



VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

School Board Services

Beverly M. Anderson, Chair
At-Large

Joel A. McDonald, Vice Chair
District 3 – Rose Hall

Daniel D. Edwards District 2 – Kempsville	Sharon R. Felton District 6 – Beach	Dorothy M. Holtz At-Large
Victoria C. Manning At-Large	Ashley K. McLeod At-Large	Kimberly A. Melnyk District 7 – Princess Anne
Trenace B. Riggs District 1 – Centerville	Carolyn T. Rye District 5 - Lynnhaven	Carolyn D. Weems District 4 - Bayside

Aaron C. Spence, Ed.D., Superintendent

School Board Regular Meeting MINUTES

Tuesday, December 11, 2018

School Administration Building #6, Municipal Center
2512 George Mason Dr.
Virginia Beach, VA 23456

INFORMAL MEETING

- 1. Convene School Board Workshop:** The School Board convened in the einstein.lab at 3:31 p.m. All School Board members were present along with Superintendent Spence. Ms. Riggs arrived late at 3:35 p.m., and Ms. Manning arrived late at 4:21 p.m.
 - A. School Board Administrative Matters and Reports:** Chairwoman Anderson advised a closed meeting would not be needed, and reminded the School Board of a 4:30 p.m. start for the Swearing-In Ceremony. Other administrative matters were related to available seats for the Dr. Martin Luther King, Jr. 8th Annual Breakfast being sponsored by the Virginia Beach Interdenominational Ministers Conference (VBIMC) on January 21, requested modifications for SY19 Committee Assignments to be submitted to the School Board Clerk, a scheduled School Board Retreat on January 22 followed by a 3:00 p.m. joint session with City Council for a presentation on Capital Improvement Program (CIP) plans, and distribution of a minor revision to agenda materials for the Information item - Textbook Adoption recommendation for Elementary Social Studies. The only report made by other School Board members was related to the Top Chef competition at Old Donation School. This portion of the workshop concluded at 3:35 p.m.
 - B. Legislative 2019 Preview by Kemper Consulting:** School Board Legislative Liaison Joel Andrus of Kemper Consulting presented a preview of the 2019 General Assembly Session. He began with a recap of the 2018 session, and presented highlights of the 2019 Session as it relates to the budget, economic development, federal tax reform conformity and state tax reform, brochure bills and new House dynamics, health care, gaming, and transportation. An overview of revenue was presented along with an outlook on the K-12 budget which includes a decrease in Average Daily Membership (ADM), reduction in school counselor ratio, increase for the Teacher Mentor Program, implementation of restraint and seclusion regulations, fund 44 Registered Student Organizations (RSO's),



special education day placement, other school safety initiatives, and other priorities. Items presented in the 2019 K-12 Governor's budget proposal included a full five percent teacher salary increase beginning July 1, 2019, at-risk add on, the lottery fund, and literary for school construction loans. Possible perennial issues were identified as Virginia Virtual, Parental Choice Education Savings Account, opening school before Labor Day, school discipline and workforce development. New issues were related to school safety and school modernization. Finally, he reviewed the Session calendar scheduled to adjourn February 23. This portion of the workshop concluded at 3:59 P.M.

- C. Pre-Budget FY20 Discussion for Development of the Superintendent's Estimate of Needs: Farrell E. Hanzaker, Chief Financial Officer, explained the teacher salary increase and literary fund items included in the Governor's proposal as reported in the preceding Legislative preview. He then reviewed items that were included in the FY2018/19 approved budget to provide an experience step increase (.5 percent) and cost of living allowance (COLA) (1.9 percent), to complete Unified Scale equity adjustments and final phase of the 1:1 technology initiative, add instructional positions, build additional replacement school buses and white fleet vehicles into the base budget, and support special education program mandates. Also reviewed were components of the five-year forecast in personnel services and fringe benefits, funding to continue the expansion of full-day kindergarten, and non-personnel budget line items. Budgetary goals and challenges were identified for programmatic priorities, technology, employee compensation, employee benefits, state and federal mandates, lagging state funding, school safety, and a structurally flawed operating budget. Unmet needs totaling \$20.7 million for one-time funds and \$17.8 million annual costs were reviewed for non-technology items; as well as for technology one-time costs at \$28.5 million and annual costs at just under \$10 million. Superintendent Spence and Mr. Hanzaker responded to School Board suggestions for consideration in the development of the Superintendent's Estimate of Needs. This portion of the workshop concluded at 4:22 p.m.
- D. Forecast FY19 3rd Quarter – January, February, March 2019: Superintendent Spence presented Administration's forecast of agenda topics to be presented in the FY19 third quarter – January, February, March 2019. It was noted a recommendation from the ad hoc committee created to review the School Board's Code of Professional Conduct will be presented for Information January 8 for action to be taken January 22, 2019.

The workshop concluded at 4:28 p.m. at which time the School Board relocated to School Board Chambers for the Swearing-In Ceremony.

2. ***Closed Meeting:*** None
3. ***Swearing-In Ceremony for Re-Elected and Newly-Elected School Board Members Serving a Four-Year Term Commencing January 1, 2019:*** The School Board gathered in the School Board Chambers at 4:45 p.m. for a swearing-in ceremony. Virginia Beach Circuit Court Clerk, Ms. Tina Sinnen, administered the required oath of office individually for re-elected and newly elected



School Board members to serve for a term commencing January 1, 2019 through December 31, 2022 as follows:

- A. Carolyn D. Weems, District 4 Bayside since 2009; At-Large 2002-2009
- B. Dorothy M. Holtz, At-Large since 2011
- C. Sharon R. Felton, District 6 Beach since 2015
- D. Kimberly A. Melnyk, District 7 Princess Anne since 2015
- E. Carolyn T. Rye, District 5 Lynnhaven since 2015
- F. Laura K. Hughes, At-Large commencing 2019

4. School Board Recess.....5:00 p.m.

5. Call to Order and Roll Call: Chairwoman Anderson called the formal meeting to order at 6:00 p.m. in School Board Chambers. In addition to Superintendent Spence, all School Board members were present.

6. Moment of Silence followed by the Pledge of Allegiance

7. Student, Employee and Public Awards and Recognition:

- A. Cox High School Field Hockey VHSL Group 6 State Champions: The School Board recognized the Cox High School girls' field hockey team for winning the Virginia High School League (VHSL) Group 6 State Championship.
- B. Princess Anne High School Girls' Volleyball VHSL Group 5 State Champions: Princess Anne High School's girls' volleyball team was recognized by the School Board for winning the VHSL Group 5 State Championship after going undefeated throughout the season.
- C. Recognize Service of Departing School Board Member Ashley K. McLeod: The School Board recognized departing School Board member Ashley McLeod by presenting her with a plaque of a resolution to be adopted as part of the upcoming Consent Agenda acknowledging her contribution and service. Additionally, she was presented with a copy of the 2018 Virginia Beach Education Foundation commemorative print as a token of appreciation. Ms. McLeod was then provided a point of personal privilege to present departing remarks.

8. Superintendent's Report: Five things shared by Superintendent Spence in his report were related to 1) the 21st annual school report cards called Campus Compass being available on the division's website to provide a snapshot of each school's demographics and progress students are making toward achieving various local and state accountability measures; 2) Ocean Lakes High School earning bragging rights with one student earning a perfect score on the SAT and another earning a perfect score on the ACT; 3) opportunities to provide input in the development of the division's next strategic plan; 4) registration opening for the *African American Male Summit* and next *Beach Girls Rock!* workshop; and best wishes for happy holidays and a wonderful 2019. Finally, he thanked departing School Board member, Ms. McLeod, for her service on the School Board and wished her well in her future endeavors.



- 9. **Public Hearing on FY2019/20 Schools Operating Budget and FY2019/2020 through FY2024/2025 Capital Improvement Program (CIP):** None
- 10. **Hearing of Citizens and Delegations on Agenda Items:** None
- 11. **Approval of Minutes:** November 27, 2018 Regular School Board Meeting: Ms. McLeod made a motion, seconded by Ms. Riggs, that the School Board approve the minutes of their November 27, 2018 regular meeting as presented. The motion passed unanimously.
- 12. **Adoption of the Agenda:** There being no proposed changes to the published agenda, Ms. Melnyk made a motion, seconded by Mr. Edwards, that the School Board adopt the agenda as presented. The motion passed unanimously.
- 13. **Consent Agenda:** After Chairwoman Anderson’s overview of items presented for approval as part of the Consent Agenda, Ms. Manning made a motion, seconded by Vice Chair McDonald, that the School Board approve the Consent Agenda as presented. The motion passed unanimously, and the following items were approved as part of the Consent Agenda:
 - A. Resolution Commending Service of Departing School Board Member Ashley K. McLeod as follows:

**Resolution
Commending Mrs. Ashley K. McLeod**

Whereas, the direction of public education is of paramount importance to the quality of life in the City of Virginia Beach where the children and young adults are the City's most vital resource; and

Whereas, the importance of excellence in education is affirmed by the School Board of the City of Virginia Beach; and

Whereas, Mrs. Ashley K. McLeod was elected to serve Virginia Beach City Public Schools with high distinction and outstanding dedication as a School Board Member At-Large from January 1, 2015 through December 31, 2018; and

Whereas, her participation has enhanced the School Board's efforts, in partnership with the entire community, to empower every student to become a life-long learner who is a responsible, productive and engaged citizen within the global community.

Now, therefore, be it

Resolved: That the School Board of the City of Virginia Beach commends and extends its grateful appreciation to Mrs. McLeod for a job well done; and be it

Further Resolved: That a copy of this resolution be spread across the official minutes of this School Board; and be it

Finally Resolved: That this original resolution be presented to Mrs. McLeod in recognition of her service.

- B. Recommendations proposed in response to the comprehensive evaluation on the College and Career Component of the School Counseling Program (K-12) as follows:



- Recommendation #1: Continue the school counseling program with modifications noted in recommendations 2 through 6. (Responsible Group: Department of Teaching and Learning)
- Recommendation #2: Develop a plan to provide additional staff (e.g., social workers, psychologists, school counselors, etc.) for 2019-2020 to support the school counseling program’s functions to allow school counselors to have additional time to meet students’ needs. (Responsible Groups: Department of Teaching and Learning, Department of Budget and Finance)
- Recommendation #3: Continue to seek additional parent engagement and education strategies to ensure increased interaction with parents and parent awareness of the role and responsibilities of school counselors. (Responsible Groups: Department of Teaching and Learning, Department of Media and Communications)
- Recommendation #4: Develop alternative methods for publicizing activities and resources available to secondary students for college and career preparation. (Responsible Groups: Department of Teaching and Learning, Department of Media and Communications)
- Recommendation #5: Review, revise as needed, and communicate expectations for elementary school counselors’ responsibilities regarding college and career activities. (Responsible Group: Department of Teaching and Learning)
- Recommendation #6: Continue to ensure that students are aware of the academic and career planning process and work to develop their academic and career plans. (Responsible Group: Department of Teaching and Learning)

C. Appointments to the Ad Hoc Strategic Plan Steering Committee as follows:

Name	Title/School/Organization
Freddie Alarcon	Principal, Corporate Landing Middle School
Natalie Allen	Chief Media and Communications Officer, Department of Media and Communications
Lisa Banicky	Executive Director, Office of Planning, Innovation, and Accountability
Maggie Barber	Associate Dean of Educator Preparation, Old Dominion University
Robert Broermann	President, Virginia Beach Education Foundation
Diana Burke	Executive Director, Virginia Beach Hotel Association
James Cervera	Chief of Police, Virginia Beach
Matt Delaney	Principal, Salem High School
Charlene Garran	Principal, Alanton Elementary School
Catherine Gettier	Small Business Owner, Catherine’s Catering
Debra Grant	Chair of the Interfaith Alliance Board
Shawn Hirano	Instructional Technology Specialist, Plaza Middle School
Chris Jacobs	Teacher, Green Run High School
Laretha Johnson	Teacher, Newtown Elementary School
Shelly Jones	Tidewater District Director for the PTA, VBCPS Social Worker
Scott Miller	President, Virginia Wesleyan University
Roni Myers-Daub	Executive Director, Office of Programs for Exceptional Children
Debbie Patch	Regional School Liaison Officer, Navy Region Mid-Atlantic



Name	Title/School/Organization
Suzanne Phelps	Community Relations Specialist, Virginia Beach Parks and Recreation
Christopher Poulos	Member of the Technical and Career Education General Advisory Council
Donald Robertson	Chief Schools Officer, Department of School Leadership
Kipp Rogers	Chief Academic Officer, Department of Teaching and Learning
Mike Ross	Treasurer, Virginia Beach Education Foundation
Leon Rouson	Dean, School of Education, Norfolk State University
Tina Santee	Parent, Member of the Special Education Community Advisory Committee
Laura Solomon	Parent, Military Spouse
Aaron Spence	Superintendent
Angelique Stallings	Student, Green Run High School
Alexis Starks	Student, Ocean Lakes High School
Michael Summers	Provost, Tidewater Community College
Ron Taylor	President, Men of Faith
Chad Vincelette	Captain, Executive Director, Naval Air Station Oceana
Kelly Walker	President, Virginia Beach Education Association
Guenter Weissenseel	President, IMS Gear Virginia Inc.

- D. The School Board authorized the Superintendent to execute a contract with ZBZ & Associates, Inc. in the amount of \$523,000 for the new chiller addition at the School Administration Building #6

14. Action

- A. Personnel Report/Administrative Appointments: Ms. Melnyk made a motion, seconded by Ms. Felton, that the School Board approve the appointments and accept the resignations, retirements and other employment actions as listed on the Personnel Report dated December 11, 2018 along with two administrative appointments recommended by the Superintendent. The motion passed unanimously, and Superintendent Spence introduced the following new administrative appointments: Tennille Bowser, current Assistant Principal at Landstown Middle School, as the new Principal of Lynnhaven Middle School effective December 17, 2018; and Susan R. Burke, current Administrator/Specialist, Exceptional Education in Henrico County Public Schools, as the new Coordinator of Special Education in the Department of Teaching and Learning effective January 25, 2019.
- B. Bylaw Revisions:
 - 1. Bylaw 1-14 Compensation and Expenses – Regarding School Board Member Communication Stipend. Mr. Edwards made a motion, seconded by Ms. Holtz, that the School Board approve a revision to Bylaw 1-14 Compensation and Expenses as proposed. School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney, explained the proposal adds language that provides individual School Board members the option to request a monthly communication allowance equal to the communication allowance provided to Chief Officers effective January 1, 2019. The motion passed unanimously.



2. Bylaw 1-38 Regular Meetings, Time and Place, Order of Business, Recessed Meetings and Work Session/Public Hearing: Ms. Riggs made a motion, seconded by Ms. Melnyk, that the School Board approve a revision to Bylaw 1-38 Regular Meetings, Time and Place, Order of Business, Recessed Meetings and Work Session/Public Hearing to change the schedule of regular School Board meetings to be held generally on the first and third Tuesday of each month. School Board Legal Counsel Kamala H. Lannetti, Deputy City Attorney, suggested the motion include an effective date of February 1, 2019. There was no objection. Following brief discussion, the motion failed lacking the required two-thirds majority (7) as required by Bylaw 1-30 – Amendment of Bylaws with a vote of 6 ayes and 5 nays - Manning, McDonald, McLeod, Rye and Weems.

15. Information

- A. Entrepreneurship and Business Academy: Year-Two Implementation Evaluation: Stephen C. Court, Program Evaluation Specialist in the Office of Planning, Innovation, and Accountability, presented an overview of the key findings from the year-two evaluation of the Entrepreneurship and Business Academy at Kempsville High School. In addition to reviewing background of the program, information was presented on the evaluation process and method, components of implementation, student characteristics, and progress toward meeting program objectives. He reported overall satisfaction was very high among stakeholders, and the combination of actual one-time start-up and year-two operating costs were \$79,000 less than the projected costs, noting an additional \$435,000 is expected to be spent in 2018-19 on facility improvements that are needed to align with plans set forth in the academy proposal. As a result, the only recommendation presented was to continue the program without modifications. Administration’s response to the recommendation was provided by Melissa George, Principal of Kempsville High School.
- B. Textbook Adoption: Lesley L. Hughes, Ed.D., Executive Director for Elementary Teaching and Learning in the Department of Teaching and Learning, presented the proposed textbooks, rationale and implementation costs for the recommendations from the associated Textbook Adoption Committee for the following courses:
 1. Elementary Social Studies: The following textbooks were recommended by the Elementary Social Studies Textbook Adoption Committee for implementation in the fall of 2019:

Textbook	Publisher	Copyright
<i>Our Community (K)</i>	Five Ponds Press	2017
<i>Our State (1)</i>		
<i>Our United States (2)</i>		
<i>Ancient World Cultures (3)</i>		
<i>Our Virginia (4/5)</i>		



2. Elementary Math: *Virginia Go Math*, 2019 edition, Publisher – Houghton Mifflin Harcourt, Copyright 2019, was presented as the first-choice textbook recommendation by the Elementary Mathematics Textbook Adoption Committee for implementation in the fall of 2019.
 - C. Advanced Placement (AP) Results: Kipp D. Rogers, Ph.D., Chief Academic Officer, presented an executive summary of division results for the 2017-2018 Advanced Placement (AP) program to include data related to student participation in AP courses, AP testing and AP exam results.
- 16. *Standing Committee Reports*:** Ms. Melnyk reported on the recent Equity Council meeting and announced upcoming events to include the African American Male Summit and winter art display. As the School Board's appointed liaison to the Technical and Career Education Advisory Committee, Vice Chair McDonald reported on their recent meeting which included a preview of certifications to be presented to the School Board, and opportunity to meet with students in the welding program.
- Mr. Edwards announced the next meeting of the School Board's Audit Committee to be held on December 13. Additionally, he reported the ad hoc committee established to review the School Board's Code of Professional Conduct met earlier in the day and will bring forward a proposal that provides better focus and clarity for the School Board to entertain at their January meeting.
- Ms. Rye announced the next Policy Review Committee meeting scheduled on December 13; and reported on the meeting of the School Health Advisory Board.
- Ms. Weems commended with gratitude the service of departing School Board member Ashley McLeod.
- 17. *Conclusion of Formal Meeting*:** The formal meeting concluded at 7:26 p.m.
 - 18. *Hearing of Citizens and Delegations on Non-Agenda Items*:** The School Board heard comments on non-agenda items by Sandra Shinabarger, Suzanne Saltisiak and Tracy Olson, advocates for an increase in recess time.
 - 19. *Recess into Workshop*:** None
 - 20. *Closed Meeting*:** None
 - 21. *Vote on Remaining Action Items*:** None



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22. **Adjournment:** There being no further business before the School Board, Chairwoman Anderson adjourned the meeting at 7:37 p.m.

Respectfully submitted:

Dianne P. Alexander, Clerk of the School Board

Approved:

Beverly M. Anderson, School Board Chair