



# VIRGINIA BEACH CITY PUBLIC SCHOOLS

## CHARTING THE COURSE

### School Board Services

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**Sharon R. Felton**  
District 6 – Beach

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**Victoria C. Manning**  
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**Carolyn T. Rye**  
District 5 - Lynnhaven

**Carolyn D. Weems**  
District 4 - Bayside

**Aaron C. Spence, Ed.D.**  
Superintendent

### **Regular School Board Meeting MINUTES**

**Tuesday, November 21, 2017**

School Administration Building #6, Municipal Center  
2512 George Mason Dr.  
Virginia Beach, VA 23456

**Joint City Council/School Board Five Year Forecast Presentation (Bldg. 19):** Members of City Council and the School Board met jointly in Building 19 at 3:00 p.m. to receive the Five-Year Forecast presentation containing major components and areas of focus for the next five years regarding economic trends, revenue projections, expenditure assumptions, and associated statistics and graphs.

### **INFORMAL MEETING**

- 1. Convene School Board Workshop:** The School Board convened in the einstein.lab at 4:15 p.m. In addition to Superintendent Spence, all School Board members were present upon the arrival of Mr. McDonald shortly thereafter at 4:16 p.m.; and Ms. McLeod who Chairwoman Anderson noted was absent due to a work obligation.
  - A. School Board Administrative Matters and Reports:** Chairwoman Anderson recommended two adjustments be considered during Adoption of the Agenda to 1) add Policy Review Committee proposed revisions to School Board Policy 7-21 regarding Citizens' Advisory Committees to the Information section; and 2) relocate Consent Item 11B – John B. Dey Elementary School Dominion Energy Easement to the Action section to allow for a short public brief. There was no objection. Additionally, she reported no need for a closed meeting and exchanged the order of workshop topics. Announcements concluded at 4:17 p.m.
  - B. High School Innovative Practices and Green Run High School Innovation Grant:** Daniel D. Keever, Senior Executive Director of High Schools in the Department of School Leadership, provided the prelude to an overview of high school innovative practices being explored. James M. Pohl, Ph.D., Executive Director of Secondary Teaching and Learning, explained components related to an advisory block, the concept of OneLunch, and course combinations. Green Run High School's principal, Todd Tarkenton, reported on the work



taking place at the school in the implementation year of the \$50,000 Virginia Department of Education (VDOE) High School Innovation Grant; and teachers and students shared their thoughts of the related i-lab learning experience. The presentation and discussion concluded at 4:52 p.m.

- B. Update on Compass 2020 Goal #3 Social-Emotional Development: Amy E. Cashwell, Ed.D., Chief Academic Officer for the Department of Teaching and Learning, presented an update on Goal 3 – Social-Emotional Development – of the division’s strategic plan – *Compass to 2020* to include an overview of goal strategies and progress on those strategies specifically in the area of the Student Response Team process, mediation, and Positive Behavioral Interventions and Supports (PBIS).

The workshop concluded at 5:35 p.m.

2. **Closed Meeting:** None
3. **School Board Recess:** The School Board recessed at 5:35 p.m. to reconvene in the School Board Room at 6:00 p.m. for the formal meeting.

#### **FORMAL MEETING**

4. **Call to Order and Roll Call:** Chairwoman Anderson called the formal meeting to order at 6:02 p.m. In addition to Superintendent Spence, all School Board members were present with the exception of Ms. McLeod who Chairwoman Anderson noted was absent due to a work obligation.
5. **Moment of Silence and Pledge of Allegiance**
6. **Student, Employee and Public Awards and Recognition:** None
7. **Superintendent’s Report:** In his tradition of recognizing the newest member(s) of the *Compass Keepers Club*<sup>1</sup>, Superintendent Spence’s report conveyed gratitude to members of the Armed Forces in acknowledging November as National Military Family Month; and featured Ocean Lakes Elementary School second-grade teacher, Amie Wetmore, a Navy wife and mother, whose understanding of the specific needs for military children helped make a major impact in the life of a second-grade student. In closing, he wished everyone a happy and safe Thanksgiving break.
8. **Hearing of Citizens and Delegations on Agenda Items:** None
9. **Approval of Minutes:** November 8, 2017 Regular Meeting: Ms. Felton made a motion, seconded by Ms. Riggs, that the School Board approve the minutes of their November 8, 2017 regular meeting as presented. The motion passed (ayes 10, nays 0).

<sup>1</sup> Members of the Compass Keepers Club are students, staff or community supporters who truly represent Virginia Beach City Public Schools with dedication, determination, passion and drive



- 10. Adoption of the Agenda:** Prior to a motion, Chairwoman Anderson noted a transposition of the afternoon workshop items B and C; and, as agreed to in the afternoon workshop, noted the addition of the Policy Review Committee proposed revisions to School Board Policy 7-21 regarding Citizens' Advisory Committees to the Information section as Item 13F13; and Consent Item 11B – John B. Dey Elementary School Dominion Energy Easement relocated to the Action section as Item 12D to allow for a short public brief. Ms. Holtz then made a motion, seconded by Vice Chair Edwards, that the School Board adopt the agenda as amended. The motion passed (ayes 10, nays 0).
- 11. Consent Agenda:** Ms. Manning made a motion, seconded by Ms. Rye, that the School Board approve the Consent Agenda. The motion passed (ayes 10, nays 0), and the following items were approved as part of the Consent Agenda:
- A. The School Board approved the implementation of recommendations concurred to by Administration as a result of the year-two developmental evaluation of the Digital Learning Anchor Schools (DLAS) initiative as follows:
- Recommendation #1: Continue the Digital Learning Anchor Schools Initiative with modifications outlined in 2 through 5 (*Responsible Group: Department of Teaching and Learning*);
- Recommendation #2: Continue to work toward funding at least one full-time Instructional Technology Specialist (ITS) at each school and review the adequacy of the Technology Support Technician (TST) allocations to support the 1:1 digital learning initiative as it expands to all schools (*Responsible Groups: Department of Teaching and Learning and Department of Human Resources*);
- Recommendation #3: Provide professional learning, especially for high school staff, so that staff will have as much time as possible to plan in informed and effective ways (*Responsible Group: Department of Teaching and Learning*);
- Recommendation #4: Continue to optimize the digital device experience for students and staff by ensuring that device, network, and related infrastructure issues are promptly addressed and resolved (*Responsible Group: Department of Technology*); and
- Recommendation #5: Conduct an evaluation update during the 2019-2020 school year to monitor the continued progress of the 1:1 initiative and its continuing alignment with evidence-based best practices. (*Responsible Group: Department of Planning, Innovation, and Accountability*)
- B. [John B. Dey Elementary School Dominion Energy Easement moved – to Action Item 12D during Item 10 – Adoption of the Agenda]
- C. Resolution regarding payment of employee legal fees as follows:



**RESOLUTION REGARDING PAYMENT OF EMPLOYEE LEGAL FEES**

**WHEREFORE:** That on June 14, 2017 a Virginia Beach City Public Schools teacher assistant was served a warrant for allegedly assaulting a student on April 27, 2017 while performing duties related to her employment with the School Board; and

**WHEREFORE:** That the charge against the teacher was dismissed by the Virginia Beach Juvenile and Domestic Relations District Court on October 2, 2017; and

**WHEREFORE:** That the teacher incurred \$3,289.05 in legal fees to defend against this charge; and

**WHEREFORE:** That School Board Policy 2-59 allows the School Board to reimburse or pay an employee's legal fees incurred as the result of a lawsuit filed against the employee in his/her official capacity and provided that the lawsuit is later dismissed against the employee.

**NOW, THEREFORE, BE IT**

**RESOLVED:** That the School Board finds that the criminal charges arose from actions taken by the teacher assistant in the course of her duties and that it is in the best interest of the School Board to pay these legal fees on behalf of the teacher assistant to defend herself against the charges; and be it

**FURTHER RESOLVED:** That the School Board authorizes payment of the teacher assistant's legal fees in the amount of \$3,289.05; and be it

**FINALLY RESOLVED:** That the Clerk is directed to send a copy of this Resolution to the teacher, School Board Legal Counsel, the Director of Business Services, and the Chief Human Resources Officer, who is directed to place a copy of this Resolution in the teacher assistant's personnel file.

**12. Action**

- A. Personnel Report / Administrative Appointments: Ms. Melnyk made a motion, seconded by Ms. Riggs, that the School Board approve the appointments and accept the resignations, retirements and other employment actions as listed on the Personnel Report dated November 21, 2017 inclusive of two administrative appointments as recommended by the Superintendent. The motion passed (ayes 10, nays 0), and Superintendent Spence introduced Molly Lewis, currently serving as Instructional Specialist in the Department of Teaching and Learning, as the new Coordinator of Elementary Curriculum effective November 22, 2017; and David L. Pace, coming out of retirement from the division and currently serving as acting Director of Transportation in the Office of Transportation Services, to serve as the Director of Transportation effective December 1, 2017.
- B. Biennial School Calendars: SY2018-19 and SY2019-20: Ms. Holtz made a motion, seconded by Ms. Melnyk, that the School Board approve biennial school calendars for the 2018-19 school year, and the 2019-20 school year as recommended based on the work of the School Calendar Committee and public feedback through a two week e-Town Hall. Prior to a vote, the committee was commended for their exhaustive work and applauded



for proposing a two-year school calendar. The motion passed (ayes 10, nays 0), and the calendars were approved as follows:

**2018-2019 School Calendar**

- 181 instructional days
- Two embedded professional learning days (One during in-service week; one on Oct. 8)
- 9-day winter break with three days of travel time before Christmas.
- Veterans Day, Martin Luther King Day and Presidents’ Day observed
- Adjusted dismissal days only used before holiday breaks and exam week
- April 12 as an extended spring break or if needed for weather makeup

**2018-2019 School Calendar**

*Adopted by the School Board November 21, 2017*

**Legend:**

- ✖ First Day of School** (Sept. 4)
- 📅 Holidays** (Sept. 3 - Labor Day, Nov. 22 and 23 - Thanksgiving, Dec. 24, 2018 - Jan. 1, 2019 - Winter Break, Jan. 21 - Martin Luther King Jr. Day, Feb. 18 - Presidents Day, April 12-19 - Spring Break, May 27 - Memorial Day)
- 👤 Staff Days (no school for students)** (Aug. 24, 27, Aug. 29-31, Nov. 6, Jan. 28, Mar. 29)
- 📅 Flexible Staff Day** (June 17)
- ✓ Adjusted Dismissal for All Staff and Students** (Nov. 21, Dec. 21)
- 👤 Adjusted Dismissal for High** (June 11-14)
- 👤 Professional Learning Day (no school for students)** (Aug. 28, Oct. 8)
- ✖ Last Day of School and Early Dismissal for All Students** (June 14)

In cases of school closings due to inclement weather or emergency conditions, makeup days will be designated by the superintendent and may include available staff days or holidays.







- C. Legislative Agenda for 2018 General Assembly Session: Mr. McDonald made a motion, seconded by Ms. Melnyk, that the School Board approve the Legislative Agenda for the 2018 Virginia General Assembly Session as proposed by the School Board's Legislative Committee and amended based on discussion when first introduced at the School Board's November 8, 2017 regular meeting. Prior to a vote, Legislative Committee Chair, Mr. McDonald, responded to an inquiry regarding the Student Safety item. Ms. Manning noted she had stated disagreement with some of the items when first introduced and therefore would be voting against the proposal. The motion passed (ayes 9, nays 1 – Manning); and the 2018 Legislative Agenda approved as follows:

#### **Budget**

Due to the budget constraints facing the Governor and the General Assembly during the 2018 session, Virginia Beach City Public Schools (VBCPS) requests that the recent investments in education remain untouched. As our mission as a school division continues, we must be in the best position to meet the needs of our 68,000 students and 10,000 employees. According to a JLARC study released on September 14, 2016, spending on K-12 public education since 2005 had declined by 7% per pupil. After adjusting for inflation and increased enrollment, Virginia now spends 9% less on K-12 instruction than it did in 2005. According to the Virginia Department of Education (VDOE), Inflation Adjusted State Per Pupil Funding declined from \$4,275 in 2009 to \$3,647 in 2016 or by \$628 per pupil. Costs for educating students have not declined during the same period.

#### **Re-benchmarking**

In the summer of each odd-numbered year, the VDOE provides the Governor and the General Assembly with an estimate of the "re-benchmarked" cost of continuing the existing Direct Aid to Public Education programs for the next biennium. This re-benchmarking is part of the biennial budget development process and includes updates in the input data to determine the current cost of the programs. The cost projections should not reflect any changes in policy or technical methodology. Since re-benchmarking is a process to update the state funding formulas to reflect the current costs facing Local Education Agencies (LEA) – such as increases in fuel costs, health care costs, teacher salaries, etc. – failure to fully fund re-benchmarking would signify a decrease in the state's commitment to funding K-12 education. VBCPS supports full funding of the biennial re-benchmarking of the Standards of Quality funding formulas. VBCPS opposes any formula changes to the re-benchmarking methodology that would artificially decrease the actual costs to fund K-12 education.

#### **Uncap Instructional Support Positions in the Standards of Quality (SOQs)**

VBCPS supports additional enhancements to the SOQs that better reflect the staffing and financial needs of school divisions. For example, VBCPS supports funding student support positions, as well as instructional personnel support positions (e.g. social workers, school counselors, school psychologists, and instructional personnel support) under Standard 2 on a prevailing cost basis, rather than the current capped basis. Enhancements such as these will provide additional funding directly to the classroom and give teachers additional resources to support students.

#### **Eliminate or Fund Currently Unfunded Mandates**

As of September 2017, the total impact of state and federal unfunded mandates to VBCPS was \$44 million. Of that \$44 million, approximately \$16 million are mandates that originated from either the General Assembly or the Virginia Department of Education. These mandates range from new reporting requirements, to new policies and procedures, to unfunded equipment requirements. VBCPS is opposed to any state mandates requiring local school divisions to assume



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additional responsibilities or provide additional services without the state's share of funding such mandates. VBCPS supports the elimination of unfunded mandates or the full funding of all mandates.

#### **Special Education Funding**

VBCPS has more than 7,900 students who qualify for special education services. In Fiscal Year 2016 VBCPS spent more than \$106.1 million, or approximately \$13,400 per qualified student, on special education programs and services. That is the highest amount since 2011. Of this total expense, approximately 15% comes from the Federal government (of the 40% IDEA has called for since 1965), 20% from the state and 65% from local funding. VBCPS is opposed to any change in the delivery of special education services or special education funding that would shift an even larger portion of the funding responsibility to the locality. This includes any changes to regional special education programming that would either reduce the overall state allotment or reduce the funding to an individual regional program. Any reductions in state funding would not reduce VBCPS's obligations under the Individuals with Disabilities Education Act (IDEA) and would unfairly increase an already disproportionate responsibility to the locality. VBCPS supports efforts by the Virginia General Assembly to work with our federal delegation to encourage the U.S. Department of Education and Congress to fully fund their portion of special education services in Virginia.

#### **Lottery Fund Usage**

While VBCPS supports the additional flexibility provided through recent investments in lottery proceeds, VBCPS is opposed to any measure that would shift the Standards of Quality or other recurring costs to the Lottery Funds. Shifting additional mandatory operating costs to the Lottery Fund reduces the amount of money available to school divisions for school construction and other necessary discretionary spending. The Lottery funds should be used exclusively to supplement current public education funding and not be used to supplant ongoing SOQ funded programs.

#### **Dual Enrollment**

High quality dual enrollment programs are an important part of preparing students for the workforce and will allow students to earn college credit or even an associate degree while still in high school. VBCPS supports legislation and/or regulatory reforms that allow school divisions and local community colleges to negotiate individual rates for public school students who, through their local school division, take dual enrollment courses through the local community college. VBCPS also supports the establishment of clear transfer maps for each public, four-year institution for dual enrollment courses. These transfer maps should be established in conjunction with recommended guidelines by the State Council of Higher Education for Virginia (SCHEV). These steps will ensure that dual enrollment programs are accessible for all students, as well as provide a stepping stone to post-secondary education and programs for all students.

#### **Continued Reform of the Assessment System**

VBCPS supports legislation responsive to recommendations by the SOL Innovation Committee that reforms Virginia's SOL assessments by focusing on authentic growth measures to allow students to demonstrate 21st century skills such as communicating effectively, thinking critically and creatively, and solving problems. VBCPS also supports the reduction of the number of required tests to allow school divisions to continue to transform the traditional classroom to better meet the needs of our students to compete in a global marketplace. Rather than the 29 SOL tests currently mandated, VBCPS supports legislation that allows school divisions to replace current SOL assessments with performance-based assessments that will better prepare students for success in higher education and in the workplace. Since 2008, VBCPS has successfully developed an increasing number of performance-based assessments that are used on a division-wide basis.





In addition to student growth measures, VBCPS supports a teacher, principal, and superintendent accountability system that includes additional measures such as student participation and performance in Advanced Placement courses, post-graduate measures that provide information on how students transition after high school, and qualitative measures of overall school performance beyond assessments.

#### **Flexibility for Addressing Teacher Shortages**

The number one school-based predictor of student success is access to highly effective teachers. Virginia is facing a national teacher shortage, partly because we are seeing fewer students enrolling in education majors, and therefore fewer teachers coming out of college. Also, those considering entering the profession are faced with salary and benefit packages that have remained stagnant for the better part of a decade. Sadly, due to increases in VRS contributions and healthcare costs, teachers are making less today after adjustments for inflation than they did five years ago. Funding for increased teacher compensation must be a top priority for Virginia to continue to attract high quality individuals to the teaching profession.

The continued expansion of the requirements for teacher licensure and recertification are another challenge for teacher recruitment and retention with a growing number of new licensure requirements including, most recently, hands-on, emergency first aid training. Also of concern is an antiquated, licensing process for initial licensure and renewal which creates unnecessary challenges for new and returning teachers alike. VBCPS supports a moratorium on any new requirements for teacher licensure and recertification as well as streamlining the licensing process by allowing for more electronic submission of documentation.

#### **Mandatory Funding of Virtual School**

VBCPS recognizes that virtual learning can play an important part in a child's overall academic development and achievement. However, VBCPS is opposed to any legislation that would require any portion of state or local funding to follow the student when the student chooses to enroll in a virtual school outside his or her school division. VBCPS supports online blended models that incorporate the individual needs of the student, as well as a full-time state operated virtual program through Virtual Virginia.

#### **Charter Schools**

VBCPS fully supports creating learning environments that meet the individual needs of the community and the students it serves, including academies, innovative programs, Governor's Schools and charter schools; however, for these alternative models to be successful they must have the support of the local community and school division. For this reason, VBCPS is opposed to any legislation that would remove the local school board's authority to approve charter schools within its boundaries, including any change to the Virginia Constitution or legislation that would give the Virginia Board of Education the authority to create regional charter schools.

#### **Participation in Interscholastic Athletic Programs by Nonpublic School Students**

VBCPS opposes legislation that allows nonpublic school students to participate in interscholastic programs in public schools. A fundamental principle of the Virginia High School League (VHSL) rules is to provide a level playing field for competition such that all participants are following the same standards of eligibility. Previously proposed legislation in the General Assembly runs counter to this principle, whereby nonpublic school students would have to abide by only one portion of the Transfer Rule (i.e., living in the proper school district) and demonstrate evidence of progress academically. However, discipline and consequences for violating behavioral expectations and attendance requirements, as set forth in the VHSL Handbook and Policy Manual, could not be applied to nonpublic school students to the same extent as with students enrolled in the public schools. Further, the potential for academic eligibility disparities is significant, since



local academic requirements, including a minimum grade point average and/or mandatory study halls, could not be applied to nonpublic school students.

**Student Safety**

We believe in positive behavioral supports to help students learn self-discipline while still holding them accountable for their actions and keeping our schools safe. VBCPS opposes limiting options to safely manage schools including the ability to suspend students whose behaviors warrant such action. While we work to keep our students with us more, by reducing out-of-school suspensions, we also need to help students build resiliency and coping skills through alternative disciplinary practices. VBCPS supports legislation that promotes alternatives to suspension and funding at the elementary level for additional instructional personnel support specialists (*e.g. social workers, school counselors, and school psychologists*) to support these alternatives. This work is complex and takes time, patience and flexibility.

- D. John B. Dey Elementary School Dominion Energy Easement [formerly Consent Item 11C]: Ms. Riggs made a motion, seconded by Ms. Holtz, that the School Board authorize the School Board Chair to execute a right-of-way agreement for a Dominion Energy Easement at John B. Dey Elementary School to provide underground electrical service to the school. Prior to a vote, Donald W. Bahlman, Jr., Staff Architect in the Office of Facilities, Planning and Construction, reaffirmed the utility will be located completely underground. The motion passed (ayes 10, nays 0).

**13. Information**

- A. Textbook Adoptions: James M. Pohl, Ph.D., Executive Director of Secondary Teaching and Learning, presented an overview including rationale for the following proposed textbooks recommended by the Technical and Career Education Textbook Adoption Committee for implementation in the fall of 2018.

Item	Course Title	Textbook	Publisher	Copyright
1	Parenting and Child Development	<i>Child Development: Early Stages through Age 12, 8<sup>th</sup> Edition</i>	Goodheart-Wellcox	2016
2	Teen Living (6,7,8)	<i>Exploring Life and Career</i>	Goodheart-Wellcox	2017
3	Early Childhood Education (I and II)	<i>Working with Young Children</i>	Goodheart-Wellcox	2016
4	Introduction to Childcare Occupations	<i>Childcare Today</i>	McGraw Hill	2016

- B. ACT/SAT Report for 2017 Graduates: Douglas G. Wren, Ed.D., Educational Measurement and Assessment Specialist in the Department of Teaching and Learning, provided an executive summary of SAT and ACT results from the 2016-17 graduating seniors including comparisons at the division, state and national levels.



- C. Advanced Placement (AP) Data: Douglas G. Wren, Ed.D., Educational Measurement and Assessment Specialist in the Department of Teaching and Learning, presented information summarizing the results of the 2016-17 Advanced Placement (AP) program related to student participation in AP courses, participation in AP testing, and AP exam results.
- D. Special Education Advisory Committee Extension of Current Appointments: Veleka S. Gatling, Ph.D., Executive Director of Programs for Exceptional Children, presented the recommendation to extend the current appointment of the following three Special Education Advisory Committee members through the end of the current school year: Sandra Hermann, former parent; Donna Robel, parent; and Cheryl Ward, former parent and agency representative. In responding to an inquiry regarding the request for an extension v. appointment/reappointment, it was noted the School Board is in the process of updating policy to create an umbrella of consistency for all citizens' advisory committees.
- E. Interim Financial Statements – October 2017: Crystal M. Pate, Director of Business Services, presented highlights of interim financial statements as of October 31, 2017. In reporting the overall revenue trend as acceptable, she explained a small surplus of approximately \$105,000 is projected in state revenues due to a slightly higher actual March 31 Average Daily Membership (ADM) than what was used in the budget. Sales tax receipts were reported as being \$96,000 higher than the prior year and projected to be slightly higher than the budgeted amount. The expenditures/encumbrances trend was reported as acceptable.
- F. Policy Review Committee Recommendations: School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney, presented an overview of the following Policy Review Committee recommendations regarding review, amendment and/repeal of certain policies reviewed by the committee at their October 19, 2017 and November 9, 2017 meetings.
1. Audit Charter and Related Policies: Amendments made to reflect current procedures and duties
    - a. Policy 3-96 Office of Internal Audit and the Audit Committee: Adoption of a new policy that takes sections of Policy 3-46 and makes them a separate policy related only to the Office of Internal Audit and its functions.
    - b. Policy 3-46 Audits/Audit Committee/Internal Audit Charter: Amends policy to remove sections on Office of Internal Audit and the Audit Committee, amends title to reflect audits in general, amends sections to reflect current procedures and practices
  2. Policy 2-48 Salaries and Compensation: Amends title to be Salaries and Compensation, definitions are removed because they are now in Policy 4-75, amends sections to reflect that salaries and compensation is in accordance with the Compensation Plan that is annually approved by the School Board



3. Policy 4-43 Personnel Protection from Sexual Harassment: Repealed because the School Board's policy against sexual harassment and investigation procedures are set forth in other policies and regulations
4. Policy 4-77 Bus Drivers/Driver Assistants: Repealed because these definitions and duties are found in other policies and regulations
5. Policy 4-76 Teacher Assistants: Repealed because the definition and duties are found in other Policies and regulations
6. Policy 4-75 Conditions of Employment: Amended title to Conditions of Employment, moved definitions on licensed personnel, non-licensed personnel, and substitutes to this policy, added sections on health requirements, conditions of employment, probationary periods, etc.
7. Policy 4-90 Substitute Employees: Repealed because definition appears in Policy 4-75
8. Policy 4-92 Summer School Teachers: Amended title and incorporated regulation language into the policy
9. Policy 4-93 Employment of Temporary and Part-Time Employees: Repealed because sections are now incorporated into Policies 4-1 and 2-50
10. Policy 4-94 Exchange Teachers: Repealed because the School Division no longer has this program
11. Policy 4-95 Census Agents: Repealed. These duties are incorporated into other positions or handled through electronic data
12. Policy 6-83 Private Educational Courses: Amended title to be Non-School Division (VBCPS) Sponsored Educational Courses, amended policy to reflect current practices concerning awarding credit for courses taken by students outside of VBCPS and clarified that the School Division will not be responsible for the costs of private educational courses not approved by VBCPS
13. Policy 7-21 Citizens' Advisory Committees [*added during Adoption of the Agenda*]: Ms. Lannetti explained School Board concerns raised regarding the process of appointing members to citizens' advisory committees prompted a request for the Policy Review Committee to review current policy. As a result, she introduced a draft of the Committee's proposed amendment to establish an umbrella policy for all citizens' advisory committees (CAC) setting forth processes and procedures as it relates to conditions for the application and appointment process, reporting requirements, and term of appointments. Following discussion, School Board members were encouraged to submit comments and concerns to the Policy Review Committee for consideration as it continues to review the draft proposal.
14. **Standing Committee Reports:** Ms. Weems reported on an upcoming Green Run Collegiate event being hosted at the Virginia Museum of Contemporary Art (MOCA) also contributed to by the Old Donation School. Vice Chair Edwards reported the Audit Committee met earlier in the week and



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conducted an in-depth review of the completed Contract Pre-Award Process Audit which revealed a few adjustments needed in processes that are being addressed by Administration. He invited School Board members to review the report in its entirety on their SharePoint site.

15. **Conclusion of Formal Meeting:** The formal meeting concluded at 7:46 p.m.
16. **Hearing of Citizens and Delegations on Non-Agenda Items:** None
17. **Recess into Workshop:** None
18. **Closed Meeting:** None
19. **Vote on Remaining Action Items:** None
20. **Adjournment:** There being no further business before the School Board, Chairwoman Anderson adjourned the meeting at 7:56 p.m.

Respectfully submitted:

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Dianne P. Alexander, Clerk of the School Board

Approved:

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Beverly M. Anderson, School Board Chair