



VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

School Board Services

Beverly M. Anderson, Chair

At-Large

Joel A. McDonald, Vice Chair

District 3 – Rose Hall

Daniel D. Edwards District 2 – Kempsville	Sharon R. Felton District 6 – Beach	Dorothy M. Holtz At-Large
Victoria C. Manning At-Large	Ashley K. McLeod At-Large	Kimberly A. Melnyk District 7 – Princess Anne
Trenace B. Riggs District 1 – Centerville	Carolyn T. Rye District 5 - Lynnhaven	Carolyn D. Weems District 4 - Bayside

Aaron C. Spence, Ed.D., Superintendent

School Board Regular Meeting Agenda

Tuesday, May 8, 2018

School Administration Building #6, Municipal Center
2512 George Mason Dr.
P.O. Box 6038
Virginia Beach, VA 23456
(757) 263-1000

In accordance with School Board Bylaw 1-48 §G, "No person attending a meeting of the School Board, in any capacity, shall use or allow to sound any device in a manner that disrupts the conduct of business within the room in which the School Board is meeting"

INFORMAL MEETING

1. ***Convene School Board Workshop (einstein.lab) 4:00 p.m.***
 - A. School Board Administrative Matters and Reports
 1. Virginia School Boards Association (VSBA) Legislative Proposals
 - B. Professional Learning Program Redesign
 - C. Virtual Learning to Bank Time
2. ***Closed Meeting*** (as needed, otherwise see Item 18)
3. ***School Board Recess..... 5:30 p.m.***

FORMAL MEETING

4. ***Call to Order and Roll Call (School Board Chambers) 6:00 p.m.***
5. ***Moment of Silence followed by the Pledge of Allegiance***
6. ***Student, Employee and Public Awards and Recognition***
 - A. NASA Langley Student Art Contest Winners
 - B. Green Run NJROTC
7. ***Superintendent's Report***
8. ***Hearing of Citizens and Delegations on Agenda Items***
The Board will hear public comment on items germane to the School Board Agenda for the meeting from citizens who have signed up to speak with the Clerk of the School Board. Citizens are encouraged to sign up by noon the day of the meeting by contacting the Clerk at 263-1016 and shall be allocated 4 minutes each until 7:30 p.m., if time is available. If time does not permit all members of the public to speak before 7:30 p.m., an additional opportunity for public comment on Agenda items may be given after the Information section of the Agenda. All public comments shall meet the [Board Bylaw 1-48](#) requirements for Decorum and Order.
9. ***Approval of Minutes:*** April 24, 2018 Regular Meeting
10. ***Adoption of the Agenda***



VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

School Board Regular Meeting Agenda (continued)

Tuesday, May 8, 2018

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11. Consent Agenda

- A. Resolution: Asian American and Pacific Islander Heritage Month
- B. Recommendation of General Contractor:
 - 1. Kings Grant Elementary School Floor Finish Replacement
 - 2. Strawbridge Elementary School Gym HVAC and Red Mill Elementary Boiler and Closed Circuit Coolers Replacements
 - 3. Landstown High School Running Track Renovations
- C. Religious Exemptions

12. Action

- A. Personnel Report / Administrative Appointments **UPDATED 5/10/2018**
- B. Adjustment to School Calendars SY2018/19 and SY2019/20
- C. Budget Transfers

13. Information

- A. Course Proposals
 - 1. Middle Years Program (MYP) Exploring World Languages Course
 - 2. Technical and Career Education (TCE) Cyber and Information Technology Fundamentals Course
- B. General Fees Schedule FY2018/19
- C. Virginia School Boards Association (VSBA) Legislative Proposals
- D. Policy Review Committee Recommendations
 - 1. Policy 3-22 Tuition Fees
 - 2. Policy 3-89 General Contract and Execution Policy
 - 3. Policy 5-1 Extent of School Authority
 - 4. Policy 5-6 Student/Parent/Guardian Appeals
 - a. Regulation 5-6.1 Appeals and Appeals Procedures – Disciplinary Actions
 - b. Regulation 5-6.2 Appeals and Appeals Procedures – Non-Disciplinary Actions
 - 5. Policy 5-58 Student and Staff Wellness

14. Standing Committee Reports

15. Conclusion of Formal Meeting

16. Hearing of Citizens and Delegations on Non-Agenda Items

At this time, the School Board will hear public comment on items germane to the business of the School Board that are not on the School Board's Agenda for the meeting from citizens who sign up to speak with the Clerk of the School Board by 3:00 p.m. the day of the meeting and shall be allocated 4 minutes each. All public comments shall meet the [School Board Bylaw 1-48](#) requirements for Decorum and Order.

17. Recess into Workshop (if needed)

18. Closed Meeting: Personnel Matters and Real Estate Matters



VIRGINIA BEACH CITY PUBLIC SCHOOLS

CHARTING THE COURSE

School Board Regular Meeting Agenda (continued)

Tuesday, May 8, 2018

School Administration Building #6, Municipal Center

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19. Vote on Remaining Action Items

20. Adjournment

***The next regular meeting of the School Board of the City of Virginia Beach is scheduled for
Tuesday, May 22, 2018***



Subject: Professional Learning Program Redesign **Item Number:** 1B

Section: Workshop **Date:** May 8, 2018

Senior Staff: Donald E. Robertson, Jr., Ph.D., Chief Strategy and Innovation Officer
Department of Planning, Innovation, and Accountability

Prepared by: Donald E. Robertson, Jr., Ph.D., Chief Strategy and Innovation Officer
Janene K. Gorham, Ed.D., Director of Teacher Learning and Leadership
Department of Planning, Innovation, and Accountability

Presenter(s): Janene K. Gorham, Ed.D., Director of Teacher Learning and Leadership
Department of Planning, Innovation, and Accountability

Recommendation:

That the School Board receive information related to the Professional Learning Program (PLP) redesign.

Background Summary:

The presentation will provide the School Board with information regarding the redesign of the Professional Learning Program. The PLP reflects the commitment to support teachers through relevant and sustained learning opportunities that are high quality, differentiated and flexible. Honoring educators as professionals who value continuous learning, the program is designed to empower teachers to be agents of their own learning, able to determine individual pathways for growth.

Source:

N/A

Budget Impact:

N/A



Subject: Virtual Learning to Bank Time **Item Number:** 1C

Section: Workshop **Date:** May 8, 2018

Senior Staff: Amy E. Cashwell, Ed.D., Chief Academic Officer, Department of Teaching and Learning

Prepared by: Lesley L. Hughes, Ed.D., Executive Director of Elementary Teaching and Learning
James M. Pohl, Ph.D., Executive Director of Secondary Teaching and Learning

Presenter(s): Lesley L. Hughes, Ed.D., Executive Director of Elementary Teaching and Learning
James M. Pohl, Ph.D., Executive Director of Secondary Teaching and Learning

Recommendation:

That the School Board receive information regarding the Virtual Learning to Bank Time workshop.

Background Summary:

The presentation will provide the School Board with information regarding the proposed plan to bank instructional minutes to be used during inclement weather.

Source:

N/A

Budget Impact:

N/A



Subject: NASA Langley Student Art Contest Winners **Item Number:** 6A

Section: Student, Employee and Public Awards and Recognition **Date:** May 8, 2018

Senior Staff: Ms. Eileen M. Cox, Chief Media & Communications Officer, Department of Media and Communications

Prepared by: Ms. Rosemary Gladden, Public Relations Coordinator

Presenter(s): Mrs. Beverly Anderson, Chairwoman, and Dr. Aaron C. Spence, Superintendent

Recommendation:

That the School Board recognize Virginia Middle School seventh-grade student Anna Fox and Ocean Lakes High School ninth-grade student Alaura Knoop, for earning first place awards in the 2018 NASA Langley Art Contest.

Background Summary:

NASA Langley's 2018 Art Contest drew 831 entries from children in 39 states, the District of Columbia and Puerto Rico. Two students from Virginia Beach City Public Schools took first place wins in their respective grade levels. Anna Fox won in the seventh-grade category, while Alaura Knoop won in the ninth-grade level. In addition, Anna was also selected as the Grand Prize Winner, which is selected from the first place winners from each grade level.

Source:

NASA

Budget Impact:

None



Subject: Green Run NJROTC **Item Number:** 6B

Section: Student, Employee and Public Awards and Recognition **Date:** May 8, 2018

Senior Staff: Ms. Eileen M. Cox, Chief Media & Communications Officer, Department of Media and Communications

Prepared by: Ms. Rosemary Gladden, Public Relations Coordinator

Presenter(s): Mrs. Beverly Anderson, Chairwoman, and Dr. Aaron C. Spence, Superintendent

Recommendation:

That the School Board recognize Green Run's Navy Junior Reserve Officers Training Corps (NJROTC) program for their first place win at the 2018 NJROTC Nationals Academic, Athletic and Drill Championship.

Background Summary:

Green Run's NJROTC program, which is comprised of students from Green Run High School and Green Run Collegiate, were among the nation's top 11 NJROTC programs invited to compete in the 2018 NJROTC Nationals, held in Pensacola, Florida. The unit returned home with 10 team trophies and three individual honors for top-10 finishes in events. While last year's national title earned Green Run an automatic return trip to this year's NJROTC Nationals, they also earned the right to compete by winning the Area Five NJROTC Championship held in March. This was Green Run's sixth consecutive year to win Area Five, which is comprised of mid-Atlantic region schools from Virginia, Maryland and Washington, D.C.

Source:

Retired Navy Cmdr. Curtis Brown

Budget Impact:

None



Subject: Approval of Minutes **Item Number:** 9

Section: Approval of Minutes **Date:** May 8, 2018

Senior Staff: N/A

Prepared by: Dianne P. Alexander, School Board Clerk

Presenter(s): Dianne P. Alexander, School Board Clerk

Recommendation:

That the School Board adopt the minutes of their April 24, 2018 regular meeting as presented.

Background Summary:

Source:

Bylaw 1-40

Budget Impact:

N/A



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Trenace B. Riggs District 1 – Centerville	Carolyn T. Rye District 5 - Lynnhaven	Carolyn D. Weems District 4 - Bayside

Aaron C. Spence, Ed.D., Superintendent

School Board Regular Meeting MINUTES

Tuesday, April 24, 2018

School Administration Building #6, Municipal Center
2512 George Mason Dr.
Virginia Beach, VA 23456

INFORMAL MEETING

1. ***Convene School Board Workshop:*** The School Board convened in the einstein.lab at 4:30 p.m. In addition to Superintendent Spence, all School Board members were present with the exception of Ms. McLeod who was absent from the meeting. Ms. Holtz arrived at 4:42 p.m.
 - A. **Supporting our Military Connected Students**¹: Amy E. Cashwell, Ed.D., Chief Academic Officer, reported April being designated the Month of the Military Child as an opportune time to present the School Board with an update on the many resources the division has in place to support military-connected students and families, and to highlight the invaluable support of military partners. She recognized in attendance the Commanding Officers of Joint Expeditionary Base Little Creek – Fort Story and Naval Air Station Oceana; and School Liaison Officers from Navy Region Mid-Atlantic, Naval Air Station Oceana, Fort Story and Little Creek. The presentation included an overview of the support provided to assist with academic transitions, raise awareness and responsiveness, encourage peer transition support through S2S and Achored4Life programs, post-secondary planning, military community networking and social emotional support. Common terms were explained as well as efforts to improve responsiveness through professional development for the understanding of military circumstances, culture and language, and awareness of resources. Also provided was an overview of support at the state level, criteria for a Purple Star designation, family life counselors, collaboration with School Liaison Officers (SLO's), support on base, tutoring, and a showcase of divisionwide military partnerships. This workshop concluded at 5:17 p.m.

¹ Content of this presentation is published in archives on www.vbschools.com due to a power outage interruption at 4:55 p.m.



- B. School Board Administrative Matters and Reports: Chairwoman Anderson announced Ms. McLeod was absent from the meeting due to a work obligation. RSVP requests were routed for upcoming events to include the 2018 graduation commencement exercises. It was noted due to the power outage, the final workshop on Real World Pathways will be rescheduled to a date to be determined; however, the formal meeting will proceed with VBTv recording by alternative means for rebroadcast until power is restored. Relative to the formal meeting, Chairwoman Anderson distributed a slight amendment to Action Item 12C1 – Bylaw 1-5 Legal Counsel, the proposed Budget Resolution FY19 amendment being introduced under Action Item 12B; and advised Action Item 12C2 – Bylaw 1-28 Committees, Organizations and Boards – School Board Member Assignments will be pulled during Adoption of the Agenda for further refinement as it relates to joint City Council / School Board committee assignments. Noting the title of Action Item 12B refers to Reconciliation with State Budget, Superintendent Spence advised the state budget had not yet been finalized, and explained the proposed budget resolution amendment instead supports a positive adjustment reported in the City Manager’s proposal based on the Revenue Sharing Formula to account for the variance in city revenues. Farrell E. Hanzaker, Chief Financial Officer, provided a brief explanation of the budget amendment which requests funds be allocated for four full-time equivalent behavior interventionist positions in the Office of Student Support Services, and for grounds services to fund an increased frequency for routine mowing and maintenance cycles for schools. Chairwoman Anderson advised individual School Board member summaries of sessions attended at the National School Boards Association (NSBA) Annual Conference were available for review in the School Board’s SharePoint site. John F. Sutton, III, Coordinator of Policy and Constituent Services, provided a progress report on the Citizens’ Advisory Committee application process subsequent to School Board policy modifications steering Division Regulation adjustments. He reported after the division’s March 29 Call to Action, 31 applications had been submitted, and Citizen Advisory Committee chairs and members were invited to preview applications and provide input for the School Board to discuss in a closed meeting on May 8. The outcome from that discussion will then be introduced as part of the May 22 regular meeting Information agenda for appointments to be entertained June 11 for terms to begin July 1. Finally, Mr. Edwards commented on the Academy and Advanced Academic Programs Longitudinal Study: 2017 Update for High School Programs’ Survey Results included Superintendent Spence’s recent update to the School Board, acknowledging in particular the Health Sciences Academy at Bayside High School. The workshop concluded at 5:35 p.m.
- C. Real World Pathways: Postponed to a date to be determined.
- The workshop concluded at 5:35 p.m.



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2. **Closed Meeting #1 of 2:** Vice Chair McDonald made a motion, seconded by Ms. Melnyk, that the School Board recess into a closed session pursuant to the exemptions from open meetings allowed by Section 2.2-3711, Part A, Paragraphs 1, 2 and 7 of the *Code of Virginia*, 1950, as amended, for the following purposes:
- A. Personnel Matters: Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees pursuant to Section 2.2-3711,(A) (1); namely to discuss
 - 1. Payment of legal fees for certain legal matters; and
 - 2. Status of Administrators.
 - B. Student Discipline Matters: Discussion or consideration of admission or disciplinary matters or any other matters that would involve the disclosure of information contained in a scholastic record concerning any student of any public institution pursuant to Section 2.2-3711, (A) (2); namely to discuss payment of legal fees for certain legal matters.
 - C. Legal Matters: Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the Board or consultation with legal counsel employed or retained by the Board regarding specific legal matters requiring the provision of legal advice by such counsel pursuant to Section 2.2-3711, (A) (7); namely to discuss payment of legal fees for certain matters.
- The motion passed (ayes 10, nays 0), and the School Board entered into a closed meeting at 5:37 p.m.
- Individuals Present for Discussion: School Board members with the exception of Ms. McLeod who was absent from the meeting; Superintendent Spence; School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney; and Dianne P. Alexander, Clerk of the School Board.
- The School Board reconvened in an open meeting at 5:46 p.m.
- Certification of Closed Meeting: Vice Chair McDonald made a motion, seconded by Mr. Edwards, that the School Board certifies that to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered. The motion passed (ayes 10, nays 0).
3. **School Board Recess:** The School Board recessed at 5:46 p.m. to reconvene in the School Board Chambers for the formal meeting at 6:00 p.m.



FORMAL MEETING

4. ***Call to Order and Roll Call:*** Chairwoman Anderson called the formal meeting to order at 6:07 p.m., slightly delayed to allow for reorganizing after the restoration of power at 5:59 p.m. In addition to Superintendent Spence, all School Board members were present with the exception of Ms. McLeod who Chairwoman Anderson announced was absent due to a work obligation out of town.
5. ***Moment of Silence followed by the Pledge of Allegiance***
6. ***Student, Employee and Public Awards and Recognition:***
 - A. **2018 Operation Homefront Military Child of the Year:** The School Board recognized Ocean Lakes High School senior Roark Corson for being named the 2018 Coast Guard Military Child of the Year by Operation Homefront who recognizes six outstanding people, ages 13 to 18, whose families represent each brand of the armed forces and who have excelled through volunteerism, extracurricular involvement and other challenges that face military families; and provides financial assistance, housing and family support services to military families in need.
 - B. **Virginia Music Educators All Virginia Honors Music Ensembles:** Forty-six students were recognized by the School Board for having been selected as members of the 2017-18 All Virginia Middle School Chorus, All Virginia High School Chorus, All Virginia Senior Honors Choir, All Virginia Band and Orchestra, and All Virginia Jazz Band.
 - C. **State Honor Bands and Blue Ribbon Schools:** The School Board recognized Cox, Kellam, Ocean Lakes, Princess Anne, and Tallwood high schools for being named 2017-2018 Virginia Honor Bands after receiving a superior rating at the Marching Band Assessment in the fall and a rating of superior at the Concert Band Assessment in the spring. This selection is the highest honor awarded to a high school band in the Commonwealth and is sponsored by the Virginia Band and Orchestra Directors Association of the Virginia Music Educators Association. In addition, Corporate Landing Middle School, Great Neck Middle School, Kempsville Middle School, Old Donation School, Plaza Middle School, Salem Middle School, Cox High School, and Ocean Lakes High School were named Blue Ribbon Schools awarded by the Virginia Music Educators Association; a status the band, orchestra and chorus must achieve in order to receive superior ratings at their respective district assessments.
7. ***Superintendent's Report:*** In his tradition of recognizing the newest member(s) of the *Compass Keepers Club*², Superintendent Spence's report focused on April being Volunteer Appreciation

² Members of the Compass Keepers Club are students, staff or community supporters who truly represent Virginia Beach City Public Schools with dedication, determination, passion and drive



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Month. He reported 23,000 volunteers and partners contribute 334,000 hours of service to the division – an estimated value of approximately \$8 million – and presented a video featuring nine local businesses and organizations that were named 2018 Model Partners.

8. **Hearing of Citizens and Delegations on Agenda Items:** The School Board heard comments from Michael Cohen, Sharon Deperalta, and Ray Cheng representing their position on proposed revisions to the policy related to class rank as it relates to reporting class rank, the elimination of valedictorian and salutatorian, and implementation of the Latin Honors System.
9. **Approval of Minutes:**
April 10, 2018 Regular School Board Meeting: Ms. Manning made a motion, seconded by Ms. Melnyk, that the School Board approve the minutes of their April 10, 2018 regular meeting as presented. The motion passed (ayes 10, nays 0).
10. **Adoption of the Agenda:** Chairwoman Anderson called for a motion to adopt the agenda with modifications mentioned in the preceding workshop to remove Workshop Item 1C - Real World Pathways to be rescheduled at a later date to be determined due to the power outage, and Action Item 12C2 – Bylaw 1-28 for further review. Ms. Riggs then made a motion, seconded by Mr. Edwards, that the School Board adopt the agenda as amended. The motion passed (ayes 10, nays 0).
11. **Consent Agenda:** After the School Board Chair's review of items presented as part of the Consent Agenda, Ms. Holtz made a motion, seconded by Ms. Melnyk, that the School Board approve the Consent Agenda as presented. The motion passed (ayes 10, nays 0), and the following items were approved as part of the Consent Agenda:
 - A. Resolutions
 1. Teacher Appreciation Week as follows:

TEACHER APPRECIATION WEEK RESOLUTION
May 6-12, 2018

WHEREAS, research shows that classroom teachers have significant impact on student achievement and success; and

WHEREAS, teachers' efforts in planning, teaching and assessing directly impacts student growth; and

WHEREAS, teachers work in collaboration with school administrators to engage families and the community to create challenging, authentic learning opportunities for children; and

WHEREAS, the School Board appreciates the hard work and time teachers dedicate to support student achievement both in and outside of the classroom; and

WHEREAS, this dedication contributes to a strong, positive school culture; and

WHEREAS, the school division has partnered with our parents and community members to express our appreciation for teachers through the "We Are VB Schools: Great Dreams need Great Teachers" campaign; and

WHEREAS, the school division uses this campaign to highlight the work of our extraordinary instructional staff throughout the entire school year but especially during Teacher Appreciation Week.



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NOW, THEREFORE, BE IT

RESOLVED: That the School Board of the City of Virginia Beach officially recognizes May 6-12, 2018 as Teacher Appreciation Week; and be it

FURTHER RESOLVED: That the School Board of the City of Virginia Beach encourages all community members to support and participate in activities designed to recognize teachers for their tireless work as educational leaders; and be it

FURTHER RESOLVED: That a copy of this resolution be spread across the official minutes of this Board; and be it

FURTHER RESOLVED: That a copy of this resolution be distributed to each school in the division to be posted in a prominent location.

2. School Nurse Appreciation Day as follows:

SCHOOL NURSE APPRECIATION RESOLUTION

WHEREAS, school nurses are individuals in the forefront who work with families, teachers, and administrators to ensure students of Virginia Beach City Public Schools have the safest and healthiest possible environment in which to learn; and

WHEREAS, good health is essential to the learning process and student achievement; and

WHEREAS, the goal of every professional school nurse is to help each student reach or maintain an optimum level of wellness; and

WHEREAS, school nurses provide direct nursing care, provide health screenings and follow-ups, provide health-related programs within the school system, provide health counseling and act as resources to teachers on health education issues; and

WHEREAS, school nurses serve the children of Virginia Beach schools with dedication, working diligently to make health a priority for children during their regular school day.

NOW, THEREFORE, BE IT

RESOLVED: That the School Board of the City of Virginia Beach designates May 9, 2018, as School Nurse Appreciation Day in Virginia Beach; and be it

FURTHER RESOLVED: That a copy of this resolution be spread across the official minutes of this Board.

3. Virginia High School Student Registration Week as follows:

RESOLUTION RECOGNIZING APRIL 22-28, 2018 AS VIRGINIA HIGH SCHOOL STUDENT VOTER REGISTRATION WEEK

WHEREAS, the mission of the Virginia Beach City Public Schools, in partnership with the entire community, is to empower every student to become a life-long learner who is a responsible, productive, and engaged citizen within the global community; and

WHEREAS, the right to vote is an important civil liberty and the core of the American political system; and

WHEREAS, voter registration for high school students who are 18, or will turn 18 before an election, should be accessible and convenient; and

WHEREAS, educators play a critical role in the development of their students as productive, active citizens, and participation in the electoral process is one of the earliest introductions students can have to becoming informed and engaged citizens; and



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WHEREAS, Virginia Secretaries of Administration and Education have worked with the Department of Elections and the Department of Education, as well as other interested parties, to conduct voter registration outreach to high school students across the Commonwealth; and

WHEREAS, Governor Northam's proclamation recognizes April 22-28, 2018, as the third annual Virginia High School Student Registration Week in which teachers and students are encouraged to hold registration drives at their schools to make voter registration accessible and convenient for eligible high school students throughout the Commonwealth; and

WHEREAS, Virginians can apply to register to vote by submitting paper applications by mail to their local general registrar; in person at their local general registrar's office; at the Department of Motor Vehicles; completing the online form on the Department of Elections' website; or at a voter registration drive; and

WHEREAS, voting is a vital part of our democracy and ensures that everyone's voice is heard.

NOW, THEREFORE, BE IT

RESOLVED: That the School Board of the City of Virginia Beach joins the Governor in recognizing April 22-28, 2018 as Virginia High School Student Voter Registration Week, and encourages teachers and students to hold registration drives at their schools so that high school students who are qualified to register will have a convenient opportunity to do so; and be it

FURTHER RESOLVED: That a copy of this resolution be spread across the official minutes of this Board.

- B. Local Plan and budget for the Carl Perkins grant funding for career and technical education 2018-19 estimated at level funding with the prior year at \$851,171 pending the release of the official allocation from the Virginia Department of Education

12. Action

- A. Personnel Report/Administrative Appointments: Ms. Melnyk made a motion, seconded by Ms. Rye, that the School Board approve the appointments and accept the resignations, retirements and other employment actions as listed on the Personnel Report dated April 24, 2018 along with three administrative appointments as recommended by the Superintendent. The motion passed (ayes 10, nays 0), and Superintendent Spence introduced the following approved administrative appointments:
- Jessica Rohmann, current Administrative Assistant at Bayside Middle School, to Assistant Principal at Bayside 6th Grade Campus effective July 1, 2018;
 - Susan Metsker, current Administrative Assistant at Brandon Middle School, to Assistant Principal at Brandon Middle School effective July 1, 2018; and
 - Marcus Turner, current Administrative Assistant at Larkspur Middle School, to Assistant Principal at Larkspur Middle School effective July 1, 2018.
- B. FY2018/19 Budget Reconciliation with State Budget: Vice Chair McDonald made a motion, seconded by Ms. Melnyk, that the School Board approve the resolution for a Budget FY2018/19 Amendment as proposed. Farrell E. Hanzaker, Chief Financial Officer, noted the reconciliation referenced in the title is not being addressed at this time and gave a brief update on status of the state budget. He then explained the resolution related to an increase in local revenue streams included in the City Manager's proposed budget used to



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calculate the Revenue Sharing Formula for the city's contribution to the schools; and recommended allocation for the additional funds. The motion passed (ayes 10, nays 0), and the resolution was approved as follows:

AMENDED BUDGET RESOLUTION – FY 2018/19

WHEREAS, the mission of the Virginia Beach City Public Schools, in partnership with the entire community, is to empower every student to become a life-long learner who is a responsible, productive, and engaged citizen within the global community; and

WHEREAS, the School Board of the City of Virginia Beach approved the FY 2018/19 School Board Proposed Operating Budget on March 6, 2018; and

WHEREAS, the City/School Revenue Sharing Policy provides 34.11% of certain general fund revenues to meet obligations of the School Board of the City of Virginia Beach; and

WHEREAS, the City Manager's Proposed Operating Budget for FY 2018/19 recognizes an increase in local tax revenue streams used to calculate the Revenue Sharing Formula for the city's contribution to the schools; and

WHEREAS, a positive City Manager adjustment of \$558,063 has been placed in the schools' FY 2018/19 operating budget to account for the variance in city revenues; and

NOW, THEREFORE, BE IT

RESOLVED: That \$283,063 be allocated to fund 4.0 full-time equivalent behavior interventionist positions in the Office of Student Support Services; and be it

FURTHER RESOLVED: That the remaining \$275,000 be added to the budget for grounds services to fund an increased frequency for the routine mowing and maintenance cycles for schools; and be it

FINALLY RESOLVED: That a copy of this Resolution be spread across the official minutes of this School Board, and the Clerk of the School Board is directed to deliver a copy of this Resolution to the City Manager.

C. Policy Review Committee Recommendations:

1. **Bylaw 1-5 Legal Counsel:** Ms. Riggs made a motion, seconded by Ms. Holtz, that the School Board approve revisions to Bylaw 1-5 as proposed inclusive of a slight adjustment distributed in the afternoon workshop. Ms. Weems proposed a substitute motion for the School Board to consider a version previously transmitted by School Board Legal Counsel and explained the differences. Ms. Manning provided a second to the substitute motion. Following discussion, the substitute motion failed (ayes 3 – Manning, McDonald, Weems, nays 7). The original motion passed (ayes 7, nays 3 – Manning, McDonald, Weems), and the revision was approved with the following language:

"School Board Members may request written legal opinions regarding matters related to the School Board and the School Division by providing School Board Legal Counsel and all School Board Members with a written copy of such request. The School Board may discuss the request in closed session and may amend the request. The legal opinion will be provided to all School Board members and, if not prohibited by the School Board, will be provided to the Superintendent.



Waiver of attorney client privilege for legal advice provided to the School Board may only be done after a majority vote of the School Board authorizes such waiver."

2. Bylaw 1-28 (removed during Adoption of the Agenda)
3. Policy 4-18 Dismissal or Placement on Probation: Ms. Holtz made a motion, seconded by Ms. Riggs, that the School Board approve the revision to Policy 4-18 as proposed to update language related to use of due process. The motion passed (ayes 10, nays 0).
4. Policy 5-29 Awards and Achievement: Ms. Riggs made a motion, seconded by Mr. Edwards, that the School Board approve revisions to Policy 5-29 as proposed. Discussion ensued resulting in a substitute motion being made by Vice Chair McDonald, seconded by Mr. Edwards, to approve revisions as proposed with the exception of the added section directing the development of regulations that acknowledges academic achievement to include students with the highest grade point average (GPA). The substitute motion failed (ayes 4 – Edwards, Holtz, McDonald, Rye, nays 6). The original motion passed (ayes 7, nays 3 – Manning, McDonald, Weems), and amendments were approved to incorporate Virginia Department of Education practice of awarding a Governor's seal on the diploma; class rank language from Policy 6-72 to be used through the graduating class of 2021; and added language related to honor designations beginning with the 9th grade cohort of students (Class of 2022) entering high school in the fall of 2018 to no longer report class rank instead utilizing a percentile rating of Grade Point Averages (GPA's) for estimating class rank for individual scholarships or military applications that require this information, applying a Latin Honors system for student recognition of graduating seniors, no longer utilizing the designation of valedictorian and salutatorian, and the addition of a section directing the Superintendent to develop regulations that acknowledges academic achievement to include students with the highest GPA.
5. Policy 6-72 Student Evaluation and Grading/Class Rank: Ms. Melnyk made a motion, seconded by Ms. Rye, that the School Board approve amendments to Policy 6-72 as proposed to remove class rank information dealing with student evaluation and grading being incorporated in Policy 5-29. The motion passed (ayes 8, nays 2 – Manning, McDonald).
6. Policy 6-81 Adult Education: Ms. Felton made a motion, seconded by Ms. Rye, that the School Board approve amendments to Policy 6-81 to update the legal reference. The motion passed (ayes 10, nays 0).
7. Policy 7-15 Distribution/Announcements of Outside Communication: Ms. Manning made a motion, seconded by Ms. Holtz, that the School Board approve



amendments to Policy 7-15 updated to reflect associations as defined in Policy 4-32. The motion passed (ayes 10, nays 0).

13. Information

Interim Financial Statements: Farrell E. Hanzaker, Chief Financial Officer, first noted the City Manager's executive summary of the operating budget had been placed on the dais for School Board members. He then presented highlights of the interim financial statements as of March 31, 2018. In reporting the overall revenue trend as acceptable, he explained the Governor's proposed amendments and unofficial March 31 Average Daily Membership (ADM) being slightly higher than expected reduces the projected shortfall in state revenue to approximately \$68,000 from \$345,000 previously reported. He advised federal revenues continue to remain acceptable noting a second payment of \$2.5 million was received in March for Impact Act. Sales tax receipts were reported on an acceptable trend at \$640,000 higher than the prior year-to-date, with a slight decrease in April of approximately \$22,000 over the prior year. Finally, expenditures and encumbrances were reported as acceptable at this point in the fiscal year.

14. Standing Committee Reports: Ms. Riggs reported on the Sister Cities breakfast event attended by many city leaders, and commended the youth ambassador and other youth representatives.

Ms. Melnyk reported on the partnership with 2Revolutions, an education design lab, in the development of future learning models funded by a Carnegie Foundation grant; and announced opportunities for the community to provide input on the future needs of students and schools.

As chair of the Policy Review Committee (PRC), Ms. Rye announced the committee is scheduled to meet a second time during the month in an effort to accelerate progress.

15. Conclusion of Formal Meeting: The formal meeting concluded at 7:45 p.m.

16. Hearing of Citizens and Delegations on Non-Agenda Items: The School Board heard comments from Rachel Mantos, senior in the Legal Studies Academy at First Colonial High School, submitting as part of her senior project a proposal for the creation of a gay/straight alliance at the middle school level. The hearing concluded at 7:50 p.m.

17. Recess into Workshop: None

18. Closed Meeting #2 of 2: Vice Chair McDonald made a motion, seconded by Ms. Melnyk, that the School Board recess into a closed session pursuant to the exemptions from open meetings allowed by Section 2.2-3711, Part A, Paragraphs 1 and 7 of the *Code of Virginia*, 1950, as amended, for the following purposes:

- A. Personnel Matters: Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees pursuant to Section 2.2-3711, (A) (1); namely to discuss hearing on petition to revoke Collegiate Professional License CP345465.



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- B. Legal Matters: Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the Board or consultation with legal counsel employed or retained by the Board regarding specific legal matters requiring the provision of legal advice by such counsel pursuant to Section 2.2-3711, (A) (7); namely to discuss hearing on petition to revoke Collegiate Professional License CP345465.

The motion passed (ayes 10, nays 0), and the School Board entered into a second closed meeting at 8:03 p.m.

Individuals Present for Discussion: School Board members with the exception of Ms. McLeod who was absent from the meeting; the petitioner and her attorney Mr. Arnold H. Abrons; School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney; and Dianne P. Alexander, Clerk of the School Board.

School Board Legal Counsel, the petitioner and her attorney departed the closed meeting during the School Board's deliberation.

The School Board reconvened in an open meeting at 9:19 p.m.

Certification of Closed Meeting: Vice Chair McDonald made a motion, seconded by Ms. Melnyk, that the School Board certifies that to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered. The motion passed (ayes 10, nays 0).

19. ***Vote on Remaining Action Items***: Ms. Melnyk made a motion, seconded by Mr. Edwards, that the School Board approve a resolution authorizing the payment of legal fees in the amount of \$1,500. The motion passed (ayes 10, nays 0), and the resolution was approved as follows:

**RESOLUTION
REGARDING PAYMENT OF EMPLOYEE LEGAL FEES**

WHEREAS: That on June 30, 2017 a VBCPS elementary school teacher was charged with assault and battery of a student; and

WHERESAS: That the charge against the teacher was dismissed by the Virginia Beach Juvenile and Domestic Relations District Court on October 12, 2017, and the charge was later expunged from the teacher's criminal record by the Circuit Court December 28, 2017; and

WHEREAS: That the teacher and her attorney complied with Policy 2-29 and the teacher now requests that the School Board pay \$1,500 in legal fees incurred in defending this charge and having her criminal record expunged; and

WHEREAS: That School Board Policy 2-59 allows the School Board to pay an employee's legal fees incurred as a result of a lawsuit filed against the employee in his/her official capacity and provided that the lawsuit is later dismissed against the employee.



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NOW, THEREFORE, be it:

RESOLVED: That the School Board authorizes payment of the employee's legal fees in the amount of \$1,500.00; and be it

FURTHER RESOLVED: That the Clerk is directed to send a copy of this Resolution to the teacher, the teacher's attorney, School Board Legal Counsel, the Chief Financial Officer, the Director of Business Services, and the Chief Human Resources Officer who is directed to place a copy of this Resolution in the employee's personnel file.

Vice Chair McDonald made a motion, seconded by Ms. Melnyk, that the School Board approve a resolution recommending to the Board of Education that Collegiate Professional License CP3454675 be revoked. The motion passed (ayes 9, nays 1 – Holtz), and the resolution was approved as follows:

RESOLUTION RECOMMENDING REVOCATION OF PROFESSIONAL LICENSE OF SHARON BULGER Collegiate Professional License # CP-345465

WHEREAS, in October 2017 the School Division was contacted by the Washington, D.C. Capitol Police regarding threats made by Sharon Bulger, Tallwood Elementary School Library Media Specialist, against the Honorable Paul Ryan, Speaker of the United States House of Representatives and other politicians. Ms. Bulger posted numerous comments against Speaker Ryan as well as others on her social media sites that were determined to be threatening in nature. Investigations were undertaken both by the Capitol Police and the School Division; and

WHEREAS, during the investigations, the School Division discovered that Ms. Bulger had used her School Division social media accounts to post political comments, racially derogatory comments, and other inappropriate material in violation of School Division policies and procedures; and

WHEREAS, during the investigations Ms. Bulger was untruthful with the Human Resources staff members; and

WHEREAS, on November 8, 2017 the Superintendent recommended that Ms. Bulger be dismissed from employment with the School Board. Ms. Bulger did not grieve that recommendation; and

WHEREAS, Ms. Bulger resigned from employment with the School Board on December 1, 2017; and

WHEREAS, pursuant to 8VAC20-21-660, the Superintendent filed a Petition for Revocation of Professional License on Ms. Bulger on January 3, 2018 and Ms. Bulger requested a hearing before the School Board on such Petition; and

WHEREAS, the School Board held a hearing on April 24, 2018 regarding the Superintendent's Recommendation for Revocation of Professional License at which the Superintendent and Ms. Bulger had the opportunity to present evidence and testimony.

NOW, THEREFORE, BE IT

RESOLVED: That based upon the recommendation of the Division Superintendent and due consideration of the Petition to Revoke Professional License and attachments, the testimony and exhibits presented at the April 24, 2018 hearing, the School Board determines that the recommendation of the Superintendent should be upheld; and be it

FURTHER RESOLVED: That the School Board recommends that Sharon Bulger's Professional License be revoked by the Board of Education and directs that the Superintendent forward a copy of both this Resolution and his November 8, 2017, Petition to Revoke Professional License together with all the exhibits presented to the School Board to the Superintendent of Public Instruction and the Virginia Board of Education to begin proceedings to revoke Ms. Bulger's Professional License; and be it

FURTHER RESOLVED, that the Clerk shall provide a copy of this Resolution to Ms. Bulger, Ms. Bulger's attorney, School Board Legal Counsel, the Director of Employee Relations, and Chief Human Resources Officer who shall place a copy of this Resolution together with a copy of the supporting documentation in Ms. Bulger's personnel file.



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20. **Adjournment:** There being no further business before the School Board, Chairwoman Anderson adjourned the meeting at 9:26 p.m.

Respectfully submitted:

Dianne P. Alexander, Clerk of the School Board

Approved:

Beverly M. Anderson, School Board Chair



Subject: Asian American and Pacific Islander Heritage Month **Item Number:** 11A1

Section: Consent **Date:** May 8, 2018

Senior Staff: Amy E. Cashwell, Ed.D., Chief Academic Officer, Department of Teaching and Learning

Prepared by: LaQuiche R. Parrott, Ed.D., Director of Opportunity and Achievement

Presenter(s): LaQuiche R. Parrott, Ed.D., Director of Opportunity and Achievement

Recommendation:

That the School Board approve a resolution endorsing Asian American and Pacific Islander Heritage Month.

Background Summary:

In 1978, a joint congressional resolution established Asian American and Pacific Islander Heritage Week. The first 10 days of May were chosen to coincide with two important milestones: the arrival of the first Japanese immigrants to the United States (May 7, 1843) and contributions of Chinese workers to the building of the Transcontinental Railroad, completed May 10, 1869. In 1992, Congress expanded the observation to a month-long celebration.

Source:

Public Law 102-42

Budget Impact:

N/A

**Asian American and Pacific Islander
Heritage Month
May, 2018**

WHEREAS, one of our nation's greatest strengths is its vast diversity which enables Americans to see the world from many viewpoints; and

WHEREAS, Asian Americans and Pacific Islanders are an integral part of our country's great mosaic of races, ethnicities, and religious groups; and

WHEREAS, it is imperative for the good of our nation that schools continue to build awareness and understanding of the contributions made by Asian Americans and Pacific Islanders; and

WHEREAS, through the study of these contributions, students will encounter role models whose commitments and achievements embody the American spirit and ideals; and

WHEREAS, the School Board of the City of Virginia Beach, through its core values, emphasizes the importance of multicultural diversity education within our school division

NOW, THEREFORE, BE IT

RESOLVED: That the School Board of the City of Virginia Beach officially recognizes the month of May as Asian American and Pacific Islander Heritage Month; and be it

FURTHER RESOLVED: That the School Board of the City of Virginia Beach encourages all citizens to support and participate in various school activities during Asian American and Pacific Islander Heritage Month; and be it

FURTHER RESOLVED: That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach this 8th day of May, 2018

S E A L

Beverly M. Anderson, School Board Chair

Aaron C. Spence, Ed.D., Superintendent

Attest:

Dianne P. Alexander, Clerk of the Board



Subject: King's Grant Elementary School Resilient Floor Finish Replacement **Item Number:** 11B1

Section: Consent **Date:** May 8, 2018

Senior Staff: Mr. Dale R. Holt, Chief Operations Officer, School Division Services

Prepared by: Mr. Anthony L. Arnold, P.E., Executive Director, Facilities Services

Presenter(s): Mr. Anthony L. Arnold, P.E., Executive Director, Facilities Services

Recommendation:

That the School Board adopt a motion authorizing the Superintendent to execute a contract with Tidewater Boards & Signs, Inc. for King's Grant Elementary School Resilient Floor Finish Replacement in the amount of \$454,000.

Background Summary:

Project Architect:	HBA Architecture & Interior Design, Inc.
Contractor:	Tidewater Boards & Signs, Inc.
Contract Amount:	\$454,000
Construction Budget:	\$475,000
Number of Responsive Bidders:	4
Average Bid Amount:	\$491,483
High Bid:	\$524,000

Source:

Budget Impact:

CIP 1-105



Strawbridge Elementary School Gym HVAC Replacement and
Subject: Red Mill Elementary School Boiler and Closed Circuit Coolers Replacement Item Number: 11B2

Section: Consent Date: May 8, 2018

Senior Staff: Mr. Dale R. Holt, Chief Operations Officer, School Division Services

Prepared by: Mr. Anthony L. Arnold, P.E., Executive Director, Facilities Services

Presenter(s): Mr. Anthony L. Arnold, P.E., Executive Director, Facilities Services

Recommendation:

That the School Board adopt a motion authorizing the Superintendent to execute a contract with Comfort Systems of Virginia, Inc. for Strawbridge Elementary School Gym HVAC Replacement and Red Mill Elementary School Boiler and Closed Circuit Coolers Replacement in the amount of \$988,700.

Background Summary:

Project Architect:	Waller, Todd & Sadler Architects, Inc.
Contractor:	Comfort Systems of Virginia, Inc.
Contract Amount:	\$988,700*
Construction Budget:	\$975,000
Number of Responsive Bidders:	1
Average Bid Amount:	\$988,700
High Bid:	\$988,700

*There are sufficient appropriations in CIP 1-103 to cover the increase in construction cost.

Source:

Budget Impact:

CIP 1-103



Landstown High School Running Track Renovations

Subject: Recommendation of General Contractor

Item Number: 11B3

Section: Consent

Date: May 8, 2018

Senior Staff: Mr. Dale R. Holt, Chief Operations Officer, School Division Services

Prepared by: Mr. Anthony L. Arnold, P.E., Executive Director, Facilities Services

Presenter(s): Mr. Anthony L. Arnold, P.E., Executive Director, Facilities Services

Recommendation:

That the School Board adopt a motion authorizing the Superintendent to execute a contract with Precision Sports Surfaces, Inc. for Landstown High School Running Track Renovations in the amount of \$264,406.

Background Summary:

Virginia Beach City Public Schools negotiated a contract through a cooperative purchasing agreement (National Joint Powers Alliance) to replace the running track surfaces, including a new asphalt surface. The contractor, Precision Sports Surfaces, Inc. out of Charlottesville, VA is the original installer.

Contractor:	Precision Sports Surfaces, Inc.
Contract Amount:	\$264,406
Construction Budget:	\$325,000
Number of Responsive Bidders:	1
Average Bid Amount:	NA
High Bid:	NA

Source:

Budget Impact:

CIP 1-033



Subject: Religious Exemptions

Item Number: 11C

Section: Consent Agenda

Date: May 8, 2018

Senior Staff: Rashard Wright, Chief Schools Officer

Prepared by: Denise White, Student Conduct/Services Coordinator

Presenter(s): Michael B. McGee, Director, Office of Student Leadership

Recommendation:

That the School Board approve Religious Exemption Case No. RE-17-24.

Background Summary:

Administration finds documentation meets the threshold requirements stipulated in Virginia Code.

Virginia Code §22.1-254.B.1 states the following:

“B. A school board shall excuse from attendance at school:

1. Any pupil who, together with his parents, by reason of bona fide religious training or belief is conscientiously opposed to attendance at school. For purposes of this subdivision, “bona fide religious training or belief” does not include essentially political, sociological or philosophical views or a merely personal moral code”

Virginia Code § 22.1-254.D.1 states the following:

“D. A school board may excuse from attendance at school:

1. On recommendation of the principal and the division superintendent and with the written consent of the parent or guardian, any pupil who the school board determines, in accordance with regulations of the Board of Education, cannot benefit from education at such school”

Source:

Virginia Code §22.1-254.B.1 and §22.1-254.D.1
School Board Policy 5-12, Legal Withdrawal

Budget Impact:

None



Subject: Personnel Report **Item Number:** 12A

Section: Action **Date:** May 8, 2018

Senior Staff: Mr. John A. Mirra, Chief Human Resources Officer

Prepared by: John A. Mirra

Presenter(s): Aaron C. Spence, Ed.D., Superintendent

Recommendation:

That the Superintendent recommends the approval of the appointments and the acceptance of the resignations, retirements and other employment actions as listed on the May 8, 2018, personnel report.

Background Summary:

List of appointments, resignations and retirements for all personnel

Source:

School Board Policy #4-11, Appointment

Budget Impact:

Appropriate funding and allocations

**VIRGINIA BEACH CITY PUBLIC SCHOOLS
PERSONNEL REPORT MAY 2018
ASSIGNED TO THE UNIFIED SALARY SCALE**

2017-2018

SCHOOL/DEPARTMENT**POSITION****APPOINTMENTS - ELEMENTARY SCHOOL****CHRISTOPHER FARMS**

4/30/2018	Andrew L. Richardson	Custodian, 10 month, Head Night
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PRINCESS ANNE

4/26/2018	Emily R. Boyer	Cafeteria Assistant, 5 hours
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ROSEMONT FOREST

4/19/2018	Mayling H. Forbes	Cafeteria Assistant, 5 hours
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APPOINTMENTS - MIDDLE SCHOOL**OLD DONATION SCHOOL**

4/26/2018	Tristica D. Canady	Cook
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APPOINTMENTS - HIGH SCHOOL**TECHNICAL AND CAREER EDUCATION CENTER**

4/24/2018	Kassem Brightman	Custodian I, 10 month, night
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APPOINTMENTS - MISCELLANEOUS**OFFICE OF TRANSPORTATION SERVICES**

4/25/2018	Amanda F. Teed	Bus Driver, 5.5 hours
4/25/2018	Athena M. Phelps	Bus Driver, 6 hours
4/25/2018	David J. Sloan	Bus Driver, 6.5 hours
4/25/2018	William W. Elder	Bus Driver, 6 hours

RESIGNATIONS - ELEMENTARY SCHOOL**BIRDNECK**

4/13/2018	Bryce B. Childs	Custodian I, 10 month, night (personal reasons)
6/18/2018	Bryan M. Perkins	Physical Education Assistant (personal reasons)

DIAMOND SPRINGS

6/15/2018	Weslie A. Miller	Cafeteria Assistant, 6 hours (relocation)
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HERMITAGE

6/29/2018	Andrew H. Resefsky	Technology Support Technician (personal reasons)
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JOHN B. DEY

7/30/2018	Stacy J. Sedory	Assistant Principal (relocation)
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KEMPSVILLE MEADOWS

5/25/2018	Nicholas G. Cipolla	Physical Education Assistant, .5 (continuing education)
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LANDSTOWN

6/18/2018	Kendall R. Burris	Kindergarten Assistant (continuing education)
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TALLWOOD

6/29/2018	Rachel Timmons	Technology Support Technician (relocation)
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THALIA

5/4/2018	Jessica Owens-Shannon	Cafeteria Assistant, 5 hours (career enhancement opportunity)
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WOODSTOCK

6/21/2018	Rosa L. Aftel	School Office Associate II, 10 month (relocation)
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SCHOOL/DEPARTMENT**POSITION****RESIGNATIONS - MIDDLE SCHOOL****BAYSIDE 6TH GRADE CAMPUS**

3/29/2018	Diamond Pennix	Custodian I, 12 month, night (personal reasons)
<u>BRANDON</u>		
4/20/2018	Jonathan D. Lape	Custodian I, 10 month, night (career enhancement opportunity)
<u>KEMPSVILLE</u>		
6/29/2018	Kristen M. Fraley	School Improvement Specialist (relocation)

RESIGNATIONS - HIGH SCHOOL**KELLAM**

6/29/2018	Christopher M. Jones	Assistant Principal (career enhancement opportunity)
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LANDSTOWN

6/15/2018	Marianne Sharkey	Clinic Assistant, .5 (family)
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RESIGNATIONS - MISCELLANEOUS**DEPARTMENT OF TECHNOLOGY**

4/27/2018	William E. Powell	Network Technician I (relocation)
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OFFICE OF DISTRIBUTION SERVICES

4/20/2018	Durrell J. Reese	Distribution Driver (personal reasons)
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OFFICE OF SCHOOL PLANT SERVICES

4/20/2018	Darrin C. Haile, Jr.	HVAC Craftsman I (long term illness, not returning)
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OFFICE OF TRANSPORTATION SERVICES

4/17/2018	DeAnna M. Moreland	Bus Driver, 7.5 hours (other)
4/19/2018	Jeffery S. Fopma	Bus Driver, 6 hours (personal reasons)
4/20/2018	Dawn M. Carmichael	Bus Driver, 8 hours (long term illness, not returning)

RETIREMENTS - ELEMENTARY SCHOOL**LYNNHAVEN**

7/31/2018	Katherine R. Everett	Principal
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MALIBU

6/21/2018	Debbie S. Jennings	Cafeteria Manager I
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PEMBROKE

4/30/2018	Wesley E. Whitfield	Custodian I, 10 month, night
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ROSEMONT FOREST

6/18/2018	Dorothy K. Kidwell	Special Education Assistant
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SEATACK

6/21/2018	Elizabeth A. Hensley	Custodian I, 10 month, night
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THALIA

6/15/2018	Laurie O. Dadiomoff	School Nurse
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RETIREMENTS - MIDDLE SCHOOL**CORPORATE LANDING**

6/15/2018	Lillian Roberts	Cafeteria Assistant, 6 hours
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PLAZA

6/18/2018	Barbara A. Augustine	Distance Learning Assistant
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RETIREMENTS - HIGH SCHOOL**SALEM**

6/15/2018	Willard Bane	Security Assistant
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SCHOOL/DEPARTMENT**POSITION****RETIREMENTS - MISCELLANEOUS****DEPARTMENT OF BUDGET AND FINANCE**

6/30/2018	Karen D. Curll	Workers Compensation Claims Analyst
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OFFICE OF SCHOOL PLANT SERVICES

4/30/2018	Byron N. Hylton	HVAC Craftsman II
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OFFICE OF TRANSPORTATION SERVICES

6/30/2018	Alice F. Williams	Bus Assistant
6/30/2018	Marie G. Louis-Jeune	Bus Assistant
6/30/2018	Serge Louis-Jeune	Bus Driver, 6.5 hours

OTHER EMPLOYMENT ACTIONS**NONE**

**VIRGINIA BEACH CITY PUBLIC SCHOOLS
PERSONNEL REPORT MAY 2018
ASSIGNED TO THE INSTRUCTIONAL SALARY SCALE
2017-2018**

<u>SCHOOL/DEPARTMENT</u>	<u>SUBJECT</u>	<u>COLLEGE</u>	<u>PREVIOUS SCHOOL DISTRICT</u>
<u>APPOINTMENTS - ELEMENTARY SCHOOL</u>			
NONE			
<u>APPOINTMENTS - MIDDLE SCHOOL</u>			
NONE			
<u>APPOINTMENTS - HIGH SCHOOL</u>			
NONE			
<u>APPOINTMENTS - MISCELLANEOUS</u>			
NONE			
<u>RESIGNATIONS - ELEMENTARY SCHOOL</u>			
<u>CHRISTOPHER FARMS</u>			
6/18/2018	Ashley Bruner	Kindergarten (relocation)	
<u>DIAMOND SPRINGS</u>			
6/18/2018	Katie E. Kuhn	Title I Resource (relocation)	
<u>GLENWOOD</u>			
6/18/2018	Michelle Jackson	Special Education (personal reasons)	
<u>INDIAN LAKES</u>			
4/23/2018	Arrykka Jackson	Grade 5 (personal reasons)	
<u>PARKWAY</u>			
6/18/2018	Justine L. Pasion-Caiani	Grade 4 (family)	
<u>PEMBROKE MEADOWS</u>			
6/18/2018	Amy C. Braxton	Grade 4 (relocation)	
<u>ROSEMONT</u>			
6/18/2018	Kelly A. Bunting	Grade 2 (relocation)	
<u>STRAWBRIDGE</u>			
6/18/2018	Lori S. Nye	Library Media Specialist (accepted a private sector job)	
<u>THOROUGHGOOD</u>			
6/18/2018	Heather A. Murdock	Grade 2 (family)	
<u>THREE OAKS</u>			
6/18/2018	Michelle L. Greene	Grade 1 (relocation)	
<u>RESIGNATIONS - MIDDLE SCHOOL</u>			
<u>CORPORATE LANDING</u>			
6/18/2018	Jonathan B. Tierney	Special Education (relocation)	
6/18/2018	Tracy D. Eldridge	Grade 8 (relocation)	
<u>LYNNHAVEN</u>			
6/18/2018	Suzanne D. Spagnolo	Grade 8 (relocation)	
<u>PLAZA</u>			
6/18/2018	Charles Allocco III	Grade 6 (career enhancement opportunity)	
<u>RESIGNATIONS - HIGH SCHOOL</u>			
<u>ADVANCED TECHNOLOGY CENTER</u>			
6/18/2018	Michael T. Tunney	Technology Education (personal reasons)	

<u>SCHOOL/DEPARTMENT</u>	<u>SUBJECT</u>	<u>COLLEGE</u>	<u>PREVIOUS SCHOOL DISTRICT</u>
<u>COX</u>			
6/18/2018	Andrew L. Holston	Business Education (personal reasons)	
6/18/2018	Stephen J. Spagnolo	Math (moving to another school system, public)	
<u>GREEN RUN</u>			
6/18/2018	Brittany N. Rimes	English (relocating)	
<u>GREEN RUN COLLEGIATE</u>			
6/18/2018	Fiorela C. Luna	Spanish (transfer of spouse)	
<u>KEMPSVILLE</u>			
6/18/2018	Adam R. Honeycutt	Technology Education (accepted a private sector job)	
<u>LANDSTOWN</u>			
5/18/2018	April L. Duque	Art, .2 (transfer of spouse)	
<u>SALEM</u>			
5/4/2018	Erin K. Thurman	Special Education (career enhancement opportunity)	
<u>RESIGNATIONS - MISCELLANEOUS</u>			
NONE			
<u>RETIREMENTS - ELEMENTARY SCHOOL</u>			
<u>CORPORATE LANDING</u>			
6/18/2018	Joseph H. Andreana	Grade 2	
<u>NEWTOWN</u>			
6/18/2018	Arlina J. Staton	Grade 2	
<u>POINT O' VIEW</u>			
6/18/2018	Patricia L. Weaver	Grade 2	
<u>RED MILL</u>			
6/18/2018	Marilyn B. Draughon	School Counselor	
<u>TRANTWOOD</u>			
6/18/2018	Kathryne G. Dungan	Grade 4	
<u>WOODSTOCK</u>			
6/18/2018	Karen Jordan-Bramble	Kindergarten	
<u>RETIREMENTS - MIDDLE SCHOOL</u>			
<u>BAYSIDE</u>			
6/18/2018	Lisa R. Amos	Grade 8	
<u>BRANDON</u>			
6/18/2018	Stephen A. Newman	Health and Physical Education	
<u>GREAT NECK</u>			
6/18/2018	Birnie M. Pleasant	Health and Physical Education	
<u>INDEPENDENCE</u>			
6/22/2018	Clinton E. McNair	School Counselor	
<u>OLD DONATION</u>			
6/18/2018	Camille G. Grabb	Reading Specialist	
<u>PLAZA</u>			
6/18/2018	Mitzy O. Cromwell	Library Media Specialist	
<u>SALEM</u>			
6/18/2018	Kimberly H. Robillard	Grade 8	
<u>VIRGINIA BEACH</u>			
6/18/2018	Arthur W. Simon	Grade 7	
<u>RETIREMENTS - HIGH SCHOOL</u>			
<u>BAYSIDE</u>			
6/18/2018	Edward J. Vinck	Science	
<u>GREEN RUN</u>			
6/18/2018	Arleta M. Dawson	Social Studies	
6/18/2018	Vicki W. Pennington	Library Media Specialist	
<u>KELLAM</u>			
6/18/2018	Tamara G. Smith	Drama	

<u>SCHOOL/DEPARTMENT</u>	<u>SUBJECT</u>	<u>COLLEGE</u>	<u>PREVIOUS SCHOOL DISTRICT</u>
<u>KEMPSVILLE</u>			
6/18/2018	Priscilla R. Daughtry	Reading Specialist	
<u>LANDSTOWN</u>			
06/18/18	Debra M. Myers	Marketing Education	
<u>PRINCESS ANNE</u>			
6/18/2018	Vicki L. Timmerman	Math	
<u>SALEM</u>			
6/18/2018	Kenneth J. Fabian	Science	
<u>TALLWOOD</u>			
6/18/2018	Jack A Waagen	English	
6/18/2018	Lisa A. Walker	Gifted	
<u>TECHINICAL AND CAREER EDUCATION CENTER</u>			
6/18/2018	Antoinette Kahan	Trade and Industrial	
<u>RETIREMENTS - MISCELLANEOUS</u>			
NONE			
<u>OTHER EMPLOYMENT ACTIONS</u>			
<u>RENAISSANCE ACADEMY</u>			
4/26/2018	John F. Smith	Grade 7 (employee's reason for resignation and effective date changed; personal reasons)	

VIRGINIA BEACH CITY PUBLIC SCHOOLS
PERSONNEL REPORT MAY 2018
ADMINISTRATIVE APPOINTMENTS
2017-2018

SCHOOL/DEPARTMENT

POSITION

APPOINTMENTS - ELEMENTARY SCHOOL

NONE

APPOINTMENTS - MIDDLE SCHOOL

NONE

APPOINTMENTS - HIGH SCHOOL

NONE

APPOINTMENTS - MISCELLANEOUS

NONE



Subject: Adjustment to School Calendars SY2018/19 and SY2019/20 **Item Number:** 12 B

Section: Action **Date:** May 8, 2018

Senior Staff: Mrs. Eileen M. Cox, Chief Media and Communications Officer, Dept. of Media and Communications

Prepared by: Mrs. Lauren Nolasco, Director of Communications

Presenter(s): Mrs. Lauren Nolasco, Director of Communications

Recommendation:

That the School Board approve School Administration's recommended adjustments to the 2018-19 and 2019-2020 school years to include a Flex Day for instructional staff at the beginning of each school year.

Background Summary:

At its Nov. 21 meeting, the School Board of the City of Virginia Beach approved school calendars for the 2018-19 and 2019-20 school years. In accordance with teacher contracts, staff must have 193 assigned days in each school calendar. In order to meet this contract requirement, a Flex Day is recommended at the beginning of each school year. No other adjustments to the calendars are needed.

Copies of the adjusted calendars are included with this document.

Source:

N/A

Budget Impact:

N/A

2018-2019 School Calendar

Adopted by the School Board November 21, 2017

JULY 2018						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

AUGUST 2018						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SEPTEMBER 2018						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

OCTOBER 2018						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

NOVEMBER 2018						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

DECEMBER 2018						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

✕ First Day of School
Sept. 4

■ Holidays
Sept. 3 - Labor Day
Nov. 12 - Veterans Day
Nov. 22 and 23 - Thanksgiving
Dec. 24, 2018 - Jan. 1, 2019 - Winter Break
Jan. 21 - Martin Luther King Jr. Day
Feb. 18 - Presidents Day
April 12-19 - Spring Break
May 27 - Memorial Day

● Staff Days (no school for students)
Aug. 24, 27, Aug. 29-31
Nov. 6
Jan. 28
Mar. 29

● Flexible Staff Day
August 23 June 17

✓ Adjusted Dismissal for All Staff and Students
Nov. 21 Dec. 21

■ Adjusted Dismissal for High
June 11-14

■ Professional Learning Day
(no school for students)
Aug. 28 Oct. 8

✕ Last Day of School and Early Dismissal for All Students
June 14

JANUARY 2019						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEBRUARY 2019						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

MARCH 2019						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

APRIL 2019						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY 2019						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE 2019						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

In cases of school closings due to inclement weather or emergency conditions, makeup days will be designated by the superintendent and may include available staff days or holidays.



VIRGINIA BEACH CITY PUBLIC SCHOOLS
CHARTING THE COURSE

2019-2020 School Calendar

Adopted by the School Board November 21, 2017

JULY 2019						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST 2019						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER 2019						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER 2019						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER 2019						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER 2019						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

✖ First Day of School
Sept. 3

■ Holidays
Sept. 2 - Labor Day
Nov. 11 - Veterans Day
Nov. 28 and 29 - Thanksgiving
Dec. 23, 2019 - Jan. 1, 2020 - Winter Break
Jan. 20 - Martin Luther King Jr. Day
Feb. 17 - Presidents Day
April 13-17 - Spring Break
May 25 - Memorial Day

● Staff Days (no school for students)
Aug. 23, 26, Aug. 28-30
Nov. 5
Jan. 27
Mar. 30

● Flexible Staff Day
August 22 June 15

✓ Adjusted Dismissal for All Staff and Students
Nov. 27 Dec. 20

■ Adjusted Dismissal for High
June 9-12

■ Professional Learning Day
(no school for students)
Aug. 27 Oct. 14

✖ Last Day of School and Early Dismissal for All Students
June 12

JANUARY 2020						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY 2020						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

MARCH 2020						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL 2020						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY 2020						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

JUNE 2020						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

In cases of school closings due to inclement weather or emergency conditions, makeup days will be designated by the superintendent and may include available staff days or holidays.



VIRGINIA BEACH CITY PUBLIC SCHOOLS
CHARTING THE COURSE



Subject: Budget Transfers **Item Number:** 12 C

Section: Action **Date:** May 8, 2018

Senior Staff: Farrell E. Hanzaker, Chief Financial Officer

Prepared by: Farrell E. Hanzaker, Chief Financial Officer

Presenter(s): Farrell E. Hanzaker, Chief Financial Officer

Recommendation:

The administration recommends approval of the budget transfers within the FY 2018/19 Operating Budget.

Background Summary:

The FY 2018/19 budget was appropriated by City Council to the School Board in Lump Sum Appropriations; therefore, prior approval of these budget transfer by the City Council is not required.

Budget transfers that exceed the dollar threshold of the Superintendent of \$250,000 must be approved by the School Board.

The attached budget transfers are:

- To transfer funds to comply with State regulations and local school board policy
- To cover under budgeted health care expenses for the instructional category
- To cover increase costs associated with adjustments for bus driver compensation
- To cover various budget unit code expenses to ensure year-end cost projections
- To cover the costs associated with the AiPhone Video Intercom System (buzz-in system)
- To cover replacement video cameras for special needs buses
- To cover costs of access layer switches (technology infrastructure)
- To cover costs to transport homeless and displaced students (McKinney-Vento Homeless Assistance Act)

Source:

Virginia Code Sections 22.1-115 and 22.1-89, Board Policy 3-10, and Board Regulations 3-10.1.

Budget Impact:

None – debits equal credits – no net increase or decrease

TO: Aaron C. Spence, Ed.D., Superintendent
FROM: Farrell E. Hanzaker, Chief Financial Officer
DATE: May 8, 2018
FUND: School Operating Fund



This is to request the following budget transfers:

	Unit Code Name	Object Code Name	Account Number	Amount From	Amount To
1	Senior High Classroom	Capital Outlay - Additional	115 50200 607302	\$ 240,000	
	Vehicle Operations	Other Materials and Supplies	115 56200 606423		\$ 240,000
2	Elementary Classroom	Elementary Teachers	115 50100 601530	\$ 550,000	
	Teaching and Learning Support	Health Insurance	115 51700 602301		\$ 550,000
3	Special Education	Senior High Teachers	115 50500 601540	\$ 550,000	
	Teaching and Learning Support	Health Insurance	115 51700 602301		\$ 550,000
4	Social Work Services	Other Administrative Personnel	115 51400 601519	\$ 100,276	
	Monitoring Services	Bus Driver Assistants	115 56400 601593		\$ 100,276
5	Media Services Support	Elementary Teachers	115 52000 601530	\$ 100,000	
	Monitoring Services	Bus Driver Assistants	115 56400 601593		\$ 100,000
6	Media and Communications	Clerical Personnel	115 51500 601510	\$ 50,963	
	Monitoring Services	Bus Driver Assistants	115 56400 601593		\$ 50,963
7	Media and Communications	Clerical Personnel	115 51500 601510	\$ 10,300	
	Monitoring Services	Life Insurance (VRS)	115 56400 602302		\$ 10,300
8	Media and Communications	Clerical Personnel	115 51500 601510	\$ 737	
	Monitoring Services	VA Local Disability Plan	115 56400 602207		\$ 737
9	Technical and Career Education Support	Administrative Personnel	115 52600 601508	\$ 767	
	Monitoring Services	VA Local Disability Plan	115 56400 602207		\$ 767
10	Technical and Career Education Support	Administrative Personnel	115 52600 601508	\$ 17,710	
	Monitoring Services	VRS-Hybrid Retirement Plan	115 56400 602208		\$ 17,710
11	Technical and Career Education Support	Administrative Personnel	115 52600 601508	\$ 11,247	
	Monitoring Services	Health Insurance	115 56400 602301		\$ 11,247
12	Media and Communications	Other Administrative Personnel	115 51500 601519	\$ 64,353	
	Monitoring Services	Health Insurance	115 56400 602301		\$ 64,353
13	Elementary Classroom	Instructional Supplies	115 50100 606011	\$ 524,627	
	School Plant	Improvements to Buildings	115 57200 609130		\$ 524,627
14	Instructional Technology	Computer Software	115 61600 606111	\$ 130,262	
	Technology Maintenance	Computer Equipment - Replacement	115 68400 607107		\$ 130,262
15	Elementary Classroom	Controlled Assets - Computer Equipment	115 60100 606151	\$ 106,255	
	Technology Maintenance	Computer Equipment - Replacement	115 68400 607107		\$ 106,255
16	Elementary Classroom	Computer Software	115 60100 606111	\$ 281,262	
	Technology Maintenance	Computer Equipment - Replacement	115 68400 607107		\$ 281,262
17	School Plant	Gas Services	115 57200 605105	\$ 282,221	
	Technology Maintenance	Computer Equipment - Replacement	115 68400 607107		\$ 282,221
18	Technical and Career Education	Capital Outlay - Additional	115 50300 607302	\$ 150,000	
	Technical and Career Education	Controlled Assets - Computer Equipment	115 60300 606151		\$ 150,000
19	Instructional Technology	Controlled Assets - Computer Equipment	115 61600 606151	\$ 50,000	
	Technical and Career Education	Controlled Assets - Computer Equipment	115 60300 606151		\$ 50,000
20	Elementary Classroom	Instructional Supplies	115 50100 606011	\$ 243,000	
	Technical and Career Education	Controlled Assets - Computer Equipment	115 60300 606151		\$ 243,000
21	Teaching and Learning Support	Other Purchased Services	115 51700 603407	\$ 36,600	
	Social Work Services	Other Purchased Services	115 51400 603407		\$ 36,600
22	Teaching and Learning Support	Miscellaneous Reserve	115 51700 605898	\$ 31,000	
	Social Work Services	Other Purchased Services	115 51400 603407		\$ 31,000
23	Student Leadership	Special Education/Private Schools	115 52700 603023	\$ 4,100	
	Social Work Services	Other Purchased Services	115 51400 603407		\$ 4,100
24	Planning, Innovation and Accountability	Technological Services	115 62100 603117	\$ 62,500	
	Social Work Services	Other Purchased Services	115 51400 603407		\$ 62,500
25	Planning, Innovation and Accountability	Computer Software	115 62100 606111	\$ 3,600	
	Social Work Services	Other Purchased Services	115 51400 603407		\$ 3,600
26	Planning, Innovation and Accountability	Computer Supplies	115 62100 606415	\$ 8,900	
	Social Work Services	Other Purchased Services	115 51400 603407		\$ 8,900
27	Instructional Professional Growth and Innovation	Travel/Professional Improvement	115 51710 605501	\$ 64,000	
	Social Work Services	Other Purchased Services	115 51400 603407		\$ 64,000
28	Instructional Professional Growth and Innovation	Other Purchased Services	115 51710 603407	\$ 31,300	
	Social Work Services	Other Purchased Services	115 51400 603407		\$ 31,300
Total amount:				\$ 3,705,980	\$ 3,705,980

Farrell E. Hanzaker, Chief Financial Officer

Date

5/3/18

Aaron C. Spence, Ed.D., Superintendent

Date

Purpose of budget transfer requests: To cover the cost of under-budgeted health insurance, life insurance, and bus driver assistant salaries; to purchase replacement video cameras for school buses, replacement access layer switches, replacement computers for TCE labs, to cover transportation cost for homeless and displaced students; and to purchase Aiphone video intercom system (buzz-in system) for schools



Subject: MYP Exploring World Languages Course **Item Number:** 13A1

Section: Information **Date:** May 8, 2018

Senior Staff: Amy E. Cashwell, Ed.D., Chief Academic Officer, Department of Teaching and Learning

Prepared by: James M. Pohl, Ph.D., Executive Director of Secondary Teaching and Learning
Catherine B. Susewind, Coordinator Middle Years Program

Presenter(s): James M. Pohl, Ph.D., Executive Director of Secondary Teaching and Learning

Recommendation:

That the School Board receive information regarding the proposed courses Exploring Spanish 6, 7, 8 and Exploring French 6, 7, 8 and corresponding course objectives for implementation in the 2018-2019 school year for Exploring 6 & 7 and in the 2019-20 school year for Exploring 8.

Background Summary:

The Exploring Spanish 6, 7 and 8 courses and the Exploring French 6, 7 and 8 courses will be offered to non-academy MYP students at Plaza Middle as part of their whole school implementation. The courses will be semester long in order to fulfill the IB requirement that all MYP students take a minimum of 50 hours in language acquisition coursework. Students will develop a respect for, and understanding of, diverse linguistic and cultural heritages as well as an awareness and understanding of the perspectives of people from their own and other cultures, leading to involvement and action in their own and other communities. By the end of the course, students will have an understanding of the process for learning a new language while developing the ability to speak, write, listen and read in a non-native language. *Compass to 2020*: Goal 1 High Academic Expectations and Goal 2 Multiple Pathways.

Source:

Regulations concerning Addition and Deletion of Curriculum Courses (6-24.1)

Budget Impact:

No additional funds are being requested.

Course Proposal: ***MYP Exploring Language***

Implementation for September 2018-2019 School Year

Background

There will be 3 semester courses for both Spanish and French. These courses will increase in depth and complexity at each level with a goal of having students fully prepared to take a high school credit course upon completion. Currently exploratory world languages are offered as 9-weeks courses. Due to the requirement of IB, language must be offered to every student for a minimum of 50 hours a year which the exploratory classes do not satisfy. Each course will focus on teaching students how to learn a language through cultural exploration and personalized vocabulary development. The emphasis will be on developing literacy and communication skills to include reading, writing, speaking, and listening.

Course Description

MYP Exploring Languages will be semester long courses that focus on the following themes in each grade level:

Grade 6 courses:

- Families and Communities
 - This is me
 - Describe self and others
 - Relationships
- Personal and Public Identities
 - National, regional, linguistic cultures and communities
 - Global influences

Grade 7 Courses:

- Contemporary Life
 - Home Life
 - Responsibilities
 - School
- Science and Technology
 - Personal Possessions
 - Appliances
 - Impact of Technology

Grade 8 Courses:

- Beauty and Aesthetics
 - Clothing
 - Media
 - Food
 - Architecture
- Global Challenges
 - Holidays
 - Cultural preservation

Prerequisites

There are no prerequisites for entry into these courses.

Content Goals

- Communication
- Comparison
- Culture
- Connections
- Community

MYP Exploring World Languages will prepare students to be successful in a high school credit class, as early as Grade 7 when appropriate.

Goals/Objectives

MYP Exploring World Languages will focus on the following VBCPS Objectives/Enablers:

Students will:

- 1.1** provide and obtain information, express feelings and emotions, and exchange opinions both orally and in writing.
- 1.2** understand and interpret written and spoken language on a variety of topics.
- 1.3** present information, concepts, and ideas to an audience of listeners and readers on a variety of topics.
- 2.1** demonstrate an understanding of the relationship among products, practices and perspectives of the culture studied.
- 2.2** demonstrate acceptance and appreciation of diverse cultures.
- 3.1** reinforce and expand their knowledge of other disciplines through the study of the target language.
- 3.2** acquire information and recognize the distinctive viewpoints that are only available through the study of a modern language and its cultures.
- 4.1** demonstrate understanding of the nature of language through comparisons of the target language and their own language.
- 4.2** demonstrate understanding of the concept of culture through comparisons of the cultures of the target language and their own culture.
- 5.1** use the target language for meaningful purposes both within and beyond the classroom.

Parameters of Implementation

1. Program Operation

- The course will be offered as a semester-long elective world language course at Plaza Middle School.
- Implementation will begin for Grades 6 and 7 in September 2018 and for Grade 8 in September 2019.
- Students will be evaluated on the objectives of the course, completion of the curriculum, and formal assessment. Students will complete IB MYP Criterion Assessments for this course.

2. Staffing

- Staff to teach this course must be certified to teach World Languages.
- Staffing will be allocated based on the middle school staffing guidelines.

3. Estimated Budget

- Curriculum development, training and materials will be covered through the existing Plaza MYP Academy budget and Plaza Middle School professional development funds.



Subject: TCE Cyber and Information Technology Fundamentals Course Item Number: 13A2

Section: Information Date: May 8, 2018

Senior Staff: Amy E. Cashwell, Ed.D., Chief Academic Officer, Department of Teaching and Learning

Prepared by: James M. Pohl, Ph.D., Executive Director of Secondary Teaching and Learning
Sara L. Lockett, Ed.D., Director of Technical and Career Education
Michael D. Taylor, Director, Advanced Technology Center

Presenter(s): James M. Pohl, Ph.D., Executive Director of Secondary Teaching and Learning

Recommendation:

That the School Board receive information regarding the proposed course, *IT & Cyber Fundamentals*, and corresponding course objectives for implementation in the 2018-2019 school year.

Background Summary:

Cybersecurity and Information Technology (IT) affects every individual, organization and nation. The proposed entry level *IT & Cyber Fundamentals* course at the Advanced Technology Center (ATC) focuses on the evolving and all-pervasive technological environment with an emphasis on securing personal, organizational and national information. The proposed curriculum expands opportunities for students interested in information technology and cybersecurity related fields by adding up to an additional 40 seats for a one-year program at the ATC. Students will be introduced to the principles of information technology, computer science and cybersecurity, explore emerging technologies, examine threats and protective measures and investigate the diverse high-skill, high-wage and high-demand career opportunities in the fields of Information Technology and Computer Science. The proposed course is targeted at:

- Students who are not initially accepted into the existing two-year IT & Computer Science programs as a first choice. (*Students may elect to continue into those programs after one year.*)
- Students who have parallel career interests and want to explore cybersecurity and information technology without a two-year commitment.
- Seniors who do not have time to complete a two-year program.

Source:

National Initiative for Cybersecurity Education, National Cybersecurity Workforce Framework, ver. 2.0,
<https://www.nist.gov/file/359261> (2013)

Budget Impact:

No additional funds are being requested.

Course Proposal:
IT & Cyber Fundamentals Course
Advanced Technology Center

Course Description:

IT & Cyber Fundamentals is a double-blocked daily year-long, optional course proposed to be offered at the Advanced Technology Center (ATC) for students interested in Information Technology & Computer Science. The course is designed to enhance the students' knowledge in various areas of cybersecurity and information technology while reinforcing the interdependency of concepts required for in-depth study in these fields.

The course is designed to expose students to authentic security activities using technological applications, project-based learning and experiential design. This course will serve as an overview of basic information technology and cybersecurity concepts needed in any field. Younger students will have the option to continue their study of information technology, computer science and cybersecurity in future course sequences at the ATC.

Pre-requisites:

None

Budget Impact:

The budget impact for the implementation of the new *IT & Cyber Fundamentals* course will be minimal. The course will be taught with the staff already allocated to the ATC for the 2018-19 school year. New expenses related to the startup will include curriculum development, training and equipment. Funding for the course is guaranteed through two funding streams: the existing ATC budget and the Carl D. Perkins grant.

Aims:

IT & Cyber Fundamentals will:

- Provide a multi-disciplinary overview of information technology, computer science and cybersecurity concepts.
- Explore various IT infrastructure components: hardware, software, networks and cloud computing.
- Explore software development methods for web-based and stand-alone applications
- Develop and apply foundational programming skills to solve problems.
- Investigate vulnerabilities and methods of addressing them using industry best practices.
- Introduce basic and fundamental risk management principles.
- Evaluation and application of safe computing practices and methods for safeguarding information.

Goals:

Students will:

- Ask inquiring questions and define authentic problems.
- Develop an understanding of the multidisciplinary fields of information technology computer science.
- Develop and use models to communicate solutions.
- Apply project management skills to solving problems in business and technology.
- Plan and implement investigative research.
- Analyze, interpret and present data using various platforms.
- Use mathematics and computational thinking.
- Design and construct prototype solutions.
- Prepare and defend solutions developed in project-based learning activities.
- Develop an understanding of technical terminology and relate it in both a technical and non-technical manner.

Competencies:

Demonstrating Workplace Readiness Skills: Personal Qualities and People Skills

- Demonstrate positive work ethic.
- Demonstrate integrity.
- Demonstrate teamwork skills.
- Demonstrate self-representation skills.
- Demonstrate diversity awareness.
- Demonstrate conflict-resolution skills.
- Demonstrate creativity and resourcefulness.

Demonstrating Workplace Readiness Skills: Professional Knowledge and Skills

- Demonstrate effective speaking and listening skills.
- Demonstrate effective reading and writing skills.
- Demonstrate critical-thinking and problem-solving skills.
- Demonstrate healthy behaviors and safety skills.
- Demonstrate an understanding of workplace organizations, systems and climates.
- Demonstrate lifelong-learning skills.
- Demonstrate job-acquisition and advancement skills.
- Demonstrate time-, task- and resource-management skills.
- Demonstrate job-specific mathematics skills.
- Demonstrate customer-service skills.

Demonstrating Workplace Readiness Skills: Technology Knowledge and Skills

- Demonstrate proficiency with technologies common to a specific occupation.
- Demonstrate information technology skills.
- Demonstrate an understanding of Internet use and security issues.
- Demonstrate telecommunications skills.

Examining All Aspects of an Industry

- Examine aspects of planning within an industry/organization.
- Examine aspects of management within an industry/organization.
- Examine aspects of financial responsibility within an industry/organization.
- Examine technical and production skills required of workers within an industry/organization.
- Examine principles of technology that underlie an industry/organization.
- Examine labor issues related to an industry/organization.
- Examine community issues related to an industry/organization.
- Examine health, safety and environmental issues related to an industry/organization.

Addressing Elements of Student Life

- Identify the purposes and goals of the student organization.
- Explain the benefits and responsibilities of membership in the student organization as a student and in professional/civic organizations as an adult.
- Demonstrate leadership skills through participation in student organization activities, such as meetings, programs and projects.
- Identify Internet safety issues and procedures for complying with acceptable use standards.

Exploring IT Concepts and Terminology

- Identify the components of information technology as it relates to business.
- Analyze use of various numbering systems used in IT.
- Illustrate the basics of computing and processing: input, output, processing and storage of data.
- Examining intellectual property concepts as it relates to IT.
- Compare and contrast standard units of measure in processing, transfer and storage of data.

Examining Computer and Network Infrastructure

- Identify common types of input/output device interfaces.
- Demonstrate installation and setup of common peripheral devices on a laptop/PC.
- Compare and contrast storage types.
- Explain the purpose of common internal computing components.
- Describe a network.
- Describe a wired/cabled network.
- Describe a wireless network.
- Compare cabled/wired and wireless networks.
- Compare networking conceptual models.
- Discuss services, their relationship to the OSI model and potential vulnerabilities.
- Differentiate among network types.
- Examine the concept of the Internet as a network of connected systems.
- Identify networking protocols.

Exploring Programming, Databases and Software Development Concepts

- Define the use of computer programming in business.
- Explore uses of programming for solving problems.
- Differentiate between markup languages, formal computer programming languages and scripting.
- Develop an understanding of foundational programming logic.
- Apply problem solving through basic programming.
- Explain database concepts and purposes of databases.
- Compare and contrast various database structures.
- Summarize methods used to interface with databases.
- Identify and apply web-based programming skills.

Examining Business Software Applications

- Explain purpose and proper use of software applications in business.
- Compare productivity, collaboration and business software.
- Explore cloud-based business software applications.
- Examine web browser software and functionality.
- Create documentation using proper application software and formatting techniques.

Exploring Cybersecurity Fundamentals

- Describe *cybersecurity*.
- Define *information assurance*.
- Describe the critical factors of information security.
- Explain cybersecurity services as they relate to intrusion prevention capabilities that protect systems against unauthorized access, exploitation and data exfiltration.
- Define *risk*.
- Identify the concepts of cybersecurity risk management.
- Describe cybersecurity threats to an organization.
- Explain why organizations need to manage risk.
- Discuss national or industry standards/regulations that relate to cybersecurity.
- Describe the cyberattack surface of various organizations.
- Analyze risks affecting critical infrastructure.

Understanding Cyber Threats and Vulnerabilities

- Describe the difference between a cyber-threat and a vulnerability.
- Describe types of cyber threats.
- Analyze types of current cyber threats.
- Identify the perpetrators of different types of malicious hacking.
- Describe the characteristics of vulnerabilities.
- Identify the prevention of and protections against cyber threats.

- Identify the cyber risks associated with bring your own device (BYOD) opportunities on computer networks.

Exploring Ethics as It Relates to Cybersecurity

- Differentiate between ethics and laws.
- Distinguish among types of ethical concerns.
- Define *cyber bullying*.
- Identify actions that constitute cyber bullying.
- Identify possible warning signs of someone being cyber bullied.
- Identify laws applicable to cybersecurity.
- Explain the concept of “personally identifiable information.”
- Explain how and why personal data is valuable to both an individual and to the organizations (e.g., governments, businesses) that collect it, analyze it and make decisions based on it.
- Identify ways to control and protect personal data.
- Demonstrate net etiquette (*netiquette*) as it relates to cybersecurity.
- Analyze the social and legal significance of the ongoing collection of personal digital information.

Examining Data Security as it Relates to Cybersecurity

- Distinguish between data, information and knowledge.
- Identify the most common ways data is collected.
- Identify the most common ways data can be stored.
- Explain the difference between data at rest, data in transit and data being processed.
- Identify the most common ways data is used.
- Discuss how data can be compromised, corrupted or lost.
- Explain how businesses and individuals can protect themselves against threats to their data (e.g., firewalls, encryption, disabling, backups and permissions).

Securing Operating Systems

- Evaluate the potential vulnerabilities, threats, and common exploits to an operating system.
- Define the function of a computer operating system.
- Identify the components of an operating system.
- List types of operating systems.
- Identify best practices for protecting operating systems.
- Describe the concept of malware and techniques to guard against it.
- Evaluate critical operating system security parameters.
- Describe security and auditing logs.
- Describe the role of a system backup.
- Define *virtualization technology*.
- Identify advantages and disadvantages of using virtual machines.

Programming as a Component of Cybersecurity

- Analyze *programming* in the context of cybersecurity.
- Evaluate common programming flaws that lead to vulnerabilities.
- Identify best practices in secure coding and design.

Exploring Cybersecurity Implications for Current and Emerging Technologies

- Identify ubiquitous computing.
- Discuss security and privacy implications of ubiquitous computing.

Exploring Cybersecurity Careers

- Research career opportunities for cybersecurity professionals.
- Explore the Career Clusters affected by current and emerging technology.
- Identify the educational pathways for emerging cybersecurity professionals.
- Identify career paths and job titles within the cybersecurity/cyber forensics industry and Career Clusters.
- Research the cyber threats and security measures related to career pathways.

Preparing for Industry Certification

- Identify testing skills/strategies for a certification examination.
- Describe the process and requirements for obtaining industry certifications related to the Cybersecurity Fundamentals course.
- Demonstrate the ability to complete selected practice examinations (e.g., practice questions similar to those on certification exams).
- Successfully complete an industry certification examination representative of skills learned in this course (e.g., Microsoft, IC, CompTIA).

Parameters of Implementation/Program Operation:

- The course will be offered as a double-blocked daily year-long course at the Advanced Technology Center.
- There are no prerequisites for this course.

Staffing:

- Staff to teach this course must be certified in Business or Computer Science and hold appropriate industry credentials.
- Staffing will be allocated based on the high school staffing guidelines.

Estimated Budget:

- \$2000 – Curriculum Development and Instructor Training
- \$10,000 – Supplement existing equipment and classroom resources to support authentic experiences (Carl D. Perkins grant funding)
- Subject guides and the Schoology learning management system are available at no additional cost to the division.



Subject: General Fees Schedule FY 2018/19

Item Number: 13B

Section: Information

Date: May 8, 2018

Senior Staff: Farrell Hanzaker, Chief Financial Officer

Prepared by: Farrell Hanzaker, Chief Financial Officer

Presenter(s): Farrell Hanzaker, Chief Financial Officer

Recommendation:

That the School Board approve the proposed FY 2018/19 General Fees Schedule including the rates for student fees for optional/ancillary services or activities, student meal prices, and tuition rates for nonresident students.

Background Summary:

FY 2018/19 Student Fees

School divisions may charge student fees approved by their local school boards pursuant to the provisions of 8 VAC 20-720-80 *Student Fees and Charges*. The attached fee schedule lists the current and recommended rates for student fees that are subject to school board approval. Fee adjustments or new fees for the 2018-19 school year are shown in blue.

- **Student Meal Prices:** Pursuant to provisions in federal legislation effective July 1, 2011, school divisions are required to increase the price of paid meals until the paid meal price plus the federal reimbursement for a paid meal is equal to the federal reimbursement for a free meal. However, to-date we have received no guidance from VDOE regarding this and subsequently we are recommending no increase in meal prices for FY 2018/19.

FY 2017/18 Nonresident Student Tuition Fees

School Board Policy 3-22 *Tuition Fees* requires the Superintendent to recommend to the School Board “the tuition fees to be charged nonresident students based on the per capita cost of operations for the preceding session on the elementary level and the secondary level.” Subsequently, per Policy 3-22, “the School Board shall then fix and determine the amount of tuition fees to be charged

The attached fee schedule includes the proposed tuition fees for school year 2018-19 as based on the per capita cost of operations for the preceding session on the elementary and secondary levels. The School Board adopted the fiscal year 2017/18 fee schedule with no increase to nonresident VBCPS employees’ tuition rates at any level and the proposed fee schedule for fiscal year 2018/19 reflects an increase for inflation (CPI) to nonresident VBCPS employees’ tuition rates.

The numbers of students for whom tuition has been collected for various reasons during the current school year FY 2017/18 are as follows:

- **Nonresident VBCPS Employees:** The children of nonresident VBCPS employees may attend VBCPS schools on a tuition basis provided classroom space is available. There are 31 employee nonresident students (17 K-5, & 14 secondary).
- **Other Nonresidents:** There are 17 nonresident students whose parents are paying tuition for various reasons (i.e., custody issues, housing matters, address verification, interstate placement, etc.).
- **F-1 International Students:** There are 8 students that have attended or are attending VBCPS high schools this year on F-1 visas. For reference, School Board Regulation 5-10.3 International Students (in compliance with

the “Illegal Immigration Reform and Immigrant Responsibility Act of 1996”) requires students attending public schools on F-1 visas to reimburse public secondary schools for the full, unsubsidized per capita cost of education.

Source:

- 8 VAC 20-720-80 *Student Fees and Charges*
- Code of Virginia § 22.1-5 *Regulations concerning admission of certain persons to schools; tuition charges*
- School Board Policy 3-22 *Tuition Fees*
- School Board Policy 5-69 *Fees/Materials/Deposits/Reimbursements*
- School Board Regulation 5-10.1 *Admission Requirements: General*
- School Board Regulation 5-10.3 *International Students*

Budget Impact:

Revenues from General Fees typically cover the costs. A total of \$237,836 for FY 2017/18.

FY 2017-18 General Fees Schedule and Proposed FY 2018-19 General Fees Schedule

Fee/Assessment	Approved 2017-18 Rate(s)	Proposed 2018-19 Rate(s)
Student Meal Prices		
Paid Lunch - Elementary/Secondary	\$2.85	\$2.85
Reduced Lunch - Elementary/Secondary	\$0.40	\$0.40
Paid Breakfast - Elementary/Secondary	\$1.40	\$1.40
Reduced Breakfast - Elem./Secondary	\$0.30	\$0.30
A la Carte Items - Student	As needed—will not exceed 4% on any items	As needed—will not exceed 4% on any items
Summer School Tuition		
Level I - Summer School (full cost lunch)	Middle School = \$140.00 High School, semester = \$200.00 High School, year = \$300.00	Middle School = \$140.00 High School, semester = \$200.00 High School, year = \$300.00
Level II - Summer School (reduced cost lunch)	Middle School = \$70.00 High School, semester = \$100.00 High School, year = \$150.00	Middle School = \$70.00 High School, semester = \$100.00 High School, year = \$150.00
Level III - Summer School (free lunch)	Middle School = No Charge High School, semester = \$40.00 High School, year = \$75.00	Middle School = No Charge High School, semester = \$40.00 High School, year = \$75.00
Online Courses (Summer School)	\$300.00 (full cost meals) \$150.00 (reduced cost meals) \$75.00 (free meals)	\$300.00 (full cost meals) \$150.00 (reduced cost meals) \$75.00 (free meals)
Driver's Education, Behind the Wheel (Summer School)	\$299.00	\$299.00
Driver's Education, Classroom Theory (Summer School)	\$109.00	\$109.00
Band Summer Enrichment Program	\$110.00	\$110.00
Strings Summer Enrichment Program	\$100.00	\$110.00
Algebra Prep Program (Summer School)	\$140.00	\$140.00
Getting to Know Pre-Algebra (Summer School)	\$140.00	\$140.00
Evening Credit Program Tuition (Renaissance Academy)		
Evening Credit Program Tuition	\$300.00 per session (up to 3 one-credit courses) \$200.00 per session (up to 6 one-half credit courses) \$150.00 per credit recovery course	\$300.00 per session (up to 3 one-credit courses) \$200.00 per session (up to 6 one-half credit courses) \$150.00 per credit recovery course
Evening Credit Program Tuition - Reduced Lunch	\$150.00 per session (up to 3 one-credit courses) \$100.00 per session (up to 6 one-half credit courses) \$75.00 per credit recovery course	\$150.00 per session (up to 3 one-credit courses) \$100.00 per session (up to 6 one-half credit courses) \$75.00 per credit recovery course
Evening Credit Program Tuition - Free Lunch	\$75.00 per session (up to 3 one-credit courses) \$40.00 per session (up to 6 one-half credit courses) \$37.50 per credit recovery course	\$75.00 per session (up to 3 one-credit courses) \$40.00 per session (up to 6 one-half credit courses) \$37.50 per credit recovery course

FY 2017-18 General Fees Schedule and Proposed FY 2018-19 General Fees Schedule

Fee/Assessment	Approved 2017-18 Rate(s)	Proposed 2018-19 Rate(s)
Driver's Education Program Fees		
Behind the Wheel (School Year)	\$219.00	\$210.00
Behind the Wheel (Summer School)	\$299.00	\$299.00
Classroom Theory (Summer School)	\$109.00	\$109.00
Student Transcript Fees		
Current Students - Transcript Requests	\$2.00 (only if mailed)	\$2.00 (only if mailed)
Former Students - Transcript Requests	\$5.00	\$5.00
Student Parking Fees		
General Parking Fees	\$45.00	\$45.00
ATC and Vo-Tech Parking Fee (\$10.00 discount at home school)	\$10.00	\$10.00
Parking Fines	\$25.00	\$25.00
Course Fees (Materials and Other Fees)		
Adult Learning Center - Adult Basic Education Courses		
Registration Fee - VB Residents	\$30.00	\$30.00
Tuition - Nonresidents	Day Class - \$40 per month Evening Class - \$30 per month	Day Class - \$40 per month Evening Class - \$30 per month
Placement Evaluation Fee	\$5.00 per person	\$5.00 per person
Adult Learning Center - Community Education Courses		
Tuition, texts, and materials	\$23.00 - \$2,399.00	\$23.00 - \$2,399.00
Nonresident surcharge	\$12.00 per course	\$12.00 per course
Processing fee (for transfers/withdrawals)	\$15.00	\$15.00
Adult Student Licensed Practical Nursing (LPN) Program	\$5,978	\$5,978
Adult Learning Center - English for Speakers of Other Languages (ESOL)		
Registration Fee - VB Residents	\$50.00	\$50.00
Tuition - Nonresidents	\$100.00	\$100.00
ESOL Textbooks	\$22.00 - \$64.00	\$22.00 - \$64.00
Advanced Technology Center Courses		
Engineering Technology	\$15.00	\$15.00
Digital Design	\$20.00	\$20.00
TCE Career Pathway Summer Enrichment Camps (new for FY 2016/17)	\$125.00	\$125.00
Business and Information Technology Courses		
Computer Courses	\$4.00-\$10.00	\$4.00-\$10.00
Family & Consumer Sciences		
Intro to Culinary Arts I (HS)	\$15.00 - \$25.00 Year Long	\$15.00 - \$25.00 Year Long
Intro to Culinary Arts II (HS)	\$15.00 - \$25.00 Year Long	\$15.00 - \$25.00 Year Long

FY 2017-18 General Fees Schedule and Proposed FY 2018-19 General Fees Schedule

Fee/Assessment	Approved 2017-18 Rate(s)	Proposed 2018-19 Rate(s)
Intro to Hospitality & Catering (HS)	\$15.00 - \$25.00 Year Long	\$15.00 - \$25.00 Year Long
Resource Management & Independent Living (HS)	\$10.00	\$10.00
Parenting & Child Development (HS)	\$3.00 - \$5.00	\$3.00 - \$5.00
Child Care Occupations (HS)	\$3.00 - \$5.00	\$3.00 - \$5.00
Introduction to Design I (HS)	\$20.00	\$20.00
Introduction to Design II (HS)	\$20.00	\$20.00
Teen Living 6, 7, 8 (MS)	\$12.00 - \$20.00	\$12.00 - \$20.00
Substance Abuse Intervention Program (SAIP)		
SAIP Drug Assessment Requirement	\$125.00-\$205.00 (depends on student's individual insurance coverage)	\$35.00 - \$65.00
Technology Education Courses		
Photo Com/Graphics	\$10.00 - \$15.00	\$10.00 - \$15.00
Electronics	\$10.00 - \$12.00	\$10.00 - \$12.00
Construction Production	\$10.00 - \$15.00	\$10.00 - \$15.00
Engines, Power & Transportation	\$10.00 - \$15.00	\$10.00 - \$15.00
CAD Technical Drawing	\$5.00	\$5.00
Technology Education 6, 7, 8 (MS)	\$5.00-\$15.00	\$5.00-\$15.00
Technical and Career Education Courses		
Practical Nursing I and II (LPN High School)	\$897.00	\$862.50
Cosmetology (tool kits)	\$253.00	\$251.00
Electronics I (lab pack fee)	\$20.00	\$20.00
Electronics II (lab pack fee)	\$30.00	\$30.00
Post-grad Program Completer Fee	\$250.00 per semester	\$250.00 per semester
Dental Assisting I & II Liability Insurance Fee	\$18.50	\$18.50
Middle and High School Summer Programs		
Summer Camps/Programs		
Beginning Summer Band & Orchestra (MS Guide Only)	\$110.00	\$110.00
Intermediate Summer Band & Orchestra (MS Guide Only)	\$110.00	\$110.00
Career Pathway Summer Enrichment Camps	\$125.00	\$125.00
Cyber Security Summer Camp (ATC)	\$125.00	\$125.00
Nonresident Student Tuition		
VBCPS Employees: Half-Day Kindergarten (ADM eligible, no transportation)	\$1,800	\$1,840
VBCPS Employees: Elementary Level (ADM eligible, no transportation)	\$3,600	\$3,690

FY 2017-18 General Fees Schedule and Proposed FY 2018-19 General Fees Schedule

Fee/Assessment	Approved 2017-18 Rate(s)	Proposed 2018-19 Rate(s)
VBCPS Employees: Secondary Level (ADM eligible, no transportation)	\$4,400	\$4,510
Other: Elementary Level (ADM eligible, no transportation)	\$4,400	\$4,500
Other: Secondary Level (ADM eligible, no transportation)	\$5,300	\$5,500
F-1 Student Tuition (Unsubsidized, Not ADM eligible)	\$12,400	\$13,100



Subject: VSBA Legislative Proposals **Item Number:** 13C

Section: Information **Date:** May 8, 2018

Senior Staff: N/A

Prepared by: Joel A. McDonald, School Board Member, on behalf of the School Board's Legislative Committee

Presenter(s): Joel A. McDonald, School Board Member, on behalf of the School Board's Legislative Committee

Recommendation:

That the School Board receive for information proposal(s) determined by the School Board's Legislative Committee to be submitted to the Legislative Positions Committee of the Virginia School Boards Association (VSBA) to be considered for inclusion in the VSBA Board of Directors' recommendations to the 2018 VSBA Delegate Assembly.

Background Summary:

Each spring, the VSBA Legislative Positions Committee contacts all school boards in Virginia to request their recommendations for changes and/or additions to the VSBA Legislative Positions. Legislative Positions provide the basis for making present and future decisions about education and school board legislative positions, and they constitute the VSBA's legislative belief system.

Prior to a member school board's submission of recommendations to the VSBA Legislative Positions Committee, the recommendation(s) must be approved by a majority vote of the local school board. The VSBA Legislative Positions Committee then meets and reviews all submissions. The legislative positions that are recommended by the Legislative Positions Committee are presented to the VSBA Board of Directors, and board-approved legislative positions are distributed to each school board and to the VSBA Delegate Assembly.

The Delegate Assembly is comprised of one representative from each member school board, and it reviews all proposed legislative positions for adoption or rejection. Legislative positions that are officially adopted by the Assembly remain in effect (i.e., remains in the VSBA Legislative Positions Handbook) until they are revised or deleted by official action.

The deadline for submissions to be received by the VSBA Legislative Positions Committee is June 11, 2018.

The current VSBA Legislative Positions Handbook is available on VSBA's website at www.vsba.org.

Source:

Budget Impact:

2018 Legislative Positions Proposal Form

Proposals due by June 11, 2018

The Virginia Beach City School Board is requesting the Legislative Positions Committee of the Virginia School Boards Association to consider the following Legislative Position change in preparing its report to the VSBA Board of Directors, which will present its recommendations to the 2016 VSBA Delegate Assembly.

TOPIC _____

IS THIS A PROPOSED NEW POSITION? _____ Yes _____ No

IS THIS AN AMENDMENT TO A CURRENT VSBA POSITION? _____ Yes _____ No

CURRENT VSBA LEGISLATIVE POSITION NUMBER BEING AMENDED _____

(If you wish to change or amend an existing Legislative Position, please attach a hard copy of the specific position that has been edited with the exact changes and/or amendments that you want the Legislative Positions Committee to consider)

PROPOSED NEW LEGISLATIVE POSITION LANGUAGE (attach extra pages if necessary):

RATIONALE for changes or additions (attach extra page if necessary):

NAME AND ADDRESS OF SCHOOL BOARD CHAIR / CLERK (please print or type):

I certify that this item was approved by the school board at its May 22, 2018 meeting for submission to the VSBA Legislative Positions Committee.

(Signature of school board chair or clerk)

Date

PLEASE RETURN THIS FORM BY June 11, 2018 (via U.S. mail or e-mail) to:

Jeremy R. Bennett, Government Relations Specialist
Virginia School Board Association
200 Hansen Road, Ste. 2
Charlottesville, VA 22911
jeremy@vsba.org



Subject: Policy Review Committee Recommendations **Item Number:** 13D1-5

Section: Information **Date:** May 8, 2018

Senior Staff: Marc A. Bergin, Ed.D., Chief of Staff

Prepared by: Kamala Lannetti, Deputy City Attorney; John Sutton, III, Coordinator, Policy and Constituent Services

Presenter(s): School Board Legal Counsel, Kamala Lannetti, Deputy City Attorney

Recommendation:

That the School Board receive for Information the Policy Review Committee recommendations regarding review, amendment and/ repeal of certain policies as reviewed by the committee at their April 10, 2018 meeting.

Background Summary:

1. Policy 3-22 / Tuition Fees
Recommended changes in redundant language. The department sought to change employee group designations.
2. Policy 3-89 / General Contract and Execution Policy
The proposed change in language adds Office of Risk Managements assessment and approval small purchases.
3. Policy 5-1 / Extent of School Authority
Minor wording changes to language in section B-1 of the Policy
4. Policy 5-6 / Student/Parent/Guardian Appeals
Language update, adding adult student designation
 - a. Regulation 5-6.1 / Appeals and Appeals Procedure-Disciplinary Actions
Allows designee to act on Principals behalf if out of the building.
 - b. Regulation 5-6.2 / Appeals and Appeals Procedure-Non Disciplinary Actions
Minor language changes
5. Policy 5-58 / Student and Staff Wellness
Minor changes due to new State mandated language

Source:

Code of Virginia, 1950, as amended, §22.1-253.12:7 School Board Policies.
Policy Review Committee Meeting of April 10, 2018

Budget Impact:

None

BUSINESS AND NON-INSTRUCTIONAL OPERATIONS

Tuition Fees

~~It shall be the duty of the appropriate person in the Superintendent's office, by the May meeting of the School Board, to ascertain the per capita cost of operation for the preceding session on the elementary level and the secondary level, which shall be reported to the Superintendent.~~

The School Board will charge tuition fees for certain nonresident students allowed to enroll in the School Division.

A. Nonresident, nonemployee's student tuition.

The Superintendent shall recommend to the School Board the tuition fees to be charged nonresident, nonemployees' students based on the per capita cost. The School Board shall then fix and determine the amount of tuition fees to be charged. No tuition charges fixed by the School Board shall exceed the total per capita cost of education, exclusive of capital outlay and debt service, for elementary or secondary pupils and the actual, additional costs of special education or gifted and talented program provided the pupil.

B. Nonresident, employees' students

For nonresident employees' students, the tuition fees will be calculated based on the current year's tuition fees, plus annualized inflation (rounded to the nearest ten dollars) based on the most recent Consumer Price Index (CPI) or as otherwise approved by the School Board.

C. Additional fees may be charged depending upon the services required.

Legal Reference:

Code of Virginia § 22.1-5, as amended. Regulations concerning admission of certain persons to schools; tuition charges.

Code of Virginia § 22.1-101.1, as amended. Increase of funds when certain nonresident pupils attend schools; how increase computed and paid; billing of out-of-state placing agencies or persons.

Code of Virginia § 22.1-255, as amended. Nonresident children.

Adopted by School Board: February 16, 1993
Amended by School Board: April 4, 2000
Amended by School Board: February 4, 2014

Amended by School Board: 2018

Policies and Regulations

School Board of the City of Virginia Beach
Policy 3-89

BUSINESS AND NONINSTRUCTIONAL OPERATIONS

General Contract Execution Policy

A. Generally

This Policy establishes a uniform procedure for the review, approval, and execution of School Board contracts by officers and employees of the School Board. As used herein, the phrase "School Board contract" means any contract or agreement to which the School Board, School Administration or an individual school is a named party, or which any School officer or employee enters into on behalf of the School Board, School Administration or an individual school.

B. Applicability

This Policy shall be applicable to all School Board contracts entered into with any person. For purposes of this Policy, "person" shall be deemed to include any individual, or any corporation, partnership, firm, organization, or other group or association of persons acting as a unit. Notwithstanding the above, this Policy shall not be applicable to: i) routine contracts of employment budgeted by the School Board and authorized by the Chief Human Resources Officer; ii) contracts for the design, construction, or renovation of capital improvements budgeted by the School Board and authorized by the Chief Operations Officer; or iii) contracts entered into by the Superintendent, with the approval of the School Board Chairman, in response to an emergency provided that the contract does not exceed \$300,000, and further provided that the Superintendent documents, in writing, that an emergency exists and that delay in executing the contract will be detrimental to the interests of the School Division.

C. Contract Review and Approval

1. Content

Every contract shall be reviewed by the individual in charge of the department, office, school or other agency (hereinafter "Agency") from which the contract originated, or to which it is related, or by such individual's duly authorized designee. Every contract shall also be signed (or initialed) "approved as to content" by such individual or his or her designee. When an individual signs (or initials) a contract "approved as to content," the individual is representing that he or she: i) has read the contract; ii) agrees with the terms and conditions contained therein; and iii) is satisfied that the terms and conditions of the contract accurately reflect the agreement that was reached between the parties thereto.

2. Fiscal Note

Every contract shall have a fiscal note attached thereto in a form prescribed by the Office of Business Services. The fiscal note, which must be prepared by the Agency responsible for submitting the contract, shall provide an estimate of the costs and revenues generated by the contract over the life of the contract, not to exceed five (5) years. For capital projects, the fiscal note shall provide an estimate of the "total cost to complete" the project, including the contract base cost, and shall compare the "total cost to complete" to the project budget. A copy of the fiscal note shall be provided to the Office of Business Services at the time the contract is prepared. If the contract does not involve the expenditure of funds, an authorized representative of the entity submitting the contract shall indicate "N/A" (not applicable) on the fiscal note and shall place his or her signature or initials adjacent thereto.

3. Availability of Funds

Except as provided in Section E of this Policy, every contract exceeding \$5,000.00 shall be signed or initialed "approved as to availability of funds" by the Director of the Office of Business Services or duly authorized designee. Every contract less than \$5,000.00 shall be initialed "approved as to availability of funds" by the individual in charge of the department, office, or other entity from which the contract originated.

If it is determined by the Office of Business Services that there are insufficient funds available to approve the contract, the contract shall be referred back to the submitting entity for a determination as to whether or not the entity desires to request a transfer of the necessary funds for the contract to be approved and executed. If the entity decides to request such a transfer, the request shall be forwarded to the Office of Budget Development for appropriate action.

4. Legal Sufficiency

The following contracts shall be forwarded to legal counsel for review once they have: i) been "approved as to content;" ii) had the required fiscal note placed thereon; and iii) been "approved as to availability of funds".

- a. Any contract involving the expenditure of School funds in excess of \$100,000;
- b. Any contract which extends beyond the current fiscal year;
- c. Any contract that the Superintendent has been specifically directed and/or authorized by the School Board to execute on behalf of the School Board; and
- d. Any other contract that the Superintendent specifically requests to be reviewed and approved by legal counsel. Any staff member may make request to the Superintendent that a specific contract be considered for review. The Director of Purchasing or Director of Business Services may request

that a specific contract be reviewed. Once legal counsel has reviewed a contract and has determined that it is in a form that meets the requirements of law, he or she shall sign (or initial) the contract as "legally sufficient."

- e. When legal counsel signs (or initials) a contract as being "legally sufficient," he or she is only certifying that the contract complies with all applicable laws, policies, and regulations, contains all necessary contractual provisions, and is legally enforceable. Legal counsel is not indicating his or her approval of the contents of the contract or the purposes for which the contract is being entered into.

D. Contract Execution

Once a contract has gone through the above-stated review and approval process, it shall be forwarded to one of the following parties for final execution:

1. Superintendent of Schools

With the exception of contracts involving the procurement of goods and/or services, the Superintendent or his/her duly authorized designees shall execute all contracts on behalf of the School Board. In that regard, the Superintendent may delegate the authority to execute contracts on a "contract-by-contract" basis, or may establish a list of the types of contracts that specific designees shall have the authority to execute on an ongoing basis until such time as the delegation is amended or revoked.

2. Director of Purchasing

Except as provided in Section E of this Policy, the Director of Purchasing or Director of Business Services or their duly authorized designees shall have the authority to execute all contracts involving the procurement of goods and services; provided, however, that the following contracts (except Purchase Orders) shall be executed by the Superintendent or his designee:

- a. Any contract involving the expenditure of funds in excess of \$100,000;
 - b. Any contract which extends beyond the current fiscal year;
 - c. Any contract that the Superintendent has been specifically directed and/or authorized by the School Board to execute on its behalf; and
 - d. Any other contract that the Superintendent specifically requests to be forwarded to him/her for execution.
3. Notwithstanding any provision herein to the contrary, the Superintendent, his designee, the Director of Purchasing, and the Director of Business Services are not authorized to execute any contract which contains a clause, paragraph, or provision ("Provision") designed to "indemnify" or "hold harmless" the provider of goods or services for liability due to

negligence or an intentional act of the provider in the performance of the contract. If a contract contains such a Provision and the service provider will not agree to remove the Provision from the contract, the Superintendent, his/her designee, the Director of Purchasing, or the Director of Business Services shall forward the contract to legal counsel for ~~final~~ resolution. If legal counsel cannot resolve the issue with the service provider then a risk-benefit analysis will be performed by the Office of Risk Management to determine if it is acceptable to enter into such a contract agreement. If the Office of Risk Management determines that it is acceptable to enter into such a contract, then that determination will be put in writing and the contract may be executed without approval for legal sufficiency.

E. Small Purchase Procedures for Site-Based Procurement of Goods and Services

1. Notwithstanding the provisions of Sections C and D of this Policy, the principal of each individual school shall have the authority to negotiate and execute any contract for the purchase of goods or services for use by his or her school if the value of the contract does not exceed \$5,000.00; provided, however, that principals shall not have the authority to negotiate or execute the following contracts:
 - a. Multiple contracts for purchase of the same goods or services, or with the same service provider, which exceed \$5,000.00 in value in the aggregate during a single school year. Value refers to both expenditures and receipts, e.g., pictures, yearbooks, and vending machines. For example, if snacks for vending machines are purchased for \$3,000 and is expected to result in receipts to the school in the amount of \$6,000, the contract has a value of \$6,000 and does not qualify for small purchase procedures for site-based procurement set forth in this subsection;
 - b. Contracts which require or extend performance by either party beyond the current fiscal year; or
 - c. Contracts with persons or organizations for the use of school buildings or grounds.
2. Each principal shall maintain a log of each contract he or she executes pursuant to this Section E. This log shall include the following information:
 - a. A brief description of the type of goods or services which are the subject of the contract;
 - b. The name of the service provider;
 - c. The length of the term of the contract;
 - d. The date the contract was executed; and
 - e. The value of the goods or services that were (or will be) provided or received.

A copy of the log shall be provided to the Director of Business Services on a quarterly basis. Copies of all contracts executed by

each principal shall be maintained in the individual school office for a period of five (5) years following the date of contract execution.

3. It shall be the responsibility of each principal, when negotiating or executing a contract, to ensure that the procurement process which is followed prior to the award of a contract fully complies with the requirements of the Virginia Public Procurement Act and applicable School Board policies and regulations.
4. It shall also be the responsibility of each principal, when negotiating or executing a contract, to ensure that there are sufficient funds available for the contract. Before signing any contract, the principal shall have the school bookkeeper verify that there are or will be funds available to meet the contract obligation. The principal shall have the bookkeeper attach a written fiscal note on the contract to that effect on a form provided by the Office of Business Services.
5. If a "standard" contract for the purchase of particular goods or services has been developed by the Office of Business Services, a principal shall use the "standard" contract whenever purchasing such goods or services.
6. Notwithstanding any provision herein to the contrary, principals are not authorized to execute any contract which contains a clause, paragraph, or provision ("Provision") designed to "indemnify" or "hold harmless" the provider of goods or services from liability due to negligence or an intentional act of the provider in the performance of the contract. If a contract contains such a Provision, and the service provider will not agree to remove the Provision from the contract, the principal shall forward the contract to the Director of Business Services for final resolution.

F. Compliance with School Board Policies and Regulations

The provisions of this Policy supplement, but do not supersede, other applicable School Board policies and procedures. Therefore, any contract that is negotiated, awarded, and executed pursuant to this Policy shall comply with any other applicable policies and procedures.

G. Failure to Follow Contract Execution Policy

Any individual purporting to execute contracts who executes a contract on behalf of the School Board without the requisite School Board authority in accordance with this Policy may be held personally liable for any or all of the obligations imposed on the School Board by such contract.

Legal Reference:

Virginia Constitution Article VIII, § 7. School Boards.

Code of Virginia § 2.2-4300, *et seq.*, as amended. Virginia Public Procurement Act.

Code of Virginia § 22.1-28, as amended. Supervision of schools in each division vested in school board.

Code of Virginia § 22.1-70, as amended. Powers and duties of superintendent generally.

Code of Virginia § 22.1-71, as amended. School board constitutes body corporate; corporate powers.

Code of Virginia § 22.1-79, as amended. Powers and duties.

Code of Virginia § 22.1-89, as amended. Management of funds.

Code of Virginia § 22.1-91, as amended. Limitation on expenditures; penalty

Adopted by School Board: July 1, 1997

Amended by School Board: June 17, 2008

Scrivener's Amendments: September 6, 2013

Amended by School Board: 2018

Policies and Regulations

School Board of the City of Virginia Beach
Policy 5-1

STUDENTS

Extent of School Authority

A. Generally

Virginia law gives the school board the power to make reasonable rules for the governance ~~government~~ of the schools and to regulate the conduct of students going to and returning from school.

B. School Board and Parental/Guardian Responsibility

The distinction between the responsibility that the School Division has for students and the responsibility that parents/legal guardians have for their children is difficult to define in ~~other~~ situations occurring off of school property. These are situations in which students are not on school grounds and are not engaged in any school-sponsored activity, but they are either traveling to or from school or school-sponsored activities or they are maintaining the appearance of being a student of the School Division's schools.

The following guidelines shall apply:

1. Students shall be under the jurisdiction of the rules and regulations governing school activities while in transit to and from school as a pedestrian, in route to, from, ~~the bus~~ or at the bus stop and while riding on a school bus.
2. Rules and regulations governing school-sponsored activities that occur off school property shall apply to all students who are either participants in the activity or are spectators. Such rules shall bear a reasonable relationship to the purpose and functions of the activity.
3. For situations in which students are off school property and are not associated with a school-sponsored activity, the School Administration will exert its authority over students only insofar as the actions of such students could substantially disrupt the educational process in the schools or deprive other students of their right to an education both in the curricular and extra-curricular program.
4. For all situations other than those covered in the above, the parents and legal guardians have full responsibility for minor~~their~~ children and adult ~~students will be responsible for themselves. These~~ students where students~~children~~ are outside the scope of school authority include, but are not limited to, the following:
 - a. While a student is in transit to and from school in a private vehicle.

b. When a student leaves the school premises during lunch-~~hour~~.

c. When a student absents himself/herself from the school property during the regular day without authorization from a school official.

Legal Reference:

Code of Virginia, § 22.1-78, as amended. Bylaws and regulations.

1960-1961 Opinions of the Attorney General 274.

Adopted by School Board: October 21, 1969

Amended by School Board: August 21, 1990

Amended by School Board: July 16, 1991

Amended by School Board: July 13, 1993 (Effective August 14, 1993)

Amended by School Board:



STUDENTS

Student/Parent/Guardian/~~Adult Student~~ Appeals

An appeal is a formal written request for reconsideration of an action affecting a student ~~which~~
is which is imposed by a teacher or administrator.

A student ~~or~~ parent/legal guardian of a minor student or adult student acting on his/her own
behalf has the right to initiate appeal.

The Superintendent shall develop administrative procedures to be used by a person making an
appeal.

Adopted by School Board: June 15, 1993 (Effective August 14, 1993)

Amended by School Board: June 5, 2001

Amended by School Board: 2018

Policies and Regulations

School Board of the City of Virginia Beach
Regulation 5-6.1

STUDENTS

Appeals and Appeals Procedures – Disciplinary Actions

A. Generally

1. An appeal is a formal written request for reconsideration of an action affecting a student which is imposed by a teacher, administrator, or other school official. For the purpose of this ~~R~~regulation appeals shall be limited to discipline actions.
2. A ~~minor~~ student or his/her parent/legal guardian ~~of a minor student or an adult student~~ has the right to initiate an appeal.
3. Appeals of in-school disciplinary actions and out-of-school suspension of ten (10) days or less shall be governed by the procedures ~~s~~ set forth in this Regulation.
4. Appeals of disciplinary actions resulting in out-of-school suspension of more than ten (10) days shall be governed by the procedure set forth in Policy 5-21.1, and Regulation 5-21.1, and Regulation 5-21.3.-

B. Appeal Procedure governing in-school disciplinary actions

1. ~~An a~~Appeal ~~of~~ the school decision ~~must be received by~~ the school principal in writing within three (3) school days of ~~the notification of the discipline decision~~~~incident~~.
2. School principal will meet with a ~~student or the~~ parent/legal guardian ~~of a minor student or with an adult student~~ and respond in writing within five (5) school days of the receipt of the appeal.
3. The school principal may assign a designee to meet with a ~~student or the~~ parent/legal guardian ~~of a minor student or with an adult student~~ and to respond in writing within five (5) days of the receipt of the appeal if the principal will be absent pursuant to authorized leave during the ~~entire~~ five (5) day appeal period as set forth in this section.
4. The decision of the school principal shall be final.

C. Appeal Procedure governing out-of-school suspension of ten (10) days or less

1. Level I

- a. ~~An a~~Appeal ~~of~~ the school decision ~~must be received by~~ the school principal in writing within three (3) school days of the ~~discipline decision~~~~incident~~.
- b. School principal will meet with a parent/legal guardian ~~of a minor student or with an adult student~~ and respond in writing within five (5) school days of the receipt of the appeal.

c. The school principal may assign a designee to meet with a parent/legal guardian of a minor student or with an adult student and to respond in writing within five (5) school days of the receipt of the appeal if the principal will be absent pursuant to authorized leave during the ~~entire~~ five (5) day appeal period as set forth in this section.

2. Level II

a. ~~An a~~Appeal of the principal's or designee's decision to the Office of Student Leadership must be received in writing within three (3) school days of the receipt of the principal's or designee's decision.

b. ~~A The appropriate~~ coordinator in the Office of Student Leadership will investigate the matter and respond in writing within five ~~ten~~ (~~510~~) school days of the receipt of the appeal.

3. Level III

a. ~~An a~~Appeal of the coordinator in the Office of Student Leadership's decision to the Director of the Office of Student Leadership must be received in writing within three (3) school days of receipt of the coordinator's decision.

b. The Director of the Office of Student Leadership acting as the Superintendent's designee will investigate the matter and respond in writing within five ~~ten~~ (~~510~~) school days of the receipt of the appeal.

c. Acting as the Superintendent's designee, the decision of the Director of the Office of Student Leadership shall be final.

Editor's Note

The procedure for out-of-school suspension of students of ten (10) days or less is covered by Policy 5-21.1 ~~and~~ Regulation 5-21.1, and Regulation 5-21.3. ~~5-21.3.~~

Approved by Superintendent: September 21, 1993 (Effective August 14, 1993)
Amended by School Board: June 5, 2001
Amended by School Board: June 3, 2003
Amended by School Board: May 17, 2005

Amended by School Board: 2018

Policies and Regulations

School Board of the City of Virginia Beach
Regulation 5-6.2

STUDENTS

Appeals and Appeals Procedures - Non-Disciplinary Actions

A. Generally

1. An appeal is a formal written request for reconsideration of an action affecting a student, which is imposed by a teacher, administrator, or other school official. For the purpose of this ~~R~~egulation, appeals shall be limited to non-disciplinary actions not covered by another regulation.
2. A ~~minor~~ student or ~~the his/her~~ parent/legal guardian of a minor student subject to the non-disciplinary action or an adult student has the right to initiate an appeal. However, prior to initiating a formal appeal, a prompt effort should be made to resolve the issue with the teacher, administrator, or other school official who initiated the action. Then, if not satisfied with the decision an appeal may be initiated in accordance with the procedures established in paragraph B below.
3. Appeals of in-school disciplinary actions and out-of-school suspension of ten (10) days or less shall be governed by the procedure set forth in Regulation 5-6.1 and Regulation 5-21.2.-
4. Appeals of disciplinary actions resulting in out-of-school suspension of more than ten (10) days shall be governed by the procedure set forth in Policy 5-21.1, and Regulation 5-21.1, and Regulation 5-21.3.-
5. Appeals of out-of-zone decisions shall be governed by Regulation 5-14.1.

B. Appeal Procedures

1. Level I

- a. A written notice of appeal shall be filed with the school principal within three (3) school days of receipt of notice of the ~~discipline decision~~incident or from the date prompt efforts to resolve the matter informally failed, whichever is later.
- b. The School principal will meet with ~~the student or thea~~ parent/legal guardian of a minor student subject to the non-disciplinary action or with an adult student and respond in writing within five (5) school days of the receipt of the appeal.
- c. The school principal may assign a designee to meet with ~~the student or thea~~ parent/legal guardian of a minor student subject to the non-disciplinary or with an adult student and to respond in writing within five (5) school days of the receipt of the appeal if the principal will be absent pursuant

to authorized leave during the ~~entire~~ five (5) day appeal period as set forth in this section.

d. The principal's or designee's written response to the ~~appeal~~parent must include information regarding the appeal procedure and the name, address and telephone number of the appropriate coordinator in the administrative office who will handle the appeal.

2. Level II

a. A written notice of appeal of the principal's or designee's decision shall be filed with the coordinator in the administrative office handling the appeal within three (3) school days of the receipt of the principal's decision.

b. The coordinator in the administrative office handling the appeal will investigate the matter and respond in writing within ~~five~~ten (540) school days of the receipt of the appeal. The coordinator's written response to the ~~appeal~~parent will include information regarding the appeal procedure and the name, address, and phone number of the director who will handle that appeal.

3. Level III

a. A written notice of appeal of the coordinator's decision shall be filed in writing within three (3) school days of receipt of the coordinator's decision to the director of the appropriate administrative office.

b. The director of the administrative office as designated by the Superintendent to handle the appeal, acting as the Superintendent's designee, will investigate the matter and respond in writing within ~~five~~ten (540) school days of the receipt of the appeal.

c. Acting as the Superintendent's designee, the decision of the director of the administrative office handling the appeal shall be final.

Adopted by School Board: August 21, 2001

Amended by School Board: June 3, 2003

Amended by School Board: 2018

STUDENTS

Student and Staff Wellness

Virginia Beach City Public Schools, in partnership with families, community organizations, and other local agencies, play an important role in promoting student wellness. The School Board supports a school environment that encourages and fosters nutritious eating habits and physical activity, both linked to academic success and lifelong good health. Schools are encouraged to work collaboratively with families and the community to improve the quality of health for students and staff.

The Superintendent will, through regulation, guidance or procedure, ensure that the School Division meets applicable federal wellness policy requirements and will include the following components:

- A Measurable goals for nutrition education, physical activity, and other school-based activities to promote student wellness;
- B Nutrition standards for all foods and beverages available during the school day, with the objective of promoting student health and reducing childhood obesity;
- C Assurance that local guidelines established shall not be less restrictive than USDA regulations and guidance, or existing Virginia regulations and guidance, as they apply to the school nutrition programs;
- D A plan for measuring implementation of the local plan; and,
- E ~~I~~Ensure the ~~i~~involvement of parents, students, school health professionals, school nutrition program directors and/or managers, the School Board, school administrators, and the general public in ~~development~~development, implementation, and periodic review of this program. ~~Community input will include efforts to promote awareness of as well as participation in development, implementation, review and update of the policy by community stakeholders.~~
- F Designate the School Health Advisory Board as the School Division's ~~Establish a District Wellness Committee and ensure that the Board that meets at least four (4) times per year to establish goals and procedures for and oversee school health and safety policies and The programs.~~ Health Advisory Committee will serve as the district wellness committee that will oversee school health and safety policies, programs and practices to ensure compliance with applicable law and regulation. Direct oversight of this committee will be the responsibility of the Department of School Leadership (hereinafter "DOSL"). DOSL will retain appropriate documentation of wellness policy compliance which shall include: the policy; documents demonstrating compliance with community involvement requirements, including requirements to make the policy and triennial assessments available to the public; and documentation of the triennial assessment of the policy.

Legal Reference:

Healthy Hunger Free Kids Act of 2010, 7 C.F.R. §§210.10, 210.11 and 220.8, as amended.

School Board Policy 7-21, as amended. Citizen's Advisory Committees.

School Board Regulation 7-21.6, as amended. School Health Advisory Board.

Adopted by School Board: June 20, 2006

Amended by School Board: June 20, 2017

Amended by School Board: 2018



Subject: Closed Session Item Number: 2 &/or 18

Section: Closed Meeting Date: May 8, 2018

Senior Staff: N/A

Prepared by: Ms. Kamala Hallgren Lannetti, Deputy City Attorney

Presenter(s): Joel A. McDonald, School Board Vice Chair

Recommendation:

MOTION: That the School Board adopt a motion to recess into a closed meeting pursuant to the exemptions from open meetings allowed by Section 2.2-3711, Part A, Paragraphs 1 and 3 of the *Code of Virginia*, 1950, as amended, for

- A. PERSONNEL MATTERS:** Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees pursuant to Section 2.2-3711(A) (1); namely to discuss applicants for Citizen Advisory Committee positions.
- B. REAL PROPERTY:** Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body pursuant to Section 2.2-3711(A) (3); namely to discuss acquisition of property by Virginia Department of Transportation (VDOT).

RECONVENE IN OPEN SESSION:

CERTIFICATION:

WHEREAS, the School Board of the City of Virginia Beach has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 (D) of the *Code of Virginia* requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the School Board of the City of Virginia Beach hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

ACTION AS NEEDED:

Background Summary:

Appropriate requests have been made for a closed meeting.

Source:

Bylaw 1-37 and *Code of Virginia*, Section 2.2-3711

Budget Impact:

N/A