



# VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

## School Board Services

**Beverly M. Anderson, Chair**  
At-Large

**Joel A. McDonald, Vice Chair**  
District 3 – Rose Hall

<b>Daniel D. Edwards</b> District 2 – Kempsville	<b>Sharon R. Felton</b> District 6 – Beach	<b>Dorothy M. Holtz</b> At-Large
<b>Victoria C. Manning</b> At-Large	<b>Ashley K. McLeod</b> At-Large	<b>Kimberly A. Melnyk</b> District 7 – Princess Anne
<b>Trenace B. Riggs</b> District 1 – Centerville	<b>Carolyn T. Rye</b> District 5 - Lynnhaven	<b>Carolyn D. Weems</b> District 4 - Bayside

**Aaron C. Spence, Ed.D., Superintendent**

## **School Board Regular Meeting MINUTES**

**Tuesday, May 8, 2018**

School Administration Building #6, Municipal Center  
2512 George Mason Dr.  
Virginia Beach, VA 23456

### **INFORMAL MEETING**

1. **Convene School Board Workshop:** The School Board convened in the einstein.lab at 4:03 p.m. In addition to Superintendent Spence, all School Board members were present. Ms. McLeod arrived late at 4:49 p.m.
  - A. **School Board Administrative Matters and Reports:** Administrative matters included the circulation of the grid for School Board member attendance at 2018 graduation commencement exercises; notice of a closed session to be held at the conclusion of the afternoon workshop for real property matters, and another at the conclusion of the formal meeting; and request for School Board members to mark their calendars if they plan to attend the July Virginia School Boards Association (VSBA) conference in Richmond.
    1. **Virginia School Boards Association (VSBA) Legislative Proposals:** As Chair of the School Board’s Legislative Committee, Vice Chair McDonald introduced two Committee recommendations for submission to the Legislative Positions Committee of the Virginia School Boards Association (VSBA) to be considered in the development of their legislative belief system. He explained suggested amendments to a current VSBA position related to the education of children with disabilities that opposes any shift of a greater portion of special education funding onto the local school division; and supports streamlining processes and procedures that currently take a significant amount of time leading to unnecessary litigation, significant expenses incurred by both the parents and the school division, and results that are not always in the best interest of the child. The second recommendation suggests a new position in support of establishing a tax credit for businesses that host high school junior or seniors from a high school, technical center or specialty school as interns or apprentices in a qualified field that aids



students in completing Career and Technical Education (CTE) course requirements or in preparation for career certifications.

School Board members then reported on events they attended to include an endorsement of the Schoology orientation and recommendation for others to attend, Symphonicity performance which included students from several high schools and a welcome for the new musical director and conductor; and notice of the division's partnership with the Special Olympics to create a Middle School Unified Basketball League with a report on the league's first game.

This workshop concluded at 4:26 p.m.

- B. Professional Learning Program Redesign: Donald E. Robertson, Jr., Ph.D., Chief Strategy and Innovation Officer in the Department of Planning, Innovation, and Accountability, introduced Janene K. Gorham, Ed.D., Director of Teacher Learning and Leadership; and Stephanie A. Enzmann, Human Resources Specialist, who presented an overview of the Professional Learning Program (PLP) redesign that supports teachers through relevant and sustained learning opportunities that are high quality, differentiated and flexible; and honor educators as professionals who value continuous learning to empower them to be agents of their own learning and able to determine individual pathways for growth. Highlights of changes included the elimination of the 22-point annual Professional Learning Program (PLP) requirement, learning through essential activities and teacher-selected activities, and utilizing formative and summative processes in providing data and information from various sources for the teacher to reflect on and ultimately adjust classroom practices. Information was also provided on the alignment to evaluations, communication of the changes, and ongoing support. This workshop concluded at 4:45 p.m.
- C. Virtual Learning to Bank Time: Amy E. Cashwell, Ed.D., Chief Academic Officer; along with Lesley L. Hughes, Ed.D., Executive Director of Elementary Teaching and Learning, and James M. Pohl, Ph.D., Executive Director of Secondary Teaching and Learning, presented the proposed plan to bank instructional time to be used during inclement weather noting over the past five years, 26 days were missed due to inclement weather. The virtual learning experience for students was explained as learning that happens at home instead of the classroom designed to replicate learning experiences that would happen if students were in school on an assigned school day. It was reported that although not intended to necessarily be tech-dependent, the 1:1 initiative in grades 1-12 and the implementation of Schoology across the division will only enhance these flexible opportunities for students. October 8 and November 6 were identified days when staff is at work but students are scheduled to be off as the two full instructional days to be banked in the 2018-19 school year where students will be assigned virtual learning experiences in advance that can be completed on the day off or over a designated 10 day window of time. Examples of what



virtual learning may look like was presented at the elementary and secondary levels. During School Board discussion, a request to add an additional five minutes to each day to provide for two more banked days was suggested. There was also mention of possible adjustments needed in the semester grading windows. Superintendent Spence advised School Board action would not be needed to designate the proposed days to be virtual learning time to be banked. The suggestion to add five minutes to each day was restated with a request for the proposal be explored and brought before the School Board for consideration. Discussion concluded at 5:12 p.m.

The workshop concluded at 5:12 p.m.

- 2. *Closed Meeting #1 of 2:*** Vice Chair McDonald made a motion, seconded by Ms. Melnyk, that the School Board recess into a closed session pursuant to the exemptions from open meetings allowed by Section 2.2-3711, Part A, Paragraph 3 of the *Code of Virginia*, 1950, as amended, for Real Property: Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body pursuant to Section 2.2-3711(A) (3); namely to discuss acquisition of property in the Beach District.

The motion passed unanimously and the School Board entered into a closed meeting at 5:15 p.m.

Individuals Present for Discussion: School Board members; Superintendent Spence; Marc A. Bergin, Chief of Staff; Anthony L. Arnold, P.E., Executive Director of Facilities Services; School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney; Debra M. Bryan, Associate City Attorney; Michelle B. Chapleau, Virginia Beach City Business Development Coordinator; and Dianne P. Alexander, Clerk of the School Board.

The School Board reconvened in an open meeting at 5:57 p.m.

Certification of Closed Meeting: Vice Chair McDonald made a motion, seconded by Ms. Rye, that the School Board certifies that to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered. The motion passed unanimously.

- 3. *School Board Recess:*** The School Board recessed at 5:57 p.m. to reconvene in the School Board Chambers for the formal meeting at 6:00 p.m.

#### **FORMAL MEETING**

- 4. *Call to Order and Roll Call:*** Chairwoman Anderson called the formal meeting to order at 6:00 p.m. In addition to Superintendent Spence, all School Board members were present.
- 5. *Moment of Silence followed by the Pledge of Allegiance***



6. ***Student, Employee and Public Awards and Recognition:***
  - A. ***NASA Langley Student Art Contest Winners:*** The School Board recognized Virginia Beach Middle School seventh-grade student Anna Fox, and Ocean Lakes High School ninth-grade student Alaura Knoop, for earning first place awards in the 2018 NASA Langley Art contest out of 831 entries from children in 39 states, the District of Columbia, and Puerto Rico. Alaura won in the ninth-grade level. Additionally, Anna was selected as the Grand Prize Winner chosen from the first place winners from each grade level.
  - B. ***Green Run NJROTC:*** Green Run's Navy Junior Reserve Officers Training Corps (NJROTC) program, comprised of students from Green Run High School and Green Run Collegiate, was recognized by the School Board for being designated first place winners at the 2018 NJROTC Nationals Academic, Athletic and Drill Championship. The unit earned 10 team trophies and three individual honors for top-10 finishes in events.
7. ***Superintendent's Report:*** Five things shared in the Superintendent's report included acknowledging teachers and staff in recognition of Teacher Appreciation Week and announcing Old Donation School's third grade teacher, Melissa Follin, being selected as the division's 2019 Citywide Teacher of the Year. Also recognized were school nurses in honor of National School Nurse Day on May 9 with notice the citywide nurse of the year will be named within the week. The Office of Custodial Services was congratulated for the division being named one of only 3 school divisions and 3 universities across the country to earn a 2018 Green Cleaning Award. He announced the division was named one of the Best Communities for Music Education by the National Association of Music Merchants Foundation for the seventh consecutive year; and extended an invitation to attend one of the May 15 Community Meetings at Kellam High School on School Safety being hosted by the division's Blue Ribbon Panel on School Safety and Security.
8. ***Hearing of Citizens and Delegations on Agenda Items:*** The School Board heard comments from Ginger Robinson, Thalia Elementary School Library Media Specialist, requesting the current non-resident tuition rate for employees proposed on the General Fees be maintained at \$4,400 for secondary students.
9. ***Approval of Minutes:***

***April 24, 2018 Regular School Board Meeting:*** Ms. Riggs made a motion, seconded by Ms. Holtz, that the School Board approve the minutes of their April 24, 2018 regular meeting as presented. The motion passed (ayes 10, nays 0; 1 abstention – McLeod who was absent from the April 24 meeting).
10. ***Adoption of the Agenda:*** Ms. Manning made a motion, seconded by Ms. Rye, that the School Board adopt the agenda as published. The motion passed unanimously.
11. ***Consent Agenda:*** After the School Board Chair's review of items presented as part of the Consent Agenda, Ms. Holtz made a motion, seconded by Ms. Melnyk, that the School Board approve the



Consent Agenda as presented. The motion passed unanimously, and the following items were approved as part of the Consent Agenda:

A. Resolution: Asian American and Pacific Island Heritage Month as follows:

**Asian American and Pacific Islander Heritage Month  
May, 2018**

**WHEREAS**, one of our nation’s greatest strengths is its vast diversity which enables Americans to see the world from many viewpoints; and

**WHEREAS**, Asian Americans and Pacific Islanders are an integral part of our country’s great mosaic of races, ethnicities, and religious groups; and

**WHEREAS**, it is imperative for the good of our nation that schools continue to build awareness and understanding of the contributions made by Asian Americans and Pacific Islanders; and

**WHEREAS**, through the study of these contributions, students will encounter role models whose commitments and achievements embody the American spirit and ideals; and

**WHEREAS**, the School Board of the City of Virginia Beach, through its core values, emphasizes the importance of multicultural diversity education within our school division

**NOW, THEREFORE, BE IT**

**RESOLVED:** That the School Board of the City of Virginia Beach officially recognizes the month of May as Asian American and Pacific Islander Heritage Month; and be it

**FURTHER RESOLVED:** That the School Board of the City of Virginia Beach encourages all citizens to support and participate in various school activities during Asian American and Pacific Islander Heritage Month; and be it

**FURTHER RESOLVED:** That a copy of this resolution be spread across the official minutes of this Board.

- B. The School Board authorized the Superintendent to execute contracts for the following projects with:
  1. Tidewater Boards & Signs, Inc. in the amount of \$454,000 for King’s Grant Elementary School resilient floor finish replacement;
  2. Comfort Systems of Virginia, Inc. in the amount of \$988,700 for Strawbridge Elementary School gym HVAC replacement and Red Mill Elementary School boiler and closed circuit coolers replacement; and
  3. Precision Sports Surfaces, Inc. in the amount of \$264,406 for Landstown High School running track renovations
- C. Religious Exemption Case Number RE-17-24

**12. Action**

- A. Personnel Report: Ms. McLeod made a motion, seconded by Ms. Melnyk, that the School Board approve the appointments and accept the resignations, retirements and other employment actions as listed on the Personnel Report dated May 8, 2018. The motion





passed unanimously. There were no administrative appointments recommended by the Superintendent.

- B. Adjustment to School Calendars SY2018/19 and SY2019/20: Ms. Riggs made a motion, seconded by Ms. Weems, that the School Board approve adjustments to the 2018/19 and 2019/20 school calendars to include a flex day for instructional staff at the beginning of each school year. Lauren W. Nolasco, Director of Communications, provided a brief overview of the proposed adjustment to bring calendars in compliance with teacher contracts that require staff be assigned 193 days. Additionally, she noted calendars will be updated with the virtual learning time presented in the afternoon workshop that uses days students are not scheduled to be in school to bank time for inclement weather. The motion to approve including a flex day for instructional staff at the beginning of the 2018/19 and 2019/20 school years was unanimously approved.
- C. Budget Transfers: Ms. Holtz made a motion, seconded by Ms. Riggs, that the School Board approve budget transfers within the FY2017/18 operating budget totaling \$3.7 million as presented. Farrell E. Hanzaker, Chief Financial Officer, explained the transfers were related to year-end projections to shore up balances in the FY2017/18 budget which was appropriated in a lump sum and therefore did not require City Council approval. However, he went on to note the transfers exceed the \$250,000 threshold of the Superintendent requiring School Board approval, and provided an overview of the stated purpose for the request to cover costs associated with under-budgeted healthcare costs for the instructional category, increased costs associated with adjustments for bus driver compensation, costs associated with the AiPhone Video Intercom System (buzz-in system), replacement costs for video cameras for special needs buses, costs of access layer switches, and costs to transport homeless and displaced students under the McKinney-Vento Homeless Assistance Act. The motion passed unanimously, and the transfer dated May 8, 2018 in the amount of \$3,705,980 between various accounts for the above stated purposes was approved.

### 13. Information

A. Course Proposals:

1. Middle Years Program (MYP) Exploring World Languages Course: James M. Pohl, Ph.D., Executive Director of Secondary Teaching and Learning, presented the proposed courses Exploring Spanish 6, 7, 8; and Exploring French 6, 7, 8 and corresponding course objectives recommended for implementation in the 2018-19 school year for Exploring 6 and 7, and in the 2019-20 school year for Exploring 8. He reported course benefits, goals, and logistics to be offered to non-academy MYP students at Plaza Middle School as part of their whole school implementation, and will be semester-long in order to fulfill the IB requirement that all MYP students take a minimum of 50 hours in language acquisition coursework.



2. Technical and Career Education (TCE) Cyber and Information Technology Fundamentals Course: James M. Pohl, Ph.D., Executive Director of Secondary Teaching and Learning, presented the proposed course, IT and Cyber Fundamentals, and corresponding objectives for implementation in the 2018-19 school year. He explained the proposed entry level IT and Cyber Fundamentals course at the Advanced Technology Center (ATC) focuses on the evolving and all-pervasive technological environment with an emphasis on securing personal, organizational and national information.
- B. General Fees Schedule FY2018/19: Farrell E. Hanzaker, Chief Financial Officer, presented the proposed FY2018/19 General Fees Schedule including rates for student fees for optional/ancillary services or activities, student meal prices, and tuition rates for nonresident students. Following the overview and related to speaker comments, a School Board member asked the School Board to consider maintaining the tuition rate for non-resident division employees as an additional benefit to working in the system.
- C. Virginia School Boards Association (VSBA) Legislative Proposals: As chair of the School Board's Legislative Committee, Vice Chair McDonald presented a review of two proposals introduced in the afternoon workshop recommended for submission to the VSBA Legislative Positions Review process relative to special education processes and procedures, and increased student access for internships/apprenticeships.
- D. Policy Review Committee Recommendations: School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney, presented an overview of the following Policy Review Committee recommendations regarding review, amendment and/repeal of certain policies reviewed by the committee:
  1. Policy 3-22 Tuition Fees: Revised to guide the process in determining tuition fees for non-resident, employees' students to be based on the current year's tuition rate plus annualized inflation (rounded to the nearest ten dollars) based on the most recent Consumer Price Index (CPI) or as otherwise approved by the School Board.
  2. Policy 3-89 General Contract and Execution Policy: Amended to add Office of Risk Management assessments under the Contract Execution section.
  3. Policy 5-1 Extent of School Authority: Minor scrivener's changes and updated legal reference.
  4. Policy 5-6 Student/Parent/Guardian Appeals: Updated to add adult student designation.
    - a. Regulation 5-6.1 Appeals and Appeals Procedures – Disciplinary Actions: Revised to allow a designee to act on the principal's behalf if the principal is out of the building.



- b. Regulation 5-6.2 Appeals and Appeals Procedures – Non-Disciplinary Actions: Minor amendment synchronized with proposed changes to the policy and related regulation.
- 5. Policy 5-58 Student and Staff Wellness: Updated in accordance with new state mandated language.

- 14. **Standing Committee Reports:** As Chair of the Policy Review Committee (PRC), Ms. Rye presented a comprehensive report on the work and focus areas of the committee summarizing accomplishments for the period January 2017 through April 2018.
- 15. **Conclusion of Formal Meeting:** The formal meeting concluded at 7:00 p.m.
- 16. **Hearing of Citizens and Delegations on Non-Agenda Items:** The School Board heard comments from Robert Lincoln regarding the cost of athletic programs as compared to the sport of Poleball. The hearing concluded at 7:06 p.m.
- 17. **Recess into Workshop:** None
- 18. **Closed Meeting #2 of 2:** Vice Chair McDonald made a motion, seconded by Ms. Melnyk, that the School Board recess into a closed session pursuant to the exemptions from open meetings allowed by Section 2.2-3711, Part A, Paragraph 1 of the *Code of Virginia*, 1950, as amended, for Personnel Matters: Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees pursuant to Section 2.2-3711, (A) (1); namely to discuss applicants for Citizen Advisory Committee positions.  
  
The motion passed unanimously, and the School Board recessed at 7:07 p.m. to move to Room 113 and reconvened in a second closed meeting at 7:17 p.m.  
  
Individuals Present for Discussion: School Board members; Superintendent Spence; Marc A Bergin, Chief of Staff; John F. Sutton, III, Coordinator of Policy and Constituent Services; School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney; and Dianne P. Alexander, Clerk of the School Board.  
  
The School Board reconvened in an open meeting at 7:48 p.m.  
  
Certification of Closed Meeting: Vice Chair McDonald made a motion, seconded by Ms. McLeod, that the School Board certifies that to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered. The motion passed unanimously.
- 19. **Vote on Remaining Action Items:** None





School Board of the City of Virginia Beach  
School Administration Building# 6, Municipal Center  
2512 George Mason Dr., Virginia Beach, VA 23456

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20. **Adjournment:** There being no further business before the School Board, Chairwoman Anderson adjourned the meeting at 7:49 p.m.

Respectfully submitted:

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Dianne P. Alexander, Clerk of the School Board

Approved:

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Beverly M. Anderson, School Board Chair