



VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

School Board Services

Beverly M. Anderson, Chair
At-Large

Kimberly A. Melnyk, Vice Chair
District 7 – Princess Anne

Daniel D. Edwards District 2 – Kempsville	Sharon R. Felton District 6 – Beach	Dorothy M. Holtz At-Large
Laura K. Hughes At-Large	Victoria C. Manning At-Large	Joel A. McDonald District 3 – Rose Hall
Trenace B. Riggs District 1 – Centerville	Carolyn T. Rye District 5 - Lynnhaven	Carolyn D. Weems District 4 - Bayside

Aaron C. Spence, Ed.D., Superintendent

School Board Regular Meeting MINUTES

Tuesday, March 26, 2019

School Administration Building #6, Municipal Center
2512 George Mason Dr.
Virginia Beach, VA 23456

INFORMAL MEETING

1. **Convene School Board Workshop:** The School Board convened in the einstein.lab in workshop format at 4:03 p.m. In addition to Superintendent Spence, all School Board members were present with the exception of Mr. McDonald who was absent from the meeting. Ms. Hughes arrived late at 4:14 p.m.
 - A. **School Board Administrative Matters and Reports:** Ms. Riggs announced an opportunity for School Board members to join the sponsorship of a table at the Sister Cities Leadership Breakfast.

This portion of the workshop concluded at 4:05 p.m.
 - B. **Legislative General Assembly 2019 Session Review by Kemper Consulting:** School Board Legislative Liaison Joel Andrus and Ross Grogg of Kemper Consulting presented a post 2019 General Assembly Session report including an overview of the composition of the House and Senate noting 2019 is an election year for all 140 seats, and final year of the budget biennium for the period ending June 30, 2020 meaning 2019 is not a budget year. A summary of 2019 budget drivers and K-12 budget initiatives was reviewed along with highlights of approximately 270 education bills introduced with major topics identified as school safety, school calendar, Standards of Learning (SOL) and assessments, school discipline, Association access to teacher information, and school construction and modernization. An overview of other legislative issues was provided to include the area of redistricting and 2019 elections.

This portion of the workshop concluded at 4:29 p.m.
 - C. **Community Engagement Update:** Amber F. Rach, Ph.D., Director of Community Engagement in the Department of Media and Communications, presented a report on the four main areas that work within the Office of Community Engagement: Virginia Beach Education Foundation, the divisionwide Partners and Volunteers in Education programs, and Parent Connection initiatives. She reported on initiatives to include The House Students Built (THSB) program and 11th house project which raised more than \$650,000 towards the \$2.1 million



endowment; provided an estimated \$23,000 in 2018-19 in scholarships, and provided examples of projects funded by \$150,000 in 2018-19 grants bringing the total to \$1.73 million in grants since 2000. An overview of the Beach Bags program was provided which serves over 1,500 students per month throughout the division. The VA STAR program was explained by the teacher and students from the Advanced Technology Center (ATC) Cybersecurity Systems Technology class about their work in refurbishing donated hardware to include designing and 3D-printing laptop parts as well as sanitizing devices to be offered to families. The work of 2,100 documented Partnerships in Education and 86 Community Engagement Liaisons (CELs) was summarized; and representatives from iFly Virginia Beach as well as Seatack Elementary School Achievable Dream Academy principal and students provided an overview of that partnership which created a 13-week program for fifth graders known as Seatack Soars. She reported over 35,000 volunteers in education estimated to equate to approximately \$9.7 million in volunteer time, and highlighted the work of the Virginia Beach Council of PTA's 82 units in Virginia Beach totaling 19,595 members. The Parent Connection calendar was featured, and upcoming events were announced.

This portion of the workshop concluded at 5:13 p.m.

Superintendent Spence then provided a brief explanation of the Action item pertaining to the March 2020 staff day in the SY2019-20 School Calendar.

- D. Forecast of Agenda Topics FY19 4th Quarter – April, May, June 2019: Superintendent Spence provided a quick overview of how the quarterly forecast is developed in consideration of retreat discussions and throughout the year, and presented Administration's forecast of School Board meeting agenda topics to be presented in the FY19 fourth quarter – April, May, and June 2019. Other topics suggested by School Board members were in the area of student discipline processes, and cell phone policies.

The workshop concluded at 5:21 p.m.

2. **Closed Meeting:** None
3. **School Board Recess:** The School Board recessed at 5:21 p.m. to reconvene in School Board Chambers for the formal meeting at 6:00 p.m.

FORMAL MEETING

4. **Call to Order and Electronic Roll Call:** Chairwoman Anderson called the formal meeting to order in School Board Chambers at 6:00 p.m. In addition to Superintendent Spence, all School Board members were present with the exception of Mr. McDonald who Chairwoman Anderson noted was absent from the meeting.
5. **Moment of Silence followed by the Pledge of Allegiance**
6. **Student, Employee and Public Awards and Recognition:**
 - A. State Basketball Champions: The School Board recognized the Princess Anne High School girls' basketball team for winning the sixth consecutive Class 5 and Class 6 state championship and the program's 10th overall title which are both Virginia High School League (VHSL) records. Additionally, Landstown High School's boys' basketball team was recognized for winning the



Class 5 and Class 6 state championship title which is their first boys' basketball state championship title in the program's history.

B. World Languages Teacher of the Year: Ocean Lakes High School Spanish teacher, Eric Jaworski, was recognized by the School Board for being named the state World Languages Teacher of the Year by the Foreign Language Association of Virginia (FLAVA) for demonstrating excellence in foreign language instruction and exemplary practice as an innovative practitioner whose work inspires students and communities.

7. **Superintendent's Report**: In his tradition of recognizing the newest member(s) of the *Compass Keepers Club*¹, Superintendent Spence's report was related to the strategic framework regarding the importance of improving working conditions and fostering a culture of respect for all staff. He highlighted the work of Shawn Olsen, a transportation servicemen's helper, who through a partnership with SouthEastern Cooperative Education Program (SECEP) has accrued two decades of service helping to ensure buses are prepped and ready with a special touch by small gestures and acts of kindness while at work.

8. **Hearing of Citizens and Delegations on Agenda Items**: None

9. **Approval of Minutes**: March 12, 2019 Regular School Board Meeting: Ms. Manning made a motion, seconded by Vice Chair Melnyk, that the School Board approve the minutes of their March 12, 2019 regular meeting as presented. The motion passed (ayes 10, nays 0).

10. **Adoption of the Agenda**: There being no proposed adjustments to the published agenda, Ms. Riggs made a motion, seconded by Mr. Edwards, that the School Board adopt the agenda as presented. The motion passed (ayes 10, nays 0).

11. **Consent Agenda**: After Chairwoman Anderson's overview of items presented for approval as part of the Consent Agenda, Ms. Rye made a motion, seconded by Vice Chair Melnyk, that the School Board approve the Consent Agenda as presented. The motion passed (ayes 10, nays 0), and the following items were approved as part of the Consent Agenda:

A. Resolutions:

1. School Library Media Month and National Library Week as follows:

RESOLUTION

SCHOOL LIBRARY MEDIA MONTH AND NATIONAL LIBRARY WEEK

WHEREAS, school library media centers function as the information centers of the schools and provide for integrated, interdisciplinary, and school-wide learning activities; and

WHEREAS, school library media programs provide the experience and training necessary to prepare students to become successful and independent users learning skills; and

WHEREAS, school library media programs promote information literacy and the enjoyment of reading, viewing, and listening for young people of all ages and all levels of development; and

¹ Members of the Compass Keepers Club are students, staff or community supporters who truly represent Virginia Beach City Public Schools with dedication, determination, passion and drive



WHEREAS, school library media programs provide resources and learning activities that represent a diversity of experiences, opinions, and social and cultural perspectives, supporting the concept that intellectual freedom and access to information are prerequisites to effective and responsible citizenship in a democracy; and

WHEREAS, the Virginia Beach City School Board recognizes the vital role that school library media centers play in the educational process; and

WHEREAS, Virginia Beach Public Libraries and Virginia Beach school libraries have formed a unique partnership that provides for the sharing of resources and services to the mutual benefit of all patrons.

NOW, THEREFORE, BE IT

RESOLVED: That the Virginia Beach City School Board reconfirm its belief in the value of the school library media program and officially recognize the month of April 2019 as School Library Media Month and the week of April 7-13, 2019, as National Library Week, calling their significance to the attention of all Virginia Beach citizens; and be it

FURTHER RESOLVED: That a copy of this resolution be spread across the official minutes of this Board.

2. Mathematics Awareness Month as follows:

RESOLUTION
MATHEMATICS AWARENESS MONTH
APRIL 2019

WHEREAS, the National Council of Teachers of Mathematics recognizes April as Mathematics Awareness Month; and

WHEREAS, mathematical literacy is essential for all, and the inclusion of such in mathematics education ensures a culture of equity where students are empowered by the opportunities math affords; and

WHEREAS, mathematics is an essential skill, both in life and in the workplace; and

WHEREAS, mathematical reasoning, sense making, problem solving and communication are essential skills; and

WHEREAS, the language and processes of mathematics are basic to all other disciplines; and

WHEREAS, our expanding, technologically-based society demands increased awareness and competence in mathematics; and

WHEREAS, school curricula in mathematics provide the foundation for meeting the above needs.

NOW, THEREFORE, BE IT

RESOLVED: That the School Board of the City of Virginia Beach designate April, 2019 as Mathematics Awareness Month in the Virginia Beach City Public Schools; and be it

FURTHER RESOLVED: That the School Board of the City of Virginia Beach encourage all citizens, and especially our children and young adults, to continue mathematics studies and to understand how its application will relate to the occupations of the 21st century; and be it

FURTHER RESOLVED: That a copy of this resolution be spread across the official minutes of this Board.

3. 2019 Virginia School Boards Association Business Honor Roll as follows:

RESOLUTION
2019 VIRGINIA SCHOOL BOARDS ASSOCIATION
BUSINESS HONOR ROLL
APRIL 2019

WHEREAS, public schools and local businesses are an integral part of this community; and



WHEREAS, many local businesses play a crucial role in supporting our schools; and

WHEREAS, the economic health of our community, state and nation depends on a strong public school system; and

WHEREAS, collaboration between local public schools and local businesses strengthens schools and the business community alike by providing a well-trained and highly educated workforce; and

WHEREAS, an excellent public school system is vital to the quality of life in this community and fundamental to preserving a strong democratic society now and in the future.

NOW, THEREFORE, BE IT

RESOLVED: That the School Board of the City of Virginia Beach names The Adventure Park, Kellam Mechanical, and the Virginia Beach Schools Federal Credit Union to the 2019 Virginia School Boards Association Business Honor Roll, showing appreciation for these firms' ongoing support of this community's public schools. Your work has aided this community in focusing on the goal of providing the best public schools we can for every child who attends them; and be it

FURTHER RESOLVED: That a copy of this resolution be spread across the official minutes of this Board.

- B. Policy Review Committee Recommendations regarding review, amendment, and repeal of certain policies as reviewed by the committee at their February 14, 2019 meeting and presented to the School Board for Information on March 12, 2019 as follows:
1. Policy 4-2 Employee Conduct: Reintroduced to introduce language into the policy that is reflective of the state code and discussions regarding other aspects of the language used in the policy on a broad range of acceptable professional behaviors in the work place
 2. Policy 5-14 School Attendance Zones: Reintroduced to take into consideration new state guidelines regarding military housing and out of zone applications. Additional updates made to formulation of redistricting recommendations. Language added to community input section of the policy to address preliminary presentation to the School Board. Title changes made to section C and section D
 3. Policy 5-48 Social Activities: Updated to require school-sponsored activities held off school grounds to require approval from the principal and Department of School Leadership
 4. Policy 5-50 Class Gifts/Exchanging Gifts: Update regarding school personnel being responsible for complying with all applicable conflict of interest laws regarding gifts from parents or students
 5. Policy 5-51 Student Vehicles: Updated with format changes and to reflect current practice related to student parking procedures and parking permits and fees
 6. Policy 5-53 Activities: Access to School Facilities: Legal reference updated
- C. The School Board approved the addition of July 8, 2019 to their previously approved Schedule of Meetings for the period ending June 30, 2020 to be held in conjunction with July 9 and designated as the School Board's Annual Retreat to include an abridged regular meeting to be held at the conclusion of the Retreat on July 9



- Informal meetings generally convene at 4 p.m. subject to the volume of business to be transacted
- School Board Recess at 5:30 p.m.
- Formal Meeting Called to Order at 6:00 p.m.

Balance of SY2018-19 Schedule of Meetings as amended January 23, 2018	SY2019-20 Schedule of Meetings
January 8 & 22 2019	July 8/9 Retreat & Abridged Regular Meeting & 23 2019
February 5 Special Meeting for presentation of the Superintendent's Estimate of Needs FY2019/20 and Proposed Capital Improvement Program (CIP) FY2019/20 through FY2024/25 February 12 & 26 February 19*	August 13 & 27
March 5* Special Meeting for adoption of the School Operating Budget FY2019/20 and Capital Improvement Program (CIP) FY2019/20 through FY2024/25 March 12 & 26	September 10 & 24
April 9 & 30 (5th Tues) [Spring Break April 15-19]	October 8 & 22
May 14 & 28	November 12 & 26
June 10 (Mon) & 25 [Graduations June 11-15]	December 10
	January 14 & 28 2020
	February 4 Special Meeting for presentation of the Superintendent's Estimate of Needs FY2020/21 and Proposed Capital Improvement Program (CIP) FY2020/21 through FY2025/26 February 11 & 25 February 18*
	March 3* Special Meeting for adoption of the School Operating Budget FY2020/21 and Capital Improvement Program (CIP) FY2020/21 through FY2025/26 March 10 & 24
	April 7 & 28
	May 12 & 26
	June 8 (Mon) & 23 [Graduations June 9-13]
* Budget/CIP Workshop	* Budget/CIP Workshop

12. Action

- A. **Personnel Report:** Ms. Holtz made a motion, seconded by Vice Chair Melnyk, that the School Board approve the appointments and accept the resignations, retirements and other employment actions as listed on the Personnel Report dated March 26, 2019. The motion passed (ayes 10, nays 0). There were no administrative appointments recommended.
- B. **SY2019-20 School Calendar Adjustment: March 2020:** Ms. Riggs made a motion, seconded by Ms. Weems, that the School Board approve an adjustment to the previously approved School Calendar for the 2019-20 school year to move the March 30, 2020 Staff Day to Tuesday, March 3, 2020 in consideration of the impact on the more than 45 school facilities that will be used as polling sites for the presidential primary election. Lauren W. Nolasco, Director of Communications in the Department of Media and Communications, reported the Office of the Registrar reached out to the school division to consider its operational plans for March 3 – the presidential primary election date – and noted the same increase in participation experienced in the 2016 primary is expected. Therefore, after careful consideration and in consultation with neighboring divisions, Administration's recommendation is to move the approved March 30 Staff Day to March 3. The motion passed (ayes 10, nays 0), and March 2020 staff days



altered accordingly to designate March 3, 2020 as a Staff Day closed to students in lieu of March 30.

13. Information

- A. Technology and Career Education Carl Perkins SY20 Grant: Sara L. Lockett, Ed.D., Director of Technical and Career Education, presented highlights of the 2019-20 Carl D. Perkins V Local Plan and proposed budget for the estimated \$886,989.78 grant fund to be used for programs providing 33,864 student seats in 1686 technical and career education course sections. She noted the Virginia Department of Education had not yet released official allocations by locality and directed budgets to be prepared based on level funding. An overview of budget categories was provided along with a summation of performance measures.
- B. 2019-2020 Special Education Annual Plan/Part B Flow-Through Application: Roni S. Myers-Daub, Ed.D., Executive Director of Programs for Exceptional Children in the Department of Teaching and Learning, presented the division's Special Education Annual Plan/Part B Flow-Through Application and Report for 2019-2020 to include an overview of the verification of adherence to a list of assurances delineated by the Virginia Department of Education for all public school divisions; and explanation of additional components in the area of the Local Jails Education Program, Maintenance of Effort (MOE), Proportionate Set-Aside (PSA) and Title VI-B Grant Funds. As chair of the Special Education Advisory Committee (SEAC) Policy Review Subcommittee, Sandy Hermann reported the committee's comprehensive review and recommendation for approval concluding the application complies with requirements in current federal and state regulations, and appropriately identifies the responsibilities pertaining to students with disabilities in the division.
- C. Interim Financial Statements – February 2019: Crystal M. Pate, Director of Business Services, presented the division's financial position as of February 28, 2019 reporting overall revenues as acceptable at this time in the fiscal year. She explained a decline in the projected surplus from \$2.5 million to \$2.2 million was mainly the result of a decrease in the state's projected payment for the at-risk program, and includes the impact of a lower than projected March 31 Average Daily Membership (ADM). Federal revenues were reported on a favorable trend at approximately \$439,000 more than the original budget year to date. Sales tax receipts were reported on an acceptable trend at approximately \$1.2 million higher than the prior year; and expenditures too were reported as acceptable at this time.

- 14. Standing Committee Reports:** As chair the Achievable Dream Academy Ad Hoc Committee, Mr. Edwards reported the committee met the prior week and will be prepared to provide a detailed report April 9. He noted, in the interim, recruitment in the expanded enrollment area will be ongoing in the next few weeks.

Ms. Riggs announced the Sister Cities Leadership Breakfast on April 4 and sponsorship by the School Board members noting Superintendent Spence will appear as a guest speaker. Additionally, she reported the Sister Cities' Youth Ambassador spoke at the Central Business District Association (CBDA) event where Princess Anne students shadowed businesses in the Town Center Central Business District.



Ms. Weems reported on the Green Run Collegiate Board meeting she attended with Ms. Felton, and advised of the lottery admission process noting seats were being filled and there is a long waiting list for the first time which speaks to the popularity of the program. Ms. Felton commended the Meet and Greet program for internship partners. Additionally, Ms. Weems announced an upcoming community forum and program on heroin and opioids to be held at the Old Donation School on March 29.

As the School Board's liaison to the Virginia Beach Mayor's Committee for Persons with Disabilities, Ms. Manning reported the committee met the prior week to discuss items for the ensuing months to include an event to be held offsite with a speaker regarding special education services in schools.

15. **Conclusion of Formal Meeting:** The formal meeting concluded at 6:51 p.m.
16. **Hearing of Citizens and Delegations on Non-Agenda Items:** The School Board heard comments from Shannon Disney, Tracey Olson, and Suzanne Saltisiak advocating for more recess.
17. **Convene School Board Workshop:** None at this time
18. **Closed Meeting:** None
19. **Vote on Remaining Action Items:** None
20. **Adjournment:** There being no further business before the School Board, Chairwoman Anderson adjourned the meeting at 7:04 p.m.

Respectfully submitted:

Dianne P. Alexander, Clerk of the School Board

Approved:

Beverly M. Anderson, School Board Chair