



VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

School Board Services

Beverly M. Anderson, Chair
At-Large

Joel A. McDonald, Vice Chair
District 3 – Rose Hall

Daniel D. Edwards District 2 – Kempsville	Sharon R. Felton District 6 – Beach	Dorothy M. Holtz At-Large
Victoria C. Manning At-Large	Ashley K. McLeod At-Large	Kimberly A. Melnyk District 7 – Princess Anne
Trenace B. Riggs District 1 – Centerville	Carolyn T. Rye District 5 - Lynnhaven	Carolyn D. Weems District 4 - Bayside

Aaron C. Spence, Ed.D., Superintendent

School Board Regular Meeting Agenda

Monday, June 11, 2018

School Administration Building #6, Municipal Center
2512 George Mason Dr.
P.O. Box 6038
Virginia Beach, VA 23456
(757) 263-1000

In accordance with School Board Bylaw 1-48 §G, "No person attending a meeting of the School Board, in any capacity, shall use or allow to sound any device in a manner that disrupts the conduct of business within the room in which the School Board is meeting"

INFORMAL MEETING

- 1. Convene School Board Workshop (einstein.lab)..... 4:00 p.m.**
 - A. School Board Administrative Matters and Reports
 1. Pre-Retreat Planning
 2. FY2018/19 Committee Assignment Overview
 - B. Pre-Kindergarten Update
 - C. Plaza Middle Years Program (MYP) Whole School Update
- 2. Closed Meeting: Personnel Matters, Real Property Matters, and Legal Matters**
- 3. School Board Recess..... 5:30 p.m.**

FORMAL MEETING

- 4. Call to Order and Roll Call (School Board Chambers)..... 6:00 p.m.**
- 5. Moment of Silence followed by the Pledge of Allegiance**
- 6. Student, Employee and Public Awards and Recognition**
 - A. NJROTC Academic Brain Brawl National Champion
 - B. State Forensics Champions
 - C. World Series of Entrepreneurship Champions
 - D. State Track and Field Champions
 - E. State Swim Champions
 - F. State Debate Championship Team
 - G. Citywide Teacher of the Year
- 7. Superintendent's Report**



VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

School Board Regular Meeting Agenda (continued)

Monday, June 11, 2018

School Administration Building #6, Municipal Center
2512 George Mason Dr.
P.O. Box 6038
Virginia Beach, VA 23456
(757) 263-1000

In accordance with School Board Bylaw 1-48 §G, "No person attending a meeting of the School Board, in any capacity, shall use or allow to sound any device in a manner that disrupts the conduct of business within the room in which the School Board is meeting"

8. *Hearing of Citizens and Delegations on Agenda Items*

The Board will hear public comment on items germane to the School Board Agenda for the meeting from citizens who have signed up to speak with the Clerk of the School Board. Citizens are encouraged to sign up by noon the day of the meeting by contacting the Clerk at 263-1016 and shall be allocated 4 minutes each until 7:30 p.m., if time is available. If time does not permit all members of the public to speak before 7:30 p.m., an additional opportunity for public comment on Agenda items may be given after the Information section of the Agenda. All public comments shall meet the [Board Bylaw 1-48](#) requirements for Decorum and Order.

9. *Approval of Minutes:* May 22, 2018 Regular Meeting

10. *Adoption of the Agenda*

11. *Consent Agenda*

- A. Notification of Intent to Apply for Federal Grants for SY2018/19
- B. Re-Election List 2018/2019
- C. Recommendation of General Contractor: Plaza Annex Parking Lot Expansion
- D. Old Donation School Dominion Energy Easement
- E. Religious Exemptions

12. *Action*

- A. Personnel Report / Administrative Appointments **UPDATED 6/12/2018**
- B. Salary Resolution FY2018/19
- C. Policy 1-28 Committees, Organizations and Boards – School Board Member Assignments

13. *Information*

- A. Community Advisory Committee Appointments
- B. Three Oaks Elementary School – Princess Anne Road Phase VII Agreement of Sale for Conveyance of Property
- C. Policy Review Committee Recommendations
 - 1. Policy 4-17 Suspension from Work of Teachers or Classified Employees
 - 2. Policy 5-3 Formulation of Student Rules and Regulations
 - 3. Policy 5-11 Age of Compulsory Attendance/Exemptions
 - 4. Policy 5-12 Legal Withdrawal

14. *Standing Committee Reports*

15. *Conclusion of Formal Meeting*



VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

School Board Regular Meeting Agenda (continued)

Monday, June 11, 2018

School Administration Building #6, Municipal Center

2512 George Mason Dr.

P.O. Box 6038

Virginia Beach, VA 23456

(757) 263-1000

In accordance with School Board Bylaw 1-48 §G, "No person attending a meeting of the School Board, in any capacity, shall use or allow to sound any device in a manner that disrupts the conduct of business within the room in which the School Board is meeting"

16. *Hearing of Citizens and Delegations on Non-Agenda Items*

At this time, the School Board will hear public comment on items germane to the business of the School Board that are not on the School Board's Agenda for the meeting from citizens who sign up to speak with the Clerk of the School Board by 3:00 p.m. the day of the meeting and shall be allocated 4 minutes each. All public comments shall meet the [School Board Bylaw 1-48](#) requirements for Decorum and Order.

17. *Recess into Workshop* (if needed)

18. *Closed Meeting* (as needed)

19. *Vote on Remaining Action Items*

20. *Adjournment*

***The next regular meeting of the School Board of the City of Virginia Beach is scheduled for
Tuesday, June 26, 2018***



Subject: Pre-Kindergarten Update **Item Number:** 1B

Section: Workshop **Date:** June 11, 2018

Senior Staff: Amy E. Cashwell, Ed.D., Chief Academic Officer, Department of Teaching and Learning

Prepared by: Lesley L. Hughes, Ed.D., Executive Director of Elementary Teaching and Learning

Presenter(s): Lesley L. Hughes, Ed.D., Executive Director of Elementary Teaching and Learning

Recommendation:

That the School Board receive an update regarding the division's pre-kindergarten program.

Background Summary:

The presentation will provide the School Board with information regarding the pre-kindergarten program in VBCPS.

Source:

N/A

Budget Impact:

N/A



Subject: Plaza Middle Years Program (MYP) Whole School Update **Item Number:** 1C

Section: Workshop **Date:** June 11, 2018

Senior Staff: Amy E. Cashwell, Ed.D., Chief Academic Officer, Department of Teaching and Learning

Prepared by: James M. Pohl, Ph.D., Executive Director of Secondary Teaching and Learning

Presenter(s): James M. Pohl, Ph.D., Executive Director of Secondary Teaching and Learning

Recommendation:

That the School Board receive an update regarding the Plaza Middle School Whole School MYP.

Background Summary:

The presentation will provide the School Board with information regarding Whole School MYP at Plaza Middle School.

Source:

N/A

Budget Impact:

N/A



Subject: Closed Session Item Number: 2 &/or 18

Section: Closed Meeting Date: June 11, 2018

Senior Staff: N/A

Prepared by: Ms. Kamala Hallgren Lannetti, Deputy City Attorney

Presenter(s): Joel A. McDonald, School Board Vice Chair

Recommendation:

MOTION: That the School Board adopt a motion to recess into a closed meeting pursuant to the exemptions from open meetings allowed by Section 2.2-3711, Part A, Paragraphs 1, 3 and 7 of the *Code of Virginia*, 1950, as amended, for

- A. **PERSONNEL MATTERS:** Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees pursuant to Section 2.2-3711(A) (1); namely to discuss
 - 1. performance evaluation of a specific administrator; and
 - 2. a determination regarding Employee Grievance Case No. 518-03-23-18
- B. **REAL PROPERTY:** Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body pursuant to Section 2.2-3711(A) (3); namely to discuss sale of School Board owned property in the Princess Anne district.
- C. **LEGAL MATTERS:** Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation where such consultation or briefing in an open meeting would adversely affect the negotiating or litigating posture of the Board or consultation with legal counsel employed or retained by the Board regarding specific legal matters requiring the provision of legal advice by such counsel, pursuant to Section 2.2-3711 (A) (7); namely to discuss procedure for employee grievance case.

RECONVENE IN OPEN SESSION:

CERTIFICATION:

WHEREAS, the School Board of the City of Virginia Beach has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 (D) of the *Code of Virginia* requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the School Board of the City of Virginia Beach hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

ACTION AS NEEDED:

Background Summary:

Appropriate requests have been made for a closed meeting.

Source:

Bylaw 1-37 and *Code of Virginia*, Section 2.2-3711

Budget Impact:

N/A



Subject: NJROTC Academic Brain Brawl National Champion **Item Number:** 6A

Section: Student, Employee and Public Awards and Recognition **Date:** June 11, 2018

Senior Staff: Ms. Eileen M. Cox, Chief Media & Communications Officer, Department of Media and Communications

Prepared by: Ms. Rosemary Gladden, Public Relations Coordinator

Presenter(s): Mrs. Beverly Anderson, Chairwoman, and Dr. Aaron C. Spence, Superintendent

Recommendation:

That the School Board recognize Princess Anne High School sophomore Scott Durkin who won first place honors at the Navy Junior Reserve Officers Training Corps (NJROTC) Academic Brain Brawl competition.

Background Summary:

The Academic Brain Brawl is an NJROTC event where teams compete against one another answering a series of questions about the NJROTC curriculum, which covers current events, history, science and math. In addition to the team event, each NJROTC unit also selects one cadet for the individual portion of the competition. Princess Anne High School earned the right to compete at nationals after winning the Area Five NJROTC Academic Brain Brawl competition held in March. At nationals, the PAHS NJROTC unit selected sophomore Scott Durkin for the individual competition where he won first place honors.

Source:

Princess Anne High School

Budget Impact:

None



Subject: State Forensics Champions

Item Number: 6B

Section: Student, Employee and Public Awards and Recognition

Date: June 11, 2018

Senior Staff: Ms. Eileen M. Cox, Chief Media & Communications Officer, Department of Media and Communications

Prepared by: Ms. Rosemary Gladden, Public Relations Coordinator

Presenter(s): Mrs. Beverly Anderson, Chairwoman, and Dr. Aaron C. Spence, Superintendent

Recommendation:

That the School Board recognize two students who won first place honors in their respective events at the 2017-2018 Virginia High School League (VHSL) State Forensics competition.

Background Summary:

VHSL has been supporting speech programs in high schools since 1915 when it started with one category: prose. Today, students have an opportunity to participate in any of 10 individual events—from poetry to humorous interpretation. This year, two Virginia Beach City Public Schools students won first place awards in Class 6 in their respective categories: Landstown High School student Yardan Shabazz won in serious dramatic interpretation; and Kellam High School student Ajeya Hawkins is the champion in poetry interpretation.

Source:

VHSL

Budget Impact:

None



Subject: World Series of Entrepreneurship Champions **Item Number:** 6C

Section: Student, Employee and Public Awards and Recognition **Date:** June 11, 2018

Senior Staff: Ms. Eileen M. Cox, Chief Media & Communications Officer, Department of Media and Communications

Prepared by: Ms. Rosemary Gladden, Public Relations Coordinator

Presenter(s): Mrs. Beverly Anderson, Chairwoman, and Dr. Aaron C. Spence, Superintendent

Recommendation:

That the School Board recognize Kempsville High School Entrepreneurship and Business Academy (EBA) students who won first place at the World Series of Entrepreneurship competition.

Background Summary:

The World Series of Entrepreneurship is a venture pitch competition open to students across the country. While some entries are showcased at the event's Venture Exhibition, only 12 teams are invited to present their ideas before a panel of judges with the first place winner awarded \$10,000. Kempsville EBA students in the academy's INCubatoredu class had eight teams selected to attend the competition and three of those were invited to be part of the live pitch. Kempsville EBA's four-member team, Supply Hut, won first place.

Source:

Kempsville EBA Coordinator

Budget Impact:

None



Subject: State Track and Field Champions **Item Number:** 6D

Section: Student, Employee and Public Awards and Recognition **Date:** June 11, 2018

Senior Staff: Ms. Eileen M. Cox, Chief Media & Communications Officer, Department of Media and Communications

Prepared by: Ms. Rosemary Gladden, Public Relations Coordinator

Presenter(s): Mrs. Beverly Anderson, Chairwoman, and Dr. Aaron C. Spence, Superintendent

Recommendation:

That the School Board recognize Ocean Lakes High School and First Colonial High School students who won first place in their respective team and individual events at the Virginia High School League (VHSL) state indoor track and field championships.

Background Summary:

At the VHSL state indoor track and field championships, Virginia Beach City Public Schools (VBCPS) students won first place honors. First Colonial High School students Dauvieh Bradshaw and Trey Delong won the triple jump and pole vault events, respectively. In addition, Ocean Lakes High School's 3,200-meter relay team comprised of Brent Bailey, Jacob Bushey, Davis Young and Tyler Lipps won that event. Bailey also won individual honors in the 1,000- and 1,600-meter events.

Source:

First Colonial High School

Ocean Lakes High School

Budget Impact:

None



Subject: State Swim Champions **Item Number:** 6E

Section: Student, Employee and Public Awards and Recognition **Date:** June 11, 2018

Senior Staff: Ms. Eileen M. Cox, Chief Media & Communications Officer, Department of Media and Communications

Prepared by: Ms. Rosemary Gladden, Public Relations Coordinator

Presenter(s): Mrs. Beverly Anderson, Chairwoman, and Dr. Aaron C. Spence, Superintendent

Recommendation:

That the School Board recognize First Colonial High School students who won individual and team first place honors in Class 6 at the Virginia High School League swim and dive championships.

Background Summary:

The First Colonial High School team of Elle Caldow, Sam Tadder, Olivia Tillett and Kierstin Godfrey won the women's 400-yard freestyle relay. Caldow won individual honors in the girls 100-yard backstroke. In the boys' swim competition, Cason Wilburn won first place in the 50-yard and 100-yard freestyle events.

Source:

First Colonial High School

Budget Impact:

None



Subject: State Debate Champions **Item Number:** 6F

Section: Student, Employee and Public Awards and Recognition **Date:** June 11, 2018

Senior Staff: Ms. Eileen M. Cox, Chief Media & Communications Officer, Department of Media and Communications

Prepared by: Ms. Rosemary Gladden, Public Relations Coordinator

Presenter(s): Mrs. Beverly Anderson, Chairwoman, and Dr. Aaron C. Spence, Superintendent

Recommendation:

That the School Board recognize First Colonial High School for winning first place at the Virginia High School League 2018 State Debate Tournament.

Background Summary:

The Virginia High School League was established in 1913 as a debating league for the state's high schools. Annual debate competitions continue to this day with a culminating state championship that features four events: Student Congress, Lincoln-Douglas, Public Forum and Policy. This year, First Colonial High School's debate team won the Class 6 state championship title.

Source:

First Colonial High School

Budget Impact:

None



Subject: Citywide Teacher of the Year

Item Number: 6G

Section: Student, Employee and Public Awards and Recognition

Date: June 11, 2018

Senior Staff: Ms. Eileen M. Cox, Chief Media & Communications Officer, Department of Media and Communications

Prepared by: Ms. Rosemary Gladden, Public Relations Coordinator

Presenter(s): Mrs. Beverly Anderson, Chairwoman, and Dr. Aaron C. Spence, Superintendent

Recommendation:

That the School Board recognize Old Donation School third-grade teacher Melissa Follin who is the 2019 Virginia Beach City Public Schools (VBCPS) Citywide Teacher of the Year.

Background Summary:

Follin has been teaching for 14 years, all with VBCPS, and in 2015 was named the Virginia Association for the Gifted Region 2 Teacher of the Year. She began her teaching career as a first-grade teacher. Since then, she earned her endorsement in gifted education and has been a gifted cluster teacher and a gifted resource teacher. Although she enjoyed being a gifted resource teacher for several years, she wanted to return to the classroom where she currently serves. Follin was selected as the 2019 VBCPS Citywide Teacher of the Year from an initial pool of 87 school Teachers of the Year. The selection committee visited the classrooms of the finalists and interviewed them to determine the citywide winner.

Source:

VBCPS press release

Budget Impact:

None



Subject: Approval of Minutes **Item Number:** 9

Section: Approval of Minutes **Date:** June 11, 2018

Senior Staff: N/A

Prepared by: Dianne P. Alexander, School Board Clerk

Presenter(s): Dianne P. Alexander, School Board Clerk

Recommendation:

That the School Board adopt the minutes of their May 22, 2018 regular meeting as presented.

Background Summary:

Source:

Bylaw 1-40

Budget Impact:

N/A



VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

School Board Services

Beverly M. Anderson, Chair
At-Large

Joel A. McDonald, Vice Chair
District 3 – Rose Hall

Daniel D. Edwards District 2 – Kempsville	Sharon R. Felton District 6 – Beach	Dorothy M. Holtz At-Large
Victoria C. Manning At-Large	Ashley K. McLeod At-Large	Kimberly A. Melnyk District 7 – Princess Anne
Trenace B. Riggs District 1 – Centerville	Carolyn T. Rye District 5 - Lynnhaven	Carolyn D. Weems District 4 - Bayside

Aaron C. Spence, Ed.D., Superintendent

School Board Regular Meeting MINUTES

Tuesday, May 22, 2018

School Administration Building #6, Municipal Center
2512 George Mason Dr.
Virginia Beach, VA 23456

INFORMAL MEETING

- 1. Convene School Board Workshop:** The School Board convened in the einstein.lab at 4:02 p.m. In addition to Superintendent Spence, all School Board members were present with the exception of Ms. McLeod who Chairwoman Anderson reported was out of the country.

- A. School Board Administrative Matters and Reports:** Administrative matters encompassed the distribution of revisions to the agenda packet related to the Approval of Minutes and An Achievable Dream Academy Future Ad Hoc Committee Action item; circulation of the final grid for School Board member attendance at 2018 graduation commencement exercises; dispersal of a worksheet for School Board members to advise the School Board Chair of preferences for consideration in finalizing FY19 School Board Committee Assignments for the term commencing July 1, 2018; and notice of closed sessions to be held at the conclusion of the afternoon workshop if time permits, otherwise, after the formal meeting. Chairwoman Anderson explained the revision to the Achievable Dream Academy Future Ad Hoc Committee item was to clarify the formation of the committee and establish the membership to include four School Board members along with the School Board Chair serving in an ex-officio capacity, the Superintendent and Chief of Staff as well as other community members.

School Board members then reported on events they attended to include the Special Olympics' Opening Ceremony, Thoroughgood House and Education Center Grand Opening Ceremony, and lacrosse all-star team status. The May 23 Adult Learning Center graduation ceremony was also announced.

This portion of the workshop concluded at 4:08 p.m.



- B. One Lunch Program: Daniel F. Keever, Senior Executive Director of High Schools, presented an overview of the One Lunch program that was field tested in high schools during the 2017-18 school year. He reviewed the timeline and process associated with the division considering ways to redesign the high school experience to meet the needs of students the current model does not provide. He reported high schools experimenting with the One Lunch schedule that provides an extended lunch period for all students during which they can take advantage of numerous resources within the building. Successes and challenges were reported along with specific school examples and reflections presented by representatives from Landstown, Kellam, and Salem high schools. Lengthy School Board discussion ensued regarding operations, safety and security, and student accountability. School Board members were encouraged to make arrangements to observe the program at schools continuing to utilize the One Lunch model through the Standards of Learning (SOL) testing window. Superintendent Spence cautioned the School Board that change brings about inquiries and asked that they filter through opposition to figure out what is right for students. He commended principals for undertaking the initiative to try to do what is right for children and enhance their high school experience by providing opportunities for remediation, enhancement and socialization. This portion of the workshop concluded at 5:30 p.m.
- C. Operation Update for Transportation: David L. Pace, Director of Transportation, presented an update on the operation of Transportation Services focusing on the technologies being used, programs being explored, and those being considered for the future. He explained the routing and planning system, automatic vehicle location system (GPS), bus driver mobile data terminals, and parent notification application currently being used. A parent notification application known as "Here Comes the Bus (HCTB)" being explored to provide actual arrival times at home and school via text messages and e-mail alerts when the bus is near or when the bus has been substituted was presented along with an overview of implementation in the first quarter of the 2018-19 school year. Also explained was the American Traffic Solutions (ATS) stop arm camera program being implemented and maintained by the Virginia Beach Police Department at no cost to the division for equipment because the camera vendor recovers costs from fines collected. Future options include a student ridership tracking and verification application that allows the district to track when and where each student boards and exits the bus. This portion of the workshop concluded at 5:44 p.m.

The workshop concluded at 5:44 p.m.

2. **Closed Meeting**: None at this time. See Item 18
3. **School Board Recess**: The School Board recessed at 5:44 p.m. to reconvene in the School Board Chambers for the formal meeting at 6:00 p.m.

FORMAL MEETING



-
4. **Call to Order and Roll Call:** Chairwoman Anderson called the formal meeting to order at 6:00 p.m. In addition to Superintendent Spence, all School Board members were present with the exception of Ms. McLeod who Chairwoman Anderson announced was out of the country.
 5. **Moment of Silence followed by the Pledge of Allegiance**
 6. **Student, Employee and Public Awards and Recognition:**
 - A. State Wrestling Champions: The School Board recognized six Virginia Beach City Public School (VBCPS) students who won Virginia High School League (VHSL) state wrestling championship titles in their respective weight and division classifications.
 - B. SkillsUSA First Place Winners: Two Virginia Beach City Public School students were recognized by the School Board as recipients of a first place team award at the SkillsUSA state leadership conference in the 3D Visualization and Animation event.
 - C. Future Business Leaders of America First Place Winners: Four Advanced Technology Center (ATC) students were recognized by the School Board as first place winners at the Future Business Leaders of America Statewide Leadership conference. ATC students earned an individual first place in the Electronic Career Portfolio event, and also won a team award for Web Design and Development.
 - D. Class of Brickell Scholars: Twenty-three students from the Class of 2019 were recognized for being selected Brickell Scholars in the E.E. Brickell Scholarship Program sponsored by the Virginia Beach Rotary Club which honors students whose academic performance is exceptional.
 - E. Brickell Scholarship Recipient: Green Run High School senior, Curtis Brown, Jr., was recognized for being selected as the recipient of the 2018 Brickell Scholarship awarded annually by the Virginia Beach Rotary Club. In addition to being an active volunteer in his community and receiving numerous academic awards and several leadership distinctions, he is also a member of Green Run's NJROTC unit which won the national championship in 2017 and 2018.
 7. **Superintendent's Report:** In his tradition of recognizing the newest member(s) of the *Compass Keepers Club*¹, Superintendent Spence's report featured Salem Middle School's student activities coordinator, Randy Sparling, who is not only known for his deeds and actions at the school, but for the heroic lifesaving measures he took while heading up a class field trip to Busch Gardens when two motorcycle passengers were seriously injured in an accident that took place directly in front of the school bus.

¹ Members of the Compass Keepers Club are students, staff or community supporters who truly represent Virginia Beach City Public Schools with dedication, determination, passion and drive



-
8. **Hearing of Citizens and Delegations on Agenda Items:** None
9. **Approval of Minutes:**
May 8, 2018 Regular School Board Meeting: Ms. Riggs made a motion, seconded by Ms. Holtz, that the School Board approve the minutes of their May 8, 2018 regular meeting inclusive of clarifying language added to page 8 and presented in the afternoon workshop under School Board Administrative Matters. The motion passed (ayes 10, nays 0).
10. **Adoption of the Agenda:** Ms. Manning made a motion, seconded by Ms. Melnyk, that the School Board adopt the agenda as published. The motion passed (ayes 10, nays 0).
11. **Consent Agenda:** After the School Board Chair's review of items presented as part of the Consent Agenda, Ms. Manning made a motion, seconded by Ms. Holtz, that the School Board approve the Consent Agenda as presented. The motion passed (ayes 10, nays 0), and the following items were approved as part of the Consent Agenda:
- A. Course Proposals
 - 1. Middle Years Program (MYP) Exploring World Languages Courses *Exploring Spanish 6, 7, 8* and *Exploring French 6, 7, 8* and corresponding course objectives for implementation in the 2018-19 school year for *Exploring 6 and 7*; and in the 2019-20 school year for *Exploring 8*
 - 2. Technical and Career Education (TCE) Cyber and Information Technology Fundamentals Course, *IT and Cyber Fundamentals*, and corresponding course objectives for implementation in the 2018-19 school year
 - B. The following legislative proposals to be submitted to the VSBA Legislative Positions Committee for consideration in preparing its report to the VSBA Board of Directors, which will present its recommendations to the 2018 VSBA Delegate Assembly:
 - New position related to increased student access for internships/apprenticeships; and
 - Amended position related to the education of children with disabilities that opposes any regulation or law that will shift a great portion of special education funding onto the school division; and supports a special education process that is focused on reaching the best outcome for the child in the shortest amount of time possible through state laws and regulations that streamline the individualized education program (IEP) process and procedures that currently take a significant amount of time leading to unnecessary litigation, significant expenses incurred by both the parents and the school division, and results that are not always in the best interest of the child or student.
 - C. The School Board authorized the Superintendent to execute a contract with Politis Painting in the amount of \$411,000 for Ocean Lakes High and Corporate Landing Middle School painting projects
 - D. Religious Exemption Case Number RE-17-25



- E. Policy Review Committee Recommendations
1. Policy 3-89 General Contract and Execution Policy modified to add the Office of Risk Management's assessment and approval of small purchases
 2. Policy 5-1 Extent of School Authority updating minor wording changes
 3. Policy 5-6 Student/Parent/Guardian Appeals updated to add adult student designation
 - a. Regulation 5-6.1 Appeals and Appeals Procedures – Disciplinary Actions revised to allow a designee to act on the principal's behalf if the principal is out of the building
 - b. Regulation 5-6.2 Appeals and Appeals Procedures – Non-Disciplinary Actions amended to synchronize language to policy
 4. Policy 5-58 Student and Staff Wellness updated in accordance with new state mandated language

12. Action

- A. Personnel Report: Ms. Rye made a motion, seconded by Ms. Melnyk, that the School Board approve the appointments and accept the resignations, retirements and other employment actions as listed on the Personnel Report dated May 22, 2018 along with one administrative appointment as recommended by the Superintendent. The motion passed (ayes 10, nays 0), and Superintendent Spence introduced Melissa George, current Assistant Principal at Kempsville High School, as the new Principal of Kempsville High School effective July 1, 2018.
- B. General Fees Schedule FY2018/19: Ms. Holtz made a motion, seconded by Mr. Edwards, that the School Board approve the FY2018/19 General Fees Schedule including rates for student fees for optional/ancillary services or activities, student meal prices, and tuition rates for nonresident students as proposed. Stating opposition to the proposed increase in the student tuition fee for non-resident division employees, Ms. Weems made a substitute motion, seconded by Ms. Melnyk, to approve the General Fees Schedule FY2018/19 maintaining the student tuition fee for non-resident division employees at the FY2017-18 rate with no increase. Farrell E. Hanzaker, Chief Financial Officer, explained the calculation used to develop the tuition rate based on the current year's tuition fees, plus annualized inflation based on the most recent Consumer Price Index (CPI). There was discussion regarding capturing the School Board's directive in policy. Following discussion, the substitute motion failed (ayes 5, nays 5 – Edwards, Manning, McDonald, Rye, Holtz). The original motion was then approved (ayes 7, nays 3 – Melnyk, Riggs, Weems) and the General Fees Schedule FY2018/19 was approved as follows:

Fee/Assessment	2018-19 Rate(s)
Student Meal Prices	
Paid Lunch - Elementary/Secondary	\$2.85



Fee/Assessment	2018-19 Rate(s)
Reduced Lunch - Elementary/Secondary	\$0.40
Paid Breakfast - Elementary/Secondary	\$1.40
Reduced Breakfast - Elem./Secondary	\$0.30
A la Carte Items - Student	As needed—will not exceed 4% on any items
Summer School Tuition	
Level I - Summer School (full cost lunch)	Middle School = \$140.00 High School, semester = \$200.00 High School, year = \$300.00
Level II - Summer School (reduced cost lunch)	Middle School = \$70.00 High School, semester = \$100.00 High School, year = \$150.00
Level III - Summer School (free lunch)	Middle School = No Charge High School, semester = \$40.00 High School, year = \$75.00
Online Courses (Summer School)	\$300.00 (full cost meals) \$150.00 (reduced cost meals) \$75.00 (free meals)
Driver's Education, Behind the Wheel (Summer School)	\$299.00
Driver's Education, Classroom Theory (Summer School)	\$109.00
Band Summer Enrichment Program	\$110.00
Strings Summer Enrichment Program	\$110.00
Algebra Prep Program (Summer School)	\$140.00
Getting to Know Pre-Algebra (Summer School)	\$140.00
Evening Credit Program Tuition (Renaissance Academy)	
Evening Credit Program Tuition	\$300.00 per session (up to 3 one-credit courses) \$200.00 per session (up to 6 one-half credit courses) \$150.00 per credit recovery course
Evening Credit Program Tuition - Reduced Lunch	\$150.00 per session (up to 3 one-credit courses) \$100.00 per session (up to 6 one-half credit courses) \$75.00 per credit recovery course
Evening Credit Program Tuition - Free Lunch	\$75.00 per session (up to 3 one-credit courses) \$40.00 per session (up to 6 one-half credit courses) \$37.50 per credit recovery course
Driver's Education Program Fees	
Behind the Wheel (School Year)	\$210.00
Behind the Wheel (Summer School)	\$299.00
Classroom Theory (Summer School)	\$109.00
Student Transcript Fees	



Fee/Assessment	2018-19 Rate(s)
Current Students - Transcript Requests	\$2.00 (only if mailed)
Former Students - Transcript Requests	\$5.00
Student Parking Fees	
General Parking Fees	\$45.00
ATC and Vo-Tech Parking Fee (\$10.00 discount at home school)	\$10.00
Parking Fines	\$25.00
Course Fees (Materials and Other Fees)	
<i>Adult Learning Center - Adult Basic Education Courses</i>	
Registration Fee - VB Residents	\$30.00
Tuition - Nonresidents	Day Class - \$40 per month Evening Class - \$30 per month
Placement Evaluation Fee	\$5.00 per person
<i>Adult Learning Center - Community Education Courses</i>	
Tuition, texts, and materials	\$23.00 - \$2,399.00
Nonresident surcharge	\$12.00 per course
Processing fee (for transfers/withdrawals)	\$15.00
Adult Student Licensed Practical Nursing (LPN) Program	\$5,978
<i>Adult Learning Center - English for Speakers of Other Languages (ESOL)</i>	
Registration Fee - VB Residents	\$50.00
Tuition - Nonresidents	\$100.00
ESOL Textbooks	\$22.00 - \$64.00
<i>Advanced Technology Center Courses</i>	
Engineering Technology	\$15.00
Digital Design	\$20.00
TCE Career Pathway Summer Enrichment Camps (new for FY 2016/17)	\$125.00
<i>Business and Information Technology Courses</i>	
Computer Courses	\$4.00-\$10.00
<i>Family & Consumer Sciences</i>	
Intro to Culinary Arts I (HS)	\$15.00 - \$25.00 Year Long
Intro to Culinary Arts II (HS)	\$15.00 - \$25.00 Year Long
Intro to Hospitality & Catering (HS)	\$15.00 - \$25.00 Year Long
Resource Management & Independent Living (HS)	\$10.00



Fee/Assessment	2018-19 Rate(s)
Parenting & Child Development (HS)	\$3.00 - \$5.00
Child Care Occupations (HS)	\$3.00 - \$5.00
Introduction to Design I (HS)	\$20.00
Introduction to Design II (HS)	\$20.00
Teen Living 6, 7, 8 (MS)	\$12.00 - \$20.00
<i>Substance Abuse Intervention Program (SAIP)</i>	
SAIP Drug Assessment Requirement	\$35.00 - \$65.00
<i>Technology Education Courses</i>	
Photo Com/Graphics	\$10.00 - \$15.00
Electronics	\$10.00 - \$12.00
Construction Production	\$10.00 - \$15.00
Engines, Power & Transportation	\$10.00 - \$15.00
CAD Technical Drawing	\$5.00
Technology Education 6, 7, 8 (MS)	\$5.00-\$15.00
<i>Technical and Career Education Courses</i>	
Practical Nursing I and II (LPN High School)	\$862.50
Cosmetology (tool kits)	\$251.00
Electronics I (lab pack fee)	\$20.00
Electronics II (lab pack fee)	\$30.00
Post-grad Program Completer Fee	\$250.00 per semester
Dental Assisting I & II Liability Insurance Fee	\$18.50
Middle and High School Summer Programs	
<i>Summer Camps/Programs</i>	
Beginning Summer Band & Orchestra (MS Guide Only)	\$110.00
Intermediate Summer Band & Orchestra (MS Guide Only)	\$110.00
Career Pathway Summer Enrichment Camps	\$125.00
Cyber Security Summer Camp (ATC)	\$125.00
Nonresident Student Tuition	
VBCPS Employees: Half-Day Kindergarten (ADM eligible, no transportation)	\$1,840
VBCPS Employees: Elementary Level (ADM eligible, no transportation)	\$3,690
VBCPS Employees: Secondary Level (ADM eligible, no transportation)	\$4,510



Fee/Assessment	2018-19 Rate(s)
Other: Elementary Level (ADM eligible, no transportation)	\$4,500
Other: Secondary Level (ADM eligible, no transportation)	\$5,500
F-1 Student Tuition (Unsubsidized, Not ADM eligible)	\$13,100

- C. Policy 3-22 Tuition Fees: Ms. Melnyk made a motion, seconded by Ms. Manning, that the School Board approve modifications to Policy 3-22 Tuition Fees as presented. Prior to a vote, School Board's Legal Counsel, Kamala H. Lannetti, Deputy City Attorney, explained changes that segregates tuition classifications and sets forth how tuition fees are calculated with the option for the School Board to approve otherwise. The motion passed (ayes 9, nays 1 – Weems).
- D. An Achievable Dream Academy Future: Ad Hoc Committee: Ms. Felton made a motion, seconded by Ms. Riggs, that the School Board approve the establishment of an ad hoc committee to determine the future of An Achievable Dream Academy to include School Board members Daniel Edwards, Sharon Felton, Carolyn Rye and Carolyn Weems; with the School Board Chair serving in an ex-officio capacity; along with Administrators and Community Members as deemed appropriate; with the committee chaired by a School Board member to be determined by the committee; and the committee's findings and recommendations to be presented to the School Board in December 2018. The motion passed (ayes 10, nays 0).

13. Information

- A. Notification of Intent to Apply for Federal Grants for SY2018/19: Lesley L. Hughes, Ed.D., Executive Director of Elementary Teaching and Learning, presented an overview of 2018-2019 Federal Grant Applications to be submitted to the Virginia Department of Education by the July 1, 2018 deadline. A review of past, current, and projected funding amounts for each grant was provided noting final amounts for all grants will be determined in late September or early October 2018. Below summarizes the intent to apply for SY2018-19 federal grants:

Name	Description	Anticipated Funding Level	Services
Title I, Part A	Improving the Academic Achievement of the Disadvantaged: Improving Basic Programs Operated by Local Educational Agencies (LEA)	\$11,952,630 <i>62% Free & Reduced Meals Eligibility Rate</i>	<ul style="list-style-type: none">• Full Day Kindergarten• Pre-K Support Staff and Resources• Literacy Leaders• Mathematics Specialists• Professional Learning• Family Engagement



Name	Description	Anticipated Funding Level	Services
Title I, Part D	Improving the Academic Achievement of the Disadvantaged: Prevention and Intervention Programs for Children and Youth Who are Neglected, Delinquent, or At-Risk	\$272,636	<ul style="list-style-type: none">• Grant supports educational services for students in delinquent facilities• Supports transition of students from those facilities and JDC back to VBCPS
Title II, Part A	Preparing, Training and Recruiting High Quality Teachers and Principals: Supporting Effective Instruction	\$1,644,963	<ul style="list-style-type: none">• Literacy Leaders• Mathematics Specialists
Title III, Part A	Language Instruction for English Learners and Immigrant Students	\$104,703	<ul style="list-style-type: none">• English Learner Instructional Specialists
Title IV, Part A	Student Support and Academic Enrichment Grant	\$298,029	<ul style="list-style-type: none">• Advanced Placement testing fee assistance• Support the English as a Second Language program• Support of Positive Behavior Intervention Strategies• Programs to support on-time graduation• Support for the equitable and effective use of technology

- B. Interim Financial Statements – April 2018: Crystal M. Pate, Director of Business Services, presented highlights of the interim financial statements as of April 30, 2018. In reporting the overall revenue trend as acceptable, she advised the March 31 Average Daily Membership (ADM) had been confirmed at slightly higher than budgeted reducing the projected shortfall in state revenue to approximately \$68,000 from \$345,000 previously reported. She advised federal revenues continue to remain acceptable with no additional Impact Act payments expected by June 30 which may result in an unfavorable trend in this area at year end. Sales tax receipts were reported on an acceptable trend at \$620,000 higher than the prior year-to-date through April, and an increase of \$238,000 is expected in May when compared to the prior year. Finally, expenditures and encumbrances were reported as acceptable at this point in the fiscal year.



14. **Standing Committee Reports:** As Chair of the Audit Committee, Mr. Edwards advised reports on school activity funds and bookkeeper change out audits that were reviewed by the Committee at the meeting held the prior week were available on the School Board's SharePoint site for School Board members to review.
15. **Conclusion of Formal Meeting:** The formal meeting concluded at 6:49 p.m.
16. **Hearing of Citizens and Delegations on Non-Agenda Items:** The School Board heard comments from Vanity Hernandez suggesting mental health specialists are needed in schools in addition to guidance counselors; and Mindy Kopenhafer regarding policies and procedures as it relates to the safety of students and disciplinary actions. The hearing concluded at 6:57 p.m.
17. **Recess into Workshop:** None
18. **Closed Meeting:** Vice Chair McDonald made a motion, seconded by Ms. Melnyk, that the School Board recess into a closed session pursuant to the exemptions from open meetings allowed by Section 2.2-3711, Part A, Paragraphs 1 and 7 of the *Code of Virginia*, 1950, as amended, for
 - A. Personnel Matters: Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees pursuant to Section 2.2-3711, (A) (1); namely to discuss
 1. appointment of an administrator;
 2. a determination regarding Employee Grievance Case No. 519-05-04-18; and
 3. applicants for Citizen Advisory Committee positions.
 - B. Legal Matters: Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation where such consultation or briefing in an open meeting would adversely affect the negotiating or litigating posture of the Board or consultation with legal counsel employed or retained by the Board regarding specific legal matters requiring the provision of legal advice by such counsel, pursuant to Section 2.2-3711 (A) (7); namely to discuss procedure for employee grievance case.

The motion passed (ayes 10, nays 0), and the School Board recessed at 6:59 p.m. to reconvene in Room 113 in a closed meeting at 7:09 p.m.

Individuals present for discussion in the order in which matters were discussed:

- A. Personnel Matters:
 1. Appointment of an administrator: School Board members; Superintendent Spence; Marc A Bergin, Chief of Staff; School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney; and Dianne P. Alexander, Clerk of the School Board.
 3. Applicants for Citizen Advisory Committee positions: School Board members; Superintendent Spence; Marc A Bergin, Chief of Staff; School Board Legal Counsel,



Kamala H. Lannetti, Deputy City Attorney; and Dianne P. Alexander, Clerk of the School Board.

- B. Legal Matters: Procedure for employee grievance case: School Board members; School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney; and Dianne P. Alexander, Clerk of the School Board.
- A. Personnel Matters:
 - 2. A determination regarding Employee Grievance Case No. 519-05-04-18: School Board members and Dianne P. Alexander, Clerk of the School Board.

The School Board reconvened in an open meeting at 8:24 p.m.

Certification of Closed Meeting: Vice Chair McDonald made a motion, seconded by Ms. Manning, that the School Board certifies that to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered. The motion passed (ayes 10, nays 0).

19. ***Vote on Remaining Action Items:*** Ms. Manning made a motion, seconded by Ms. Melnyk, that the School Board approve a resolution regarding Grievance Case No. 519-05-04-18 that alters the decision of the Chief of Human Resources for dismissal; and reinstates the employee to full employment effective May 23, 2018, but placed on probation through December 31., 2018 with no reduction in pay and no back pay. The motion passed (ayes 9, nays 1 – McDonald), and the resolution was approved as follows:

RESOLUTION REGARDING GRIEVANCE CASE NO. 519-05-04-18

RESOLVED: That on May 22, 2018, the School Board considered the Chief Human Resources Officer's decision to dismiss the Grievant, the transcript of the April 26, 2018 due process hearing and the exhibits and, based upon such consideration, it is; and

RESOLVED: That the School Board alters the decision of the Chief of Human Resources that the Grievant be dismissed from employment; and be it

FURTHER RESOLVED: That the employee be reinstated to full employment effective May 23, 2018, but be placed on probation through December 31, 2018 with no reduction in pay and no back pay; and be it

FINALLY RESOLVED: That the Clerk is directed to send a copy of this Resolution to the Grievant, the City Attorney, the Employee Relations Specialist, the Director of Transportation Services, and the Chief Human Resources Officer, who is directed to place a copy of this Resolution, the Hearing Officer's Findings of Fact and Recommendation and exhibits in the Grievant's personnel file.



School Board of the City of Virginia Beach
School Administration Building# 6, Municipal Center
2512 George Mason Dr., Virginia Beach, VA 23456

MINUTES
Tuesday, May 22, 2018
School Board Regular Meeting
Page 13 of 13

20. **Adjournment:** There being no further business before the School Board, Chairwoman Anderson adjourned the meeting at 8:27 p.m.

Respectfully submitted:

Dianne P. Alexander, Clerk of the School Board

Approved:

Beverly M. Anderson, School Board Chair



Subject: Notification of Intent to Apply for Federal Grants for SY2018/19 **Item Number:** 11A

Section: Consent **Date:** June 11, 2018

Senior Staff: Amy E. Cashwell, Ed.D., Chief Academic Officer, Department of Teaching and Learning

Prepared by: Lesley L. Hughes, Ed.D., Executive Director of Elementary Teaching and Learning
Tiffany Jacobs, Grants Manager, Department of Budget and Finance

Presenter(s): Lesley L. Hughes, Ed.D., Executive Director of Elementary Teaching and Learning

Recommendation:

That the School Board approve of the administration's application for the following federal grants for the 2018-2019 school year.

- Title I, Part A Improving the Academic Achievement of the Disadvantaged: Improving Basic Programs Operated by Local Educational Agencies (LEA)
- Title I, Part D Improving the Academic Achievement of the Disadvantaged: Prevention and Intervention Programs for Children and Youth Who are Neglected, Delinquent, or At Risk
- Title II, Part A Preparing, Training, and Recruiting High Quality Teachers and Principals: Teacher and Principal Training and Recruiting Fund
- Title III, Part A Language Instruction for English Learners and Immigrant Students
- Title IV, Part A Student Support and Academic Enrichment Grant

Background Summary:

Notification to the public is accomplished through this announcement, through postings on the school division's Internet site, and through a media release from the Department of Media and Communications. Attached for additional information are the anticipated application amounts along with a brief summary of each federal grant program.

Source:

Every Student Succeeds Act

Budget Impact:

Each grant that is funded will provide revenues for additional resources for schools and the division.

Intent to Apply for Federal Grants for SY 2018-2019

Name	Description	Anticipated Funding Level
Title I, Part A	Improving Basic Programs Operated by Local Educational Agencies (LEA)	\$11,952,630
Title I, Part D	Prevention and Intervention Programs for Children and Youth Who are Neglected, Delinquent or At-Risk	\$272,636
Title II, Part A	Supporting Effective Instruction	\$1,644,963
Title III, Part A	Language Instruction for English Learners and Immigrant Students	\$104,703
Title IV, Part A	Student Support and Academic Enrichment Grant	\$298,029
	Total	\$14,272,934

Title I, Part A – Improving the Academic Achievement of the Disadvantaged: Improving Basic Programs Operated by Local Educational Agencies (LEA)

Title I, Part A, provides supplemental educational services for eligible public and private school students to ensure that all children have a fair, equal, and significant opportunity to obtain a high quality education and reach, at a minimum, proficiency on challenging State academic achievement standards and State academic assessments. Title I of ESEA provides financial assistance to support instructional programs in school divisions and schools with high numbers or percentages of low-income students to ensure that all children meet challenging content and achievement standards. Title I also authorizes federal grant programs that provide funds for services to migrant children and services to neglected and delinquent children.

Title I, Part D – Improving the Academic Achievement of the Disadvantaged: Prevention and Intervention Programs for Children and Youth Who are Neglected, Delinquent, or At-Risk

Title I, Part D, Subpart 2, provides financial assistance to locally-operated correctional facilities for educational services to neglected and delinquent children and youth in locally operated correctional facilities and to other at-risk populations to prepare them for secondary school completion, training, employment, and further education.

Title II, Part A – Preparing, Training, and Recruiting High Quality Teachers and Principals: Supporting Effective Instruction for Both Public and Private Schools

The purpose of Title II, Part A, is to: (1) increase student academic achievement through strategies such as improving teacher and principal quality, increasing the number of highly qualified teachers in the classroom and highly qualified principals and assistant principals in schools; and (2) hold local educational agencies and schools accountable for improvements in student academic achievement.

Title III, Part A – Language Instruction for Limited English Proficient and Immigrant Students

The purpose of Title III, Part A, is to ensure that students who are limited English proficient (LEP), including immigrant children and youth, develop English language proficiency and meet the same challenging State academic content and academic achievement standards that other children are expected to meet.

Title IV, Part A- Student Support and Academic Enrichment Grant

The purpose of the Title IV, Part A, is to improve students' academic achievement by increasing the capacity of divisions to:

- (1) Provide all students access to a well-rounded education
- (2) Improve school conditions for learning; and
- (3) Improve the use of technology in order to improve the academic achievement and digital access for all students.



Subject: Re-Election List SY 2018-2019

Item Number: 11B

Section: Consent

Date: June 11, 2018

Senior Staff: Mr. John A. Mirra, Chief Human Resources Officer, Department of Human Resources

Prepared by: Bernard P. Platt, Director, Office of Employment Services

Presenter(s): Aaron C. Spence, Ed.D., Superintendent

Recommendation:

That the members of the School Board take action to rehire for the 2018-2019 school year all employees presented via the Re-Election List. [contact Human Resources 263-1133 for attachment not included here lacking ADA compliance]

Background Summary:

Each year the School Board is to receive for approval, no later than the first regularly scheduled School Board meeting in June, a Re-Election List (a list of assignments for all school division employees who are recommended for employment for the following school year commencing July 1 and ending June 30). School Board Policy provides the Superintendent with the authority to assign employees, and the Superintendent has delegated to principals the authority to assign staff within buildings. Because the School Board is the sole entity with authority to hire or terminate, all future recommendations are channeled to the School Board via the Personnel Reports provided by the Superintendent at each School Board meeting throughout the year.

Source:

School Board Policy #2-50, Appointment/Reappointment and Reclassification

Budget Impact:

Appropriate funding and allocations



Recommendation of General Contractor

Subject: Plaza Annex Parking Lot Expansion **Item Number:** 11C

Section: Consent **Date:** June 11, 2018

Senior Staff: Mr. Dale R. Holt, Chief Operations Officer, School Division Services

Prepared by: Mr. Anthony L. Arnold, P.E., Executive Director, Facilities Services

Presenter(s): Mr. Anthony L. Arnold, P.E., Executive Director, Facilities Services

Recommendation:

That the School Board adopt a motion authorizing the Superintendent to execute a contract with Bissette Construction Corp. for Plaza Annex Parking Lot Expansion in the amount of \$498,645.

Background Summary:

Project Architect:	HBA Architecture & Interior Design
Contractor:	Bissette Construction Corp.
Contract Amount:	\$498,645
Construction Budget:	\$700,000
Number of Responsive Bidders:	6
Average Bid Amount:	\$586,182
High Bid:	\$850,000

Source:

Budget Impact:

CIP 1-103



Subject: Old Donation School Dominion Energy Easement **Item Number:** 11D

Section: Consent **Date:** June 11, 2018

Senior Staff: Mr. Dale R. Holt, Chief Operations Officer, School Division Services

Prepared by: Mr. Anthony L. Arnold, P.E., Executive Director, Facilities Services

Presenter(s): Mr. Anthony L. Arnold, P.E., Executive Director, Facilities Services

Recommendation:

That the School Board authorize the Chairman to execute a right-of-way agreement for a Dominion Energy utility easement at Old Donation School.

Background Summary:

This will provide Dominion Energy the easement for providing underground electrical service to the school.

Source:

Budget Impact:

THIS AGREEMENT, made this ____ day of _____, 2018, between THE SCHOOL BOARD OF THE CITY OF VIRGINIA BEACH, a Virginia municipal corporation, hereinafter called "Owner", GRANTOR, and VIRGINIA ELECTRIC AND POWER COMPANY, doing business in Virginia as DOMINION ENERGY VIRGINIA, a Virginia Corporation, hereinafter called "Company", GRANTEE.

W I T N E S S E T H:

That for the sum of One Dollar (\$1.00), and other valuable considerations, the receipt whereof is hereby acknowledged, Owner grants unto Company and its successors, the perpetual right, privilege and non-exclusive easement of right of way in widths as shown on recorded plat to lay, construct, operate and maintain one or more lines of underground conduits and cables, as Company may from time to time deem expedient or advisable, located on the right of way hereinafter described, for the purpose of transmitting and distributing electric power by one or more circuits; together with all wires, conduits, cables, transformers, transformer enclosures, concrete pads, manholes handholes, connection boxes, ground connections meters, attachments, equipment, accessories and appurtenances desirable in connection therewith (hereinafter referred to as "facilities"), over, under, across and through certain lands of Owner situated in The City of Virginia Beach, Virginia and known as Old Donation School shown as "20 & VARIABLE WIDTH PRIVATE UTILITY EASEMENT TO BE CONVEYED" and further described on the Easement Area Table as "20 & VARIABLE WIDTH PRIVATE UTILITY EASEMENT 30,617 SQ. FT. 0.703 AC.", on that plat entitled "PLAT SHOWING PRIVATE UTILITY EASEMENTS TO BE CONVEYED TO DOMINION ENERGY FROM THE SCHOOL BOARD OF THE CITY OF VIRGINIA BEACH, VIRGINIA BEACH, VIRGINIA", prepared by wpl Landscape Architecture Land Surveying Civil Engineering, Scale 1" = 100', dated 01 October 2015 and revised March 30, 2018,. recorded in the Clerk's Office of the Circuit Court of the City of Virginia Beach, Virginia as Instrument No. _____.

The facilities erected hereunder shall remain the property of Company. Company shall have the right to inspect, rebuild, remove, repair, improve, relocate on the right of way described above, and make such changes, alterations, substitutions, additions to or extensions of its facilities as Company may from time to time deem advisable.

Company shall at all times have the right to keep the easement clear of all buildings, structures and other obstructions (except fences), trees, roots and undergrowth. Company shall promptly remove from the right of way any trash or debris resulting from the exercise of the rights hereby granted. All trees and limbs cut by Company at any time shall remain the property of Owner.

GPIN: 1478-44-3796-0000

For the purpose of constructing, inspecting, maintaining or operating its facilities, Company shall have the right of ingress to and egress from the easement over the lands of Owner. Company shall exercise such right in such manner as shall occasion the least practicable damage and inconvenience to Owner. Company shall repair damage to roads, fences or other improvements and shall pay for all other damage when such damage results from the construction, inspection or maintenance of Company's facilities, provided Owner gives written notice thereof to Company within sixty (60) days after such damage occurs.

Owner, its successors and assigns, may use the easement for any purpose not inconsistent with rights hereby granted, provided such use does not interfere with or endanger the construction, operation and maintenance of Company's facilities and provided that not buildings, structures, or other obstructions (except fences) may be constructed on the easement.

It is further understood and agreed between the parties that:

The rights granted herein to Company are non-exclusive and Owner shall at all times have the right to make or grant such other use of the easement area as shall not be inconsistent with the exercise by Company of the rights and privileges granted to it hereunder.

The easement hereby granted is subject to existing rights, if any, of third persons to the extent that such rights are of record so as to constitute constructive notice to Company.

If Company shall discontinue the use of the easement area all rights granted hereby shall cease and terminate, and upon demand of Owner, Company will at its cost and expense remove its facilities from the easement area and restore the land to substantially the condition in which it was at the time when the easement was granted.

Upon demand by Owner, and upon the granting to Company of an equivalent easement in a reasonably practicable location, and payment to Company of the actual cost of relocating its facilities to such new easement, exclusive of any additions and betterments, Company will relocate its facilities upon such easement, whereupon all rights hereby granted in respect of the vacated portion of the easement herein described shall cease and terminate.

NOTICE TO LANDOWNER: You are conveying rights to a public service corporation. A public service corporation may have the right to obtain some or all of these rights through exercise of eminent domain. To the extent that any of the rights being conveyed are not subject to eminent domain, you have the right to choose not to convey those rights and you could not be compelled to do so. You have the right to negotiate compensation for any rights that you are voluntarily conveying.

IN WITNESS WHEREOF, Owner has caused its name to be signed hereto by its Chair, and its corporate seal to be affixed and attested by its Clerk, as of the day and year first above written, and Company has caused its name to be signed hereto by its Vice President or Designee, as of the day and year first above written.

THE SCHOOL BOARD OF THE CITY OF VIRGINIA BEACH

By: _____
Chair

ATTEST:

School Board Clerk

VIRGINIA ELECTRIC AND POWER COMPANY

By: _____
Anthony Barni, Authorized Representative

STATE OF VIRGINIA

City of _____, to wit:

I, _____, a Notary Public in and for the State of Virginia at Large, whose commission expires _____, do hereby certify that _____ and _____, whose names are signed to the foregoing writing dated the _____ day of _____, 20____, as Chair and Clerk, respectively, of The School Board of the City of Virginia Beach, have acknowledged the same before me on this _____ day of _____, 20____, in the City and State aforesaid.

Given under my hand this _____ day of _____, 20____.

Notary Public

STATE OF VIRGINIA

City of _____, to wit:

I, _____, a Notary Public in and for the State of Virginia at Large, whose commission expires _____, do hereby certify that Anthony Barni, whose name is signed to the foregoing writing dated the _____ day of _____, 20____, as Authorized Representative of Virginia Electric and Power Company, doing business in Virginia as Dominion Energy Virginia, has acknowledged the same before me on this _____ day of _____, 20____, in the City and State aforesaid.

Given under my hand this _____ day of _____, 20____.

Notary Public

Approved As To Content

Anthony L. Arnold
Executive Director of Facilities

Approved As To Legal Sufficiency & Form

City Attorney

SURVEY AND GENERAL NOTES

1. THE MERIDIAN SOURCE OF THIS PLAT IS BASED ON THE VIRGINIA STATE PLANE COORDINATE SYSTEM, SOUTH ZONE, NAD 1983/1993 (HARN). COORDINATE VALUES SHOWN ARE EXPRESSED IN U.S. SURVEY FEET.
2. THE CITY OF VIRGINIA BEACH CONTROL REFERENCE STATIONS USED TO ESTABLISH THE COORDINATE VALUES SHOWN HEREON ARE 682001 , PS 235 & 4855-1758 .
3. THIS PLAT WAS PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT AND MAY NOT SHOW ALL EASEMENTS OR RESTRICTIONS ON THE SUBJECT PROPERTY.
4. THIS PLAT IS BASED ON A FIELD SURVEY AND AVAILABLE PLATS AND DEEDS OF RECORD IN THE CITY OF VIRGINIA BEACH.
5. THIS PLAT IS FOR EASEMENT ESTABLISHMENT AND CONVEYANCE PURPOSES ONLY AND DOES NOT INTEND TO REPRESENT A BOUNDARY SURVEY NOR A SUBDIVISION OF LAND.
6. THE INVESTIGATION, DELINEATION AND LOCATION OF WETLANDS, HAZARDOUS WASTES AND/OR OTHER ENVIRONMENTAL ISSUES HAS NOT BEEN PERFORMED ON THIS PROPERTY.
7. ALL OR A PORTION OF THIS PROPERTY IS LOCATED IN THE CHESAPEAKE BAY PRESERVATION AREA (CBPA) AND IS SUBJECT TO THE PROVISIONS OF THE CHESAPEAKE BAY PRESERVATION AREA ORDINANCE.
8. EASEMENTS TO BE CONVEYED BY DEED.

OWNER: SCHOOL BOARD OF THE CITY OF VIRGINIA BEACH

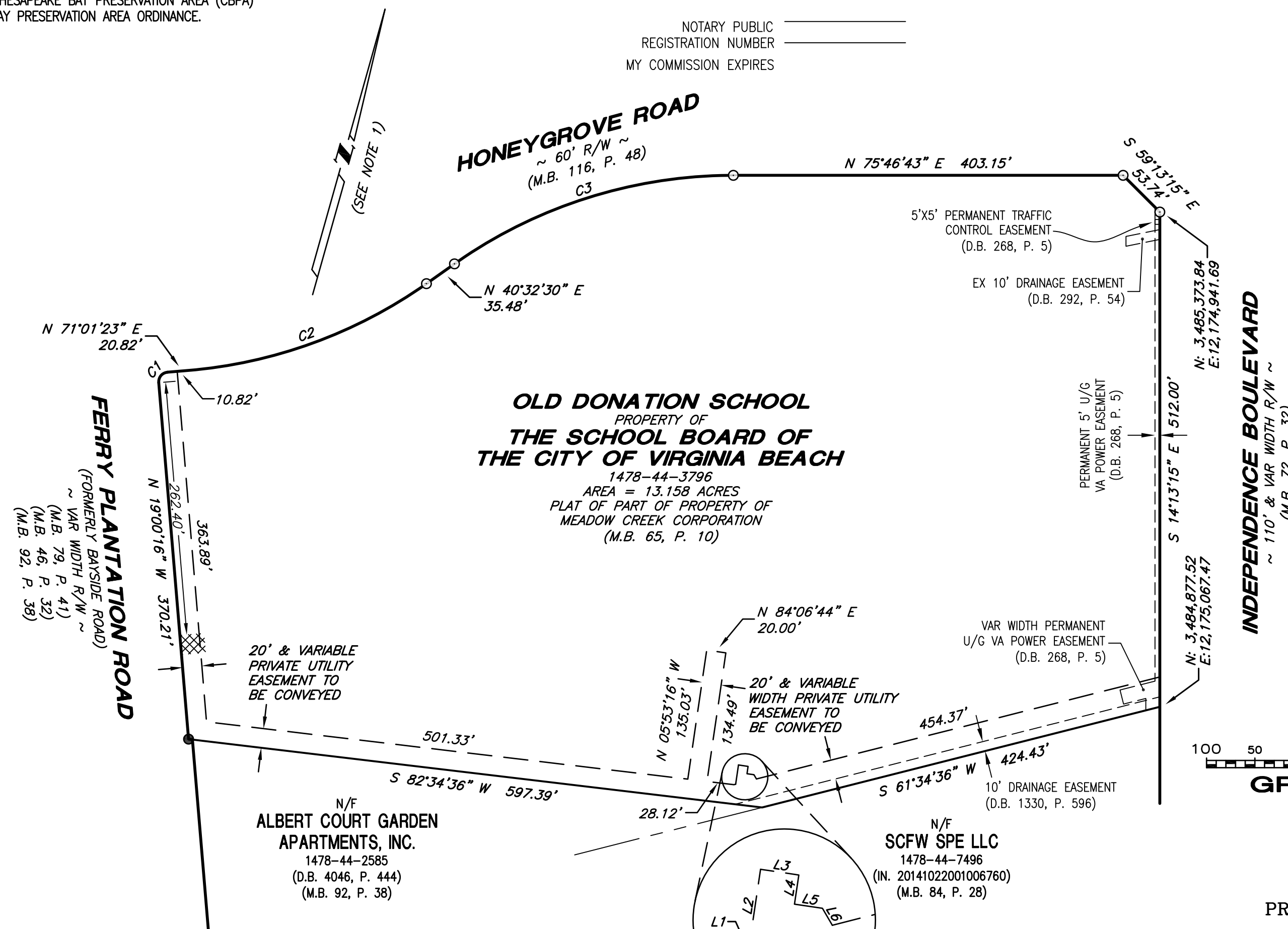
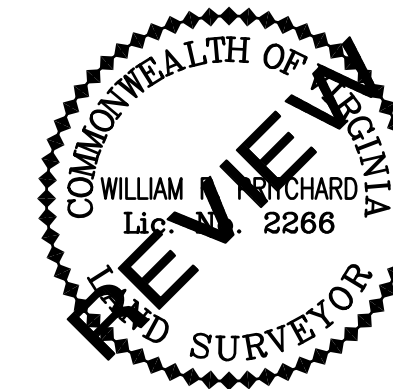
SIGNED: _____
BY: BEVERLY M. ANDERSON, CHAIR DATE _____

COMMONWEALTH OF VIRGINIA

CITY OF _____, TO WIT:

I, _____, A NOTARY PUBLIC IN AND FOR THE CITY AND STATE AFORESAID,
DO HEREBY CERTIFY THAT _____, CHAIRMAN, SCHOOL BOARD OF THE CITY OF
VIRGINIA BEACH, WHOSE NAME IS SIGNED TO THE FOREGOING WRITING, HAS ACKNOWLEDGED THE SAME
BEFORE ME IN THE CITY AND STATE AFORESAID. GIVEN UNDER MY HAND THIS _____ DAY OF
_____, 20 _____.

NOTARY PUBLIC _____
REGISTRATION NUMBER _____
MY COMMISSION EXPIRES _____



DOMINION ENERGY EASEMENT RIGHT-OF-WAY DATA

R/W PLAT No: 25-14-0061
WORK REQUEST: 7527224
GRID: N0817
20' WIDTH EASEMENT OVERHEAD/UNDERGROUND SVC

EASEMENT AREA

EASEMENT	(SQ. FT.)	(AC.)
20' & VARIABLE WIDTH PRIVATE UTILITY EASEMENT	30,617	0.703
TOTAL AREA	30,617	0.703



Landscaping Architecture
Land Surveying
Civil Engineering
wplsite.com 757.431.1041
242 MUSTANG TRAIL STE 8 VIRGINIA BEACH, VA 23452

TECH: MRB
JOB: 212-0495 DWG: 212-0495_ESMT.DWG
REF: ---
FB/P: 1013/35-37

LINE	BEARING	DISTANCE
L1	S 61°34'36" W	1.74'
L2	S 05°43'33" E	20.14'
L3	S 84°16'27" W	10.00'
L4	N 05°43'33" W	7.62'
L5	S 84°10'30" W	7.31'
L6	N 44°27'33" W	5.08'

CURVE TABLE

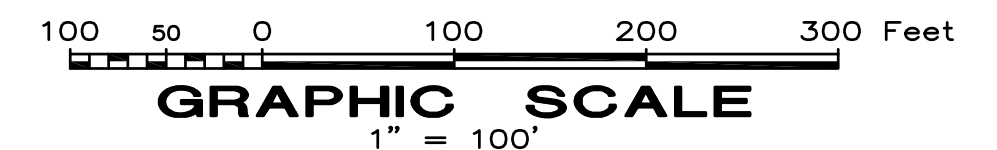
CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE	TANGENT
C1	10.00'	15.71'	14.15'	N 26°00'32" E	90°01'39"	10.00'
C2	500.00'	266.00'	262.87'	N 55°46'55" E	30°28'53"	136.23'
C3	500.00'	307.51'	302.68'	N 58°09'36" E	35°14'15"	158.79'

LOCATION MAP

SCALE : 1" = 2000'

LEGEND

- DENOTES STEEL PIN IN CONCRETE
- DENOTES FOUND PIN/PIPE



SHEET 1 OF 1

PLAT SHOWING
PRIVATE UTILITY EASEMENTS
TO BE CONVEYED TO
DOMINION ENERGY
FROM
THE SCHOOL BOARD OF THE
CITY OF VIRGINIA BEACH
VIRGINIA BEACH, VIRGINIA

SCALE 1" = 100'

01 OCTOBER, 2015
REVISED MARCH 30, 2018



Subject: Religious Exemptions

Item Number: 11E

Section: Consent Agenda

Date: June 11, 2018

Senior Staff: Rashard Wright, Chief Schools Officer

Prepared by: Denise White, Student Conduct/Services Coordinator

Presenter(s): Michael B. McGee, Director, Office of Student Leadership

Recommendation:

That the School Board approve Religious Exemption Case Nos. RE-17-26, RE-17-27, RE-17-28, and RE-17-29.

Background Summary:

Administration finds documentation meets the threshold requirements stipulated in Virginia Code.

Virginia Code §22.1-254.B.1 states the following:

“B. A school board shall excuse from attendance at school:

1. Any pupil who, together with his parents, by reason of bona fide religious training or belief is conscientiously opposed to attendance at school. For purposes of this subdivision, “bona fide religious training or belief” does not include essentially political, sociological or philosophical views or a merely personal moral code”

Virginia Code § 22.1-254.D.1 states the following:

“D. A school board may excuse from attendance at school:

1. On recommendation of the principal and the division superintendent and with the written consent of the parent or guardian, any pupil who the school board determines, in accordance with regulations of the Board of Education, cannot benefit from education at such school”

Source:

Virginia Code §22.1-254.B.1 and §22.1-254.D.1
School Board Policy 5-12, Legal Withdrawal

Budget Impact:

None



Subject: Personnel Report **Item Number:** 12A

Section: Action **Date:** June 11, 2018

Senior Staff: Mr. John A. Mirra, Chief Human Resources Officer

Prepared by: John A. Mirra

Presenter(s): Aaron C. Spence, Ed.D., Superintendent

Recommendation:

That the Superintendent recommends the approval of the appointments and the acceptance of the resignations, retirements and other employment actions as listed on the June 11, 2018, personnel report.

Background Summary:

List of appointments, resignations and retirements for all personnel

Source:

School Board Policy #4-11, Appointment

Budget Impact:

Appropriate funding and allocations

**VIRGINIA BEACH CITY PUBLIC SCHOOLS
PERSONNEL REPORT JUNE 2018
ASSIGNED TO THE UNIFIED SALARY SCALE**

2017-2018

SCHOOL/DEPARTMENT**POSITION****APPOINTMENTS - ELEMENTARY SCHOOL****TRANTWOOD**

5/24/2018

Takisha Yates-Strayhorn

School Office Associate II, 10 month

**APPOINTMENTS - MIDDLE SCHOOL
NONE****APPOINTMENTS - HIGH SCHOOL****GREEN RUN**

5/18/2018

Matthew Roemer

Technology Support Technician

APPOINTMENTS - MISCELLANEOUS**DEPARTMENT OF BUDGET AND FINANCE**

5/21/2018

Misty S. Caish

Financial Management Specialist

DEPARTMENT OF TECHNOLOGY

5/29/2018

Mathew R. Augustinsky

Customer Support Technician

OFFICE OF CONSOLIDATED BENEFITS

6/1/2018

Erica Jancewicz

Administrative Office Associate I

OFFICE OF CUSTODIAL SERVICES

5/23/2018

Sherry D. Garrett

Custodian 1, 12 month, night

OFFICE OF DISTRIBUTION SERVICES

5/16/2018

Joseph Comba

Distribution Driver

OFFICE OF FOOD SERVICES

5/31/2018

Margaret V. P. Derrick

Assistant Cafeteria Manager

OFFICE OF INTERNAL AUDIT

5/31/2018

Kasey R. Sawyer

Internal Auditor

OFFICE OF PROFESSIONAL GROWTH AND INNOVATION

7/1/2018

Angela L. Parsons

Instructional Professional Learning

OFFICE OF SCHOOL PLANT SERVICES

6/1/2018

Billy W. Tipton

Building Manager

6/1/2018

Charles D. Persinger

Building Manager

6/1/2018

Jared L. Williams

HVAC Craftsman II

6/1/2018

Phoukhao S. Sendara

HVAC Craftsman II

6/1/2018

Vernon A. Bonney, III

Building Manager

OFFICE OF TRANSPORTATION SERVICES

5/8/2018

Amber D. Johnson

Bus Driver, 8 hours

5/16/2018

Gavin R. Page

Bus Driver, 7 hours

5/16/2018

Gregory T. McGraw

Bus Driver, 7 hours

5/16/2018

Inez Dingle

Bus Assistant

5/16/2018

Jennifer A. Cowell

Bus Driver, 7 hours

5/16/2018

Joan H. Bright

Bus Driver, 5.5 hours

5/16/2018

Micheal A. King

Bus Driver, 7 hours

5/16/2018

Sharon N. Sibbald

Bus Driver, 5.5 hours

5/16/2018

Stephanie S. Hight

Bus Driver, 6 hours

5/23/2018

Bettie Jones

Bus Assistant

SCHOOL/DEPARTMENT**POSITION**

5/23/2018	Margaret E. Gann	Bus Driver, 5.5 hours
5/23/2018	Michael S. Southworth	Bus Driver, 5.5 hours
5/30/2018	Chynna Everington	Bus Assistant
5/30/2018	Michael W. Walker	Bus Driver, 7 hours

RESIGNATIONS - ELEMENTARY SCHOOL**BROOKWOOD**

5/23/2018	Evelyn Brown	Custodian I, 10 month (personal reasons)
6/21/2018	Lisa L. Pree	Custodian I, 10 month night (personal reasons)

COOKE

6/18/2018	Madison Russell	Special Education Assistant (relocation)
-----------	-----------------	--

FAIRFIELD

6/18/2018	Joanne Grimm	Library Media Assistant (personal reasons)
-----------	--------------	--

KINGS GRANT

5/31/2018	Matthew J. Morton	Custodian I, 10 month, night (career enhancement opportunity)
-----------	-------------------	---

PARKWAY

6/29/2018	Tamera A. Woolard	School Office Associate II, 12 month (career enhancement opportunity)
-----------	-------------------	---

RED MILL

6/21/2018	Eun S. Chon	Custodian I, 10 month, night (personal reasons)
-----------	-------------	---

ROSEMONT FOREST

6/22/2018	Kathryn E. Johnson	Assistant Principal (relocation)
-----------	--------------------	----------------------------------

SEATACK

5/30/2018	Bonnie K. James	Custodian I, 12 month, night (career enhancement opportunity)
-----------	-----------------	---

STRAWBRIDGE

5/23/2018	Judith M. Warner	Kindergarten Assistant, .5 (personal reasons)
-----------	------------------	---

RESIGNATIONS - MIDDLE SCHOOL**LYNNHAVEN**

6/6/2018	Rocajes Moreira	Special Education Assistant (personal reasons)
----------	-----------------	--

RESIGNATIONS - HIGH SCHOOL**COX**

6/15/2018	Shavon D. Washington	Custodian I, 12 month (personal reasons)
-----------	----------------------	--

FIRST COLONIAL

5/15/2018	Michael W. Chou	Custodian II, night (personal reasons)
-----------	-----------------	--

OCEAN LAKES

6/29/2018	Russell P. Gatling	Assistant Principal (career enhancement opportunity)
-----------	--------------------	--

RENAISSANCE ACADEMY

5/29/2018	Myron E. Minnis	Security Assistant (personal reasons)
6/6/2018	Kevin W. Ashby	Security Assistant (dismissed)

TALLWOOD

5/29/2018	Adam R. Langhorne	Special Education Assistant (personal reasons)
-----------	-------------------	--

SCHOOL/DEPARTMENT**POSITION****RESIGNATIONS - MISCELLANEOUS****DEPARTMENT OF BUDGET AND FINANCE**

6/1/2018	Carter E. Mobley	Budget Analyst (career enhancement opportunity)
----------	------------------	---

DEPARTMENT OF MEDIA AND COMMUNICATIONS

6/15/2018	Meghan F. Raftery	Coordinator of School/Community Partnerships (accepted a private sector job)
-----------	-------------------	--

DEPARTMENT OF TECHNOLOGY

5/24/2018	Byron Wilson	Inventory Technician (career enhancement opportunity)
5/30/2018	James D. Lockett	Technology Support Technician (career enhancement opportunity)

OFFICE OF PROGRAMS FOR EXCEPTIONAL CHILDREN

6/30/2018	Katelyn M. McGuire	Instructional Specialist (relocation)
-----------	--------------------	---------------------------------------

OFFICE OF SCHOOL PLANT SERVICES

6/15/2018	Roger P. Astrum	Building Manager (career enhancement opportunity)
-----------	-----------------	---

OFFICE OF STUDENT SUPPORT SERVICES

6/12/2018	Jennifer A. Schlidt	Administrative Office Associate I (career enhancement opportunity)
-----------	---------------------	--

OFFICE OF TRANSPORTATION SERVICES

5/22/2018	Lawrence Franklin	Bus Driver, 6 hours (personal reasons)
5/23/2018	Brenda L. Herring	Bus Driver, 6 hours (personal reasons)
6/15/2018	Kenisha L. Lamb	Bus Driver, 5.5 (personal reasons)
6/15/2018	Robert L. White	Bus Driver, 6.5 hours (other)

RETIREMENTS - ELEMENTARY SCHOOL**BAYSIDE**

6/18/2018	Patricia K. Waller	Library Media Assistant
6/18/2018	Sally A. LaCaze	Special Education Assistant

GLENWOOD

6/18/2018	Elaine E. Domalewski	Special Education Assistant
6/18/2018	Linda Cedo	Kindergarten Assistant

HERMITAGE

5/23/2018	Lynn M. Lee	School Nurse
-----------	-------------	--------------

INDIAN LAKES

6/18/2018	Rhonda G. Perea	Special Education Assistant
-----------	-----------------	-----------------------------

THOROUGHGOOD

6/18/2018	Anne D. Russell	Physical Education Assistant, .5 Kindergarten Assistant, .5
-----------	-----------------	--

WINDSOR OAKS

6/18/2018	Randy R. Hassell	Physical Education Assistant
-----------	------------------	------------------------------

RETIREMENTS - MIDDLE SCHOOL**NONE****RETIREMENTS - HIGH SCHOOL****LANDSTOWN**

6/18/2018	Barrie L. Engel	Security Assistant
-----------	-----------------	--------------------

TALLWOOD

6/18/2018	Mary A. Noteboom	Custodian I, 10 month
6/29/2018	Rebecca A. Gurley	Coordinator of Global Studies Academy

SCHOOL/DEPARTMENT**POSITION****RETIREMENTS - MISCELLANEOUS****DEPARTMENT OF TEACHING AND LEARNING**

6/30/2018	Sharon L. Clohessy	Instructional Specialist
-----------	--------------------	--------------------------

OFFICE OF TRANSPORTATION SERVICES

6/1/2018	Cecil Faulk	Bus Driver, 5.5 hours (personal reasons)
6/30/2018	Brenda A. Baker	Bus Driver, 7.5 hours
6/30/2018	Clark A. Nichols, Jr.	Bus Driver, 6 hours
10/31/2018	Douglas L. Smith	Bus Driver, 6.5 hours

OTHER EMPLOYMENT ACTIONS**ELEMENTARY****PRINCESS ANNE**

5/15/2018	Marearia Steverson	Custodian I, 10 month (career enhancement opportunity) Ms. Steverson's resignation date has changed from 6/15/2018 to 5/15/2018.
-----------	--------------------	--

MIDDLE**BAYSIDE 6TH GRADE CAMPUS**

5/31/2018	Barbara A. Holloman	Custodian I, 12 month, night (personal reasons)
-----------	---------------------	---

HIGH**KELLAM**

5/29/2018	Wanda E. Smith	Custodian III, Head Night (employee rescinded retirement)
-----------	----------------	---

**VIRGINIA BEACH CITY PUBLIC SCHOOLS
PERSONNEL REPORT JUNE 2018
ASSIGNED TO THE INSTRUCTIONAL SALARY SCALE
2017-2018**

<u>SCHOOL/DEPARTMENT</u>	<u>SUBJECT</u>	<u>COLLEGE</u>	<u>PREVIOUS SCHOOL DISTRICT</u>
<u>APPOINTMENTS - ELEMENTARY SCHOOL</u>			
<u>BIRDNECK</u> 8/23/2018	Korrin M. Nash	Reading Specialist	Syracuse University, NY
<u>COOKE</u> 8/23/2018	Kristina M. Hannah	Grade 2	Virginia Wesleyan College
<u>GREEN RUN</u> 8/23/2018	Gwyneth R. Henning	Grade 5	Old Dominion University
<u>INDIAN LAKES</u> 8/23/2018	Abigail B. Marapao	Grade 5	Longwood University
<u>JOHN B. DEY</u> 8/23/2018	Madison Crane	Grade 1	Christopher Newport University
8/23/2018	Marisa R. LoPreste	Grade 2	Radford University
<u>KINGSTON</u> 8/23/2018	Jessica Burgess	Grade 1	James Madison University Sunnybrook Day School, VA
<u>TALLWOOD</u> 8/23/2018	Allyson J. Moreland	Grade 1	Liberty University
8/23/2018	Brittany J. Watson	Grade 4	University of North Florida
<u>WINDSOR WOODS</u> 8/23/2018	Alexandra J. Burke	Grade 5	Old Dominion University
<u>APPOINTMENTS - MIDDLE SCHOOL</u>			
<u>BAYSIDE</u> 8/23/2018	Celeste Raub	Grade 7 English	Longwood University
8/23/2018	Donita L. Gordon	Special Education	Regent University Norfolk Public Schools
8/23/2018	Richard J. Plank	Grade 7 Math	University of Phoenix, AZ Newport News Public Schools
<u>BAYSIDE 6TH GRADE CAMPUS</u> 8/23/2018	Georgia Walker	Grade 6 English	Virginia Wesleyan College
<u>BRANDON</u> 8/23/2018	Melissa G. Loiselle	Grade 6 Math	Regent University VBCPS
<u>CORPORATE LANDING</u> 8/23/2018	Karen L. Large	Grade 8 Math	Greenville College, IL VBCPS

<u>SCHOOL/DEPARTMENT</u>		<u>SUBJECT</u>	<u>COLLEGE</u>	<u>PREVIOUS SCHOOL DISTRICT</u>
<u>GREAT NECK</u>				
8/23/2018	Brandi L. Cotton	Grade 8 Math/Science	University of Phoenix, AZ	Portsmouth Public Schools
8/23/2018	Christine A. Silfies	Grade 6 English	Penn State University	Fairfax Public Schools, VA
8/23/2018	Hali D. Phillips	Special Education	Indiana University of Pennsylvania, PA	
<u>INDEPENDENCE</u>				
8/23/2018	Leandra M. Tranquill	Grade 6 Math	James Madison University	
8/23/2018	Sara Clemmer	Grade 6 Science	James Madison University	Hampton City Schools
<u>KEMPSVILLE</u>				
8/23/2018	Elizabeth M. Brisson	Spanish	Virginia Wesleyan College	
8/23/2018	Montana R. Mawhiney	Health and Physical Education	Old Dominion University	
<u>LANDSTOWN</u>				
8/23/2018	Brittany Thompson	Special Education	Old Dominion University	Norfolk Public Schools
8/23/2018	James H. McPherson II	Grade 8 Social Studies, (Spanish Immersion)	Old Dominion University	Chesapeake Public Schools
<u>LARKSPUR</u>				
8/14/2018	Chris Novakoski	School Counselor	Liberty University	Southampton County Schools, VA
8/23/2018	Aaronne D. Johnson	Grade 7 Math	Old Dominion University	Norfolk Public Schools
8/23/2018	Caroline J. Lindvall	Grade 7 English	University of Virginia	
8/23/2018	Megan R. Scott	Grade 6 Social Studies	Longwood University	
8/23/2018	Stephen E. Hale	Grade 6 Science	Tusculum College, TN	White County Schools, TN
<u>LYNNHAVEN</u>				
8/23/2018	Laura Greene	Special Education	Western Governors University, UT	Banyan Tree Foundations Academy, CA
8/23/2018	Megan E. Allen	Grade 6 Math	Old Dominion University	Norfolk Public Schools
8/23/2018	Shannon M. Plank	Grade 6 English	The College of William and Mary	Newport News Public Schools
8/23/2018	Terri M. Pardo	Grade 7 English/Social Studies	SUNY College Oswego, NY	Hampton City Schools
<u>PRINCESS ANNE</u>				
8/23/2018	Satonyia L. Smith	Grade 7 English	Old Dominion University	Norfolk Public Schools
8/23/2018	Tasha Wearren	Keyboarding	University of Colorado, CO	Fairfax County Public Schools

<u>SCHOOL/DEPARTMENT</u>	<u>SUBJECT</u>	<u>COLLEGE</u>	<u>PREVIOUS SCHOOL DISTRICT</u>
<u>VIRGINIA BEACH</u> 8/23/2018	Kimberly M. Collins	Grade 6 English	University of Maine, Farmington, ME
			Maine Catholic Schools
<u>APPOINTMENTS - HIGH SCHOOL</u>			
<u>BAYSIDE</u> 8/23/2018	Rachel S. Hunter	Spanish	Bridgewater College
<u>APPOINTMENTS - MISCELLANEOUS</u> NONE			
<u>RESIGNATIONS - ELEMENTARY SCHOOL</u>			
<u>BAYSIDE</u> 6/18/2018	Regan Cowling	English Second Language (relocation)	
<u>CHRISTOPHER FARMS</u> 6/18/2018	Katherine Wessman	Grade 2 (health)	
<u>LINKHORN PARK</u> 5/31/2018	Elizabeth A. Clark	Grade 1 (career enhancement opportunity)	
<u>LUXFORD</u> 6/18/2018	Megan C. Ruth	Grade 3 (personal reasons)	
<u>NEWTOWN</u> 6/18/2018	Anna Keane	Grade 2 (career enhancement opportunity)	
<u>ROSEMONT</u> 6/18/2018	Emily Rathbone	Grade 5 (moved to another school system, public)	
<u>THALIA</u> 6/18/2018	Kylie M. Truesdale	Grade 1 (personal reasons)	
<u>TRANTWOOD</u> 6/18/2018	Jennifer D. Hawkins	Grade 1 (family)	
<u>RESIGNATIONS - MIDDLE SCHOOL</u>			
<u>BRANDON</u> 6/18/2018	Adriana M. Collins	Grade 7 (relocation)	
<u>CORPORATE LANDING</u> 5/31/2018	Kelsey E. McGloon	Special Education (personal reasons)	
<u>PLAZA</u> 6/18/2018	Chrishanda A. Jenkins	Grade 8 (personal reasons)	
<u>RESIGNATIONS - HIGH SCHOOL</u>			
<u>COX</u> 6/18/2018	Emily T. Waters	Music- Instrumental (relocation)	
<u>GREEN RUN COLLEGIATE</u> 6/18/2018	Mark D. Cross	Science (personal reasons)	
<u>KEMPSVILLE</u> 6/18/2018	Maria Rica Rhea D. Thomas	Math (moved to another school system, public)	
6/18/2018	Rustin C. Waters	Band Instructor (relocation)	
<u>RENAISSANCE ACADEMY</u> 6/18/2018	Hannah K. Yasemsky	Special Education (moved to another school system, private)	
<u>TALLWOOD</u> 6/18/2018	Karen C. Jones	Science (moved to another school system, public)	

<u>SCHOOL/DEPARTMENT</u>	<u>SUBJECT</u>	<u>COLLEGE</u>	<u>PREVIOUS SCHOOL DISTRICT</u>
<u>RESIGNATIONS - MISCELLANEOUS</u>			
NONE			
<u>RETIREMENTS - ELEMENTARY SCHOOL</u>			
<u>BAYSIDE</u> 6/18/2018	Rodney W. Jones	Special Education	
<u>HERMITAGE</u> 6/18/2018	Janice I. Blauert	School Counselor	
<u>NORTH LANDING</u> 6/18/2018	Wendy M. Bryant- Nyamweya	Grade 4	
<u>ROSEMONT</u> 6/18/2018	Veronica L. Joyner	Gifted Resource	
<u>ROSEMONT FOREST</u> 6/18/2018	Toya J. Taylor-Gallop	Grade 1	
<u>WINSOR OAKS</u> 8/31/2018	Robert C. Klein	Music-Vocal	
<u>WINDSOR WOODS</u> 6/18/2018	Renee B. Anderson	Special Education	
<u>RETIREMENTS - MIDDLE SCHOOL</u>			
NONE			
<u>RETIREMENTS - HIGH SCHOOL</u>			
<u>COX</u> 6/18/2018	Margaret O. Beckner	French	
<u>FIRST COLONIAL</u> 6/18/2018	Sandra M. Antony	Science	
<u>KELLAM</u> 6/18/2018	Michael A. Dewitt	Social Studies	
<u>PRINCESS ANNE</u> 6/18/2018	Michael P. Dulinawka	Special Education	
<u>RETIREMENTS - MISCELLANEOUS</u>			
<u>OFFICE OF PROGRAMS FOR EXCEPTIONAL CHILDREN</u> 6/18/2018	Carol G. Kocaja	Special Education	
<u>OTHER EMPLOYMENT ACTIONS</u>			
<u>VIRGINIA BEACH</u> 5/25/2018	Michael Hall II	Grade 7 (relocation) Employee changed effective date from 6/30/2018 to 5/25/2018.	

**VIRGINIA BEACH CITY PUBLIC SCHOOLS
PERSONNEL REPORT JUNE 2018
ADMINISTRATIVE APPOINTMENTS
2017-2018**

SCHOOL/DEPARTMENT**POSITION****APPOINTMENTS - ELEMENTARY SCHOOL****ARROWHEAD**

7/1/2018	Kimani K. Vaughan	Principal
----------	-------------------	-----------

CHRISTOPHER FARMS

7/1/2018	Robyn Backer	Principal
----------	--------------	-----------

**APPOINTMENTS - MIDDLE SCHOOL
NONE**

APPOINTMENTS - HIGH SCHOOL**GREEN RUN COLLEGIATE**

6/1/2018	Rianne J. Patricio	Head of School
----------	--------------------	----------------

KELLAM

7/1/2018	Andrew R. Filipowicz	Assistant Principal
----------	----------------------	---------------------

KEMPSVILLE

7/1/2018	Caitlin R. Stravino	Assistant Principal
----------	---------------------	---------------------

RENAISSANCE ACADEMY

7/1/2018	Adam J. Brown	Dean of Students
----------	---------------	------------------

APPOINTMENTS - MISCELLANEOUS**DEPARTMENT OF TEACHING AND LEARNING**

7/1/2018	Dornswalo M. Wilkins-McCorey	Coordinator of Gifted Education
7/9/2018	Sheila J. Jones	Coordinator of Health and Physical Education



Subject: Salary Resolution FY 2018/19 **Item Number:** 12B

Section: Action **Date** June 11, 2018

Senior Staff: Mr. Farrell E. Hanzaker, Chief Financial Officer

Prepared by: Mr. Farrell E. Hanzaker, Chief Financial Officer

Presenter(s): Mr. Farrell E. Hanzaker, Chief Financial Officer

Recommendation:

It is recommended that the School Board approve the Salary Resolution FY 2018/19 and the following attachments: [contact Human Resources 263-1133 for attachments not included here lacking ADA compliance]

- Attachment A - Alphabetical Listing of Instructional Positions
- Attachment B - Instructional Experience-Based Step Pay Scale 2% (7/1/18 --- 6/30/19)
- Attachment C - Unified Experience-Based Step Pay Scale Assignments
- Attachment D - Unified Experience-Based Step Pay Scale 2% (7/1/18 --- 6/30/19)
- Attachment E - Part-time Temporary Hourly Rates – same as current year except for noted exceptions (7/1/18 --- 6/30/19)
- Attachment F - Table of Allowances 2018/2019

Note: The Chief Financial Officer has determined that additional State Lottery funds will be provided to Virginia Beach City Public Schools. Therefore, administration is reviewing a number of options regarding the allocations of these funds. These options will be shared with the School Board on June 11, 2018.

Background Summary:

The City Council approved FY 2018/19 Budget Ordinance including funding for a 2% pay increase for school employees effective July 1, 2018.

Source:

Budget Impact:

Funds are budgeted in the various funds and budget unit codes for FY 2018/19.

SALARY RESOLUTION
JUNE 11, 2018

WHEREAS, the mission of the Virginia Beach City Public Schools, in partnership with our entire community, is to ensure that each student is empowered with the knowledge and skills necessary to meet the challenges of the future; and

WHEREAS, the School Board has adopted a comprehensive strategic plan and school improvement priorities to guide budgetary decisions; and

WHEREAS, the School Board has studied the recommended School Operating Budget in view of state and federal requirements, additional demands for space and operations, the strategic plan, priorities, expectations, competitive compensation for employees and the best educational interests of its students; and

WHEREAS, the School Board Proposed Operating Budget has been reconciled to meet the funding from the City Council; and

WHEREAS, \$2,062,000 will be distributed to those qualifying employees on the Unified Salary Scale effective July 1, 2018; and

WHEREAS, all employees will receive a 1.5% Cost of Living (COLA) adjustment and all employees on steps 1-30 will receive an additional 0.5% step increase; and

WHEREAS, the Instructional Experience-Based and Unified Experience-Based Step scales and part-time hourly rates titled below and as shown in the attachments are approved and will be effective as shown below; and

WHEREAS, the percent of compensation increases and the effective dates of the increases are shown below:

- Attachment A - Alphabetical Listing of Instructional Positions
- Attachment B - Instructional Experience-Based Step Pay Scale 2% (7/1/18 --- 6/30/19)
- Attachment C - Unified Experience-Based Step Pay Scale Assignments
- Attachment D - Unified Experience-Based Step Pay Scale 2% (7/1/18 --- 6/30/19)
- Attachment E - Part-time Temporary Hourly Rates – same as current year except for noted exceptions (7/1/18 --- 6/30/19)
- Attachment F - Table of Allowances 2018/2019

Now, therefore, let it be

RESOLVED: That the Board adopts the Salary Scales and the compensation increases as outlined in this resolution and attachments.

Adopted by the School Board this 11th day of June, 2018

S E A L

Beverly M, Anderson, Chairwoman

Aaron C. Spence, Superintendent

Attest:

Dianne P. Alexander, Clerk of the Board



Subject: Policy Review Committee Recommendations **Item Number:** 12C

Section: Action **Date:** June 11, 2018

Senior Staff: Marc A. Bergin, Ed.D., Chief of Staff

Prepared by: Kamala Lannetti, Deputy City Attorney; John Sutton, III, Coordinator, Policy and Constituent Services

Presenter(s): School Board Legal Counsel, Kamala Lannetti, Deputy City Attorney

Recommendation:

That the School Board receive for Action the Policy Review Committee recommendations regarding review, amendment and/ repeal of certain policies as reviewed by the committee at their May 10, 2018 meeting.

Background Summary:

1. Bylaw 1-28 / Committees, Organizations and Boards-School Board Members
Updating language

Source:

Code of Virginia, 1950, as amended, §22.1-253.12:7 School Board Policies.
Policy Review Committee Meeting of May 10, 2018

Budget Impact:

None

SCHOOL BOARD BYLAWS

Committees, Organizations and Boards – School Board Member assignments

The School Board utilizes committees, boards, and other organizations (hereinafter "Committee") to accomplish both internal and external goals. School Board Members may be assigned to represent the School Board's interest on any such Committee. School Board Members have no individual authority when serving in these assignments and may only exercise the authority specifically authorized by the School Board. The School Board recognizes the following types of Committees: a4) Standing School Board Committees; b2) Joint School Board/City Council Committees; c3) Ad Hoc School Board Committees; d4) School Division Standing Committees with School Board Liaisons; and e5) Outside Committees.

A. General matters

1. Creation

The School Board may determine that certain School Division objectives require longer term study and analysis, and/or ongoing oversight. In such cases where~~When, in the opinion of the School Board, educational concerns need to be addressed which require longer term study, analysis and/or oversight and which~~ concerns lend themselves to a committee approach, committees comprised of School Board Members either alone or in conjunction with members of the School Administration, other public bodies or public organizations, and/or the public-at-large may be created by the School Board. The School Board shall describe the objectives of any such Committee in its minutes or other writing and provide it to the Committee. ~~The School Board, in consultation with the City Council, may create Joint School Board and City Council Committees.~~

2. Authority

Any such Committee shall have only such authority to bind the School Board as is expressly granted and shall have only such powers as the School Board has expressly granted or which, by implication, are reasonably necessary to accomplish the stated purpose(s).

3. Assignments

Unless otherwise specified, School Board Members will be assigned/appointed to Committees or Boards by the School Board Chair in consultation with the Vice Chair and with the approval of the School Board. School Board Members will be assigned to Committees or Boards no later than July 1st of each year. Assignments may be reviewed in January of each year or when otherwise necessary. Each School Board Member should be assigned to at least one (1) Committee. Appointment to a Committee

should take into consideration, but not be limited to, the following:
a4) equitable distribution of Committee assignments among School Board Members; b2) expressed interests of School Board Members; 3c) experience as a School Board Member; d4) a School Board Member's training, education and/or experience with the purpose of the Committee; e5) continuity of service and historical knowledge; f6) availability for meetings; g7) the need for diversity; h8) the needs of the School Board; and i9) other good and just reason for assignment. Should one or more representatives of the School Board be needed to attend a Committee meeting prior to the School Board's adoption of Committee assignments, the ChairmanChair is authorized to temporarily appoint School Board Members to that Committee. Assignments to a Committee are effective until June 30th of each year.

The School Board is authorized to appoint alternates to Committees, should the School Board Member assigned require another School Board Member to substitute. In the absence of an alternate or when an alternate is unavailable, the ChairmanChair may assign another School Board Member to represent the School Board at a Committee meeting.

4. Individual Authority

Individual School Board Members appointed to any Committee shall have no authority to bind the School Board on any matter unless such authority is expressly granted by the School Board.

5. Reports

Assigned School Board Members shall report to the School Board on Committee activities when and in the format designated by the School Board.

6. Committee Chairmen

The Committee ChairmanChair will be chosen by the Members of the Committee unless otherwise specified. For the purposes of electing a Committee ChairmanChair, the most senior School Board Member attending the first meeting of the year (or the most senior assigned staff member attending the meeting if a School Board Member is not present at the first meeting) shall conduct the election of the Committee ChairmanChair. All School Board created Committees, shall be chaired by an assigned School Board Member unless the Committee structure specifically requires that another person be the Committee ChairmanChair. When choosing a Committee ChairmanChair, the following shall be considered: a4) continuity of membership; b2) expressed interest of assigned School Board Members; c3) diversity of membership; and d4) needs of the School Board Committee.

7. Roles and Responsibilities of the Committee ChairmanChair

The Committee ~~Chairman~~Chair shall have the responsibility for: ~~a~~1) presiding over the meetings or designating another Committee Member to preside in the ~~Chairman~~Chair's absence; ~~b~~2) setting the direction for and establishing norms and protocols that allow for appropriate function and in an efficient manner; ~~c~~3) provide guidance and communicate expectations to other Committee Members; ~~d~~4) ensure that relevant, timely and effective decisions are executed and that all Committee Members are provided the opportunity to participate in the decision making process; ~~e~~5) ensure compliance with applicable law, bylaw, policy and regulation; ~~f~~6) ensure that appropriate notices are made, agendas and supporting materials are provided and that minutes of the meetings are kept if so required by law.

B. Committee Meetings

~~1. Location of Committee Meetings~~

~~The Committee Chairman~~Chair or the staff member assigned to the Committee will provide the School Board Clerk with notice of the location of all Committee Meetings. Committee Meetings will be held in locations accessible to the public.

1. Notices of Meetings by Committee Chair

The Committee Chair or the assigned staff member shall provide the School Board Clerk notice of the date, time, and location of Committee meetings so that the School Board Clerk can give the public notice of meetings consistent with applicable law. The Committee Chair or the assigned staff member shall make available to the public, upon request, nonexempt agenda materials furnished to Members for the meeting as required by the Virginia Freedom of Information Act and other applicable law. Committee Meetings will be held in locations accessible to the public.

2. Public Access

Committee Meetings shall be open to the public but may be closed for all or a portion of the Meeting as permitted by the Virginia Freedom of Information Act and other applicable law or regulation. The Committee ~~Chairman~~Chair or assigned staff member will make arrangements for any persons needing accommodations or other services to access the Committee Meetings.

~~3. Notices of Meetings by Committee Chairman~~Chair

~~The Committee Chairman~~Chair or the assigned staff member shall provide the School Board Clerk notice of the date, time, and location of Committee meetings so that the School Board Clerk can give the public notice of meetings consistent with applicable law. The Committee ~~Chairman~~Chair or the assigned staff member shall make available to the public, upon request, nonexempt agenda materials furnished to Members for the meeting as required by the Virginia Freedom of Information Act and other applicable law.

4.3. Rules of Order

Committee Meetings shall be run in accordance with the Special Rules of Order found in School Board Bylaws [Appendix A](#) and the current edition of *Robert's Rules of Order Newly Revised*.

C. School Board Standing Committees

The Committees listed below shall be considered Standing Committees of the School Board:

1. Internal Audit Committee

The Internal Audit Committee consists of a minimum of three Members, including at least two Members of the School Board and a third Member from the business community. The Internal Audit Committee assists the full School Board in considering internal and external audit matters, including the timely reporting to the School Board of material actions or inactions of school employees that could lead to charges of malfeasance in office by School Board Members or School Division employees or agents. The Internal Audit Committee has established the Office of Internal Audit, which reports directly to the Internal Audit Committee, and through the Internal Audit Committee, to the full School Board, as more particularly set forth in [Policy 3-9646](#) and the Internal Audit Charter.

2. Legislative Committee

The Legislative Committee will consists of ~~a minimum of threetwo~~ School Board Members, School Board Legal Counsel, the School Board's Legislative Consultant and those staff members appointed by the Superintendent. The Legislative Committee is responsible for the development of the School Board's proposed annual legislative package. The legislative package, priorities and positions shall be based upon input from the School Board and the Superintendent. The Legislative Committee is also responsible for developing the School Board's regional legislative position and for acting as the School Board's liaison to the Virginia General Assembly as well as other publicly elected bodies.

~~3. Student Discipline Committees~~

~~The Chairman shall appoint three Committees of the School Board to hear student discipline cases as needed. Each Committee shall consist of three (3) voting School Board Members and one (1) nonvoting guidance counselor. Each Member of a Committee, excluding the guidance counselor, has authority to make motions and vote on that Committee. Each Committee shall meet to determine cases dealing with expulsions and long term suspensions as set forth in School Board policy or regulation. A unanimous decision of a Committee consisting of three School Board Members regarding long term suspensions and expulsions is final. If a Committee's decision is not unanimous, or if the decision is made by~~

~~a Committee of less than three (3) School Board Members, the decision of the Committee may be appealed to the full School Board.~~

4.3. Policy Review Committee

The School Board Policy Review Committee will consist of three School Board Members. The School Board, at its discretion, may appoint a citizen to serve as a voting member. School Board Legal Counsel and the Chief of Staff or designee will serve as liaisons to the Committee but will not be voting members.

The Chief of Staff may assign other staff members to serve on the Policy Review Committee for designated periods of time for the purpose of assisting the Policy Review Committee. The Policy Review Committee will be responsible for advising the School Board and the Superintendent concerning the need to amend, adopt, repeal, and/or merge by-laws, policies and applicable regulations.

5.4. Building Utilization Committee

The Building Utilization Committee (BUC) annually reviews enrollment projections and impact on optimal building utilization. ~~The Building Utilization Committee shall be chaired by the School Division Demographer. No more than T~~three School Board Members shall be assigned to the BUC. The Superintendent may assign appropriate staff members to assist the BUC in its review. At its discretion, the BUC may invite input from PTAs or other community groups directly impacted by any recommendation from the BUC.

5. Student Discipline Committees

~~The ChairmanChair shall appoin Threet three Committees of the School Board shall be appointed to hear student discipline cases as needed. Each Committee shall consist of three (3) voting School Board Members and one (1) nonvoting Schoolguidance counselor. Each Member of a Committee, excluding the Schoolguidance counselor, has authority to make motions and vote on that Committee. Each Committee shall meet to determine cases dealing with expulsions and long-term suspensions as set forth in School Board policy or regulation. A unanimous decision of a Committee consisting of three School Board Members regarding long-term suspensions and expulsions is final. If a Committee's decision is not unanimous, or if the decision is made by a Committee of less than three (3) School Board Members, the decision of the Committee may be appealed to the full School Board.~~

6. D. Joint Standing School Board and City Council Committees/Boards

~~The Committees listed below shall be considered Joint Standing Committees of the School Board and the City Council. The ChairmanChair shall seek approval from the School Board for all Member appointments to such Committees. The ChairmanChair shall take into consideration the experience of the School Board Members, their interest in membership, diversity of membership and~~

~~continuity of membership on a Committee. The ChairmanChair of each Joint Standing School Board/City Council Committee shall be selected by the Committee Members unless otherwise specified.~~

~~a. 1. CIP/Modernization Review Committee – the School Board Chair will appoint and the School Board will approve two School Board Members and one alternate to serve on the Committee. The School Board Chair will appoint the Committee Chair.~~

~~b. Deferred Compensation BoardChair~~

~~c. Oceanfront Enhancement Committee~~

~~D.~~ E. School Board Ad Hoc Committees

~~Upon an majority vote of the School Board, Aa School Board Ad Hoc Committee and Ad Hoc Committee Chair shall be proposed by the School Board Chair and appointed by the School Board, as the need arises, to carry out a specified task, at the completion of which - that is, on presentation of its final report to the School Board, such Ad Hoc Committee will automatically cease to exist. An Ad Hoc Committee shall have those powers designated by the School Board.~~ The following Committee(s) ~~are~~is designated School Board Ad Hoc Committee(s):

~~4.~~ 1. Ad Hoc School Site Selection Committee

The School Site Selection Committee is an Ad Hoc School Board Committee that is appointed as needed to assist the School Board in considering proposals for new school sites, ~~and construction or renovation of existing schools at those sites. Once the School Board has accepted the final recommendations of the Ad Hoc School Site Selection Committee, the Ad Hoc School Site Selection Committee will be disbanded.~~

~~An Ad Hoc School Site Selection Committee will consist of a minimum of two School Board Members, two City Council Members, the Superintendent, the City Manager, at least one citizen member, the Director of Facilities Planning and Construction and such other Members as the Superintendent or the City Manager appoint. An Ad Hoc School Site Selection Committee ChairmanChair will be a School Board Member chosen by the Ad Hoc School Site Selection Committee Members. An Ad Hoc School Site Selection Committee may consider more than one school site selection if the School Board so authorizes the Ad Hoc School Site Selection Committee to do so.~~

2. Other Ad Hoc Committees as needed.

~~E.~~ F. School Division Standing Committees and Citizens Advisory Committees with School Board Member Liaisons

If requested by the Superintendent or as set forth by Policy, the School Board may assign School Board Members to serve as Members of School Division Standing Committees or Citizens Advisory Committees. In those instances, the appointed

School Board Members serve only as liaisons and have no authority to bind the School Board on any matter. The Superintendent shall provide a list of all such Liaison positions~~School Division Committees~~ to the School Board by June 1st of each year.

1. The following Committees are designated as School Division Standing Committees with School Board Members assigned as Liaisons:

4. a. Equity Council

The Equity Council addresses issues related to diverse populations and how the organizational climate contributes to fostering: greater student achievement; effective communication across all levels and with the greater community; honoring and listening to all voices; providing focused opportunities discussion, feedback, input and support to the implementation of Compass to 2020 and future School Board goals; reporting on all aspects of diversity and equity with a special focus on students of color; resources and support to further the work educational equity within the School Division. The Superintendent will designate a staff member to serve as the ~~Chairman~~Chair of the Equity Council. No more than two (2) School Board Members will be assigned as liaisons to the Equity Council.

2. The following Citizens Advisory Committees will have one School Board Liaison and one School Board alternate Liaison assigned:

a. Special Education Advisory Committee;

b. General Advisory Council for Technical and Career Education;

c. Community Advisory Committee for Gifted Education;

d. Interagency Adult Basic Education Advisory Committee;

e. School Health Advisory Committee;

f. Ad Hoc Strategic Plan Committee, as needed;

g. Such other Citizens Advisory Committees as the School Board determines are needed.

F. G. Outside Committees

The School Board Chair will appoint and the School Board will approve~~may assign~~ School Board Members to represent the School Board on Outside Committees. In those instances, School Board Members have authority to bind the School Board for the limited purpose for which the Outside Committee exists. The Superintendent shall provide a list of all Outside Committees to the School Board by June 1st of each year. The School Board Chair will appoint, subject to approval by the School Board,~~may appoint~~ School Board Members to such Committees by majority vote. Outside Committees include, but are not limited to:

1. Access - College Foundation
2. Governor's School for the Arts
3. Mayor's Committee for Persons with Disabilities
4. SECEP - Southeastern Cooperative Educational Program
5. VSBA - Virginia School Board Association Delegate Assembly
6. Hampton Roads Educational Telecommunications Association (HRETA)
WHRO Educational Advisory Committee

7. Sister Cities Association of Virginia Beach

7-8. Deferred Compensation Board

Adopted by School Board: July 21, 1992
Amended by School Board: April 19, 1994
Amended by School Board: January 3, 1995
Amended by School Board: August 17, 1999
Amended by School Board: February 20, 2001
Amended by School Board: August 7, 2001
Amended by School Board: August 21, 2001
Amended by School Board: May 28, 2002
Amended by School Board: August 6, 2002
Amended by School Board: July 15, 2008
Amended by School Board: December 2, 2008
Amended by School Board: December 15, 2015
Amended by School Board : August 2, 2016

Amended by School Board: 2018

APPROVED AS TO
LEGAL SUFFICIENCY

Kamala H. Lannetti





Subject: Community Advisory Committee Appointments

Item Number: 13A

Section: Information

Date: June 11, 2018

Senior Staff: N/A

Prepared by: Dianne P. Alexander, School Board Clerk

Presenter(s): Beverly M. Anderson, School Board Chair

Recommendation:

That the School Board present recommendations for appointment to Citizens' Advisory Committees to fill vacancies of voting members for a term beginning July 1, 2018. Gifted Education and Technical and Career Education advisory committee appointments are recommended for a three year period. A one year period is recommended for appointments to the Special Education Advisory Committee while they finalize changes to their bylaws to bring into compliance with School Board policy.

Advisory Committee	Position	Recommended Appointment
Community Advisory Committee for Gifted Education (3-year term)	Landstown High School Zone	Beth Deir
	Kellam High School Zone	Jeryl Phillips
	At-Large	Jennifer Krzewinski
Special Education Advisory Committee (One-year term)	Teacher Representative	Leanna Landry
	Agency/Community Representative	Cheryl Ward, Endependence Center
	Person with Disability or Parent of Student with Disability or Student with Disability	Dawn Candia Ainsley Proctor Jill Reid Tina Santee Cheryl Smith Pamela Tanner
	Other	Sandra Hermann Dorothy McGuire Donna Robel Frances Thompson
General Advisory Council for Technical and Career Education (3-year term)		Alaine Britt

Background Summary:

In accordance with School Board policy amendments, Division Regulation 7-21.1 was created setting forth procedures for appointment to Citizens' Advisory Committees. Thirty-four applications were submitted in response to the division issuing a "Call to Action." Recommendations presented above reflect the outcome of School Board discussion of applications as personnel matters during a closed meeting on May 22.

Source:

School Board Policy 7-21 Citizens' Advisory Committees
Division Regulation 7-21.1 Citizens' Advisory Committees

Budget Impact:

N/A



Three Oaks Elementary School – Princess Anne Road Phase VII

Subject: Conveyance of Property

Item Number: 13B

Section: Information

Date: June 11, 2018

Senior Staff: Mr. Dale R. Holt, Chief Operations Officer, School Division Services

Prepared by: Mr. Anthony L. Arnold, P.E., Executive Director, Facilities Services

Presenter(s): Mr. Anthony L. Arnold, P.E., Executive Director, Facilities Services

Recommendation:

That the School Board authorize the Chairman to execute the attached Resolution and Purchase Agreement for the Conveyance of Property to the City of Virginia Beach along with a temporary construction easement and Dominion Energy utility easement at Three Oaks Elementary School.

Background Summary:

The acquisitions/easements are associated with the Princess Anne Road Phase VII project and will have no impact to school operations nor will they have any adverse impact on the school site.

These agreements have been reviewed and signed by the City Manager's Designee, Real Estate and Finance Office, along with the City Attorney's Office.

Source:

Budget Impact:

NA

**RESOLUTION REGARDING THE SALE OF SCHOOL BOARD PROPERTY
FOR THE CITY'S PRINCESS ANNE ROAD PHASE VII PROJECT**

WHEREAS, the City of Virginia Beach ("City") has identified the need to purchase certain School Board property located on the Three Oaks Elementary School site and identified as a portion of parcel GPIN 2414-13-3361 ("School Board Property"), for the City's Princess Anne Road Phase VII Project, CIP 2-195 (the "Project");

WHEREAS, the Project will provide a four-lane divided roadway within a 143-foot right-of-way with a bike path, from General Booth Boulevard to Fisher Arch, a distance of approximately 1.25 miles;

WHEREAS, the City has proposed purchasing the School Board Property in order to complete the Project, which will further include improvements at the intersections of General Booth Boulevard, Elson Green Avenue, and Upton Drive/Sandbridge Road, as well as aesthetic upgrades;

WHEREAS, the City's acquisition of the School Board property will enable the City to enhance this roadway corridor, increase property values, and provide an overall benefit to the citizens of Virginia Beach;

WHEREAS, Virginia Code §22.1-129 allows the School Board to sell real property that it determines it has no future use for and the School Board has held a public hearing on June 26, 2018 to take public comment on the proposed sale of property to the City and retention of the proceeds therefrom; and

WHEREAS, due to the de minimus impact the conveyance of the School Board property will have on the Three Oaks Elementary School site, and the expected benefits that will be derived from this Project for the citizens of Virginia Beach, the School Board is of the opinion that sale of the School Board property would be a benefit to all parties.

NOW THEREFORE BE IT RESOLVED that:

1. In accordance with Virginia Code §22.1-129, the School Board finds that, due to the strategic location of the parcel identified as GPIN 2414-13-3361, and the fact that the benefits of this conveyance are greater than the detriment to the remainder of the School Board property, the School Board finds that it does not have further use for such real property and determines that it may be sold.
2. The School Board agrees to a) sell a 6,225 sq. ft. (0.1429 acre) portion of GPIN 2414-13-3361, located at 2201 Elson Green Avenue; b) grant a temporary construction easement of 1,276 sq. ft. (0.0293 acre) thereon; and c) grant a permanent utility easement of 1,687 sq. ft. (0.0387 acre) for the total appraised value of \$33,153.00. The permanent utility easement is intended for use by Verizon South, Inc., Dominion Energy, Cox Communications and Virginia Natural Gas.
3. Additionally, the School Board authorizes the Chair or her designee to execute any and all documents desired and necessary to complete the above-referenced transaction.

Adopted by the School Board this 26th day of June 2018

Beverly M. Anderson, Chair

ATTEST:

Dianne P. Alexander
Clerk of School Board

AGREEMENT OF SALE

Parcel: 014

Project: Princess Anne Road Ph VII
CIP 2-195

Route/Street: Princess Anne Road

City of Virginia Beach, Virginia

THIS AGREEMENT OF SALE, Made as of this _____ day of _____, 2018, by the **SCHOOL BOARD OF THE CITY OF VIRGINIA BEACH**, a political subdivision of the Commonwealth of Virginia, hereinafter referred to as "Landowner", and the City of Virginia Beach, a municipal corporation of the Commonwealth of Virginia, hereinafter referred to as "City".

WITNESSETH: That for and in consideration of one dollar (\$1.00) and other valuable consideration, receipt of which is hereby acknowledged, the City agrees to buy and the Landowner agrees to sell all its rights and interests in the following described land together with all improvements to the City by deed of General Warranty, properly executed, acknowledged, and delivered with usual English Covenants of title, free from all encumbrances.

The land and improvements subject to this Agreement of Sale (hereinafter referred to as the "Land") are described as follows:

All that certain lot, tract or parcel of land together with improvements thereon belonging, lying, situated and being in the City of Virginia Beach, Virginia and designated and described as: "PROPERTY TO BE ACQUIRED FOR RIGHT-OF-WAY PURPOSES AREA = 6,225 S.F. (0.1429 ACRE)" and being further designated and described as "PROPERTY TO BE ACQUIRED FOR RIGHT-OF-WAY PURPOSES 6,225 SQUARE FEET 0.1429 ACRES" as shown on that certain plat entitled: "PLAT SHOWING PROPERTY AND EASEMENTS TO BE ACQUIRED FROM THE SCHOOL BOARD OF THE CITY OF VIRGINIA BEACH BY THE CITY OF VIRGINIA BEACH FOR PRINCESS ANNE ROAD IMPROVEMENTS PARCEL 014 PROJECT CIP 2-195 VIRGINIA BEACH, VIRGINIA" prepared by VHB, having a scale of 1" = 25', dated March 2, 2016 and revised through August 15, 2016.

Together with the temporary right and easement to use the additional areas shown on the aforesaid plat for construction cut and/or fill slopes as being required for the proper execution and maintenance of work, containing 1,276 square feet/0.0293 acre. Said easement will terminate when all construction has been completed and the City accepts the work.

The total consideration is as follows: THIRTY-THREE THOUSAND ONE HUNDRED FIFTY-THREE DOLLARS (\$33,153.00) in full for the Land, temporary construction easement, permanent utility easement (Virginia Electric and Power Company and Verizon South, Inc.), all appurtenances and improvements thereon and any and all damages.

CLAUSE NO. 1 (This Section Not Applicable)

ONE THOUSAND DOLLARS (\$1,000.00) of the above consideration will be withheld until the Land has been vacated in accordance with the terms of this Agreement of Sale. The owner will timely notify the city real estate agent for the building to be inspected and accepted. The City Attorney will be notified by the real estate agent whether to deliver the remaining part of the consideration.

CLAUSE NO. 2 (This Section Not Applicable)

The Landowner agrees that buildings within or encroaching upon the proposed right of way shall be removed by the Landowner within ____days from date of the Agreement and that the consideration for removal in the amount of \$_____will be withheld by the City until said buildings have been removed. If buildings are not timely removed as required, the Landowner will forfeit both the said \$_____and all rights in the buildings, which may then be removed or demolished at the City's discretion.

CLAUSE NO. 3 (This Section Not Applicable)

The Landowner will vacate and remove all personal property from the buildings within or encroaching upon the proposed right of way within NINETY (90) days from date of the Agreement.

CLAUSE NO. 4

The Landowner agrees that buildings within or encroaching upon the proposed right of way may be removed by the City, or its agents.

CLAUSE NO. 5 (This Section Not Applicable)

It is understood by the Landowner that Building(s)_____(description of buildings) is/are located partially on the right of way and partially on the remaining property of the Landowner. The Landowner will allow the City, its agents or contractors, to remove the entire building and grants permission for such temporary encroachments as may be necessary in the construction of the above-referenced project.

CLAUSE NO. 6

The Landowner will grant unto Virginia Electric and Power Company, a Virginia public service corporation (doing business in Virginia as Dominion Energy Virginia) and Verizon

South, Inc. (F/K/A Bell Atlantic deeds of easement for their facilities totaling 1,687 square feet/0.0387 acre (overlapping easements), across Landowner's remaining lands and adjacent to the new right of way. Upon the acceptance of this Agreement of Sale by the City, the utility companies, their employees, agents, or contractors have the right to enter upon the lands of the Landowner in order to proceed with the relocation of their facilities.

CLAUSE NO. 7 (This Section Not Applicable)

When buildings are vacated, Landowner will not remove any fixtures from the property unless authorized in writing by the City.

CLAUSE NO. 8

The Landowner will compensate the tenant of said Land, if applicable, for any damages said tenant may suffer and sustain by reason of the conveyance agreed to hereunder and by reason of the said proposed construction, and will save the City harmless from any and all claims that may be made by said tenant by reason of such conveyance and/or construction.

CLAUSE NO. 9

The City, or its agents, may exercise the right to enter upon the Land for such purposes as may be necessary for the construction of this project without further notice to the Landowner.

CLAUSE NO. 10

The consideration herein above mentioned represents the value of all estates or interests in such Land, and the damages to remaining lands of the Landowner which may result by reason of the City's use of the Land. The Landowner agrees to accept the Landowner's legally proportionate share of such total consideration for the Landowner's interest and rights in the Land.

CLAUSE NO. 11

If the Landowner is unable to convey marketable title to the City as herein provided, and the City should elect to institute condemnation proceedings to acquire title to the Land, the Landowner agrees that this agreement may be introduced in such proceedings as evidence of the value of the Land and damages, if any, to the remaining property of the Landowner. Landowner shall supply affidavits and other documents required by the City's title insurance company for the issuance of policy of insurance.

CLAUSE NO. 12

Landowner hereby waives all rights to repurchase all or any part of the Property pursuant to Virginia Code § 25.1-108, if applicable.

CLAUSE NO. 13

The Landowner hereby covenants and agrees for himself/herself, itself, heirs and assigns

and successors, that the consideration is in lieu of any and all claims to compensation and damages by reason of the location, construction and maintenance of the project by the City, and the City will have the right to enter upon and take possession of the Land prior to the execution and delivery of the deed.

CLAUSE NO. 14

The Landowner acknowledges that the plans for the aforesaid project as it affect the Land have been fully explained to the Landowner.

CLAUSE NO. 15

(A) For purposes of this clause the following definitions shall apply:

(1) "Hazardous Substances" means asbestos and any and all pollutants, dangerous substances, toxic substances, hazardous wastes, hazardous materials and hazardous substances as referenced or defined in, or pursuant to, any federal, state, local or other applicable environmental law, statute, ordinance, rule, order, regulation or standard in effect on the date hereof including, without limitation, the Resource Conservation and Recovery Act (42 U.S.C 6901, et seq.), as amended, the Federal Insecticide, Fungicide and Rodenticide Act (7 U.S.C. 135, et seq.), as amended, the Comprehensive Environmental Response, Compensation and Liability Act (42 U.S.C. 9601, et seq.), as amended, and the Toxic Substance Control Act (15 U.S.C. 2601, et seq.), as amended.

(2) "Release" means placing, releasing, depositing, spilling, leaking, pumping, emitting, emptying, discharging, injecting, escaping, leaching, disposing or dumping.

(3) "Environmental Condition" means any condition, including, without limitation, the Release of Hazardous Substances, located on or affecting the Land that could require remedial action and/or may result in claims, demands, liabilities, costs and/or expenses to the City.

(4) "Notice" means any written, civil, administrative or criminal summons, citation, directive, order, claim, litigation, investigation, proceeding, judgment, letter or other communication from the United States Environmental Protection Agency ("USEPA"), the Virginia Department Environmental Quality, or other federal, state or local agency or authority, or any other entity or any individual, concerning any intentional or unintentional act or omission which has resulted or which may result in the Release of Hazardous Substances on or into the Land or otherwise relates to an Environmental Condition.

(B) Landowner covenants, represents and warrants to City that, 1) Landowner has received no Notice, 2) to the best of his/her/its knowledge and belief, Landowner has not caused or permitted any Environmental Condition on or affecting the Land, and knows of no such Environmental Condition caused or permitted by any other person or entity, and 3) to the best of his/her/its knowledge and belief, Landowner has not caused or permitted, and to the knowledge of Landowner, no prior or current other owner, tenant, user, operator or other person or entity has caused or permitted, the Land to Release or contain, or to be used to generate, manufacture, refine, transport, treat, store, handle, dispose, transfer, produce or process, Hazardous Substances or other dangerous or toxic substances or solid wastes. The Landowner further covenants, represents and warrants that there is no action, suit, proceeding, claim, investigation, citizen suit or review pending

or threatened against or affecting the title to the Land. Should any notice of such an action, suit, proceeding, claim, investigation or citizen suit be received, it will be immediately forwarded to the Office of the City Attorney of the City of Virginia Beach, Virginia.

CLAUSE NO. 16

The Landowner covenants, represents and warrants that, to its knowledge, there are no wetlands, hazardous wastes, or endangered species which would prevent the City's allowed use of the Land. It shall, however, be the responsibility of the City of Virginia Beach, Virginia, to determine whether or not there are any adverse conditions, including, but not limited to, environmental conditions, hazardous waste conditions, status as protected wetlands or endangered species which would prevent the City's proposed use of the Land. If any such conditions are determined to exist, the City may declare this Agreement of Sale null, void and of no further legal effect.

CLAUSE NO. 17

Settlement will be on or about 90 days from the date this Agreement is fully executed by all parties, or soon thereafter, allowing a reasonable time to correct any title defects reported by the title examiner and the preparation and signing of the necessary documents to enable the City of Virginia Beach to take proper title.

CLAUSE NO. 18

There have been no other promises, considerations or representations made which are not set forth in this agreement.

CLAUSE NO. 19

THE COVENANTS, AGREEMENTS, REPRESENTATIONS, WARRANTIES AND INDEMNITIES OF LANDOWNER CONTAINED IN THESE PARAGRAPHS WILL SURVIVE FINAL CLOSING AND DELIVERY OF THE DEED.

CLAUSE NO. 20

In accordance with instructions by the Department of the Treasury, Internal Revenue Service, for Form 1099-S, you are required by Law to provide the City Attorney's Office, Municipal Center, Virginia Beach, VA 23456 with your correct taxpayer identification number. If you do not provide the City Attorney's Office with your correct taxpayer identification number, you may be subject to civil or criminal penalties imposed by law. Landowner will also provide the City Attorney's Office with other documents necessary for City to comply with State reporting requirements

CLAUSE NO. 21

Under the penalties of perjury, I/we certify that the number(s) shown on this Agreement is/are my/our correct taxpayer identification number(s).

CLAUSE NO. 22 (This Section Not Applicable)

Brokerage Fee. Seller represents and warrants that _____ is the only

broker ("Broker") involved in this transaction. Seller will pay Broker a brokerage fee pursuant to the terms of a separate agreement between the Seller and the Broker. Buyer is not responsible for any payment to Broker.

CLAUSE NO. 23

Signatures of parties. The following information must be provided on the signature lines below:

- a. Where the Landowner is an individual or individuals, each person shall sign and print his/her name and include his/her taxpayer identification number.
- b. Where the Landowner is a business, the authorized agent of the Landowner shall sign and print his/her name, provide his/her title, the taxpayer identification number of the business and, where necessary, a resolution authorizing the sale of the property.
- c. Where any person holds a Power of Attorney for a Landowner, a copy of the Power of Attorney shall be attached and the person shall sign for the Landowner as his/her "attorney-in-fact."

WITNESS the following signatures and seals:

CITY OF VIRGINIA BEACH

By: _____(SEAL) _____ (DATE)
City Manager/Authorized
Designee of City Manager

Attest:

Amanda F. Barnes, City Clerk

LANDOWNER(S):

THE SCHOOL BOARD OF THE CITY OF VIRGINIA BEACH

BY:

_____(SEAL)____TIN#
Signature

Beverly M. Anderson, School Board Chair
Print Name/Title

MAILING ADDRESS 2512 George Mason Drive
P.O. Box 6038
Virginia Beach, VA 23456-0038

TELEPHONE NUMBERS: HOME: OFFICE: (757) 263-1016

(SEAL)
ATTEST:

Clerk of the School Board

Certified as to	Content Approved	Form Approved
Director of Finance	Real Estate Agent	City Attorney



Subject: Policy Review Committee Recommendations **Item Number:** 13C1-4

Section: Information **Date:** June 11 , 2018

Senior Staff: Marc A. Bergin, Ed.D., Chief of Staff

Prepared by: Kamala Lannetti, Deputy City Attorney; John Sutton, III, Coordinator, Policy and Constituent Services

Presenter(s): School Board Legal Counsel, Kamala Lannetti, Deputy City Attorney

Recommendation:

That the School Board receive for Information the Policy Review Committee recommendations regarding review, amendment and/ repeal of certain policies as reviewed by the committee at their May 10, 2018 meeting.

Background Summary:

1. Policy 4-17 / Suspension from Work of Teachers or Classified Employees
Recommended changes in language and title change.
2. Policy 5-3 / Formulation of Student Rules and Regulations
Policy redundant and recommended for removal.
3. Policy 5-11 / Student/Parent/Guardian Appeals
Language update, adding adult student designation
4. Policy 5-12 / Legal Withdrawal
Minor changes made to designations

Source:

Code of Virginia, 1950, as amended, §22.1-253.12:7 School Board Policies.
Policy Review Committee Meeting of May 10, 2018

Budget Impact:

None

PERSONNEL

Suspension From Work or Administrative Leave of Teachers or Classified Employees

A. Disciplinary Suspensions Without Pay

An employee may receive a suspension without pay as discipline as a result of founded misconduct or unsatisfactory work performance. A suspension without pay means that the employee shall not be allowed to work for a specified period of time, nor be paid for his or her absence from work during the period of suspension.

An employee who is classified as a “non-exempt” employee in accordance with the Fair Labor Standards Act may be suspended without pay for a number of hours or up to five (5) days to be determined by the Chief Human Resources Officer. An employee who is classified as an “exempt” employee in accordance with the Fair Labor Standards Act may only be suspended without pay for an entire workweek or in multiples of a workweek, i.e., one week, two weeks, three weeks, etc. However, if the “exempt” employee is being disciplined for violating a major safety rule, he or she may be suspended without pay for a number of hours or days.

B. Investigatory Suspensions Without Pay and Administrative Leave With Pay

The Superintendent or his/her designee is authorized to temporarily relieve an employee of his or her duties pending an investigation into an allegation of employee misconduct or unsatisfactory work performance. Under such circumstances, the Superintendent or designee may choose to suspend the employee without pay, in accordance with subsection C or to place the employee on administrative leave with pay, pending the completion of the investigation and any subsequent corrective action. An employee's placement on unpaid investigatory suspension or paid administrative leave pending the outcome of an investigation shall not be considered disciplinary in nature. No determination regarding the alleged misconduct or unsatisfactory performance shall be made until the administrative investigation is concluded and sufficient facts have been gathered.

C. Grounds and Procedure for Investigatory Suspensions Without Pay ~~for Criminal Charges~~

A teacher or other employee, whether full-time, part-time, permanent or temporary, may be suspended without pay for good and just cause when the safety or welfare of the School Division or the students therein is threatened, or when the teacher or employee has been charged by summons, warrant, indictment or information with the commission of a felony or a misdemeanor involving: i) sexual assault as set forth in Virginia Code Title 18.2; ii) obscenity and related offenses as established in Virginia Code Title 18.2; iii) drugs as established in Virginia Code Title 18.2; iv) moral turpitude; or v) the physical or sexual abuse, or neglect of a child; or an equivalent offense in another state.

1. Suspension with or without pay for criminal charges

Teachers or employees suspended because of being charged by summons, warrant, information or indictment with one of the offenses in subsection C may be suspended ~~with or~~ without pay. If a teacher or employee is suspended without pay, an amount equal to his or her salary while on suspended status shall be placed in an interest-bearing demand escrow account. Upon being found not guilty of one of the offenses, or upon dismissal or nolle prosequi of the charge, the teacher or employee will be reimbursed all unpaid salary and accrued interest from the escrow account, less any earnings received by the teacher or employee during the period of suspension. In no event will payment exceed one year's salary.

In the event a teacher or employee is found guilty by an appropriate court of one of the offenses, and after all available appeals have been exhausted and the conviction is upheld, all funds in the escrow account shall be repaid to the School Board.

The placing of a teacher or an employee on probation by a court pursuant to the terms of Virginia Code § 18.2-251 will be deemed a finding of guilt for the purposes of salary reimbursement.

2. Hearing before School Board for classified employees

Prior to placing a classified employee on an investigatory suspension without pay for a period of five to sixty days for a matter not listed in subsection C, the classified employee must be advised in writing of the reason for the suspension and afforded the opportunity for a hearing before the School Board. The classified employee will continue to receive his or her then applicable salary unless and until the School Board, after a hearing, determines otherwise.

3. Hearing before the School Board for teachers

Prior to placing a teacher on an investigatory suspension without pay for any period of time for a matter not listed in subsection C, the teacher must be advised in writing of the reason for the suspension and afforded the opportunity for a hearing before the School Board. The teacher will continue to receive his or her then applicable salary unless and until the School Board, after a hearing, determines otherwise.

D. Insurance benefits

No teacher or employee shall have his or her health insurance benefits suspended or terminated because of such suspension in accordance with this policy. However, the employee will be responsible for making the employee portion of premium payments for health benefits coverage.

Legal Reference:

Code of Virginia § 18.2-251, as amended. Persons charged with first offense may be placed on probation; conditions; screening, assessment and education programs; drug tests; costs and fees; violations; discharge.

Code of Virginia § 22.1-315, as amended. Grounds and Procedures for Suspension.

Adopted by School Board: June 8, 2004

Scrivener's Amendments: February 11, 2014

Policies and Regulations

School Board of the City of Virginia Beach
Policy 5-3

STUDENTS

Formulation of Student Rules and Regulations

~~School administrators through the Superintendent may submit suggested rules and regulations related to students' rights and responsibilities to the School Board for its consideration.~~

~~An up-to-date school board policies and School division regulation manual shall be cataloged, maintained and made available in each media center and on the School division website.~~

~~Rules and regulations regarding students' rights and responsibilities shall be included in student, staff and parent handbooks.~~

~~Students and parents/legal guardians shall be given the opportunity to participate in formulating suggested rules and regulations.~~

Adopted by the School Board: June 15, 1993 (Effective August 14, 1993)

Repealedvoked by School Board:



Policies and Regulations

School Board of the City of Virginia Beach
Policy 5-11

STUDENTS

Age of Compulsory Attendance/Exemptions

Every parent, guardian, or other person having control of a child who will have reached ~~his/her~~^{their} fifth birthday on or before September 30 of any school year and who has not passed ~~his/her~~^{their} eighteenth birthday shall, during the period of each year the public schools are in session and for the same number of days and hours per day as the public schools, send such child to a public school or to a private, denominational or parochial school or have such child taught by a tutor or teacher of qualifications prescribed by the Board of Education and approved by the Superintendent or provide home instruction for the child pursuant to Virginia Code § 22.1-254.1.

As prescribed in the regulations of the Board of Education, the compulsory education requirement may also be met by: (i) attending an alternative program of study or work/study offered by a public, private, denominational or parochial school or by a public or private degree-granting institution of higher education; (ii) in the case of any five-year-old child, by sending the child to any public educational prekindergarten program, ~~including a Head Start program~~, or in a private, denominational or parochial educational prekindergarten program; (iii) for a student who is at least sixteen years of age through an individual student alternative education plan developed in accordance with the guidelines set forth by the Superintendent in Division Regulation 6-76.1; or (iv) obtaining a high school diploma, its equivalent, or a certificate of completion.

~~The requirements of this policy apply to children in the custody of the Department of Juvenile Justice or the Department of Correction who have not passed their eighteenth birthday and children required by the Superintendent to take a special program of prevention, intervention or remediation pursuant to Virginia Code §§ 22.1-253.13:1 and 22.1-254.01.~~

~~The requirements of this section shall apply to: i) any child in the custody of the Virginia Department of Juvenile Justice or the Virginia Department of Corrections who has not passed the eighteenth birthday; and ii) any child whom the Superintendent has required to take a special program of prevention, intervention, or remediation as provided in subsection C of the Code of Virginia § 22.1-253.13:1 and in § 22.1-254.01.~~

~~The requirements of this section shall not apply to: a) any person 16 through 18 years of age who is housed in an adult correctional facility when such person is actively pursuing the achievement of a passing score on a high school equivalency examination approved by the Virginia Board of Education but is not enrolled in an individual student alternative education plan; and b) any child who has obtained a high school diploma or its equivalent, a certificate of completion, or has achieved a passing score on a high school equivalency examination approved by the Virginia Board of Education, or who has otherwise complied with compulsory school attendance requirements.~~

Within one calendar month of the opening of school, ~~the each School B~~board shall send to the parents or guardian of each minor student enrolled in the School Division a copy of the compulsory school attendance law and the enforcement procedures and policies established by the School Board.

The Superintendent shall be responsible for ensuring that all school-age children residing in the School Division, not otherwise excused pursuant to the guidelines set forth in Division Regulation 5-11.1, meet the compulsory education requirements contained in this-Policy and Virginia Code § 22.1-254.

Editor's Notes

See School Board Policy 5-12 for Legal Withdrawal.

See School Board Policy 5-13 and any implementing regulations for home instruction.

Legal Reference:

Code of Virginia, § 22.1-254, as amended. Compulsory attendance required; excuses and waivers; alternative education program attendance; exemptions from article.- ~~A. Except as otherwise provided in this article, every parent, guardian, or other person in the Commonwealth having control or charge of any child who will have reached the fifth birthday on or before September 30 of any school year and who has not passed the eighteenth birthday shall, during the period of each year the public schools are in session and for the same number of days and hours per day as the public schools, send such child to a public school or to a private, denominational or parochial school or have such child taught by a tutor or teacher of qualifications prescribed by the Board of Education and approved by the division superintendent or provide for home instruction of such child as described in § 22.1-254.1.~~

~~As prescribed in the regulations of the Board of Education, the requirements of this section may also be satisfied by sending a child to an alternative program of study or work/study offered by a public, private, denominational or parochial school or by a public or private degree-granting institution of higher education. Further, in the case of any five-year-old child who is subject to the provisions of this subsection, the requirements of this section may be alternatively satisfied by sending the child to any public educational prekindergarten program, including a Head Start program, or in a private, denominational or parochial educational prekindergarten program.~~

~~Instruction in the home of a child or children by the parent, guardian or other person having control or charge of such child or children shall not be classified or defined as a private, denominational or parochial school.~~

~~The requirements of this section shall apply to (i) any child in the custody of the Department of Juvenile Justice or the Department of Corrections who has not passed his eighteenth birthday and (ii) any child whom the division superintendent has required to take a special program of prevention, intervention, or remediation as provided in subsection C of § 22.1-253.13:1 and in § 22.1-254.01. However, the requirements of this section shall not apply to any child who has obtained a high school diploma, its equivalent, or a certificate of completion or who has otherwise complied with compulsory school attendance requirements as set forth in this article.~~

~~B. A. school board shall excuse from attendance at school:~~

~~1. Any pupil who, together with his parents, by reason of bona fide religious training or belief is conscientiously opposed to attendance at school. For purposes of this subdivision, "bona fide religious training or belief" does not include essentially political, sociological or philosophical views or a merely personal moral code; and~~

~~2. On the recommendation of the juvenile and domestic relations district court of the county or city in which the pupil resides and for such period of time as the court deems appropriate, any pupil who, together with his parents, is opposed to attendance at a school by reason of concern for such pupil's health, as verified by competent medical evidence, or by reason of such pupil's reasonable apprehension for personal safety when such concern or apprehension in that pupil's specific case is determined by the court, upon consideration of the recommendation of the principal and division superintendent, to be justified.~~

~~C. A School Board may excuse from attendance at school: Legal Reference, Continued~~

~~1. On recommendation of the principal and the division superintendent and with the written consent of the parent or guardian, any pupil who the school board determines, in accordance with regulations of the Board of Education, cannot benefit from education at such school; and~~

~~2. On recommendation of the juvenile and domestic relations district court of the county or city in which the pupil resides, any pupil who, in the judgment of such court, cannot benefit from education at such school.~~

~~D. Local school boards may allow the requirements of subsection A of this section to be met under the following conditions:~~

~~For a student who is at least sixteen years of age, there shall be a meeting of the student, the student's parents, and the principal or his designee of the school in which the student is enrolled in which an individual student alternative education plan shall be developed in conformity with guidelines prescribed by the Board, which plan must include:~~

~~a. Career guidance counseling;~~

~~b. Mandatory enrollment and attendance in a general educational development preparatory program or other alternative education program approved by the local school board with attendance requirements that provide for reporting of student attendance by the chief administrator of such GED preparatory program or approved alternative education program to such principal or his designee;~~

~~c. Counseling on the economic impact of failing to complete high school; and~~

~~d. Procedures for reenrollment to comply with the requirements of subsection A of this section.~~

~~A student for whom an individual student alternative education plan has been granted pursuant to this subsection and who fails to comply with the conditions of such plan shall be deemed to be in violation of subsection A of this section.~~

~~Students enrolled with an individual student alternative education plan shall be counted in the average daily membership of the school division.~~

~~E. A school board may, in accordance with the procedures set forth in § 22.1-277 and upon a finding that a school-age child has (i) committed an offense in violation of school board policies, (ii) been charged with an offense relating to the Commonwealth's laws, or with a violation of school board policies, on weapons, alcohol or drugs, or intentional injury to another person, or (iii) been expelled from school attendance pursuant to § 22.1-277.01, require the child to attend an alternative education program as provided in § 22.1-209.1:2 or § 22.1-277.1.~~

~~F. Whenever a court orders any pupil into an alternative education program offered in the public schools, the local school board of the school division in which the program is offered shall determine the appropriate alternative education placement of the pupil, regardless of whether the pupil attends the public schools it supervises or resides within its school division.~~

~~The juvenile and domestic relations district court of the county or city in which a pupil resides or in which charges are pending against a pupil, or any court in which charges are pending against a pupil, may require the pupil who has been charged with (i) a crime which resulted in or could have resulted in injury to others, (ii) a violation of Article 1 (§ 18.2-77 et seq.) of Chapter 5 of Title 18.2, or (iii) any offense related to possession or distribution of any Schedule I, II, or III controlled~~

~~Legal Reference, Continued~~

~~substances to attend an alternative education program, including, but not limited to, night school, adult education, or any other education program designed to offer instruction to students for whom the regular program of instruction may be inappropriate.~~

~~This subsection shall not be construed to limit the authority of school boards to expel, suspend, or exclude students, as provided in §§ 22.1-277, 22.1-277.01, and 22.1-277.2. As used in this subsection, the term "charged" means that a petition or warrant has been filed or is pending against a pupil.~~

~~G. Within one calendar month of the opening of school, each school board shall send to the parents or guardian of each student enrolled in the division a copy of the compulsory school attendance law and the enforcement procedures and policies established by the school board.~~

~~H. The provisions of this article shall not apply to:~~

- ~~1. Children suffering from contagious or infectious diseases while suffering from such diseases;~~
- ~~2. Children whose immunizations against communicable diseases have not been completed as provided in § 22.1-271.2;~~
- ~~3. Children under ten years of age who live more than two miles from a public school unless public transportation is provided within one mile of the place where such children live;~~
- ~~4. Children between the ages of ten and seventeen, inclusive, who live more than 2.5 miles from a public school unless public transportation is provided within 1.5 miles of the place where such children live; and~~
- ~~5. Children excused pursuant to subsections B and C of this section.~~

~~Further, any child who will not have reached his sixth birthday on or before September 30 of each school year whose parent or guardian notifies the appropriate school board that he does not wish the child to attend school until the following year because the child, in the opinion of the parent or guardian, is not mentally, physically or emotionally prepared to attend school, may delay the child's attendance for one year.~~

~~The distances specified in subdivisions 3 and 4 of this subsection shall be measured or determined from the child's residence to the entrance to the school grounds or to the school bus stop nearest the entrance to the residence of such children by the nearest practical routes which are usable for walking or riding. Disease shall be established by the certificate of a reputable practicing physician in accordance with regulations adopted by the Board of Education.~~

Code of ~~Virginia~~, § 22.1-263, as amended. Violation constitutes misdemeanor.

Code of ~~Virginia~~, § 22.1-264, as amended. Misdemeanor to make false statements as to age.

Code of ~~Virginia~~, § 22.1-265, as amended. Inducing children to absent themselves.

Code of ~~Virginia~~, § 22.1-266, as amended. Law-enforcement officers and truant children.

Code of ~~Virginia~~, § 22.1-267, as amended. Proceedings against habitually absent child.

Code of ~~Virginia~~, § 22.1-268, as amended. Duty of Commonwealth's attorneys to prosecute cases arising under article; jurisdiction of offenses.

Code of ~~Virginia~~, § 22.1-269, as amended. Board to enforce.

~~Code of Va., § 16.1-279. Disposition.~~

Adopted by School Board: June 15, 1993 (Effective August 14, 1993) Amended by School Board: May 16, 2000

Amended by School Board:

Policies and Regulations

School Board of the City of Virginia Beach
Policy 5-12

STUDENTS

Legal Withdrawal

A. Kindergarten

A parent or legal guardian may withdraw, from kindergarten, any child who will not have reached his/her sixth birthday on or before September 30 of that school year provided that the parent or legal guardian notifies the Superintendents or designee school board that he/she does not wish the child to attend school until the following year because the child, in the opinion of the parent or legal guardian, is not mentally, physically or emotionally prepared to attend school.

B. Other

1. The Superintendent shall approve the withdrawal of:

a. Any studentpupil who, together with his/her parents/legal guardian, by reason of bona fide religious training or belief is conscientiously opposed to attendance at school. For purposes of this subdivision, "bona fide religious training or belief" does not include essentially political, sociological or philosophical views or a merely personal moral code; and

b. On the recommendation of the juvenile and domestic relations district court of the county or city in which the pupil resides and for such period of time as the court deems appropriate, any studentpupil who, together with his/her parents/legal guardian, is opposed to attendance at a school by reason of concern for such pupil's-student's health, as verified by competent medical evidence, or by reason of such studentpupil's reasonable apprehension for personal safety when such concern or apprehension in that pupil's-student's specific case is determined by the court, upon consideration of the recommendation of the principal and division superintendent, to be justified.

~~c. The School Board shall develop policies for excusing students who are absent by reason of observance of a religious holiday. Such policies shall ensure that a student shall not be deprived of any award or of eligibility or opportunity to compete for any award, or of the right to take an alternate test or examination, for any which the student missed by reason of such absence, if the absence is verified in a manner acceptable to the Superintendent.~~

2. The School Board may approve the withdrawal of a student:

- a. On recommendation of the principal and the division superintendent and with the written consent of the parent or legal guardian, any studentpupil who the Sschool Bboard determines, in accordance with regulations of the Virginia Board of Education, cannot benefit from education at such school; and
- b. On recommendation of the juvenile and domestic relations district court of the county or city in which the studentpupil resides, any studentpupil who, in the judgment of such court, cannot benefit from education at such school.

Legal Reference:

Code of Virginia, § 22.1-254, as amended. Compulsory attendance required; excuses and waivers; alternative education program attendance; exemptions from article. ~~A. Except as otherwise provided in this article, every parent, guardian, or other person in the Commonwealth having control or charge of any child who will have reached the fifth birthday on or before September 30 of any school year and who has not passed the eighteenth birthday shall, during the period of each year the public schools are in session and for the same number of days and hours per day as the public schools, send such child to a public school or to a private, denominational or parochial school or have such child taught by a tutor or teacher of qualifications prescribed by the Board of Education and approved by the division superintendent or provide for home instruction of such child as described in § 22.1-254.1.~~

~~As prescribed in the regulations of the Board of Education, the requirements of this section may also be satisfied by sending a child to an alternative program of study or work/study offered by a public, private, denominational or parochial school or by a public or private degree-granting institution of higher education. Further, in the case of any five-year-old child who is subject to the provisions of this subsection, the requirements of this section may be alternatively satisfied by sending the child to any public educational prekindergarten program, including a Head Start program, or in a private, denominational or parochial educational prekindergarten program.~~

~~Instruction in the home of a child or children by the parent, guardian or other person having control or charge of such child or children shall not be classified or defined as a private, denominational or parochial school.~~

~~The requirements of this section shall apply to (i) any child in the custody of the Department of Juvenile Justice or the Department of Corrections who has not passed his eighteenth birthday and (ii) any child whom the division superintendent has required to take a special program of prevention, intervention, or remediation as provided in subsection C of § 22.1-253.13:1 and in § 22.1-254.01. However, the requirements of this section shall not apply to any child who has obtained a high school diploma, its equivalent, or a certificate of completion or who has otherwise complied with compulsory school attendance requirements as set forth in this article.~~

~~B. A. school board shall excuse from attendance at school:~~

~~1. Any pupil who, together with his parents, by reason of bona fide religious training or belief is conscientiously opposed to attendance at school. For purposes of this subdivision, "bona~~

~~of religious training or belief" does not include essentially political, sociological or philosophical views or a merely personal moral code; and~~

~~2. On the recommendation of the juvenile and domestic relations district court of the county or city in which the pupil resides and for such period of time as the court deems appropriate, any pupil who, together with his parents, is opposed to attendance at a school by reason of concern for such pupil's health, as verified by competent medical evidence, or by reason of such pupil's reasonable apprehension for personal safety when such concern or apprehension in that pupil's specific case is determined by the court, upon consideration of the recommendation of the principal and division superintendent, to be justified.~~

~~C. A School Board may excuse from attendance at school:~~

~~1. On recommendation of the principal and the division superintendent and with the written consent of the parent or guardian, any pupil who the school board determines, in accordance with regulations of the Board of Education, cannot benefit from education at such school; and~~

~~2. On recommendation of the juvenile and domestic relations district court of the county or city in which the pupil resides, any pupil who, in the judgment of such court, cannot benefit from education at such school.~~

~~D. Local school boards may allow the requirements of subsection A of this section to be met under the following conditions:~~

~~For a student who is at least sixteen years of age, there shall be a meeting of the student, the student's parents, and the principal or his designee of the school in which the student is enrolled in which an individual student alternative education plan shall be developed in conformity with guidelines prescribed by the Board, which plan must include:~~

~~a. Career guidance counseling;~~

~~b. Mandatory enrollment and attendance in a general educational development preparatory program or other alternative education program approved by the local school board with attendance requirements that provide for reporting of student attendance by the chief administrator of such GED preparatory program or approved alternative education program to such principal or his designee;~~

~~c. Counseling on the economic impact of failing to complete high school; and~~

~~d. Procedures for reenrollment to comply with the requirements of subsection A of this section.~~

~~A student for whom an individual student alternative education plan has been granted pursuant to this subsection and who fails to comply with the conditions of such plan shall be deemed to be in violation of subsection A of this section.~~

~~Students enrolled with an individual student alternative education plan shall be counted in the average daily membership of the school division.~~

~~-~~

~~E. A school board may, in accordance with the procedures set forth in § 22.1-277 and upon a finding that a school-age child has (i) committed an offense in violation of school board policies, (ii) been charged with an offense relating to the Commonwealth's laws, or with a violation of school board policies, on weapons, alcohol or drugs, or intentional injury to another person, or (iii) been expelled from school attendance pursuant to § 22.1-277.01, require the child to attend an alternative education program as provided in § 22.1-209.1:2 or § 22.1-277.1.~~

~~F. Whenever a court orders any pupil into an alternative education program offered in the public schools, the local school board of the school division in which the program is offered shall determine the appropriate alternative education placement of the pupil, regardless of whether the pupil attends the public schools it supervises or resides within its school division.~~

~~The juvenile and domestic relations district court of the county or city in which a pupil resides or in which charges are pending against a pupil, or any court in which charges are pending against a pupil, may require the pupil who has been charged with (i) a crime which resulted in or could have resulted in injury to others, (ii) a violation of Article 1 (§ 18.2-77 et seq.) of Chapter 5 of Title 18.2, or (iii) any offense related to possession or distribution of any Schedule I, II, or III controlled substances to attend an alternative education program, including, but not limited to, night school, adult education, or any other education program designed to offer instruction to students for whom the regular program of instruction may be inappropriate.~~

~~This subsection shall not be construed to limit the authority of school boards to expel, suspend, or exclude students, as provided in §§ 22.1-277, 22.1-277.01, and 22.1-277.2. As used in this subsection, the term "charged" means that a petition or warrant has been filed or is pending against a pupil.~~

~~G. Within one calendar month of the opening of school, each school board shall send to the parents or guardian of each student enrolled in the division a copy of the compulsory school attendance law and the enforcement procedures and policies established by the school board.~~

~~H. The provisions of this article shall not apply to:~~

- ~~1. Children suffering from contagious or infectious diseases while suffering from such diseases;~~
- ~~2. Children whose immunizations against communicable diseases have not been completed as provided in § 22.1-271.2;~~
- ~~3. Children under ten years of age who live more than two miles from a public school unless public transportation is provided within one mile of the place where such children live;~~
- ~~4. Children between the ages of ten and seventeen, inclusive, who live more than 2.5 miles from a public school unless public transportation is provided within 1.5 miles of the place where such children live; and~~
- ~~5. Children excused pursuant to subsections B and C of this section.~~

~~Further, any child who will not have reached his sixth birthday on or before September 30 of each school year whose parent or guardian notifies the appropriate school board that he~~

~~does not wish the child to attend school until the following year because the child, in the opinion of the parent or guardian, is not mentally, physically or emotionally prepared to attend school, may delay the child's attendance for one year.~~

~~The distances specified in subdivisions 3 and 4 of this subsection shall be measured or determined from the child's residence to the entrance to the school grounds or to the school bus stop nearest the entrance to the residence of such children by the nearest practical routes which are usable for walking or riding. Disease shall be established by the certificate of a reputable practicing physician in accordance with regulations adopted by the Board of Education.~~

-

Adopted by School Board: June 15, 1993 (Effective August 14, 1993)

Adopted by School Board: February 21, 1995

Amended by School Board: May 16, 2000

Amended by School Board:

