



# VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

## School Board Services

**Beverly M. Anderson, Chair**  
At-Large

**Kimberly A. Melnyk, Vice Chair**  
District 7 – Princess Anne

<b>Daniel D. Edwards</b> District 2 – Kempsville	<b>Sharon R. Felton</b> District 6 – Beach	<b>Dorothy M. Holtz</b> At-Large
<b>Laura K. Hughes</b> At-Large	<b>Victoria C. Manning</b> At-Large	<b>Vacant</b> District 3 – Rose Hall
<b>Trenace B. Riggs</b> District 1 – Centerville	<b>Carolyn T. Rye</b> District 5 - Lynnhaven	<b>Carolyn D. Weems</b> District 4 - Bayside

**Aaron C. Spence, Ed.D., Superintendent**

## **School Board Regular Meeting MINUTES**

**Tuesday, May 14, 2019**

School Administration Building #6, Municipal Center  
2512 George Mason Dr.  
Virginia Beach, VA 23456

### **INFORMAL MEETING**

- 1. Convene School Board Workshop:** The School Board convened in the einstein.lab in workshop format at 4:01 p.m. In addition to Superintendent Spence, all School Board members were present with the exception of Ms. Holtz who was absent from the meeting. Mr. Edwards advised he would be departing the workshop at 4:30 p.m. and returning prior to the formal meeting.
  - A. School Board Administrative Matters and Reports:** In reviewing the meeting agenda, Chairwoman Anderson confirmed the need for a closed session to take place after the formal meeting; advised of procedures for the scheduled public hearing; and announced modifications to be considered during Adoption of the Agenda to move Consent Item 12C – Energy Performance Contracting to Information as Item 14A at the request of the Administration with revised agenda materials distributed, and relocate Consent Item 12B – Recommendation of General Contractor for Athletic Field Lighting at Five High Schools to Action as Item 13C as requested by a School Board member. There were no objections. School Board members reported on the Council of Parent Teacher Association’s (PTA’s) annual dinner and Green Run Collegiate fund raising gala.
    - 1. Next Steps for the Appointment of an Interim School Board Member to Fill a Vacancy in District 3 Rose Hall:** Chairwoman Anderson advised the School Board will discuss all five applications received for the District 3 Rose Hall vacancy in a closed session at the conclusion of the formal meeting after hearing comments from citizens during the dedicated public hearing to determine next steps in the interview process to be announced in an open meeting that will follow.

This portion of the workshop concluded at 4:10 p.m.
  - B. Social Emotional Learning (SEL) Update:** Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning, presented an update on Social Emotional Learning



(SEL) with an overview of the initiative, a review of core competencies, and outline of division supports for implementation. Next steps were reported to include developing a systemic SEL approach division-wide, embedding five competencies in the curriculum, including an SEL focus for the Summer Leadership Conference, and strategy for the Office of Professional Growth and Innovation to plan for the SEL pathway for teachers and administrators.

This portion of the workshop concluded at 4:37 p.m.

- C. Positive Behavioral Interventions and Supports (PBIS) Update: Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning, presented a review of the Positive Behavioral Interventions and Supports (PBIS) framework in the division. He presented information in an effort to dispel PBIS myths, and outlined next steps to move from implementation towards sustainment.

This portion of the workshop concluded at 5:28 p.m.

2. **Closed Meeting:** None at this time. See Item 19.
3. **School Board Recess:** The School Board recessed at 5:28 p.m. to reconvene in School Board Chambers for the formal meeting at 6:00 p.m.

#### **FORMAL MEETING**

4. **Call to Order and Electronic Roll Call:** Chairwoman Anderson called the formal meeting to order in School Board Chambers at 6:02 p.m. In addition to Superintendent Spence, all School Board members were present with the exception of Ms. Holtz who Chairwoman Anderson announced would be absent from the meeting.
5. **Moment of Silence followed by the Pledge of Allegiance**
6. **Student, Employee and Public Awards and Recognition:**
- A. State Debate Champions: The School Board recognized First Colonial High School for winning first place at the Virginia High School League (VHSL) 2019 State Debate Tournament.
- B. 2019 NJROTC National Academic Competition: Five students from the First Colonial/Cox Naval Junior Reserve Officers Training Corps (NJROTC) unit were recognized by the School Board for having placed second overall as a team in the NJROTC National Academic Exam which is a 100-question test based on naval science curriculum. The team's score was the second highest out of 1,758 teams from 625 schools.
- C. 2019 NJROTC National Championship – Second Place: The School Board recognized Green Run High School's Naval Junior Reserve Officers Training Corps (NJROTC) unit for placing second in the 2019 NJROTC Academic, Athletic and Drill Championship.
7. **Superintendent's Report:** Five things shared in the Superintendent's Report were related to 1) the final day to take the division's school start times survey; 2) pre-K application sessions for the 2019-20 school year; 3) reminder of schools and administrative offices being closed May 27 in



observance of Memorial Day; 4) invitation for the community to attend the 11<sup>th</sup> annual VBCPS STEM Trifecta where students from across the division compete in robotics, maker expo and cybersecurity challenges; and 5) modifications to the graduation schedule due to ongoing construction underway around the Virginia Beach Convention Center.

- 8. **Public Hearing on Appointment of an Interim School Board Member to Fill a Vacancy for District 3 Rose Hall Until a Representative is Elected and Qualified After the November 5, 2019 Special Election:** Prior to public comment, Chairwoman Anderson announced in alphabetic order the names of applicants being considered for appointment of an interim School Board member to fill the District 3 Rose Hall vacancy to serve until a replacement is selected and qualified after the November 2019 special election as follows: Paula D. Goins, Stephen A. Johnston, Michael L. Mullins, Jessica L. Owens, and Seko B. Varner.

The School Board heard comments from applicants Johnston, Mullins, Owens, and Varner; and 20 supporters in the order in which they signed up to speak.

- 9. **Hearing of Citizens and Delegations on Agenda Items:** None
- 10. **Approval of Minutes:** April 30, 2019 Regular School Board Meeting: Ms. Riggs made a motion, seconded by Mr. Edwards, that the School Board approve the minutes of their April 30, 2019 regular School Board meeting as presented. The motion passed (ayes 8, nays 0; 1 abstention – Weems who was absent from the April 30 meeting).
- 11. **Adoption of the Agenda:** Prior to a motion, Chairwoman Anderson announced modifications to the published agenda as reviewed in the preceding School Board Administrative Matters Workshop to move Consent Item 12C – Energy Performance Contracting to Information as Item 14A as requested by the Administration, and relocate Consent Item 12B – Recommendation of General Contractor for Athletic Field Lighting at Five High Schools to Action as Item 13C as requested by a School Board member. Vice Chair Melnyk made a motion, seconded by Ms. Riggs, that the School Board adopt the agenda as amended. The motion passed (ayes 9, nay 0).
- 12. **Consent Agenda:** After Chairwoman Anderson’s overview of items remaining for approval as part of the Consent Agenda, Ms. Rye made a motion, seconded by Ms. Riggs, that the School Board approve remaining items on the Consent Agenda as presented. The motion passed (ayes 9, nays 0), and the following items were approved as part of the Consent Agenda:
  - A. Resolution: Asian American and Pacific Islander Heritage Month as follows:

**ASIAN AMERICAN AND PACIFIC ISLANDER HERITAGE MONTH MAY 2019**

**WHEREAS**, one of our nation’s greatest strengths is its vast diversity which enables Americans to see the world from many viewpoints; and

**WHEREAS**, Asian Americans and Pacific Islanders are an integral part of our country’s great mosaic of races, ethnicities, and religious groups; and

**WHEREAS**, it is imperative for the good of our nation that schools continue to build awareness and understanding of the contributions made by Asian Americans and Pacific Islanders; and

**WHEREAS**, through the study of these contributions, students will encounter role models whose commitments and achievements embody the American spirit and ideals; and



**WHEREAS**, the School Board of the City of Virginia Beach, through its core values, emphasizes the importance of multicultural diversity education within our school division.

**NOW, THEREFORE, BE IT**

**RESOLVED:** That the School Board of the City of Virginia Beach officially recognizes the month of May as Asian American and Pacific Islander Heritage Month; and be it

**FURTHER RESOLVED:** That the School Board of the City of Virginia Beach encourages all citizens to support and participate in various school activities during Asian American and Pacific Islander Heritage Month; and be it

**FURTHER RESOLVED:** That a copy of this resolution be spread across the official minutes of this Board.

B. Recommendation of General Contractor:

1. Gym Floor Replacements at Ten Elementary Schools: The School Board authorized the Superintendent to execute a contract with Dominion Contract Carpets in the amount of \$484,775 for the replacement of gym floors at Salem Elementary, Green Run Elementary, North Landing Elementary, Pembroke Meadows Elementary, Corporate Landing Elementary, Indian Lakes Elementary, Landstown Elementary, Three Oaks Elementary, Parkway Elementary, and Tallwood Elementary schools
2. *(moved during Adoption of the Agenda - See Action Item 13C)*

C. *(moved during Adoption of the Agenda – See Information Item 14A)*

**13. Action**

A. Personnel Report / Administrative Appointments: Vice Chair Melnyk made a motion, seconded by Ms. Weems, that the School Board approve the appointments and accept the resignations, retirements and other employment actions as listed on the Personnel Report dated May 14, 2019 along with two administrative appointments as recommended by the Superintendent. The motion passed (ayes 9, nays 0), and Superintendent Spence introduced the following approved administrative appointments: Viorica “Vicka” Harrison, current Principal Accountant in the Office of Business Services, as the new Coordinator of Food Services in the Office of Food Services under the Department of School Division Services with an effective date to be determined; and Danielle E. Colucci, current Principal of Luxford Elementary School, as the new Executive Director of Elementary Teaching and Learning in the Department of Teaching and Learning with an effective date to be determined.

B. General Fees Schedule: Ms. Riggs made a motion, seconded by Vice Chair Melnyk, that the School Board approve the General Fees Schedule for fiscal year 2019/20 as proposed. Prior to a vote, at the School Board’s request, Farrell E. Hanzaker, Chief Financial Officer, reviewed non-resident, employees’ student tuition fees updated based on School Board policy. The motion passed (ayes 9, nays 0), and the General Fees Schedule was approved as follows:

Fee/Assessment	2019-20 Rate(s)
<b>Student Meal Prices</b>	
Paid Lunch - Elementary/Secondary	\$2.85
Reduced Lunch - Elementary/Secondary	\$0.40
Paid Breakfast - Elementary/Secondary	\$1.40



Fee/Assessment	2019-20 Rate(s)
Reduced Breakfast - Elementary/Secondary	\$0.30
A la Carte Items - Student	As needed—will not exceed 4% on any items
<b>Summer School Tuition/Programs</b>	
Level I - Summer School (full cost lunch)	Middle School = \$140.00 High School, semester = \$200.00 High School, year = \$300.00
Level II - Summer School (reduced cost lunch)	Middle School = \$70.00 High School, semester = \$100.00 High School, year = \$150.00
Level III - Summer School (free lunch)	Middle School = No Charge High School, semester = \$40.00 High School, year = \$75.00
Online Courses (Summer School)	\$300.00 (full cost meals) \$150.00 (reduced cost meals) \$75.00 (free meals)
Driver's Education, Behind the Wheel (Summer School)	\$210.00
Band Summer Enrichment Program	\$110.00
Strings Summer Enrichment Program	\$110.00
Summer Vocal Music Camp Program	\$110.00
Algebra Prep Program (Summer School)	\$140.00
Getting to Know Pre-Algebra (Summer School)	No Fee
<b>Evening Credit Program Tuition (Renaissance Academy)</b>	
Evening Credit Program Tuition	\$300.00 per session (up to 3 one-credit courses) \$200.00 per session (up to 6 one-half credit courses) \$150.00 per credit recovery course
Evening Credit Program Tuition - Reduced Lunch	\$150.00 per session (up to 3 one-credit courses) \$100.00 per session (up to 6 one-half credit courses) \$75.00 per credit recovery course
Evening Credit Program Tuition - Free Lunch	\$75.00 per session (up to 3 one-credit courses) \$40.00 per session (up to 6 one-half credit courses) \$37.50 per credit recovery course
<b>Driver's Education Program Fees</b>	
Behind the Wheel (School Year)	\$210.00
Behind the Wheel (Summer School)	\$210.00
<b>Student Transcript Fees</b>	
Current Students - Transcript Requests	\$2.00 (only if mailed)
Former Students - Transcript Requests	\$5.00
<b>Student Parking Fees</b>	
General Parking Fees	\$45.00
ATC and Vo-Tech Parking Fee (\$10.00 discount at home school)	\$10.00
Parking Fines	\$25.00
<b>Course Fees (Materials and Other Fees)</b>	
<i>Adult Learning Center - Adult Basic Education Courses</i>	



Fee/Assessment	2019-20 Rate(s)
Registration Fee - VB Residents	\$30.00
Tuition - Nonresidents	Day Class - \$40 per month Evening Class - \$30 per month
Placement Evaluation Fee	\$5.00 per person
<b><i>Adult Learning Center - Community Education Courses</i></b>	
Tuition, texts, and materials	\$23.00 - \$2,899.00
Nonresident surcharge	\$12.00 per course
Processing fee (for transfers/withdrawals)	\$15.00
Adult Student Licensed Practical Nursing (LPN) Program	\$6,188
<b><i>Adult Learning Center - English Language Acquisition Program (ELA)</i></b>	
Registration Fee - VB Residents	\$50.00
Tuition - Nonresidents	\$100.00
ELA Textbooks	\$22.00 - \$64.00
<b><i>Advanced Technology Center Courses</i></b>	
Engineering Technology	\$15.00
Digital Design	\$20.00
TCE Career Pathway Summer Enrichment Camps (new for FY 2016/17)	\$125.00
<b><i>Business and Information Technology Courses</i></b>	
Computer Courses	\$4.00-\$10.00
<b><i>Family &amp; Consumer Sciences</i></b>	
Intro to Culinary Arts I (HS)	\$15.00 - \$25.00 Year Long
Intro to Hospitality & Catering (HS)	\$15.00 - \$25.00 Year Long
Independent Living (HS)	\$10.00
Parenting & Child Development (HS)	\$3.00 - \$5.00
Introduction to Child Care Occupations (HS)	\$3.00 - \$5.00
Introduction to Design I (HS)	\$20.00
Introduction to Design II (HS)	\$20.00
Teen Living 6, 7, 8 (MS)	\$12.00 - \$20.00
<b><i>Substance Abuse Intervention Program (SAIP)</i></b>	
SAIP Drug Assessment Requirement	\$35.00 - \$65.00
<b><i>Technology Education Courses</i></b>	
Photo Com/Graphics	\$10.00 - \$15.00
Electronic Systems	\$10.00 - \$15.00
Construction Production	\$10.00 - \$15.00
Power & Transportation Technology	\$10.00 - \$15.00
CAD Technical Drawing	\$5.00
Technology Education 6, 7, 8 (MS)	\$5.00-\$15.00
<b><i>Technical and Career Education Center Courses</i></b>	
Practical Nursing I and II (LPN High School)	\$854.00
Cosmetology (tool kits)	\$260.00



Fee/Assessment	2019-20 Rate(s)
Electronics I (lab pack fee)	\$20.00
Electronics II (lab pack fee)	\$30.00
Post-grad Program Completer Fee	\$250.00 per semester
Dental Assisting I & II Liability Insurance Fee	\$17.50
<b>Middle and High School Summer Programs</b>	
<i>Summer Camps/Programs</i>	
Beginning Summer Band & Orchestra (MS Guide Only)	\$110.00
Intermediate Summer Band & Orchestra (MS Guide Only)	\$110.00
Career Pathway Summer Enrichment Camps	\$125.00
Cyber Security Summer Camp (ATC)	\$125.00
<b>Nonresident Student Tuition</b>	
VBCPS Employees: Half-Day Kindergarten (ADM eligible, no transportation)	\$1,870
VBCPS Employees: Elementary Level (ADM eligible, no transportation)	\$3,760
VBCPS Employees: Secondary Level (ADM eligible, no transportation)	\$4,600
Other: Elementary Level (ADM eligible, no transportation)	\$4,700
Other: Secondary Level (ADM eligible, no transportation)	\$6,500
F-1 Student Tuition (Unsubsidized, Not ADM eligible)	\$13,200

- C. (formerly Consent Item 12B2) Recommendation of General Contractor - Athletic Field Lighting at Five High Schools: Ms. Riggs made a motion, seconded by Vice Chair Melnyk, that the School Board authorize the Superintendent to execute a contract with Musco Sports in the amount of \$2,377,382 for athletic field lighting at five high schools: Kempsville (Bayside/Softball), Ocean Lakes (Softball), Princess Anne (Baseball), Salem (Baseball/Softball), and Tallwood (Baseball/Softball). Administration responded to School Board inquiries regarding athletic field lighting and its relationship to a pending decision on school start times. Areas of discussion included the mixed use of high school athletic fields, and request for authorization of reversion funds to be earmarked for athletic field lighting at schools to be determined. Following discussion, Ms. Manning made a motion, seconded by Ms. Hughes, that the School Board delay the vote regarding athletic field lighting for high schools until after the School Board has had an opportunity to vote on a school start time decision. The motion passed (ayes 8, nays 1 – Melnyk).

**14. Information**

- A. (formerly Consent Item 12C) Energy Performance Contracts: Anthony L. Arnold, P.E., Executive Director of Facilities Services, provided a briefing on the process of procuring an energy performance contracts provider for the audit phase of the work at Bayside High School, Bayside and Princess Anne middle schools, and Ocean Lakes, Centerville, Providence, Shelton Park and Luxford elementary schools. He explained subsequent



recommendations may include lighting replacements and HVAC retro-commissioning and other HVAC improvements, ground-source (geothermal) HVAC retrofits, and other improvements that conserve energy while improving the learning environment. It was noted, before commencing any construction project through the energy performance contract, proposed projects would be presented to the School Board for approval.

- B. Policy Review Committee Recommendations: School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney, presented an overview of the following Policy Review Committee (PRC) recommendations regarding review, amendment and repeal of certain policies reviewed by the committee at their April 16, 2019 meeting.
1. New Policy 3-61 Tobacco and Nicotine Vapor Products created to ensure the division is in compliance with current state law
  2. Policy 5-2 Student Rights and Responsibilities reviewed for legal sufficiency
  3. Policy 5-56 Contagious and Infectious Diseases: Human Immunodeficiency Virus(HIV)/Acquired Immuno-Deficiency Syndrome (AIDS) updated to bring policy in line with current practice related to notification of staff
  4. Policy 7-31 Parent-Teacher Associations (PTAs) reviewed for legal sufficiency and minor scrivener changes made
  5. Policy 7-32 Gifts, Grants and Bequests reviewed for legal sufficiency and minor scrivener changes made
15. **Standing Committee Reports**: As chair of the School Board's Policy Review Committee, Ms. Rye announced a meeting scheduled for May 16, 2019. As the School Board's liaison to the Strategic Planning Committee along with Ms. Riggs, Ms. Rye reported on the committee's progress in the development of goals for presentation at the School Board's summer retreat.
16. **Conclusion of Formal Meeting**: Prior to conclusion of the formal meeting, Chairwoman Anderson thanked applicants for the District 3 Rose Hall vacancy and their supporters, and advised of plans for the School Board to enter into a closed session to discuss applications and next steps in the process for interviews to take place either on May 21 or May 28 and applicants notified accordingly. The formal meeting concluded at 8:20 p.m.
17. **Hearing of Citizens and Delegations on Non-Agenda Items**: The School Board heard comments from a speaker regarding policies and procedures; and four speakers advocating for recess.
18. **Convene School Board Workshop**: None at this time
19. **Closed Meeting: Legal Matters**: Vice Chair Melnyk made a motion, seconded by Ms. Riggs, that the School Board recess into a closed session pursuant to the exemptions from open meetings allowed by Section 2.2-3711, Part A, Paragraphs 1 and 7, of the *Code of Virginia*, 1950, as amended, for
- A. Personnel Matters: Discussion of or consideration of interviews of prospective candidates for employment, assignment, appointment, promotion, performance,





demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees, pursuant to Section 2.2-3711, (A) (1); namely to discuss candidates for appointment to the District 3 Rose Hall vacancy on the School Board.

- B. Legal Matters: Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, pursuant to Section 2.2-3711(A)(7); namely to discuss pending legal matters.

The motion passed (ayes 9, nays 0) and the School Board recessed at 8:41 p.m. and reconvened in Room 113 in a Closed Meeting at 8:54 p.m.

Individuals present for discussion in the order in which matters were discussed:

- B. Legal Matters: School Board members with the exception of Ms. Holtz who was absent from the meeting; Superintendent Spence; Marc A. Bergin, Chief of Staff; School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney; and Dianne P. Alexander, Clerk of the School Board.
- A. Personnel Matters: School Board members with the exception of Ms. Holtz who was absent from the meeting; School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney; and Dianne P. Alexander, Clerk of the School Board.

The School Board reconvened in an open meeting at 10:03 p.m.

Certification of Closed Meeting: Vice Chair Melnyk made a motion, seconded by Mr. Edwards, that the School Board certifies that to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered. The motion passed (ayes 9, nays 0).

- 20. *Vote on Remaining Action Items:*** Ms. Manning made a motion, seconded by Vice Chair Melnyk, that the School Board direct the School Board Clerk to invite District 3 Rose Hall applicants Michael Mullins, Jessica Owens, and Seko Varner to participate in a private 30-minute interview on May 21 beginning at 4:00 p.m.; and, at the end of the interviews, the School Board will convene a formal meeting and vote on one of the candidates to fill the District 3 Rose Hall vacancy. The motion passed (ayes 9, nays 0).



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21. **Adjournment:** There being no further business before the School Board, Chairwoman Anderson adjourned the meeting at 10:06 p.m.

Respectfully submitted:

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Dianne P. Alexander, Clerk of the School Board

Approved:

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Beverly M. Anderson, School Board Chair