



VIRGINIA BEACH CITY PUBLIC SCHOOLS

CHARTING THE COURSE

School Board Services

Beverly M. Anderson, Chair
At-Large

Daniel D. Edwards, Vice Chair
District 2 – Kempsville

Sharon R. Felton
District 6 – Beach

Dorothy M. Holtz
At-Large

Victoria C. Manning
At-Large

Joel A. McDonald
District 3 – Rose Hall

Ashley K. McLeod
At-Large

Kimberly A. Melnyk
District 7 – Princess Anne

Trenace B. Riggs
District 1 – Centerville

Carolyn T. Rye
District 5 - Lynnhaven

Carolyn D. Weems
District 4 - Bayside

Aaron C. Spence, Ed.D.
Superintendent

Regular School Board Meeting MINUTES

TUESDAY, August 1, 2017

School Administration Building #6, Municipal Center
2512 George Mason Dr.
Virginia Beach, VA 23456

INFORMAL MEETING

1. Convene School Board Workshop: The School Board convened in the einstein.lab at 4:29 p.m. All School Board members were present with the exception of Mr. McDonald who Chairwoman Anderson announced was absent from the meeting due to a work related responsibility; and Ms. Melnyk who Chairwoman Anderson noted would be arriving for the formal meeting. There being no scheduled workshop presentations by staff, Superintendent Spence was not present for the workshop.

A. School Board Administrative Matters and Reports:

1. School Adoption FY18 Sign-Up: Chairwoman Anderson launched the annual, methodical process of School Board members signing up to adopt schools for the 2017-18 school year. Below reflects the outcome of the sign-up process:

ELEMENTARY SCHOOLS					
Alanton	Weems	Kempsville	Edwards	Providence	Edwards
Arrowhead	Rye	Kempsville Meadows	Riggs	Red Mill	Felton
Bayside	Holtz	King's Grant	Anderson	Rosemont	McDonald
Birdneck	Weems	Kingston	Weems	Rosemont Forest	McDonald
Brookwood	McDonald	Landstown	Anderson	Salem	Anderson
Centerville	Edwards	Linkhorn Park	Anderson	Seatack	McLeod
Christopher Farms	Anderson	Luxford	McDonald	Shelton Park	Manning
College Park	Holtz	Lynnhaven	Anderson	Strawbridge	McDonald
Cooke	Felton	Malibu	Anderson	Tallwood	Felton
Corporate Landing	Melnyk	New Castle	Melnyk	Thalia	Manning
Creeds	Melnyk	Newtown	McLeod	Thoroughgood	McLeod
Diamond Springs	McLeod	North Landing	Melnyk	Three Oaks	Rye

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Fairfield	Riggs	Ocean Lakes	Melnyk	Trantwood	Manning
Glenwood	Riggs	Parkway	Holtz	White Oaks	Holtz
Green Run	McDonald	Pembroke	Weems	Williams	Melnyk
Hermitage	Manning	Pembroke Meadows	Weems	Windsor Oaks	Felton
Holland	Felton	Point O'View	McDonald	Windsor Woods	Holtz
Indian Lakes	Edwards	Princess Anne	Melnyk	Woodstock	Holtz
John B. Dey	Holtz				
MIDDLE SCHOOLS					
Bayside	Rye	Independence	Weems	Old Donation, Brickell	McLeod
Bayside Sixth Grade	McLeod	Kempsville	Riggs	Plaza	Holtz
Brandon	Edwards	Landstown	McDonald	Princess Anne	Rye
Corporate Landing	Rye	Larkspur	Riggs	Salem	Riggs
Great Neck	Manning	Lynnhaven	Anderson	Virginia Beach	Anderson
HIGH SCHOOLS					
Bayside	McLeod	Green Run Collegiate	Edwards	Ocean Lakes	Manning
Cox	Anderson	Kellam	Rye	Princess Anne	Felton
First Colonial	Manning	Kempsville	Riggs	Salem	Rye
Green Run	Felton	Landstown	Melnyk	Tallwood	Edwards
SPECIAL PURPOSE CENTERS/FACILITIES					
Adult Learning Center	Felton	TCE - Technical & Career Educ. Ctr.	Melnyk		
ATC - Advanced Technology Center	McDonald	VB Juvenile Detention Home	Felton		
Renaissance Academy	Weems				

Reports by School Board members were related to the Region II Equity through Excellence Conference, Virginia School Boards Association's (VSBA) acceptance of the presentation proposal "Taking a Proactive Approach: Revising Drug Education Curriculum in Virginia Beach" for their annual conference as well as at the national conference, and the closing ceremony of the 2017 *StarTalk* Chinese and Russian Summer Academies.

Discussion concluded at 4:33 p.m.

2. **Closed Meeting:** Vice Chair Edwards made a motion, seconded by Ms. Riggs, that the School Board recess into a closed meeting pursuant to the exemptions from open meetings allowed by Section 2.2-3711, Part A, Paragraphs 1 and 7 of the *Code of Virginia*, 1950, as amended for the following purposes:
 - A. **Personnel Matters:** Discussion of or consideration of interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees, pursuant to Section 2.2-3711, (A) (1); namely to discuss a determination regarding Employee Grievance Case No. 513-05-26-17; and
 - B. **Legal Matters:** Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation where such consultation or briefing in an open meeting would adversely affect the negotiating or litigating posture of the Board or consultation with legal counsel employed or retained by the Board regarding



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specific legal matters requiring the provision of legal advice by such counsel, pursuant to Section 2.2-3711 (A) (7); namely to discuss procedure for employee grievance case.

The motion passed (ayes 9, nays 0, Melnyk had not yet arrived and McDonald was absent from the meeting), and the School Board entered into a closed meeting at 4:35 p.m.

Individuals present for discussion (in the order in which matters were discussed):

- B. Legal Matters: School Board members with the exception of Ms. Melnyk who arrived later for the formal meeting, and Mr. McDonald who was absent from the meeting; School Board's Legal Counsel, Kamala H. Lannetti, Deputy City Attorney; and Dianne P. Alexander, Clerk of the School Board.
- A. Personnel Matters: School Board members with the exception of Ms. Melnyk who arrived later for the formal meeting, and Mr. McDonald who was absent from the meeting; and Dianne P. Alexander, Clerk of the School Board.

The School Board reconvened in an open meeting at 4:50 p.m.

Certification of Closed Meeting: Vice Chair Edwards made a motion, seconded by Ms. McLeod, that the School Board certifies that to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered. The motion passed (ayes 9, nays 0, Melnyk had not yet arrived and McDonald was absent from the meeting).

Vice Chair Edwards made a motion, seconded by Ms. McLeod, that the School Board approve a resolution relaying their decision regarding Employee Grievance Case No. 513-05-26-17 to uphold the recommendation of the Hearing Officer that the Grievant be dismissed from employment. The motion passed (ayes 9, nays 0, Melnyk had not yet arrived and McDonald was absent from the meeting), and the resolution was approved as follows:

RESOLUTION REGARDING GRIEVANCE CASE NO. 513-05-26-17

RESOLVED: That on August 1, 2017, the School Board considered the Findings of Fact and Recommendation of the Hearing Officer, the transcript of the July 13, 2017 hearing and the exhibits and, based upon such consideration, it is;

RESOLVED: That the School Board adopts the Findings of Facts and Recommendation of the Hearing Officer that the Grievant be dismissed from employment; and

FURTHER RESOLVED: That the Clerk is directed to send a copy of this Resolution to the Grievant, the Grievant's attorney, the City Attorney, the Employee Relations Specialist, the Principal of Kellam High School, and the Chief Human Resources Officer, who is directed to place a copy of this Resolution, the Hearing Officer's Findings of Fact and Recommendation and exhibits in the Grievant's personnel file.



3. **School Board Recess:** The School Board recessed at 4:57 p.m. to reconvene in the School Board Room at 6:00 p.m. for the formal meeting.

FORMAL MEETING

4. **Call to Order and Roll Call:** Chairwoman Anderson called the formal meeting to order at 6:00 p.m. In addition to Superintendent Spence, all School Board members were present with the exception of Mr. McDonald who Chairwoman Anderson announced was absent due to a work related responsibility.
5. **Moment of Silence followed by the Pledge of Allegiance**
6. **Student, Employee and Public Awards and Recognition**
- A. **Skills USA – First Place Winners:** The School Board recognized Tonia Rocha Garzon, Jesse Bobo, and Josh Rodriguez, students from the Advanced Technology Center, as first place individual or team winners at the 2017 Skills USA State Leadership Conference in the categories of Ad Design and Interactive Application and Video Game Development.
- B. **Educators Rising National Competition – First Place Winners:** Christina Zendzian, Tallwood High School student; and Nicole Finocchio, Kellam High School student, were recognized by the School Board for having won first and second place awards at the Educators Rising National Competition.
- C. **Virginia School Bus Road-e-o – First Place Winner:** School bus driver, Thomas Pittman, was recognized by the School Board for having won first place in the Virginia School Bus Road-e-o competition hosted by the Virginia Association for Pupil Transportation (VAPT) where bus drivers are judged for their completion of a series of events in accordance with the Virginia Department of Education’s curriculum for school bus driver training.
7. **Superintendent’s Report:** Five things shared in the Superintendent’s monthly report were related to the division being projected to be 100 percent fully accredited, specifically Bayside Sixth-Grade Campus, Bayside Middle, Larkspur Middle, Seatack Elementary and Birdneck Elementary schools who narrowly missed accreditation the prior year to full accreditation this year; summer programs that help to review skills with students including Summer Slide, Summer Jam, STEM camps, STARTALK, and leadership and diversity ambassador workshops; the annual tax free weekend scheduled for August 4 – 6; kindergarten registration reminders; and the annual Administrator’s Conference where the theme was “Be Amazing: A Call for Transformational Leaders.”

In addition, Chairwoman Anderson presented accolades on behalf of the School Board related to the Standards of Learning (SOL) accreditation projections in hopes that same would be shared with the entire staff.

8. **Hearing of Citizens and Delegations on Agenda Items:** None



- 9. **Approval of Minutes:** July 17-18, 2017 Retreat/Abridged Regular Meeting: Ms. Riggs made a motion, seconded by Ms. Melnyk, that the School Board approve minutes from their July 17-18, 2017 Retreat/Abridged regular meeting as presented. The motion passed (ayes 10, nays 0).
- 10. **Adoption of the Agenda:** There being no proposed changes to the published agenda, Ms. Melnyk made a motion, seconded by Ms. Manning, that the School Board adopt the agenda as presented. The motion passed (ayes 10, nays 0).
- 11. **Consent Agenda:** After Chairwoman Anderson’s review of items presented as part of the Consent Agenda, Ms. Holtz made a motion, seconded by Ms. Weems, that the School Board approve the Consent Agenda as presented. The motion passed (ayes 10, nays 0), and the following items were approved as part of the Consent Agenda:
 - A. Religious Exemption Case Numbers RE-16-23 through 28; and RE-17-01 through 04
 - B. The School Board authorized the Superintendent to execute a contract with R. J. Smith Construction, Inc. in the amount of \$954,650 for the early site demolition of Princess Anne Middle School
 - C. The School Board approved an adjustment to their schedule of meetings for FY2017-18 to change October meeting dates from the 1st and 3rd Tuesday (October 3 and 17, 2017) to the 2nd and 4th Tuesday (October 10 and 24, 2017) as follows:
 - Informal meetings generally convene at 4 p.m. subject to the volume of business to be transacted
 - Board Recess at 5:30 p.m.
 - Formal Meeting Called to Order at 6:00 p.m.

SY2017-18 Schedule of Meetings Adjusted	
2017	2018
July 17 & 18 Retreat/Abridged Regular Meeting	January 9 & 23 (2 nd & 4 th Tues)
August 1 & 15	February 6 & 20 February 13* & 27*
September 6 (Wed) & 19	March 6 & 20
October 10 & 24	April 10 & 24 (2 nd & 4 th Tues)
November 8 (Wed) & 21	May 8 & 22 (2 nd & 4 th Tues)
December 5 & 19	June 5 & 19
	* Budget/CIP Workshop

- 12. **Action**
 - A. Personnel Report/Administrative Appointments: Ms. Manning made a motion, seconded by Ms. McLeod, that the School Board approve the appointments and accept the resignations, retirements and other employment actions as listed on the Personnel Report dated August 1, 2017 inclusive of three administrative appointments as recommended by the Superintendent. The motion passed (ayes 10, nays 0); and Superintendent Spence introduced the following administrative appointees:



NAME	CURRENT POSITION	RECOMMENDATION
Miranda R. Conover	School Improvement Specialist Landstown Middle School	Assistant Principal Landstown Middle School (effective August 2, 2017)
Leslie A. Lehner	Administrative Assistant Green Run High School	Assistant Principal Green Run High School (effective August 2, 2017)
Kellie A. Mason, Ph.D.	Assistant Principal Green Run High School	Principal Lynnhaven Middle School (effective August 14, 2017)

13. **Information:** None
14. **Standing Committee Reports:** In the absence of Mr. McDonald, Chair of the Legislative Committee, Ms. McLeod reported the two positions proposals submitted to the Virginia School Boards Association (VSBA) Legislative Positions committee related to dual enrollment affordability and teacher preparation had been accepted for inclusion in the proposal going before the Delegate Assembly at the VSBA annual conference in November.
- Both Ms. McLeod and Ms. Holtz, past and present Sister Cities liaisons, respectively, reported on the recent Sister Cities International conference hosted in Virginia Beach.
- Vice Chair Edwards reported the ad hoc committee established to explore compensation issues for a specific administrator will present their report at the School Board’s next regular meeting for action to be taken in early September.
15. **Conclusion of Formal Meeting:** The formal meeting concluded at 6:25 p.m.
16. **Hearing of Citizens and Delegations on Non-Agenda Items:** None
17. **Recess into Workshop:** None
18. **Closed Meeting:** None at this time (See Item 2)
19. **Vote on Remaining Action Items:** None
20. **Adjournment:** There being no further business before the School Board, Chairwoman Anderson adjourned the meeting at 6:25 p.m.

Respectfully submitted:

Dianne P. Alexander, Clerk of the School Board

Approved:

Beverly M. Anderson, School Board Chair