supplies Draw	\$ 123
JV NUMBER	18-05-29	To purchase breakroom furniture, refrigerator and TV	FROM	Summer School Instructional Supplies Computer Supplies	TO	Student Leadership Office Supplies	\$ 3,410
JV NUMBER	18-05-33	To purchase a replacement computer and docking station	FROM	Office of the Superintendent Other Purchased Services	TO	Office of the Superintendent Controlled Assets - Computer Equipment	\$ 1,500
JV NUMBER	18-05-34	To purchase toner and chromebook chargers	FROM	Virginia Beach MS Equipment Draw	TO	Virginia Beach MS Computer Supplies Draw	\$ 1,899
JV NUMBER	18-05-34	To purchase postage and office supplies	FROM	Virginia Beach MS Equipment Draw	TO	Virginia Beach MS Administrative Draw	\$ 1,300
JV NUMBER	18-05-35	To purchase a printer	FROM	Custodial Services Office Supplies	TO	Custodial Services Controlled Assets - Computer Equipment	\$ 300
JV NUMBER	18-05-36	To purchase security gear	FROM	Independence MS Equipment Draw	TO	Independence MS Administrative Draw	\$ 206
JV NUMBER	18-05-36	To purchase computers	FROM	Independence MS Equipment Draw	TO	Independence MS Office of the Principal - Middle Schools Controlled Assets - Computer Equipment	\$ 3,671
JV NUMBER	18-05-36	To purchase paper and writing pads	FROM	Independence MS Equipment Draw	TO	Independence MS Instructional Draw	\$ 1,571
JV NUMBER	18-05-37	To purchase parts and supplies	FROM	Custodial Services Custodial/Cleaning Supplies	TO	Vehicle Operations Vehicle and Powered Equipment Supplies	\$ 53,433
JV NUMBER	18-05-37	To purchase parts and supplies	FROM	Custodial Services Custodial/Cleaning Supplies	TO	Vehicle Operations - Special Education Vehicle and Powered Equipment Supplies	\$ 32,349
JV NUMBER	18-05-38	To purchase special education buses	FROM	Vehicle Operations - Special Education Vehicle and Powered Equipment Supplies	TO	Vehicle Operations - Special Education Buses - Replacement	\$ 27,940
JV NUMBER	18-05-39	To purchase headphones for chromebooks	FROM	Salem ES Administrative Draw	TO	Salem ES Special Education Draw	\$ 200
JV NUMBER	18-05-39	To pay for ESI managed print services	FROM	Salem ES Administrative Draw Library Draw	TO	Salem ES Computer Supplies Draw	\$ 1,177
JV NUMBER	18-05-39	To pay for various art supplies, classroom supplies and copy paper	FROM	Salem ES Administrative Draw Equipment Draw	TO	Salem ES Instructional Draw	\$ 4,815
JV NUMBER	18-05-40	To purchase copier paper and makerspace supplies	FROM	Thalia ES Administrative Draw Library Draw Computer Supplies Draw Equipment Draw	TO	Thalia ES Instructional Draw	\$ 4,216
JV NUMBER	18-05-40	To purchase headphones	FROM	Thalia ES Computer Supplies Draw	TO	Thalia ES Special Education Draw	\$ 34
JV NUMBER	18-05-40	To pay for Future of Education Technology Conference (FETC) travel expenses	FROM	Thalia ES Equipment Draw	TO	Thalia ES Staff Development Draw	\$ 520

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SUMMARY OF OPERATING BUDGET TRANSFERS NOT EXCEEDING \$250,000
May 1, 2018 through May 31, 2018

Entry		Description		Account From		Account To	Transfer Amount
JV NUMBER	18-05-41	To purchase two desktop PCs	FROM	Windsor Woods ES Equipment Draw	TO	Windsor Woods ES Office of the Principal - Elementary Controlled Assets - Computer Equipment	\$ 1,049
JV NUMBER	18-05-41	To purchase walkie talkies and office supplies	FROM	Windsor Woods ES Equipment Draw	TO	Windsor Woods ES Administrative Draw	\$ 166
JV NUMBER	18-05-41	To purchase toner	FROM	Windsor Woods ES Computer Supplies Draw	TO	Windsor Woods ES Office of the Principal - Elementary Computer Supplies	\$ 58
JV NUMBER	18-05-41	To purchase paper	FROM	Windsor Woods ES Equipment Draw	TO	Windsor Woods ES Instructional Draw	\$ 945
JV NUMBER	18-05-41	To purchase STEM supplies	FROM	Windsor Woods ES Computer Supplies Draw	TO	Windsor Woods ES Instructional Draw	\$ 110
JV NUMBER	18-05-41	To purchase STEM supplies, paper and other classroom supplies	FROM	Windsor Woods ES Staff Development Draw	TO	Windsor Woods ES Instructional Draw	\$ 683
JV NUMBER	18-05-41	To purchase flashcards	FROM	Windsor Woods ES Staff Development Draw	TO	Windsor Woods ES Special Education Draw	\$ 5
JV NUMBER	18-05-42	To cover tools and safety gears for building managers	FROM	Senior High Classroom Instructional Supplies	TO	School Plant Shop Tools Other Materials and Supplies	\$ 22,034
JV NUMBER	18-05-42	To purchase chromebooks for Kindergarten Expansion	FROM	Vehicle Operations Buses Replacement	TO	Elementary Classroom Controlled Assets-Computer Equipment	\$ 14,558
JV NUMBER	18-05-42	To purchase chromebooks for Kindergarten Expansion	FROM	Vehicle Services Vehicles-Replacement	TO	Elementary Classroom Controlled Assets-Computer Equipment	\$ 31,951
JV NUMBER	18-05-42	To purchase chromebooks for Kindergarten Expansion	FROM	Elementary Classroom Elementary Teachers	TO	Elementary Classroom Controlled Assets-Computer Equipment	\$ 5,491
JV NUMBER	18-05-42	To purchase furniture, whiteboards and teachers' chair	FROM	Middle School Classroom Capital Outlay-Replacement	TO	Middle School Classroom Instructional Supplies	\$ 22,125
JV NUMBER	18-05-42	To purchase instructional supplies and task or office chairs	FROM	Middle School Classroom Capital Outlay-Additional	TO	Middle School Classroom Instructional Supplies Controlled Assets-Computer Equipment	\$ 13,275
JV NUMBER	18-05-43	To move portables to the Thoroughgood/Hermitage swing space	FROM	School Plant Electrical Services	TO	School Plant General Maintenance and Repair	\$ 100,457
JV NUMBER	18-05-43	To purchase parts to install intercom, doors and frames at the Thoroughgood/Hermitage swing space	FROM	School Plant Electrical Services	TO	School Plant Repair and Maintenance Supplies	\$ 36,716
JV NUMBER	18-05-43	To purchase 20 automated external defibrillators (AED)	FROM	Professional Growth and Innovation Other Purchased Services Travel/Professional Improvement	TO	Health Services Other Materials and Supplies	\$ 24,205
JV NUMBER	18-05-43	Maintenance costs related to the Thoroughgood/Hermitage swing space	FROM	Technology Maintenance General Maintenance and Repair	TO	School Plant General Maintenance and Repair	\$ 2,641
JV NUMBER	18-05-43	To purchase food and beverages for the staff day breakfast and the staff development meeting	FROM	Bayside MS Equipment Draw	TO	Bayside MS Staff Development Draw	\$ 44
JV NUMBER	18-05-43	To purchase poster printer paper and colored paper rolls and to pay for local travel for bookkeeper and shred-it paper shredding and secure document destruction services	FROM	Bayside MS Equipment Draw Library Draw Instructional Draw	TO	Bayside MS Administrative Draw	\$ 2,376
JV NUMBER	18-05-43	To pay for managed print services for the remainder of the year	FROM	Bayside MS Instructional Draw	TO	Bayside MS Computer Supplies Draw	\$ 1,684
JV NUMBER	18-05-43	To purchase pens, paper, portable radios, envelopes, an office chair, folding machine, meeting refreshments and teacher recognition items	FROM	Kempsville MS Library Draw Equipment Draw Staff Development Draw	TO	Kempsville MS Administrative Draw	\$ 5,924
JV NUMBER	18-05-43	To purchase toners for teacher workroom	FROM	Kempsville MS Staff Development Draw	TO	Kempsville MS Computer Supplies Draw	\$ 114
JV NUMBER	18-05-43	To purchase a desktop reference system and staff resource books and pay for conference registration, ASDC membership renewal, flight and hotel for principal's conference and staff lunch meeting	FROM	Red Mill ES Staff Development Draw Equipment Draw	TO	Red Mill ES Administrative Draw	\$ 1,649

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SUMMARY OF OPERATING BUDGET TRANSFERS NOT EXCEEDING \$250,000
May 1, 2018 through May 31, 2018

Entry		Description		Account From		Account To	Transfer Amount
JV NUMBER	18-05-43	To purchase novels, paper, bare books, guided reading materials and laminate film	FROM	Red Mill ES Equipment Draw	TO	Red Mill ES Instructional Draw	\$ 3,815
JV NUMBER	18-05-43	To purchase special education classroom supplies	FROM	Lynnhaven MS Staff Development Draw	TO	Lynnhaven MS Special Education Draw	\$ 865
JV NUMBER	18-05-43	To purchase toner	FROM	Lynnhaven MS Staff Development Draw	TO	Lynnhaven MS Computer Supplies Draw	\$ 330
JV NUMBER	18-05-43	To pay for travel and lodging for staff development conferences	FROM	Kellam HS Equipment Draw Instructional Draw	TO	Kellam HS Staff Development Draw	\$ 17,183
JV NUMBER	18-05-43	To purchase furniture and supplies	FROM	Kellam HS Library Draw	TO	Kellam HS Instructional Draw	\$ 8,249
JV NUMBER	18-05-43	To purchase desktops and a printer	FROM	Tallwood HS Computer Supplies Draw	TO	Tallwood HS Instructional Technology Controlled Assets - Computer Equipment	\$ 1,723
JV NUMBER	18-05-43	To purchase wireless keyboard, USB power strip, printer ink and toner	FROM	Tallwood HS Administrative Draw	TO	Tallwood HS Office of the Principal - Senior High Computer Supplies	\$ 300
JV NUMBER	18-05-43	To purchase headphones and Logitech headset	FROM	Tallwood HS Special Education Draw	TO	Tallwood HS Special Education Computer Supplies	\$ 420
JV NUMBER	18-05-43	To purchase instructional books, pencils, notebooks, binders, highlighters, batteries, copy paper, calculators and other instructional materials	FROM	Tallwood HS Library Draw Equipment Draw Staff Development Draw	TO	Tallwood HS Instructional Draw	\$ 17,422
JV NUMBER	18-05-43	To purchase ink for printers and toner for copiers	FROM	Point O' View ES Equipment Draw	TO	Point O' View ES Computer Supplies Draw	\$ 646
JV NUMBER	18-05-43	To purchase paper, markers and other supplies used in the classroom	FROM	Point O' View ES Equipment Draw	TO	Point O' View ES Instructional Draw	\$ 3,869
JV NUMBER	18-05-43	To purchase an office letter folder and smart television and pay for managed print services	FROM	Kempsville HS Equipment Draw Computer Supplies Draw	TO	Kempsville HS Administrative Draw	\$ 11,491
JV NUMBER	18-05-43	To pay for administrative travel and purchase office furniture and a media television	FROM	Cox HS Equipment Draw	TO	Cox HS Administrative Draw	\$ 4,446
JV NUMBER	18-05-43	To purchase library furniture	FROM	Green Run HS Library Draw	TO	Green Run HS Instructional Draw	\$ 7,929
JV NUMBER	18-05-43	To purchase portable radios and pay for administrative printing and school improvements	FROM	New Castle ES Staff Development Draw Computer Supplies Draw Library Draw	TO	New Castle ES Administrative Draw	\$ 5,009
JV NUMBER	18-05-43	To purchase 24 CPUs, 60 monitors and two scanners	FROM	Vehicle Maintenance Management Technological Services	TO	Management Controlled Assets - Computer Equipment	\$ 23,818
JV NUMBER	18-05-43	To pay for window blind replacement for the Department of Technology offices at Plaza Annex	FROM	Technology Maintenance Technological Services	TO	School Plant Repair and Maintenance Supplies	\$ 2,136
JV NUMBER	18-05-43	To pay for window blind replacement for the Department of Technology offices at Plaza Annex	FROM	Office of Technology Other Purchased Services	TO	School Plant Repair and Maintenance Supplies	\$ 2,136
JV NUMBER	18-05-43	To purchase copy paper	FROM	Parkway ES Staff Development Draw Administrative Draw Equipment Draw	TO	Parkway ES Instructional Draw	\$ 5,945
JV NUMBER	18-05-43	To purchase toner and staples and pay for managed print services	FROM	Parkway ES Equipment Draw	TO	Parkway ES Computer Supplies Draw	\$ 1,168
JV NUMBER	18-05-43	To purchase novels and library office supplies	FROM	Parkway ES Equipment Draw	TO	Parkway ES Library Draw	\$ 654
JV NUMBER	18-05-43	To purchase play doh and dry erase markers	FROM	Parkway ES Equipment Draw	TO	Parkway ES Special Education Draw	\$ 3

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SUMMARY OF OPERATING BUDGET TRANSFERS NOT EXCEEDING \$250,000
May 1, 2018 through May 31, 2018

Entry		Description		Account From		Account To	Transfer Amount
JV NUMBER	18-05-43	To increase the budget for pre-kindergarten/kindergarten expansion salaries and fringe benefits	FROM	Elementary Classroom Instructional Supplies	TO	Elementary Classroom Elementary Teachers Teacher Assistant Substitutes Elementary Teacher Substitutes FICA Benefits VA Local Disability Plan Life Insurance (VRS)	\$ 75,059
JV NUMBER	18-05-43	To increase the budget for pre-kindergarten/kindergarten expansion fringe benefits	FROM	School Plant Improvements to Buildings	TO	Elementary Classroom VRS - Hybrid Retirement Plan Life Insurance (VRS)	\$ 101,964
JV NUMBER	18-05-43	To pay for travel related expenses	FROM	North Landing ES Equipment Draw	TO	North Landing ES Staff Development Draw	\$ 635
JV NUMBER	18-05-43	To purchase paper and other office supplies	FROM	North Landing ES Equipment Draw	TO	North Landing ES Administrative Draw	\$ 807
JV NUMBER	18-05-43	To purchase special education classroom supplies	FROM	North Landing ES Equipment Draw	TO	North Landing ES Special Education Draw	\$ 36
JV NUMBER	18-05-43	To purchase printer cartridges	FROM	North Landing ES Equipment Draw	TO	North Landing ES Computer Supplies Draw	\$ 34
JV NUMBER	18-05-43	To purchase paper and other classroom supplies	FROM	North Landing ES Equipment Draw Library Draw	TO	North Landing ES Instructional Draw	\$ 3,042
JV NUMBER	18-05-43	To purchase paper, notebooks and other instructional materials	FROM	Advanced Technology Center Staff Development Draw	TO	Advanced Technology Center Instructional Draw	\$ 500
JV NUMBER	18-05-43	To purchase paper, pens, dry erase markers and erasers	FROM	Advanced Technology Center Staff Development Draw	TO	Advanced Technology Center Administrative Draw	\$ 456
JV NUMBER	18-05-44	To purchase chairs for the staff lounge at Laskin Road Annex	FROM	School Leadership Capital Outlay - Additional Books and Subscriptions	TO	Student Leadership Office Supplies	\$ 6,696
JV NUMBER	18-05-45	To purchase Google expedition kits, paper, pens and pencils	FROM	Tallwood ES Equipment Draw	TO	Tallwood ES Instructional Draw	\$ 3,715
JV NUMBER	18-05-45	To pay for conferences attended for staff development	FROM	Tallwood ES Equipment Draw	TO	Tallwood ES Staff Development Draw	\$ 778
JV NUMBER	18-05-45	To purchase toner, flash drives and nearpod	FROM	Tallwood ES Equipment Draw Administrative Draw	TO	Tallwood ES Computer Supplies Draw	\$ 1,242
JV NUMBER	18-05-45	To purchase library books	FROM	Tallwood ES Equipment Draw	TO	Tallwood ES Library Draw	\$ 3
JV NUMBER	18-05-46	To purchase library furniture and classroom materials and supplies	FROM	Woodstock ES Staff Development Draw Administrative Draw Library Draw	TO	Woodstock ES Instructional Draw	\$ 4,046
JV NUMBER	18-05-47	To cover the printing of emergency flip charts	FROM	Audiological Services Travel-Routine	TO	Safety and Loss Control Printing and Binding	\$ 728
JV NUMBER	18-05-48	To pay for printing services	FROM	Rosemont ES Instructional Draw	TO	Rosemont ES Administrative Draw	\$ 6
JV NUMBER	18-05-48	To purchase wonder workshop makerspace materials	FROM	Rosemont ES Instructional Draw	TO	Rosemont ES Library Draw	\$ 25
JV NUMBER	18-05-48	To pay for ESI managed print services	FROM	Rosemont ES Instructional Draw	TO	Rosemont ES Computer Supplies Draw	\$ 2,461
JV NUMBER	18-05-48	To pay for ESI managed print services	FROM	Rosemont ES Elementary Classroom Computer Supplies	TO	Rosemont ES Computer Supplies Draw	\$ 62
JV NUMBER	18-05-49	To purchase markers	FROM	Providence ES Equipment Draw	TO	Providence ES Special Education Draw	\$ 3
JV NUMBER	18-05-49	To purchase toner, keyboards and connection cords	FROM	Providence ES Equipment Draw	TO	Providence ES Computer Supplies Draw	\$ 4,512
JV NUMBER	18-05-49	To purchase library furniture and paper	FROM	Providence ES Staff Development Draw Administrative Draw	TO	Providence ES Instructional Draw	\$ 4,276

SUMMARY OF OPERATING BUDGET TRANSFERS NOT EXCEEDING \$250,000

May 1, 2018 through May 31, 2018

Entry		Description		Account From		Account To	Transfer Amount
JV NUMBER	18-05-50	To purchase paper, pens, office furniture and chairs	FROM	Salem HS Equipment Draw Instructional Draw Staff Development Draw Library Draw	TO	Salem HS Administrative Draw	\$ 10,987
JV NUMBER	18-05-51	To cover walkie, business cards, envelopes, letterheads, lanyards and ink or toner	FROM	Christopher Farms ES Equipment Draw	TO	Christopher Farms ES Administrative Draw Computer Supplies Draw	\$ 4,515
JV NUMBER	18-05-52	To cover materials for pre-kindergarten classrooms	FROM	Teaching and Learning Support Other Purchased Services	TO	Teaching and Learning Support Computer Supplies	\$ 500
JV NUMBER	18-05-52	To cover salaries and FICA	FROM	Gifted Education and Academy Programs Other Purchased Services	TO	Custodial Services Custodians FICA Benefits	\$ 185
JV NUMBER	18-05-52	To cover salaries and FICA	FROM	Teaching and Learning Support Other Purchased Services	TO	Custodial Services Custodians FICA Benefits	\$ 228
JV NUMBER	18-05-53	To purchase walkie talkies and office chairs	FROM	Trantwood ES Equipment Draw	TO	Trantwood ES Administrative Draw	\$ 2,974
JV NUMBER	18-05-53	To purchase classroom rugs, additional art supplies and flexible seating	FROM	Trantwood ES Equipment Draw	TO	Trantwood ES Instructional Draw	\$ 1,541
JV NUMBER	18-05-54	To retrofit engines in three buses	FROM	Planning Innovation and Accountability Food Services Printing and Binding Other Purchased Services Travel/Other Office Supplies Instructional Supplies Technological Services	TO	Vehicle Operations Other Purchased Services	\$ 96,939
JV NUMBER	18-05-54	To retrofit engines in three buses	FROM	Guidance Services Office Supplies	TO	Vehicle Operations Other Purchased Services	\$ 2,061

**VIRGINIA BEACH CITY PUBLIC SCHOOLS
INTERIM FINANCIAL STATEMENTS
SCHOOL OPERATING FUND**

REVENUES

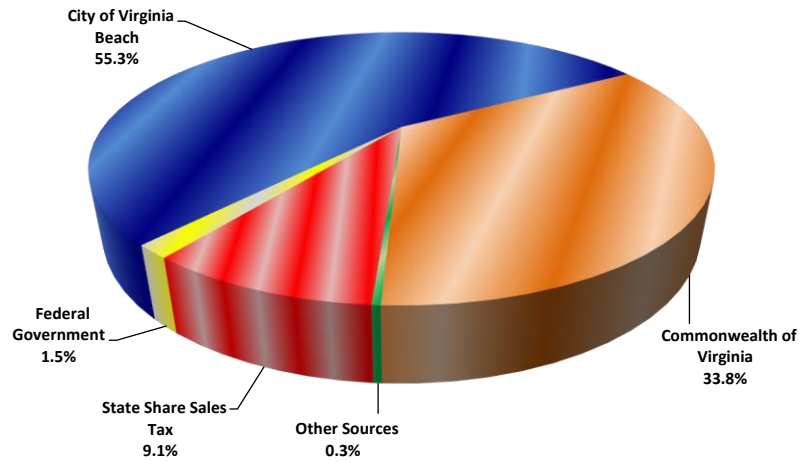
MAY 2018

<i>BY MAJOR SOURCE</i>	<i>FISCAL YEAR</i>	(1) <i>BUDGET</i>	(2) <i>ACTUAL THROUGH JUNE</i>	(3) <i>ACTUAL THROUGH MONTH</i>	% OF (3) TO (2)	<i>TREND *</i>
<i>COMMONWEALTH OF VIRGINIA</i>	2018	273,443,481	<-----	239,062,610	87.43%	A
	2017	263,423,825	260,283,753	228,990,136	87.98%	
	2016	250,039,573	249,585,001	218,684,185	87.62%	
<i>STATE SALES TAX</i>	2018	73,718,340	<-----	61,733,571	83.74%	A
	2017	74,741,805	73,084,563	60,873,555	83.29%	
	2016	71,783,907	72,382,606	60,550,190	83.65%	
<i>FEDERAL GOVERNMENT</i>	2018	12,200,000	<-----	10,676,925	87.52%	A
	2017	12,476,532	13,464,377	12,151,732	90.25%	
	2016	12,476,532	10,984,117	10,084,627	91.81%	
<i>CITY OF VIRGINIA BEACH</i>	2018	448,113,765	<-----	410,209,926	91.54%	A
	2017	424,077,954	424,077,954	388,509,642	91.61%	
	2016	412,311,603	412,311,603	377,838,488	91.64%	
<i>OTHER SOURCES</i>	2018	2,782,803	<-----	2,945,745	105.86%	F
	2017	2,782,803	2,759,412	2,324,985	84.26%	
	2016	2,782,803	3,120,071	2,656,319	85.14%	
SCHOOL OPERATING FUND TOTAL	2018	810,258,389	<-----	724,628,777	89.43%	A
	2017	777,502,919	773,670,059	692,850,050	89.55%	
	2016	749,394,418	748,383,398	669,813,809	89.50%	

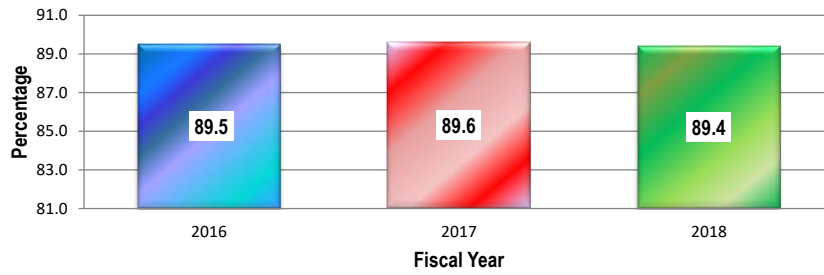
* F=FAVORABLE, U=UNFAVORABLE, A=ACCEPTABLE

**VIRGINIA BEACH CITY PUBLIC SCHOOLS
 INTERIM FINANCIAL STATEMENTS
 SCHOOL OPERATING FUND**

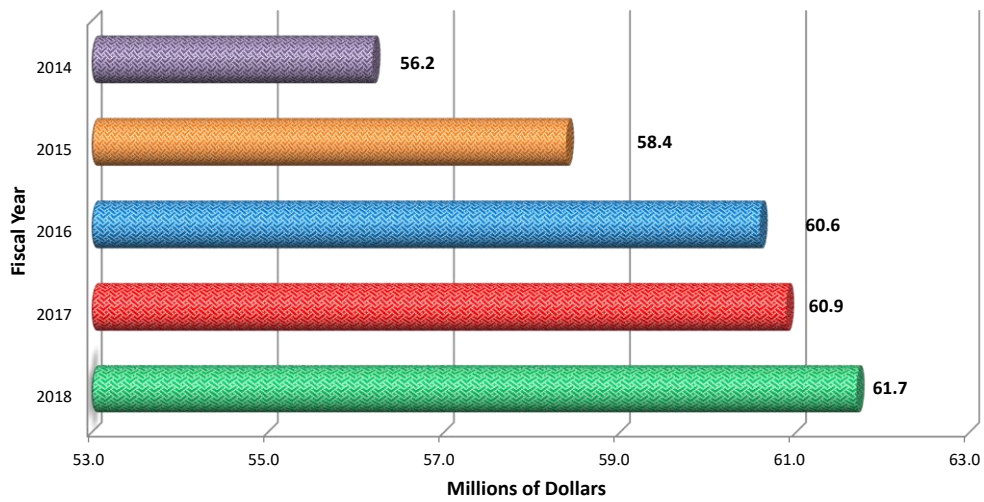
Fiscal Year 2018 Revenue Budget by Major Source



**School Operating Fund Revenue
 Percentage of Actual to Budget/Actual as of May 31, 2018**



State Sales Tax Revenue through May 31, 2018



VIRGINIA BEACH CITY PUBLIC SCHOOLS
 INTERIM FINANCIAL STATEMENTS
 SCHOOL OPERATING FUND

EXPENDITURES/ENCUMBRANCES

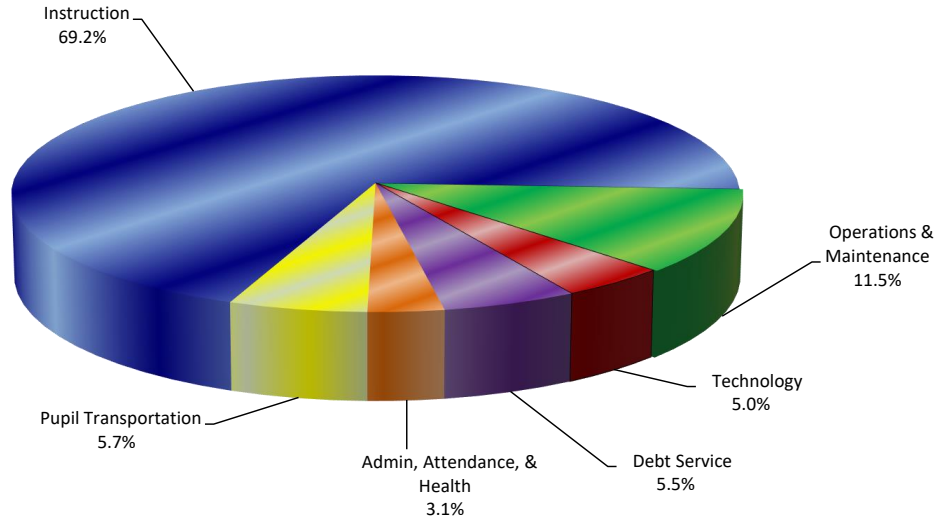
MAY 2018

<i>BY UNIT WITHIN CATEGORY</i>	<i>FISCAL YEAR</i>	(1) <i>BUDGET</i>	(2) <i>ACTUAL THROUGH JUNE</i>	(3) <i>ACTUAL THROUGH MONTH</i>	<i>% OF (3) TO (2)</i>	<i>TREND *</i>
<i>INSTRUCTION CATEGORY</i>	2018	566,601,958	<-----	501,650,756	88.54%	A
	2017	547,382,834	533,960,741	484,299,839	90.70%	
	2016	530,731,819	522,876,753	469,037,083	89.70%	
<i>ADMINISTRATION, ATTENDANCE & HEALTH CATEGORY</i>	2018	25,293,655	<-----	21,600,895	85.40%	A
	2017	24,339,437	23,322,078	20,953,619	89.84%	
	2016	22,937,844	21,876,609	19,519,924	89.23%	
<i>PUPIL TRANSPORTATION CATEGORY</i>	2018	47,110,932	<-----	42,484,259	90.18%	A
	2017	40,132,386	38,393,774	32,401,083	84.39%	
	2016	34,125,890	32,882,137	29,247,645	88.95%	
<i>OPERATIONS AND MAINTENANCE CATEGORY</i>	2018	94,130,480	<-----	80,975,025	86.02%	A
	2017	92,216,393	88,249,457	79,100,810	89.63%	
	2016	93,517,401	89,431,581	78,518,163	87.80%	
<i>TECHNOLOGY CATEGORY</i>	2018	40,605,156	<-----	37,288,224	91.83%	A
	2017	35,470,704	34,587,905	31,472,481	90.99%	
	2016	32,550,920	31,184,463	28,869,009	92.57%	
SCHOOL OPERATING FUND TOTAL (EXCLUDING DEBT SERVICE)	2018	773,742,181	<-----	683,999,159	88.40%	A
	2017	739,541,754	718,513,955	648,227,832	90.22%	
	2016	713,863,874	698,251,543	625,191,824	89.54%	
<i>DEBT SERVICE CATEGORY</i>	2018	44,947,680	<-----	42,212,517	93.91%	A
	2017	45,819,477	45,704,383	45,818,800	100.25%	
	2016	44,756,843	44,115,909	44,233,195	100.27%	

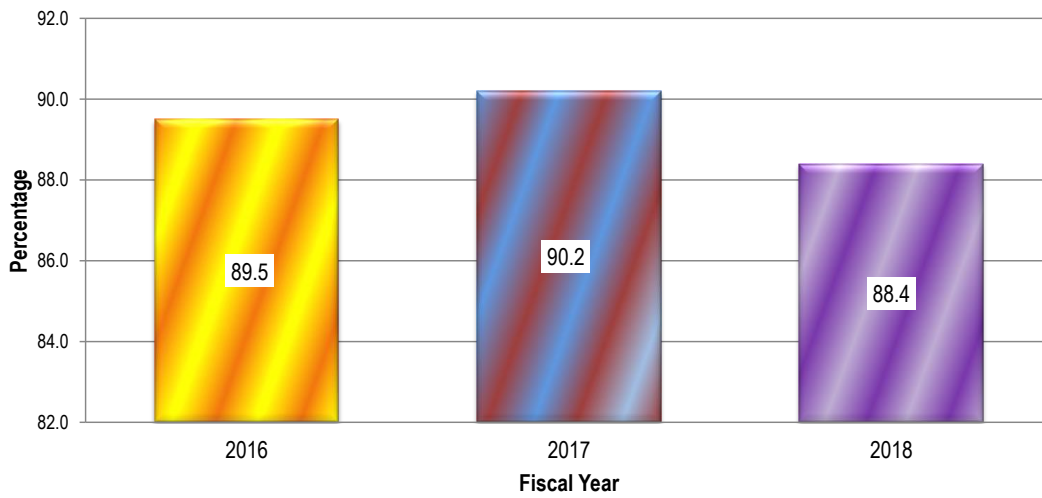
* F=FAVORABLE, U=UNFAVORABLE, A=ACCEPTABLE

**VIRGINIA BEACH CITY PUBLIC SCHOOLS
INTERIM FINANCIAL STATEMENTS
SCHOOL OPERATING FUND**

**Fiscal Year 2018
Budget by Category
(Includes Debt Service Category)**



**School Operating Fund
Expenditures/Encumbrances Percentage of Actual to
Budget/Actual as of May 31, 2018**



VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL OPERATING FUND
JULY 1, 2017 THROUGH MAY 31, 2018

	FY 2018 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
INSTRUCTION CATEGORY:						
ELEMENTARY CLASSROOM	148,425,649	14,163,042	131,121,701	159,439	17,144,509	88.4%
SENIOR HIGH CLASSROOM	76,564,036	7,591,872	68,473,843	63,357	8,026,836	89.5%
TECHNICAL AND CAREER EDUCATION	19,161,997	1,645,279	15,314,309	19,550	3,828,138	80.0%
GIFTED EDUCATION AND ACADEMY PROGRAMS	14,409,212	1,329,866	12,710,779	123,306	1,575,127	89.1%
SPECIAL EDUCATION	95,054,733	7,400,617	85,532,241	26,116	9,496,376	90.0%
SUMMER SCHOOL	1,725,245	895	1,603,481		121,764	92.9%
SUMMER SLIDE PROGRAM	276,002	2,934	166,553	46,752	62,697	77.3%
GENERAL ADULT EDUCATION	2,018,831	206,432	1,710,694	668	307,469	84.8%
ALTERNATIVE EDUCATION-RENAISSANCE	6,986,374	605,971	5,705,507	1,072	1,279,795	81.7%
STUDENT ACTIVITIES	8,572,205	852,634	8,103,810		468,395	94.5%
OFFICE OF THE PRINCIPAL-ELEMENTARY	26,095,276	2,155,968	23,243,054	3,911	2,848,311	89.1%
OFFICE OF THE PRINCIPAL-SENIOR HIGH	11,796,468	975,574	10,618,296	17,795	1,160,377	90.2%
OFFICE OF THE PRINCIPAL-TECHNICAL	672,554	55,077	587,503	118	84,933	87.4%
GUIDANCE SERVICES	17,127,886	1,575,909	15,471,965	10,862	1,645,059	90.4%
SOCIAL WORK SERVICES	4,177,523	327,134	3,588,338		589,185	85.9%
MEDIA AND COMMUNICATIONS	1,956,176	161,570	1,592,650	2,599	360,927	81.5%
TEACHING AND LEARNING SUPPORT	17,412,694	342,043	15,056,905	138,691	2,217,098	87.3%
INSTRUCTIONAL PROFESSIONAL GROWTH AND INNOVATION	1,108,257	70,397	814,580	38,543	255,134	77.0%
OPPORTUNITY AND ACHIEVEMENT	89,860	16,175	60,410	10,109	19,341	78.5%
SPECIAL EDUCATION SUPPORT	3,662,776	308,907	3,250,762		412,014	88.8%
GIFTED EDUC AND ACADEMY PROGRAMS SUPPORT	2,330,941	203,425	2,039,903	5,822	285,216	87.8%
MEDIA SERVICES SUPPORT	13,086,013	1,241,077	11,707,888	27,968	1,350,157	89.7%
PLANNING INNOVATION AND ACCOUNTABILITY	2,571,686	194,605	1,894,283	32,235	645,168	74.9%
MIDDLE SCHOOL CLASSROOM	61,008,106	5,890,665	53,218,913	2,676	7,786,517	87.2%
REMEDIAL EDUCATION	8,260,870	885,207	7,412,801	4,624	843,445	89.8%
OFFICE OF THE PRINCIPAL-MIDDLE	10,721,241	935,365	9,940,744	6,566	773,931	92.8%
HOMEBOUND SERVICES	412,268	49,745	259,183		153,085	62.9%
TECHNICAL AND CAREER EDUCATION SUPPORT	1,002,580	78,473	845,063	2,061	155,456	84.5%
STUDENT LEADERSHIP	1,445,894	76,245	1,334,540	8,685	102,669	92.9%
PSYCHOLOGICAL SERVICES	4,631,619	419,653	4,142,571		489,048	89.4%
AUDIOLOGICAL SERVICES	501,959	37,059	448,850		53,109	89.4%
SCHOOL LEADERSHIP	1,925,786	154,136	1,703,700	2,000	220,086	88.6%
ALTERNATIVE EDUCATION	1,409,241	127,356	1,189,956	29,455	189,830	86.5%
TOTAL INSTRUCTION	566,601,958	50,081,307	500,865,776	784,980	64,951,202	88.5%
ADMIN., ATTENDANCE, AND HEALTH CATEGORY:						
BOARD, LEGAL, AND GOVERNMENTAL SERVICES	1,135,904	36,717	1,007,876	372	127,656	88.8%
OFFICE OF THE SUPERINTENDENT	1,053,211	88,818	872,422	373	180,416	82.9%
BUDGET AND FINANCE	5,113,259	349,526	4,363,563	2,295	747,401	85.4%
HUMAN RESOURCES	5,213,714	425,107	4,406,555	44,556	762,603	85.4%
INTERNAL AUDIT	466,766	30,801	395,894		70,872	84.8%
PURCHASING SERVICES	1,142,065	93,075	997,675		144,390	87.4%
PROFESSIONAL GROWTH AND INNOVATION	865,590	69,776	726,197	11,593	127,800	85.2%
BENEFITS	2,340,863	147,584	1,786,623	62,043	492,197	79.0%
HEALTH SERVICES	7,962,283	750,148	6,922,858		1,039,425	86.9%
TOTAL ADMIN., ATTENDANCE, AND HEALTH	25,293,655	1,991,552	21,479,663	121,232	3,692,760	85.4%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL OPERATING FUND
JULY 1, 2017 THROUGH MAY 31, 2018

A 6

PUPIL TRANSPORTATION CATEGORY:	FY 2018	MONTH'S	YR-TO-DATE	OUTSTANDING	REMAINING	PERCENT
	APPROPRIATIONS	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	BALANCE	OBLIGATED
MANAGEMENT	2,590,168	193,632	2,292,108		298,060	88.5%
VEHICLE OPERATIONS	29,253,828	1,990,438	26,746,824	36,136	2,470,868	91.6%
VEHICLE OPERATIONS-SPECIAL EDUCATION	8,429,408	670,703	7,302,146		1,127,262	86.6%
VEHICLE MAINTENANCE	3,291,110	297,291	2,955,360		335,750	89.8%
MONITORING SERVICES	3,546,418	350,415	3,151,685		394,733	88.9%
TOTAL PUPIL TRANSPORTATION	47,110,932	3,502,479	42,448,123	36,136	4,626,673	90.2%
OPERATIONS AND MAINTENANCE CATEGORY:						
FACILITIES PLANNING AND CONSTRUCTION	835,232	67,812	725,000		110,232	86.8%
SCHOOL PLANT	47,299,813	3,074,838	36,369,378	4,044,389	6,886,046	85.4%
DISTRIBUTION SERVICES	1,685,648	127,897	1,463,277	2,710	219,661	87.0%
GROUNDS SERVICES	4,731,908	1,041,977	4,731,908			100.0%
CUSTODIAL SERVICES	28,387,169	2,666,002	23,633,308	508,135	4,245,726	85.0%
SAFETY AND LOSS CONTROL	7,290,479	701,396	6,326,380	13,272	950,827	87.0%
VEHICLE SERVICES	2,845,935	64,452	1,354,513	792,821	698,601	75.5%
TELECOMMUNICATIONS	1,054,296	40,592	905,392	104,542	44,362	95.8%
TOTAL OPERATIONS AND MAINTENANCE	94,130,480	7,784,966	75,509,156	5,465,869	13,155,455	86.0%
TECHNOLOGY CATEGORY:						
ELEMENTARY CLASSROOM	1,990,163	75,055	1,680,830	106,462	202,871	89.8%
SENIOR HIGH CLASSROOM	1,926,304	246,069	1,803,976	165,255	(42,927)	102.2%
TECHNICAL AND CAREER EDUCATION	636,089	1,982	161,524	471,269	3,296	99.5%
GIFTED EDUCATION AND ACADEMY PROGRAMS	137,518	20,180	104,226	10,941	22,351	83.7%
SPECIAL EDUCATION	273,104	16,523	278,129	6,194	(11,219)	104.1%
SUMMER SCHOOL	1,079				1,079	
GENERAL ADULT EDUCATION	57,283	(8,558)	46,201	378	10,704	81.3%
ALTERNATIVE EDUCATION-RENAISSANCE	6,223	595	1,260	6,149	(1,186)	119.1%
STUDENT ACTIVITIES	5,875	5,192	5,832		43	99.3%
OFFICE OF THE PRINCIPAL-ELEMENTARY	115,675	9,498	125,926	2,955	(13,206)	111.4%
OFFICE OF THE PRINCIPAL-SENIOR HIGH	68,029	629	73,832	2,323	(8,126)	111.9%
OFFICE OF THE PRINCIPAL-TECHNICAL	2,938		3,401		(463)	115.8%
GUIDANCE SERVICES	24,353		24,330		23	99.9%
SOCIAL WORK SERVICES	11,742		11,226		516	95.6%
MEDIA AND COMMUNICATIONS	243,571	636	229,829	1,314	12,428	94.9%
INSTRUCTIONAL TECHNOLOGY	11,930,531	866,873	10,956,155	48,357	926,019	92.2%
TEACHING AND LEARNING SUPPORT	413,241	12,654	287,264	125,636	341	99.9%
INSTRUCTIONAL PROFESSIONAL GROWTH AND INNOVATION	74,463	72,000	72,000		2,463	96.7%
OPPORTUNITY AND ACHIEVEMENT	4,655	1,789	2,157	478	2,020	56.6%
SPECIAL EDUCATION SUPPORT	12,666	7,158	12,166		500	96.1%
GIFTED EDUC AND ACADEMY PROGRAMS SUPPORT	59,174	7,770	50,024	8,261	889	98.5%
MEDIA SERVICES SUPPORT	560,663	497	547,331	14,470	(1,138)	100.2%
PLANNING INNOVATION AND ACCOUNTABILITY	468,542	4,773	413,959	42,990	11,593	97.5%
MIDDLE SCHOOL CLASSROOM	1,249,470	236,153	1,144,724	1,576	103,170	91.7%
REMEDIAL EDUCATION	25,027		7,703	15,675	1,649	93.4%
OFFICE OF THE PRINCIPAL-MIDDLE	56,758	6,456	67,434	3,398	(14,074)	124.8%
HOMEBOUND SERVICES	50,732	5,877	31,799	2,814	16,119	68.2%
TECHNICAL AND CAREER EDUCATION SUPPORT	3,011		2,922		89	97.0%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL OPERATING FUND
JULY 1, 2017 THROUGH MAY 31, 2018

A7

TECHNOLOGY CATEGORY:	FY 2018 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
STUDENT LEADERSHIP	3,619	138	3,035		584	83.9%
PSYCHOLOGICAL SERVICES	17,379		17,379			100.0%
AUDIOLOGICAL SERVICES	662		662			100.0%
SCHOOL LEADERSHIP	30,289	751	23,050		7,239	76.1%
ALTERNATIVE EDUCATION	161,108	5,324	63,342	62,126	35,640	77.9%
BOARD, LEGAL, AND GOVERNMENTAL SERVICES	2,757		512		2,245	18.6%
OFFICE OF THE SUPERINTENDENT	12,074	471	10,269		1,805	85.1%
BUDGET AND FINANCE	245,670	11,885	114,781	14,608	116,281	52.7%
HUMAN RESOURCES	313,428	174	279,624	24,360	9,444	97.0%
INTERNAL AUDIT	2,118		767	1,276	75	96.5%
PURCHASING SERVICES	56,681	337	45,520		11,161	80.3%
PROFESSIONAL GROWTH AND INNOVATION	141,507	1,559	121,474	16,539	3,494	97.5%
OFFICE OF TECHNOLOGY	848,053	64,499	738,914	11,439	97,700	88.5%
BENEFITS	24,207	682	22,581	247	1,379	94.3%
HEALTH SERVICES	839				839	
MANAGEMENT	218,631	13,950	178,195	24,069	16,367	92.5%
VEHICLE OPERATIONS	214,807	17,979	196,913		17,894	91.7%
VEHICLE MAINTENANCE	15,595		10,279	18	5,298	66.0%
FACILITIES PLANNING AND CONSTRUCTION	20,283	8,973	20,283			100.0%
SCHOOL PLANT	1,139,490	110,747	954,947	122,881	61,662	94.6%
DISTRIBUTION SERVICES	54,926	296	48,789	5,770	367	99.3%
CUSTODIAL SERVICES	7,839		6,861	235	743	90.5%
SAFETY AND LOSS CONTROL	6,060	478	6,006	185	(131)	102.2%
VEHICLE SERVICES	37,848	3,154	34,694		3,154	91.7%
TELECOMMUNICATIONS	10,420		10,172		248	97.6%
TECHNOLOGY MAINTENANCE	16,609,987	1,243,931	12,522,305	2,390,062	1,697,620	89.8%
TOTAL TECHNOLOGY	<u>40,605,156</u>	<u>3,075,129</u>	<u>33,577,514</u>	<u>3,710,710</u>	<u>3,316,932</u>	91.8%
TOTAL SCHOOL OPERATING FUND (EXCLUDING DEBT SERVICE)	<u>773,742,181</u>	<u>66,435,433</u>	<u>673,880,232</u>	<u>10,118,927</u>	<u>89,743,022</u>	88.4%
DEBT SERVICE CATEGORY:	<u>44,947,680</u>	<u>4,347,550</u>	<u>42,212,517</u>		<u>2,735,163</u>	93.9%

Virginia Beach City Public Schools
Interim Financial Statements
School Operating Fund Summary
For the period July 1, 2017 through May 31, 2018

B1

Revenues :

	Budget	% of Total	Actual	Unrealized	Percent Realized
Source:					
Commonwealth of Virginia	273,443,481	33.75%	239,062,610	(34,380,871)	87.43%
State Share Sales Tax	73,718,340	9.10%	61,733,571	(11,984,769)	83.74%
Federal Government	12,200,000	1.51%	10,676,925	(1,523,075)	87.52%
City of Virginia Beach	448,113,765	55.30%	410,209,926	(37,903,839)	91.54%
Other Sources	2,782,803	0.34%	2,945,745	162,942	105.86%
Total Revenues	810,258,389	100.00%	724,628,777	(85,629,612)	89.43%
Prior Year Local Contribution*	8,431,472				
	<u>818,689,861</u>				

Expenditures/Encumbrances:

	Budget	% of Total	Actual	Unencumbered	Percent Obligated
Category:					
Instruction	566,601,958	69.21%	501,650,756	64,951,202	88.54%
Administration, Attendance and Health	25,293,655	3.09%	21,600,895	3,692,760	85.40%
Pupil Transportation	47,110,932	5.75%	42,484,259	4,626,673	90.18%
Operations and Maintenance	94,130,480	11.50%	80,975,025	13,155,455	86.02%
Technology	40,605,156	4.96%	37,288,224	3,316,932	91.83%
Debt Service	44,947,680	5.49%	42,212,517	2,735,163	93.91%
Total Expenditures/Encumbrances	818,689,861	100.00%	726,211,676	92,478,185	88.70%

*Fiscal year 2016-2017 encumbrances brought forward into the current year

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL OPERATING FUND
BALANCE SHEET
JULY 1, 2017 THROUGH MAY 31, 2018

B 2

ASSETS:

CASH	13,890
DUE FROM GENERAL FUND	70,383,207
DUE FROM COMMONWEALTH OF VA	831,231
PREPAID ITEM	152,793

LIABILITIES:

VOUCHERS PAYABLE	300,314
ACCOUNTS PAYABLE	26,186
ACCOUNTS PAYABLE - SCHOOLS	80,904
DUE TO COMMONWEALTH	2,665
SALARIES PAYABLE-OPTIONS	44,589,741
FICA PAYABLE-OPTIONS	3,396,444
WIRES PAYABLE	4,335,544
ACH PAYABLES	373,695
UNEARNED REVENUE	288,274
TOTAL LIABILITIES	<u>53,393,767</u>

FUND EQUITY:

FUND BALANCE	1,019,854
ESTIMATED REVENUE	(810,258,389)
APPROPRIATIONS	818,689,861
ENCUMBRANCES	10,118,927
RESERVE FOR ENCUMBRANCES	(10,118,927)
EXPENDITURES	(716,092,749)
REVENUES	<u>724,628,777</u>
TOTAL FUND EQUITY	<u>17,987,354</u>

TOTAL ASSETS	<u>71,381,121</u>
--------------	-------------------

TOTAL LIABILITIES AND FUND EQUITY	<u>71,381,121</u>
-----------------------------------	-------------------

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF REVENUES
SCHOOL OPERATING FUND
JULY 1, 2017 THROUGH MAY 31, 2018

B 3

	FY 2018 <u>ESTIMATED</u>	MONTH'S <u>REALIZED</u>	YR-TO-DATE <u>REALIZED</u>	UNREALIZED <u>REVENUES</u>	PERCENT <u>REALIZED</u>
SUPPLEMENTAL LOTTERY PER PUPIL ALLOCATION	11,232,540	2,027,890	9,125,508	(2,107,032)	81.2%
REIMB-SOCIAL SECURITY	10,570,014	885,084	9,687,245	(882,769)	91.6%
REIMB-RETIREMENT	24,270,378	2,032,288	22,243,405	(2,026,973)	91.6%
REIMB-LIFE INSURANCE	731,770	61,275	670,655	(61,115)	91.6%
BASIC SCHOOL AID	177,972,380	14,907,503	163,032,362	(14,940,018)	91.6%
SP ED-SOQ	19,107,333	1,599,958	17,511,558	(1,595,775)	91.6%
VOCATIONAL FUNDS-SOQ	1,870,079	156,591	1,713,897	(156,182)	91.6%
FOSTER HOME CHILDREN-REGULAR	434,143	79,178	79,178	(354,965)	18.2%
FOSTER HOME CHILDREN-SPED		78,341	78,341	78,341	
SUMMER SCHOOLS-REMEDIAL	228,268	37,038	203,709	(24,559)	89.2%
GIFTED & TALENTED AID-SOQ	1,951,387	163,400	1,788,414	(162,973)	91.6%
REMEDIAL ED-SOQ	4,675,199	391,479	4,284,743	(390,456)	91.6%
SP ED-HOME BOUND	160,664	19,262	134,829	(25,835)	83.9%
SP ED-REGIONAL PROG PAYMENT	9,949,380			(9,949,380)	
VOCATIONAL ED-OCCUPATIONAL/TECH ED	324,137			(324,137)	
ENGLISH AS A SECOND LANG PAYMENTS	636,990	53,083	583,908	(53,082)	91.7%
AT-RISK INITIATIVE	2,955,530	310,334	2,636,082	(319,448)	89.2%
CLASS SIZE INITIATIVE	4,578,114	826,225	3,718,013	(860,101)	81.2%
SALARY SUPPLEMENT	1,795,175	142,796	1,570,763	(224,412)	87.5%
TOTAL FROM COMMONWEALTH OF VIRGINIA	<u>273,443,481</u>	<u>23,771,725</u>	<u>239,062,610</u>	<u>(34,380,871)</u>	87.4%
STATE SHARE SALES TAX	73,718,340	6,423,786	61,733,571	(11,984,769)	83.7%
TOTAL FROM STATE SHARE SALES TAX	<u>73,718,340</u>	<u>6,423,786</u>	<u>61,733,571</u>	<u>(11,984,769)</u>	83.7%
PUBLIC LAW 874	9,935,191		6,813,731	(3,121,460)	68.6%
DEPT OF THE NAVY-NJROTC	100,000		139,952	39,952	140.0%
OTHER FEDERAL FUNDS			4,180	4,180	
DEPT OF DEFENSE	1,500,000		1,490,759	(9,241)	99.4%
IMPACT AID-SPECIAL ED			569,955	569,955	
DEPARTMENT OF DEFENSE-SPECIAL ED			578,233	578,233	
MEDICAID REIMBURSEMENT	664,809	123,746	981,832	317,023	147.7%
MEDICAID REIMBURSEMENT-TRANSPORTATION		4,918	98,283	98,283	
TOTAL FROM FEDERAL GOVERNMENT	<u>12,200,000</u>	<u>128,664</u>	<u>10,676,925</u>	<u>(1,523,075)</u>	87.5%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF REVENUES
SCHOOL OPERATING FUND
JULY 1, 2017 THROUGH MAY 31, 2018

B 4

	FY 2018 <u>ESTIMATED</u>	MONTH'S <u>REALIZED</u>	YR-TO-DATE <u>REALIZED</u>	UNREALIZED <u>REVENUES</u>	PERCENT <u>REALIZED</u>
CITY OF VIRGINIA BEACH-LOCAL CONTRIBUTION	438,574,330	37,170,181	401,404,149	(37,170,181)	91.5%
TRANSFER FROM SCHOOL RESERVE FUND	8,803,897	733,658	8,070,239	(733,658)	91.7%
CITY OF VIRGINIA BEACH-CONSOLIDATED BEN	<u>735,538</u>		<u>735,538</u>		100.0%
TOTAL TRANSFERS	<u>448,113,765</u>	<u>37,903,839</u>	<u>410,209,926</u>	<u>(37,903,839)</u>	91.5%
SALE OF SCHOOL VEHICLES	15,000	22,621	123,204	108,204	821.4%
RENT OF FACILITIES	450,000	20,211	280,229	(169,771)	62.3%
SECEP-RENT OF FACILITIES			169,000	169,000	
RENT OF PROPERTY		4,000	44,000	44,000	
SECEP-CHARGES FOR SERVICES			63,712	63,712	
TUITION-REGULAR DAY	100,000	15,272	221,862	121,862	221.9%
TUITION-GEN ADULT ED	142,839			(142,839)	
TUITION-SUMMER SCHOOL	700,000	220	546,618	(153,382)	78.1%
TUITION-VOCATIONAL ADULT ED	169,750	500	2,500	(167,250)	1.5%
TUITION-DRIVERS ED	322,125	5,256	191,880	(130,245)	59.6%
COLLEGE NIGHT FEES			18,625	18,625	
TUITION-LPN PROGRAM	25,575	5,140	8,340	(17,235)	32.6%
TUITION-RENAISSANCE ACADEMY	20,811			(20,811)	
PLANETARIUM FEES		93	3,392	3,392	
DONATION		23,740	24,208	24,208	
MISCELLANEOUS REVENUE	224,703	79	204,727	(19,976)	91.1%
SALE OF SALVAGE MATERIALS	12,000	19,920	118,786	106,786	989.9%
INSURANCE PROCEEDS			60,576	60,576	
SALE OF CAPITAL ASSETS			1,600	1,600	
INDIRECT COST-GRANTS	600,000	68,298	624,426	24,426	104.1%
PREMIUM ON BONDS			74,539	74,539	
PREMIUM-PFRB BONDS			<u>163,521</u>	<u>163,521</u>	
TOTAL FROM OTHER SOURCES	<u>2,782,803</u>	<u>185,350</u>	<u>2,945,745</u>	<u>162,942</u>	105.9%
TOTAL SCHOOL OPERATING FUND	<u>810,258,389</u>	<u>68,413,364</u>	<u>724,628,777</u>	<u>(85,629,612)</u>	89.4%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL ATHLETICS FUND
JULY 1, 2017 THROUGH MAY 31, 2018

B 5

ASSETS:		LIABILITIES:	
CASH		VOUCHERS PAYABLE	25,823
	1,035,721	ACH PAYABLES	1,515
		TOTAL LIABILITIES	27,338
		FUND EQUITY:	
		FUND BALANCE	53,381
		ESTIMATED REVENUE	(5,661,920)
		APPROPRIATIONS	5,668,779
		ENCUMBRANCES	358,658
		RESERVE FOR ENCUMBRANCES	(358,658)
		EXPENDITURES	(4,745,725)
		REVENUES	5,693,868
		TOTAL FUND EQUITY	1,008,383
TOTAL ASSETS	1,035,721	TOTAL LIABILITIES AND FUND EQUITY	1,035,721

	FY 2018 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 17 PERCENT OF ACTUAL
REVENUES:						
INTEREST ON BANK DEPOSITS	5,000	831	20,829	15,829	416.6%	96.9%
BASKETBALL	120,000		96,982	(23,018)	80.8%	100.0%
FOOTBALL	250,000		240,272	(9,728)	96.1%	100.0%
GYMNASTICS	4,000		4,773	773	119.3%	100.0%
WRESTLING	13,000	327	15,526	2,526	119.4%	100.0%
SOCCER	42,000	25,248	37,640	(4,360)	89.6%	98.9%
MIDDLE SCHOOL	65,000	6,373	84,844	19,844	130.5%	93.1%
TRANSFER FROM SCHOOL OPERATING	5,157,920	562,097	5,157,920		100.0%	114.6%
OTHER INCOME	5,000	403	35,082	30,082	701.6%	99.6%
TOTAL REVENUES	5,661,920	595,279	5,693,868	31,948	100.6%	112.7%
PYFB-ENCUMBRANCES	6,859					
TOTAL REVENUES AND PYFB	5,668,779					

	FY 2018 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 17 PERCENT OF ACTUAL
EXPENDITURES:							
PERSONNEL SERVICES	2,620,770	284,589	2,418,593		202,177	92.3%	98.8%
FICA BENEFITS	200,483	21,752	185,245		15,238	92.4%	98.7%
PURCHASED SERVICES	1,252,029	23,524	1,167,773	950	83,306	93.3%	95.9%
VA HIGH SCHOOL LEAGUE DUES	51,250	295	20,450		30,800	39.9%	99.6%
ATHLETIC INSURANCE	175,000		187,801		(12,801)	107.3%	100.0%
OTHER CHARGES		722	2,230		(2,230)		93.7%
MATERIALS AND SUPPLIES	618,159	115,696	695,796	32,809	(110,446)	117.9%	97.5%
CAPITAL OUTLAY	317,872	32,609	55,675	87,450	174,747	45.0%	100.0%
LAND, STRUCTURES, AND IMPROVEMENTS	433,216	12,162	12,162	237,449	183,605	57.6%	
TOTAL	5,668,779	491,349	4,745,725	358,658	564,396	90.0%	97.9%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL CAFETERIAS FUND
JULY 1, 2017 THROUGH MAY 31, 2018

B 6

ASSETS:		LIABILITIES:	
CASH	12,359,857	VOUCHERS PAYABLE	7,119
CASH WITH CAFETERIAS	22,139	SALARIES PAYABLE-OPTIONS	751,694
FOOD INVENTORY	238,726	FICA PAYABLE-OPTIONS	57,503
FOOD-USDA INVENTORY	162,351	ACH PAYABLES	336,215
SUPPLIES INVENTORY	117,183	UNEARNED REVENUE	458,823
PREPAID ITEM	1,203	TOTAL LIABILITIES	<u>1,611,354</u>
		FUND EQUITY:	
		FUND BALANCE	8,716,290
		ESTIMATED REVENUE	(30,582,456)
		APPROPRIATIONS	31,679,250
		ENCUMBRANCES	248,651
		RESERVE FOR ENCUMBRANCES	(248,651)
		EXPENDITURES	(23,537,203)
		REVENUES	<u>25,014,224</u>
		TOTAL FUND EQUITY	<u>11,290,105</u>
TOTAL ASSETS	<u>12,901,459</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>12,901,459</u>

	FY 2018 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	PERCENT OF ACTUAL
REVENUES:						
INTEREST ON BANK DEPOSITS	25,750	9,376	77,392	51,642	300.6%	85.7%
CHARGES FOR SERVICES	11,620,238	1,287,593	9,457,227	(2,163,011)	81.4%	92.4%
USDA REBATES	350,000	68,902	517,838	167,838	148.0%	79.2%
MISCELLANEOUS REVENUE			5,600	5,600		
TOTAL LOCAL REVENUE	<u>11,995,988</u>	<u>1,365,871</u>	<u>10,058,057</u>	<u>(1,937,931)</u>	83.8%	91.5%
SCHOOL MEAL PAYMENTS	500,000	53,934	538,693	38,693	107.7%	83.3%
SCHOOL BREAKFAST INITIATIVE		11,131	43,204	43,204		86.3%
TOTAL REVENUE FROM COMMONWEALTH	<u>500,000</u>	<u>65,065</u>	<u>581,897</u>	<u>81,897</u>	116.4%	83.5%
NATIONAL SCHOOL MEAL PROGRAM	16,232,468	1,570,794	13,893,448	(2,339,020)	85.6%	81.2%
USDA COMMODITIES	1,854,000			(1,854,000)		
SUMMER FEEDING PROGRAM			155,405	155,405		84.1%
CHILD AND ADULT CARE FOOD PROGRAM		41,294	324,717	324,717		80.9%
OTHER FEDERAL FUNDS			700	700		
TOTAL REVENUE FROM FEDERAL GOVT	<u>18,086,468</u>	<u>1,612,088</u>	<u>14,374,270</u>	<u>(3,712,198)</u>	79.5%	73.0%
TOTAL REVENUES	<u>30,582,456</u>	<u>3,043,024</u>	<u>25,014,224</u>	<u>(5,568,232)</u>	81.8%	80.0%
PRIOR YEAR FUND BALANCE (PYFB)	1,096,794					
TOTAL REVENUES AND PYFB	<u>31,679,250</u>					

	FY 2018 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 17 PERCENT OF ACTUAL
EXPENDITURES:							
PERSONNEL SERVICES	10,122,611	864,784	7,718,816		2,403,795	76.3%	89.7%
FRINGE BENEFITS	4,501,594	351,560	3,169,337		1,332,257	70.4%	89.9%
PURCHASED SERVICES	472,932	19,107	426,713	174,932	(128,713)	127.2%	97.3%
OTHER CHARGES	74,802	129	52,963		21,839	70.8%	97.5%
MATERIALS AND SUPPLIES	16,157,311	1,572,416	12,058,855	3,969	4,094,487	74.7%	76.2%
CAPITAL OUTLAY	350,000		110,519	69,750	169,731	51.5%	94.9%
TOTAL	<u>31,679,250</u>	<u>2,807,996</u>	<u>23,537,203</u>	<u>248,651</u>	<u>7,893,396</u>	75.1%	82.4%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL TEXTBOOKS FUND
JULY 1, 2017 THROUGH MAY 31, 2018

B 7

ASSETS:		LIABILITIES:	
CASH	7,630,263	TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE	6,573,219
		ESTIMATED REVENUE	(4,516,596)
		APPROPRIATIONS	5,179,602
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENDITURES	(3,755,221)
		REVENUES	4,149,259
		TOTAL FUND EQUITY	7,630,263
TOTAL ASSETS	7,630,263	TOTAL LIABILITIES AND FUND EQUITY	7,630,263

	FY 2018	MONTHS	YR-TO-DATE	UNREALIZED	PERCENT	FY 17
	ESTIMATED	REALIZED	REALIZED	REVENUES	REALIZED	PERCENT
						OF ACTUAL
REVENUES:						
INTEREST ON BANK DEPOSITS	26,611	5,790	46,720	20,109	175.6%	87.5%
LOST AND DAMAGED	27,000	1	5,462	(21,538)	20.2%	80.8%
MISCELLANEOUS		1,324	6,824	6,824		92.0%
TOTAL LOCAL REVENUE	53,611	7,115	59,006	5,395	110.1%	84.3%
DEPT OF EDUCATION	4,462,985	373,710	4,090,253	(372,732)	91.6%	91.7%
TOTAL REVENUE-COMMONWEALTH	4,462,985	373,710	4,090,253	(372,732)	91.6%	91.7%
TOTAL REVENUES	4,516,596	380,825	4,149,259	(367,337)	91.9%	91.6%
PRIOR YEAR FUND BALANCE (PYFB)	663,006					
TOTAL REVENUES AND PYFB	5,179,602					

	FY 2018	MONTHS	YR-TO-DATE	OUTSTANDING	REMAINING	PERCENT	FY 17
	APPROPRIATIONS	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	BALANCE	OBLIGATED	PERCENT
							OF ACTUAL
EXPENDITURES:							
PERSONNEL SERVICES	83,431	7,113	81,432		1,999	97.6%	91.8%
FRINGE BENEFITS	31,066	3,159	32,004		(938)	103.0%	91.4%
PURCHASED SERVICES	670,431		2,478,040		(1,807,609)	369.6%	100.0%
MATERIALS AND SUPPLIES	4,394,674	3,953	1,163,745		3,230,929	26.5%	100.0%
TOTAL	5,179,602	14,225	3,755,221		1,424,381	72.5%	99.8%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL RISK MANAGEMENT FUND
JULY 1, 2017 THROUGH MAY 31, 2018

B 8

ASSETS:		LIABILITIES:	
CASH	12,965,335	VOUCHERS PAYABLE	1,144
PREPAID ITEM	14,028	ACH PAYABLES	142
		EST CLAIMS/JUDGMENTS PAYABLE	<u>7,367,000</u>
		TOTAL LIABILITIES	<u>7,368,286</u>
		FUND EQUITY:	
		RETAINED EARNINGS	4,640,579
		ENCUMBRANCES	326,342
		RESERVE FOR ENCUMBRANCES	(326,342)
		EXPENSES	(6,079,497)
		REVENUES	<u>7,049,995</u>
		TOTAL FUND EQUITY	<u>5,611,077</u>
TOTAL ASSETS	<u>12,979,363</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>12,979,363</u>

	<u>MONTH'S REALIZED</u>	<u>YR-TO-DATE REALIZED</u>
REVENUES:		
INTEREST ON BANK DEPOSITS	10,265	117,187
RISK MANAGEMENT CHARGES		6,805,724
INSURANCE PROCEEDS	3,661	123,442
MISCELLANEOUS REVENUE	<u>786</u>	<u>3,642</u>
TOTAL REVENUES	<u>14,712</u>	<u>7,049,995</u>

	<u>MONTH'S EXPENSES</u>	<u>YR-TO-DATE EXPENSES</u>	<u>OUTSTANDING ENCUMBRANCES</u>
EXPENSES:			
PERSONNEL SERVICES	23,677	252,849	
FRINGE BENEFITS	9,420	95,500	
OTHER PURCHASED SERVICES	63,055	415,679	308,024
FIRE AND PROPERTY INSURANCE		1,529,917	
MOTOR VEHICLE INSURANCE	22,957	799,498	
WORKER'S COMPENSATION	327,809	2,282,047	
SURETY BONDS		200	
GENERAL LIABILITY INSURANCE	40,538	248,809	
MISCELLANEOUS	10	1,980	
MATERIALS AND SUPPLIES	374	150,418	
LAND, STRUCTURES, & IMPROVEMENTS		<u>302,600</u>	<u>18,318</u>
TOTAL	<u>487,840</u>	<u>6,079,497</u>	<u>326,342</u>

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL COMMUNICATION TOWERS/TECHNOLOGY FUND
JULY 1, 2017 THROUGH MAY 31, 2018

B 9

ASSETS:		LIABILITIES:	
CASH	3,124,982	VOUCHERS PAYABLE	104
		DEPOSITS PAYABLE	<u>75,000</u>
		TOTAL LIABILITIES	<u>75,104</u>
		FUND EQUITY:	
		FUND BALANCE	2,385,648
		ESTIMATED REVENUE	(510,000)
		APPROPRIATIONS	850,000
		ENCUMBRANCES	151,952
		RESERVE FOR ENCUMBRANCES	(151,952)
		EXPENDITURES	(162,680)
		REVENUES	<u>486,910</u>
		TOTAL FUND EQUITY	<u>3,049,878</u>
TOTAL ASSETS	<u>3,124,982</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>3,124,982</u>

REVENUES:	FY 2018 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 17 PERCENT OF ACTUAL
INTEREST ON BANK DEPOSITS	10,000	2,435	23,744	13,744	237.4%	90.2%
RENT-WIRELESS COMMUNICATION	500,000			(500,000)		
TOWER RENT-BAYSIDE HIGH			25,000	25,000		100.0%
TOWER RENT-COX HIGH		1,789	134,229	134,229		98.7%
TOWER RENT-FIRST COLONIAL HIGH			74,441	74,441		100.0%
TOWER RENT-LANDSTOWN HIGH			31,807	31,807		100.0%
TOWER RENT-OCEAN LAKES HIGH		2,512	84,682	84,682		98.5%
TOWER RENT-SALEM HIGH			77	77		99.8%
TOWER RENT-TALLWOOD HIGH			29,692	29,692		100.0%
TOWER RENT-TECH CENTER		3,002	72,528	72,528		96.0%
TOWER RENT-WOODSTOCK		1,233	10,710	10,710		81.0%
TOTAL REVENUES	<u>510,000</u>	<u>10,971</u>	<u>486,910</u>	<u>(23,090)</u>	95.5%	98.1%
PRIOR YEAR FUND BALANCE (PYFB)	340,000					
TOTAL REVENUES AND PYFB	<u>850,000</u>					

EXPENDITURES:	FY 2018 APPROPRIATIONS	MONTHS EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 17 PERCENT OF ACTUAL
PURCHASED SERVICES		840	840	4,336	(5,176)		9883.7%
MATERIALS AND SUPPLIES	850,000	21,829	161,840	129,336	558,824	34.3%	100.0%
CAPITAL OUTLAY				18,280	(18,280)		100.0%
TOTAL	<u>850,000</u>	<u>22,669</u>	<u>162,680</u>	<u>151,952</u>	<u>535,368</u>	37.0%	104.0%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF REVENUES
SCHOOL GRANTS FUND
JULY 1, 2017 THROUGH MAY 31, 2018

B10

Revenues :

	FY 2018 Estimated	Month's Realized	Yr-To-Date Realized	Unrealized Revenues	Percent Realized
Source:					
Commonwealth of Virginia	13,464,225	1,226,398	5,858,948	(7,605,277)	43.51%
Federal Government	39,692,414	2,354,116	16,940,557	(22,751,857)	42.68%
Other Sources	1,092,969	28,305	205,688	(887,281)	18.82%
Transfers from School Operating Fund	4,607,140		4,607,140		100.00%
Total Revenues	58,856,748	3,608,819	27,612,333	(31,244,415)	46.91%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL GRANTS FUND
JULY 1, 2017 THROUGH MAY 31, 2018

B 11

	<u>FY 2018</u>	<u>MONTH'S</u>	<u>YR-TO-DATE</u>	<u>OUTSTANDING</u>	<u>REMAINING</u>	<u>PERCENT</u>
	<u>APPROPRIATIONS</u>	<u>EXPENDITURES</u>	<u>EXPENDITURES</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>OBLIGATED</u>
ADULT BASIC EDUCATION 16/17	13,443		13,443			100.0%
ADULT BASIC EDUCATION 17/18	321,376	23,149	306,632		14,744	95.4%
ALGEBRA READINESS 16/17	159,539		159,539			100.0%
ALGEBRA READINESS 17/18	994,174	103,805	442,320		551,854	44.5%
ASIA SOCIETY CONFUCIUS CLASSROOMS 12/13	2,865		776		2,089	27.1%
ASSESSMENT FOR LEARNING PROJECT 15/16	38,731		5,929		32,802	15.3%
CAREER & TECHNICAL EDUCATION STATE EQUIP 17/18	82,361		82,361			100.0%
CAREER SWITCHER PROGRAM MENTOR REIMBURSE 17/18	32,000				32,000	
CARL PERKINS 16/17	47,751		47,751			100.0%
CARL PERKINS 17/18	851,171	52,690	542,202	89,996	218,973	74.3%
CTE INNOVATIVE PROGRAM EQUIPMENT 17/18	37,500			37,500		100.0%
CTE SPECIAL STATE EQUIP ALLOCATION 17/18	64,500		64,500			100.0%
DODEA SPECIAL EDUCATION 16/17	147,470		147,470			100.0%
DODEA-MCASP OPERATION GRIT 17/18	257,289	18,351	206,619		50,670	80.3%
DODEA SPECIAL EDUCATION 17/18	287,175	30,701	168,947	4,291	113,937	60.3%
DODEA-MCASP OPERATION GRIT 16/17	72,683		72,683			100.0%
DODEA-MCASP OPERATION PRIDE 15/16	60,223		60,223			100.0%
DODEA-SPECIAL EDUCATION 15/16	8,880		8,880			100.0%
DUAL ENROLLMENT-TCC 17/18	501,886				501,886	
EARLY READING INTERVENTION 16/17	339,478		339,478			100.0%
EARLY READING INTERVENTION 17/18	2,044,015	182,059	1,012,641		1,031,374	49.5%
GENERAL ADULT EDUCATION-GAE 17/18	30,993		30,993			100.0%
GREEN RUN COLLEGIATE CHARTER SCHOOL SUPPORT 17/18	12,500		12,500			100.0%
HS PROGRAM INNOVATION PLANNING GRANT-GRHS 17/18	50,000	7,509	48,457		1,543	96.9%
HS PROGRAM PLANNING GRANT-GRHS 16/17	6,124		6,124			100.0%
IDEA CO-TEACHING INITIATIVE THREE OAKS ES PART 1 17/18	10,000		9,865		135	98.7%
IDEA CO-TEACHING INITIATIVE THREE OAKS ES PART 2 17/18	5,000				5,000	
INCLUSION LEADERSHIP SUPPORT GRANT-SALEM HS 10/11	457				457	
INDUSTRY CERTIFICATION EXAMS 17/18	72,688	1,526	52,700		19,988	72.5%
INDUSTRY CERTIFICATION EXAMS-STEM 17/18	27,296	3,463	20,279	4,570	2,447	91.0%
ISAEP 16/17	5,369		5,369			100.0%
ISAEP 17/18	66,349	3,967	55,745	4,461	6,143	90.7%
JAIL EDUCATION PROGRAM 17/18	155,114		132,496		22,618	85.4%
JAIL EDUCATION PROGRAM 18/19	233,206	14,792	28,566		204,640	12.2%
JUVENILE DETENTION 17/18	832,732		807,060	4	25,668	96.9%
JUVENILE DETENTION 18/19	790,958	94,530	190,158		600,800	24.0%
LTG (RET) H G PETE TAYLOR PTRNSHIP OF EXCELLENCE AWARD 13/14	3,500		3,500			100.0%
MCKINNEY HOMELESS 16/17	67,507	6,005	48,162	4,181	15,164	77.5%
MCKINNEY HOMELESS 17/18	73,000	707	707		72,293	1.0%
MTSS-B EVALUATION 15/16	230,931		19,445		211,486	8.4%
MYCAA-LPN COURSES 17/18	10,000				10,000	
MYCAA-ALC COURSES 17/18	5,000	632	632		4,368	12.6%
NATIONAL BOARD TEACHERS STIPENDS 17/18	290,000		290,000			100.0%
NATIONAL MATH & SCIENCE INITIATIVE 17/18	516,758	1,106	7,299		509,459	1.4%
NETWORK IMPROVEMENT COMMUNITY (NIC) 17/18	15,000		750		14,250	5.0%
NEW TEACHER MENTOR 17/18	30,403				30,403	
ODU RESEARCH FOUNDATION CYBER SECURITY STUDENT INTERNSHIP 16/17	4,500	300	4,200		300	93.3%
OPPORTUNITY INC-ALC 17/18	113,440	9,037	52,764	6,580	54,096	52.3%
OPPORTUNITY INC-STEM (ISY) 17/18	153,600	17,872	90,044		63,556	58.6%
OPPORTUNITY INC-STEM (OSY) 17/18	150,600	8,561	39,579	296	110,725	26.5%
POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORT 17/18	25,000	3,378	16,665		8,335	66.7%
POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORT 16/17	12,473		12,473			100.0%
POST 9/11 GI BILL 17/18	2,714		2,714			100.0%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL GRANTS FUND
JULY 1, 2017 THROUGH MAY 31, 2018

B 12

	FY 2018 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
PRESCHOOL INCENTIVE 16/17	54,311		54,311			100.0%
PRESCHOOL INCENTIVE 17/18	492,573	37,767	335,231		157,342	68.1%
PROJECT GRADUATION 16/17	29,018	8,145	18,157	10,781	80	99.7%
PROJECT GRADUATION 17/18	37,500			6,544	30,956	17.5%
PROJECT HOPE-CITY WIDE SCA 13/14	3,479		190		3,289	5.5%
RACE-TO-GED 17/18	66,160	10,976	65,441		719	98.9%
REGION II SUPERINTENDENTS ESCROW 17/18	9,465				9,465	
RESERVE FOR CONTINGENCY	1,662,461				1,662,461	
RISE PROGRAM-INSTRUCTIONAL SUPPORT 17/18	81,531	4,230	7,120		74,411	8.7%
RISK MANAGEMENT GRANT 17/18	4,000	2,000	4,000			100.0%
SCHOOL SECURITY EQUIPMENT 17/18	75,990		75,990			100.0%
STARTALK 16/17	63,335		59,433		3,902	93.8%
STARTALK 17/18	81,793	689	689		81,104	0.8%
STEM TEACHER RECRUITMENT & RETENTION INC 17/18	17,000	12,000	12,000		5,000	70.6%
TECHNOLOGY INITIATIVE 15/16	66,218		64,299		1,919	97.1%
TECHNOLOGY INITIATIVE 16/17	2,610,315	9,420	2,282,152		328,163	87.4%
TECHNOLOGY INITIATIVE 17/18	2,618,400				2,618,400	
TITLE I PART A 17/18	11,952,631	1,113,116	7,792,950	90,827	4,068,854	66.0%
TITLE I PART A 16/17	3,075,968	26,800	2,683,315	365,684	26,969	99.1%
TITLE I PART D SUBPART 1 16/17	10,048		10,048			100.0%
TITLE I PART D SUBPART 1 17/18	21,000	1,326	7,405		13,595	35.3%
TITLE I PART D SUBPART 2 15/16	36,673		36,673			100.0%
TITLE I PART D SUBPART 2 16/17	184,477	18,189	112,416	1,046	71,015	61.5%
TITLE I PART D SUBPART 2 17/18	272,637				272,637	
TITLE II PART A 15/16	32,138		32,138			100.0%
TITLE II PART A 16/17	197,639	11,243	171,316		26,323	86.7%
TITLE II PART A 17/18	1,644,937	173,892	1,472,796		172,141	89.5%
TITLE III PART A IMMIGRANT AND YOUTH 15/16	4,000		4,000			100.0%
TITLE III PART A LANG ACQUISITION 16/17	88,323		88,323			100.0%
TITLE III PART A LANG ACQUISITION 17/18	104,702	9,725	16,456		88,246	15.7%
TITLE IV PART A 17/18	298,029	900	2,287	14,500	281,242	5.6%
TITLE IV PART B 21ST CCLC LYNN ES 16/17	29,977	1,007	29,858		119	99.6%
TITLE IV PART B 21ST CCLC GRC 16/17	91,175	7,044	63,011		28,164	69.1%
TITLE IV PART B 21ST CCLC LYNN ES 17/18	95,660	16,621	69,521		26,139	72.7%
TITLE VI-B 16/17	1,136,439	628	1,136,439			100.0%
TITLE VI-B 17/18	14,460,172	1,333,459	11,175,031		3,285,141	77.3%
VA ELEARNING BACKPACK BAYSIDE 17/18	250,080		241,867		8,213	96.7%
VA ELEARNING BACKPACK GREEN RUN 17/18	210,720		201,940		8,780	95.8%
VA ELEARNING BACKPACK KEMPSVILLE 17/18	230,880		221,260		9,620	95.8%
VA ELEARNING BACKPACK BAYSIDE 14/15	21,780		21,780			100.0%
VA ELEARNING BACKPACK BAYSIDE 15/16	6,703		6,703			100.0%
VA ELEARNING BACKPACK BAYSIDE 16/17	45,042		45,042			100.0%
VA ELEARNING BACKPACK GREEN RUN 14/15	17,028		16,318		710	95.8%
VA ELEARNING BACKPACK GREEN RUN 15/16	540		518		22	95.9%
VA ELEARNING BACKPACK GREEN RUN 16/17	33,813		31,800		2,013	94.0%
VA ELEARNING BACKPACK KEMPSVILLE 14/15	16,276		15,597		679	95.8%
VA ELEARNING BACKPACK KEMPSVILLE 15/16	502		481		21	95.8%
VA ELEARNING BACKPACK KEMPSVILLE 16/17	8,975		5,086		3,889	56.7%
VA INITIATIVE FOR AT RISK FOUR YR OLDS 17/18	4,673,375	453,016	3,813,662		859,713	81.6%
VA INITIATIVE FOR AT RISK FOUR YR OLDS 16/17	444,839		444,839			100.0%
VIRTUAL VIRGINIA 15/16	11,537				11,537	
VIRTUAL VIRGINIA 16/17	9,072				9,072	
VPI+PRESCHOOL EXPANSION GRANT 18/19	75,840	10,177	10,177	10,681	54,982	27.5%
VPI+PRESCHOOL EXPANSION GRANT 17/18	705,000	107,634	542,148	3,622	159,230	77.4%
WORKPLACE READINESS SKILLS FOR THE COMMONWEALTH EXAM 17/18	16,850		8,434		8,416	50.1%
TOTAL SCHOOL GRANTS FUND	<u>58,856,748</u>	<u>3,954,144</u>	<u>39,182,288</u>	<u>655,564</u>	<u>19,018,896</u>	<u>67.7%</u>

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL BOARD/CITY HEALTH INSURANCE FUND
JULY 1, 2017 THROUGH MAY 31, 2018

ASSETS:		LIABILITIES:	
CASH	56,212,088	ACCOUNTS PAYABLE-HSA	(500)
		WIRES PAYABLE	2,772,428
		UNEARNED REVENUE	6,552,079
		EST CLAIMS-JUDGMENTS PAYABLE	<u>7,324,000</u>
		TOTAL LIABILITIES	<u>16,648,007</u>
		FUND EQUITY:	
		RETAINED EARNINGS	25,770,199
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENSES	(120,915,655)
		REVENUES	<u>134,709,537</u>
		TOTAL FUND EQUITY	<u>39,564,081</u>
TOTAL ASSETS	<u><u>56,212,088</u></u>	TOTAL LIABILITIES AND FUND EQUITY	<u><u>56,212,088</u></u>

REVENUES:	MONTH'S <u>REALIZED</u>	YEAR-TO-DATE <u>REALIZED</u>	
INTEREST ON BANK DEPOSITS	42,426	318,869	
EMPLOYEE PREMIUMS-CITY	1,132,287	12,805,890	
EMPLOYER PREMIUMS-CITY	3,773,809	43,016,314	
EMPLOYEE PREMIUMS-SCHOOLS	1,551,137	17,094,023	
EMPLOYER PREMIUMS-SCHOOLS	5,604,198	61,458,006	
COBRA ADMINISTRATIVE FEE-CITY	295	11,905	
COBRA ADMINISTRATIVE FEE-SCHOOLS	413	4,530	
TOTAL REVENUES	<u>12,104,565</u>	<u>134,709,537</u>	
EXPENSES:	MONTH'S <u>EXPENSES</u>	YEAR-TO-DATE <u>EXPENSES</u>	<u>OUTSTANDING ENCUMBRANCES</u>
SALARIES AND BENEFITS	42,837	449,057	
HEALTH CLAIMS AND OTHER EXPENSES-CITY	4,275,508	50,676,920	
HEALTH CLAIMS AND OTHER EXPENSES-SCHOOLS	5,739,942	69,789,678	
POST EMPLOYMENT HEALTH BENEFITS			
TOTAL EXPENSES	<u>10,058,287</u>	<u>120,915,655</u>	<u> </u>

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL VENDING OPERATIONS FUND
JULY 1, 2017 THROUGH MAY 31, 2018

B 14

ASSETS:		LIABILITIES:	
CASH	32,597	TOTAL LIABILITIES	<u> </u>
		FUND EQUITY:	
		FUND BALANCE	8,254
		ESTIMATED REVENUE	(192,550)
		APPROPRIATIONS	229,702
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENDITURES	(135,257)
		REVENUES	<u>122,448</u>
		TOTAL FUND EQUITY	<u>32,597</u>
TOTAL ASSETS	<u>32,597</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>32,597</u>

	FY 2018 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 17 PERCENT OF ACTUAL
REVENUES:						
INTEREST ON BANK DEPOSITS		25	102	102		65.4%
VENDING OPERATIONS RECEIPTS	192,550		122,346	(70,204)	63.5%	78.2%
TOTAL REVENUES	192,550	<u>25</u>	<u>122,448</u>	<u>(70,102)</u>	63.6%	78.2%
PRIOR YEAR FUND BALANCE (PYFB)	37,152					
TOTAL REVENUES AND PYFB	<u>229,702</u>					

	FY 2018 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 17 PERCENT OF ACTUAL
EXPENDITURES:							
SCHOOL ALLOCATIONS	216,248		135,130		81,118	62.5%	100.0%
MATERIALS AND SUPPLIES	13,094		127		12,967	1.0%	
PURCHASED SERVICES	360				360		100.0%
TOTAL	<u>229,702</u>	<u> </u>	<u>135,257</u>	<u> </u>	<u>94,445</u>	58.9%	100.0%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
 SCHOOL INSTRUCTIONAL TECHNOLOGY FUND
 JULY 1, 2017 THROUGH MAY 31, 2018

B 15

ASSETS:		LIABILITIES:	
CASH	408,798	TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE	217,244
		ESTIMATED REVENUE	
		APPROPRIATIONS	79,579
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENDITURES	
		REVENUES	111,975
		TOTAL FUND EQUITY	408,798
TOTAL ASSETS	408,798	TOTAL LIABILITIES AND FUND EQUITY	408,798

	FY 2018 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED
REVENUES:					
INTEREST ON BANK DEPOSITS		6,891	111,975	111,975	%
TOTAL REVENUES		6,891	111,975	111,975	
PRIOR YEAR FUND BALANCE (PYFB)	79,579				
TOTAL REVENUES AND PYFB	79,579				

	FY 2018 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
EXPENDITURES:						
MATERIALS AND SUPPLIES	79,579				79,579	%
TOTAL	79,579				79,579	

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL EQUIPMENT REPLACEMENT FUND
JULY 1, 2017 THROUGH MAY 31, 2018

B 16

ASSETS:		LIABILITIES:	
CASH	1,268,059	TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE	1,088,036
		ESTIMATED REVENUE	
		APPROPRIATIONS	170,193
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENDITURES	
		REVENUES	9,830
		TOTAL FUND EQUITY	1,268,059
TOTAL ASSETS	1,268,059	TOTAL LIABILITIES AND FUND EQUITY	1,268,059

	FY 2018 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED
REVENUES:					
INTEREST ON BANK DEPOSITS		986	9,830	9,830	%
TOTAL REVENUES		986	9,830	9,830	
PRIOR YEAR FUND BALANCE (PYFB)	170,193				
TOTAL REVENUES AND PYFB	170,193				

	FY 2018 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
EXPENDITURES:						
CAPITAL OUTLAY	170,193				170,193	%
TOTAL	170,193				170,193	

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
CAPITAL PROJECTS
JULY 1, 2017 THROUGH MAY 31, 2018

B 17

	FY 2018	MONTH'S	YEAR-TO-DATE	PROJECT-TO-DATE	OUTSTANDING	REMAINING	PERCENT
	<u>APPROPRIATIONS</u>	<u>EXPENDITURES</u>	<u>EXPENDITURES</u>	<u>EXPENDITURES</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>OBLIGATED</u>
RENOV/REPLACMT-ENERGY MGMT	10,699,570			10,699,570			100.00%
RENOV/REPLACMT-ENERGY MGMT II	3,875,000	40,075	905,015	3,380,135	494,865		100.00%
TENNIS COURT RENOVATIONS II	800,000		271,207	592,140	7,943	199,917	75.01%
VARIOUS SCHOOL SITE ACQUISITION	8,552,558			8,552,558			100.00%
INSTRUCTIONAL TECHNOLOGY PHASE II	642,448		11,610	473,985	168,463		100.00%
GREAT NECK MIDDLE SCHOOL REPLACEMENT	46,039,062			45,789,062		250,000	99.46%
KEMPSVILLE HS ENTREPRENEURIAL ACADEMY	950,000		42,699	61,399	515,123	373,478	60.69%
JOHN B DEY ES MODERNIZATION	25,989,241	1,217,427	8,930,897	11,405,800	12,898,137	1,685,304	93.52%
THOROUGHGOOD ES REPLACEMENT	22,888,759	9,911	1,096,350	1,527,419	1,055,154	20,306,186	11.28%
PRINCESS ANNE MS REPLACEMENT	35,141,000	340,018	3,806,564	4,812,378	1,618,668	28,709,954	18.30%
ADA SCHOOL MODIFICATIONS	7,034,809			7,034,809			100.00%
SCHOOL BUS FACILITY RENOVATION/EXPANSION	21,821,573		17,819	21,817,061	4,512		100.00%
COMPREHENSIVE LONG RANGE FACILITIES PLANNING UPDATE	300,000		86,703	86,703	211,901	1,396	99.53%
RENOV& REPLACE-GROUNDS PHASE II	11,675,000	7,568	1,271,359	10,666,105	361,131	647,764	94.45%
21ST CENTURY LEARNING ENVIRONMENT IMPROVEMENTS	2,100,000	50,871	467,799	467,799	1,388,038	244,163	88.37%
RENOV & REPLACE-HVAC SYSTEMS PHASE II	45,367,724	195,499	6,646,940	42,557,419	2,023,109	787,196	98.26%
RENOV & REPLACE-REROOFING PHASE II	35,025,639	20,884	1,421,523	29,153,894	658,362	5,213,383	85.12%
RENOV & REPLACE-VARIOUS PHASE II	15,033,273		996,178	13,744,968	757,283	531,022	96.47%
ENERGY PERFORMANCE CONTRACTS PHASE II	10,000,000		4,993,733	9,029,331	672,934	297,735	97.02%
STUDENT DATA MANAGEMENT SYSTEM	12,187,001		177,171	11,222,446	51,617	912,938	92.51%
KEMPS LANDING/ODC REPLACEMENT	63,615,000	92,810	516,033	62,974,706	101,093	539,201	99.15%
SCHOOL HR/PAYROLL	9,196,000			8,867,573		328,427	96.43%
UNALLOCATED CIP SALARIES/BENEFITS		122,061	248,565	248,565		(248,565)	
TOTAL CAPITAL PROJECTS	<u>388,933,657</u>	<u>2,097,124</u>	<u>31,908,165</u>	<u>305,165,825</u>	<u>22,988,333</u>	<u>60,779,499</u>	84.37%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
 GREEN RUN COLLEGIATE CHARTER SCHOOL
 JULY 1, 2017 THROUGH MAY 31, 2018

B18

ASSETS:		LIABILITIES:	
CASH	1,089,283	SALARIES PAYABLE-OPTIONS	223,754
PREPAID ITEM	2,100	FICA PAYABLE-OPTIONS	<u>17,126</u>
		TOTAL LIABILITIES	<u>240,880</u>
		FUND EQUITY:	
		FUND BALANCE	5,146
		ESTIMATED REVENUE	(3,763,447)
		APPROPRIATIONS	3,763,447
		ENCUMBRANCES	14,682
		RESERVE FOR ENCUMBRANCES	(14,682)
		EXPENDITURES	(2,918,090)
		REVENUES	<u>3,763,447</u>
		TOTAL FUND EQUITY	<u>850,503</u>
TOTAL ASSETS	<u>1,091,383</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>1,091,383</u>

	FY 2018 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY17 PERCENT OF ACTUAL
REVENUES:						
TRANSFER FROM SCHOOL OPERATING	3,763,447		3,763,447		100.0%	110.8%
TOTAL REVENUES	<u>3,763,447</u>		<u>3,763,447</u>		100.0%	110.8%

	FY 2018 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY17 PERCENT OF ACTUAL
EXPENDITURES:							
PERSONNEL SERVICES	2,246,851	193,975	1,803,929		442,922	80.3%	89.9%
FRINGE BENEFITS	804,226	71,010	648,412		155,814	80.6%	90.0%
PURCHASED SERVICES	376,820	7,986	237,756	1,573	137,491	63.5%	75.2%
OTHER CHARGES	89,200	3,929	53,929		35,271	60.5%	66.7%
MATERIALS AND SUPPLIES	246,350	7,047	174,064	13,109	59,177	76.0%	81.4%
TOTAL	<u>3,763,447</u>	<u>283,947</u>	<u>2,918,090</u>	<u>14,682</u>	<u>830,675</u>	77.9%	87.3%



Subject: Cooperative Agreement for Legal Services FY19 **Item Number:** 14C

Section: Information **Date:** June 26, 2018

Senior Staff: Kamala H. Lannetti, Deputy City Attorney

Prepared by: Kamala H. Lannetti, Deputy City Attorney

Presenter(s): Kamala H. Lannetti, Deputy City Attorney

Recommendation:

That the School Board approve the Cooperative Agreement for Legal Services for FY19.

Background Summary:

The School Board and the City Council have had a Cooperative Agreement for Legal Services since FY96. This agreement is not a contract by a working agreement between the two elected bodies to share in legal resources provided by the City Attorney's Office. For FY19, the City Attorney will provide approximately 5,775 legal service hours (3.5 attorneys and one paralegal) for an annual estimated cost of \$612,793.85. For FY19, the City Attorney's Office will hire a full time office assistant to provide administrative services to the City Attorney's Office for the School Board. This new office assistant is anticipated to begin as soon as the hiring process is complete.

Source:

Virginia Code §22.1-82, as amended and School Board Bylaw 1-5, as amended.

Budget Impact:

\$612,793.85

**COOPERATIVE AGREEMENT BETWEEN THE CITY COUNCIL
AND THE SCHOOL BOARD OF THE CITY OF VIRGINIA BEACH
PERTAINING TO LEGAL SERVICES TO BE PROVIDED TO THE
SCHOOL BOARD AND SCHOOL ADMINISTRATION BY THE
OFFICE OF THE CITY ATTORNEY IN FISCAL YEAR 2019**

Factual Background:

1. **City Charter Authority.** Chapter 9 of the Charter of the City of Virginia Beach, Virginia (“City Charter”) provides that the City Attorney shall be the chief legal advisor of the City Council, the City Manager, and all departments, boards, commissions and agencies of the City in all matters affecting the interests of the City, and that he shall have such powers and duties as may be assigned by the City Council.

2. **Appointment of City Attorney.** The City Charter also provides that the City Attorney is appointed by the City Council and serves at its pleasure.

3. **School Board Authority.** The School Board is established by the Virginia Constitution, the City Charter, and provisions of general law, and is a body corporate vested with all of the powers and duties of local school boards conferred by law, including the right to contract and be contracted with, to sue and be sued, and to purchase, take, hold, lease, and convey school property both real and personal.

4. **School Board Authority to Hire Legal Counsel.** The School Board is authorized by Section 22.1-82 of the Code of Virginia (1950), as amended, to employ counsel to advise it, and to pay for such advice out of funds appropriated to the School Board.

5. **Recognized Reasons to Share Legal Services.** Both the City Council and the School Board have recognized that the reasons for sharing services of the City Attorney’s Office include potential savings to taxpayers, expertise of the City Attorney’s Office in City Council and School Board matters, institutional memory, and the ability of the City Attorney’s Office to

provide a wide range of legal services to the School Board based on the expertise of the attorneys in numerous specialized areas of the law.

6. **Professional Judgment of City Attorney.** The Virginia Rules of Professional Conduct for the Legal Profession require the independent professional judgment of the Office of the City Attorney on behalf of its clients.

7. **Potential Ethical Conflicts.** The City Council and the School Board recognize that the potential for conflicting interests between the City Council and School Board may arise and that, in such cases, the City Attorney must refrain from representation of interests which may conflict.

8. **Identification of Conflicts.** The City Council and the School Board also recognize that they must work together and with the City Attorney to identify any real or perceived potential for conflict at the earliest possible time, advise each other and the City Attorney of any such conflict as soon as it arises so as not to compromise the interests of the City Council or the School Board, and assist the City Attorney in avoiding any violation or appearance of violation of the Code of Professional Responsibility.

9. **Continuation of Services.** The City Council and the School Board further recognize that it remains in the best interest of the taxpayers of the City for the School Board to continue to use the legal services of the Office of the City Attorney to the extent that no real or perceived conflict is present, and to the extent the City Attorney is budgeted and staffed to handle assigned legal business of the School Board.

Objectives:

The objective of this Cooperative Agreement is to define the scope and nature of the relationship between the City Attorney's Office and the School Board, to provide for the delivery

of designated legal services to the School Board, and to avoid any real or perceived conflict in the delivery of those services.

Agreement:

NOW, THEREFORE, the City Council and the School Board hereby agree as follows:

1. **Legal Staffing.** The Office of the City Attorney will provide the equivalent of three and one half (3 ½) attorney positions, one (1) paralegal position, and one (1) office assistant during FY 2019. The services to be provided as follows:

A. The City Attorney will assign three attorneys on-site at the School Administration Building for provision of legal services to the School Board and the School Administration. As determined by the City Attorney, the attorneys will devote substantially all of their time (i.e., approximately 5,775 hours per year) to the provision of legal services to the School Board and School Administration. For the term of this Agreement, those attorneys will be Kamala H. Lannetti, Deputy City Attorney, and Dannielle Hall-McIvor, Associate City Attorney, and Matthew R. Simmons Assistant City Attorney. The City Attorney reserves the right to reassign attorneys to meet the legal needs of the School Board and School Administration in accordance paragraph 1D.

B. The City Attorney will dedicate one Paralegal and one Office Assistant on-site at the School Administration Building who will devote substantially all of their time to the support of legal services to the School Board and School Administration.

C. The remaining attorney hours will be provided by the other attorneys in the Office, based upon their various areas of expertise with school-related legal issues, student services, real estate matters, human resources and employee benefits

matters, contracts, general administrative and procedural issues, litigation, and other legal matters. Attorneys assigned to handle School Board matters will remain on-call to handle legal matters throughout the week. The City Attorney's Office will endeavor to handle as many legal matters in-house as it is capable of handling subject to the provisions of this Agreement.

D. During the term of this Agreement, and subject to reassignment in the judgment of the City Attorney, the selection of the assigned attorneys shall be mutually agreed upon by the City Attorney and the School Board. Additionally, if a majority of the Members of the School Board expresses dissatisfaction with the legal services provided by the assigned attorney, or by any other attorney providing services to the School Board, the City Attorney will meet with the School Board to discuss and evaluate its concerns. Furthermore, if the School Board and the City Attorney agree that the most reasonable way to address the School Board's concerns is to assign another attorney or other attorneys to represent the School Board, the City Attorney will use his best efforts to make such an assignment(s) as soon as possible.

2. **Communication and Reports.** Throughout the term of this Agreement, the Office of the City Attorney will maintain an open line of communication with the School Board and the Division Superintendent, and will keep each apprised, on a regular basis, of the status of all legal matters being handled on behalf of the School Board and School Administration; provided, however, that the Office of the City Attorney shall not communicate with the Superintendent concerning those matters being handled on a confidential basis for the School Board or for individual School Board Members in accordance with applicable School Board policies and

applicable provisions of the Superintendent's contract. Additionally, the Office of the City Attorney will provide the Superintendent and the School Board an annual report of the legal services and attorney hours provided pursuant to this Agreement and, upon request of the School Board, the School Board Chair, or the Superintendent, will identify the amount of attorney hours expended in response to inquiries from individual School Board Members.

3. **Management of Legal Affairs.** The City Council and the School Board recognize and understand that the School Board shall be responsible for the management of its legal matters; that, to the extent contemplated by this Agreement, the City Attorney shall be designated as the chief legal advisor of the School Board and the School Administration, and shall assist the School Board and School Administration in the management of the School Board's legal matters; and that the City Attorney or his designee shall report to the School Board concerning those matters he has been assigned by the School Board to manage and/or handle on its behalf.

4. **Ethical Conflicts Concerning Representation of Parties.** The City Council and the School Board recognize the potential for real or perceived conflicts in the provision of legal services by the City Attorney, and agree to be vigilant in advising the City Attorney of such issues as they arise. Additionally, the City Council and the School Board understand that in such cases, the City Attorney will refrain from participation on behalf of the School Board but, to the extent ethically permissible in accordance with the Rules and Procedures of the Virginia State Bar, will continue representation of the City Council.

5. **Ability to Provide Legal Services.** The City Council and the School Board further recognize that the ability of the City Attorney's Office to provide legal services to the School Board is limited by the attorney hours allocated pursuant to this Agreement, the other provisions of this Agreement, and ethical constraints as they may arise.

6. **Nature of Agreement.** The parties agree that this Cooperative Agreement is not a contract to be enforced by either party but is rather an agreement setting forth the understanding of the parties regarding the parameters within which the Office of the City Attorney will provide legal services to the School Board and School Administration.

7. **Payment for Services.** The City shall forward to the School Board IDT requests in the amount of \$612,793.85 from its FY 2019 Operating Budget to the FY 2019 Operating Budget of the Office of the City Attorney to fund the annual salaries, benefits, and certain administrative costs of three and one half (3.5) attorneys, one (1) Paralegal, and one (1) Office Assistant. IDT requests of 50% of the total shall be made by the City and funds transferred by the School Board on or about November 1st first and June 1st.

8. **Term and Termination of Agreement.** This Cooperative Agreement shall commence with the fiscal year of the parties which begins July 1, 2018 and ends June 30, 2019, and may be revised, as necessary, and renewed each fiscal year thereafter; provided, however, that each party shall give the other party notice of any intention to revise or not to renew the Agreement within one hundred twenty (120) days of the date of expiration of this Agreement, or any renewal hereof, in order that the other party will have the opportunity to make appropriate budget and staffing adjustments.

The parties hereby agree to the terms set forth above.

SCHOOL BOARD OF THE CITY OF VIRGINIA BEACH

By: _____
Beverly M. Anderson, Chair

School Board of the City of Virginia Beach:

This Cooperative Agreement was approved by majority vote of the School Board of the City of Virginia Beach, Virginia on _____, 2018.

By: _____
School Board Clerk

CITY COUNCIL OF THE CITY OF VIRGINIA BEACH

By: _____
Louis Jones, Mayor

City Council of the City of Virginia Beach:

This Cooperative Agreement was approved by majority vote of the City Council of the City of Virginia Beach, Virginia on _____, 2018.

By: _____
City Clerk