



VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

School Board Services

Beverly M. Anderson, Chair
At-Large

Kimberly A. Melnyk, Vice Chair
District 7 – Princess Anne

Daniel D. Edwards District 2 – Kempsville	Sharon R. Felton District 6 – Beach	Dorothy M. Holtz At-Large
Laura K. Hughes At-Large	Victoria C. Manning At-Large	Joel A. McDonald District 3 – Rose Hall
Trenace B. Riggs District 1 – Centerville	Carolyn T. Rye District 5 - Lynnhaven	Carolyn D. Weems District 4 - Bayside

Aaron C. Spence, Ed.D., Superintendent

School Board Organizational / Regular Meeting MINUTES

Tuesday, January 8, 2019

School Administration Building #6, Municipal Center
2512 George Mason Dr.
Virginia Beach, VA 23456

FORMAL MEETING

- 1. *Call to Order and Electronic Roll Call:*** Acting as School Board Chair pro-tem for the election of the School Board Chair, Superintendent Spence called the formal meeting to order at 6:00 p.m. All School Board members were present with Mr. McDonald arriving late at 6:04 p.m.
- 2. *Moment of Silence followed by the Pledge of Allegiance***
- 3. *School Board Organizational Matters:*** After describing the nomination and voting procedures to be used for the election for School Board Chair and Vice Chair as outlined in School Board Bylaws, and there being no objection, Superintendent Spence called for nominations in the election of School Board Chair.
 - A. Election of School Board Chair:** Ms. Riggs nominated Ms. Anderson; and Ms. Manning nominated Ms. Weems to serve as School Board Chair for the 2019 calendar year. After a period of School Board members speaking to the nominations, Ms. Riggs called the question; Ms. Melnyk seconded the motion. The motion failed (ayes 3 – Anderson, Melnyk and Riggs; nays 8). There being no further comment or additional nominations, votes were cast with Ms. Weems receiving 3 votes – Hughes, Manning and Weems; while Ms. Anderson obtained the majority vote of 8 and therefore declared School Board Chair for the 2019 calendar year. Superintendent Spence then turned the meeting over for Chairwoman Anderson to proceed.
 - B. Election of School Board Vice Chair:** Mr. Edwards nominated Ms. Melnyk; and Ms. Weems nominated Ms. Manning to serve as School Board Vice Chair for the 2019 calendar year. At the conclusion of School Board members speaking to the nominations, Ms. Manning received 3 votes – Hughes, Manning and Weems; while Ms. Melnyk obtained the majority vote of 8 and therefore declared School Board Vice Chair for the 2019 calendar year.



- C. Appointment of Clerk and Deputy Clerk: Vice Chair Melnyk made a motion, seconded by Ms. Rye, that the School Board approve the Superintendent’s recommendation to re-appoint Dianne P. Alexander as Clerk of the School Board, and appoint Susan L. Keipe as Deputy Clerk for the 2019 calendar year. The motion was unanimously approved.
- D. School Board Committee Assignment Review for Term Ending June 30, 2019: Ms. Riggs made a motion, seconded by Vice Chair Melnyk, that the School Board approve modifications to committee assignments reflecting the arrival/departure of School Board members and to accommodate requests made by School Board members for the Legislative Committee, Building Utilization Committee, Student Discipline Committees, Capital Improvement Program (CIP)/Modernization Review Committee, and Interagency Adult Basic Education Advisory Committee as proposed for the term ending June 30, 2019; along with the Superintendent’s recommended appointment to the Ad Hoc Strategic Plan Committee pursuant to Policy 7-21 (B6) with Ms. Riggs serving as the primary and Ms. Rye as the alternate. In clarifying the role of appointees to the Ad Hoc Strategic Plan Committee, it was noted the Policy Review Committee (PRC) is scheduled to revisit School Board Policy to redefine the structure of that committee as it relates to School Board liaisons. The motion passed unanimously, and the following modifications to School Board Committee Assignments for the term ending June 30, 2019 were approved:

C. SCHOOL BOARD STANDING COMMITTEES		
C2.	Legislative:	Joel McDonald* Ashley McLeod Sharon Felton Kim Melnyk
C4.	Building Utilization Committee:	Joel McDonald Ashley McLeod Laura Hughes Carolyn Rye*
C5.	Student Discipline:	Committee I (2 nd & 4 th Mon) 3:00 PM Dan Edwards* Joel McDonald Sharon Felton Dottie Holtz Laura Hughes
		Committee II (2 nd & 4 th Tues) 8:30 AM Ashley McLeod Dan Edwards Carolyn Weems*
		Committee III (1 st & 3 rd Wed) 3:00 PM Kim Melnyk Dottie Holtz Trenace Riggs Carolyn Rye
D. JOINT STANDING SCHOOL BOARD AND CITY COUNCIL COMMITTEES/BOARDS		
D1.	CIP/Modernization Review Committee:	Ashley McLeod Laura Hughes Trenace Riggs* Vicky Manning, alt



F. SCHOOL DIVISION STANDING COMMITTEES AND CITIZENS ADVISORY COMMITTEES WITH SCHOOL BOARD MEMBER LIAISONS		
F2.	CITIZENS ADVISORY COMMITTEES	
F2d.	Interagency Adult Basic Education Advisory Committee	Carolyn Weems Ashley McLeod Laura Hughes, alt.
F2f.	Ad Hoc Strategic Plan Committee (as recommended by the Superintendent pursuant to Policy 7-21, B6)	Trenace Riggs Carolyn Rye, alt.

E. Review of School Board Bylaws Appendix B – Standing Rules: Ms. Holtz made a motion, seconded by Ms. Riggs, that the School Board affirm the School Board Bylaws Appendix B – *Standing Rules* governing the time, place and order of business for regular meetings; criteria for awards and recognitions; and procedure for election of the Chair and Vice Chair at the January annual organizational meeting. The motion passed unanimously.

F. Schedule of Meetings – January 2019 through June 2020: Vice Chair Melnyk made a motion, seconded by Ms. Manning, that the School Board reaffirm the balance of the schedule of meetings for the school year ending June 30, 2019 as amended January 23, 2018; and set their schedule of regular meetings for the school year ending June 30, 2020 in accordance with Bylaw 1-38 and Appendix B – *Standing Rules* calling for meetings to be held at the School Administration Building generally on the second and fourth Tuesday of each month with some variations as needed due to scheduled holidays and other significant events. The motion passed unanimously, and the schedule of meetings was approved as follows:

- Informal meetings generally convene at 4 p.m. subject to the volume of business to be transacted
- School Board Recess at 5:30 p.m.
- Formal Meeting Called to Order at 6:00 p.m.

Affirm Balance of SY2018-19 Schedule of Meetings as amended January 23, 2018	Proposed SY2019-20 Schedule of Meetings
January 8 & 22 2019 January 22 Retreat	July 9 & 23 2019
February 5 Special Meeting for presentation of the Superintendent’s Estimate of Needs FY2019/20 and Proposed Capital Improvement Program (CIP) FY2019/20 through FY2024/25 February 12 & 26 February 19*	August 13 & 27
March 5* Special Meeting for adoption of the School Operating Budget FY2019/20 and Capital Improvement Program (CIP) FY2019/20 through FY2024/25 March 12 & 26	September 10 & 24
April 9 & 30 (5th Tues) 4/22-26 = Spring Break	October 8 & 22
May 14 & 28	November 12 & 26
June 10 (Mon) & 25 [Graduations June 11-15]	December 10
	January 14 & 28 2020
	February 4 Special Meeting for presentation of the Superintendent’s Estimate of Needs FY2020/21 and Proposed



Affirm Balance of SY2018-19 Schedule of Meetings as amended January 23, 2018	Proposed SY2019-20 Schedule of Meetings
	Capital Improvement Program (CIP) FY2020/21 through FY2025/26 February 11 & 25 February 18*
	March 3* Special Meeting for adoption of the School Operating Budget FY2020/21 and Capital Improvement Program (CIP) FY2020/21 through FY2025/26 March 10 & 24
	April 7 & 28 4/13-17 = Spring Break
	May 12 & 26
	June 8 (Mon) & 23 [Graduations June 9-13]
* Budget/CIP Workshop	* Budget/CIP Workshop

4. **Student, Employee and Public Awards and Recognition:**
 - A. ACT/SAT Perfect Score Honorees: The School Board recognized Ocean Lakes High School students Joshua Cole Faggert and Noah Do for earning perfect scores on the SAT and ACT, respectively.
 - B. CodeVA Computer Science Educator of the Year: Fara Faust, Alanton Elementary School Instructional Technology Specialist was recognized by the School Board for being named 2018 CodeVA Computer Science Teacher of the Year.
 - C. 2018 Adapted Physical Educator of the Year: The School Board recognized Robert Mages, Physical Education Teacher, for being named the Virginia Association for Health, Physical Education, Recreation and Dance (VAHPERD) 2018 Adapted Physical Educator of the Year.
5. **Superintendent’s Report:** Five things shared by Superintendent Spence in his report were related to 1) the deadline to submit applications for high school academy programs and/or advanced academic programs; 2) recognition of January 20-26, 2019 as Virginia Principal Appreciation Week; 3) the January 10 Parent Connection workshop – Navigating the Special Education Evaluation and Eligibility Process; 4) closure of schools and administrative offices on January 21 in observance of Dr. Martin Luther King, Jr., Day; and 5) calendar reminders for school to be in session January 28 previously scheduled as a Virtual Learning day switched to February 1.
6. **Hearing of Citizens and Delegations on Agenda Items:** None
7. **Approval of Minutes:** December 11, 2018 Regular School Board Meeting: Ms. Riggs made a motion, seconded by Ms. Felton, that the School Board approve the minutes of their December 11, 2018 regular meeting as presented. The motion passed (ayes 10, nays 0; 1 abstention – Hughes whose term on the School Board had not yet commenced).
8. **Adoption of the Agenda:** There being no proposed changes to the published agenda, Ms. Rye made a motion, seconded by Vice Chair Melnyk, that the School Board adopt the agenda as presented. The motion passed unanimously.
9. **Consent Agenda:** After Chairwoman Anderson’s overview of items presented for approval as part of the Consent Agenda, Ms. Felton made a motion, seconded by Ms. Holtz, that the School Board



approve the Consent Agenda as presented. The motion passed unanimously, and the following items were approved as part of the Consent Agenda:

- A. Recommendation to continue the Entrepreneurship and Business Academy within Kempsville High School without modifications as proposed in response to the Year-Two Implementation evaluation (Responsible Groups: Department of Teaching and Learning, Kempsville High School)
- B. The School Board authorized the Superintendent to execute a contract with Musco Sports Lighting in the amount of \$429,471 for the replacement of stadium lights at Salem High School
- C. Religious Exemption Case Number RE-18-23

10. Action

- A. Personnel Report/Administrative Appointments: Vice Chair Melnyk made a motion, seconded by Ms. Rye, that the School Board approve the appointments and accept the resignations, retirements and other employment actions as listed on the Personnel Report dated January 8, 2019 along with one administrative appointment recommended by the Superintendent. The motion passed unanimously, and Superintendent Spence introduced Lauren Suyderhoud, current Exterior Security Supervisor, Levi Stadium/San Francisco 49ers, as the new Coordinator of Security and Safe Schools in the Office of Safe Schools under the Department of School Division Services effective January 9, 2019. Additionally, Superintendent Spence introduced Nannette M. Keenan who was approved by the School Board November 13 as the new Project Manager for Information Services in the Department of Technology.
- B. Textbook Adoption: Vice Chair Melnyk made a motion, seconded by Ms. Felton, that the School Board approve the following textbooks as recommended by the applicable Textbook Adoption Committee for implementation in the fall of 2019. Following brief comment regarding concerns for the limited, costly options provided by the state, the motion passed unanimously, and textbook adoption recommendations were approved as follows:

1. Elementary Social Studies:

Textbook	Publisher	Copyright
<i>Our Community (K)</i>	Five Ponds Press	2017
<i>Our State (1)</i>		
<i>Our United States (2)</i>		
<i>Ancient World Cultures (3)</i>		
<i>Our Virginia (4/5)</i>		

- 2. Elementary Math: *Virginia Go Math*, 2019 edition, Publisher – Houghton Mifflin Harcourt, Copyright 2019



11. Information

- A. Comprehensive Annual Financial Report (CAFR) FY18 External Audit Review: Farrell E. Hanzaker, Chief Financial Officer, introduced Greg Bussink, Principal of Clifton Larson Allen, LLP, who summarized the external auditor's review of financial statements for the year ending June 30, 2018. He provided an overview of the composition of the award winning Comprehensive Annual Financial Report (CAFR) FY18; and reported an unmodified, clean opinion with no findings.
- B. New High School Health and Physical Education Courses: Nicole M. DeVries, Ph.D., Director of K-12 and Gifted Programs, presented an overview of the following new advanced secondary health and physical education course proposals and corresponding course objectives recommended for implementation the fall 2019:
1. National Academy of Sports Medicine (NASM) Certified Personal Trainer
 2. Advanced Physical Education (PE): Recreational Activities
 3. Advanced Physical Education (PE): Personal Fitness
- C. Code of Ethical & Professional Conduct for Members of the School Board of the City of Virginia Beach Ad Hoc Committee Proposal: As chair of the School Board Ad Hoc Committee established to review the School Board's Code of Ethical and Professional Conduct, Mr. Edwards presented the committee's proposed modifications to provide clarity noting there were no substantive changes. Following discussion, School Board members were asked to submit proposed alternative wording to the School Board Chair and Clerk to present to the School Board for consideration in advance of them taking action at the next meeting.

12. Standing Committee Reports: Ms. Riggs announced the Sister Cities' Gala event related to the selection of their new youth ambassador.

Ms. Rye announced the January Policy Review Committee (PRC) meeting was rescheduled for January 18, and presented a forecast of the committee's plan of action outlining the cycle of what the School Board can expect in the next 3-6 months.

Ms. Manning announced the upcoming awards ceremony by the Virginia Beach Mayor's Committee for People with Disabilities on February 21 where citizens and individuals in the community who have gone above and beyond to help those with disabilities and special needs are recognized.

Ms. Weems reported the December meeting of the Green Run Collegiate Board was canceled.

13. Conclusion of Formal Meeting: The formal meeting concluded at 7:25 p.m.

14. Hearing of Citizens and Delegations on Non-Agenda Items: The School Board heard comments on non-agenda items by Dawn Euman and Danielle Coughlin regarding a Red for Ed campaign for state funding; Amy Lamp and Cara Eggers, advocates for an increase in recess time; Arthur Mahoney, on behalf of his grandson, a student at Landstown High School, and out of zone



requests as they relate to students with special needs and a mental disability; and Kelly Walker on behalf of the Virginia Beach Education Association (VBEA), proposing compensation and benefit recommendations.

15. ***Recess into Workshop:*** None
16. ***Closed Meeting:*** None
17. ***Vote on Remaining Action Items:*** None
18. ***Adjournment:*** There being no further business before the School Board, Chairwoman Anderson adjourned the meeting at 7:50 p.m.

Respectfully submitted:

Dianne P. Alexander, Clerk of the School Board

Approved:

Beverly M. Anderson, School Board Chair