



VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

School Board Services

Beverly M. Anderson, Chair
At-Large

Kimberly A. Melnyk, Vice Chair
District 7 – Princess Anne

Daniel D. Edwards
District 2 – Kempsville

Sharon R. Felton
District 6 – Beach

Dorothy M. Holtz
At-Large

Laura K. Hughes
At-Large

Victoria C. Manning
At-Large

Joel A. McDonald
District 3 – Rose Hall

Trenace B. Riggs
District 1 – Centerville

Carolyn T. Rye
District 5 – Lynnhaven

Carolyn D. Weems
District 4 – Bayside

Aaron C. Spence, Ed.D., Superintendent

School Board Regular Meeting Agenda

Tuesday, January 22, 2019

School Administration Building #6, Municipal Center
2512 George Mason Dr.
P.O. Box 6038
Virginia Beach, VA 23456
(757) 263-1000

In accordance with School Board Bylaw 1-48 §G, "No person attending a meeting of the School Board, in any capacity, shall use or allow to sound any device in a manner that disrupts the conduct of business within the room in which the School Board is meeting"

JOINT CITY COUNCIL / SCHOOL BOARD PRESENTATION ON CAPITAL IMPROVEMENT PROGRAM (CIP) PLANS
(Bldg. 19) 3:00 p.m.

INFORMAL MEETING

- 1. Convene School Board Workshop (einstein.lab)..... approx. 4:00 p.m.**
 - A. School Board Administrative Matters and Reports
 - B. School Improvement Process/Plan for Continuous Improvement
 - C. Safe Schools Staffing Recommendations
- 2. Closed Meeting: Legal Matters and Contract Matters**
- 3. School Board Recess..... 5:30 p.m.**

FORMAL MEETING

- 4. Call to Order and Electronic Roll Call (School Board Chambers) 6:00 p.m.**
- 5. Moment of Silence followed by the Pledge of Allegiance**
- 6. Student, Employee and Public Awards and Recognition**
 - A. 2018 Driver Education Teacher of the Year
 - B. 2018 National Interscholastic Athletic Administrators Association (NIAAA) Distinguished Service Award
- 7. Superintendent's Report**
- 8. Hearing of Citizens and Delegations on Agenda Items**

The School Board will hear public comment on items germane to the School Board Agenda for the meeting from citizens who have signed up to speak with the Clerk of the School Board. Citizens are encouraged to sign up by noon the day of the meeting by contacting the Clerk at 263-1016 and shall be allocated 4 minutes each until 7:30 p.m., if time is available. If time does not permit all members of the public to speak before 7:30 p.m., an additional



VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

School Board Regular Meeting Agenda (continued)

Tuesday, January 22, 2019

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opportunity for public comment on Agenda items may be given after the Information section of the Agenda. All public comments shall meet the [Board Bylaw 1-48](#) requirements for Decorum and Order.

9. *Approval of Minutes:* January 8, 2019 Organizational / Regular Meeting

10. *Adoption of the Agenda*

11. *Consent Agenda*

All items under the Consent Agenda are enacted on by one motion. During Item 12 – Adoption of the Agenda – School Board members may request any item on the Consent Agenda be moved to the Action portion of the regular agenda.

A. Resolutions

1. African American History Month
2. National School Counseling Week
3. Career and Technical Education Month
4. Principals Appreciation Week

B. New High School Health and Physical Education Courses

1. National Academy of Sports Medicine (NASM) Certified Personal Trainer
2. Advanced Physical Education (PE): Recreational Activities
3. Advanced Physical Education (PE): Personal Fitness

C. Laskin Road Annex – Laskin Road Widening: Temporary Easements for Virginia Department of Transportation (VDOT)

12. *Action*

- A. Personnel Report / Administrative Appointments **UPDATED 1/23/2019**
- B. School Board Code of Ethical & Professional Conduct

13. *Information*

- A. VBCPS Industry Credentialing Report 2017-18
- B. Interim Financial Statements – November, December 2018
- C. Policy Review Committee (PRC) Recommendations:
 1. Bylaw 1-5 Legal Counsel
 2. Bylaw 1-17 Publications Regarding School Board
 3. Bylaw 1-18 Officers: Election and Term of Office
 4. Bylaw 1-28 Committees, Organizations and Boards – School Board Member Assignments
 5. Bylaw 1-30 Amendment of Bylaws
 6. Bylaw 1-40 Parliamentary Authority, Special Rules of Order, and Standing Rules
 7. Policy 2-59 Outside Legal Counsel
 8. Policy 4-2 Employee Conduct



VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

School Board Regular Meeting Agenda (continued)

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9. Policy 5-14 School Attendance Zones and Related Regulation 5-14.1 Criteria for Out of Zone / School Attendance Areas
10. Policy 5-15 Transfer Students
11. Policy 5-19 Pregnant and Parenting Students
12. Policy 5-20 Married Students
13. Policy 5-35 Discipline and Corporal/Academic/Group Punishment/Detention
 - a. Regulation 5-35.1 Corporal Punishment
14. Policy 5-40 Assemblies and Demonstrations
 - a. Regulation 5-40.2 Dispersal Statement
15. Regulation 5-70.1 Employment Certificate
16. Policy 5-73 Voter Registration

14. *Standing Committee Reports*

15. *Conclusion of Formal Meeting*

16. *Hearing of Citizens and Delegations on Non-Agenda Items*

At this time, the School Board will hear public comment on items germane to the business of the School Board that are not on the School Board's Agenda for the meeting from citizens who sign up to speak with the Clerk of the School Board by 3:00 p.m. the day of the meeting and shall be allocated 4 minutes each. All public comments shall meet the [School Board Bylaw 1-48](#) requirements for Decorum and Order.

17. *Convene School Board Workshop* (as needed)

18. *Closed Meeting* (as needed)

19. *Vote on Remaining Action Items*

20. *Adjournment*



Subject: School Improvement Process/Plan for Continuous Improvement **Item Number:** 1B

Section: Workshop **Date:** January 22, 2019

Senior Staff: Donald E. Robertson, Jr., Ph.D., Chief Schools Officer, Department of School Leadership

Prepared by: Donald E. Robertson, Jr., Ph.D.

Presenter(s): Donald E. Robertson, Jr., Ph.D.

Recommendation:

That the School Board receive a workshop on the School Improvement and Plan for Continuous Improvement Process in preparation for an upcoming February Information item on the review and approval of select schools Plans for Continuous Improvement.

Background Summary:

Source:

Budget Impact:



Subject: Safe Schools Staffing Recommendations **Item Number:** 1C

Section: Workshop **Date:** January 22, 2019

Senior Staff: Jack Freeman, Chief Operations Officer, Department of School Division Services

Prepared by: Jack Freeman, Chief Operations Officer, Department of School Division Services

Presenter(s): Jack Freeman and Thomas DeMartini, Department of School Division Services

Recommendation:

That the School Board receive an informational brief on staffing recommendations for the Office of Safe Schools.

Background Summary:

Based on a review of the Blue Ribbon Panel on School Safety and Security Recommendations, the Office of Safe Schools has identified program changes to improve our current efforts to protect our students, staff, and schools. The proposed improvements have budget implications for FY20.

Source:

The Blue Ribbon Panel on School Safety and Security Recommendations.

Budget Impact:

Increased staffing, work days, and equipment costs.



Subject: Closed Session **Item Number:** 2

Section: Closed Meeting **Date:** January 22, 2019

Senior Staff: N/A

Prepared by: Ms. Kamala Hallgren Lannetti, Deputy City Attorney

Presenter(s): Kimberly A. Melnyk, School Board Vice Chair

Recommendation:

MOTION: That the School Board adopt a motion to recess into a closed meeting pursuant to the exemptions from open meetings allowed by Section 2.2-3711, Part A, Paragraphs 7, 8 and 29 of the *Code of Virginia*, 1950, as amended, for

- A. **Legal Matters:** Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, pursuant to Section 2.2-3711(A)(7); and

Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, Section 2.2-3711(A)(8); namely to discuss pending and probable litigation regarding the School Board and School Division

- B. **Contract Matters:** Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Section 2.2-3711(A)(29); namely to discuss proposal submitted in accordance with Code of Virginia §56-575 et seq.

RECONVENE IN OPEN SESSION:

CERTIFICATION:

WHEREAS, the School Board of the City of Virginia Beach has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 (D) of the *Code of Virginia* requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the School Board of the City of Virginia Beach hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

ACTION AS NEEDED:

Background Summary:

Appropriate requests have been made for a closed meeting.

Source:

Bylaw 1-37 and *Code of Virginia*, Section 2.2-3711

Budget Impact:

N/A



Subject: 2018 Driver Education Teacher of the Year **Item Number:** 6A

Section: Student, Employee and Public Awards and Recognition **Date:** January 22, 2019

Senior Staff: Ms. Natalie Allen, Chief Media & Communications Officer, Department of Media and Communications

Prepared by: Ms. Rosemary Gladden, Public Relations Coordinator

Presenter(s): Mrs. Beverly Anderson, Chairwoman, and Dr. Aaron C. Spence, Superintendent

Recommendation:

That the School Board recognize Denise O'Connell for being name the 2018 Driver Education Teacher of the Year by the Virginia Association of Driver Education and Traffic Safety (VADETS).

Background Summary:

VADETS is a professional driver education association with the mission of improving the quality of driver education and to provide effective instruction to new drivers in the Commonwealth of Virginia. O'Connell is a health and physical education teacher at Princess Anne High School.

Source:

VADETS website

Budget Impact:

None



Subject: 2018 National Interscholastic Athletic Administrators Association (NIAAA) Distinguished Service Award **Item Number:** 6B

Section: Student, Employee and Public Awards and Recognition **Date:** January 22, 2019

Senior Staff: Ms. Natalie Allen, Chief Media & Communications Officer, Department of Media and Communications

Prepared by: Ms. Rosemary Gladden, Public Relations Coordinator

Presenter(s): Mrs. Beverly Anderson, Chairwoman, and Dr. Aaron C. Spence, Superintendent

Recommendation:

That the School Board recognize Lisa Corprew for being named a 2018 Distinguished Service Awards recipient, a distinction presented by the National Interscholastic Athletic Administrators Association (NIAAA).

Background Summary:

The Distinguished Service Awards are presented annually to individuals from within the NIAAA membership in recognition of their length of service, special accomplishments and contributions to interscholastic athletics at the local, state and national levels. Ms. Corprew is the student activities coordinator for Bayside High School and received the award Dec. 18.

Source:

Media Liaison Submission

Budget Impact:

None



Subject: Approval of Minutes **Item Number:** 9

Section: Approval of Minutes **Date:** January 22, 2019

Senior Staff: N/A

Prepared by: Dianne P. Alexander, School Board Clerk

Presenter(s): Dianne P. Alexander, School Board Clerk

Recommendation:

That the School Board adopt the minutes of their January 8, 2019 Organizational/Regular meeting as presented.

Background Summary:

Source:

Bylaw 1-40

Budget Impact:

N/A



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Laura K. Hughes At-Large	Victoria C. Manning At-Large	Joel A. McDonald District 3 – Rose Hall
Trenace B. Riggs District 1 – Centerville	Carolyn T. Rye District 5 - Lynnhaven	Carolyn D. Weems District 4 - Bayside

Aaron C. Spence, Ed.D., Superintendent

School Board Organizational / Regular Meeting MINUTES

Tuesday, January 8, 2019

School Administration Building #6, Municipal Center
2512 George Mason Dr.
Virginia Beach, VA 23456

FORMAL MEETING

1. ***Call to Order and Electronic Roll Call:*** Acting as School Board Chair pro-tem for the election of the School Board Chair, Superintendent Spence called the formal meeting to order at 6:00 p.m. All School Board members were present with Mr. McDonald arriving late at 6:04 p.m.
2. ***Moment of Silence followed by the Pledge of Allegiance***
3. ***School Board Organizational Matters:*** After describing the nomination and voting procedures to be used for the election for School Board Chair and Vice Chair as outlined in School Board Bylaws, and there being no objection, Superintendent Spence called for nominations in the election of School Board Chair.
 - A. **Election of School Board Chair:** Ms. Riggs nominated Ms. Anderson; and Ms. Manning nominated Ms. Weems to serve as School Board Chair for the 2019 calendar year. After a period of School Board members speaking to the nominations, Ms. Riggs called the question; Ms. Melnyk seconded the motion. The motion failed (ayes 3 – Anderson, Melnyk and Riggs; nays 8). There being no further comment or additional nominations, votes were cast with Ms. Weems receiving 3 votes – Hughes, Manning and Weems; while Ms. Anderson obtained the majority vote of 8 and therefore declared School Board Chair for the 2019 calendar year. Superintendent Spence then turned the meeting over for Chairwoman Anderson to proceed.
 - B. **Election of School Board Vice Chair:** Mr. Edwards nominated Ms. Melnyk; and Ms. Weems nominated Ms. Manning to serve as School Board Vice Chair for the 2019 calendar year. At the conclusion of School Board members speaking to the nominations, Ms. Manning received 3 votes – Hughes, Manning and Weems; while Ms. Melnyk obtained the majority vote of 8 and therefore declared School Board Vice Chair for the 2019 calendar year.



- C. Appointment of Clerk and Deputy Clerk: Vice Chair Melnyk made a motion, seconded by Ms. Rye, that the School Board approve the Superintendent's recommendation to re-appoint Dianne P. Alexander as Clerk of the School Board, and appoint Susan L. Keipe as Deputy Clerk for the 2019 calendar year. The motion was unanimously approved.
- D. School Board Committee Assignment Review for Term Ending June 30, 2019: Ms. Riggs made a motion, seconded by Vice Chair Melnyk, that the School Board approve modifications to committee assignments reflecting the arrival/departure of School Board members and to accommodate requests made by School Board members for the Legislative Committee, Building Utilization Committee, Student Discipline Committees, Capital Improvement Program (CIP)/Modernization Review Committee, and Interagency Adult Basic Education Advisory Committee as proposed for the term ending June 30, 2019; along with the Superintendent's recommended appointment to the Ad Hoc Strategic Plan Committee pursuant to Policy 7-21 (B6) with Ms. Riggs serving as the primary and Ms. Rye as the alternate. In clarifying the role of appointees to the Ad Hoc Strategic Plan Committee, it was noted the Policy Review Committee (PRC) is scheduled to revisit School Board Policy to redefine the structure of that committee as it relates to School Board liaisons. The motion passed unanimously, and the following modifications to School Board Committee Assignments for the term ending June 30, 2019 were approved:

C. SCHOOL BOARD STANDING COMMITTEES			
C2.	Legislative:		Joel McDonald* Ashley McLeod Sharon Felton Kim Melnyk
C4.	Building Utilization Committee:		Joel McDonald Ashley McLeod Laura Hughes Carolyn Rye*
C5.	Student Discipline:	Committee I (2 nd & 4 th Mon) 3:00 PM	Dan Edwards* Joel McDonald Sharon Felton Dottie Holtz Laura Hughes
		Committee II (2 nd & 4 th Tues) 8:30 AM	Vicky Manning Ashley McLeod Dan Edwards Carolyn Weems*
		Committee III (1 st & 3 rd Wed) 3:00 PM	Kim Melnyk Dottie Holtz Trenace Riggs Carolyn Rye
D. JOINT STANDING SCHOOL BOARD AND CITY COUNCIL COMMITTEES/BOARDS			
D1.	CIP/Modernization Review Committee:		Ashley McLeod Laura Hughes Trenace Riggs* Vicky Manning, alt



F. SCHOOL DIVISION STANDING COMMITTEES AND CITIZENS ADVISORY COMMITTEES WITH SCHOOL BOARD MEMBER LIAISONS		
F2.	CITIZENS ADVISORY COMMITTEES	
F2d.	Interagency Adult Basic Education Advisory Committee	Carolyn Weems Ashley McLeod Laura Hughes , alt.
F2f.	Ad Hoc Strategic Plan Committee (as recommended by the Superintendent pursuant to Policy 7-21, B6)	Trenace Riggs Carolyn Rye , alt.

- E. Review of School Board Bylaws Appendix B – Standing Rules: Ms. Holtz made a motion, seconded by Ms. Riggs, that the School Board affirm the School Board Bylaws Appendix B – *Standing Rules* governing the time, place and order of business for regular meetings; criteria for awards and recognitions; and procedure for election of the Chair and Vice Chair at the January annual organizational meeting. The motion passed unanimously.

- F. Schedule of Meetings – January 2019 through June 2020: Vice Chair Melnyk made a motion, seconded by Ms. Manning, that the School Board reaffirm the balance of the schedule of meetings for the school year ending June 30, 2019 as amended January 23, 2018; and set their schedule of regular meetings for the school year ending June 30, 2020 in accordance with Bylaw 1-38 and Appendix B – *Standing Rules* calling for meetings to be held at the School Administration Building generally on the second and fourth Tuesday of each month with some variations as needed due to scheduled holidays and other significant events. The motion passed unanimously, and the schedule of meetings was approved as follows:

- Informal meetings generally convene at 4 p.m. subject to the volume of business to be transacted
- School Board Recess at 5:30 p.m.
- Formal Meeting Called to Order at 6:00 p.m.

Affirm Balance of SY2018-19 Schedule of Meetings as amended January 23, 2018	Proposed SY2019-20 Schedule of Meetings
January 8 & 22 2019 January 22 Retreat	July 9 & 23 2019
February 5 Special Meeting for presentation of the Superintendent's Estimate of Needs FY2019/20 and Proposed Capital Improvement Program (CIP) FY2019/20 through FY2024/25 February 12 & 26 February 19*	August 13 & 27
March 5* Special Meeting for adoption of the School Operating Budget FY2019/20 and Capital Improvement Program (CIP) FY2019/20 through FY2024/25 March 12 & 26	September 10 & 24
April 9 & 30 (5th Tues) 4/22-26 = Spring Break	October 8 & 22
May 14 & 28	November 12 & 26
June 10 (Mon) & 25 [Graduations June 11-15]	December 10
	January 14 & 28 2020
	February 4 Special Meeting for presentation of the Superintendent's Estimate of Needs FY2020/21 and Proposed



Affirm Balance of SY2018-19 Schedule of Meetings as amended January 23, 2018	Proposed SY2019-20 Schedule of Meetings
	Capital Improvement Program (CIP) FY2020/21 through FY2025/26 February 11 & 25 February 18*
	March 3* Special Meeting for adoption of the School Operating Budget FY2020/21 and Capital Improvement Program (CIP) FY2020/21 through FY2025/26 March 10 & 24
	April 7 & 28 4/13-17 = Spring Break
	May 12 & 26
	June 8 (Mon) & 23 [Graduations June 9-13]
* Budget/CIP Workshop	* Budget/CIP Workshop

4. **Student, Employee and Public Awards and Recognition:**
- A. **ACT/SAT Perfect Score Honorees:** The School Board recognized Ocean Lakes High School students Joshua Cole Faggert and Noah Do for earning perfect scores on the SAT and ACT, respectively.
 - B. **CodeVA Computer Science Educator of the Year:** Fara Faust, Alanton Elementary School Instructional Technology Specialist was recognized by the School Board for being named 2018 CodeVA Computer Science Teacher of the Year.
 - C. **2018 Adapted Physical Educator of the Year:** The School Board recognized Robert Mages, Physical Education Teacher, for being named the Virginia Association for Health, Physical Education, Recreation and Dance (VAHPERD) 2018 Adapted Physical Educator of the Year.
5. **Superintendent's Report:** Five things shared by Superintendent Spence in his report were related to 1) the deadline to submit applications for high school academy programs and/or advanced academic programs; 2) recognition of January 20-26, 2019 as Virginia Principal Appreciation Week; 3) the January 10 Parent Connection workshop – Navigating the Special Education Evaluation and Eligibility Process; 4) closure of schools and administrative offices on January 21 in observance of Dr. Martin Luther King, Jr., Day; and 5) calendar reminders for school to be in session January 28 previously scheduled as a Virtual Learning day switched to February 1.
6. **Hearing of Citizens and Delegations on Agenda Items:** None
7. **Approval of Minutes:** December 11, 2018 Regular School Board Meeting: Ms. Riggs made a motion, seconded by Ms. Felton, that the School Board approve the minutes of their December 11, 2018 regular meeting as presented. The motion passed (ayes 10, nays 0; 1 abstention – Hughes whose term on the School Board had not yet commenced).
8. **Adoption of the Agenda:** There being no proposed changes to the published agenda, Ms. Rye made a motion, seconded by Vice Chair Melnyk, that the School Board adopt the agenda as presented. The motion passed unanimously.
9. **Consent Agenda:** After Chairwoman Anderson's overview of items presented for approval as part of the Consent Agenda, Ms. Felton made a motion, seconded by Ms. Holtz, that the School Board



approve the Consent Agenda as presented. The motion passed unanimously, and the following items were approved as part of the Consent Agenda:

- A. Recommendation to continue the Entrepreneurship and Business Academy within Kempsville High School without modifications as proposed in response to the Year-Two Implementation evaluation (Responsible Groups: Department of Teaching and Learning, Kempsville High School)
- B. The School Board authorized the Superintendent to execute a contract with Musco Sports Lighting in the amount of \$429,471 for the replacement of stadium lights at Salem High School
- C. Religious Exemption Case Number RE-18-23

10. Action

- A. Personnel Report/Administrative Appointments: Vice Chair Melnyk made a motion, seconded by Ms. Rye, that the School Board approve the appointments and accept the resignations, retirements and other employment actions as listed on the Personnel Report dated January 8, 2019 along with one administrative appointment recommended by the Superintendent. The motion passed unanimously, and Superintendent Spence introduced Lauren Suyderhoud, current Exterior Security Supervisor, Levi Stadium/San Francisco 49ers, as the new Coordinator of Security and Safe Schools in the Office of Safe Schools under the Department of School Division Services effective January 9, 2019. Additionally, Superintendent Spence introduced Nannette M. Keenan who was approved by the School Board November 13 as the new Project Manager for Information Services in the Department of Technology.
- B. Textbook Adoption: Vice Chair Melnyk made a motion, seconded by Ms. Felton, that the School Board approve the following textbooks as recommended by the applicable Textbook Adoption Committee for implementation in the fall of 2019. Following brief comment regarding concerns for the limited, costly options provided by the state, the motion passed unanimously, and textbook adoption recommendations were approved as follows:

1. Elementary Social Studies:

Textbook	Publisher	Copyright
<i>Our Community (K)</i>	Five Ponds Press	2017
<i>Our State (1)</i>		
<i>Our United States (2)</i>		
<i>Ancient World Cultures (3)</i>		
<i>Our Virginia (4/5)</i>		

- 2. Elementary Math: *Virginia Go Math*, 2019 edition, Publisher – Houghton Mifflin Harcourt, Copyright 2019



11. Information

- A. Comprehensive Annual Financial Report (CAFR) FY18 External Audit Review: Farrell E. Hanzaker, Chief Financial Officer, introduced Greg Bussink, Principal of Clifton Larson Allen, LLP, who summarized the external auditor's review of financial statements for the year ending June 30, 2018. He provided an overview of the composition of the award winning Comprehensive Annual Financial Report (CAFR) FY18; and reported an unmodified, clean opinion with no findings.
- B. New High School Health and Physical Education Courses: Nicole M. DeVries, Ph.D., Director of K-12 and Gifted Programs, presented an overview of the following new advanced secondary health and physical education course proposals and corresponding course objectives recommended for implementation the fall 2019:
 - 1. National Academy of Sports Medicine (NASM) Certified Personal Trainer
 - 2. Advanced Physical Education (PE): Recreational Activities
 - 3. Advanced Physical Education (PE): Personal Fitness
- C. Code of Ethical & Professional Conduct for Members of the School Board of the City of Virginia Beach Ad Hoc Committee Proposal: As chair of the School Board Ad Hoc Committee established to review the School Board's Code of Ethical and Professional Conduct, Mr. Edwards presented the committee's proposed modifications to provide clarity noting there were no substantive changes. Following discussion, School Board members were asked to submit proposed alternative wording to the School Board Chair and Clerk to present to the School Board for consideration in advance of them taking action at the next meeting.

12. Standing Committee Reports: Ms. Riggs announced the Sister Cities' Gala event related to the selection of their new youth ambassador.

Ms. Rye announced the January Policy Review Committee (PRC) meeting was rescheduled for January 18, and presented a forecast of the committee's plan of action outlining the cycle of what the School Board can expect in the next 3-6 months.

Ms. Manning announced the upcoming awards ceremony by the Virginia Beach Mayor's Committee for People with Disabilities on February 21 where citizens and individuals in the community who have gone above and beyond to help those with disabilities and special needs are recognized.

Ms. Weems reported the December meeting of the Green Run Collegiate Board was canceled.

13. Conclusion of Formal Meeting: The formal meeting concluded at 7:25 p.m.

14. Hearing of Citizens and Delegations on Non-Agenda Items: The School Board heard comments on non-agenda items by Dawn Euman and Danielle Coughlin regarding a Red for Ed campaign for state funding; Amy Lamp and Cara Eggers, advocates for an increase in recess time; Arthur Mahoney, on behalf of his grandson, a student at Landstown High School, and out of zone



requests as they relate to students with special needs and a mental disability; and Kelly Walker on behalf of the Virginia Beach Education Association (VBEA), proposing compensation and benefit recommendations.

15. ***Recess into Workshop:*** None
16. ***Closed Meeting:*** None
17. ***Vote on Remaining Action Items:*** None
18. ***Adjournment:*** There being no further business before the School Board, Chairwoman Anderson adjourned the meeting at 7:50 p.m.

Respectfully submitted:

Dianne P. Alexander, Clerk of the School Board

Approved:

Beverly M. Anderson, School Board Chair



Subject: Resolution: African American History Month **Item Number:** 11A1

Section: Consent **Date:** January 22, 2019

Senior Staff: Kipp D. Rogers, Ph.D., Chief Academic Officer

Prepared by: LaQuiche R. Parrott, Ed.D., Director, Opportunity and Achievement

Presenter(s): LaQuiche R. Parrott, Ed.D., Director, Opportunity and Achievement

Recommendation:

That the School Board approve a resolution recognizing African American History Month.

Background Summary:

This national observance had its origin in 1915, when historian and author Dr. Carter G. Woodson founded the Association for the Study of Negro Life and History, currently known as the Association for the Study of African American Life and History (ASALH). He selected February for several reasons, in that this month has an enormous significance in African American history. First it is in celebration of two historical figures who had a great impact on the African American population. The first Negro History Week took place during the week that included the birthdays of Abraham Lincoln and Frederick Douglass. Other noteworthy persons or events whereby the month of February is significant are: the birthday of W.E.B. Dubois, Civil Rights leader and co-founder of the National Association for the Advancement of Colored People (NAACP); the passage of the 15th Amendment to the United States Constitution which gave African Americans the right to vote; the first African American senator Hiram R. Revels took office; and the NAACP was founded.

In 1975, President Ford issued a message on the observance of Black History Week urging all Americans to “recognize the important contribution made to our nation’s life and culture by Black citizens.” In 1976, this commemoration of black history in the United States was expanded to Black History Month, also known as African American History Month. In subsequent years, presidents have proclaimed February to honor African American History Month.

Source:

Public Law 99-244

Budget Impact:

None

**Resolution for African American History Month
February 2019**

WHEREAS, one of our nation's greatest strengths is its vast diversity which enables Americans to see the world from many viewpoints; and

WHEREAS, African Americans have forged a proud legacy that reflects the spirit of our nation and community; and

WHEREAS, it is imperative for the good of our nation that schools continue to build awareness and understanding of the contributions made by African Americans that acknowledges their struggles for freedom and equality and the understanding of our Nation's history; and

WHEREAS, through the study of the contributions of African Americans, students will encounter role models whose commitments and achievements embody the American spirit and ideals; and

WHEREAS, the School Board of the City of Virginia Beach, through its core values, emphasizes the importance of multicultural diversity education within our school division;

NOW, THEREFORE, BE IT

RESOLVED: That the School Board of the City of Virginia Beach officially recognizes the month of February 2019 as African American History Month and its 2019 theme: Black Migrations; and be it

FURTHER RESOLVED: That the School Board of the City of Virginia Beach encourages all citizens to support and participate in the various school activities during African American History Month; and be it

FURTHER RESOLVED: That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach this 22nd day of January, 2019

Beverly M. Anderson, School Board Chair

S E A L

Aaron C. Spence, Superintendent

Attest:

Dianne P. Alexander, Clerk of the Board



Subject: Resolution: National School Counseling Week **Item Number:** 11A2

Section: Consent **Date:** January 22, 2019

Senior Staff: Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

Prepared by: Alveta J. Green, Ed.D, Executive Director, Office of Student Support Services

Presenter(s): Alveta J. Green, Ed.D., Executive Director, Office of Student Support Services

Recommendation:

That the School Board approve a resolution recognizing February 4-8, 2019, as National School Counseling Week.

Background Summary:

National School Counseling Week, “School Counselors: Providing Lessons for Life”, sponsored by the American School Counselor Association (ASCA), is celebrated from February 4-8, 2019, to focus public attention on the unique contribution of school counselors within U.S. school systems and in Virginia Beach City Public Schools. National School Counseling Week highlights the tremendous impact school counselors can have in helping students plan for a career and achieve life-long success.

This special week provides recognition for school counselors as a vital part of the educational process for all students as they meet the challenges of the 21st century. School counselors focus on positive ways to enhance students’ academic, career, and social/personal development; and; they work with parents, teachers, and other educators to provide an educational system where students can realize their potential and set healthy, realistic, and optimistic expectations for themselves. Their ultimate goal is to enable all students to achieve success in school and to become responsible and productive members of society. Professional school counselors are certified, expertise educators with a master’s degree in school and counseling. The combination of their training and experience make them an integral part of the total instructional program. The American School Counselor Association has chosen “School Counseling: Providing Lessons for Life,” as its theme for the year.

Source:

American School Counselor Association

Budget Impact:

N/A

**Resolution for National School Counseling Week
February 4-8, 2019**

WHEREAS, Virginia Beach City Public Schools school counselors are employed to help students reach their full potential; and

WHEREAS, Virginia Beach City Public Schools school counselors are actively committed to helping students explore their abilities, strengths, interests, and talents as these traits relate to career awareness and development; and

WHEREAS, Virginia Beach City Public Schools school counselors help parents focus on ways to further the educational, personal, and social growth of their children; and

WHEREAS, Virginia Beach City Public Schools school counselors work with teachers and other educators to help students explore their potential and set realistic goals for themselves; and

WHEREAS, Virginia Beach City Public Schools school counselors seek to identify and utilize community resources that can enhance and complement comprehensive school counseling programs and help students become productive members of society; and

WHEREAS, comprehensive developmental school counseling programs are considered an integral part of the educational process that enables all students to achieve success in school and life;

NOW, THEREFORE, BE IT

RESOLVED: That the School Board of the City of Virginia Beach recognize the first full week of February 2019 as National School Counseling Week in Virginia Beach City Public Schools; and be it

FURTHER RESOLVED: That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach this 22nd day of January, 2019

Beverly M. Anderson, School Board Chair

S E A L

Aaron C. Spence, Superintendent

Attest:

Dianne P. Alexander, Clerk of the Board



Subject: Resolution: Career and Technical Education Month **Item Number:** 11A3

Section: Consent **Date:** January 22, 2019

Senior Staff: Kipp D. Rogers, Ph.D., Chief Academic Officer

Prepared by: James M. Pohl, Ph.D., Executive Director, Secondary Teaching and Learning

Sara L. Lockett, Ed.D., Director, Technical and Career Education

Presenter(s): James M. Pohl, Ph.D., Executive Director, Secondary Teaching and Learning

Recommendation:

That the School Board approve a resolution recognizing February 2019 as Career and Technical Education Month.

Background Summary:

Career and technical education, or CTE, is education that directly prepares students for high-wage, high-demand careers. CTE covers many different fields, including health care, information technology, advanced manufacturing, hospitality and management and many more, as described in the national Career Clusters documents. CTE encompasses many different types of education, from classroom learning to certification programs to work-based learning opportunities outside the classroom.

Source:

Association of Career and Technical Education (ACTE) <https://www.acteonline.org/why-cte/cte-awareness/cte-month/>

Budget Impact:

N/A

**Resolution for Career and Technical Education Month
February 2019**

WHEREAS, profound economic and technological changes globally have a direct impact on the structure and nature of work, thereby placing new and additional responsibilities on our educational system; and

WHEREAS, Career and Technical Education, which provides students with a career pathway for postsecondary education and workplace readiness, is the foundation of a strong, well-educated workforce which fosters productivity and innovation in business and industry and contributes to Virginia's leadership in the international marketplace; and

WHEREAS, Career and Technical Education gives students experience in practical, meaningful application of basic skills such as reading, writing and mathematics, thus improving the quality of their education, motivating all students to achieve at high levels, and giving all students leadership opportunities in their communities; and

WHEREAS, Career and Technical Education offers individuals lifelong opportunities to learn new skills that provide them with career choices, expanded earning potential and job satisfaction; and

WHEREAS, the ever-increasing cooperative efforts between Career and Technical educators, Career and Technical Education administrators and business and industry representatives stimulate the growth and vitality of our Commonwealth's economy by preparing students for careers in high demand, high wage and highly technological skilled areas in a global economy;

NOW, THEREFORE, BE IT

RESOLVED: That the School Board of the City of Virginia Beach officially recognizes the month of February 2019 as Career and Technical Education Month in Virginia Beach City Public Schools; and be it

FURTHER RESOLVED: That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach this 22nd day of January, 2019

Beverly M. Anderson, School Board Chair

S E A L

Aaron C. Spence, Superintendent

Attest:

Dianne P. Alexander, Clerk of the Board



Subject: Virginia School Principals Week Resolution **Item Number:** 11A4

Section: Consent Agenda **Date:** January 22, 2019

Senior Staff: Donald E. Robertson, Jr., Ph.D., Chief Schools Officer, Department of School Leadership

Prepared by: Cheryl R. Woodhouse, Executive Director of Middle Schools, Department of School Leadership

Presenter(s): Beverly Anderson, School Board Chair and Aaron C. Spence, Ed.D., Superintendent

Recommendation:

That the School Board adopt a resolution recognizing January 20-26, 2019 as Virginia Schools Principals Week.

Background Summary:

Virginia Governor Ralph S. Northam signed a Certificate of Recognition declaring January 20-26, 2019 as Virginia School Principals Appreciation Week. This annual celebration recognizes the tireless efforts of school principals across the Commonwealth to help students and teachers excel.

Source:

Virginia Department of Education

Budget Impact:

None

Resolution to Recognize Virginia School Principals Appreciation Week

WHEREAS, school principals work cooperatively to develop and inspire all members of the school staff and student body; and

WHEREAS, principals work hard to communicate effectively with parents to engage them in the learning process; and

WHEREAS, principals serve as educational leaders responsible for managing the policies, regulations and

procedures necessary to ensure a safe and effective learning environment for all students; and

WHEREAS, principals and teachers are entrusted with the opportunity and responsibility of guiding, nurturing, mentoring, and imparting knowledge to our children while they are at school; and

WHEREAS, principals work collaboratively with teachers, staff, students, parents and the community-at-large to proactively prepare students to be self-reliant and productive citizens; and

WHEREAS, Virginia School Principals Appreciation Week is an opportunity to recognize the importance of principals ensuring that every child has access to a quality education.

NOW, THEREFORE, BE IT

RESOLVED: That the School Board of the City of Virginia Beach recognizes January 20-26, 2019, as Virginia School Principals Appreciation Week; and be it

FURTHER RESOLVED: That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach this ____ day of January 2019

Beverly M. Anderson, School Board Chair

Aaron C. Spence, Ed.D., Superintendent

Attest:

Dianne P. Alexander, School Board Clerk



Subject: National Academy of Sports Medicine (NASM) Certified Personal Trainer **Item Number:** 11B1

Section: Consent

Date: January 22, 2019

Senior Staff: Kipp D. Rogers, Ph.D., Chief Academic Officer

Prepared by: Nicole M. DeVries, Ph. D., Director of K-12 and Gifted Programs
Sheila J. Jones, Coordinator Health and P.E.

Presenter(s): Nicole M. DeVries, Ph. D., Director of K-12 and Gifted Programs

Recommendation:

That the School Board review and approve the proposed course, *Fitness Instructor I: National Academy of Sports Medicine (NASM) Certified Personal Trainer* and corresponding course objectives for implementation in the 2019-2020 school year.

Background Summary:

The need:

The National Academy of Sports Medicine certified personal trainer (CPT) curriculum provides students with a pathway for credentialing. Students who enroll in this course receive a rigorous curriculum and hands-on training that leads to an internationally recognized CPT credential. Students who pass the credentialing exam (two opportunities per student are provided) will have career opportunities as a CPT, or may use this as a springboard to careers in areas such as medicine, athletic training, occupational or physical therapy.

The opportunity:

The median pay for a certified personal trainer (CPT) is \$38,000 annually. There are approximately 300,000 jobs in this field and CPT is an excellent stepping stone to other career paths. The field of CPT has a 10% annual growth rate, which is faster than the average for all occupations. CPT also offers a flexible work environment where individuals with this credential may have jobs in facilities such as health clubs, recreation centers, gyms, yoga and Pilates studios. The potential career pathways include Athletic Trainer, Physical/Occupational Therapy and other medical specialties.

Source:

Virginia Department of Education, Health and Medical Sciences and Related Clusters, CTE 2017.

Budget Impact:

\$175 per student textbook fee (school division pays) and \$2000 for curriculum development.

High School Course Proposal:

Advanced Physical Education (HPE 7640)

Fitness Instructor I: National Academy of Sports Medicine (NASM) Certified Personal Trainer

Course Description:

The purpose of the Certified Personal Trainer (CPT) elective course is to provide students with the knowledge, skills, and experience needed to become certified in personal training, strength and physical conditioning, group fitness, or in other health fitness specialty areas. Students will learn to develop individualized programs with goals that are based on a variety of factors that affect overall health, to include genetic and chronic health conditions, sports injuries, age and gender, level of fitness, and lifestyle factors. Students will gain knowledge and skills to help improve posture, movement, flexibility, balance, core function, cardiorespiratory fitness, and muscular endurance and strength. Students will learn a variety of business skills, to include effective communication, leadership skills, marketing strategies, consumer advocacy, résumé writing, and interviewing skills. Students will also earn a certification in Cardiopulmonary Resuscitation (CPR) and Automated External Defibrillator (AED).

Pre-requisites:

HPE 9 and HPE 10

Budget Impact:

The budget impact for the Fitness Instructor I: National Academy of Sports Medicine (NASM) Certified Personal Trainer course is a \$175 per student textbook fee. The course will be taught with current Health and Physical Education staff who will be trained at no cost. New expenses related to the startup will include textbooks. Ongoing expenses for the new course will be examination fees for each student (credential is optional) and additional textbooks as needed. Additional costs include \$2,000 for curriculum development.

Aims:

Certified Personal Trainer Credential will:

- Provide students with an internationally recognized credential.
- Graduate high school with a workforce readiness skill.
- Allow students to explore various health care fields and career options.
- Introduce basic and fundamental risk management principles.
- Provide student with virtual and hands-on experiences.
- Offer internship opportunities in local fitness facilities.
- Provide guidance on skills needed for self-employment.

Goals:

Students will:

- Demonstrate mastery of the movement skills and patterns used to perform a variety of strength-training, conditioning, and fitness activities.
- Apply knowledge of anatomy and movement principles and concepts to skill performance in strength training, conditioning, and fitness activities.
- Plan and describe a personalized fitness and conditioning program for others that includes skill-related and health-related fitness components to achieve and maintain a health-enhancing level of physical fitness for a lifetime.
- Accept responsibility for taking a leadership role as well as demonstrate the ability to follow, in order to accomplish group goals.
- Explain energy balance and design individualized nutritional plans.
- Identify and explain professional and legal responsibilities to manage a personal business and be employed as a personal fitness instructor.

Competencies:

Demonstrating Workplace Readiness Skills: Personal Qualities and People Skills

- Demonstrate positive work ethic.
- Demonstrate integrity.
- Demonstrate teamwork skills.
- Demonstrate self-representation skills.
- Demonstrate diversity awareness.
- Demonstrate conflict-resolution skills.
- Demonstrate creativity and resourcefulness.

Demonstrating Workplace Readiness Skills: Professional Knowledge and Skills

- Demonstrate effective speaking and listening skills.
- Demonstrate effective reading and writing skills.
- Demonstrate critical-thinking and problem-solving skills.
- Demonstrate healthy behaviors and safety skills.
- Demonstrate an understanding of workplace organizations, systems, and climates.
- Demonstrate lifelong-learning skills.
- Demonstrate job-acquisition and advancement skills.
- Demonstrate time-, task-, and resource-management skills.
- Demonstrate job-specific mathematics skills.
- Demonstrate customer-service skills.

Demonstrating Workplace Readiness Skills: Technology Knowledge and Skills

- Demonstrate proficiency with technologies common to a specific occupation.
- Demonstrate information technology skills.
- Demonstrate an understanding of Internet use and security issues.
- Demonstrate telecommunications skills.

Examining All Aspects of an Industry

- Examine aspects of planning within an industry/organization.
- Examine aspects of management within an industry/organization.
- Examine aspects of financial responsibility within an industry/organization.
- Examine technical and production skills required of workers within an industry/organization.
- Examine principles of technology that underlie an industry/organization.
- Examine labor issues related to an industry/organization.
- Examine community issues related to an industry/organization.
- Examine health, safety, and environmental issues related to an industry/organization.

Addressing Elements of Student Life

- Identify the purposes and goals of the student organization.
- Explain the benefits and responsibilities of membership in the student organization as a student and in professional/civic organizations as an adult.
- Demonstrate leadership skills through participation in student organization activities, such as meetings, programs, and projects.
- Identify Internet safety issues and procedures for complying with acceptable use standards.

Obtaining First Aid and CPR/AED Education

- Explain blood-borne pathogens and the importance of universal precautions.
- Comply with the clinical site-specific exposure control plan.
- Explain the role of OSHA in the sports medicine profession.

- Complete a nationally recognized certification for first aid.
- Complete a sports first aid module not included in a typical first aid course.
- Identify the components of a primary and secondary survey.
- Complete a nationally recognized certification in CPR/AED (cardiopulmonary resuscitation/automatic external defibrillator).

Understanding Human Anatomy and Physiology

- Explain the integumentary system.
- Explain the musculoskeletal system.
- Explain the cardiovascular and circulatory systems.
- Explain the respiratory system.
- Explain the nervous system.
- Explain the urinary system.
- Explain the female reproductive system.
- Explain the male reproductive system.
- Explain the lymphatic and immune systems as they relate to inflammatory response after injury.
- Explain the digestive system.
- Explain the endocrine system.
- Explain the sensory system.

Understanding Nutrition

- Explain basics of nutrition.
- Explain factors that impact nutrition.
- Explain how nutritional needs are impacted by physical activity.
- Explain the relationship between nutrition and injury, illness, and health conditions.
- Perform a nutritional analysis.
- Interpret a nutritional analysis.

Understanding Biomechanics

- Identify lever systems associated with the human body.
- Describe the principles associated with the planes and axes of human movement.
- Identify how force, mass, and gravity relate to human body mechanics.

Understanding Medical Terminology

- Explain medical terminology commonly used in sports medicine.
- Use appropriate medical terminology.
- Explain commonly used prefixes and suffixes in medical terminology.

Understanding Injuries and Illnesses

- Explain that a sprain is an injury to a ligament.
- Explain that a strain is an injury to a muscle or tendon.
- Explain that a fracture is an injury to a bone.
- Demonstrate knowledge of basic taping and wrapping techniques for musculoskeletal injuries.
- Identify catastrophic injuries.
- Identify neurological and brain injuries and conditions.
- Identify infectious and contagious diseases related to physical activity.
- Identify other health conditions that affect participation in physical activity.
- Explain common psychological responses to injury.

Understanding Legal and Ethical Issues in Sports Medicine

- Distinguish among misfeasance, malfeasance, nonfeasance, and acts of commission/omission.
- Explain the legal and ethical significance of documentation and record-keeping in sports medicine.

- Explain the purpose and importance of medical documentation.
- Document the history of an injury.
- Explain the legal and ethical significance of confidentiality in sports medicine.
- Identify the legal practice limitations of student aides vs. paraprofessionals vs. professionals in sports medicine.
- Identify the necessity of client/patient referral to other healthcare professionals and practitioners.
- Explain the implications that Americans with Disabilities Act (ADA) and cultural competence have within the field of sports medicine.
- Demonstrate ethical behavior within the sports medicine profession.

Exploring Sports Medicine Careers

- Explain the continuing education requirements in various sports medicine professions.
- Identify organizations relevant to sports medicine professions.
- Identify credentials recognized in the sports medicine profession.

Parameters of Implementation/Program Operation:

- The course will be offered as a year-long course at select high school sites.
- Prerequisites for this course are HPE 9 and HPE 10.

Staffing:

- Staff to teach this course must be Health and Physical Education endorsed and hold a certificate from the National Academy of Sports Medicine as a Certified Personal Trainer.
- Staffing will be allocated based on the high school staffing guidelines.



Subject: Advanced PE: Recreational Activities **Item Number:** 11B2

Section: Consent **Date:** January 22, 2019

Senior Staff: Kipp D. Rogers, Ph.D., Chief Academic Officer for Teaching and Learning

Prepared by: Nicole M. DeVries, Ph. D., Director of K-12 and Gifted Programs

Sheila J. Jones, Coordinator Health and P.E.

Presenter(s): Nicole M. DeVries, Ph. D., Director of K-12 and Gifted Programs

Recommendation: That the School Board review and approve the proposed course, Advanced PE: Recreational Activities and corresponding course objectives for implementation in the 2019-2020 school year.

Background Summary:

The need:

This elective physical education course is proposed as an additional offering to the existing Advanced PE courses. Recreational Activities would provide an opportunity for students to learn about and participate in activities they might not otherwise be exposed to in school. Courses such as Recreational Activities may have a wider appeal for our student population and could fill a void for non-athletes who want to lead a more healthy, active lifestyle. Studies show students who are physically active do better in school academically as well as socially.

The opportunity:

Students enrolled in this course may have opportunities beyond school to become recreational leaders through organizations such as Parks and Recreation and summer camps. The Recreational Activities curriculum is designed with the intent of exposing students to a spectrum of non-competitive and competitive activities. Students in this elective physical education course will learn about a variety of activities that are not offered in HPE 9 and 10, which would broaden the repertoire of activities where students may achieve proficiency.

The purpose of this course is to (a) acquire knowledge of physical fitness concepts (b) understand the influence of lifestyle on health and fitness, and (c) begin to develop an optimal level of fitness. In addition, students will be able to gain experience and skills in the course that could lead to jobs in the field of recreation.

Source: None

Budget Impact: \$2,000 for curriculum development; \$12,000 for equipment.

High School Course Proposal:

Advanced Physical Education (HPE 08004)

Advanced PE: Recreational Activities

Course Description:

This elective physical education course provides students with the opportunity to participate in physical activities classified as recreational in nature. Course outcomes may include the skills necessary to work as a recreational leader in the community. Students in this elective physical education course will demonstrate the knowledge and understanding necessary to analyze movement performance, demonstrate skills and implement effective practice and procedures for skillful performance in recreational activities. Students apply advanced movement-specific information so that they develop the ability to learn, self-assess, and improve movement skills independently.

Pre-requisites:

HPE 9 and HPE 10

Budget Impact:

\$2,000 for curriculum development; \$12,000 for equipment.

Aims:

To provide students with rich opportunities to participation in non-traditional forms of physical education that could potentially lead to recreational careers or job opportunities. Recreational activities in this course will include many lifetime activities that will help students maintain a healthy, active lifestyle.

Sample activities may include:

Outdoor Pursuits: Cycling, Fishing, Canoeing, Disc golf, Hiking, Kayaking, Rock climbing, Running, Sailing, Skiing, Surfing, Swimming, Paddle Boarding, Scuba Diving, Frisbee, Corn hole , Orienteering

Dance: Zumba, Jazz, Hip hop, Line Dance, Rumba, Social, Square, Ballroom

Fitness Activities: Yoga, Strength and conditioning, Zumba, Step aerobics, Dance aerobics, Spin, Kettlebell, Pilates, Kickboxing

Goals:

Students will:

Motor Skill Development

11/12.1 The student will study in-depth and demonstrate mastery of movement skills and patterns in at least one lifetime physical activity per nine-week period.

- a) Demonstrate mastery in all basic skills and movement patterns required for the selected activity and the ability to use the skills with consistency in the appropriate setting.
- b) Identify and apply appropriate skill practice and strategies of the selected activity at an advanced level.
- c) Demonstrate advanced movement patterns in self-selected movement or activity.
- d) Demonstrate the ability to use combined movement skills and strategies in self-selected movement activities.
- e) Analyze movement activities to identify component skills and movement patterns.
- f) Conduct observations and skill analyses of others to improve skill performance.
- g) Create practice and game plans for optimal performance of movement patterns in self-selected sport/activity from the perspective of a coach, personal trainer, athlete, or other sport-related role.
- h) Select and apply appropriate practice procedures to learn skills and movement patterns in activities of personal interest.
- i) Apply appropriate strategies during performance, to include offensive and defensive strategies, game-specific situational strategies, and strategies for working more effectively with team members/partners.
- j) Compare and contrast strategies used in class performance of activities with college-level, pre-professional, or professional levels of activity.
- k) Apply physiological and biomechanical principles to improve performance in sport/activity.

Anatomical Basis of Movement

11/12.2 The student will apply knowledge of body systems and movement principles, and concepts that aid in the improvement of movement skills and performance to specialized movement forms.

- a) Explain and apply biomechanical and physiological principles that aid in the improvement of skills and performance in specialized movement forms, to include laws of motion, leverage, balance, weight transfer, speed, timing, accuracy, force, cardiac output, maximal oxygen consumption (VO₂ max), energy systems (aerobic and anaerobic), heart rate (resting, target, and recovery), caloric cost of activity, muscle contraction, static versus dynamic flexibility, and muscular strength versus muscular endurance.
- b) Analyze performance to identify physiological and biomechanical deficiencies to include self-evaluation, peer evaluation, and teacher evaluation.
- c) Explain the rules, safety protocols, relevant markings/lines for the field of play, offensive and defensive tactics, and common penalties and violations for selected activities.
- d) Design, justify, and evaluate warm-up and cool-down sequences for selected activities.
- e) Apply the FITT (frequency, intensity, time, and type) principle to improve skill performance.
- f) Apply the specificity, overload, and progression (SOP) principle to the design and performance of a physical activity program to achieve physical benefits.
- g) Analyze movement activities to identify component skills and movement patterns.
- h) Analyze feedback about personal performance to improve skills including self-evaluation, peer evaluation, and teacher evaluation.

Fitness Planning

11/12.3 The student will design, implement, and evaluate a personal fitness program for self, a college student, or an employee in a selected field of work.

- a) Assess individual level of health-related fitness using a variety of appropriate measures (e.g., criterion-reference wellness tests, BMI, Fitnessgram®) and technology (heart-rate monitors, pedometers, accelerometers, and bioelectrical impedance).
- b) Evaluate and adjust activity levels to meet personal fitness goals.
- c) Design and critique a personal fitness program, using available technology (e.g., electronic portfolios, tracking applications) and resources, to improve or maintain personal fitness levels in relation to the five components of fitness.
- d) Explain the physical and mental (emotional, social) benefits of physical fitness for lifelong health and wellness.
- e) Create fitness plans for a variety of individuals based on needs and goals.
- f) Identify and evaluate community resources for selected physical and/or lifetime activities, to include recreation centers, local fitness centers, adult leagues, and other fitness clubs/groups.
- g) Identify barriers to physical activity, to include those related to time, motivation, or energy, skill confidence, fear of injury, resources, and social influences/peer pressure, and identify strategies to overcome these barriers.

Social Development

11/12.4 The student will evaluate and implement a safe environment for skill practice and play and demonstrate social competency skills for lifetime activity participation.

- a) Evaluate, create, and implement a plan for safe practice, to include responsible safety practices, rules and procedures, avoidance of dangerous situations, and strategies for decreasing risk of injury.
- b) Demonstrate appropriate etiquette as a participant and spectator in physical activity/sport.
- c) Demonstrate proper care of athletic/activity equipment.
- d) Demonstrate safe behavior when participating in or watching physical activity/sport.
- e) Explain and demonstrate leadership skills of problem solving, communication, and conflict resolution.
- f) Demonstrate the ability to work cooperatively to accomplish a group goal.
- g) Advocate for rule change or modification in a sport or activity to facilitate safety or inclusion of individuals from the point of view of an athlete, coach, parent, or referee.
- h) Demonstrate respect for differences among people in physical activity settings.
- i) Develop and demonstrate strategies for inclusion of persons of diverse backgrounds and abilities.

- j) Identify ways that physical activities can provide positive social interaction, such as the benefits of team involvement and an individual's role as a positive member of a group.
- k) Create and implement a strategy to promote peer involvement in physical activity, such as social-networking campaign, a video announcement, or physical activity Web presence.

Energy Balance

11/12.5 The student will explain the importance of energy balance and demonstrate understanding of the nutritional needs of the body to maintain optimal health and prevent chronic disease for a lifetime.

- a) Analyze the relationships among physical activity, nutrition, body composition, and sleep that are optimal for personal health and/or for participation in a self-selected physical activity.
- b) Analyze current and changing activity and exercise levels for high school and college students or for employees in a chosen field.
- c) Analyze current and future nutritional needs in relation to changes in growth/aging.
- d) Explain the benefits of nutrient-dense, low-sodium foods versus high-calorie, nutrition-poor, and high-sodium foods.
- e) Analyze current and future sleep needs for positively impacting academic and career success.
- f) Apply rate of perceived exertion and pacing to a conditioning plan that meets the needs of a self-selected physical activity.
- g) Explain energy balance in relation to changing lifestyle needs from adolescence to adulthood.
- h) Explain the relationship between caloric intake and caloric expenditure while at work and at rest.

Parameters of Implementation/Program Operation:

- The course will be offered as a year-long course at high schools.
- Prerequisites for this course are HPE 9 and HPE 10.

Staffing:

- Staff to teach this course must be Health and Physical Education endorsed.
- Staffing will be allocated based on the high school staffing guidelines.



Subject: Advanced PE: Personal Fitness

Item Number: 11B3

Section: Consent

Date: January 22, 2019

Senior Staff: Kipp D. Rogers, Ph.D., Chief Academic Officer for Teaching and Learning

Prepared by: Nicole M. DeVries, Ph. D., Director of K-12 and Gifted Programs

Sheila J. Jones, Coordinator Health and P.E.

Presenter(s): Nicole M. DeVries, Ph. D., Director of K-12 and Gifted Programs

Recommendation: That the School Board review and approve the proposed course, *Advanced PE: Personal Fitness* and corresponding course objectives for implementation in the 2019-2020 school year.

Background Summary:

The need:

The Personal Fitness course has an emphasis on individualized fitness planning and fills a need that extends beyond Health and PE 9 and 10. Students in this course will have the ability to focus on personalized Specific Measurable Attainable Relevant Time-bound (SMART) goals and can work on areas of need as determined through a variety of common assessments. Students enrolled in this class will have the opportunity to develop healthy habits around exercise and nutrition that will extend into adulthood. The ability to capture data and to record daily habits using a personal fitness device will become part of the daily routine, which is a transferable lifetime skill. Data analysis will help students see the cause and effect of exercise and good nutrition both physically and emotionally. Students will analyze their own fitness data, which provides opportunities to apply critical thinking skills. Students will determine the benefits of daily health choices and be able to reflect on the types of exercise and nutritional choices that are most effective for them.

The opportunity:

The personal fitness curriculum is designed with the intent of improving the many aspects of wellness including cardiovascular fitness, muscular strength and endurance, flexibility, mental health, nutrition, and personal safety. The purpose of this course is to (a) acquire knowledge of physical fitness concepts (b) understand the influence of lifestyle on health and fitness, and (c) begin to develop an optimal level of fitness.

This class incorporates a variety of self-selected student activities that will target components of fitness, nutrition, sleep, hydration, and other healthy habits. Students will be introduced to a variety of fitness technologies, which will help them monitor personal progress.

Source: None

Budget Impact: \$2,000 for curriculum development

High School Course Proposal:

Advanced Physical Education (HPE 7510)

Advanced PE: Personal Fitness

Course Description:

This elective physical education course provides students with the opportunity to create lifetime fitness plans while incorporating the use of local facilities and field trips to enhance their knowledge and understanding of personal fitness. In addition to improvement in the components of fitness, students will focus on dietary considerations and lifestyle choices that lead to health literacy and physical literacy. The introduction of fitness technologies will be included in this course.

Pre-requisites:

HPE 9 and HPE 10

Budget Impact:

\$2,000 for curriculum development

Aims:

As a result of successfully completing this course, students will:

- Recognize beneficial health practices
- Increase cardiovascular endurance
- Increase muscular strength and endurance
- Demonstrate proper weight training safety techniques
- Design and develop a personal lifetime fitness program
- Implement health practices and physical activities into a daily routine
- Prepare themselves for fitness testing including cardiorespiratory endurance, core strength, and upper-body strength

Goals:

Students will:

Motor Skill Development

11/12.1 The student will study in-depth and demonstrate mastery of movement skills and patterns in at least one lifetime physical activity per nine-week period.

- a) Demonstrate mastery in all basic skills and movement patterns required for the selected activity and the ability to use the skills with consistency in the appropriate setting.
- b) Identify and apply appropriate skill practice and strategies of the selected activity at an advanced level.
- c) Demonstrate advanced movement patterns in self-selected movement or activity.
- d) Demonstrate the ability to use combined movement skills and strategies in self-selected movement activities.
- e) Analyze movement activities to identify component skills and movement patterns.
- f) Conduct observations and skill analyses of others to improve skill performance.
- g) Create practice and game plans for optimal performance of movement patterns in self-selected sport/activity from the perspective of a coach, personal trainer, athlete, or other sport-related role.
- h) Select and apply appropriate practice procedures to learn skills and movement patterns in activities of personal interest.
- i) Apply appropriate strategies during performance, to include offensive and defensive strategies, game-specific situational strategies, and strategies for working more effectively with team members/partners.
- j) Compare and contrast strategies used in class performance of activities with college-level, pre-professional, or professional levels of activity.
- k) Apply physiological and biomechanical principles to improve performance in sport/activity.

Anatomical Basis of Movement

11/12.2 The student will apply knowledge of body systems and movement principles, and concepts that aid in the improvement of movement skills and performance to specialized movement forms.

- a) Explain and apply biomechanical and physiological principles that aid in the improvement of skills and performance in specialized movement forms, to include laws of motion, leverage, balance, weight transfer, speed, timing, accuracy, force, cardiac output, maximal oxygen consumption (VO₂ max), energy systems (aerobic and anaerobic), heart rate (resting, target, and recovery), caloric cost of activity, muscle contraction, static versus dynamic flexibility, and muscular strength versus muscular endurance.
- b) Analyze performance to identify physiological and biomechanical deficiencies to include self-evaluation, peer evaluation, and teacher evaluation.
- c) Explain the rules, safety protocols, relevant markings/lines for the field of play, offensive and defensive tactics, and common penalties and violations for selected activities.
- d) Design, justify, and evaluate warm-up and cool-down sequences for selected activities.
- e) Apply the FITT (frequency, intensity, time, and type) principle to improve skill performance.
- f) Apply the specificity, overload, and progression (SOP) principle to the design and performance of a physical activity program to achieve physical benefits.
- g) Analyze movement activities to identify component skills and movement patterns.
- h) Analyze feedback about personal performance to improve skills including self-evaluation, peer evaluation, and teacher evaluation.

Fitness Planning

11/12.3 The student will design, implement, and evaluate a personal fitness program for self, a college student, or an employee in a selected field of work.

- a) Assess individual level of health-related fitness using a variety of appropriate measures (e.g., criterion-reference wellness tests, BMI, Fitnessgram®) and technology (heart-rate monitors, pedometers, accelerometers, and bioelectrical impedance).
- b) Evaluate and adjust activity levels to meet personal fitness goals.
- c) Design and critique a personal fitness program, using available technology (e.g., electronic portfolios, tracking applications) and resources, to improve or maintain personal fitness levels in relation to the five components of fitness.
- d) Explain the physical and mental (emotional, social) benefits of physical fitness for lifelong health and wellness.
- e) Create fitness plans for a variety of individuals based on needs and goals.
- f) Identify and evaluate community resources for selected physical and/or lifetime activities, to include recreation centers, local fitness centers, adult leagues, and other fitness clubs/groups.
- g) Identify barriers to physical activity, to include those related to time, motivation, or energy, skill confidence, fear of injury, resources, and social influences/peer pressure, and identify strategies to overcome these barriers.

Social Development

11/12.4 The student will evaluate and implement a safe environment for skill practice and play and demonstrate social competency skills for lifetime activity participation.

- a) Evaluate, create, and implement a plan for safe practice, to include responsible safety practices, rules and procedures, avoidance of dangerous situations, and strategies for decreasing risk of injury.
- b) Demonstrate appropriate etiquette as a participant and spectator in physical activity/sport.
- c) Demonstrate proper care of athletic/activity equipment.
- d) Demonstrate safe behavior when participating in or watching physical activity/sport.
- e) Explain and demonstrate leadership skills of problem solving, communication, and conflict resolution.
- f) Demonstrate the ability to work cooperatively to accomplish a group goal.
- g) Advocate for rule change or modification in a sport or activity to facilitate safety or inclusion of individuals from the point of view of an athlete, coach, parent, or referee.
- h) Demonstrate respect for differences among people in physical activity settings.
- i) Develop and demonstrate strategies for inclusion of persons of diverse backgrounds and abilities.
- j) Identify ways that physical activities can provide positive social interaction, such as the benefits of team involvement and an individual's role as a positive member of a group.
- k) Create and implement a strategy to promote peer involvement in physical activity, such as social-networking campaign, a video announcement, or physical activity Web presence.

Energy Balance

11/12.5 The student will explain the importance of energy balance and demonstrate understanding of the nutritional needs of the body to maintain optimal health and prevent chronic disease for a lifetime.

- a) Analyze the relationships among physical activity, nutrition, body composition, and sleep that are optimal for personal health and/or for participation in a self-selected physical activity.
- b) Analyze current and changing activity and exercise levels for high school and college students or for employees in a chosen field.
- c) Analyze current and future nutritional needs in relation to changes in growth/aging.
- d) Explain the benefits of nutrient-dense, low-sodium foods versus high-calorie, nutrition-poor, and high-sodium foods.
- e) Analyze current and future sleep needs for positively impacting academic and career success.
- f) Apply rate of perceived exertion and pacing to a conditioning plan that meets the needs of a self-selected physical activity.
- g) Explain energy balance in relation to changing lifestyle needs from adolescence to adulthood.
- h) Explain the relationship between caloric intake and caloric expenditure while at work and at rest.

Parameters of Implementation/Program Operation:

- The course will be offered as a year-long course at high schools.
- Prerequisites for this course are HPE 9 and HPE 10.

Staffing:

- Staff to teach this course must be Health and Physical Education endorsed.
- Staffing will be allocated based on the high school staffing guidelines.



Laskin Road Annex – Laskin Road Widening/

Subject: Temporary Easement for Virginia Department of Transportation (VDOT) Item Number: 11C

Section: Consent Date: January 22, 2019

Senior Staff: Mr. Jack Freeman, Chief Operations Officer, School Division Services

Prepared by: Mr. Anthony L. Arnold, P.E., Executive Director, Facilities Services

Presenter(s): Mr. Anthony L. Arnold, P.E., Executive Director, Facilities Services

Recommendation:

That the School Board authorize the Chairman to execute the attached Resolution and Temporary Easement Agreement for the acquisition of temporary easements located at the Laskin Road Annex.

Background Summary:

The acquisitions/easements are associated with the VDOT project to improve vehicular travel along Laskin Road by widening the roadway. VDOT has agreed to pay VBCPS \$98,084 for the temporary easements.

Source:

Budget Impact:

**RESOLUTION REGARDING THE GRANTING OF TEMPORARY EASEMENTS TO THE VIRGINIA DEPARTMENT
OF TRANSPORTATION ("VDOT") FOR PROPERTY LOCATED AT 1413 LASKIN ROAD**

WHEREAS, the Virginia Department of Transportation ("VDOT") has identified the need to temporarily use certain School Board real property located at 1413 Laskin Road, Virginia Beach and identified as parcel GPIN 2417-18-3772 ("School Board Property"), for improvements to State Highway Route 0058, Project 0058-134-F02, RW-201 (the "Project");

WHEREAS, VDOT's acquisition of several temporary easements on the School Board Property will enable VDOT to improve vehicular travel along Laskin Road by widening the roadway and eliminating the feeder lanes, which will enhance traffic flow and transportation safety along this corridor and provide an overall benefit to the citizens of Virginia Beach;

WHEREAS, Virginia Code §22.1-129.B allows the School Board to grant easements on real property in such a manner and upon such terms as it deems proper;

WHEREAS, due to the determination that the School Board Property will be minimally impacted during construction of the Project, and the expected benefits that will be derived from this Project for the citizens of Virginia Beach, the School Board is of the opinion that granting of easements on the School Board property to VDOT would be a benefit to all parties.

NOW THEREFORE BE IT RESOLVED that:

1. In accordance with Virginia Code §22.1-129.B, the School Board finds that the granting of easements to VDOT to temporarily use the School Board Property located at 1413 Laskin Road, GPIN 2417-18-3772 is proper and determines that the easements sought by VDOT should be granted.
2. The total amount of compensation to be paid to School Board by VDOT for this acquisition is \$98,084.00.
3. Additionally, the School Board authorizes the Chair or her designee to execute any and all documents desired and necessary to complete the above-referenced transaction.

Adopted by the School Board this 22nd day of January 2019

Beverly M. Anderson, Chair

ATTEST:

Dianne P. Alexander
Clerk of School Board

**PREPARED BY VDOT
UNDER SUPERVISION OF THE
OFFICE OF THE ATTORNEY GENERAL**

Exempted from recordation taxes
and fees under Sections 58.1-811(A)(3),
58.1-811(C)(5), 58.1-3315, 25.1-418,
42.1-70, 17.1-266, and 17.1-279(E)

THIS AGREEMENT, made this ____th day of _____ 201__, by and between
the **School Board of the City of Virginia Beach, Grantor** (even though more than one), and the
COMMONWEALTH OF VIRGINIA, Grantee,

WITNESSETH: THAT WHEREAS, it is proposed by the Commonwealth to widen or
improve State Highway Route 0058, Project 0058-134-F02, RW-201, from 0.449 Km West of
First Colonial Road to 0.515 Km East of Birdneck Road in the City of Virginia Beach, Virginia;
and

WHEREAS, in the improvement it is necessary that the Grantee enter upon the lands of
the Grantor located in the aforesaid city to extend the road slopes and/or construction of an
easement onto the lands as shown on Sheet Nos. 11, 11B, 12, 13 & 13B of the plans for the
above project on file in the office of the Department of Transportation, Richmond, Virginia and
as shown on that certain plat titled, "COMMONWEALTH OF VIRGINIA DEPARTMENT OF
TRANSPORTATION PLAT SHOWING COMPILED ACQUISITION FOR PUBLIC
ROADWAY IMPROVEMENTS" by Precision Measurements, Inc. dated April 15, 2018
prepared for Project No. 0058-134-F02, RW-201, Parcel 445, UPC 12546;

NOW, THEREFORE, for and in consideration of the premises and of the benefits
accruing or to accrue to the Grantor by reason of such improvement, and for the further
consideration of One Dollar (\$1.00) cash in hand paid to the Grantor, receipt of which is hereby

acknowledged, the Grantor grants and conveys to the Grantee the temporary right and easement to use the areas on the south side of Winwood Drive (South) Construction Baseline from opposite approximate Station 10+32 to opposite approximate Station 13+72; including connection with EBL Route 58- Laskin Road Construction Baseline opposite approximate Station 60+18 to opposite approximate Station 60+76 also from; opposite approximate 62+40 to opposite approximate Station 66+20; including connection with Fremac Drive construction baseline opposite approximate Station 10+32 to opposite approximate Station 12+25 and containing 13,395 square feet (0.3075 acre), and 2,237 square feet (0.0514 acre) for temporary construction of entrance and sidewalk more or less; and as shown outlined in ORANGE on photocopies of Sheets No. 11,11B,12,13& 13B, for the proper execution of the work, which photocopies are hereto attached as a part hereof and recorded simultaneously herewith in the State Highway Plat Book _____, Page _____. This temporary easement will terminate at such time as the construction of the project is completed.

Parcel 445:

Being as shown on a plat entitled "COMMONWEALTH OF VIRGINIA DEPARTMENT OF TRANSPORTATION PLAT SHOWING COMPILED ACQUISITION FOR PUBLIC ROADWAY IMPROVEMENTS" by Precision Measurements, Inc. dated April 15, 2018 prepared for Project No. 0058-134-F02, RW-201, Parcel 445, UPC 12546, containing 13,395 square feet proposed temporary construction easement and 2,237 square feet for proposed temporary construction easement for entrances, a copy of which is attached hereto as a part hereof and to be recorded simultaneously herewith in State Highway Plat Book _____, Page _____. State Highway Project 0058-134-F02, RW-201, Plan Sheet(s) _____ is/are to be recorded simultaneously in State Highway Plat Book _____, Page(s) _____.

Being the same land conveyed to the Grantor by Deed from Eureka Brick Company, Inc. dated May 20, 1954, and recorded in DB 359, Page 33 and MD 36, Page 36 in the Office of the Clerk of the Circuit Court of Virginia Beach, Virginia.

ADDITIONAL CONSIDERATION:

**The total consideration for the conveyances provided for herein is as follows:
\$98,084.00 in full for temporary construction of project and entrance, chain link fencing,
landscaping and any and all damages.**

The Grantor by the execution of this instrument acknowledges that the plans for the project as they affect its property have been fully explained to its authorized representative.

The Grantor covenants and agrees that the consideration mentioned above and paid to it shall be in lieu of any and all claims to compensation, including all costs to cure and all incurable damages to the value of the Grantor's remaining property caused by this acquisition, if any.

(Remainder of this page intentionally left blank. Signature page follows).

WITNESS the following signature and seal:

SCHOOL BOARD OF THE CITY OF VIRGINIA
BEACH

ATTEST:

BY: _____(SEAL)
BEVERLY M. ANDERSON, CHAIR

DIANE P. ALEXANDER
CLERK OF SCHOOL BOARD

Approved as to form:

CITY ATTORNEY

Commonwealth of Virginia

City of Virginia Beach, to-wit:

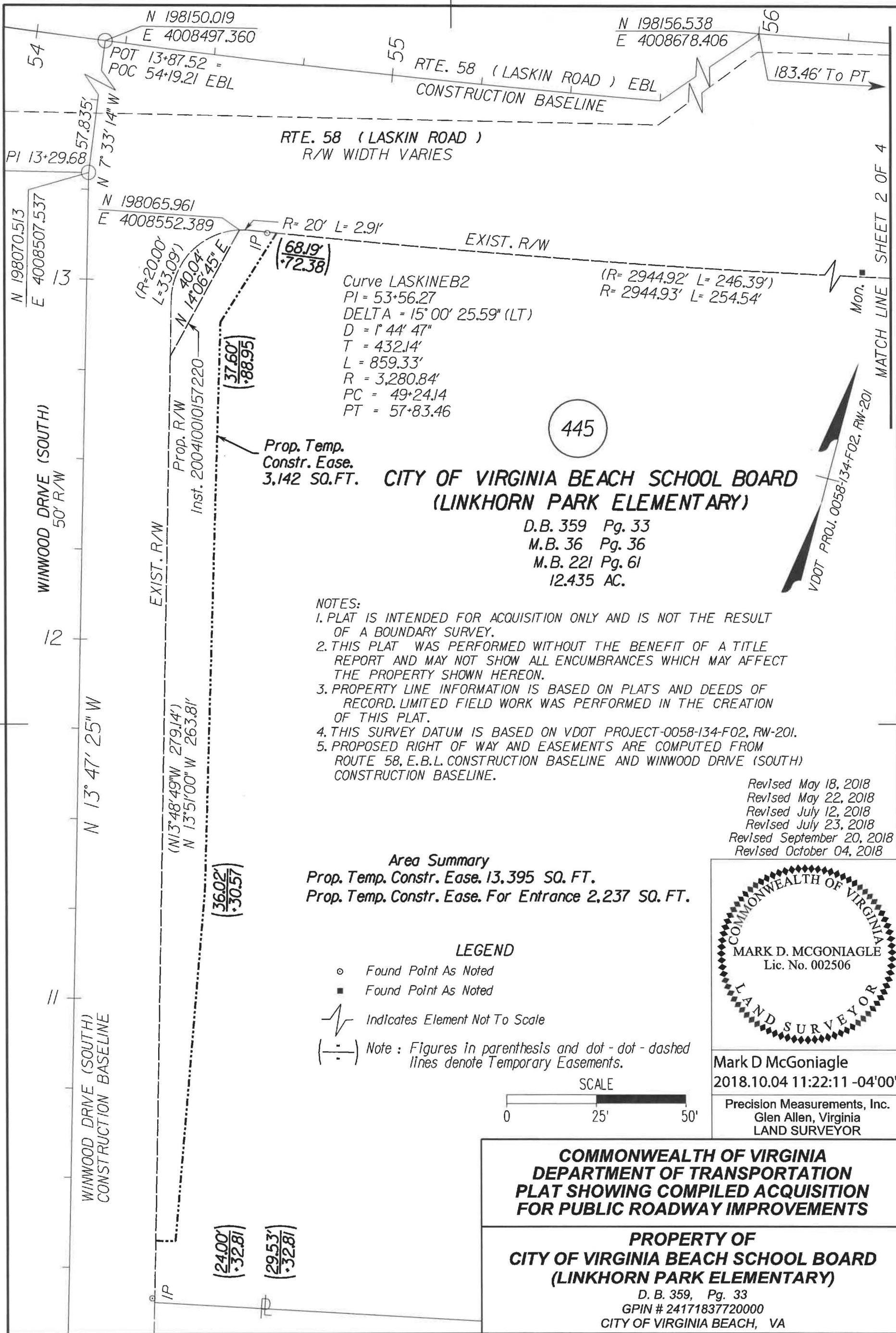
I, _____, a Notary Public in and for the City and State aforesaid, do
certify that this day personally appeared before me in my jurisdiction aforesaid BEVERLY M.
ANDERSON, Chair, School Board of the City of Virginia Beach and DIANE P. ALEXANDER, Clerk of
the School Board of the City of Virginia Beach, whose names are signed to the foregoing writing and
acknowledged the same before me.

Given under my hand _____ 20_____.

My commission expires: _____

Registration Number: _____

Notary Public



Precision Measurements,
Inc.
1047 Technology Park Dr.
Glen Allen, VA 23059
(804) 340-5229

UPC: 12546
PROJECT: 0058-134-F02, RW-201
DATE: APRIL 15, 2018
SCALE: 1" = 25'
DRAWN BY: TNA
CHECKED BY: MDM

PARCEL: 445
SHEET 1 OF 4

Match Line Sheet 1 of 4

MATCH LINE SHEET 3 OF 4

PT 57+83.46

58

59

60

61

N 198195.659
E 4008857.626

RTE. 58 (LASKIN ROAD) EBL
CONSTRUCTION BASELINE

N 198247.734
E 4009067.807

RTE. 58 (LASKIN ROAD)
R/W WIDTH VARIES

Area Summary
Prop. Temp. Constr. Ease. 13,395 SQ. FT.
Prop. Temp. Constr. Ease. For Entrance 2,237 SQ. FT.

Exist. R/W

(N76°11'11"E 914.65') N 76°09'36"E 893.21'

445

**CITY OF VIRGINIA BEACH SCHOOL BOARD
(LINKHORN PARK ELEMENTARY)**

D.B. 359 Pg. 33
M.B. 36 Pg. 36
M.B. 221 Pg. 61
12.435 AC.

(92.39'
-15.64')

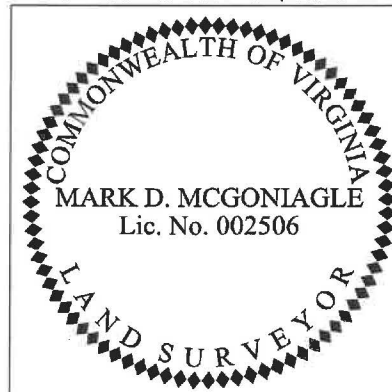
Prop. Temp.
Constr. Ease
For Entrance
1,684 SQ. FT.

(104.64'
-36.91')

(110.65'
-58.18')

N 198204.448
E 4009157.707

Revised May 18, 2018
Revised May 22, 2018
Revised July 12, 2018
Revised July 23, 2018
Revised September 20, 2018
Revised October 04, 2018



Mark D McGoniagle
2018.10.04 11:22:56 -04'00'

Precision Measurements, Inc.
Glen Allen, Virginia
LAND SURVEYOR

NOTES:


1. PLAT IS INTENDED FOR ACQUISITION ONLY AND IS NOT THE RESULT OF A BOUNDARY SURVEY.
2. THIS PLAT WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE REPORT AND MAY NOT SHOW ALL ENCUMBRANCES WHICH MAY AFFECT THE PROPERTY SHOWN HEREON.
3. PROPERTY LINE INFORMATION IS BASED ON PLATS AND DEEDS OF RECORD. LIMITED FIELD WORK WAS PERFORMED IN THE CREATION OF THIS PLAT.
4. THIS SURVEY DATUM IS BASED ON VDOT PROJECT-0058-134-F02, RW-201.
5. PROPOSED RIGHT OF WAY AND EASEMENTS ARE COMPUTED FROM ROUTE 58, E.B.L. CONSTRUCTION BASELINE.

LEGEND

Indicates Element Not To Scale

Note : Figures in parenthesis and dot - dot - dashed lines denote Temporary Easements.





Precision Measurements, Inc.
1047 Technology Park Dr.
Glen Allen, VA 23059
(804) 340-5229

UPC: 12546	PROJECT: 0058-134-F02, RW-201	DRAWN BY: TNA	PARCEL: 445
SCALE: 1" = 25'	DATE: APRIL 15, 2018	CHECKED BY: MDM	SHEET 2 OF 4

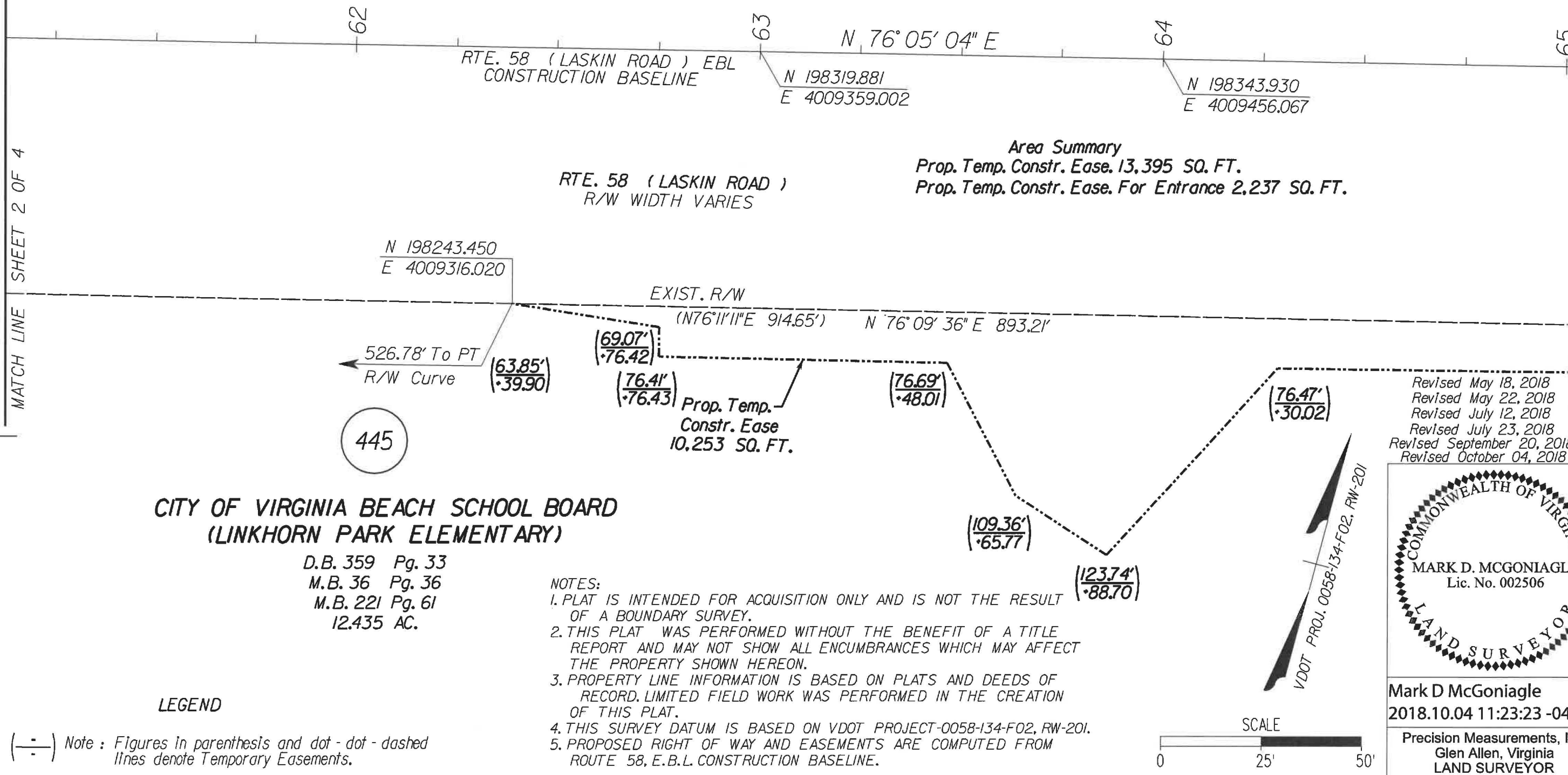
**COMMONWEALTH OF VIRGINIA
DEPARTMENT OF TRANSPORTATION
PLAT SHOWING COMPILED ACQUISITION
FOR PUBLIC ROADWAY IMPROVEMENTS**

**PROPERTY OF
CITY OF VIRGINIA BEACH SCHOOL BOARD
(LINKHORN PARK ELEMENTARY)**

D. B. 359, Pg. 33
GPIN # 24171837720000
CITY OF VIRGINIA BEACH, VA

MATCH LINE SHEET 2 OF 4

Match Line Sheet 4 Of 4

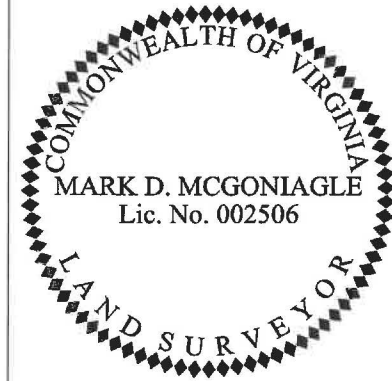


Area Summary
Prop. Temp. Constr. Ease. 13,395 SQ. FT.
Prop. Temp. Constr. Ease. For Entrance 2,237 SQ. FT.

**CITY OF VIRGINIA BEACH SCHOOL BOARD
(LINKHORN PARK ELEMENTARY)**
D.B. 359 Pg. 33
M.B. 36 Pg. 36
M.B. 221 Pg. 61
12.435 AC.

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Revised May 18, 2018
Revised May 22, 2018
Revised July 12, 2018
Revised July 23, 2018
Revised September 20, 2018
Revised October 04, 2018



Mark D McGoniagle
2018.10.04 11:23:23 -04'00'
Precision Measurements, Inc.
Glen Allen, Virginia
LAND SURVEYOR

(---) Note : Figures in parenthesis and dot-dot-dashed lines denote Temporary Easements.

LEGEND



Precision Measurements, Inc.
1047 Technology Park Dr.
Glen Allen, VA 23059
(804) 340-5229

**COMMONWEALTH OF VIRGINIA
DEPARTMENT OF TRANSPORTATION
PLAT SHOWING COMPILED ACQUISITION
FOR PUBLIC ROADWAY IMPROVEMENTS**

**PROPERTY OF
CITY OF VIRGINIA BEACH SCHOOL BOARD
(LINKHORN PARK ELEMENTARY)**

D. B. 359, Pg. 33
GPIN # 24171837720000
CITY OF VIRGINIA BEACH, VA

UPC: 12546	PROJECT: 0058-134-F02, RW-201	DRAWN BY: TNA	PARCEL: 445
SCALE: 1" = 25'	DATE: APRIL 15, 2018	CHECKED BY: MDM	SHEET 3 OF 4

Match Line Sheet 3 Of 4

N 76°05'04" E
RTE. 58 (LASKIN ROAD) EBL
CONSTRUCTION BASELINE

66

POT 66+50.99 EBL
=POT 12+91.10 FRE.

67

N 198404.290
E 4009699.688

RTE. 58 (LASKIN ROAD)
R/W WIDTH VARIES

VDOT PROJ. 0058-134-F02, RW-201

EXIST. R/W

N 198331.111
E 4009671.841

(N76°11'11"E 914.65')
N 76°09'36" E 893.21'

(75.90')
(.37.40)

(75.59')
(.96.47)

Prop. Temp.
Constr. Ease
10,253 SQ. FT.

Prop. R/W
Inst. 200410010157220

(60.00')
(.35.90)

(52.66')
(.35.90)

Prop. Temp.
Constr. Ease.
For Entrance
553 SQ. FT.

Prop. Perm. Drain. Ease. Inst. 20111013001055300

S 13°50'27" E 680.33'
(S13°48'49"E 694.48')

EXIST. R/W

Fremac Drive
50' R/W

N 13°09'53" W

Fremac Drive
CONSTRUCTION BASELINE

N 198218.211
E 4009743.211

POT 9+50.00

NOTES:

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4. THIS SURVEY DATUM IS BASED ON VDOT PROJECT-0058-134-F02, RW-201.
5. PROPOSED RIGHT OF WAY AND EASEMENTS ARE COMPUTED FROM ROUTE 58, E.B.L. CONSTRUCTION BASELINE AND FREMAC DRIVE CONSTRUCTION BASELINE.

LEGEND

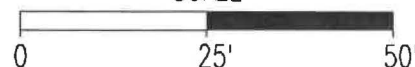


Indicates Element Not To Scale



Note : Figures in parenthesis and dot-dot-dashed lines denote Temporary Easements.

SCALE



Revised May 18, 2018
Revised May 22, 2018
Revised July 12, 2018
Revised July 23, 2018
Revised September 20, 2018
Revised October 04, 2018



Mark D McGoniagle
2018.10.04 11:24:09 -04'00'
Precision Measurements, Inc.
Glen Allen, Virginia
LAND SURVEYOR

CITY OF VIRGINIA BEACH SCHOOL BOARD
(LINKHORN PARK ELEMENTARY)

D.B. 359 Pg. 33

M.B. 36 Pg. 36

M.B. 221 Pg. 61

12.435 AC.

Area Summary

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Prop. Temp. Constr. Ease. For Entrance 2,237 SQ. FT.



Virginia Department of Transportation

Precision Measurements,
Inc.
1047 Technology Park Dr.
Glen Allen, VA 23059
(804) 340-5229

COMMONWEALTH OF VIRGINIA
DEPARTMENT OF TRANSPORTATION
PLAT SHOWING COMPILED ACQUISITION
FOR PUBLIC ROADWAY IMPROVEMENTS

PROPERTY OF
CITY OF VIRGINIA BEACH SCHOOL BOARD
(LINKHORN PARK ELEMENTARY)

D. B. 359, Pg. 33
GPIN # 24171837720000
CITY OF VIRGINIA BEACH, VA

UPC: 12546
PROJECT: 0058-134-F02, RW-201
DATE: APRIL 15, 2018
SCALE: 1" = 25'
DRAWN BY: TNA
CHECKED BY: MDM

PARCEL: 445
SHEET 4 OF 4



Subject: Personnel Report **Item Number:** 12A

Section: Action **Date:** January 22, 2019

Senior Staff: Mr. John A. Mirra, Chief Human Resources Officer

Prepared by: John A. Mirra

Presenter(s): Aaron C. Spence, Ed.D., Superintendent

Recommendation:

That the Superintendent recommends the approval of the appointments and the acceptance of the resignations, retirements and other employment actions as listed on the January 22, 2019, personnel report.

Background Summary:

List of appointments, resignations and retirements for all personnel

Source:

School Board Policy #4-11, Appointment

Budget Impact:

Appropriate funding and allocations

**VIRGINIA BEACH CITY PUBLIC SCHOOLS
PERSONNEL REPORT JANUARY 2019
ASSIGNED TO THE UNIFIED SALARY SCALE
2018-2019**

SCHOOL/DEPARTMENT**POSITION****APPOINTMENTS - ELEMENTARY SCHOOL****ALANTON**

1/10/2019

Susan B. Patrick

Kindergarten Assistant

BAYSIDE

1/4/2019

Heather J. Becker

Kindergarten Assistant

BETTIE F. WILLIAMS

1/10/2019

Amanda M. Bartolome

Special Education Assistant

COLLEGE PARK

1/14/2019

Felicia P. Beverly

Security Assistant

COOKE

1/8/2019

Robin G. Giordano

Special Education Assistant, .5

CORPORATE LANDING

1/4/2019

Melissa K. Luedtke

Library Media Assistant

HOLLAND

1/14/2019

Deborah M. Miller

Clinic Assistant, .5

1/22/2019

Rebecca R. McAhren

Special Education Assistant

INDIAN LAKES

1/10/2019

Pagnavy J. Phelan

Cafeteria Assistant, 5 hours

POINT O' VIEW

1/3/2019

Jonathan L. Jones

Custodian I, 10 month, night

1/4/2019

Angela G. Artis

Clinic Assistant, .5

1/10/2019

Sarah J. Severts

Cafeteria Assistant, 6 hours

RED MILL

1/9/2019

Susan H. Voss

Special Education Assistant

SHELTON PARK

1/15/2019

Melissa McGee

Special Education Assistant

WHITE OAKS

1/14/2019

Bonita Murphy

Custodian III, Head Day

APPOINTMENTS - MIDDLE SCHOOL**CORPORATE LANDING**

1/2/2019

Nymradel L. Husted

Special Education Assistant

1/30/2019

Kenisha D. Adams-Harris

Special Education Assistant

LARKSPUR

12/13/2018

Brenda E. Nygaard

Security Assistant

PLAZA

1/2/2019

Edward C. Richardson Jr.

Security Assistant

APPOINTMENTS - HIGH SCHOOL**KEMPSVILLE**

12/20/2018

Kenneth Z. Wolff

Special Education Assistant

PRINCESS ANNE

1/4/2019

Vincent M. Joe

Security Assistant

RENAISSANCE ACADEMY

1/10/2019

Raymond R. Colston

Special Education Assistant

SCHOOL/DEPARTMENT**POSITION****SALEM**

1/10/2019 Jason A. Wittkop Technology Support Technician

APPOINTMENTS - MISCELLANEOUS**DEPARTMENT OF BUDGET AND FINANCE**

1/22/2019 Danielle C. Smith Administrative Office Associate II

DEPARTMENT OF SCHOOL LEADERSHIP

1/10/2019 Laurie A. Tabora Executive Office Associate I

DEPARTMENT OF TECHNOLOGY

1/14/2019 Andrew Cowan Network Technician I

OFFICE OF MAINTENANCE SERVICES

12/26/2018 Thomas B. Burleson Plumbing Craftsman III

1/7/2019 Kenneth R. Evans Coordinator Maintenance

OFFICE OF PROGRAMS FOR EXCEPTIONAL CHILDREN

1/10/2019 Kathleen Evans Speech Language Pathologist, .4

OFFICE OF STUDENT SUPPORT SERVICES

1/14/2019 Melissa L. Thompson Psychologist, 10 month

RESIGNATIONS - ELEMENTARY SCHOOL**BETTIE F. WILLIAMS**

12/21/2018 Lorraine Bryant Special Education Assistant, .5 (career enhancement opportunity)

GLENWOOD

1/4/2019 MaryKay E. Roemer Technical Support Technician (career enhancement opportunity)

INDIAN LAKES

12/18/2018 Shavonne V. Ferrell Custodian I, 10 month night (career enhancement opportunity)

KEMPSVILLE MEADOWS

1/3/2019 Brandi Baker Kindergarten Assistant (personal reasons)

LUXFORD

12/21/2018 Conrado A. Rogayan Custodian I, 10 month, night (personal reasons)

THALIA

1/10/2019 Robin R. Gazzanigo School Nurse (personal reasons)

TRANTWOOD

1/7/2019 Jonathan D. Lape Custodian I, 10 month, night (job abandonment)

WHITE OAKS

12/31/2018 Irene E. Sharpe Custodian III, Head Day (death)

RESIGNATIONS - MIDDLE SCHOOL**LYNNHAVEN**

1/16/2019 Virginia B. McKelvey Clinic Assistant (career enhancement opportunity)

OLD DONATION

12/21/2018 Angela M. Zambas Physical Education Assistant, .6 (personal reasons)

PRINCESS ANNE

1/11/2019 Lisa M. Brownson Special Education Assistant (career enhancement opportunity)

VIRGINIA BEACH

1/28/2019 Alison B. Wright Bookkeeper (career enhancement opportunity)

RESIGNATIONS - HIGH SCHOOL**BAYSIDE**

1/18/2019 Jeffrey Whittaker Student Support Specialist (personal reasons)

FIRST COLONIAL

1/4/2019 Gerald D. Scutchings Custodian II, night (personal reasons)

SCHOOL/DEPARTMENT**POSITION****RESIGNATIONS - MISCELLANEOUS****DEPARTMENT OF TECHNOLOGY**

1/10/2019 Guy J. Stickley Customer Support Technician II (health)

OFFICE OF CONSOLIDATED BENEFITS

1/11/2019 Matthew C. Herman Benefits Program Specialist (career enhancement opportunity)

OFFICE OF MAINTENANCE SERVICES

12/22/2018 John Litz, Jr. Electronics Craftsman III (death)

OFFICE OF TRANSPORTATION AND FLEET MANAGEMENT SERVICES

12/21/2018 Beverly Bradshaw Bus Assistant (job abandonment)
12/21/2018 Carla M. Joyner Bus Assistant (health)
12/31/2018 Amanda Gregory Bus Driver (continuing education)
1/7/2019 William F. Hughes Bus Driver (health)
1/8/2019 Tracy Cooper Bus Driver (career enhancement opportunity)
1/11/2019 Daniel P. Christie Bus Assistant (career enhancement opportunity)
1/15/2019 Charles D. Watford Bus Driver (personal reasons)

RETIREMENTS - ELEMENTARY SCHOOL**RED MILL**

12/21/2018 Amy N. Kelley Special Education Assistant

RETIREMENTS - MIDDLE SCHOOL**CORPORATE LANDING**

12/31/2018 Janet M. Johnson Special Education Assistant

LYNNHAVEN

12/31/2018 Daniel N. Tomkinson Security Assistant

RETIREMENTS - HIGH SCHOOL**LANDSTOWN**

3/15/2019 Robin L. Diehl Coordinator of Technology Academy

RETIREMENTS - MISCELLANEOUS**DEPARTMENT OF BUDGET AND FINANCE**

2/28/2019 Kimberly M. Christman Procurement Assistant III

DEPARTMENT OF TECHNOLOGY

2/28/2019 John A. Watson Systems Engineer Supervisor

OFFICE OF TRANSPORTATION AND FLEET MANAGEMENT SERVICES

12/31/2018 Kimberly M. Goodnight Bus Driver

OTHER EMPLOYMENT ACTIONS**ELEMENTARY****INDIAN LAKES**

12/13/2018 Evony Edwards Cafeteria Assistant, 5 hours (Ms. Edwards' resignation date changed from 12/14/2018 to 12/13/2018.)

DEPARTMENT OF SCHOOL DIVISION SERVICES**OFFICE OF FOOD SERVICES**

1/2/2019 Lisa M. Karo Cafeteria Manager in Training (no show)

**VIRGINIA BEACH CITY PUBLIC SCHOOLS
PERSONNEL REPORT JANUARY 2019
ASSIGNED TO THE INSTRUCTIONAL SALARY SCALE
2018-2019**

<u>SCHOOL/DEPARTMENT</u>	<u>SUBJECT</u>	<u>COLLEGE</u>	<u>PREVIOUS SCHOOL DISTRICT</u>
<u>APPOINTMENTS - ELEMENTARY SCHOOL</u>			
<u>BROOKWOOD</u> 12/21/2018	Tracy E. Loalbo	Title I Resource	Penn State University, PA
<u>LINKHORN PARK</u> 1/11/2019	Christine Preece	Grade 4	Old Dominion University
<u>PARKWAY</u> 1/7/2019	Brigette R. Arlaud	Library Media Specialist	University of Mary Washington
<u>WOODSTOCK</u> 1/14/2019	Hannah G. Serdiuk	Grade 4	University of Phoenix, AZ
<u>APPOINTMENTS - MIDDLE SCHOOL</u>			
<u>BAYSIDE 6TH GRADE CAMPUS</u> 12/17/2018	Bruce E. Hughes Jr.	Grade 6	Old Dominion University
<u>CORPORATE LANDING</u> 1/30/2019	Mairead G. Stea	Special Education	University of San Diego
<u>LARKSPUR</u> 12/13/2018	Ann E. Whisenhunt	Special Education	Old Dominion University
<u>VIRGINIA BEACH</u> 1/30/2019	Kevin D. Martinez Rivera	French, .6	Old Dominion University
<u>APPOINTMENTS - HIGH SCHOOL</u>			
<u>BAYSIDE</u> 1/7/2019	Emily J. Blachura	Math	Old Dominion University
<u>GREEN RUN COLLEGIATE</u> 1/10/2019	David M. Harrison	Math	California University of Pennsylvania, PA
<u>KELLAM</u> 1/31/2019	Amy D. Stone	English	Virginia Tech
<u>LANDSTOWN</u> 1/9/2019	Carole S. Austin	English	Old Dominion University
1/9/2019	Gordon M. Limbaugh	Technology Education	Ohio State University, Columbus

<u>SCHOOL/DEPARTMENT</u>	<u>SUBJECT</u>	<u>COLLEGE</u>	<u>PREVIOUS SCHOOL DISTRICT</u>
<u>TALLWOOD</u> 1/4/2019	Krista Woodall	English	Howard Payne University, TX
<u>APPOINTMENTS - MISCELLANEOUS</u> NONE			
<u>RESIGNATIONS - ELEMENTARY SCHOOL</u>			
<u>GLENWOOD</u> 1/18/2019	Virginia M. Gioia	Reading Specialist (career enhancement opportunity)	
<u>COLLEGE PARK</u> 1/18/2019	Brittany R. Jones	Pre-Kindergarten Teacher (career enhancement opportunity)	
<u>PEMBROKE MEADOWS</u> 1/28/2019	Kelsey L. Drennen	Grade 1 (relocation)	
<u>RESIGNATIONS - MIDDLE SCHOOL</u>			
<u>INDEPENDENCE</u> 12/31/2018	Maria V. Henri	Grade 8 (health)	
<u>LANDSTOWN</u> 12/31/2018	Michael J. Yager	Special Education (health)	
<u>VIRGINIA BEACH</u> 1/31/2019	Nathaly M. Carnahan	French, .6 (relocation)	
<u>RESIGNATIONS - HIGH SCHOOL</u> NONE			
<u>RESIGNATIONS - MISCELLANEOUS</u> NONE			
<u>RETIREMENTS - ELEMENTARY SCHOOL</u> NONE			
<u>RETIREMENTS - MIDDLE SCHOOL</u>			
<u>KEMPSVILLE</u> 1/31/2019	Diann U. Caviness	Instructional Technology Specialist	
<u>RETIREMENTS - HIGH SCHOOL</u> NONE			
<u>RETIREMENTS - MISCELLANEOUS</u>			
<u>OFFICE OF K-12 AND GIFTED PROGRAMS</u> 3/15/2019	Carl E. Diehl, Jr.	Drivers Education	
<u>OTHER EMPLOYMENT ACTIONS</u> NONE			

**VIRGINIA BEACH CITY PUBLIC SCHOOLS
PERSONNEL REPORT JANUARY 2019
ADMINISTRATIVE APPOINTMENTS
2018-2019**

SCHOOL/DEPARTMENT

POSITION

APPOINTMENTS - ELEMENTARY SCHOOL

NONE

APPOINTMENTS - MIDDLE SCHOOL

NONE

APPOINTMENTS - HIGH SCHOOL

NONE

APPOINTMENTS - MISCELLANEOUS

NONE



Code of Ethical and Professional Conduct for

Subject: Members of the School Board Ad Hoc Committee Proposal **Item Number:** 12B

Section: Action **Date:** January 22, 2019

Senior Staff: N/A

Prepared by: School Board Code of Ethics Ad Hoc Committee

Presenter(s): School Board Member Daniel D. Edwards, Chair of the School Board Ad Hoc Committee

Recommendation:

That the School Board approve their *Code of Ethical and Professional Conduct for Members of the School Board of the City of Virginia Beach* as attached with modifications presented for Information January 8, 2019 by the ad hoc committee established November 27, 2018 to review the Code.

Upon approval, individual School Board members will step down in the order in which they are seated to the front of the dais for a public signing. The original will be framed for display in the School Board Chambers.

Background Summary:

By practice, an ad hoc committee is established to review the School Board's *Code of Ethical and Professional Conduct* in an election year and present a recommendation for School Board approval and public signing for display in the School Board Chambers.

At the November 27, 2018 School Board meeting, the School Board approved the establishment of an ad hoc committee for the review of the Code with the membership consisting of School Board members Daniel Edwards, Joel McDonald, and Trenace Riggs. The attached reflects the outcome from the ad hoc committee meeting held December 11, 2018.

Source:

Budget Impact:

**Code of Ethical & Professional Conduct
for Members of the School Board of the City of Virginia Beach**

While serving as a Member of the School Board of the City of Virginia Beach, I will aspire to be an ethical and professional public servant responsible for our School Division. To that end, I will strive to:

1. **Serve** with integrity and fairness while adhering to School Board bylaws and policies and local, state, and national law in all matters concerning the provision of high-quality teaching and learning experiences for all students attending Virginia Beach City Public Schools.
2. **Recognize** that, as an individual School Board Member, I can only ~~speak~~ communicate or act for myself and not on behalf of the School Board unless otherwise authorized to publicly present positions adopted by the School Board.
3. **Actively participate** in School Board related business by attending all meetings where I am expected; being informed on topics being discussed; asking meaningful questions; providing constructive feedback; and respectfully listening to the input, including differing opinions and ideas, of all other participants while maintaining personal professional decorum.
4. **Collaborate** with all Members of the School Board and the Superintendent to make effective and responsible policy, budget, or other necessary decisions for the welfare of all stakeholders based on available data, staff recommendations, public input, and my own informed and independent judgement.
5. **Encourage** productive dialogue by being respectful in *all* forms of public communication regarding the work of the School Board, and the Division, School Division, relating to my colleagues, School Division employees, and community members without disparagement, and will resolve ~~ing~~ personal disagreements or misunderstandings with individuals ~~School Board Members~~ directly, advocating for the success of our schools, keeping the public informed, and communicating appropriate public feedback to the School Board and Superintendent.
- ~~5-6.~~ **Communicate** the work of the School Division to all stakeholders as appropriate while advocating for the success of our schools and communicating public feedback to my colleagues on the School Board and the Superintendent.
- ~~6-7.~~ **Protect** ~~the confidentiality~~ confidential of ~~and~~ privileged information and not ~~discuss confidential business in public~~ publicly ~~or disclose or share~~ with anyone not ~~privy to such information~~ authorized to have such information.

~~Accept the decisions of the majority of the School Board and support the implementation of those decisions while also respectfully advocating for change when I believe change would benefit our School Division.~~
- ~~7-8.~~ **Seek** desired improvement of the School Division while respecting the decisions of the majority of the School Board and supporting the implementation of those decisions.
- ~~8-9.~~ **Respect** that the Superintendent and staff are skilled and qualified professionals, ~~and~~ delegate to them authority for the administration of our School Division, refrain from interfering with that authority, while providing and provide oversight through a system of regular substantive evaluations of the Superintendent based on established goals and outcomes.
- ~~9-10.~~ **Improve** my ability to serve as a School Board Member by studying educational issues and participating in appropriate professional development.
- ~~10-11.~~ **Abstain** from using my position on the School Board for personal gain and avoid conflicts of interest or impropriety that could be reasonably believed to influence my service on the School Board or exert undue influence on employees of our School Division.

Whenever a ~~M~~ember believes that another has acted inconsistently with the Code of Ethical and Professional Conduct, it is incumbent on him or her to first privately bring the issue to that ~~M~~ember in an attempt to resolve. If unresolved and the Chairperson is not involved, the concern will be brought to the attention of the Chairperson who will seek resolution of the concern. If the Chairperson is involved, the Vice Chair~~person~~ person will seek resolution. If the concern is not resolved, it will be brought to the full School Board in a special meeting.

Adopted by the School Board of the City of Virginia Beach this ____ day of January 2019.



Subject: VBCPS Industry Credentialing Report for 2017-2018

Item Number: 13A

Section: Information

Date: January 22, 2019

Senior Staff: Kipp D. Rogers, Ed.D., Chief Academic Officer

Prepared by: James M. Pohl, Ph.D., Executive Director of Secondary Teaching and Learning
Sara Lockett, Ed.D., Director of Technical and Career Education

Presenter(s): Sara Lockett, Ed.D., Director of Technical and Career Education

Recommendation:

That the School Board receive the 2017-2018 VBCPS Technical and Career Education: 21st Century Industry Credentials update as information.

Background Summary:

In accordance with Regulations Governing Career and Technical Education 8 VAC 20-131-50.B.2, career and technical education programs may utilize additional assessments for earning verified credit in computer science, technology, career and technical education or other areas as prescribed by the Board in 8VAC 20-131-110. Students who complete a career and technical education program sequence and pass an examination or occupational competency assessment in a career and technical education field that confers certification or an occupational competency credential from a recognized industry or trade or professional association or acquires a professional license in a career and technical education field from the Commonwealth of Virginia may substitute the certification, competency credential or license for (i) the student-selected verified credit and (ii) either a science or history and social science verified credit when the certification, license or credential confers more than one verified credit. The examination or occupational competency assessment must be approved by the Virginia Board of Education as an additional test to verify student achievement. Each year the Office of Technical and Career Education provides technical and career education program student completers with the opportunity to take third-party industry certification examinations and occupational competency assessments. Wherever possible, credential tests are aligned with those approved by the Virginia Department of Education for student-selected verified credit.

Also in accordance with Standard Diploma 8 VAC 20-131-50.B guidelines for the standard diploma shall include a requirement to earn a career and technical education credential that has been approved by the Board, that could include, but not be limited to, the successful completion of an industry certification, a state licensure examination, a national occupational competency assessment or the Virginia workplace readiness skills assessment.

During the 2017-2018 school year, 17,272 industry credential tests were taken by students and 13,634 tests passed with an 78.9% pass rate. Since 2002 school year 92,426 industry credentials have been earned by Virginia Beach students. Virginia Beach City Public Schools continues to be an industry credentialing leader in Hampton Roads, the Commonwealth and the nation.

Source:

Regulations Governing Career and Technical Education in Virginia – 8VAC20-120-50

Budget Impact:

None

Attachment(s): Technical & Career Education 2017-2018 Credential Report Card



Subject: Interim Financial Statements – November and December 2018 **Item Number:** 13B

Section: Information **Date:** January 22, 2019

Senior Staff: Farrell E. Hanzaker, Chief Financial Officer

Prepared by: Crystal M. Pate, Director of Business Services

Presenter(s): Farrell E. Hanzaker, Chief Financial Officer; Crystal M. Pate, Director of Business Services

Recommendation:

It is recommended that the School Board review the attached financial statements.

Background Summary:

Pursuant to Section 22.1-115 of the Code of Virginia, as amended, and other applicable sections, the enclosed Interim Financial Statements are presented.

Source:

Section 22.1-115 of the Code of Virginia, as amended

Budget Impact:

None



VIRGINIA BEACH CITY PUBLIC SCHOOLS
CHARTING THE COURSE

INTERIM FINANCIAL STATEMENTS
FISCAL YEAR 2018-2019
NOVEMBER 2018

The financial statements include the following:

	<u>Page</u>
School Operating Fund:	
Revenues by Major Source	A1
Expenditures and Encumbrances by Category.....	A3
Expenditures and Encumbrances by Budget Unit	
within Category	A5
Revenues and Expenditures/Encumbrances Summary.....	B1
Balance Sheet	B2
Revenues by Account.....	B3
Special Revenue and Proprietary Funds:	
Athletics	B5
Cafeterias.....	B6
Textbooks	B7
Risk Management	B8
Communication Towers/Technology	B9
Grants	B10
Health Insurance	B13
Vending Operations	B14
Instructional Technology	B15
Equipment Replacement.....	B16
Capital Projects Funds Expenditures and Encumbrances.....	B17
Green Run Collegiate Charter School	B18

The financial statements are reported on a cash basis; however, the financial statements include encumbrances (e.g., purchase orders, construction contracts) and reflect the option-payroll (e.g., 10-month employees starting in September electing to be paid over 12-months (i.e., includes the appropriate amount of the July and August salary payments due)) on a monthly basis (September through June). This salary accrual is reflected in each appropriate salary line item within each budget unit and fund for reporting and budgetary control purposes.

School Operating Fund

The School Operating Fund makes up the general operating fund of the School Board. The general fund is used to account for all of the financial resources (except those accounted for in the below funds) that support the Instruction; Administration, Attendance and Health; Pupil Transportation; Operations and Maintenance; and Technology categories.

School Operating Fund Revenues (pages B1, B3-B4)

Revenues realized this month totaled **\$76.8 million**. Revenues realized to date are **42.16%** of the current fiscal year estimate (**38.67%** of FY 2018 actual, **38.99%** of FY 2017 actual). Of the amount realized for the month, **\$41.9** million was realized from the City, **\$10.1** million was received in state sales tax, and **\$20.4 million** was received from the Commonwealth of Virginia for Basic School Aid, Standards of Quality (SOQ) entitlements, and other State revenue. A payment of **\$3,697,581** in Impact Aid was received from the Federal Government this month.

School Operating Fund Expenditures (pages A3, B1)

The percent of the total current fiscal year budget expended and encumbered through this month was **36.64%**. The percent of expenditures and encumbrances to the total actual expenditures and encumbrances for the same period in FY 2018 was **37.27%**, and FY 2017 was **36.26%**. Please note that **\$7,038,446** of the current year budget is funded by the prior year fund balance for encumbrances.

Athletics Fund (page B5)

The Athletics Fund accounts for the revenues and expenditures associated with the middle and high school athletic programs. A total of **\$60,046** in revenue (includes **\$4,446** in basketball receipts, **\$21,621** in football receipts, and **\$24,551** in middle school receipts) was realized this month. This fund has realized **94.9%** of the estimated revenue for the current fiscal year compared to **87.2%** of FY 2018 actual. Expenditures totaled **\$409,922** for this month. This fund has incurred expenditures and encumbrances of **44.4%** of the current fiscal year budget compared to **39.8%** of FY 2018 actual. Please note that **\$394,082** of the current year budget is funded by the prior year fund balance for encumbrances.

Cafeterias Fund (page B6)

The Cafeterias Fund accounts for the revenues and expenditures associated with the school cafeteria operations of the School Division. A total of **\$1,124,152** in revenue (includes **\$1,072,049** in charges for services) was realized this month. This fund has realized **14.5%** of the estimated revenue for the current fiscal year compared to **24.2%** of FY 2018 actual. Expenditures totaled **\$2,719,947** for this month. This fund has incurred expenditures and encumbrances of **24.1%** of the current fiscal year budget compared to **27.7%** of FY 2018 actual. Please note that **\$2,026,534** of the current year budget is funded by the prior year fund balance (**\$1,945,288**) and prior year fund balance reserve for encumbrance (**\$81,246**).

Textbooks Fund (page B7)

The Textbooks Fund accounts for the financing and acquisitions of textbooks used in the School Division. A total of **\$361,194** in revenue (includes **\$332,680** from the Department of Education) was realized this month. This fund has realized **42.2%** of the estimated revenue for the current fiscal year compared to **41.4%** of FY 2018 actual. Expenditures totaled **\$25,037** for this month. This fund has incurred expenditures and encumbrances of **75.3%** of the budget for the current fiscal year compared to **97.8%** of FY 2018 actual. Please note that **\$2,163,315** of the current year budget is funded by the prior year fund balance (**\$2,140,110**) and prior year fund balance reserve for encumbrance (**\$23,205**).

Risk Management Fund (page B8)

The Risk Management Fund accounts for and provides insurance and the administration thereof for the School Division. The fund realized **\$38,767** in revenue (includes **\$2,130** in insurance proceeds) this month. Expenses for this month totaled **\$726,580** (includes **\$198,305** in Worker's Compensation payments, **\$483,370** in Motor Vehicle Insurance premiums, and **\$12,955** in General Liability Insurance premiums).

Communication Towers/Technology Fund (page B9)

The Communication Towers/Technology Fund accounts for the rent receipts relating to the communication towers constructed on School Board property. A total of **\$14,441** in revenue was realized this month (includes **\$1,790** in cell tower rent – Cox High, **\$1,465** in cell tower rent – Ocean Lakes High, **\$3,619** in cell tower rent – Tech Center and **\$1,234** in cell tower rent – Woodstock Elementary). This fund has realized **49.5%** of the estimated revenue for the current fiscal year compared to **46.4%** of FY 2018 actual. Expenses for this month totaled **\$42,199**. This fund has incurred expenditures and encumbrances of **10.0%** of the budget for the current fiscal year compared to **7.3%** of FY 2018 actual. Please note that **\$340,764** of the current year budget is funded by the prior year fund balance (**\$340,000**) and prior year fund balance reserve for encumbrance (**\$764**).

Grants Fund (pages B10-B12)

The Grants Fund accounts for certain private, Commonwealth of Virginia, and Federal grants (with matching local funds, if required). A total of **\$4,474,475** in expenditures was incurred for various grants this month.

Health Insurance Fund (page B13)

The Health Insurance Fund accounts for the health insurance program and the administration thereof for the City and School Board employees. Revenues for this month totaled **\$15,623,766** (including City and School Board (employer and employee) premium payments). Expenses for this month totaled **\$10,709,483**. This includes medical and prescription drug claim payments for City and School Board employees.

Vending Operations Fund (page B14)

The Vending Operations Fund accounts for the receipts and expenditures relating to the soft drink vending operations in the School Division. This fund has realized **34.7%** of the estimated revenue for the current fiscal year compared to **32.9%** of FY 2018. This fund has incurred expenditures and encumbrances of **99.4%** of the budget for the current fiscal year compared to **99.7%** of FY 2018 actual. Please note that **\$6,000** of the current year budget is funded by the prior year fund balance.

Instructional Technology Fund (page B15)

The Instructional Technology Fund accounts for the financing and acquisitions of instructional technology to assist in the integration of Technology into the K-12 curriculum. A total of **\$30,022** in revenue (interest) was realized this month. Please note that **\$260,244** of the current year budget is funded by the prior year fund balance.

Equipment Replacement Fund (page B16)

The Equipment Replacement Fund accounts for the financial resources provided for an equipment replacement cycle for selected capital equipment for schools and central offices. A total of **\$2,405** in revenue (interest) was realized this month. Please note that **\$1,088,036** of the current year budget is funded by the prior year fund balance.

Capital Projects Funds (page B17)

The Capital Projects Funds accounts for the financial resources used for the construction of major capital facilities (e.g., schools). A total of **\$4,691,130** in expenditures was incurred for various school capital projects this month. This includes **\$760,664** for the John B. Dey Elementary Modernization project, **\$763,192** for Thoroughgood Elementary Replacement project, **\$1,562,416** for Princess Anne Middle Replacement project, **\$68,023** for Kemps Landing/ODC Replacement project, **\$212,978** for Grounds Phase II Renovation and Replacement projects, **\$194,500** for Energy Performance Contracts Phase II Renovation and Replacement projects, and **\$616,417** for the 21st Century Learning Environment Improvements projects.

Green Run Collegiate Charter School Fund (page B18)

The Green Run Collegiate Charter School Fund accounts for the revenues and expenditures of this public charter school. The School Board is acting in the capacity of a third-party administrator/fiscal agent for all of the public charter school's financial transactions in compliance with School Board Policies and Regulations. The fund realized **\$3,803,031** in revenue for the current fiscal year from the School Operating Fund or **100.0%** of the estimated revenue for the current fiscal year. This fund has incurred expenditures and encumbrances of **27.5%** of the current year fiscal year budget compared to **32.4%** of FY 2018 actual. Please note that **\$19,102** of the current year budget is funded by the prior year fund balance for encumbrances.

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SUMMARY OF OPERATING BUDGET TRANSFERS NOT EXCEEDING \$250,000
November 1, 2018 through November 30, 2018

5

Entry		Description		Account From		Account To	Transfer Amount
JV NUMBER	19-11-04	To pay Early Commitment Incentives for elementary school teachers	FROM	Human Resources Travel/Other	TO	Elementary Classroom Elementary Teachers	\$ 5,000
JV NUMBER	19-11-04	To pay Early Commitment Incentives for middle school teachers	FROM	Human Resources Travel/Other	TO	Middle School Classroom Middle School Teachers	\$ 20,000
JV NUMBER	19-11-04	To pay Early Commitment Incentives for high school teachers	FROM	Human Resources Travel/Other	TO	Senior High Classroom Senior High Teachers	\$ 25,000
JV NUMBER	19-11-04	To pay for National Geographic for Kids and Research in Context databases	FROM	Instructional Technology Technology Software/Online Content	TO	Media Services Support Technology Software/Online Content	\$ 15,000
JV NUMBER	19-11-04	To pay for Securly maintenance support services	FROM	Instructional Technology Technology Software/Online Content	TO	Technology Maintenance Technological Services	\$ 160,000
JV NUMBER	19-11-04	To cover the Security Equipment grant local match	FROM	Safety and Loss Control Other Materials and Supplies	TO	Safety and Loss Control Transfer to Grants	\$ 22,916
JV NUMBER	19-11-04	To cover the cost of Asset Works software purchase	FROM	Vehicle Operations Capitalized Computer Software-Replacement	TO	Vehicle Operations Technology Software/Online Content Technological Services Other Purchased Services	\$ 124,432
JV NUMBER	19-11-19	To cover custodial overtime for NMSI Science study sessions at Kempsville HS	FROM	Teaching and Learning Other Purchased Services	TO	Custodial Services Custodians FICA Benefits	\$ 171
JV NUMBER	19-11-20	To pay for testing proctors for Entrepreneurship/Business Academy-KHS	FROM	Gifted Ed and Academy Programs Support Computer Software	TO	Gifted Ed and Academy Programs Support Part-Time/Temporary Personnel FICA Benefits	\$ 1,357

VIRGINIA BEACH CITY PUBLIC SCHOOLS
INTERIM FINANCIAL STATEMENTS
SCHOOL OPERATING FUND

A 1

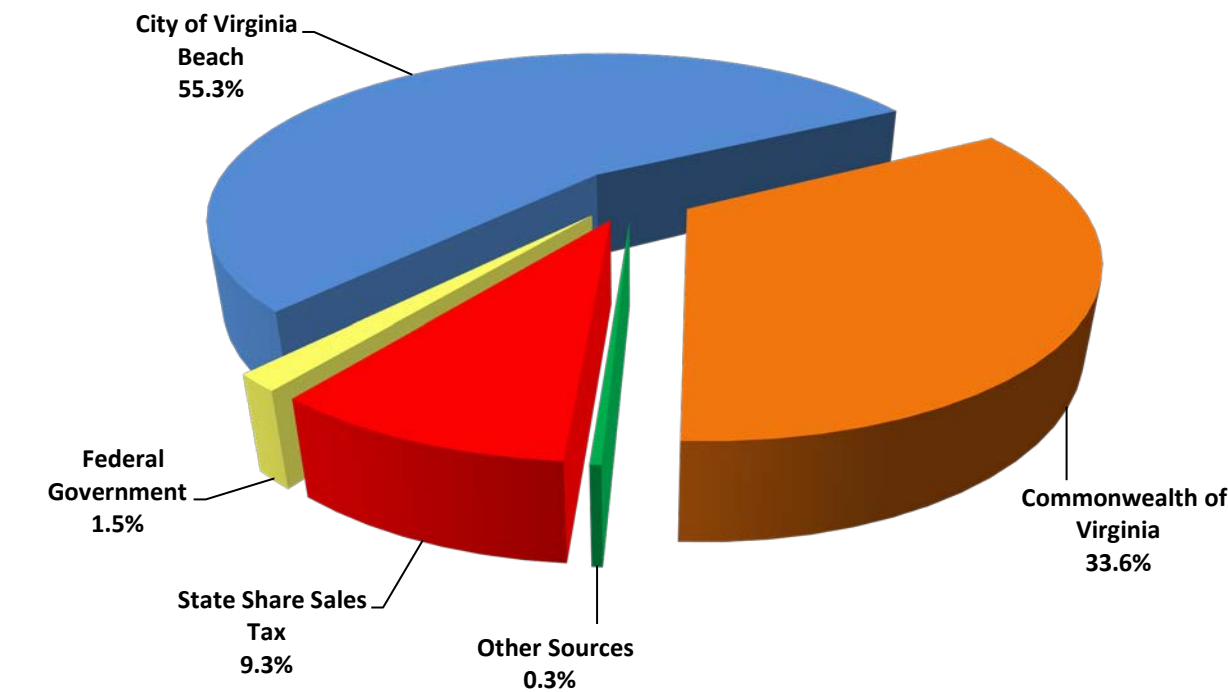
REVENUES

NOVEMBER 2018

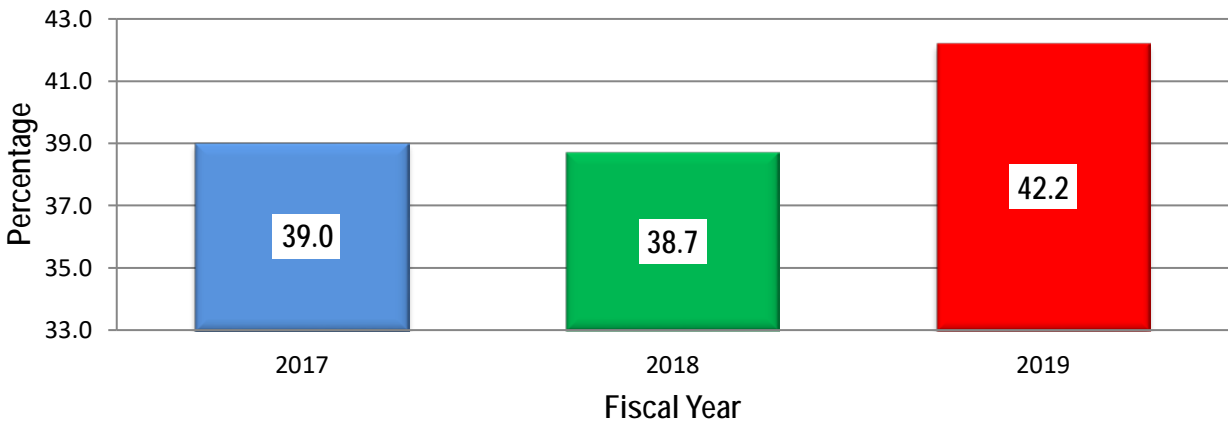
BY MAJOR SOURCE	FISCAL YEAR	(1) BUDGET	(2) ACTUAL THROUGH JUNE	(3) ACTUAL THROUGH MONTH	% OF (3) TO (2)	TREND *
COMMONWEALTH OF VIRGINIA	2019	272,725,078	<-----	101,987,928	37.40%	A
	2018	273,443,481	273,210,535	102,053,587	37.35%	
	2017	263,423,825	260,283,753	99,712,201	38.31%	
STATE SALES TAX	2019	75,344,490	<-----	25,309,465	33.59%	A
	2018	73,718,340	74,264,875	24,970,495	33.62%	
	2017	74,741,805	73,084,563	24,614,287	33.68%	
FEDERAL GOVERNMENT	2019	12,200,000	<-----	8,816,146	72.26%	A
	2018	12,200,000	12,614,392	3,290,254	26.08%	
	2017	12,476,532	13,464,377	1,548,538	11.50%	
CITY OF VIRGINIA BEACH	2019	449,564,953	<-----	205,133,046	45.63%	A
	2018	448,113,765	448,113,765	182,051,353	40.63%	
	2017	424,077,954	424,077,954	174,464,236	41.14%	
OTHER SOURCES	2019	2,782,803	<-----	1,356,821	48.76%	A
	2018	2,782,803	3,404,755	1,453,188	42.68%	
	2017	2,782,803	2,759,412	1,315,815	47.68%	
SCHOOL OPERATING FUND TOTAL	2019	812,617,324	<-----	342,603,406	42.16%	A
	2018	810,258,389	811,608,322	313,818,877	38.67%	
	2017	777,502,919	773,670,059	301,655,077	38.99%	

* F=FAVORABLE, U=UNFAVORABLE, A=ACCEPTABLE

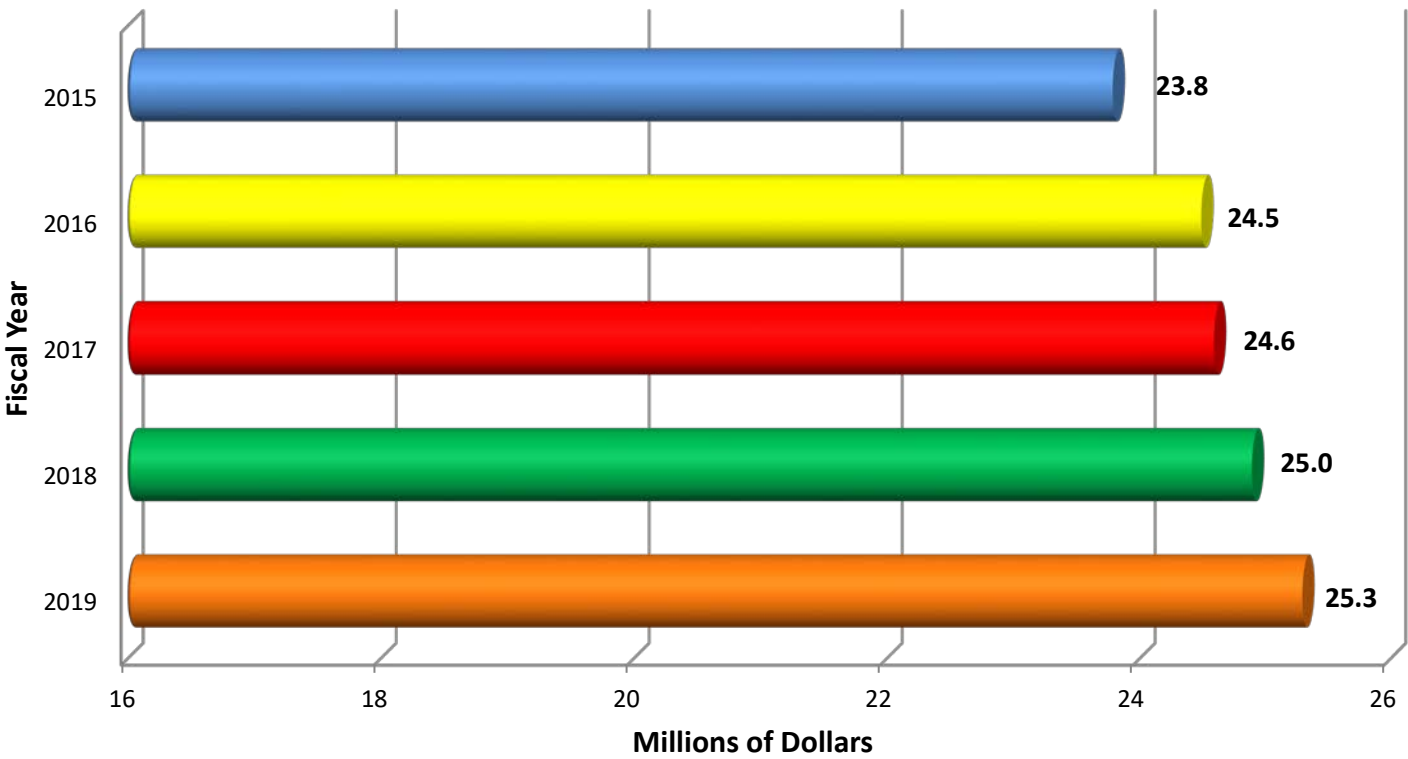
Fiscal Year 2019 Revenue Budget by Major Source



School Operating Fund Revenue
Percentage of Actual to Budget/Actual as of November 30, 2018



State Sales Tax Revenue through November 30, 2018



VIRGINIA BEACH CITY PUBLIC SCHOOLS
INTERIM FINANCIAL STATEMENTS
SCHOOL OPERATING FUND

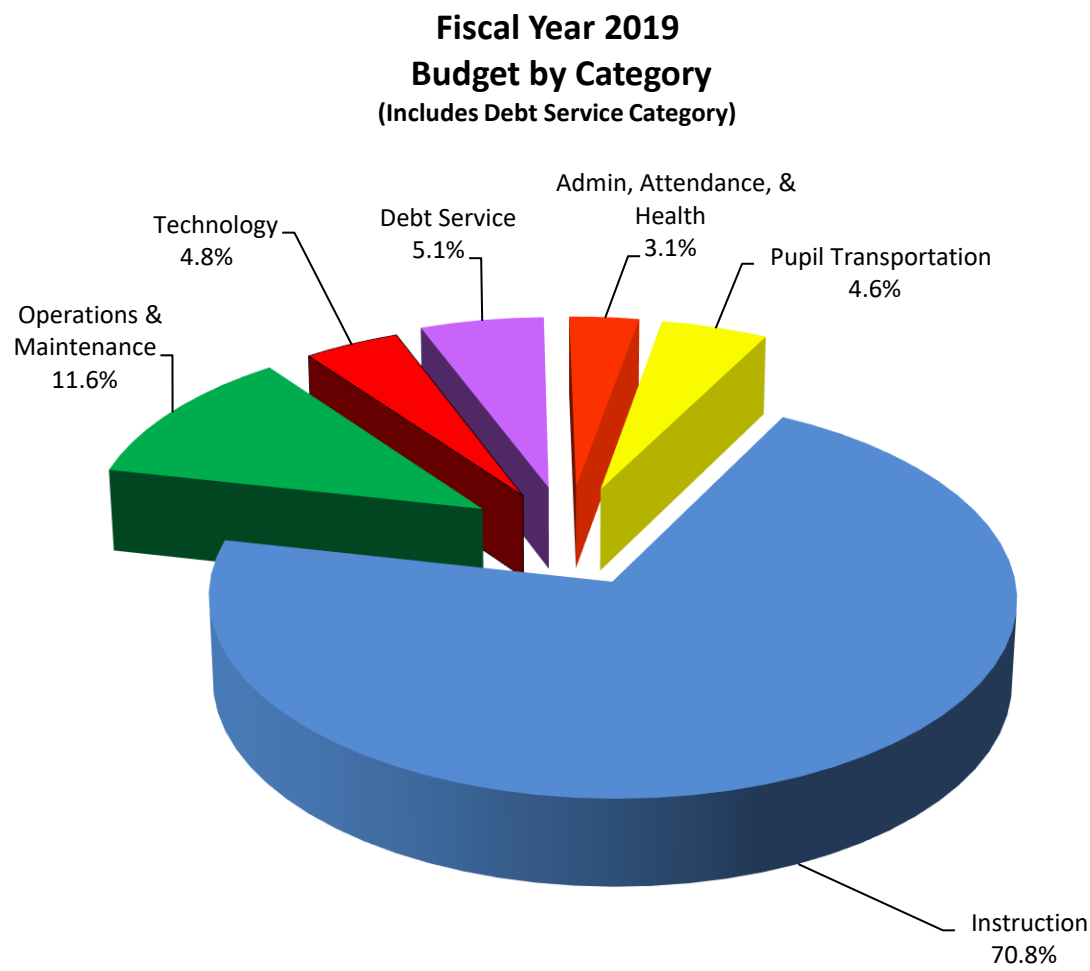
A 3

EXPENDITURES/ENCUMBRANCES

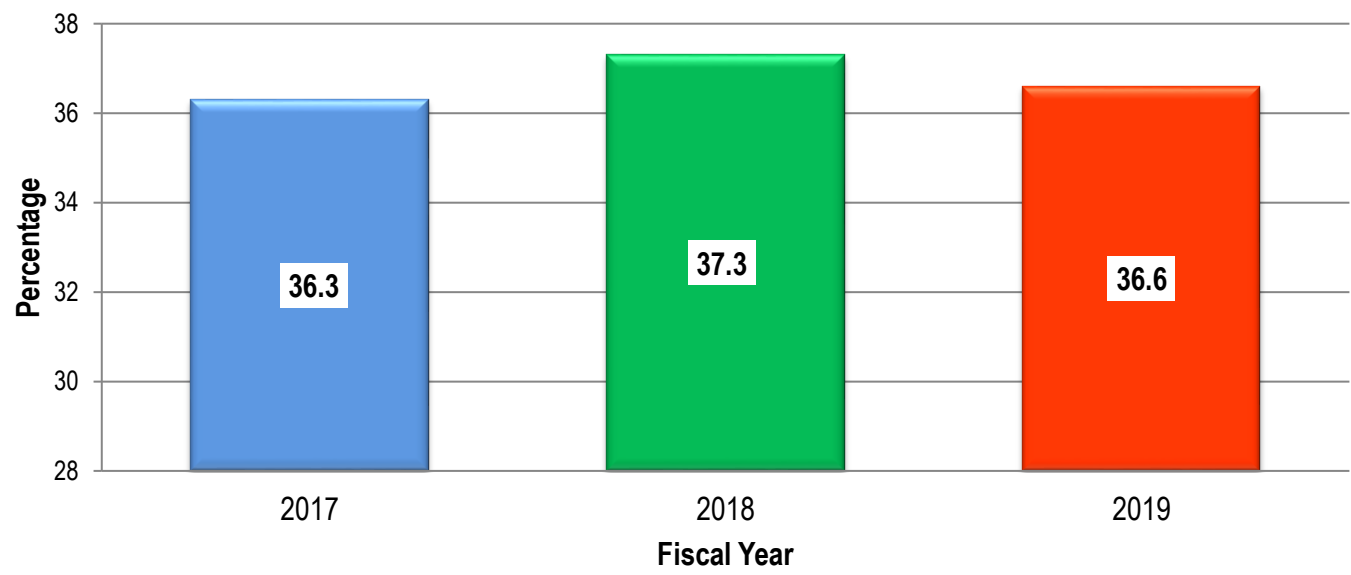
NOVEMBER 2018

BY UNIT WITHIN CATEGORY	FISCAL YEAR	(1) BUDGET	(2) ACTUAL THROUGH JUNE	(3) ACTUAL THROUGH MONTH	% OF (3) TO (2)	TREND *
<i>INSTRUCTION CATEGORY</i>	2019	580,045,662	<-----	198,809,198	34.27%	A
	2018	566,031,486	555,182,270	194,896,472	35.10%	
	2017	547,382,834	533,960,741	180,985,627	33.89%	
<i>ADMINISTRATION, ATTENDANCE & HEALTH CATEGORY</i>	2019	25,894,510	<-----	9,238,713	35.68%	A
	2018	25,140,520	23,861,911	9,037,484	37.87%	
	2017	24,339,437	23,322,078	8,687,009	37.25%	
<i>PUPIL TRANSPORTATION CATEGORY</i>	2019	37,768,392	<-----	16,246,867	43.02%	A
	2018	47,622,296	46,649,944	19,372,282	41.53%	
	2017	40,132,386	38,393,774	15,308,340	39.87%	
<i>OPERATIONS AND MAINTENANCE CATEGORY</i>	2019	94,796,389	<-----	40,011,175	42.21%	A
	2018	94,061,627	90,389,774	37,250,998	41.21%	
	2017	92,216,393	88,249,457	37,409,405	42.39%	
<i>TECHNOLOGY CATEGORY</i>	2019	39,199,497	<-----	20,622,950	52.61%	A
	2018	40,886,252	39,490,916	21,069,162	53.35%	
	2017	35,470,704	34,587,905	18,119,793	52.39%	
<i>SCHOOL OPERATING FUND TOTAL (EXCLUDING DEBT SERVICE)</i>	2019	777,704,450	<-----	284,928,903	36.64%	A
	2018	773,742,181	755,574,815	281,626,398	37.27%	
	2017	739,541,754	718,513,955	260,510,174	36.26%	
<i>DEBT SERVICE CATEGORY</i>	2019	41,951,320	<-----	17,464,968	41.63%	A
	2018	44,947,680	42,173,255	14,378,848	34.09%	
	2017	45,819,477	45,704,383	15,544,403	34.01%	

* F=FAVORABLE, U=UNFAVORABLE, A=ACCEPTABLE



School Operating Fund
Expenditures/Encumbrances Percentage of Actual
to Budget/Actual as of November 30, 2018



VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL OPERATING FUND
JULY 1, 2018 THROUGH NOVEMBER 30, 2018

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	FY 2019 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
INSTRUCTION CATEGORY:						
ELEMENTARY CLASSROOM	153,438,111	14,570,533	46,518,762	45,155	106,874,194	30.3%
SENIOR HIGH CLASSROOM	79,241,439	7,939,919	23,590,646	40,811	55,609,982	29.8%
TECHNICAL AND CAREER EDUCATION	19,367,364	1,616,533	5,357,161	8,030	14,002,173	27.7%
GIFTED EDUCATION AND ACADEMY PROGRAMS	14,518,905	1,334,615	4,745,364	7,944	9,765,597	32.7%
SPECIAL EDUCATION	96,881,411	13,731,670	35,982,506	223,444	60,675,461	37.4%
SUMMER SCHOOL	1,730,766	391	1,734,702		(3,936)	100.2%
SUMMER SLIDE PROGRAM	276,002		165,476		110,526	60.0%
GENERAL ADULT EDUCATION	2,027,974	165,107	628,372	4,708	1,394,894	31.2%
ALTERNATIVE EDUCATION-RENAISSANCE	7,063,249	629,234	2,083,635	791	4,978,823	29.5%
STUDENT ACTIVITIES	8,065,705	290,980	5,813,191	13,941	2,238,573	72.2%
OFFICE OF THE PRINCIPAL-ELEMENTARY	27,080,862	2,251,602	10,419,376	6,006	16,655,480	38.5%
OFFICE OF THE PRINCIPAL-SENIOR HIGH	12,282,269	1,040,522	4,781,823	13,773	7,486,673	39.0%
OFFICE OF THE PRINCIPAL-TECHNICAL	675,956	54,598	259,269		416,687	38.4%
GUIDANCE SERVICES	18,379,317	1,664,955	6,396,075		11,983,242	34.8%
SOCIAL WORK SERVICES	3,966,666	430,213	1,372,344	1	2,594,321	34.6%
MEDIA AND COMMUNICATIONS	2,091,798	163,968	721,691	94	1,370,013	34.5%
TEACHING AND LEARNING SUPPORT	17,116,888	931,029	10,545,159	285,822	6,285,907	63.3%
INSTRUCTIONAL PROFESSIONAL GROWTH AND INNOVATION	1,242,819	45,755	262,064	57,672	923,083	25.7%
OPPORTUNITY AND ACHIEVEMENT	88,765	10,619	11,603		77,162	13.1%
SPECIAL EDUCATION SUPPORT	3,635,204	306,527	1,390,115	708	2,244,381	38.3%
GIFTED EDUC AND ACADEMY PROGRAMS SUPPORT	2,336,217	213,601	850,956	908	1,484,353	36.5%
MEDIA SERVICES SUPPORT	13,246,565	1,277,285	3,974,278	74,269	9,198,018	30.6%
PLANNING INNOVATION AND ACCOUNTABILITY	2,618,365	135,905	801,276	50,863	1,766,226	32.5%
MIDDLE SCHOOL CLASSROOM	61,974,390	6,052,900	17,998,126	180,700	43,795,564	29.3%
REMEDIAL EDUCATION	8,335,824	752,544	2,799,149	10,600	5,526,075	33.7%
OFFICE OF THE PRINCIPAL-MIDDLE	10,985,552	949,668	4,358,941	2,303	6,624,308	39.7%
HOMEBOUND SERVICES	413,388	30,081	64,227		349,161	15.5%
TECHNICAL AND CAREER EDUCATION SUPPORT	949,000	87,983	387,387	126	561,487	40.8%
STUDENT LEADERSHIP	1,444,200	259,337	716,556		727,644	49.6%
PSYCHOLOGICAL SERVICES	4,669,234	408,426	1,730,046	5,930	2,933,258	37.2%
AUDIOLOGICAL SERVICES	487,058	38,620	223,470		263,588	45.9%
SCHOOL LEADERSHIP	1,985,970	127,950	665,640		1,320,330	33.5%
ALTERNATIVE EDUCATION	1,428,429	109,325	420,688	4,525	1,003,216	29.8%
TOTAL INSTRUCTION	580,045,662	57,622,395	197,770,074	1,039,124	381,236,464	34.3%
ADMIN., ATTENDANCE, AND HEALTH CATEGORY:						
BOARD, LEGAL, AND GOVERNMENTAL SERVICES	1,191,278	30,439	241,211		950,067	20.2%
OFFICE OF THE SUPERINTENDENT	1,054,131	78,799	434,960		619,171	41.3%
BUDGET AND FINANCE	5,515,343	355,861	2,332,878	13,772	3,168,693	42.5%
HUMAN RESOURCES	5,271,353	453,438	1,984,537		3,286,816	37.6%
INTERNAL AUDIT	461,029	35,676	181,754		279,275	39.4%
PURCHASING SERVICES	1,107,574	93,859	443,692		663,882	40.1%
PROFESSIONAL GROWTH AND INNOVATION	905,735	72,486	320,475		585,260	35.4%
BENEFITS	2,434,115	165,329	848,208	52,200	1,533,707	37.0%
HEALTH SERVICES	7,953,952	780,817	2,385,026		5,568,926	30.0%
TOTAL ADMIN., ATTENDANCE, AND HEALTH	25,894,510	2,066,704	9,172,741	65,972	16,655,797	35.7%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL OPERATING FUND
JULY 1, 2018 THROUGH NOVEMBER 30, 2018

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PUPIL TRANSPORTATION CATEGORY:	FY 2019 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
MANAGEMENT	2,729,260	222,654	1,061,485		1,667,775	38.9%
VEHICLE OPERATIONS	21,895,499	1,783,784	7,075,662	3,452,367	11,367,470	48.1%
VEHICLE OPERATIONS-SPECIAL EDUCATION	6,452,499	737,298	2,021,877	209,594	4,221,028	34.6%
VEHICLE MAINTENANCE	3,653,111	291,446	1,367,724		2,285,387	37.4%
MONITORING SERVICES	3,038,023	342,251	1,058,158		1,979,865	34.8%
TOTAL PUPIL TRANSPORTATION	37,768,392	3,377,433	12,584,906	3,661,961	21,521,525	43.0%
OPERATIONS AND MAINTENANCE CATEGORY:						
FACILITIES PLANNING AND CONSTRUCTION	832,081	55,791	253,804	566	577,711	30.6%
SCHOOL PLANT	48,475,044	2,896,995	18,935,103	2,935,148	26,604,793	45.1%
DISTRIBUTION SERVICES	1,874,214	133,746	722,381		1,151,833	38.5%
GROUNDS SERVICES	4,442,908		2,221,518		2,221,390	50.0%
CUSTODIAL SERVICES	28,442,254	2,309,818	9,561,744	857,018	18,023,492	36.6%
SAFETY AND LOSS CONTROL	7,351,142	713,516	2,320,044	4,511	5,026,587	31.6%
VEHICLE SERVICES	2,301,058	366,788	950,737	513,079	837,242	63.6%
TELECOMMUNICATIONS	1,077,688	71,541	648,853	86,669	342,166	68.2%
TOTAL OPERATIONS AND MAINTENANCE	94,796,389	6,548,195	35,614,184	4,396,991	54,785,214	42.2%
TECHNOLOGY CATEGORY:						
ELEMENTARY CLASSROOM	3,404,064	469,772	812,261	1,094	2,590,709	23.9%
SENIOR HIGH CLASSROOM	834,841	273,863	325,420	42,455	466,966	44.1%
TECHNICAL AND CAREER EDUCATION	254,918	44,001	108,235	546	146,137	42.7%
GIFTED EDUCATION AND ACADEMY PROGRAMS	116,303	36,120	76,486	449	39,368	66.2%
SPECIAL EDUCATION	220,687	208,324	311,084	161	(90,558)	141.0%
SUMMER SCHOOL	2,489	2,485	2,485		4	99.8%
GENERAL ADULT EDUCATION	59,133	9,649	11,553	5,770	41,810	29.3%
ALTERNATIVE EDUCATION-RENAISSANCE		16,886	18,018		(18,018)	
STUDENT ACTIVITIES	1,493	18,316	18,380		(16,887)	1231.1%
OFFICE OF THE PRINCIPAL-ELEMENTARY	54,614	71,153	101,617		(47,003)	186.1%
OFFICE OF THE PRINCIPAL-SENIOR HIGH	24,915	39,186	60,988	1,891	(37,964)	252.4%
OFFICE OF THE PRINCIPAL-TECHNICAL	511	1,673	2,070		(1,559)	405.1%
GUIDANCE SERVICES	29,353	44,241	62,041	1,586	(34,274)	216.8%
SOCIAL WORK SERVICES	11,742	8,585	8,585		3,157	73.1%
MEDIA AND COMMUNICATIONS	259,956	4,289	182,232	2,160	75,564	70.9%
INSTRUCTIONAL TECHNOLOGY	13,961,294	925,129	7,112,797	3,510	6,844,987	51.0%
TEACHING AND LEARNING SUPPORT	231,908	28,781	229,758	56	2,094	99.1%
INSTRUCTIONAL PROFESSIONAL GROWTH AND INNOVATION	33,027	1,535	1,535		31,492	4.6%
OPPORTUNITY AND ACHIEVEMENT	4,655		50		4,605	1.1%
SPECIAL EDUCATION SUPPORT	10,149	10,858	12,687		(2,538)	125.0%
GIFTED EDUC AND ACADEMY PROGRAMS SUPPORT	36,998	3,886	8,122		28,876	22.0%
MEDIA SERVICES SUPPORT	611,689	41,166	643,714	8,704	(40,729)	106.7%
PLANNING INNOVATION AND ACCOUNTABILITY	501,438	49,590	346,124	40,729	114,585	77.1%
MIDDLE SCHOOL CLASSROOM	760,901	236,432	250,035	12,508	498,358	34.5%
REMEDIAL EDUCATION	18,627	14,904	28,267	546	(10,186)	154.7%
OFFICE OF THE PRINCIPAL-MIDDLE	16,862	31,022	43,296	723	(27,157)	261.1%
HOMEBOUND SERVICES	40,962	4,736	6,700	723	33,539	18.1%
	3,011	2,187	2,860	1,292	(1,141)	137.9%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL OPERATING FUND
JULY 1, 2018 THROUGH NOVEMBER 30, 2018

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TECHNOLOGY CATEGORY:	FY 2019 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
STUDENT LEADERSHIP	3,619	2,255	3,404		215	94.1%
PSYCHOLOGICAL SERVICES	17,379	10,473	17,483	1,965	(2,069)	111.9%
AUDIOLOGICAL SERVICES	575	767	767		(192)	133.4%
SCHOOL LEADERSHIP	30,289	4,060	4,173		26,116	13.8%
ALTERNATIVE EDUCATION	166,588	6,445	36,858	46,463	83,267	50.0%
BOARD, LEGAL, AND GOVERNMENTAL SERVICES	2,757	2,302	2,302		455	83.5%
OFFICE OF THE SUPERINTENDENT	8,574	1,584	1,685		6,889	19.7%
BUDGET AND FINANCE	253,545	13,080	92,651	982	159,912	36.9%
HUMAN RESOURCES	305,959	73,145	243,589	14,560	47,810	84.4%
INTERNAL AUDIT	2,118	1,453	1,474		644	69.6%
PURCHASING SERVICES	57,027	4,413	31,798		25,229	55.8%
PROFESSIONAL GROWTH AND INNOVATION	141,507	2,145	102,843	57	38,607	72.7%
OFFICE OF TECHNOLOGY	898,155	79,092	354,393		543,762	39.5%
BENEFITS	33,853	6,638	9,109	1,233	23,511	30.5%
HEALTH SERVICES	10,339	20,431	29,872		(19,533)	288.9%
MANAGEMENT	204,581	5,992	80,866	111,600	12,115	94.1%
VEHICLE OPERATIONS	351,646	26,036	97,411	254,021	214	99.9%
VEHICLE OPERATIONS-SPED		7,752	7,752		(7,752)	
VEHICLE MAINTENANCE	29,645	5,304	14,823		14,822	50.0%
MONITORING SERVICES		7,930	7,930		(7,930)	
FACILITIES PLANNING AND CONSTRUCTION	17,997	7,059	10,239		7,758	56.9%
MAINTENANCE SERVICES	1,082,069	29,397	375,922	104,330	601,817	44.4%
DISTRIBUTION SERVICES	54,926	3,015	43,907		11,019	79.9%
CUSTODIAL SERVICES	3,645	63,625	63,638		(59,993)	1745.9%
SAFETY AND LOSS CONTROL	46,700	39,130	84,321		(37,621)	180.6%
VEHICLE SERVICES	37,848	178	12,794	25,232	(178)	100.5%
TELECOMMUNICATIONS	10,420	1,634	1,634		8,786	15.7%
TECHNOLOGY MAINTENANCE	13,921,196	821,787	6,231,252	1,185,314	6,504,630	53.3%
TOTAL TECHNOLOGY	39,199,497	3,845,891	18,752,290	1,870,660	18,576,547	52.6%
 TOTAL SCHOOL OPERATING FUND (EXCLUDING DEBT SERVICE)	 777,704,450	 73,460,618	 273,894,195	 11,034,708	 492,775,547	 36.6%
 DEBT SERVICE CATEGORY:	 41,951,320	 186,659	 17,464,968	 	 24,486,352	 41.6%

Virginia Beach City Public Schools
Interim Financial Statements

B1

School Operating Fund Summary

For the period July 1, 2018 through November 30, 2018

Revenues :

	Budget	% of Total	Actual	Unrealized	Percent Realized
Source:					
Commonwealth of Virginia	272,725,078	33.56%	101,987,928	(170,737,150)	37.40%
State Share Sales Tax	75,344,490	9.27%	25,309,465	(50,035,025)	33.59%
Federal Government	12,200,000	1.50%	8,816,146	(3,383,854)	72.26%
City of Virginia Beach	449,564,953	55.33%	205,133,046	(244,431,907)	45.63%
Other Sources	2,782,803	0.34%	1,356,821	(1,425,982)	48.76%
Total Revenues	812,617,324	100.0%	342,603,406	(470,013,918)	42.16%
Prior Year Local Contribution*	7,038,446				
	<u>819,655,770</u>				

Expenditures/Encumbrances:

	Budget	% of Total	Actual	Unencumbered	Percent Obligated
Category:					
Instruction	580,045,662	70.77%	198,809,198	381,236,464	34.27%
Administration, Attendance and Health	25,894,510	3.16%	9,238,713	16,655,797	35.68%
Pupil Transportation	37,768,392	4.61%	16,246,867	21,521,525	43.02%
Operations and Maintenance	94,796,389	11.56%	40,011,175	54,785,214	42.21%
Technology	39,199,497	4.78%	20,622,950	18,576,547	52.61%
Debt Service	41,951,320	5.12%	17,464,968	24,486,352	41.63%
Total Expenditures/Encumbrances	819,655,770	100.00%	302,393,871	517,261,899	36.89%

*Fiscal year 2017-2018 encumbrances brought
forward into the current year

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL OPERATING FUND
BALANCE SHEET
JULY 1, 2018 THROUGH NOVEMBER 30, 2018

B 2

ASSETS:

CASH	741,315
DUE FROM GENERAL FUND	71,207,041
DUE FROM COMMONWEALTH OF VA	4,539,371
PREPAID ITEM	10,537

LIABILITIES:

VOUCHERS PAYABLE	497,222
ACCOUNTS PAYABLE	63,623
ACCOUNTS PAYABLE - SCHOOLS	45,777
SALARIES PAYABLE-OPTIONS	15,610,788
FICA PAYABLE-OPTIONS	1,178,710
WIRES PAYABLE	182,694
ACH PAYABLES	207,148
TOTAL LIABILITIES	<u>17,785,962</u>

FUND EQUITY:

FUND BALANCE	429,613
ESTIMATED REVENUE	(812,617,324)
APPROPRIATIONS	819,655,770
ENCUMBRANCES	11,034,708
RESERVE FOR ENCUMBRANCES	(11,034,708)
EXPENDITURES	(291,359,163)
REVENUES	<u>342,603,406</u>
TOTAL FUND EQUITY	<u>58,712,302</u>

TOTAL ASSETS 76,498,264

TOTAL LIABILITIES AND FUND EQUITY 76,498,264

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF REVENUES
SCHOOL OPERATING FUND
JULY 1, 2018 THROUGH NOVEMBER 30, 2018

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	FY 2019 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED
REIMB-SOCIAL SECURITY	10,633,306	882,167	4,410,838	(6,222,468)	41.5%
REIMB-RETIREMENT	23,456,993	1,946,055	9,730,276	(13,726,717)	41.5%
REIMB-LIFE INSURANCE	716,852	59,472	297,360	(419,492)	41.5%
BASIC SCHOOL AID	179,992,491	14,916,034	74,580,169	(105,412,322)	41.4%
SP ED-SOQ	18,797,454	1,559,487	7,797,436	(11,000,018)	41.5%
VOCATIONAL FUNDS-SOQ	1,911,606	158,592	792,960	(1,118,646)	41.5%
FOSTER HOME CHILDREN-REGULAR	362,823			(362,823)	
SUMMER SCHOOLS-REMEDIAL	236,411	17,614	17,614	(218,797)	7.5%
GIFTED & TALENTED AID-SOQ	1,991,256	165,200	826,000	(1,165,256)	41.5%
REMEDIAL ED-SOQ	4,619,713	383,264	1,916,319	(2,703,394)	41.5%
SP ED-HOME BOUND	151,776			(151,776)	
SP ED-REGIONAL PROG PAYMENT	9,709,693			(9,709,693)	
VOCATIONAL ED-OCCUPATIONAL/TECH ED	294,035			(294,035)	
ENGLISH AS A SECOND LANG PAYMENTS	736,632	61,386	306,930	(429,702)	41.7%
AT-RISK INITIATIVE	3,162,986	262,405	1,312,026	(1,850,960)	41.5%
CLASS SIZE INITIATIVE	5,090,675			(5,090,675)	
SUPPLEMENTAL LOTTERY PER PUPIL ALLOCATION	10,860,376			(10,860,376)	
TOTAL FROM COMMONWEALTH OF VIRGINIA	<u>272,725,078</u>	<u>20,411,676</u>	<u>101,987,928</u>	<u>(170,737,150)</u>	37.4%
STATE SHARE SALES TAX	<u>75,344,490</u>	<u>10,108,639</u>	<u>25,309,465</u>	<u>(50,035,025)</u>	33.6%
TOTAL FROM STATE SHARE SALES TAX	<u>75,344,490</u>	<u>10,108,639</u>	<u>25,309,465</u>	<u>(50,035,025)</u>	33.6%
PUBLIC LAW 874	9,935,191	3,697,581	6,678,791	(3,256,400)	67.2%
DEPT OF THE NAVY-NJROTC	100,000		50,210	(49,790)	50.2%
DEPT OF DEFENSE	1,500,000			(1,500,000)	
IMPACT AID-SPECIAL ED		433,140	1,887,237	1,887,237	
MEDICAID REIMBURSEMENT	664,809	82,887	150,949	(513,860)	22.7%
MEDICAID REIMBURSEMENT-TRANSPORTATION			48,959	48,959	
TOTAL FROM FEDERAL GOVERNMENT	<u>12,200,000</u>	<u>4,213,608</u>	<u>8,816,146</u>	<u>(3,383,854)</u>	72.3%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF REVENUES
SCHOOL OPERATING FUND
JULY 1, 2018 THROUGH NOVEMBER 30, 2018

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	FY 2019 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED
CITY OF VIRGINIA BEACH-LOCAL CONTRIBUTION	442,029,415	41,304,168	202,042,137	(239,987,278)	45.7%
TRANSFER FROM SCHOOL RESERVE FUND	6,800,000	618,182	3,090,909	(3,709,091)	45.5%
CITY OF VIRGINIA BEACH-CONSOLIDATED BEN	735,538			(735,538)	
TOTAL TRANSFERS	449,564,953	41,922,350	205,133,046	(244,431,907)	45.6%
SALE OF SCHOOL VEHICLES	15,000	1,875	19,150	4,150	127.7%
RENT OF FACILITIES	450,000	20,067	119,514	(330,486)	26.6%
SECEP-RENT OF FACILITIES			82,500	82,500	
RENT OF PROPERTY		2,000	10,000	10,000	
TUITION-REGULAR DAY	100,000	15,627	79,973	(20,027)	80.0%
TUITION-GEN ADULT ED	142,839			(142,839)	
TUITION-SUMMER SCHOOL	700,000		556,649	(143,351)	79.5%
TUITION-VOCATIONAL ADULT ED	169,750			(169,750)	
TUITION-DRIVERS ED	322,125	6,593	46,231	(275,894)	14.4%
COLLEGE NIGHT FEES		2,250	15,085	15,085	
TUITION-LPN PROGRAM	25,575		1,000	(24,575)	3.9%
TUITION-RENAISSANCE ACADEMY	20,811			(20,811)	
PLANETARIUM FEES			3,126	3,126	
DONATION		24	28	28	
MISCELLANEOUS REVENUE	224,703	10	141,634	(83,069)	63.0%
SALE OF SALVAGE MATERIALS	12,000	6,333	32,588	20,588	271.6%
INDIRECT COST-GRANTS	600,000	78,555	232,896	(367,104)	38.8%
LOST & STOLEN-TECHNOLOGY		997	1,598	1,598	
LOST & DAMAGED-TECHNOLOGY		2,818	4,028	4,028	
LOST & DAMAGED-CALCULATORS		9,393	10,198	10,198	
LOST & DAMAGED-HEARTRATE MONITORS		563	623	623	
TOTAL FROM OTHER SOURCES	2,782,803	147,105	1,356,821	(1,425,982)	48.8%
TOTAL SCHOOL OPERATING FUND	812,617,324	76,803,378	342,603,406	(470,013,918)	42.2%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL ATHLETICS FUND
JULY 1, 2018 THROUGH NOVEMBER 30, 2018

B 5

ASSETS:		LIABILITIES:	
CASH	3,137,885	VOUCHERS PAYABLE	48,281
		ACH PAYABLES	<u>4,636</u>
		TOTAL LIABILITIES	<u>52,917</u>
		FUND EQUITY:	
		FUND BALANCE	211,019
		ESTIMATED REVENUE	(5,028,774)
		APPROPRIATIONS	5,422,856
		ENCUMBRANCES	114,004
		RESERVE FOR ENCUMBRANCES	(114,004)
		EXPENDITURES	(2,294,654)
		REVENUES	<u>4,774,521</u>
		TOTAL FUND EQUITY	<u>3,084,968</u>
TOTAL ASSETS	<u>3,137,885</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>3,137,885</u>

	FY 2019 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 18 PERCENT OF ACTUAL
REVENUES:						
INTEREST ON BANK DEPOSITS	5,000	7,348	24,219	19,219	484.4%	52.6%
BASKETBALL	120,000	4,446	4,446	(115,554)	3.7%	
FOOTBALL	250,000	21,621	169,859	(80,141)	67.9%	99.6%
GYMNASTICS	4,000			(4,000)		
WRESTLING	13,000			(13,000)		
SOCCER	42,000			(42,000)		
MIDDLE SCHOOL	65,000	24,551	24,551	(40,449)	37.8%	25.4%
TRANSFER FROM SCHOOL OPERATING	4,524,774		4,524,774		100.0%	90.9%
OTHER INCOME	5,000	2,080	26,672	21,672	533.4%	81.2%
TOTAL REVENUES	<u>5,028,774</u>	<u>60,046</u>	<u>4,774,521</u>	<u>(254,253)</u>	94.9%	87.2%
PYFB-ENCUMBRANCES	<u>394,082</u>					
TOTAL REVENUES AND PYFB	<u>5,422,856</u>					

	FY 2019 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 18 PERCENT OF ACTUAL
EXPENDITURES:							
PERSONNEL SERVICES	2,554,767	267,539	946,016		1,608,751	37.0%	39.8%
FICA BENEFITS	195,437	20,463	72,399		123,038	37.0%	39.8%
PURCHASED SERVICES	1,252,979	56,969	344,830		908,149	27.5%	32.8%
VA HIGH SCHOOL LEAGUE DUES	51,250		20,245		31,005	39.5%	98.6%
ATHLETIC INSURANCE	175,000		190,774		(15,774)	109.0%	100.0%
OTHER CHARGES		635	635		(635)		41.7%
MATERIALS AND SUPPLIES	630,538	40,719	427,308	21,419	181,811	71.2%	51.5%
CAPITAL OUTLAY	270,976		88,601		182,375	32.7%	2.9%
LAND, STRUCTURES AND IMPROVEMENTS	291,909	23,597	203,846	92,585	(4,522)	101.5%	
TOTAL	<u>5,422,856</u>	<u>409,922</u>	<u>2,294,654</u>	<u>114,004</u>	<u>3,014,198</u>	44.4%	39.8%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL CAFETERIAS FUND
JULY 1, 2018 THROUGH NOVEMBER 30, 2018

B 6

ASSETS:		LIABILITIES:	
CASH	8,964,891	VOUCHERS PAYABLE	596
CASH WITH CAFETERIAS	22,997	SALARIES PAYABLE-OPTIONS	282,066
FOOD INVENTORY	252,267	FICA PAYABLE-OPTIONS	21,520
FOOD-USDA INVENTORY	260,290	UNEARNED REVENUE	431,264
SUPPLIES INVENTORY	112,497	TOTAL LIABILITIES	<u>735,446</u>
		FUND EQUITY:	
		FUND BALANCE	10,264,338
		ESTIMATED REVENUE	(31,787,925)
		APPROPRIATIONS	33,814,459
		ENCUMBRANCES	137,147
		RESERVE FOR ENCUMBRANCES	(137,147)
		EXPENDITURES	(8,010,542)
		REVENUES	4,597,166
		TOTAL FUND EQUITY	<u>8,877,496</u>
TOTAL ASSETS	<u>9,612,942</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>9,612,942</u>

	FY 2019 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 18 PERCENT OF ACTUAL
REVENUES:						
INTEREST ON BANK DEPOSITS	50,000	20,730	68,905	18,905	137.8%	32.6%
CHARGES FOR SERVICES	11,230,670	1,072,049	2,938,187	(8,292,483)	26.2%	33.5%
USDA REBATES	673,583	31,373	49,135	(624,448)	7.3%	12.8%
MISCELLANEOUS REVENUE			10,000	10,000		100.0%
TOTAL LOCAL REVENUE	<u>11,954,253</u>	<u>1,124,152</u>	<u>3,066,227</u>	<u>(8,888,026)</u>	25.6%	32.3%
SCHOOL MEAL PAYMENTS	500,000			(500,000)		
TOTAL REVENUE FROM COMMONWEALTH	<u>500,000</u>			<u>(500,000)</u>		
NATIONAL SCHOOL MEAL PROGRAM	17,410,089		1,350,751	(16,059,338)	7.8%	22.6%
USDA COMMODITIES	1,923,583			(1,923,583)		
SUMMER FEEDING PROGRAM			152,693	152,693		91.6%
CHILD AND ADULT CARE FOOD PROGRAM			27,023	27,023		8.9%
OTHER FEDERAL FUNDS			472	472		100.0%
TOTAL REVENUE FROM FEDERAL GOV'T	<u>19,333,672</u>		<u>1,530,939</u>	<u>(17,802,733)</u>	7.9%	20.6%
TOTAL REVENUES	<u>31,787,925</u>	<u>1,124,152</u>	<u>4,597,166</u>	<u>(27,190,759)</u>	14.5%	24.2%
PRIOR YEAR FUND BALANCE (PYFB)	1,945,288					
PYFB-ENCUMBRANCES	<u>81,246</u>					
TOTAL REVENUES AND PYFB	<u>33,814,459</u>					

	FY 2019 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 18 PERCENT OF ACTUAL
EXPENDITURES:							
PERSONNEL SERVICES	10,937,689	918,332	2,898,033		8,039,656	26.5%	31.5%
FRINGE BENEFITS	4,610,424	351,921	1,107,063		3,503,361	24.0%	30.6%
PURCHASED SERVICES	456,466	17,486	150,125	17,275	289,066	36.7%	70.9%
OTHER CHARGES	74,802	1,278	23,537		51,265	31.5%	76.1%
MATERIALS AND SUPPLIES	16,439,734	1,367,459	3,443,894	14,720	12,981,120	21.0%	23.2%
CAPITAL OUTLAY	<u>1,295,344</u>	<u>63,471</u>	<u>387,890</u>	<u>105,152</u>	<u>802,302</u>	38.1%	50.8%
TOTAL	<u>33,814,459</u>	<u>2,719,947</u>	<u>8,010,542</u>	<u>137,147</u>	<u>25,666,770</u>	24.1%	27.7%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL TEXTBOOKS FUND
JULY 1, 2018 THROUGH NOVEMBER 30, 2018

B 7

ASSETS:		LIABILITIES:	
CASH	5,068,748	TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE	5,850,426
		ESTIMATED REVENUE	(4,066,474)
		APPROPRIATIONS	6,229,789
		ENCUMBRANCES	26,559
		RESERVE FOR ENCUMBRANCES	(26,559)
		EXPENDITURES	(4,662,600)
		REVENUES	1,717,607
		TOTAL FUND EQUITY	5,068,748
TOTAL ASSETS	<u>5,068,748</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>5,068,748</u>

	FY 2019 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 18 PERCENT OF ACTUAL
REVENUES:						
INTEREST ON BANK DEPOSITS	29,483	10,491	33,226	3,743	112.7%	32.1%
PURCHASES			14	14		
LOST AND DAMAGED	27,000	18,023	20,428	(6,572)	75.7%	43.0%
MISCELLANEOUS			541	541		78.4%
TOTAL LOCAL REVENUE	<u>56,483</u>	<u>28,514</u>	<u>54,209</u>	<u>(2,274)</u>	96.0%	38.2%
DEPT OF EDUCATION	4,009,991	332,680	1,663,398	(2,346,593)	41.5%	41.4%
TOTAL REVENUE-COMMONWEALTH	<u>4,009,991</u>	<u>332,680</u>	<u>1,663,398</u>	<u>(2,346,593)</u>	41.5%	41.4%
TOTAL REVENUES	<u>4,066,474</u>	<u>361,194</u>	<u>1,717,607</u>	<u>(2,348,867)</u>	42.2%	41.4%
PRIOR YEAR FUND BALANCE (PYFB)	2,140,110					
PYFB-ENCUMBRANCES	<u>23,205</u>					
TOTAL REVENUES AND PYFB	<u>6,229,789</u>					

	FY 2019 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 18 PERCENT OF ACTUAL
EXPENDITURES:							
PERSONNEL SERVICES	87,067	7,603	40,033		47,034	46.0%	43.2%
FRINGE BENEFITS	28,076	3,234	13,411		14,665	47.8%	37.0%
PURCHASED SERVICES	725,930		160,500		565,430	22.1%	100.0%
MATERIALS AND SUPPLIES	<u>5,388,716</u>	<u>14,200</u>	<u>4,448,656</u>	<u>26,559</u>	<u>913,501</u>	83.0%	99.2%
TOTAL	<u>6,229,789</u>	<u>25,037</u>	<u>4,662,600</u>	<u>26,559</u>	<u>1,540,630</u>	75.3%	97.8%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL RISK MANAGEMENT FUND
JULY 1, 2018 THROUGH NOVEMBER 30, 2018

B 8

ASSETS:		LIABILITIES:	
CASH	16,416,476	EST CLAIMS/JUDGMENTS PAYABLE	7,971,000
PREPAID ITEM	115,595	TOTAL LIABILITIES	7,971,000
		FUND EQUITY:	
		RETAINED EARNINGS	5,402,583
		ENCUMBRANCES	38,989
		RESERVE FOR ENCUMBRANCES	(38,989)
		EXPENSES	(4,157,154)
		REVENUES	7,315,642
		TOTAL FUND EQUITY	8,561,071
TOTAL ASSETS	16,532,071	TOTAL LIABILITIES AND FUND EQUITY	16,532,071

	MONTH'S	YR-TO-DATE
REVENUES:	REALIZED	REALIZED
INTEREST ON BANK DEPOSITS	36,472	107,005
RISK MANAGEMENT CHARGES		6,805,724
INSURANCE PROCEEDS	2,130	401,689
MISCELLANEOUS REVENUE	165	1,224
TOTAL REVENUES	38,767	7,315,642

	MONTH'S	YR-TO-DATE	OUTSTANDING
EXPENSES:	EXPENSES	EXPENSES	ENCUMBRANCES
PERSONNEL SERVICES	22,423	109,984	
FRINGE BENEFITS	7,936	34,252	
OTHER PURCHASED SERVICES	467	424,846	21,544
FIRE AND PROPERTY INSURANCE		1,585,812	
MOTOR VEHICLE INSURANCE	483,370	935,027	
WORKER'S COMPENSATION	198,305	860,448	
SURETY BONDS		200	
GENERAL LIABILITY INSURANCE	12,955	202,010	
MISCELLANEOUS	85	449	
MATERIALS AND SUPPLIES	1,039	4,126	5,370
CAPITAL OUTLAY			12,075
TOTAL	726,580	4,157,154	38,989

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL COMMUNICATION TOWERS/TECHNOLOGY FUND
JULY 1, 2018 THROUGH NOVEMBER 30, 2018

B 9

ASSETS:		VOUCHERS PAYABLE	11,252
CASH	2,903,666	DEPOSITS PAYABLE	<u>75,000</u>
		TOTAL LIABILITIES	<u>86,252</u>
		FUND EQUITY:	
		FUND BALANCE	2,286,320
		ESTIMATED REVENUE	(510,000)
		APPROPRIATIONS	850,764
		ENCUMBRANCES	23,296
		RESERVE FOR ENCUMBRANCES	(23,296)
		EXPENDITURES	(62,105)
		REVENUES	<u>252,435</u>
		TOTAL FUND EQUITY	<u>2,817,414</u>
TOTAL ASSETS	<u>2,903,666</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>2,903,666</u>

	FY 2019 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 18 PERCENT OF ACTUAL
REVENUES:						
INTEREST ON BANK DEPOSITS	10,000	6,333	18,353	8,353	183.5%	36.2%
RENT-WIRELESS COMMUNICATION	500,000			(500,000)		
TOWER RENT-BAYSIDE HIGH			27,500	27,500		100.0%
TOWER RENT-COX HIGH		1,790	54,277	54,277		39.5%
TOWER RENT-FIRST COLONIAL HIGH			76,734	76,734		100.0%
TOWER RENT-OCEAN LAKES HIGH		1,465	21,867	21,867		25.9%
TOWER RENT-TALLWOOD HIGH			30,731	30,731		100.0%
TOWER RENT-TECH CENTER		3,619	19,273	19,273		19.5%
TOWER RENT-WOODSTOCK ELEMENTARY		1,234	3,700	3,700		15.6%
TOTAL REVENUES	<u>510,000</u>	<u>14,441</u>	<u>252,435</u>	<u>(257,565)</u>	49.5%	46.4%
PRIOR YEAR FUND BALANCE (PYFB)	340,000					
PYFB-ENCUMBRANCES	<u>764</u>					
TOTAL REVENUES AND PYFB	<u>850,764</u>					

	FY 2019 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 18 PERCENT OF ACTUAL
EXPENDITURES:							
PURCHASED SERVICES		675	675		(675)		
MATERIALS AND SUPPLIES	850,764	41,524	61,430	23,296	766,038	10.0%	7.6%
TOTAL	<u>850,764</u>	<u>42,199</u>	<u>62,105</u>	<u>23,296</u>	<u>765,363</u>	10.0%	7.3%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF REVENUES
SCHOOL GRANTS FUND
JULY 1, 2018 THROUGH NOVEMBER 30, 2018

B10

Revenues :

	FY 2019 Estimated	Month's Realized	Yr-To-Date Realized	Unrealized Revenues	Percent Realized
Source:					
Commonwealth of Virginia	14,063,757	259,333	1,358,472	(12,705,285)	9.66%
Federal Government	41,210,110	1,644,910	1,965,146	(39,244,964)	4.77%
Other Sources	1,139,630	41,978	118,850	(1,020,780)	10.43%
Transfers from School Operating Fund	5,073,153	22,915	5,059,974	(13,179)	99.74%
Total Revenues	61,486,650	1,969,136	8,502,442	(52,984,208)	13.83%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL GRANTS FUND
JULY 1, 2018 THROUGH NOVEMBER 30, 2018

B 11

	<u>FY 2019</u>	<u>MONTH'S</u>	<u>YR-TO-DATE</u>	<u>OUTSTANDING</u>	<u>REMAINING</u>	<u>PERCENT</u>
	<u>APPROPRIATIONS</u>	<u>EXPENDITURES</u>	<u>EXPENDITURES</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>OBLIGATED</u>
ADULT BASIC EDUCATION 18/19	321,573	53,686	137,743		183,830	42.8%
ALGEBRA READINESS 17/18	407,642	52,344	114,078		293,564	28.0%
ALGEBRA READINESS 18/19	1,034,033	41,793	49,763	301,380	682,890	34.0%
ASIA SOCIETY CONFUCIUS CLASSROOMS 12/13	2,089				2,089	
ASSESSMENT FOR LEARNING PROJECT 15/16	32,802	6,733	6,733		26,069	20.5%
CAREER & TECHNICAL EDUCATON STATE EQUIP 18/19	79,442	41,605	41,605		37,837	52.4%
CAREER SWITCHER PROGRAM MENTOR REIMBURSE 17/18	3,800				3,800	
CAREER SWITCHER PROGRAM MENTOR REIMBURSE 18/19	20,000				20,000	
CARL PERKINS 17/18	142,921		140,420		2,501	98.3%
CARL PERKINS 18/19	886,990	90,531	317,393	12,760	556,837	37.2%
CTE SPECIAL STATE EQUIP ALLOCATION 18/19	62,205				62,205	
DODEA-MCASP OPERATION GRIT 17/18	32,965	14,392	32,965			100.0%
DODEA-MCASP OPERATION GRIT 18/19	400,805	12,050	101,157	75,420	224,228	44.1%
DODEA SPECIAL EDUCATION 17/18	85,976	1,773	85,976			100.0%
DUAL ENROLLMENT-TCC 18/19	507,676				507,676	
EARLY READING INTERVENTION 17/18	901,695	180,250	694,872		206,823	77.1%
EARLY READING INTERVENTION 18/19	1,948,735	7,389	11,008		1,937,727	0.6%
GENERAL ADULT EDUCATION-GAE 18/19	30,993	8,260	18,766		12,227	60.5%
IDEA CO-TEACHING INITIATIVE THREE OAKS ES PART 1 18/19	8,000		8,000			100.0%
INCLUSION PROJECT MINI- GRANT 17/18	2,000		900		1,100	45.0%
INDUSTRY CERTIFICATION EXAMS 18/19	96,092	4	4	17,251	78,837	18.0%
INDUSTRY CERTIFICATION EXAMS STEM 18/19	26,234	8,760	8,760	1,252	16,222	38.2%
ISAP 18/19	66,842	(1,866)	8,328	919	57,595	13.8%
JAIL EDUCATION PROGRAM 18/19	186,688	13,195	62,627	224	123,837	33.7%
JUVENILE DETENTION 18/19	778,652	96,654	379,333	4,190	395,129	49.3%
MCKINNEY HOMELESS 16/17	13,101		13,101			100.0%
MCKINNEY HOMELESS 17/18	67,422	10,951	22,089		45,333	32.8%
MCKINNEY HOMELESS 18/19	73,000				73,000	
MYCAA-ALC COURSES 18/19	5,000				5,000	
MYCAA-LPN COURSES 18/19	10,000				10,000	
NATIONAL BOARD TEACHERS STIPENDS 18/19	380,000				380,000	
NATIONAL MATH & SCIENCE INITIATIVE 18/19	581,539		509		581,030	0.1%
NETWORK IMPROVEMENT COMMUNITY (NIC) 18/19	14,250	2,383	5,373		8,877	37.7%
NEW TEACHER MENTOR 18/19	40,649				40,649	
NNSY 2018 STEM CAMP	10,000		5,124		4,876	51.2%
ODU RESEARCH FOUNDATION CYBERSECURITY	3,000				3,000	
OPPORTUNITY INC-ALC 18/19	115,000	6,720	27,028		87,972	23.5%
OPPORTUNITY INC-STEM (ISY) 18/19	155,000	12,217	41,917		113,083	27.0%
OPPORTUNITY INC-STEM (OSY) 18/19	160,000	7,415	35,416		124,584	22.1%
POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORT 17/18	7,960		7,152		808	89.8%
POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORT 18/19	31,919				31,919	
POST 9/11 GI BILL 18/19	5,000				5,000	
PRESCHOOL INCENTIVE 17/18	119,575		105,451		14,124	88.2%
PRESCHOOL INCENTIVE IDEA 18/19	504,702	38,298	38,298		466,404	7.6%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL GRANTS FUND
JULY 1, 2018 THROUGH NOVEMBER 30, 2018

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	FY 2019 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
PROJECT GRADUATION 16/17	7,973	80	7,973			100.0%
PROJECT GRADUATION 17/18	37,500	(80)	11,196		26,304	29.9%
PROJECT GRADUATION 18/19	37,500				37,500	
PROJECT HOPE-CITY WIDE SCA 13/14	2,874		150		2,724	5.2%
RACE-TO-GED 18/19	66,168	13,724	35,550		30,618	53.7%
REGION II SUPERINTENDENTS ESCROW 17/18	8,953				8,953	
RESERVE FOR CONTINGENCY	2,704,982				2,704,982	
RISE PROGRAM-INSTRUCTIONAL SUPPORT 17/18	67,123				67,123	
SCHOOL SECURITY EQUIPMENT GRANT 18/19	114,576				114,576	
SCHOOL SECURITY OFFICE GRANT 18/19	32,572	906	906		31,666	2.8%
STARTALK 17/18	67,259	5,856	57,646		9,613	85.7%
STARTALK 18/19	88,154				88,154	
TECHNOLOGY INITIATIVE 16/17	304,830	40,267	67,049		237,781	22.0%
TECHNOLOGY INITIATIVE 17/18	2,618,400		1,194,995		1,423,405	45.6%
TECHNOLOGY INITIATIVE 18/19	2,618,400				2,618,400	
TITLE I PART A 17/18	3,597,550	589,628	2,435,457	462,053	700,040	80.5%
TITLE I PART A 16/17	66,871		66,871			100.0%
TITLE I PART A 18/19	11,952,631	1,014,983	2,007,914	67,710	9,877,007	17.4%
TITLE I PART D SUBPART 1 17/18	13,110	1,891	13,110			100.0%
TITLE I PART D SUBPART 1 18/19	68,023	1,943	1,943		66,080	2.9%
TITLE I PART D SUBPART 2 16/17	44,941	7,120	44,941			100.0%
TITLE I PART D SUBPART 2 17/18	283,727	27,704	35,422		248,305	12.5%
TITLE I PART D SUBPART 2 18/19	272,637				272,637	
TITLE II PART A 16/17	18,820		18,820			100.0%
TITLE II PART A 17/18	62,505	13,205	32,446		30,059	51.9%
TITLE II PART A 18/19	1,583,202	137,451	417,612	1,052	1,164,538	26.4%
TITLE III PART A LANG ACQUISITION 18/19	104,567				104,567	
TITLE III PART A LANG ACQUISITION 17/18	78,522	10,305	49,746		28,776	63.4%
TITLE IV PART A 17/18	203,099	15,820	52,955	18,357	131,787	35.1%
TITLE IV PART B 21ST CCLC GRC 16/17	24,165	2,508	24,165			100.0%
TITLE IV PART B 21ST CCLC LYNN ES 17/18	8,123		4,903		3,220	60.4%
TITLE IV PART B 21ST CCLC LYNN ES 18/19	95,660	5,116	8,024		87,636	8.4%
TITLE IV PELL 18/19	31,150		3,903		27,247	12.5%
TITLE IV PART A 18/19	857,953	4,020	4,092	45,261	808,600	5.8%
TITLE VI-B 17/18	2,026,839	5,946	1,494,196		532,643	73.7%
TITLE VI-B 18/19	14,460,172	1,339,031	2,684,934		11,775,238	18.6%
VA ELEARNING BACKPACK BAYSIDE 17/18	7,060				7,060	
VA ELEARNING BACKPACK GREEN RUN 17/18	196				196	
VA ELEARNING BACKPACK KEMPSVILLE 17/18	9,447		603		8,844	6.4%
VA INITIATIVE FOR AT RISK FOUR YR OLDS 17/18	405,584	201	405,584			100.0%
VA INITIATIVE FOR AT RISK FOUR YR OLDS 18/19	4,893,875	463,387	982,435		3,911,440	20.1%
VIRGINIA MIDDLE SCHOOL TEACHER CORPS 18/19	5,000				5,000	
VPI+PRESCHOOL EXPANSION GRANT 18/19	1,068,696	67,820	255,355	10,309	803,032	24.9%
VPI+PRESCHOOL EXPANSION GRANT 17/18	85,100		10,882		74,218	12.8%
WORKPLACE READINESS 18/19	16,194	106	106	16,088		100.0%
TOTAL SCHOOL GRANTS FUND	61,486,650	4,474,475	14,953,773	1,034,226	45,498,651	26.0%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL BOARD/CITY HEALTH INSURANCE FUND
JULY 1, 2018 THROUGH NOVEMBER 30, 2018

B 13

ASSETS:		LIABILITIES:	
CASH	60,690,693	VOUCHERS PAYABLE	53,127
		ACCOUNTS PAYABLE-HSA	500
		WIRES PAYABLE	2,136,230
		EST CLAIMS-JUDGMENTS PAYABLE	9,328,000
		TOTAL LIABILITIES	<u>11,517,857</u>
		FUND EQUITY:	
		RETAINED EARNINGS	38,747,238
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENSES	(50,613,018)
		REVENUES	<u>61,038,616</u>
		TOTAL FUND EQUITY	<u>49,172,836</u>
TOTAL ASSETS	<u>60,690,693</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>60,690,693</u>

	MONTH'S	YEAR-TO-DATE	
REVENUES:	<u>REALIZED</u>	<u>REALIZED</u>	
INTEREST ON BANK DEPOSITS	120,068	320,748	
EMPLOYEE PREMIUMS-CITY	1,579,682	5,890,296	
EMPLOYER PREMIUMS-CITY	5,406,838	20,501,390	
EMPLOYEE PREMIUMS-SCHOOLS	1,828,736	7,267,883	
EMPLOYER PREMIUMS-SCHOOLS	6,687,391	27,053,167	
COBRA ADMINISTRATIVE FEE-CITY	443	2,443	
COBRA ADMINISTRATIVE FEE-SCHOOLS	608	2,689	
TOTAL REVENUES	<u>15,623,766</u>	<u>61,038,616</u>	

	MONTH'S	YEAR-TO-DATE	OUTSTANDING
EXPENSES:	<u>EXPENSES</u>	<u>EXPENSES</u>	<u>ENCUMBRANCES</u>
SALARIES AND BENEFITS	45,893	215,655	
HEALTH CLAIMS AND OTHER EXPENSES-CITY	4,632,783	20,883,875	
HEALTH CLAIMS AND OTHER EXPENSES-SCHOOLS	6,030,807	29,513,488	
POST EMPLOYMENT HEALTH BENEFITS			
TOTAL EXPENSES	<u>10,709,483</u>	<u>50,613,018</u>	<u></u>

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL VENDING OPERATIONS FUND
JULY 1, 2018 THROUGH NOVEMBER 30, 2018

B 14

ASSETS:		LIABILITIES:	
CASH	(34,152)	TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE	58,986
		ESTIMATED REVENUE	(144,000)
		APPROPRIATIONS	150,000
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENDITURES	(149,100)
		REVENUES	49,962
		TOTAL FUND EQUITY	(34,152)
TOTAL ASSETS	<u>(34,152)</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>(34,152)</u>

	FY 2019 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 18 PERCENT OF ACTUAL
REVENUES:						
INTEREST ON BANK DEPOSITS			106	106		8.1%
VENDING OPERATIONS RECEIPTS	144,000		49,856	(94,144)	34.6%	32.9%
TOTAL REVENUES	144,000		49,962	(94,038)	34.7%	32.9%
PRIOR YEAR FUND BALANCE (PYFB)	6,000					
TOTAL REVENUES AND PYFB	<u>150,000</u>					

	FY 2019 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 18 PERCENT OF ACTUAL
EXPENDITURES:							
SCHOOL ALLOCATIONS	144,280		149,085		(4,805)	103.3%	100.0%
MATERIALS AND SUPPLIES	5,320		15		5,305	0.3%	
PURCHASED SERVICES	400				400		
TOTAL	<u>150,000</u>		<u>149,100</u>		<u>900</u>	99.4%	99.7%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL INSTRUCTIONAL TECHNOLOGY FUND
JULY 1, 2018 THROUGH NOVEMBER 30, 2018

B 15

ASSETS:		LIABILITIES:	
CASH	495,298	TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE	161,185
		ESTIMATED REVENUE	
		APPROPRIATIONS	260,244
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENDITURES	
		REVENUES	73,869
		TOTAL FUND EQUITY	495,298
TOTAL ASSETS	495,298	TOTAL LIABILITIES AND FUND EQUITY	495,298

	FY 2019	MONTH'S	YR-TO-DATE	UNREALIZED	PERCENT
REVENUES:	ESTIMATED	REALIZED	REALIZED	REVENUES	REALIZED
INTEREST ON BANK DEPOSITS		30,022	73,869	73,869	%
TOTAL REVENUES		30,022	73,869	73,869	
PRIOR YEAR FUND BALANCE (PYFB)	260,244				
TOTAL REVENUES AND PYFB	260,244				

	FY 2019	MONTH'S	YR-TO-DATE	OUTSTANDING	REMAINING	PERCENT
EXPENDITURES:	APPROPRIATIONS	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	BALANCE	OBLIGATED
MATERIALS AND SUPPLIES	260,244				260,244	%
TOTAL	260,244				260,244	

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL EQUIPMENT REPLACEMENT FUND
JULY 1, 2018 THROUGH NOVEMBER 30, 2018

B 16

ASSETS:		LIABILITIES:	
CASH	1,106,721	TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE	11,700
		ESTIMATED REVENUE	
		APPROPRIATIONS	1,088,036
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENDITURES	
		REVENUES	6,985
		TOTAL FUND EQUITY	1,106,721
TOTAL ASSETS	1,106,721	TOTAL LIABILITIES AND FUND EQUITY	1,106,721

	FY 2019 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED
REVENUES:					
INTEREST ON BANK DEPOSITS		2,405	6,985	6,985	%
TOTAL REVENUES		2,405	6,985	6,985	
PRIOR YEAR FUND BALANCE (PYFB)	1,088,036				
TOTAL REVENUES AND PYFB	1,088,036				

	FY 2019 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
EXPENDITURES:						
CAPITAL OUTLAY	1,088,036				1,088,036	%
TOTAL	1,088,036				1,088,036	

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
CAPITAL PROJECTS
JULY 1, 2018 THROUGH NOVEMBER 30, 2018

B 17

	FY 2019	MONTH'S	YEAR-TO-DATE	PROJECT-TO-DATE	OUTSTANDING	REMAINING	PERCENT
	APPROPRIATIONS	EXPENDITURES	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	BALANCE	OBLIGATED
1003 RENOV/REPLACMT-ENERGY MGMT II	8,675,000	135,162	678,150	4,188,409	235,007	4,251,584	50.99%
1004 TENNIS COURT RENOVATIONS II	1,000,000		9,755	621,351	638	378,011	62.20%
1019 GREAT NECK MIDDLE SCHOOL REPLACEMENT	45,789,062			45,789,062			100.00%
1025 KEMPSVILLE HS ENTREPRENEURIAL ACADEMY	950,000	6,909	410,529	867,618	56,968	25,414	97.32%
1035 JOHN B DEY ES MODERNIZATION	25,989,241	760,664	4,558,724	18,707,764	6,646,466	635,011	97.56%
1043 THOROUGHGOOD ES REPLACEMENT	28,970,000	763,192	1,435,851	3,628,464	19,635,112	5,706,424	80.30%
1056 PRINCESS ANNE MS REPLACEMENT	49,975,759	1,562,416	3,717,519	9,081,484	35,551,517	5,342,758	89.31%
1078 SCHOOL BUS FACILITY RENOVATION/EXPANSION	21,821,574		4,513	21,821,574			100.00%
1095 COMPREHENSIVE LONG RANGE FACILITIES PLANNING UPDATE	300,000		9,512	284,602		15,398	94.87%
1099 RENOV & REPLACE-GROUNDS PHASE II	11,675,000	212,978	840,178	11,560,012	114,988		100.00%
1102 21ST CENTURY LEARNING ENVIRONMENT IMPROVEMENTS	2,100,000	616,417	1,317,542	1,818,098	280,563	1,339	99.94%
1103 RENOV & REPLACE-HVAC SYSTEMS PHASE II	45,367,724	6,850	1,460,367	45,171,400	196,324		100.00%
1104 RENOV & REPLACE-REROOFING PHASE II	35,025,639		432,651	30,123,181	598,158	4,304,300	87.71%
1105 RENOV & REPLACE-VARIOUS PHASE II	15,033,273	78,175	736,383	14,941,111	92,162		100.00%
1110 ENERGY PERFORMANCE CONTRACTS PHASE II	15,000,000	194,500	1,007,789	10,996,462	127,096	3,876,442	74.16%
1178 RENOV & REPLACE-GROUND PH III	1,325,000		1,059,522	1,059,522	15,315	250,163	81.12%
1179 RENOV & REPLACE-HVAC PH III	5,650,000	5,858	507,011	507,011	701,562	4,441,427	21.39%
1180 RENOV & REPLACE-REROOFING PH III	4,200,000	120	120	120		4,199,880	0.00%
1182 RENOV & REPLACE - VARIOUS PH III	1,850,000	128,733	1,766,626	1,766,626	51,036	32,338	98.25%
1184 PLAZA ANNEX/LASKIN ROAD ADDITION	13,300,000		69,451	69,451	560,222	12,670,327	4.73%
1185 ELEMENTARY PLAYGROUND EQUIPMENT REP	250,000					250,000	
1195 STUDENT DATA MANAGEMENT SYSTEM	12,187,001		459,520	11,681,966	33,617	471,418	96.13%
1233 KEMPS LANDING/ODC REPLACEMENT	63,615,000	68,023	226,843	63,248,295	134,677	232,028	99.64%
1237 SCHOOL HR/PAYROLL	9,196,000			8,867,573		328,427	96.43%
UNALLOCATED CIP SALARIES/BENEFITS		151,133	307,881	307,881		(307,881)	
TOTAL CAPITAL PROJECTS	419,245,273	4,691,130	21,016,437	307,109,037	65,031,428	47,104,808	88.76%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
GREEN RUN COLLEGIATE CHARTER SCHOOL
JULY 1, 2018 THROUGH NOVEMBER 30, 2018

B18

ASSETS:		LIABILITIES:	
CASH	2,880,066	VOUCHERS PAYABLE	1,578
PREPAID ITEM	1,400	SALARIES PAYABLE-OPTIONS	88,673
		FICA PAYABLE-OPTIONS	6,999
		ACH PAYABLE	1,000
		TOTAL LIABILITIES	98,250

		FUND EQUITY:	
		FUND BALANCE	4,680
		ESTIMATED REVENUE	(3,803,031)
		APPROPRIATIONS	3,822,133
		ENCUMBRANCES	8,922
		RESERVE FOR ENCUMBRANCES	(8,922)
		EXPENDITURES	(1,043,597)
		REVENUES	3,803,031
		TOTAL FUND EQUITY	2,783,216
TOTAL ASSETS	2,881,466	TOTAL LIABILITIES AND FUND EQUITY	2,881,466

	FY 2019 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY18 PERCENT OF ACTUAL
REVENUES:						
TRANSFER FROM SCHOOL OPERATING	3,803,031		3,803,031		100.0%	113.5%
TOTAL REVENUES	3,803,031		3,803,031		100.0%	113.5%
PYFB-ENCUMBRANCES	19,102					
TOTAL REVENUES AND PYFB	3,822,133					

	FY 2019 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY18 PERCENT OF ACTUAL
EXPENDITURES:							
PERSONNEL SERVICES	2,324,601	209,851	675,132		1,649,469	29.0%	32.2%
FRINGE BENEFITS	773,891	72,892	232,593		541,298	30.1%	30.6%
PURCHASED SERVICES	389,172	7,218	39,893	590	348,689	10.4%	15.3%
OTHER CHARGES	75,200	12,794	26,905		48,295	35.8%	42.5%
MATERIALS AND SUPPLIES	259,269	11,726	69,074	8,332	181,863	29.9%	59.7%
TOTAL	3,822,133	314,481	1,043,597	8,922	2,769,614	27.5%	32.4%



VIRGINIA BEACH CITY PUBLIC SCHOOLS
CHARTING THE COURSE

INTERIM FINANCIAL STATEMENTS
FISCAL YEAR 2018-2019
DECEMBER 2018

The financial statements include the following:

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Expenditures and Encumbrances by Budget Unit within Category	A5
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Green Run Collegiate Charter School	B18

The financial statements are reported on a cash basis; however, the financial statements include encumbrances (e.g., purchase orders, construction contracts) and reflect the option-payroll (e.g., 10-month employees starting in September electing to be paid over 12-months (i.e., includes the appropriate amount of the July and August salary payments due)) on a monthly basis (September through June). This salary accrual is reflected in each appropriate salary line item within each budget unit and fund for reporting and budgetary control purposes.

School Operating Fund

The School Operating Fund makes up the general operating fund of the School Board. The general fund is used to account for all of the financial resources (except those accounted for in the below funds) that support the Instruction; Administration, Attendance and Health; Pupil Transportation; Operations and Maintenance; and Technology categories.

School Operating Fund Revenues (pages B1, B3-B4)

Revenues realized this month totaled **\$69.2 million**. Revenues realized to date are **50.46%** of the current fiscal year estimate (**46.67%** of FY 2018 actual, **46.99%** of FY 2017 actual). Of the amount realized for the month, **\$41.9** million was realized from the City, **\$6.5** million was received in state sales tax, and **\$20.4 million** was received from the Commonwealth of Virginia for Basic School Aid, Standards of Quality (SOQ) entitlements, and other State revenue.

School Operating Fund Expenditures (pages A3, B1)

The percent of the total current fiscal year budget expended and encumbered through this month was **44.91%**. The percent of expenditures and encumbrances to the total actual expenditures and encumbrances for the same period in FY 2018 was **45.55%**, and FY 2017 was **45.49%**. Please note that **\$7,038,446** of the current year budget is funded by the prior year fund balance for encumbrances.

Athletics Fund (page B5)

The Athletics Fund accounts for the revenues and expenditures associated with the middle and high school athletic programs. A total of **\$54,274** in revenue (includes **\$32,738** in basketball receipts, **\$1,446** in gymnastics receipts, **\$3,201** in wrestling receipts, and **\$8,230** in middle school receipts) was realized this month. This fund has realized **96.0%** of the estimated revenue for the current fiscal year compared to **88.3%** of FY 2018 actual. Expenditures totaled **\$418,497** for this month. This fund has incurred expenditures and encumbrances of **51.0%** of the current fiscal year budget compared to **44.1%** of FY 2018 actual. Please note that **\$394,082** of the current year budget is funded by the prior year fund balance for encumbrances.

Cafeterias Fund (page B6)

The Cafeterias Fund accounts for the revenues and expenditures associated with the school cafeteria operations of the School Division. A total of **\$5,138,949** in revenue (includes **\$984,783** in charges for services and **\$3,753,487** from the National School Meal Program) was realized this month. This fund has realized **30.6%** of the estimated revenue for the current fiscal year compared to **34.4%** of FY 2018 actual. Expenditures totaled **\$2,463,050** for this month. This fund has incurred expenditures and encumbrances of **31.4%** of the current fiscal year budget compared to **35.8%** of FY 2018 actual. Please note that **\$2,026,534** of the current year budget is funded by the prior year fund balance (**\$1,945,288**) and prior year fund balance reserve for encumbrance (**\$81,246**).

Textbooks Fund (page B7)

The Textbooks Fund accounts for the financing and acquisitions of textbooks used in the School Division. A total of **\$340,437** in revenue (includes **\$332,680** from the Department of Education) was realized this month. This fund has realized **50.6%** of the estimated revenue for the current fiscal year compared to **49.6%** of FY 2018 actual. Expenditures totaled **\$34,994** for this month. This fund has incurred expenditures and encumbrances of **75.4%** of the budget for the current fiscal year compared to **98.1%** of FY 2018 actual. Please note that **\$2,163,315** of the current year budget is funded by the prior year fund balance (**\$2,140,110**) and prior year fund balance reserve for encumbrance (**\$23,205**).

Risk Management Fund (page B8)

The Risk Management Fund accounts for and provides insurance and the administration thereof for the School Division. The fund realized **\$35,647** in revenue (includes **\$11,391** in insurance proceeds) this month. Expenses for this month totaled **\$536,613** (includes **\$250,483** in Worker's Compensation payments, **\$178,934** in Motor Vehicle Insurance premiums, and **\$40,597** in General Liability Insurance premiums).

Communication Towers/Technology Fund (page B9)

The Communication Towers/Technology Fund accounts for the rent receipts relating to the communication towers constructed on School Board property. A total of **\$126,340** in revenue was realized this month (includes **\$71,176** in cell tower rent – Cox High, **\$3,983** in cell tower rent – Ocean Lakes High, **\$45,423** in cell tower rent – Tech Center and **\$1,361** in cell tower rent – Woodstock Elementary). This fund has realized **74.3%** of the estimated revenue for the current fiscal year compared to **69.8%** of FY 2018 actual. Expenses for this month totaled **\$2,700**. This fund has incurred expenditures and encumbrances of **10.4%** of the budget for the current fiscal year compared to **10.0%** of FY 2018 actual. Please note that **\$340,764** of the current year budget is funded by the prior year fund balance (**\$340,000**) and prior year fund balance reserve for encumbrance (**\$764**).

Grants Fund (pages B10-B12)

The Grants Fund accounts for certain private, Commonwealth of Virginia, and Federal grants (with matching local funds, if required). A total of **\$3,655,193** in expenditures was incurred for various grants this month.

Health Insurance Fund (page B13)

The Health Insurance Fund accounts for the health insurance program and the administration thereof for the City and School Board employees. Revenues for this month totaled **\$13,539,799** (including City and School Board (employer and employee) premium payments). Expenses for this month totaled **\$11,996,990**. This includes medical and prescription drug claim payments for City and School Board employees.

Vending Operations Fund (page B14)

The Vending Operations Fund accounts for the receipts and expenditures relating to the soft drink vending operations in the School Division. A total of **\$72** in revenue (vending receipts) was realized this month. This fund has realized **34.7%** of the estimated revenue for the current fiscal year compared to **32.9%** of FY 2018. This fund has incurred expenditures and encumbrances of **99.4%** of the budget for the current fiscal year compared to **99.7%** of FY 2018 actual. Please note that **\$6,000** of the current year budget is funded by the prior year fund balance.

Instructional Technology Fund (page B15)

The Instructional Technology Fund accounts for the financing and acquisitions of instructional technology to assist in the integration of Technology into the K-12 curriculum. A total of **\$29,399** in revenue (interest) was realized this month. Please note that **\$260,244** of the current year budget is funded by the prior year fund balance.

Equipment Replacement Fund (page B16)

The Equipment Replacement Fund accounts for the financial resources provided for an equipment replacement cycle for selected capital equipment for schools and central offices. A total of **\$1,645** in revenue (interest) was realized this month. Please note that **\$1,088,036** of the current year budget is funded by the prior year fund balance.

Capital Projects Funds (page B17)

The Capital Projects Funds accounts for the financial resources used for the construction of major capital facilities (e.g., schools). A total of **\$1,282,127** in expenditures was incurred for various school capital projects this month. This includes **\$328,472** for the John B. Dey Elementary Modernization project, **\$465,860** for Thoroughgood Elementary Replacement project, **\$58,352** for Princess Anne Middle Replacement project, **\$72,217** for Kemps Landing/ODC Replacement project, and **\$75,620** for the HVAC Phase III Renovation and Replacement projects.

Green Run Collegiate Charter School Fund (page B18)

The Green Run Collegiate Charter School Fund accounts for the revenues and expenditures of this public charter school. The School Board is acting in the capacity of a third-party administrator/fiscal agent for all of the public charter school's financial transactions in compliance with School Board Policies and Regulations. The fund realized **\$3,803,031** in revenue for the current fiscal year from the School Operating Fund or **100.0%** of the estimated revenue for the current fiscal year. This fund has incurred expenditures and encumbrances of **37.3%** of the current year fiscal year budget compared to **41.5%** of FY 2018 actual. Please note that **\$19,102** of the current year budget is funded by the prior year fund balance for encumbrances.

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SUMMARY OF OPERATING BUDGET TRANSFERS NOT EXCEEDING \$250,000
DECEMBER 1, 2018 through DECEMBER 31, 2018

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Entry		Description		Account From		Account To	Transfer Amount
JV NUMBER	19-12-03	To cover demo/installation of technology cabling and network drops for genetic security system for Thoroughgood ES Swing Space	FROM	Maintenance Services General Maintenance and Repair	TO	Technology Maintenance General Maintenance and Repair	\$ 18,878
JV NUMBER	19-12-03	To cover the Winter Reading Program at Diamond Springs	FROM	Elementary Classroom Instructional Supplies	TO	Elementary Classroom Other Instructional Personnel - Elementary	\$ 4,000
JV NUMBER	19-12-03	To cover local match for the School Security Officer grant	FROM	Safe Schools Other Materials and Supplies Supervisors and Other Professional Personnel	TO	Safe Schools Transfer to Grants	\$ 13,179
JV NUMBER	19-12-03	To cover the purchase of Destiny and Cengage	FROM	Media Services Support Workshops Library Books and Supplies	TO	Media Services Support Technology Software/Online Content	\$ 7,303
JV NUMBER	19-12-03	To purchase monitors, computers, and chromebooks required to operate the new Fleet Management Software (AssetWorks)	FROM	Vehicle Operations Capitalized Computer Software	TO	Vehicle Operations Controlled Assets – Computer Equipment	\$ 25,568
JV NUMBER	19-12-03	To purchase headsets and batteries	FROM	Vehicle Operations Advertising	TO	Management Office Supplies	\$ 1,250
JV NUMBER	19-12-07	To attend trainings and purchase staff development books	FROM	Kempsville HS Instructional Draw	TO	Kempsville HS Staff Development Draw	\$ 3,108
JV NUMBER	19-12-07	To purchase items for the English as a second language (ESL) parent night event	FROM	Kempsville HS Instructional Draw	TO	Kempsville HS Administrative Draw	\$ 248
JV NUMBER	19-12-08	To provide transportation to the Job Shadow Day at the Little Creek Naval Base	FROM	Technical and Career Education Other Purchased Services	TO	Vehicle Operations Bus Drivers FICA Benefits Vehicle Fuels	\$ 239
JV NUMBER	19-12-09	To purchase copier and printer toner	FROM	Landstown ES Equipment Draw Library Draw	TO	Landstown ES Computer Supplies Draw	\$ 2,515
JV NUMBER	19-12-10	To purchase carpets for the extended day kindergarten classrooms	FROM	Pembroke ES Equipment Draw	TO	Pembroke ES Instructional Draw	\$ 727
JV NUMBER	19-12-11	To purchase supplies for in-service week, student birthday pencils, professional development and the VASCD conference	FROM	Landstown HS Instructional Draw	TO	Landstown HS Administrative Draw Staff Development Draw	\$ 9,000
JV NUMBER	19-12-11	To purchase library furniture	FROM	Landstown HS Library Draw	TO	Landstown HS Administrative Draw	\$ 6,000
JV NUMBER	19-12-13	To purchase STEM Trifecta robotics and cyber materials	FROM	Technical and Career Education Capital Outlay - Additional	TO	Technical and Career Education Instructional Supplies	\$ 30,000
JV NUMBER	19-12-13	To purchase test vouchers for students	FROM	Technical and Career Education Capital Outlay - Additional	TO	Technical and Career Education Other Purchased Services	\$ 60,000
JV NUMBER	19-12-13	To pay stipends and associated FICA for schools participating in the STEM Trifecta	FROM	Technical and Career Education Capital Outlay - Additional Workshop	TO	Technical and Career Education Stipends FICA Benefits	\$ 32,295

VIRGINIA BEACH CITY PUBLIC SCHOOLS
INTERIM FINANCIAL STATEMENTS
SCHOOL OPERATING FUND

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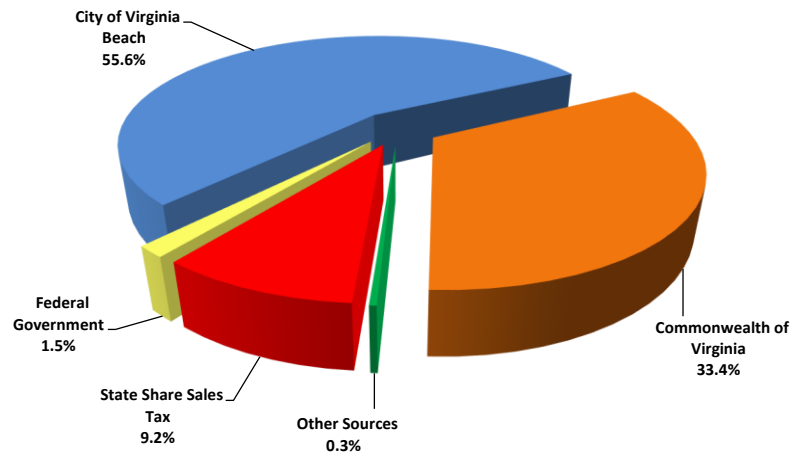
REVENUES

DECEMBER 2018

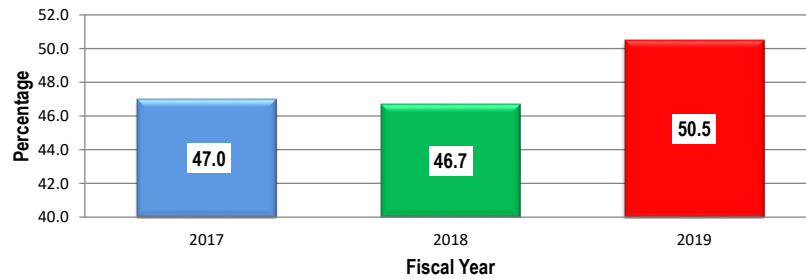
BY MAJOR SOURCE	FISCAL YEAR	(1) BUDGET	(2) ACTUAL THROUGH JUNE	(3) ACTUAL THROUGH MONTH	% OF (3) TO (2)	TREND *
COMMONWEALTH OF VIRGINIA	2019	272,725,078	<-----	122,426,103	44.89%	A
	2018	273,443,481	273,210,535	122,498,232	44.84%	
	2017	263,423,825	260,283,753	119,708,675	45.99%	
STATE SALES TAX	2019	75,344,490	<-----	31,784,790	42.19%	A
	2018	73,718,340	74,264,875	31,138,937	41.93%	
	2017	74,741,805	73,084,563	30,693,293	42.00%	
FEDERAL GOVERNMENT	2019	12,200,000	<-----	9,056,381	74.23%	A
	2018	12,200,000	12,614,392	3,566,188	28.27%	
	2017	12,476,532	13,464,377	1,672,076	12.42%	
CITY OF VIRGINIA BEACH	2019	453,064,953	<-----	247,055,396	54.53%	A
	2018	448,113,765	448,113,765	219,955,192	49.08%	
	2017	424,077,954	424,077,954	210,032,547	49.53%	
OTHER SOURCES	2019	2,782,803	<-----	1,479,576	53.17%	A
	2018	2,782,803	3,404,755	1,633,043	47.96%	
	2017	2,782,803	2,759,412	1,461,917	52.98%	
SCHOOL OPERATING FUND TOTAL	2019	816,117,324	<-----	411,802,246	50.46%	A
	2018	810,258,389	811,608,322	378,791,592	46.67%	
	2017	777,502,919	773,670,059	363,568,508	46.99%	

* F=FAVORABLE, U=UNFAVORABLE, A=ACCEPTABLE

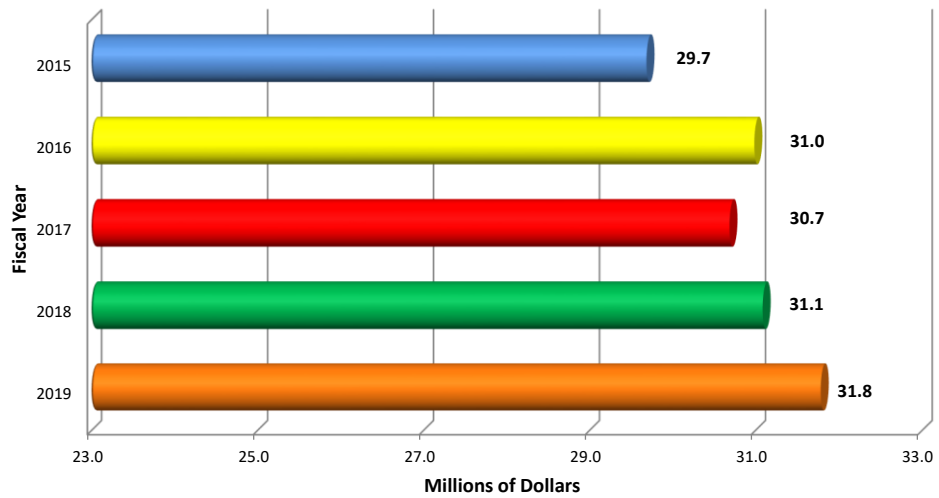
Fiscal Year 2019 Revenue Budget by Major Source



School Operating Fund Revenue
Percentage of Actual to Budget/Actual as of December 31, 2018



State Sales Tax Revenue through December 31, 2018



VIRGINIA BEACH CITY PUBLIC SCHOOLS
INTERIM FINANCIAL STATEMENTS
SCHOOL OPERATING FUND

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EXPENDITURES/ENCUMBRANCES

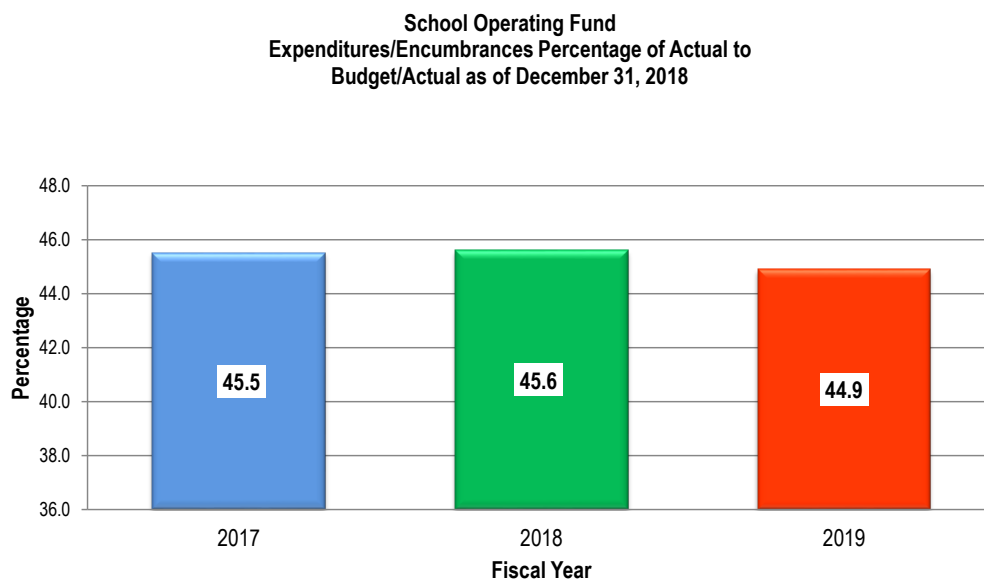
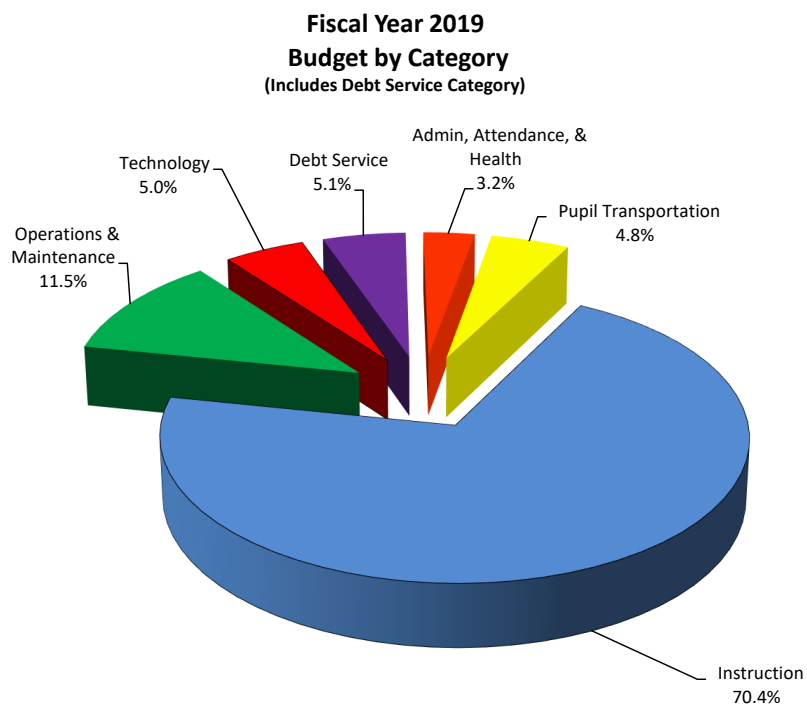
DECEMBER 2018

BY UNIT WITHIN CATEGORY	FISCAL YEAR	(1) BUDGET	(2) ACTUAL THROUGH JUNE	(3) ACTUAL THROUGH MONTH	% OF (3) TO (2)	TREND *
<i>INSTRUCTION</i>	2019	579,851,037	<-----	249,199,573	42.98%	A
<i>CATEGORY</i>	2018	566,031,486	555,182,270	244,577,278	44.05%	
	2017	547,382,834	533,960,741	234,399,374	43.90%	
<i>ADMINISTRATION,</i>	2019	25,894,510	<-----	11,566,284	44.67%	A
<i>ATTENDANCE & HEALTH</i>	2018	25,140,520	23,861,911	11,052,677	46.32%	
<i>CATEGORY</i>	2017	24,339,437	23,322,078	10,688,324	45.83%	
<i>PUPIL TRANSPORTATION</i>	2019	39,768,631	<-----	21,322,755	53.62%	A
<i>CATEGORY</i>	2018	47,622,296	46,649,944	22,297,953	47.80%	
	2017	40,132,386	38,393,774	17,880,150	46.57%	
<i>OPERATIONS AND</i>	2019	94,777,511	<-----	45,792,491	48.32%	A
<i>MAINTENANCE</i>	2018	94,061,627	90,389,774	43,445,031	48.06%	
<i>CATEGORY</i>	2017	92,216,393	88,249,457	43,484,189	49.27%	
<i>TECHNOLOGY</i>	2019	40,912,761	<-----	22,951,614	56.10%	A
<i>CATEGORY</i>	2018	40,886,252	39,490,916	22,763,775	57.64%	
	2017	35,470,704	34,587,905	20,406,173	59.00%	
<i>SCHOOL OPERATING FUND</i>	2019	781,204,450	<-----	350,832,717	44.91%	A
<i>TOTAL</i>	2018	773,742,181	755,574,815	344,136,714	45.55%	
<i>(EXCLUDING DEBT SERVICE)</i>	2017	739,541,754	718,513,955	326,858,210	45.49%	
<i>DEBT SERVICE</i>	2019	41,951,320	<-----	18,481,495	44.05%	A
<i>CATEGORY</i>	2018	44,947,680	42,173,255	15,647,590	37.10%	
	2017	45,819,477	45,704,383	16,940,324	37.06%	

* F=FAVORABLE, U=UNFAVORABLE, A=ACCEPTABLE

VIRGINIA BEACH CITY PUBLIC SCHOOLS
INTERIM FINANCIAL STATEMENTS
SCHOOL OPERATING FUND

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VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL OPERATING FUND
JULY 1, 2018 THROUGH DECEMBER 31, 2018

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	FY 2019 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
INSTRUCTION CATEGORY:						
ELEMENTARY CLASSROOM	153,436,096	14,498,469	61,017,231	38,764	92,380,101	39.8%
SENIOR HIGH CLASSROOM	79,229,083	7,738,536	31,329,182	26,837	47,873,064	39.6%
TECHNICAL AND CAREER EDUCATION	19,367,125	1,599,057	6,956,218	7,604	12,403,303	36.0%
GIFTED EDUCATION AND ACADEMY PROGRAMS	14,518,905	1,247,129	5,992,493	7,767	8,518,645	41.3%
SPECIAL EDUCATION	96,703,941	7,391,428	43,373,934	196,488	53,133,519	45.1%
SUMMER SCHOOL	1,730,766		1,734,702		(3,936)	100.2%
SUMMER SLIDE PROGRAM	276,002		165,476		110,526	60.0%
GENERAL ADULT EDUCATION	2,027,974	145,744	774,116	6,082	1,247,776	38.5%
ALTERNATIVE EDUCATION-RENAISSANCE	7,063,249	627,705	2,711,340		4,351,909	38.4%
STUDENT ACTIVITIES	8,065,705	297,893	6,111,084	12,464	1,942,157	75.9%
OFFICE OF THE PRINCIPAL-ELEMENTARY	27,080,862	2,251,470	12,670,846	2,565	14,407,451	46.8%
OFFICE OF THE PRINCIPAL-SENIOR HIGH	12,300,625	1,015,939	5,797,762	6,058	6,496,805	47.2%
OFFICE OF THE PRINCIPAL-TECHNICAL	675,956	54,360	313,629	17	362,310	46.4%
GUIDANCE SERVICES	18,379,317	1,637,407	8,033,482		10,345,835	43.7%
SOCIAL WORK SERVICES	3,966,666	389,850	1,762,194	275	2,204,197	44.4%
MEDIA AND COMMUNICATIONS	2,091,798	151,914	873,605		1,218,193	41.8%
TEACHING AND LEARNING SUPPORT	17,116,888	880,169	11,425,328	244,022	5,447,538	68.2%
INSTRUCTIONAL PROFESSIONAL GROWTH AND INNOVATION	1,242,819	79,926	341,990	57,672	843,157	32.2%
OPPORTUNITY AND ACHIEVEMENT	88,765	2,491	14,094		74,671	15.9%
SPECIAL EDUCATION SUPPORT	3,628,298	303,437	1,693,552	1,302	1,933,444	46.7%
GIFTED EDUC AND ACADEMY PROGRAMS SUPPORT	2,336,217	213,664	1,064,620	823	1,270,774	45.6%
MEDIA SERVICES SUPPORT	13,232,762	1,268,068	5,242,346	63,552	7,926,864	40.1%
PLANNING INNOVATION AND ACCOUNTABILITY	2,618,365	138,027	939,303	49,604	1,629,458	37.8%
MIDDLE SCHOOL CLASSROOM	61,974,390	6,134,288	24,132,414	19,478	37,822,498	39.0%
REMEDIAL EDUCATION	8,335,824	756,465	3,555,614	10,600	4,769,610	42.8%
OFFICE OF THE PRINCIPAL-MIDDLE	10,985,552	954,037	5,312,978	3,891	5,668,683	48.4%
HOMEBOUND SERVICES	413,388	28,146	92,373		321,015	22.3%
TECHNICAL AND CAREER EDUCATION SUPPORT	949,000	76,698	464,085	371	484,544	48.9%
STUDENT LEADERSHIP	1,444,200	73,114	789,670		654,530	54.7%
PSYCHOLOGICAL SERVICES	4,669,234	406,759	2,136,805		2,532,429	45.8%
AUDIOLOGICAL SERVICES	486,866	38,115	261,585	3,207	222,074	54.4%
SCHOOL LEADERSHIP	1,985,970	148,830	814,470		1,171,500	41.0%
ALTERNATIVE EDUCATION	1,428,429	120,523	541,211	398	886,820	37.9%
TOTAL INSTRUCTION	579,851,037	50,669,658	248,439,732	759,841	330,651,464	43.0%
ADMIN., ATTENDANCE, AND HEALTH CATEGORY:						
BOARD, LEGAL, AND GOVERNMENTAL SERVICES	1,191,278	319,057	560,268		631,010	47.0%
OFFICE OF THE SUPERINTENDENT	1,054,131	78,952	513,912		540,219	48.8%
BUDGET AND FINANCE	5,515,343	368,585	2,701,463	10,329	2,803,551	49.2%
HUMAN RESOURCES	5,271,353	442,230	2,426,767	355	2,844,231	46.0%
INTERNAL AUDIT	461,029	35,765	217,519		243,510	47.2%
PURCHASING SERVICES	1,107,574	95,939	539,631		567,943	48.7%
PROFESSIONAL GROWTH AND INNOVATION	905,735	63,901	384,376		521,359	42.4%
BENEFITS	2,434,115	156,330	1,004,538	52,200	1,377,377	43.4%
HEALTH SERVICES	7,953,952	769,900	3,154,926		4,799,026	39.7%
TOTAL ADMIN., ATTENDANCE, AND HEALTH	25,894,510	2,330,659	11,503,400	62,884	14,328,226	44.7%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL OPERATING FUND
JULY 1, 2018 THROUGH DECEMBER 31, 2018

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	FY 2019 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
PUPIL TRANSPORTATION CATEGORY:						
MANAGEMENT	2,730,510	235,239	1,296,724	22	1,433,764	47.5%
VEHICLE OPERATIONS	22,841,778	1,855,310	8,930,972	4,250,636	9,660,170	57.7%
VEHICLE OPERATIONS-SPECIAL EDUCATION	7,505,209	516,162	2,538,039	1,262,304	3,704,866	50.6%
VEHICLE MAINTENANCE	3,653,111	278,044	1,645,768		2,007,343	45.1%
MONITORING SERVICES	3,038,023	340,132	1,398,290		1,639,733	46.0%
TOTAL PUPIL TRANSPORTATION	39,768,631	3,224,887	15,809,793	5,512,962	18,445,876	53.6%
OPERATIONS AND MAINTENANCE CATEGORY:						
FACILITIES PLANNING AND CONSTRUCTION	832,081	54,763	308,567		523,514	37.1%
SCHOOL PLANT	48,456,166	3,197,143	22,132,246	2,365,656	23,958,264	50.6%
DISTRIBUTION SERVICES	1,874,214	131,689	854,070		1,020,144	45.6%
GROUNDS SERVICES	4,442,908	(64)	2,221,454		2,221,454	50.0%
CUSTODIAL SERVICES	28,442,254	2,230,578	11,792,322	821,660	15,828,272	44.3%
SAFETY AND LOSS CONTROL	7,351,142	668,468	2,988,512	52	4,362,578	40.7%
VEHICLE SERVICES	2,301,058	152,434	1,103,171	415,642	782,245	66.0%
TELECOMMUNICATIONS	1,077,688	32,629	681,482	107,657	288,549	73.2%
TOTAL OPERATIONS AND MAINTENANCE	94,777,511	6,467,640	42,081,824	3,710,667	48,985,020	48.3%
TECHNOLOGY CATEGORY:						
ELEMENTARY CLASSROOM	4,783,892	7,279	819,540	566,905	3,397,447	29.0%
SENIOR HIGH CLASSROOM	635,494	23,643	349,063	42,617	243,814	61.6%
TECHNICAL AND CAREER EDUCATION	257,419	6,665	114,900		142,519	44.6%
GIFTED EDUCATION AND ACADEMY PROGRAMS	146,984	3,153	79,639	5,454	61,891	57.9%
SPECIAL EDUCATION	398,157	2,539	313,623	9,714	74,820	81.2%
SUMMER SCHOOL	4,974		2,485		2,489	50.0%
GENERAL ADULT EDUCATION	42,022	6,996	18,549		23,473	44.1%
ALTERNATIVE EDUCATION-RENAISSANCE	16,558		18,018		(1,460)	108.8%
STUDENT ACTIVITIES	19,169		18,380		789	95.9%
OFFICE OF THE PRINCIPAL-ELEMENTARY	78,109	3,916	105,533	819	(28,243)	136.2%
OFFICE OF THE PRINCIPAL-SENIOR HIGH	30,516	(528)	60,460		(29,944)	198.1%
OFFICE OF THE PRINCIPAL-TECHNICAL	2,046	182	2,252		(206)	110.1%
GUIDANCE SERVICES	72,269	1,586	63,627		8,642	88.0%
SOCIAL WORK SERVICES	16,886		8,585		8,301	50.8%
MEDIA AND COMMUNICATIONS	261,005	2,890	185,122		75,883	70.9%
INSTRUCTIONAL TECHNOLOGY	13,981,493	904,786	8,017,583	1,069	5,962,841	57.4%
TEACHING AND LEARNING SUPPORT	239,962	662	230,420	266	9,276	96.1%
INSTRUCTIONAL PROFESSIONAL GROWTH AND INNOVATION	34,562		1,535		33,027	4.4%
OPPORTUNITY AND ACHIEVEMENT	4,655		50		4,605	1.1%
SPECIAL EDUCATION SUPPORT	17,055	396	13,083	145	3,827	77.6%
GIFTED EDUC AND ACADEMY PROGRAMS SUPPORT	40,320	1,259	9,381	940	29,999	25.6%
MEDIA SERVICES SUPPORT	645,213	12,712	656,426		(11,213)	101.7%
PLANNING INNOVATION AND ACCOUNTABILITY	501,861	1,093	347,217	40,736	113,908	77.3%
MIDDLE SCHOOL CLASSROOM	608,435	13,384	263,419	42,609	302,407	50.3%
REMEDIAL EDUCATION	33,458	546	28,813		4,645	86.1%
OFFICE OF THE PRINCIPAL-MIDDLE	27,242	1,008	44,304	964	(18,026)	166.2%
HOMEBOUND SERVICES	43,462	1,071	7,771		35,691	17.9%
TECHNICAL AND CAREER EDUCATION SUPPORT	5,121	1,433	4,293	62	766	85.0%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL OPERATING FUND
JULY 1, 2018 THROUGH DECEMBER 31, 2018

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	FY 2019 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
TECHNOLOGY CATEGORY:						
STUDENT LEADERSHIP	4,570	144	3,548		1,022	77.6%
PSYCHOLOGICAL SERVICES	20,275		17,483	1,965	827	95.9%
AUDIOLOGICAL SERVICES	767		767			100.0%
SCHOOL LEADERSHIP	33,327	166	4,339		28,988	13.0%
ALTERNATIVE EDUCATION	168,356	442	37,300	33,700	97,356	42.2%
BOARD, LEGAL, AND GOVERNMENTAL SERVICES	4,581		2,302		2,279	50.3%
OFFICE OF THE SUPERINTENDENT	8,773	428	2,113		6,660	24.1%
BUDGET AND FINANCE	260,507	1,831	94,482		166,025	36.3%
HUMAN RESOURCES	312,127	248	243,837	14,560	53,730	82.8%
INTERNAL AUDIT	2,718	37	1,511		1,207	55.6%
PURCHASING SERVICES	58,138	2,668	34,466		23,672	59.3%
PROFESSIONAL GROWTH AND INNOVATION	140,704	596	103,439		37,265	73.5%
OFFICE OF TECHNOLOGY	894,778	71,180	425,573		469,205	47.6%
BENEFITS	37,098	296	9,405	1,583	26,110	29.6%
HEALTH SERVICES	30,770		29,872		898	97.1%
MANAGEMENT	207,357	28,251	109,117	83,700	14,540	93.0%
VEHICLE OPERATIONS	377,682	35,688	133,099	218,333	26,250	93.0%
VEHICLE OPERATIONS-SPED	7,752		7,752			100.0%
VEHICLE MAINTENANCE	34,949	525	15,348		19,601	43.9%
MONITORING SERVICES	7,930		7,930			100.0%
FACILITIES PLANNING AND CONSTRUCTION	20,915	262	10,501		10,414	50.2%
MAINTENANCE SERVICES	1,087,554	24,108	400,030	162,974	524,550	51.8%
DISTRIBUTION SERVICES	56,991	24	43,931		13,060	77.1%
CUSTODIAL SERVICES	66,345	293	63,931		2,414	96.4%
SAFETY AND LOSS CONTROL	85,600	50	84,371		1,229	98.6%
VEHICLE SERVICES	38,026	6,308	19,102	18,924		100.0%
TELECOMMUNICATIONS	10,804	1,638	3,272	3,234	4,298	60.2%
TECHNOLOGY MAINTENANCE	13,985,028	766,608	6,997,860	1,009,589	5,977,579	57.3%
TOTAL TECHNOLOGY	40,912,761	1,938,462	20,690,752	2,260,862	17,961,147	56.1%
TOTAL SCHOOL OPERATING FUND (EXCLUDING DEBT SERVICE)	781,204,450	64,631,306	338,525,501	12,307,216	430,371,733	44.9%
DEBT SERVICE CATEGORY:	41,951,320	1,016,527	18,481,495		23,469,825	44.1%

Virginia Beach City Public Schools
Interim Financial Statements

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School Operating Fund Summary

For the period July 1, 2018 through December 31, 2018

Revenues :

	Budget	% of Total	Actual	Unrealized	Percent Realized
Source:					
Commonwealth of Virginia	272,725,078	33.42%	122,426,103	(150,298,975)	44.89%
State Share Sales Tax	75,344,490	9.23%	31,784,790	(43,559,700)	42.19%
Federal Government	12,200,000	1.50%	9,056,381	(3,143,619)	74.23%
City of Virginia Beach	453,064,953	55.51%	247,055,396	(206,009,557)	54.53%
Other Sources	2,782,803	0.34%	1,479,576	(1,303,227)	53.17%
Total Revenues	816,117,324	100.0%	411,802,246	(404,315,078)	50.46%
Prior Year Local Contribution*	7,038,446				
	<u>823,155,770</u>				

Expenditures/Encumbrances:

	Budget	% of Total	Actual	Unencumbered	Percent Obligated
Category:					
Instruction	579,851,037	70.44%	249,199,573	330,651,464	42.98%
Administration, Attendance and Health	25,894,510	3.15%	11,566,284	14,328,226	44.67%
Pupil Transportation	39,768,631	4.83%	21,322,755	18,445,876	53.62%
Operations and Maintenance	94,777,511	11.51%	45,792,491	48,985,020	48.32%
Technology	40,912,761	4.97%	22,951,614	17,961,147	56.10%
Debt Service	41,951,320	5.10%	18,481,495	23,469,825	44.05%
Total Expenditures/Encumbrances	<u>823,155,770</u>	100.00%	<u>369,314,212</u>	<u>453,841,558</u>	44.87%

*Fiscal year 2017-2018 encumbrances brought
forward into the current year

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL OPERATING FUND
BALANCE SHEET
JULY 1, 2018 THROUGH DECEMBER 31, 2018

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ASSETS:

CASH	980,459
DUE FROM GENERAL FUND	80,573,898
DUE FROM COMMONWEALTH OF VA	4,539,371
PREPAID ITEM	10,537

TOTAL ASSETS	<u>86,104,265</u>
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LIABILITIES:

VOUCHERS PAYABLE	219,740
ACCOUNTS PAYABLE	63,427
ACCOUNTS PAYABLE - SCHOOLS	46,132
SALARIES PAYABLE-OPTIONS	20,741,447
FICA PAYABLE-OPTIONS	1,571,664
WIRES PAYABLE	1,137,883
ACH PAYABLES	60,663
TOTAL LIABILITIES	<u>23,840,956</u>

FUND EQUITY:

FUND BALANCE	429,613
ESTIMATED REVENUE	(816,117,324)
APPROPRIATIONS	823,155,770
ENCUMBRANCES	12,307,216
RESERVE FOR ENCUMBRANCES	(12,307,216)
EXPENDITURES	(357,006,996)
REVENUES	411,802,246
TOTAL FUND EQUITY	<u>62,263,309</u>

TOTAL LIABILITIES AND FUND EQUITY	<u>86,104,265</u>
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VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF REVENUES
SCHOOL OPERATING FUND
JULY 1, 2018 THROUGH DECEMBER 31, 2018

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	FY 2019 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED
REIMB-SOCIAL SECURITY	10,633,306	882,168	5,293,006	(5,340,300)	49.8%
REIMB-RETIREMENT	23,456,993	1,946,055	11,676,331	(11,780,662)	49.8%
REIMB-LIFE INSURANCE	716,852	59,472	356,832	(360,020)	49.8%
BASIC SCHOOL AID	179,992,491	14,916,034	89,496,203	(90,496,288)	49.7%
SP ED-SOQ	18,797,454	1,559,488	9,356,924	(9,440,530)	49.8%
VOCATIONAL FUNDS-SOQ	1,911,606	158,592	951,552	(960,054)	49.8%
FOSTER HOME CHILDREN-REGULAR	362,823			(362,823)	
SUMMER SCHOOLS-REMEDIATION	236,411	35,227	52,841	(183,570)	22.4%
GIFTED & TALENTED AID-SOQ	1,991,256	165,200	991,200	(1,000,056)	49.8%
REMEDIATION ED-SOQ	4,619,713	383,264	2,299,583	(2,320,130)	49.8%
SP ED-HOME BOUND	151,776	8,884	8,884	(142,892)	5.9%
SP ED-REGIONAL PROG PAYMENT	9,709,693			(9,709,693)	
VOCATIONAL ED-OCCUPATIONAL/TECH ED	294,035			(294,035)	
ENGLISH AS A SECOND LANG PAYMENTS	736,632	61,386	368,316	(368,316)	50.0%
AT-RISK INITIATIVE	3,162,986	262,405	1,574,431	(1,588,555)	49.8%
CLASS SIZE INITIATIVE	5,090,675			(5,090,675)	
SUPPLEMENTAL LOTTERY PER PUPIL ALLOCATION	10,860,376			(10,860,376)	
TOTAL FROM COMMONWEALTH OF VIRGINIA	<u>272,725,078</u>	<u>20,438,175</u>	<u>122,426,103</u>	<u>(150,298,975)</u>	44.9%
STATE SHARE SALES TAX	<u>75,344,490</u>	<u>6,475,325</u>	<u>31,784,790</u>	<u>(43,559,700)</u>	42.2%
TOTAL FROM STATE SHARE SALES TAX	<u>75,344,490</u>	<u>6,475,325</u>	<u>31,784,790</u>	<u>(43,559,700)</u>	42.2%
PUBLIC LAW 874	9,935,191		6,678,791	(3,256,400)	67.2%
DEPT OF THE NAVY-NJROTC	100,000	90,724	140,934	40,934	140.9%
DEPT OF DEFENSE	1,500,000			(1,500,000)	
IMPACT AID-SPECIAL ED			1,887,237	1,887,237	
MEDICAID REIMBURSEMENT	664,809	138,857	289,806	(375,003)	43.6%
MEDICAID REIMBURSEMENT-TRANSPORTATION		10,654	59,613	59,613	
TOTAL FROM FEDERAL GOVERNMENT	<u>12,200,000</u>	<u>240,235</u>	<u>9,056,381</u>	<u>(3,143,619)</u>	74.2%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF REVENUES
SCHOOL OPERATING FUND
JULY 1, 2018 THROUGH DECEMBER 31, 2018

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	<u>FY 2019</u>	<u>MONTH'S</u>	<u>YR-TO-DATE</u>	<u>UNREALIZED</u>	<u>PERCENT</u>
	<u>ESTIMATED</u>	<u>REALIZED</u>	<u>REALIZED</u>	<u>REVENUES</u>	<u>REALIZED</u>
CITY OF VIRGINIA BEACH-LOCAL CONTRIBUTION	445,529,415	41,304,168	243,346,305	(202,183,110)	54.6%
TRANSFER FROM SCHOOL RESERVE FUND	6,800,000	618,182	3,709,091	(3,090,909)	54.5%
CITY OF VIRGINIA BEACH-CONSOLIDATED BEN	735,538			(735,538)	
TOTAL TRANSFERS	<u>453,064,953</u>	<u>41,922,350</u>	<u>247,055,396</u>	<u>(206,009,557)</u>	54.5%
SALE OF SCHOOL VEHICLES	15,000	9,309	28,459	13,459	189.7%
RENT OF FACILITIES	450,000	23,903	143,417	(306,583)	31.9%
SECEP-RENT OF FACILITIES			82,500	82,500	
RENT OF PROPERTY		2,000	12,000	12,000	
TUITION-REGULAR DAY	100,000	17,461	97,434	(2,566)	97.4%
TUITION-GEN ADULT ED	142,839			(142,839)	
TUITION-SUMMER SCHOOL	700,000		556,649	(143,351)	79.5%
TUITION-VOCATIONAL ADULT ED	169,750			(169,750)	
TUITION-DRIVERS ED	322,125		46,231	(275,894)	14.4%
COLLEGE NIGHT FEES		125	15,210	15,210	
TUITION-LPN PROGRAM	25,575		1,000	(24,575)	3.9%
TUITION-RENAISSANCE ACADEMY	20,811			(20,811)	
PLANETARIUM FEES		27	3,153	3,153	
DONATION			28	28	
MISCELLANEOUS REVENUE	224,703	(10)	141,624	(83,079)	63.0%
SALE OF SALVAGE MATERIALS	12,000	3,285	35,873	23,873	298.9%
INDIRECT COST-GRANTS	600,000	65,807	298,703	(301,297)	49.8%
LOST & STOLEN-TECHNOLOGY		625	2,223	2,223	
LOST & DAMAGED-TECHNOLOGY		223	4,251	4,251	
LOST & DAMAGED-CALCULATORS			10,198	10,198	
LOST & DAMAGED-HEARTRATE MONITORS			623	623	
TOTAL FROM OTHER SOURCES	<u>2,782,803</u>	<u>122,755</u>	<u>1,479,576</u>	<u>(1,303,227)</u>	53.2%
TOTAL SCHOOL OPERATING FUND	<u>816,117,324</u>	<u>69,198,840</u>	<u>411,802,246</u>	<u>(404,315,078)</u>	50.5%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL ATHLETICS FUND
JULY 1, 2018 THROUGH DECEMBER 31, 2018

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ASSETS:		LIABILITIES:	
CASH	2,721,249	ACH PAYABLES	504
		TOTAL LIABILITIES	504
		FUND EQUITY:	
		FUND BALANCE	211,019
		ESTIMATED REVENUE	(5,028,774)
		APPROPRIATIONS	5,422,856
		ENCUMBRANCES	53,026
		RESERVE FOR ENCUMBRANCES	(53,026)
		EXPENDITURES	(2,713,151)
		REVENUES	4,828,795
		TOTAL FUND EQUITY	2,720,745
TOTAL ASSETS	2,721,249	TOTAL LIABILITIES AND FUND EQUITY	2,721,249

	FY 2019 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 18 PERCENT OF ACTUAL
REVENUES:						
INTEREST ON BANK DEPOSITS	5,000	4,380	28,599	23,599	572.0%	60.1%
BASKETBALL	120,000	32,738	37,184	(82,816)	31.0%	42.3%
FOOTBALL	250,000		169,859	(80,141)	67.9%	99.6%
GYMNASTICS	4,000	1,446	1,446	(2,554)	36.2%	25.4%
WRESTLING	13,000	3,201	3,201	(9,799)	24.6%	43.5%
SOCCER	42,000			(42,000)		
MIDDLE SCHOOL	65,000	8,230	32,781	(32,219)	50.4%	33.6%
TRANSFER FROM SCHOOL OPERATING	4,524,774		4,524,774		100.0%	90.9%
OTHER INCOME	5,000	4,279	30,951	25,951	619.0%	93.8%
TOTAL REVENUES	5,028,774	54,274	4,828,795	(199,979)	96.0%	88.3%
PYFB-ENCUMBRANCES	394,082					
TOTAL REVENUES AND PYFB	5,422,856					

	FY 2019 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 18 PERCENT OF ACTUAL
EXPENDITURES:							
PERSONNEL SERVICES	2,554,767	218,055	1,164,071		1,390,696	45.6%	49.1%
FICA BENEFITS	195,437	16,677	89,076		106,361	45.6%	49.2%
PURCHASED SERVICES	1,252,979	96,676	441,506		811,473	35.2%	40.3%
VA HIGH SCHOOL LEAGUE DUES	51,250		20,245		31,005	39.5%	98.6%
ATHLETIC INSURANCE	175,000		190,774		(15,774)	109.0%	100.0%
OTHER CHARGES			635		(635)		46.7%
MATERIALS AND SUPPLIES	630,538	36,569	463,877	10,817	155,844	75.3%	54.4%
CAPITAL OUTLAY	270,976		88,601		182,375	32.7%	2.9%
LAND, STRUCTURES AND IMPROVEMENTS	291,909	50,520	254,366	42,209	(4,666)	101.6%	
TOTAL	5,422,856	418,497	2,713,151	53,026	2,656,679	51.0%	44.1%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL CAFETERIAS FUND
JULY 1, 2018 THROUGH DECEMBER 31, 2018

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ASSETS:		LIABILITIES:	
CASH	12,170,507	SALARIES PAYABLE-OPTIONS	373,534
CASH WITH CAFETERIAS	5,000	FICA PAYABLE-OPTIONS	28,575
FOOD INVENTORY	252,267	ACH PAYABLE	413,793
FOOD-USDA INVENTORY	260,290	UNEARNED REVENUE	431,264
SUPPLIES INVENTORY	112,497	TOTAL LIABILITIES	<u>1,247,166</u>
		FUND EQUITY:	
		FUND BALANCE	10,264,338
		ESTIMATED REVENUE	(31,787,925)
		APPROPRIATIONS	33,814,459
		ENCUMBRANCES	135,495
		RESERVE FOR ENCUMBRANCES	(135,495)
		EXPENDITURES	(10,473,592)
		REVENUES	<u>9,736,115</u>
		TOTAL FUND EQUITY	<u>11,553,395</u>
TOTAL ASSETS	<u>12,800,561</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>12,800,561</u>

	FY 2019	MONTH'S	YR-TO-DATE	UNREALIZED	PERCENT	FY 18
	ESTIMATED	REALIZED	REALIZED	REVENUES	REALIZED	PERCENT OF ACTUAL
REVENUES:						
INTEREST ON BANK DEPOSITS	50,000	15,699	84,604	34,604	169.2%	39.4%
CHARGES FOR SERVICES	11,230,670	984,783	3,922,970	(7,307,700)	34.9%	43.0%
USDA REBATES	673,583	9,170	58,305	(615,278)	8.7%	25.6%
MISCELLANEOUS REVENUE			10,000	10,000		100.0%
TOTAL LOCAL REVENUE	<u>11,954,253</u>	<u>1,009,652</u>	<u>4,075,879</u>	<u>(7,878,374)</u>	34.1%	41.9%
SCHOOL MEAL PAYMENTS	500,000	294,108	294,108	(205,892)	58.8%	48.9%
TOTAL REVENUE FROM COMMONWEALTH	<u>500,000</u>	<u>294,108</u>	<u>294,108</u>	<u>(205,892)</u>	58.8%	46.8%
NATIONAL SCHOOL MEAL PROGRAM	17,410,089	3,753,487	5,104,238	(12,305,851)	29.3%	33.0%
USDA COMMODITIES	1,923,583			(1,923,583)		
SUMMER FEEDING PROGRAM			152,693	152,693		91.6%
CHILD AND ADULT CARE FOOD PROGRAM		81,702	108,725	108,725		20.7%
OTHER FEDERAL FUNDS			472	472		100.0%
TOTAL REVENUE FROM FEDERAL GOV'T	<u>19,333,672</u>	<u>3,835,189</u>	<u>5,366,128</u>	<u>(13,967,544)</u>	27.8%	29.9%
TOTAL REVENUES	<u>31,787,925</u>	<u>5,138,949</u>	<u>9,736,115</u>	<u>(22,051,810)</u>	30.6%	34.4%
PRIOR YEAR FUND BALANCE (PYFB)	1,945,288					
PYFB-ENCUMBRANCES	81,246					
TOTAL REVENUES AND PYFB	<u>33,814,459</u>					

	FY 2019	MONTH'S	YR-TO-DATE	OUTSTANDING	REMAINING	PERCENT	FY 18
	APPROPRIATIONS	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	BALANCE	OBLIGATED	PERCENT OF ACTUAL
EXPENDITURES:							
PERSONNEL SERVICES	10,937,689	919,075	3,817,108		7,120,581	34.9%	41.6%
FRINGE BENEFITS	4,610,424	354,738	1,461,801		3,148,623	31.7%	40.6%
PURCHASED SERVICES	456,466	18,652	168,777	15,830	271,859	40.4%	76.5%
OTHER CHARGES	74,802	2,026	25,563		49,239	34.2%	78.0%
MATERIALS AND SUPPLIES	16,439,734	1,168,559	4,612,453	4,725	11,822,556	28.1%	29.9%
CAPITAL OUTLAY	1,295,344		387,890	114,940	792,514	38.8%	61.3%
TOTAL	<u>33,814,459</u>	<u>2,463,050</u>	<u>10,473,592</u>	<u>135,495</u>	<u>23,205,372</u>	31.4%	35.8%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL TEXTBOOKS FUND
JULY 1, 2018 THROUGH DECEMBER 31, 2018

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ASSETS:		LIABILITIES:	
CASH	5,374,191	TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE	5,850,426
		ESTIMATED REVENUE	(4,066,474)
		APPROPRIATIONS	6,229,789
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENDITURES	(4,697,594)
		REVENUES	2,058,044
		TOTAL FUND EQUITY	5,374,191
TOTAL ASSETS	5,374,191	TOTAL LIABILITIES AND FUND EQUITY	5,374,191

	FY 2019 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 18 PERCENT OF ACTUAL
REVENUES:						
INTEREST ON BANK DEPOSITS	29,483	7,757	40,983	11,500	139.0%	38.1%
PURCHASES			14	14		
LOST AND DAMAGED	27,000		20,428	(6,572)	75.7%	43.0%
MISCELLANEOUS			541	541		78.4%
TOTAL LOCAL REVENUE	56,483	7,757	61,966	5,483	109.7%	42.7%
DEPT OF EDUCATION	4,009,991	332,680	1,996,078	(2,013,913)	49.8%	49.7%
TOTAL REVENUE-COMMONWEALTH	4,009,991	332,680	1,996,078	(2,013,913)	49.8%	49.7%
TOTAL REVENUES	4,066,474	340,437	2,058,044	(2,008,430)	50.6%	49.6%
PRIOR YEAR FUND BALANCE (PYFB)	2,140,110					
PYFB-ENCUMBRANCES	23,205					
TOTAL REVENUES AND PYFB	6,229,789					

	FY 2019 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 18 PERCENT OF ACTUAL
EXPENDITURES:							
PERSONNEL SERVICES	87,067	7,604	47,637		39,430	54.7%	51.2%
FRINGE BENEFITS	28,076	3,234	16,645		11,431	59.3%	45.9%
PURCHASED SERVICES	725,930		160,500		565,430	22.1%	100.0%
MATERIALS AND SUPPLIES	5,388,716	24,156	4,472,812		915,904	83.0%	99.2%
TOTAL	6,229,789	34,994	4,697,594		1,532,195	75.4%	98.1%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL RISK MANAGEMENT FUND
JULY 1, 2018 THROUGH DECEMBER 31, 2018

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ASSETS:		LIABILITIES:	
CASH	15,915,510	EST CLAIMS/JUDGMENTS PAYABLE	<u>7,971,000</u>
PREPAID ITEM	115,595	TOTAL LIABILITIES	<u>7,971,000</u>
		FUND EQUITY:	
		RETAINED EARNINGS	5,402,583
		ENCUMBRANCES	8,020
		RESERVE FOR ENCUMBRANCES	(8,020)
		EXPENSES	(4,693,767)
		REVENUES	<u>7,351,289</u>
		TOTAL FUND EQUITY	<u>8,060,105</u>
TOTAL ASSETS	<u>16,031,105</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>16,031,105</u>

REVENUES:	MONTH'S REALIZED	YR-TO-DATE REALIZED
INTEREST ON BANK DEPOSITS	24,012	131,017
RISK MANAGEMENT CHARGES		6,805,724
INSURANCE PROCEEDS	11,391	413,080
MISCELLANEOUS REVENUE	244	1,468
TOTAL REVENUES	<u>35,647</u>	<u>7,351,289</u>

EXPENSES:	MONTH'S EXPENSES	YR-TO-DATE EXPENSES	OUTSTANDING ENCUMBRANCES
PERSONNEL SERVICES	25,596	135,580	
FRINGE BENEFITS	8,220	42,472	
OTHER PURCHASED SERVICES	13,524	438,370	8,020
FIRE AND PROPERTY INSURANCE		1,585,812	
MOTOR VEHICLE INSURANCE	178,934	1,113,961	
WORKER'S COMPENSATION	250,483	1,110,931	
SURETY BONDS		200	
GENERAL LIABILITY INSURANCE	40,597	242,607	
MISCELLANEOUS	30	479	
MATERIALS AND SUPPLIES	7,154	11,280	
CAPITAL OUTLAY	12,075	12,075	
TOTAL	<u>536,613</u>	<u>4,693,767</u>	<u>8,020</u>

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL COMMUNICATION TOWERS/TECHNOLOGY FUND
JULY 1, 2018 THROUGH DECEMBER 31, 2018

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ASSETS:		DEPOSITS PAYABLE	75,000
CASH	3,016,054	TOTAL LIABILITIES	75,000
		FUND EQUITY:	
		FUND BALANCE	2,286,320
		ESTIMATED REVENUE	(510,000)
		APPROPRIATIONS	850,764
		ENCUMBRANCES	23,296
		RESERVE FOR ENCUMBRANCES	(23,296)
		EXPENDITURES	(64,805)
		REVENUES	378,775
		TOTAL FUND EQUITY	2,941,054
TOTAL ASSETS	3,016,054	TOTAL LIABILITIES AND FUND EQUITY	3,016,054

	FY 2019 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 18 PERCENT OF ACTUAL
REVENUES:						
INTEREST ON BANK DEPOSITS	10,000	4,397	22,750	12,750	227.5%	42.9%
RENT-WIRELESS COMMUNICATION	500,000			(500,000)		
TOWER RENT-BAYSIDE HIGH			27,500	27,500		100.0%
TOWER RENT-COX HIGH		71,176	125,453	125,453		90.6%
TOWER RENT-FIRST COLONIAL HIGH			76,734	76,734		100.0%
TOWER RENT-OCEAN LAKES HIGH		3,983	25,850	25,850		25.9%
TOWER RENT-TALLWOOD HIGH			30,731	30,731		100.0%
TOWER RENT-TECH CENTER		45,423	64,696	64,696		76.1%
TOWER RENT-WOODSTOCK ELEMENTARY		1,361	5,061	5,061		31.7%
TOTAL REVENUES	510,000	126,340	378,775	(131,225)	74.3%	69.8%
PRIOR YEAR FUND BALANCE (PYFB)	340,000					
PYFB-ENCUMBRANCES	764					
TOTAL REVENUES AND PYFB	850,764					

	FY 2019 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 18 PERCENT OF ACTUAL
EXPENDITURES:							
PURCHASED SERVICES			675		(675)		
MATERIALS AND SUPPLIES	850,764	2,700	64,130	23,296	763,338	10.3%	10.4%
TOTAL	850,764	2,700	64,805	23,296	762,663	10.4%	10.0%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF REVENUES
SCHOOL GRANTS FUND
JULY 1, 2018 THROUGH DECEMBER 31, 2018

B10

Revenues :

	FY 2019 Estimated	Month's Realized	Yr-To-Date Realized	Unrealized Revenues	Percent Realized
Source:					
Commonwealth of Virginia	14,063,757	391,819	1,750,291	(12,313,466)	12.45%
Federal Government	41,207,110	898,562	2,863,708	(38,343,402)	6.95%
Other Sources	1,139,630	5,589	124,439	(1,015,191)	10.92%
Transfers from School Operating Fund	5,076,153		5,059,974	(16,179)	99.68%
Total Revenues	61,486,650	1,295,970	9,798,412	(51,688,238)	15.94%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL GRANTS FUND
JULY 1, 2018 THROUGH DECEMBER 31, 2018

B 11

	<u>FY 2019</u>	<u>MONTH'S</u>	<u>YR-TO-DATE</u>	<u>OUTSTANDING</u>	<u>REMAINING</u>	<u>PERCENT</u>
	<u>APPROPRIATIONS</u>	<u>EXPENDITURES</u>	<u>EXPENDITURES</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>OBLIGATED</u>
ADULT BASIC EDUCATION 18/19	321,573	46,763	184,506		137,067	57.4%
ALGEBRA READINESS 17/18	407,642	79,347	193,425		214,217	47.4%
ALGEBRA READINESS 18/19	1,034,033	7,662	57,425	273,420	703,188	32.0%
ASIA SOCIETY CONFUCIUS CLASSROOMS 12/13	2,089	192	192		1,897	9.2%
ASSESSMENT FOR LEARNING PROJECT 15/16	32,802		6,733		26,069	20.5%
CAREER & TECHNICAL EDUCATION STATE EQUIP 18/19	79,442		41,605	19,697	18,140	77.2%
CAREER SWITCHER PROGRAM MENTOR REIMBURSE 17/18	3,800				3,800	
CAREER SWITCHER PROGRAM MENTOR REIMBURSE 18/19	20,000				20,000	
CARL PERKINS 17/18	142,921		140,420		2,501	98.3%
CARL PERKINS 18/19	886,990	24,960	342,353	15,634	529,003	40.4%
CTE SPECIAL STATE EQUIP ALLOCATION 18/19	62,205			62,205		100.0%
DODEA-MCASP OPERATION GRIT 17/18	32,965		32,965			100.0%
DODEA-MCASP OPERATION GRIT 18/19	400,805	9,307	110,464	77,460	212,881	46.9%
DODEA SPECIAL EDUCATION 17/18	85,976		85,976			100.0%
DUAL ENROLLMENT-TCC 18/19	507,676				507,676	
EARLY READING INTERVENTION 17/18	901,695	140,075	834,947	4,956	61,792	93.1%
EARLY READING INTERVENTION 18/19	1,948,735	7,388	18,396		1,930,339	0.9%
GENERAL ADULT EDUCATION-GAE 18/19	30,993	6,207	24,973		6,020	80.6%
GREEN RUN COLLEGIATE CHARTER SCHOOL SUPPORT 18/19	12,500				12,500	
IDEA CO-TEACHING INITIATIVE THREE OAKS ES PART 1 18/19	8,000		8,000			100.0%
INCLUSION PROJECT MINI- GRANT 17/18	2,000		900		1,100	45.0%
INDUSTRY CERTIFICATION EXAMS 18/19	96,092	6,711	6,715	10,541	78,836	18.0%
INDUSTRY CERTIFICATION EXAMS STEM 18/19	26,234		8,760	1,251	16,223	38.2%
INNOVATION CHALLENGE GRANT 18/19	23,000				23,000	
ISAEP 18/19	66,842	5,338	13,666		53,176	20.4%
JAIL EDUCATION PROGRAM 18/19	186,688	14,883	77,510		109,178	41.5%
JUVENILE DETENTION 18/19	778,652	96,478	475,811	112	302,729	61.1%
MCKINNEY HOMELESS 16/17	13,101		13,101			100.0%
MCKINNEY HOMELESS 17/18	67,422	4,833	26,922		40,500	39.9%
MCKINNEY HOMELESS 18/19	73,000				73,000	
MYCAA-ALC COURSES 18/19	5,000				5,000	
MYCAA-LPN COURSES 18/19	10,000				10,000	
NATIONAL BOARD TEACHERS STIPENDS 18/19	380,000				380,000	
NATIONAL MATH & SCIENCE INITIATIVE 18/19	581,539	945	1,454		580,085	0.3%
NETWORK IMPROVEMENT COMMUNITY (NIC) 18/19	14,250		5,373		8,877	37.7%
NEW TEACHER MENTOR 18/19	40,649				40,649	
NNSY 2018 STEM CAMP	10,000	1,651	6,775	2,808	417	95.8%
ODU RESEARCH FOUNDATION CYBERSECURITY	3,000				3,000	
OPPORTUNITY INC-ALC 18/19	115,000	6,689	33,717		81,283	29.3%
OPPORTUNITY INC-STEM (ISY) 18/19	155,000	7,816	49,733		105,267	32.1%
OPPORTUNITY INC-STEM (OSY) 18/19	160,000	7,147	42,563		117,437	26.6%
POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORT 17/18	7,960		7,152		808	89.8%
POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORT 18/19	31,919	3,861	3,861		28,058	12.1%
POST 9/11 GI BILL 18/19	5,000				5,000	
PRESCHOOL INCENTIVE 17/18	119,575	14,110	119,561		14	99.9%
PRESCHOOL INCENTIVE IDEA 18/19	504,702	24,227	62,525		442,177	12.4%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL GRANTS FUND
JULY 1, 2018 THROUGH DECEMBER 31, 2018

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	FY 2019 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
PROJECT GRADUATION 16/17	7,973		7,973			100.0%
PROJECT GRADUATION 17/18	37,500		11,196		26,304	29.9%
PROJECT GRADUATION 18/19	37,500				37,500	
PROJECT HOPE-CITY WIDE SCA 13/14	2,874		150		2,724	5.2%
RACE-TO-GED 18/19	66,168	11,096	46,646		19,522	70.5%
REGION II SUPERINTENDENTS ESCROW 17/18	8,953				8,953	
RESERVE FOR CONTINGENCY	2,669,482				2,669,482	
RISE PROGRAM-INSTRUCTIONAL SUPPORT 17/18	67,123				67,123	
SCHOOL SECURITY EQUIPMENT GRANT 18/19	114,576			9,931	104,645	8.7%
SCHOOL SECURITY OFFICE GRANT 18/19	32,572	1,921	2,827		29,745	8.7%
STARTALK 17/18	67,259	2,829	60,475		6,784	89.9%
STARTALK 18/19	88,154				88,154	
TECHNOLOGY INITIATIVE 16/17	304,830	129	67,178		237,652	22.0%
TECHNOLOGY INITIATIVE 17/18	2,618,400		1,194,995		1,423,405	45.6%
TECHNOLOGY INITIATIVE 18/19	2,618,400				2,618,400	
TITLE I PART A 17/18	3,597,550	37,039	2,472,496	426,384	698,670	80.6%
TITLE I PART A 16/17	66,871		66,871			100.0%
TITLE I PART A 18/19	11,952,631	968,960	2,976,874	75,928	8,899,829	25.5%
TITLE I PART D SUBPART 1 17/18	13,110		13,110			100.0%
TITLE I PART D SUBPART 1 18/19	68,023	3,834	5,777		62,246	8.5%
TITLE I PART D SUBPART 2 16/17	44,941		44,941			100.0%
TITLE I PART D SUBPART 2 17/18	283,727	17,322	52,744		230,983	18.6%
TITLE I PART D SUBPART 2 18/19	272,637				272,637	
TITLE II PART A 16/17	18,820		18,820			100.0%
TITLE II PART A 17/18	62,505	1,120	33,566		28,939	53.7%
TITLE II PART A 18/19	1,583,202	147,148	564,760	1,052	1,017,390	35.7%
TITLE III PART A LANG ACQUISITION 18/19	104,567				104,567	
TITLE III PART A LANG ACQUISITION 17/18	78,522	9,708	59,454		19,068	75.7%
TITLE IV PART A 17/18	203,099	9,158	62,113	16,148	124,838	38.5%
TITLE IV PART B 21ST CCLC GRC 16/17	24,165		24,165			100.0%
TITLE IV PART B 21ST CCLC LYNN ES 17/18	8,123	153	5,056		3,067	62.2%
TITLE IV PART B 21ST CCLC LYNN ES 18/19	95,660	4,758	12,782		82,878	13.4%
TITLE IV PELL 18/19	31,150		3,903		27,247	12.5%
TITLE IV PART A 18/19	857,953	17,232	21,324	31,872	804,757	6.2%
TITLE VI-B 17/18	2,026,839	9,221	1,503,417		523,422	74.2%
TITLE VI-B 18/19	14,460,172	1,346,814	4,031,748		10,428,424	27.9%
VA ELEARNING BACKPACK BAYSIDE 17/18	7,060				7,060	
VA ELEARNING BACKPACK GREEN RUN 17/18	196	196	196			100.0%
VA ELEARNING BACKPACK KEMPSVILLE 17/18	9,447	3,000	3,603		5,844	38.1%
VA INITIATIVE FOR AT RISK FOUR YR OLDS 17/18	405,584		405,584			100.0%
VA INITIATIVE FOR AT RISK FOUR YR OLDS 18/19	4,893,875	463,946	1,446,381		3,447,494	29.6%
VIRGINIA MIDDLE SCHOOL TEACHER CORPS 18/19	5,000	1,346	1,346		3,654	26.9%
VPI+PRESCHOOL EXPANSION GRANT 18/19	1,068,696	3,246	258,601	8,159	801,936	25.0%
VPI+PRESCHOOL EXPANSION GRANT 17/18	85,100	74,218	85,100			100.0%
WORKPLACE READINESS 18/19	16,194	4,209	4,315	11,879		100.0%
TOTAL SCHOOL GRANTS FUND	61,486,650	3,655,193	18,608,966	1,049,437	41,828,247	32.0%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL BOARD/CITY HEALTH INSURANCE FUND
JULY 1, 2018 THROUGH DECEMBER 31, 2018

B 13

ASSETS:		LIABILITIES:	
CASH	60,573,092	ACCOUNTS PAYABLE-HSA	500
		WIRES PAYABLE	528,947
		EST CLAIMS-JUDGMENTS PAYABLE	9,328,000
		TOTAL LIABILITIES	9,857,447
		FUND EQUITY:	
		RETAINED EARNINGS	38,747,238
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENSES	(62,610,008)
		REVENUES	74,578,415
		TOTAL FUND EQUITY	50,715,645
TOTAL ASSETS	60,573,092	TOTAL LIABILITIES AND FUND EQUITY	60,573,092

REVENUES:	MONTH'S REALIZED	YEAR-TO-DATE REALIZED
INTEREST ON BANK DEPOSITS	90,047	410,795
EMPLOYEE PREMIUMS-CITY	1,131,852	7,022,148
EMPLOYER PREMIUMS-CITY	3,792,812	24,294,202
EMPLOYEE PREMIUMS-SCHOOLS	1,833,791	9,101,674
EMPLOYER PREMIUMS-SCHOOLS	6,690,490	33,743,657
COBRA ADMINISTRATIVE FEE-CITY	400	2,843
COBRA ADMINISTRATIVE FEE-SCHOOLS	407	3,096
TOTAL REVENUES	13,539,799	74,578,415

EXPENSES:	MONTH'S EXPENSES	YEAR-TO-DATE EXPENSES	OUTSTANDING ENCUMBRANCES
SALARIES AND BENEFITS	45,258	260,913	
HEALTH CLAIMS AND OTHER EXPENSES-CITY	4,704,809	25,588,684	
HEALTH CLAIMS AND OTHER EXPENSES-SCHOOLS	7,246,923	36,760,411	
POST EMPLOYMENT HEALTH BENEFITS			
TOTAL EXPENSES	11,996,990	62,610,008	

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL VENDING OPERATIONS FUND
JULY 1, 2018 THROUGH DECEMBER 31, 2018

B 14

ASSETS:		LIABILITIES:	
CASH	(34,080)	TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE	58,986
		ESTIMATED REVENUE	(144,000)
		APPROPRIATIONS	150,000
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENDITURES	(149,100)
		REVENUES	50,034
		TOTAL FUND EQUITY	(34,080)
TOTAL ASSETS	(34,080)	TOTAL LIABILITIES AND FUND EQUITY	(34,080)

	FY 2019 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 18 PERCENT OF ACTUAL
REVENUES:						
INTEREST ON BANK DEPOSITS			106	106		-8.9%
VENDING OPERATIONS RECEIPTS	144,000	72	49,928	(94,072)	34.7%	32.9%
TOTAL REVENUES	144,000	72	50,034	(93,966)	34.7%	32.9%
PRIOR YEAR FUND BALANCE (PYFB)	6,000					
TOTAL REVENUES AND PYFB	150,000					

	FY 2019 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 18 PERCENT OF ACTUAL
EXPENDITURES:							
SCHOOL ALLOCATIONS	144,280		149,085		(4,805)	103.3%	100.0%
MATERIALS AND SUPPLIES	5,320		15		5,305	0.3%	
PURCHASED SERVICES	400				400		
TOTAL	150,000		149,100		900	99.4%	99.7%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL INSTRUCTIONAL TECHNOLOGY FUND
JULY 1, 2018 THROUGH DECEMBER 31, 2018

B 15

ASSETS:		LIABILITIES:	
CASH	524,697	TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE	161,185
		ESTIMATED REVENUE	
		APPROPRIATIONS	260,244
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENDITURES	
		REVENUES	103,268
		TOTAL FUND EQUITY	524,697
TOTAL ASSETS	524,697	TOTAL LIABILITIES AND FUND EQUITY	524,697

	FY 2019	MONTH'S	YR-TO-DATE	UNREALIZED	PERCENT
REVENUES:	ESTIMATED	REALIZED	REALIZED	REVENUES	REALIZED
INTEREST ON BANK DEPOSITS		29,399	103,268	103,268	%
TOTAL REVENUES		29,399	103,268	103,268	
PRIOR YEAR FUND BALANCE (PYFB)	260,244				
TOTAL REVENUES AND PYFB	260,244				

	FY 2019	MONTH'S	YR-TO-DATE	OUTSTANDING	REMAINING	PERCENT
EXPENDITURES:	APPROPRIATIONS	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	BALANCE	OBLIGATED
MATERIALS AND SUPPLIES	260,244				260,244	%
TOTAL	260,244				260,244	

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL EQUIPMENT REPLACEMENT FUND
JULY 1, 2018 THROUGH DECEMBER 31, 2018

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ASSETS:		LIABILITIES:	
CASH	1,108,366	TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE	11,700
		ESTIMATED REVENUE	
		APPROPRIATIONS	1,088,036
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENDITURES	
		REVENUES	8,630
		TOTAL FUND EQUITY	1,108,366
TOTAL ASSETS	1,108,366	TOTAL LIABILITIES AND FUND EQUITY	1,108,366

	FY 2019	MONTH'S	YR-TO-DATE	UNREALIZED	PERCENT
REVENUES:	ESTIMATED	REALIZED	REALIZED	REVENUES	REALIZED
INTEREST ON BANK DEPOSITS		1,645	8,630	8,630	%
TOTAL REVENUES		1,645	8,630	8,630	
PRIOR YEAR FUND BALANCE (PYFB)	1,088,036				
TOTAL REVENUES AND PYFB	1,088,036				

	FY 2019	MONTH'S	YR-TO-DATE	OUTSTANDING	REMAINING	PERCENT
EXPENDITURES:	APPROPRIATIONS	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	BALANCE	OBLIGATED
CAPITAL OUTLAY	1,088,036				1,088,036	%
TOTAL	1,088,036				1,088,036	

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
CAPITAL PROJECTS
JULY 1, 2018 THROUGH DECEMBER 31, 2018

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	FY 2019 APPROPRIATIONS	MONTH'S EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PROJECT-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
1003 RENOV/REPLACMT-ENERGY MGMT II	8,675,000	10,979	689,129	4,199,388	224,028	4,251,584	50.99%
1004 TENNIS COURT RENOVATIONS II	1,000,000		9,755	621,351	127,789	250,860	74.91%
1019 GREAT NECK MIDDLE SCHOOL REPLACEMENT	45,789,062			45,789,062			100.00%
1025 KEMPSVILLE HS ENTREPRENEURIAL ACADEMY	950,000	14,292	424,821	881,910	42,677	25,413	97.32%
1035 JOHN B DEY ES MODERNIZATION	25,989,241	328,472	4,887,196	19,036,236	6,353,756	599,249	97.69%
1043 THOROUGHGOOD ES REPLACEMENT	28,970,000	465,860	1,901,711	4,094,324	18,944,360	5,931,316	79.53%
1056 PRINCESS ANNE MS REPLACEMENT	49,975,759	58,352	3,775,871	9,139,836	35,686,089	5,149,834	89.70%
1078 SCHOOL BUS FACILITY RENOVATION/EXPANSION	21,821,574		4,513	21,821,574			100.00%
1095 COMPREHENSIVE LONG RANGE FACILITIES PLANNING UPDATE	300,000		9,512	284,602		15,398	94.87%
1099 RENOV & REPLACE-GROUNDS PHASE II	11,675,000	1,150	841,328	11,561,162	70,306	43,532	99.63%
1102 21ST CENTURY LEARNING ENVIRONMENT IMPROVEMENTS	2,100,000	10,673	1,328,215	1,828,771	269,693	1,536	99.93%
1103 RENOV & REPLACE-HVAC SYSTEMS PHASE II	45,367,724	15,524	1,475,891	45,186,924	180,800		100.00%
1104 RENOV & REPLACE-REROOFING PHASE II	35,025,639	29,875	462,526	30,153,056	584,964	4,287,619	87.76%
1105 RENOV & REPLACE-VARIOUS PHASE II	15,033,273	14,639	751,022	14,955,750	77,523		100.00%
1110 ENERGY PERFORMANCE CONTRACTS PHASE II	15,000,000		1,007,789	10,996,462	127,096	3,876,442	74.16%
1178 RENOV & REPLACE-GROUND PH III	1,325,000	34,834	1,094,356	1,094,356	2,217	228,427	82.76%
1179 RENOV & REPLACE-HVAC PH III	5,650,000	75,620	582,631	582,631	627,580	4,439,789	21.42%
1180 RENOV & REPLACE-REROOFING PH III	4,200,000		120	120		4,199,880	0.00%
1182 RENOV & REPLACE - VARIOUS PH III	1,850,000	2,748	1,769,374	1,769,374	50,449	30,177	98.37%
1184 PLAZA ANNEX/LASKIN ROAD ADDITION	13,300,000		69,451	69,451	560,222	12,670,327	4.73%
1185 ELEMENTARY PLAYGROUND EQUIPMENT REP	250,000					250,000	
1195 STUDENT DATA MANAGEMENT SYSTEM	12,187,001		459,520	11,681,966	33,617	471,418	96.13%
1233 KEMPS LANDING/ODC REPLACEMENT	63,615,000	72,217	299,060	63,320,512	152,669	141,819	99.78%
1237 SCHOOL HR/PAYROLL	9,196,000			8,867,573		328,427	96.43%
UNALLOCATED CIP SALARIES/BENEFITS		146,892	454,773	454,773		(454,773)	
TOTAL CAPITAL PROJECTS	419,245,273	1,282,127	22,298,564	308,391,164	64,115,835	46,738,274	88.85%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
GREEN RUN COLLEGIATE CHARTER SCHOOL
JULY 1, 2018 THROUGH DECEMBER 31, 2018

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ASSETS:		LIABILITIES:	
CASH	2,512,543	SALARIES PAYABLE-OPTIONS	97,375
PREPAID ITEM	1,400	FICA PAYABLE-OPTIONS	<u>7,449</u>
		TOTAL LIABILITIES	<u>104,824</u>
		FUND EQUITY:	
		FUND BALANCE	4,680
		ESTIMATED REVENUE	(3,803,031)
		APPROPRIATIONS	3,822,133
		ENCUMBRANCES	8,471
		RESERVE FOR ENCUMBRANCES	(8,471)
		EXPENDITURES	(1,417,694)
		REVENUES	<u>3,803,031</u>
		TOTAL FUND EQUITY	<u>2,409,119</u>
TOTAL ASSETS	<u>2,513,943</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>2,513,943</u>

	FY 2019 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY18 PERCENT OF ACTUAL
REVENUES:						
TRANSFER FROM SCHOOL OPERATING	<u>3,803,031</u>		<u>3,803,031</u>		100.0%	113.5%
TOTAL REVENUES	<u>3,803,031</u>		<u>3,803,031</u>		100.0%	113.5%
PYFB-ENCUMBRANCES	<u>19,102</u>					
TOTAL REVENUES AND PYFB	<u>3,822,133</u>					

	FY 2019 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY18 PERCENT OF ACTUAL
EXPENDITURES:							
PERSONNEL SERVICES	2,324,601	209,563	884,695		1,439,906	38.1%	42.2%
FRINGE BENEFITS	773,891	73,212	305,805		468,086	39.5%	40.4%
PURCHASED SERVICES	389,172	76,525	116,418	77	272,677	29.9%	17.9%
OTHER CHARGES	75,200	3,955	30,860		44,340	41.0%	62.0%
MATERIALS AND SUPPLIES	<u>259,269</u>	<u>10,842</u>	<u>79,916</u>	<u>8,394</u>	<u>170,959</u>	34.1%	65.7%
TOTAL	<u>3,822,133</u>	<u>374,097</u>	<u>1,417,694</u>	<u>8,471</u>	<u>2,395,968</u>	37.3%	41.5%



Subject: Policy Review Committee Recommendations **Item Number:** 13C1-16

Section: Information **Date:** January 22, 2019

Senior Staff: Marc A. Bergin, Ed.D., Chief of Staff

Prepared by: Kamala Lannetti, Deputy City Attorney; John Sutton, III, Coordinator, Policy and Constituent Services

Presenter(s): School Board Legal Counsel, Kamala Lannetti, Deputy City Attorney

Recommendation:

That the School Board receive for information Policy Review Committee (PRC) recommendations regarding review, amendment and/ repeal of certain policies as reviewed by the committee at their December 13, 2018 meeting and being entertained at the January 18, 2019 PRC meeting.

Background Summary:

1. Bylaw 1-5/Legal Counsel

Additional language added authorizing School Board legal counsel to act as School Board legal representative in dealing with outside legal counsel.

2. Bylaw 1-17/Publications Regarding School Board

Revised to establish language that establishes members' responsibility to comply with acceptable law, policy and regulation when using personal social media to convey information related to their duties as School Board members.

3. Bylaw 1-18/Officers: Election and Term of Office

Minor Scrivener changes, in addition to minor change in Section B/Term of Office regarding Chair and Vice Chair.

4. Bylaw1-28/Committees, Organizations and Boards-School Board Member Assignments

Update made to Section E 2 related to Ad Hoc Strategic Plan Committee and Section G/Outside Committees

5. Bylaw1-30/Amendment of Bylaws

Update to language related to the amendment or revision of Bylaws

6. Bylaw 1-40/Parliamentary Authority, Special Rules of Order and Standing Rule

Added language in Section B/C related to voting procedures

7. Policy 2-59/Employment of Outside Counsel

Policy reviewed and updated to allow for School Board designee to be authorized, with School Board direction, to agree to settlement, mediation, resolution or reconciliation on certain matters previously known and approved by the School Board.

8. Policy 4-2/Employee Conduct

Policy language was adopted to conform with current practices and to comply with the State guidelines concerning sexual harassment.

9. Policy 5-14/School Attendance Zones

Updates made to policy regarding the development and staff make up of the Building Utilization Committee. Updates to language concerning the out of zone attendance criteria for school based employees and their dependents. Student changes of residence are addressed in the corresponding regulation.

Regulation 5-14.1/Criteria for Out of Zone/School Attendance Areas

Changed to formatting and paragraph placement as a result of changes to Policy 5-14.

10. Policy 5-15/Transfer Students

Repealed due to policy being redundant. Transfer students are covered in other areas of policy.

11. Policy 5-19/Pregnant and parenting Students

Reviewed and minor Scrivener changes made.

12. Policy 5-20/Married Students

Language updated to define emancipated married students and their rights.

13. Policy 5-35/Discipline and Control of Students

Policy reviewed, reformatted and updated to remove corporal punishment language and placed in Regulation 5-35.1. Student work recovery now embedded in grading policy.

a. Regulation 5-35.1/Corporal Punishment

Policy updated to reflect current practices and to conform with current State law.

14. Policy 5-40/Assemblies and Demonstrations

Policy updated to reflect current practices. Policy updated to define criteria for environmental disruptions, prohibited actions and consequences for students.

a. Regulation 5-40.2/Dispersal Statement

Repeal

15. Regulation 5-70.1/Employee Certification

Repealed due to State taking responsibility for employee certification directly.

16. Policy 5-73/Voter Registration

Language updated to allow for non-partisan voter registration programs.

Source:

Code of Virginia, 1950, as amended, §22.1-253.12:7 School Board Policies.

Policy Review Committee Meeting of December 13, 2018

Budget Impact:

None

SCHOOL BOARD BYLAWS

Legal Counsel

The School Board will secure legal advice and counsel in accordance with the Code of Virginia as quoted in the legal reference to this Bylaw.

A School Board Member may consult with School Board Legal Counsel at any time.

School Board Members may request written legal opinions regarding matters related to the School Board and the School Division by providing School Board Legal Counsel and all School Board Members with a written copy of such request. The School Board may discuss the request in closed session and may amend the request. The legal opinion will be provided to all School Board Members and, if not prohibited by the School Board, will be provided to the Superintendent. Waiver of attorney client privilege for legal advice provided to the School Board may only be done after a majority vote of the School Board authorizes such waiver.

A request by a School Board Member for a written personal conflict of interests opinion shall be made directly by the School Board Member to School Board Legal Counsel or the Commonwealth's Attorney in accordance with Bylaw 1-24. Conflict of Interests opinions requested by a School Board Member shall not be shared with the School Board Chairman or any other School Board Member except upon consent of the School Board Member making the request.

School Board Legal Counsel is authorized to act as the School Board's designee in all legal matters and may accept service of process on behalf of the School Board and the Superintendent. After providing information to the School Board regarding probable or pending legal matters and obtaining authorization from the School Board as to how to proceed, School Board Legal Counsel may authorize settlement or other resolution of legal matters.

Editor's Notes

The School Board has an annual Cooperative Agreement with the City Council for provision of legal services by the City Attorney's Office.

*For policy regarding employment of outside legal counsel, see **Policy 2-59**.*

*For service of process, see **Bylaw 1-27**.*

*For conflict of interest advisory legal opinion, see **Bylaw 1-24**.*

*For employment of outside counsel and reimbursement of employee legal expenses, see **Policy 2-59**.*

Legal Reference:

Code of Virginia § 2.2-4301, as amended. Definitions.

Code of Virginia § 2.2-4303, as amended. Methods of procurement.

Code of Virginia § 2.2-4344 (2), as amended, Exemptions from competition for certain transactions.

Code of Virginia § 22.1-82, as amended. Employment of counsel to advise or defend school boards and officials; payment of costs, expenses and liabilities; consent of governing bodies required prior to institution of proceedings.

Code of Virginia § 22.1-83, as amended. Payment of employee's legal fees and expenses, as amended.

Code of Virginia § 22.1-128, as amended. Title to school board real estate.

Adopted by School Board: July 21, 1992

Amended by School Board: August 17, 1999

Amended by School Board: February 20, 2001

Amended by School Board: December 2, 2008

Amended by School Board: August 2, 2016

Amended by School Board: April 24, 2018

SCHOOL BOARD BYLAWS

Publications Regarding School Board

A. Publications regarding the School Board

The School Board will publish information to the public regarding its nature, duties, meetings, and communications with the School Board, bylaws, policies and regulations and other information determined by the School Board. The School Board retains responsibility for the contents of such publications and will direct the Superintendent as to changes to be made to that content. Pending action by the School Board, the Chairman is authorized to take appropriate actions regarding such publications should it be necessary due to actual or potential legal, criminal or emergency circumstances.

B. Publication regarding individual School Board Members

Information concerning individual School Board Members will be included in publications as determined by the School Board. Such information may comprise any or all of the following:

1. picture of School Board Member without background;
2. name and appropriate professional titles;
3. Chair or Vice Chair designation if applicable;
4. School Board district or At-Large designation;
5. term of office;
6. prior terms of office;
7. education;
8. employment history;
9. names and positions held with community service/organizations;
10. recognition/awards;
11. spouse name and occupation;
12. generic reference to children; and
13. contact information.

Formatting of publications will be left to the discretion of the Superintendent/designee.

C. Individual School Board Members' publications or social media content

The School Board and the School Division will not be responsible for personal publications or personal social media content of individual School Board Members. Individual School Board Members, who personally publish information or use personal social media to convey information regarding their duties as School Board Members will be responsible for compliance with applicable law, policy and regulation.

Adopted by School Board: November 8, 2017

Amended by School Board: 2019

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SCHOOL BOARD BYLAWS

Officers: Election and Term of Office

A. Election

The Chair~~man~~ and Vice Chair~~man~~ shall be elected by the School Board for a one-year term at the annual organizational meeting which will be the first regular meeting in January. At such meeting, the Clerk and Deputy Clerk shall be appointed by the School Board for a one-year term upon recommendation of the Superintendent.

1. Procedure for electing Chair~~man~~ - If fewer than four candidates are nominated for the Chair~~man~~, candidates will be voted for electronically utilizing the voting colors green, red, and yellow on the electronic voting board. The candidates will draw for their voting color and the Clerk will inform the School Board Members which candidate is assigned to each color. School Board Members will then vote for a candidate by selecting the color that corresponds to the candidate on the electronic voting board. The candidate with the most votes will be declared the Chair~~man~~. If four or more candidates are nominated for the position of Chair~~man~~, then the candidates will be voted upon in an order determined by random process.
2. Procedure for electing Vice Chair~~man~~ - the newly elected Chair~~man~~ will conduct the election for Vice Chair~~man~~ using the same procedure.

B. Term of Office

The Chair~~man~~ and Vice Chair shall serve in those ~~at~~ positions until the annual organizational meeting or the election of officers is completed, which ever happens first. If the Chair~~man~~'s elected/appointed term of office on the School Board expires before the annual organizational meeting, the Vice Chair~~man~~ shall act as Chair~~man~~ until the annual organizational meeting. If the Vice Chair~~man~~'s elected/appointed term of office on the School Board expires before the annual organizational meeting, the most senior School Board Member whose last name is first alphabetically shall act as Chair~~man~~ until the annual meeting.

Editor's Note

The election shall be held in accordance with School Board Bylaw 1-37.

Legal Reference:

Code of Virginia § 22.1-76, as amended. Chairman; clerk; Vice Chairman; deputy clerk; terms; compensation and bonds of clerk and deputy clerk; officers ineligible to serve as clerk and deputy clerk; approval of division superintendent's designee.

Charter of the City of Virginia Beach, Virginia §§3:02:1, 3.02:2 and 16.04, as amended.

Adopted by School Board: July 21, 1992

Amended by School Board: August 17, 1999

Amended by School Board: February 20, 2001

Amended by School Board: August 21, 2007
Amended by School Board: December 2, 2008
Reviewed by School Board: August 2, 2016

SCHOOL BOARD BYLAWS

Committees, Organizations and Boards – School Board Member assignments

The School Board utilizes committees, boards, and other organizations (hereinafter "Committee") to accomplish both internal and external goals. School Board Members may be assigned to represent the School Board's interest on any such Committee. School Board Members have no individual authority when serving in these assignments and may only exercise the authority specifically authorized by the School Board. The School Board recognizes the following types of Committees: a) Standing School Board Committees; b) Joint School Board/City Council Committees; c) Ad Hoc School Board Committees; d) School Division Standing Committees with School Board Liaisons; and e) Outside Committees.

A. General matters

1. Creation

The School Board may determine that certain School Division objectives require longer term study and analysis, and/or ongoing oversight. In such cases where concerns lend themselves to a committee approach, committees comprised of School Board Members either alone or in conjunction with members of the School Administration, other public bodies or public organizations, and/or the public-at-large may be created by the School Board. The School Board shall describe the objectives of any such Committee in its minutes or other writing and provide it to the Committee.

2. Authority

Any such Committee shall have only such authority to bind the School Board as is expressly granted and shall have only such powers as the School Board has expressly granted or which, by implication, are reasonably necessary to accomplish the stated purpose(s).

3. Assignments

Unless otherwise specified, School Board Members will be assigned/appointed to Committees or Boards by the School Board Chair in consultation with the Vice Chair and with the approval of the School Board. School Board Members will be assigned to Committees or Boards no later than July 1st of each year. Assignments may be reviewed in January of each year or when otherwise necessary. Each School Board Member should be assigned to at least one (1) Committee. Appointment to a Committee should take into consideration, but not be limited to, the following: a) equitable distribution of Committee assignments among School Board Members; b) expressed interests of School Board Members; c) experience as a School Board Member; d) a School Board Member's training, education and/or experience with the purpose of the Committee; e) continuity of service and historical knowledge; f) availability for meetings; g) the need for diversity; h) the needs of the School Board; and i) other good and just reason for assignment. Should one or more representatives of the School Board be needed to attend a Committee meeting prior to the School Board's adoption of Committee assignments, the Chair is authorized to temporarily appoint School Board Members to that Committee. Assignments to a Committee are effective until June 30th of each year.

The School Board is authorized to appoint alternates to Committees, should the School Board Member assigned require another School Board Member to substitute. In the absence of an

alternate or when an alternate is unavailable, the Chair may assign another School Board Member to represent the School Board at a Committee meeting.

4. Individual Authority

Individual School Board Members appointed to any Committee shall have no authority to bind the School Board on any matter unless such authority is expressly granted by the School Board.

5. Reports

Assigned School Board Members shall report to the School Board on Committee activities when and in the format designated by the School Board.

6. Committee Chair

The Committee Chair will be chosen by the Members of the Committee unless otherwise specified. For the purposes of electing a Committee Chair, the most senior School Board Member attending the first meeting of the year (or the most senior assigned staff member attending the meeting if a School Board Member is not present at the first meeting) shall conduct the election of the Committee Chair. All School Board created Committees shall be chaired by an assigned School Board Member unless the Committee structure specifically requires that another person be the Committee Chair. When choosing a Committee Chair, the following shall be considered: a) continuity of membership; b) expressed interest of assigned School Board Members; c) diversity of membership; and d) needs of the School Board Committee.

7. Roles and Responsibilities of the Committee Chair

The Committee Chair shall have the responsibility for: a) presiding over the meetings or designating another Committee Member to preside in the Chair's absence; b) setting the direction for and establishing norms and protocols that allow for appropriate function and in an efficient manner; c) provide guidance and communicate expectations to other Committee Members; d) ensure that relevant, timely and effective decisions are executed and that all Committee Members are provided the opportunity to participate in the decision making process; e) ensure compliance with applicable law, bylaw, policy and regulation; f) ensure that appropriate notices are made, agendas and supporting materials are provided and that minutes of the meetings are kept if so required by law.

B. Committee Meetings

1. Notices of Meetings by Committee Chair

The Committee Chair or the assigned staff member shall provide the School Board Clerk notice of the date, time, and location of Committee meetings so that the School Board Clerk can give the public notice of meetings consistent with applicable law. The Committee Chair or the assigned staff member shall make available to the public, upon request, nonexempt agenda materials furnished to Members for the meeting as required by the Virginia Freedom of Information Act and other applicable law. Committee Meetings will be held in locations accessible to the public.

2. Public Access

Committee Meetings shall be open to the public but may be closed for all or a portion of the Meeting as permitted by the Virginia Freedom of Information Act and other applicable law or

regulation. The Committee Chair or assigned staff member will make arrangements for any persons needing accommodations or other services to access the Committee Meetings.

3. Rules of Order

Committee Meetings shall be run in accordance with the Special Rules of Order found in School Board Bylaws Appendix A and the current edition of *Robert's Rules of Order Newly Revised*.

C. School Board Standing Committees

The Committees listed below shall be considered Standing Committees of the School Board:

1. Internal Audit Committee

The Internal Audit Committee consists of a minimum of three Members, including at least two Members of the School Board and a third Member from the business community. The Internal Audit Committee assists the full School Board in considering internal and external audit matters, including the timely reporting to the School Board of material actions or inactions of school employees that could lead to charges of malfeasance in office by School Board Members or School Division employees or agents. The Internal Audit Committee has established the Office of Internal Audit, which reports directly to the Internal Audit Committee, and through the Internal Audit Committee, to the full School Board, as more particularly set forth in Policy 3-96 and the Internal Audit Charter.

2. Legislative Committee

The Legislative Committee will consist of three School Board Members, School Board Legal Counsel, the School Board's Legislative Consultant and those staff members appointed by the Superintendent. The Legislative Committee is responsible for the development of the School Board's proposed annual legislative package. The legislative package, priorities and positions shall be based upon input from the School Board and the Superintendent. The Legislative Committee is also responsible for developing the School Board's regional legislative position and for acting as the School Board's liaison to the Virginia General Assembly as well as other publicly elected bodies.

3. Policy Review Committee

The School Board Policy Review Committee will consist of three School Board Members. The School Board, at its discretion, may appoint a citizen to serve as a voting member. School Board Legal Counsel and the Chief of Staff or designee will serve as liaisons to the Committee but will not be voting members.

The Chief of Staff may assign other staff members to serve on the Policy Review Committee for designated periods of time for the purpose of assisting the Policy Review Committee. The Policy Review Committee will be responsible for advising the School Board and the Superintendent concerning the need to amend, adopt, repeal, and/or merge by-laws, policies and applicable regulations.

4. Building Utilization Committee

The Building Utilization Committee (BUC) annually reviews enrollment projections and impact on optimal building utilization. Three School Board Members shall be assigned to the BUC. The Superintendent may assign appropriate staff members to assist the BUC in its review. At its

discretion, the BUC may invite input from PTAs or other community groups directly impacted by any recommendation from the BUC.

5. Student Discipline Committees

Three Committees of the School Board shall be appointed to hear student discipline cases as needed. Each Committee shall consist of three (3) voting School Board Members and one (1) nonvoting School counselor. Each Member of a Committee, excluding the School counselor, has authority to make motions and vote on that Committee. Each Committee shall meet to determine cases dealing with expulsions and long-term suspensions as set forth in School Board policy or regulation. A unanimous decision of a Committee consisting of three School Board Members regarding long-term suspensions and expulsions is final. If a Committee's decision is not unanimous, or if the decision is made by a Committee of less than three (3) School Board Members, the decision of the Committee may be appealed to the full School Board.

6. Joint Standing School Board and City Council Committees/Boards

The Committees listed below shall be considered Joint Standing Committees of the School Board and the City Council. The Chairman shall seek approval from the School Board for all Member appointments to such Committees. The Chairman shall take into consideration the experience of the School Board Members, their interest in membership, diversity of membership and continuity of membership on a Committee. The Chairman of each Joint Standing School Board/City Council Committee shall be selected by the Committee Members unless otherwise specified.

D. Joint Standing School Board and City Council Committees/Boards

1. CIP/Modernization Review Committee

The School Board Chair will appoint and the School Board will approve two School Board Members and one alternate to serve on the Committee. The School Board Chair will appoint the Committee Chair.

E. School Board Ad Hoc Committees

A School Board Ad Hoc Committee and Ad Hoc Committee Chair shall be proposed by the School Board Chair and appointed by the School Board, as the need arises, to carry out a specified task, at the completion of which - that is, on presentation of its final report to the School Board, such Ad Hoc Committee will automatically cease to exist. An Ad Hoc Committee shall have those powers designated by the School Board. The following Committee(s) are designated School Board Ad Hoc Committee(s):

1. Ad Hoc School Site Selection Committee

The School Site Selection Committee is an Ad Hoc School Board Committee that is appointed as needed to assist the School Board in considering proposals for new school sites.

2. Ad Hoc Strategic Plan Committee

2. 3. Other Ad Hoc Committees as needed.

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F. School Division Standing Committees and Citizens Advisory Committees with School Board Member Liaisons

If requested by the Superintendent or as set forth by Policy, the School Board may assign School Board Members to serve as Members of School Division Standing Committees or Citizens Advisory Committees. In those instances, the appointed School Board Members serve only as liaisons and have no authority to bind the School Board on any matter. The Superintendent shall provide a list of all such Liaison positions to the School Board by June 1st of each year.

1. The following Committees are designated as School Division Standing Committees with School Board Members assigned as Liaisons:

- a. Equity Council

The Equity Council addresses issues related to diverse populations and how the organizational climate contributes to fostering: greater student achievement; effective communication across all levels and with the greater community; honoring and listening to all voices; providing focused opportunities discussion, feedback, input and support to the implementation of Compass to 2020 and future School Board goals; reporting on all aspects of diversity and equity with a special focus on students of color; resources and support to further the work educational equity within the School Division. The Superintendent will designate a staff member to serve as the Chair of the Equity Council. No more than two (2) School Board Members will be assigned as liaisons to the Equity Council.

2. The following Citizens Advisory Committees will have one School Board Liaison and one School Board alternate Liaison assigned:

- a. Special Education Advisory Committee;
 - b. General Advisory Council for Technical and Career Education;
 - c. Community Advisory Committee for Gifted Education;
 - d. Interagency Adult Basic Education Advisory Committee;
 - e. School Health Advisory Committee;

~~f. Ad Hoc Strategic Plan Committee, as needed;~~

~~g-f.~~ Such other Citizens Advisory Committees as the School Board determines are needed.

G. Outside Committees

The School Board Chair will appoint and the School Board will approve School Board Members to represent the School Board on Outside Committees. In those instances, School Board Members have authority to bind the School Board for the limited purpose for which the Outside Committee exists. The Superintendent shall provide a list of all Outside Committees to the School Board by June 1st of each year. The School Board Chair will appoint, subject to approval by the School Board, School Board Members to such Committees by majority vote. Outside Committees include, but are not limited to:

1. Access - College Foundation
2. Governor's School for the Arts
3. Mayor's Committee for Persons with Disabilities
4. SECEP - Southeastern Cooperative Educational Program
5. VSBA - Virginia School Board Association Delegate Assembly
6. Hampton Roads Educational Telecommunications Association (HRETA) WHRO Educational Advisory Committee
7. Sister Cities Association of Virginia Beach
8. Deferred Compensation Board
- 8-9. Virginia Beach Human Rights Commission

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Adopted by School Board: July 21, 1992
Amended by School Board: April 19, 1994
Amended by School Board: January 3, 1995
Amended by School Board: August 17, 1999
Amended by School Board: February 20, 2001
Amended by School Board: August 7, 2001
Amended by School Board: August 21, 2001
Amended by School Board: May 28, 2002
Amended by School Board: August 6, 2002
Amended by School Board: July 15, 2008
Amended by School Board: December 2, 2008
Amended by School Board: December 15, 2015
Amended by School Board : August 2, 2016
Amended by School Board : June 11, 2017

SCHOOL BOARD BYLAWS

Amendment of Bylaws

These Bylaws may be amended or revised by a one half plus one vote of the School Board Members ~~present two-thirds vote of the School Board~~ at any regular meeting provided that the wording of the proposed amendment/revision has been given to Members of the School Board in writing in advance of the meeting. The proposed amendment/revision as provided in writing shall be subject to revision during discussion and debate.

The School Board authorizes the Superintendent to make scrivener's changes, including formatting and grammatical and name changes, as well as updating legal references without the School Board having to take action.

Legal Reference:

Code of Virginia § 22.178, as amended. Bylaws and regulations.

Adopted by School Board: July 21, 1992

Amended by School Board: February 20, 2001

Amended by School Board: December 2, 2008

Amended by School Board: August 2, 2016

SCHOOL BOARD BYLAWS

Parliamentary Authority, Special Rules of Order, and Standing Rules

A. Parliamentary Authority

The rules contained in the current edition of Robert's Rules of Order, Newly Revised shall govern the School Board in all cases to which they are applicable and in which they are not inconsistent with these Bylaws or any Special Rules of Order the School Board may adopt.

B. Special Rules of Order

The Special Rules of Order take precedence over the rules contained in the current edition of Robert's Rules of Order, Newly Revised. Once adopted by the School Board by a two-thirds vote they remain in effect until changed. The Special Rules of Order in effect shall be maintained in writing by the Clerk, shall be made an appendix to the School Board Bylaws in the School Board Policies and Regulationsy Manual and shall be made available by the Superintendent on the School Division's website (www.vbschools.com).

The Special Rules of Order may be suspended by a vote of one half plus one of School Board Members present at a meeting~~two-thirds vote~~ and may be amended upon meeting the requirements to amend the Bylaws.

C. Adoption of Standing Rules

Pursuant to **Bylaw 1-37** the Standing Rules shall include the order of business, the procedure for the Superintendent to follow in conducting the election of the Chair~~man~~, and such other standing rules as the School Board may deem necessary. Absent adoption of Standing Rules at the annual organizational meeting, the existing Standing Rules shall remain in effect until changed. The Standing Rules in effect shall be maintained in writing by the Clerk, shall be made an appendix to the School Board Bylaws and shall be made available by the Superintendent on the School Division's website (www.vbschools.com).

Standing Rules may be adopted, amended or suspended by a vote of one half plus one of the School Board Members present at any meeting~~two thirds majority vote of the School Board at any time~~ and with no advance notice.

Editor's Note

*For requirements to amend the Bylaws see **Bylaw 1-30**.
The Special Rules of Order are located in **Appendix A** of these Bylaws.
The Standing Rules are located in **Appendix B** of these Bylaws.*

Adopted by School Board: July 21, 1992
Amended by School Board: September 5, 1995
Amended by School Board: October 15, 1996
Amended by School Board: December 3, 1996
Amended by School Board: January 20, 1998
Amended by School Board: August 17, 1999
Amended by School Board: December 7, 1999

Amended by School Board: February 20, 2001
Amended by School Board: December 2, 2008
Amended by School Board: August 2, 2016

ADMINISTRATION

Outside Legal Counsel

A. Employment of Outside Counsel

1. Authority to Employ Outside Legal Counsel

- a. The School Board shall determine whether it is necessary and/or advisable that outside legal counsel (hereinafter "outside counsel") be employed to represent: i) the School Board; ii) an individual School Board Member; iii) the Superintendent; or iv) any School Division official; and only the School Board, or its duly authorized designee, shall be authorized to employ such counsel. Unless otherwise specifically directed by the School Board at the first meeting in July of each year or as otherwise specified, the School Board's duly authorized designee for legal matters shall be its in-house legal counsel. Under no circumstance shall outside counsel be employed unless the School Board or Chairman has given prior approval of such employment.
- b. If an individual School Board Member or official desires to be represented by legal counsel pursuant to Virginia Code § 22.1-82, the School Board Member or official shall not directly employ such counsel, but shall request the School Board to employ such counsel on his or her behalf. If the School Board does not authorize employment on behalf of the School Board Member or official, and legal representation is not provided under a School Board insurance policy, the School Board Member or official will be responsible for the employment and costs for retaining legal counsel.
- c. Notwithstanding the above, the Superintendent may employ outside counsel to represent the School Administration on employee grievances. Prior to employing such counsel, the Superintendent must: i) seek the advice and recommendations of the School Board's legal counsel concerning the specific attorney or law firm whose services should be employed; ii) consider the selection criteria set forth in subsection A(2) below; and iii) notify the School Board Chairman of his or her intent to employ such counsel. Additionally, the Superintendent must obtain the approval of the School Board prior to expending funds in excess of \$7,500 for outside legal counsel on any given employee grievance.
- d. Prior to the employment of outside counsel pursuant to paragraph A(1)(a), (b) or (c) above, the School Board, its duly authorized designee, or the Superintendent, as applicable, shall contact the Department of Budget and

Finance to determine whether sufficient funds are available for such employment.

2. Selection Criteria

In determining which outside counsel should be employed, the following criteria shall be considered:

- a. The attorney's or law firm's ability, reputation and experience in the area of the legal services involved;
- b. The cost of legal services to be provided;
- c. Whether the attorney or firm has an office(s), or the attorney principally resides, in the South Hampton Roads area (i.e., the cities of Virginia Beach, Chesapeake, Norfolk, Portsmouth, and Suffolk). (It is the intent of the School Board that outside counsel will be employed from the South Hampton Roads area unless it determines, based upon the facts of a specific matter, that the employment of such counsel from out of the area would be in the best interest of the School Board and the School Division);
- d. Whether the attorney or firm currently represents, or has previously represented, a third party in legal action against the School Board or the City;
- e. Whether the attorney or firm currently has, or has previously had, any other type of involvement or connection with a third party who is, or has been, engaged in an adversarial relationship with the School Board or the City;
- f. Whether the attorney or firm is currently providing, or has previously provided, satisfactory services to the School Board or the City; and
- g. Whether the attorney is a member of the immediate family of a School Board Member, a City Council Member, the Superintendent, or a School Division administrator or employee, or whether the firm or the attorney employs a School Board Member, a City Council Member, the Superintendent, a School Division administrator or employee, or a member of any such individual's immediate family. A "member of the immediate family" shall be deemed to include a spouse, son, daughter, stepson, stepdaughter, father, mother, stepfather, stepmother, grandfather, grandmother, sister, brother, stepsister, stepbrother, aunt, uncle, son-in-law, daughter-in-law, father-in-law, mother-in-law, sister-in-law or brother-in-law. (It is the intent of the School Board not to employ outside counsel having a relationship as described herein unless it determines, based upon the facts of a specific matter, that the employment of such counsel would be in the best interest of the School Board and the School Division.)

3. Direction and Reporting

- a. Outside counsel shall work at the direction of the School Board, or the School Board's duly authorized designee. The School Board's duly authorized designee is authorized to agree to settlement, mediation, reconciliation or resolution terms for specific matters which do not amount to more than \$20,000 in settlement and costs for a specific matter and for which the School Board has been previously informed of the nature of the claim and authorized settlement as deemed appropriate under the circumstances.
- b. Outside counsel shall report directly to the School Board through its Chairman, or through the School Board's duly authorized designee; provided, however, that if outside counsel has been employed by the Superintendent pursuant to subsection A(1)(b) above, or has been employed by the School Board or its duly authorized designee to directly represent the Superintendent or an individual School Board Member, such outside counsel shall report to the Superintendent or the School Board Member, as applicable. Whenever outside counsel provides a report of its activities to the School Board or the School Board's duly authorized designee, such report shall be simultaneously made available to the Superintendent unless such counsel has been employed to represent the School Board in a matter against the Superintendent, or to represent an individual School Board Member.

B. Reimbursement of Employee Legal Expenses

1. In those cases in which an employee retains an attorney to defend the employee in a criminal matter and seeks reimbursement of legal expenses from the School Board pursuant to Virginia Code § 22.1-83, the following shall be required of the employee before the School Board will consider exercising its discretion to pay such legal expenses:
 1. The arrest, indictment, or other prosecution must be on a charge arising out of an act committed by the employee in the discharge of his/her duties as an employee of the School Board;
 2. Such charge must be subsequently dismissed or a verdict of "not guilty" rendered; and
 3. The attorney representing the employee must have contacted the School Board's legal counsel in advance of accepting the case and discussed the range of legal fees generally considered reasonable for the type of case being handled.
2. It is in the sole discretion of the School Board whether to reimburse the legal expenses incurred by an employee, and the School Board will not reimburse any such legal expenses unless it deems them reasonable and determines that such reimbursement is in the best interest of the School Division.

Legal Reference:

Code of Virginia § 22.1-82, as amended. Employment of counsel to advise or defend school boards or and officials; payment of costs, expenses and liabilities; consent of governing bodies required prior to institution of proceedings.

Code of Virginia § 22.1-128, as amended. Title to school board real estate.

Code of Virginia § 22-83, as amended. Payment of employees legal fees and expenses.

Code of Virginia § 2.2-4343, as amended. Exemption from operation of chapter for certain transactions.

School Board Bylaw 1-5, as amended. Legal Counsel.

Adopted by School Board: October 7, 1997

Amended by School Board: December 3, 2013

Amended by School Board: 2019

School Board of the City of Virginia Beach
Policy 4-2

PERSONNEL

Employee Conduct

1. **Employee Conduct**

The School Board is committed to establishing a workforce dedicated to the education of the City's youth and creating an environment conducive to productivity for the benefit of both staff and students. Inappropriate conduct both in and outside of the workplace can interfere with instruction and operations, can discredit the organization, can be offensive to others, and is nonproductive. It is the policy of the School Board to recruit and employ highly professional employees who demonstrate the highest ethical behavior on the job and outside the workplace.

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2. **A. Standards of Employee Conduct and Discipline Philosophy**

All employees are expected to maintain a standard of dress, personal appearance, general decorum, and behavior that reflects positively on their status as employees of the School Board and as role models for students. Employees' use of School Board facilities, equipment, communication systems, computer systems, and resources should also reflect the same expectation. The School Board expects that staff will set examples for students that will serve students well in their own conduct and behavior and which will contribute toward an appropriate instructional atmosphere. Therefore, as a condition of employment, all employees are to perform their duties and comply with School Board Policy, School Administration Regulations, and state and federal law and regulations. Employees shall demonstrate the necessary skills, maturity, ability in dealing with others, and understanding of their job functions. Safety, courtesy and respect for diversity are expected of all employees. At no time should any employee's conduct jeopardize a student's right to be educated or an employee's right to perform job functions. To reinforce these expectations, the School Board supports continuous training and professional growth of all of its employees to develop and maintain their skills. School Board policies require a school and work environment that is respectful of the rights of all individuals in the school community and maintained in a manner adequate to meet the vision and goals of the School Board.

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Employees will support the mission of the School Board by fulfilling their duties and complying with School Board policies and regulations. Inappropriate conduct both in and outside of the workplace can interfere with instruction and operations, can discredit the organization, can be offensive to others, and is nonproductive. The Superintendent will promulgate core values and standards of conduct to guide employees in meeting the School Board's expectations and will establish and promulgate to all employees disciplinary procedures and regulations necessary to implement the School Board policy. Therefore, all employees are to:

1. Serve as role models for the students in the School Division. All employees must recognize that as a condition of their employment, they must model legal, ethical, moral, respectful and civil behaviors, both in and outside the workplace;
2. Demonstrate respect toward coworkers, supervisors, subordinates, students, parents, and the public. Failure to do so reflects a lack of judgment, professionalism, and control which is unacceptable;

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3. Comply with all School Board policies, School Division regulations, and state and federal laws and regulations;
4. Demonstrate the necessary skills, maturity, ability in dealing with others, and understanding of their job functions;
5. Be committed to the achievement of VBCPS Strategic Plan goals and objectives;
6. Comply with the School Division's requirement that an alcohol, weapons, and drug free work environment be maintained;
7. Report to work as scheduled and seek approval from their administrator in advance for any changes to the established work schedule, including the use of leave and late or early arrivals and departures;
8. Perform assigned duties and responsibilities with in a manner that invokes the highest degree of public trust and devote full effort to job responsibilities during work hours;
9. Use School Board resources, including School Division funds, time, property, and technology for authorized purposes only;
10. Maintain the qualifications, certification, licensure, and/or training requirements identified for their positions;
11. Work in a collegial and collaborative manner with peers, school personnel or agents, and the community to promote and support student learning;
12. Exhibit respect for all manner of diversity among students, staff, and the community, and adhere to all School Board policies and regulations prohibiting discrimination or harassment on the basis of race, color, religion, national origin, sex, sexual orientation, pregnancy, childbirth or related conditions, age, marital status, veteran status, disability, genetic information or any other basis prohibited by law;
13. Dress in a professional manner that is neat, clean, appropriate, and safe in the work place, at school-sponsored activities, and when representing the School Division.
14. Maintain all confidential information within the confines of School Board policies, regulations, as well as state and federal laws, regulations and guidance;
15. Comply with the Virginia State and Local Government Conflict of Interests Act;
16. Use leave and related employee benefits in the manner for which they were intended and consistent with law, policy and regulation;
17. Resolve work-related issues and disputes in a professional manner and through established processes;
18. Meet or exceed established job performance expectations;
19. Report circumstances or concerns that may affect satisfactory work performance to administration, including any inappropriate activities of other employees; and

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20. Obtain approval from the appropriate administrator prior to working overtime, if non-exempt from the Fair Labor Standards Act (FLSA).

Note, the preceding list is not intended to be all-inclusive; rather, it is to illustrate the minimum expectations for acceptable conduct and performance

Disciplinary action shall be consistently and fairly applied and shall be taken only for good reason, for the primary purpose of correcting unsatisfactory performance or conduct, and as a secondary purpose of exacting disciplinary measures. The severity of the disciplinary actions shall be determined by the severity of the misconduct. When appropriate, verbal warnings or counseling will first be used to correct employee conduct. Verbal warnings or counseling are not grievable. In general, formal disciplinary actions shall be progressive in nature, ranging from a written reprimand for an initial infraction to stronger actions that may include recommendations for dismissal when corrective behavior fails to occur. However, progressive discipline is not always appropriate, and supervisors and program managers may recommend a more or less stringent action based on the severity of the violation, including dismissal, for the first offense.

B. Employee-Student Relations

1. At no time shall an employee's conduct or relationship with a student impede or negatively affect the student's education or participation in educational programs or services.

2. Employees must recognize and establish appropriate boundaries between themselves and students, and must not engage in any behaviors or interactions with students, in person or through any communication media, which could be perceived as inappropriate, intimate, unduly familiar, grooming, sexual, or harassing in nature. Accordingly, the following standards apply to all interactions between employees and students:

- a. Employees may use electronic communications with students for legitimate purposes connected to school programs or services, including participation in athletics and extracurricular activities. Any employee initiated communications must be directly related to a school program or activity;
- b. Employees should communicate with students only for official purposes and refrain from communication of a personal nature. Employees should not provide students with access or invitations to their own personal social media sites; nor should employees access the personal social media sites of students;
- c. Employees shall not cause any student to miss instructional time or school sponsored activities for non-educational purposes;
- d. Employees shall not assist or encourage a student's use of controlled substances, including but not limited to, tobacco, alcohol, and drugs, and should not attend any function where students are in possession of, or are using such substances;
- e. Employees shall not purposefully meet with minor students outside school or school activities, without the knowledge and consent of the minor student's parent/guardian;

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f. Employees shall not solicit, discuss, propose participate in nor arrange any intimate, romantic, or sexual relationship with a student while the student is a current VBCPS student, even if the proposed relationship does not occur or would not occur until after the student is an adult and graduates or leaves VBCPS;

g. Employees who have reason to believe, or are advised by other staff or supervisors, that their interactions with a student(s) may be viewed as inappropriate, unduly familiar, intimate, grooming, or sexual in nature, shall take all reasonable measures to immediately correct the behavior, including termination of any electronic or other non-school related communications; and

10. Any employee who has reason to know of a possible violation of these standards by another employee shall report the behavior to his or her principal or department head or to the Office of Employee Relations.

C. Disciplinary action

The purpose of this Policy is to set forth guidelines for expected conduct and to assist employees in understanding their responsibilities and roles as School Board Employees. Failure to comply with expected conduct, conditions of employment and job responsibilities may result in guidance and discipline, up to and including dismissal and recommendation of license revocation (where applicable).

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1. Disciplinary action shall be consistently and fairly applied and shall be taken only for good reason;

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2. The severity of the disciplinary actions shall be determined by the severity of the misconduct;

3. When appropriate, verbal counseling will first be used to correct employee conduct. Such actions are not grievable;

4. In general, formal disciplinary actions shall be progressive in nature, ranging from a written reprimand to a recommendations for dismissal when corrective behavior fails to occur.

5. Progressive discipline is not always appropriate, and administrators may recommend a more or less stringent action based on the severity of the violation, including dismissal and other appropriate action, for the first offense.

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3. D. Conduct Outside of the Workplace

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The School Board recognizes that employees retain the right to keep their personal lives separate from their positions as School Board employees. Yet, due to the unique position that School Board employees serve in the community as role models, leaders and caretakers for the School Division's students, certain conduct is inconsistent with employment with the School Board.

Applicants who have convictions for felonies, offenses involving sexual molestation, physical or sexual abuse or rape of a child, convictions for crimes of moral turpitude¹, or founded cases of child abuse or neglect will not be eligible for employment by the School Board. Current employees who are convicted of any of the above noted crimes or have founded cases of child abuse or neglect shall be recommended for termination, and may be terminated from employment by the School Board.²

Other conduct that jeopardizes the School Board's or the community's trust in the employee's ability to perform his duties may be the basis for disciplinary action. Examples of such conduct include, but are not limited to: drug or alcohol abuse that becomes open and notorious; plea bargains to lesser crimes after being charged with crimes that would disqualify an employee from employment; misuse of School Board property; intentional conflicts of interests; interference of personal matters with performance of duties; and inappropriate social networking activities on Internet sites or other public mediums. In such cases the School Board reserves the right to take disciplinary action that promotes the integrity and safety of the staff and students.

4. **E. Employee Handbook**

~~Beginning July 1, 2000, each All employees have access to the Employee Handbook shall be provided an employee handbook that summarizes the School Board policies and School Division regulations applicable to all employees. The handbook shall also be provided to new hires at the time of orientation. Updates to the Employee Handbook will be made available via the School Division's Intranet site. The Employee Handbook shall also be provided to new hires at the time of onboarding.~~

The purpose of the ~~Employee Handbook~~ and updates is to inform employees about the terms and conditions of their employment. Neither the ~~Employee Handbook~~ nor the updates constitutes a contract or is otherwise binding on the School Board or School Division.

5. **F. School Board Bylaws, Policies and School Division Regulations**

The School Board's ~~b~~Bylaws, ~~p~~Policies and School Division ~~r~~Regulations are available to employees in the following locations: The School Division Intranet at www.vbcps.com and School Division Internet website at www.vbschools.com. Copies of individual School Board ~~b~~Bylaws, ~~p~~Policies and School Division ~~r~~Regulations may be requested by contacting the Superintendent's Office.

Editor's Note:

See School Board Policy 5-45 - Use of Drugs, Alcohol and Tobacco Products.
See School Board Regulation 5-45.1 - Possession/Use/Sale of Alcohol, Drugs or Drug Paraphernalia.
See [Virginia Beach School Division Website at www.vbschools.com](http://www.vbschools.com).

Legal References:

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[Code of Virginia § 2.2-3100, et seq., as amended. Virginia State and Local Government Conflict of Interests Act.](#)

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Code of Virginia § 22.1-295, as amended. Employment of Teachers.

Code of Virginia § 22.1-296.1, as amended. Data on convictions for certain crimes and child abuse and neglect required; penalty.

Code of Virginia § 22.1-296.4, as amended. Child abuse and neglect data required.

Code of Virginia § 22.1-307, as amended. Dismissal of teacher; grounds.

Code of Virginia § 22.1-315, as amended. Grounds and procedure for suspension.

Code of Virginia § 22.1-253.13:7, as amended. Standard 7. School board policies.

[Fair Labor Standards Act of 1938 29 U.S.C. §208, et seq. as amended.](#)

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Adopted by School Board: July 13, 1993 (Effective August 14, 1993)

Amended by School Board: October 21, 2003

Amended by School Board: August 16, 2005

Amended by School Board: December 7, 2010

Scrivener's Amendments: October 6, 2014

Amended by School Board: October 18, 2016

[Amended by School Board: 2019](#)

¹Moral turpitude is defined as, but not necessarily limited to, lying, cheating, stealing, giving false statements, petit larceny, and contributing to the delinquency of a minor.

²Teachers may further be subject to dismissal or probation for incompetency, immorality, non compliance with school laws and regulations, disability as shown by competent medical evidence when in compliance with federal law, conviction of a felony or a crime of moral turpitude or other good and just cause. (Code of Virginia § 22.1-307, as amended. Dismissal; grounds-)

STUDENTS

School Attendance Zones

A. Generally

Upon the recommendation of the Superintendent, the School Board shall designate school attendance zones.

The School Board recognizes that only through effective long-range planning for enrollment can the School Division be adequately prepared to meet the needs of its current and future student population. In order to assure such planning, the School Board establishes procedures which require annual review and recommendations from the Building Utilization Committee regarding enrollment trends and their impact on School Division facilities and which will assure adequate opportunity for community reaction prior to any redistricting decision by the School Board.

B. Projections

The School Division Demographer, under the supervision of the Superintendent, shall:

1. Produce by December 1 of each year, annual updates on the 5-year enrollment projections for the School Division which take into consideration the following:
 - a. School registration figures;
 - b. Review of forthcoming changes in planning and zoning;
 - c. Review of current and planned community land development and housing projects; and
 - d. Latest available birth data.

2. Coordinate enrollment data, facilities planning, transportation impact and formation of recommendations for review by the Superintendent and the School Board.

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C. Process

1. Building Utilization Committee

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~~The Superintendent shall create a~~The Building Utilization Committee, (hereinafter "BUC"),
~~as a standing committee of the School Board, with no more shall consist of three~~
~~representatives of the School Board. than seven (7) members. The School Division~~
~~Demographer shall chair the BUC. In addition to the Demographer the BUC shall include a~~
~~representative from School Leadership, and two or~~consist of three representatives of the
~~School Board, and appropriate staff members as assigned by the Superintendent.~~The Council
of Civic Organizations and the PTA Council shall also be invited to name one member each
to serve as members of the BUC. Appropriate staff members will be assigned by the
Superintendent.

2. Review of Projections

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Between November 1 and March 15 of each year, the BUC shall analyze the updated 5-year enrollment projections to determine the impact, if any, of changes in enrollment projections on optimal building utilization and report to the School Board any recommendations. The BUC shall consider a plan for redistricting when building utilization at any school building differs from the optimum building utilization level by exceeding the level by ten (10) percent or by falling below the level by ten (10) percent.

3. Formulation of Redistricting Recommendations

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The BUC will receive, at the onset of its discussions, a proposed redistricting plan developed by the Superintendent or designeeDemographer, which may include a recommendation for no action, to provide a basis from which to move forward in making recommendations. The BUC shall consider the proposed plan in light of the factors set forth below. While each of the factors must be considered and discussed, it may be impractical to reconcile each factor in the recommendations which will ultimately be presented to the School Board.

- a. Optimal utilization of space;
- b. The desire to keep areas commonly known as subdivisions or neighborhoods together;
- c. The need to develop long term solutions that support limiting redistricting of individual students to one time at each level (i.e. once at elementary, once at middle and once at high school), except in cases of student change in residence;
- d. Construction considerations (documented new subdivision construction and scheduled school renovation/construction projects);
- e. The desire to reduce or eliminate the number of middle and high schools with divided feeder patterns if at all possible;
- f. Transportation considerations (non-transportation zones, hazards, redirection of the number of students riding a bus and reducing the length of bus rides);
- g. The costs associated with the various options considered;
- h. The impact of enrollment changes upon course offerings/subject offerings, equipment needs, building modifications, etc.; and
- i. The desire is to redistrict as few schools and students as possible.

The BUC's recommendations will be incorporated into the final redistricting plan prepared by the School Division Demographer.

4. Community Input

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Before the BUC's proposed redistricting plan is presented to the School Board for information, the ~~School Division Demographer shall present the~~ proposed plan shall be presented to the community at one or more community meetings in each area affected by the proposed plan (e.g. a possible single boundary change affecting three schools could be handled by one meeting), where members of the community will have an opportunity to review the plan, to comment on its merit and make suggestions for its improvement.

The BUC shall consider public comment prior to presentation of the proposed redistricting plan to the School Board.

D. School Board Action

The BUC shall prepare a final report no later than March 15 of each year. The report will be presented by the BUC Chair or designee to the School Board for information at a meeting no later than the second School Board meeting in March.

Should The the final report will include a recommendation the redistricting that has been plan developed by the BUC, the report shall include outlining the advantages and disadvantages of the plan. The report will be presented by the chair, or designee, of the BUC to the School Board for information at a meeting no later than the second School Board meeting in March.

Prior to taking action on the BUC's proposed redistricting plan, the School Board must hold a public hearing not less than ten days after reasonable notice to the public in a newspaper of general circulation if the redistricting of school boundaries affects fifteen percent or more of the pupils in the average daily membership in the affected school. Such public hearing may be held on the same day as the School Board meeting at which action on the plan is taken as long as the hearing is held before action is taken.

E. **Definitions**

1. Optimum Building Utilization: the division-wide building utilization, considering optimum capacity, for the average two-year historical growth or decline in membership from September 30 to March 31.
2. Building Utilization: the actual percentage use of optimum program capacity, factoring in the number of first seats by grade level.
3. Optimum Capacity: 90% of the program capacity of the school building reported, used for planning purposes due to fluctuations in class sizes throughout the school year.
4. Program Capacity: the maximum capacity of the school building for a particular school year and particular student population, taking into account the number of first seats in the building (without counting portables currently on site) updated annually.
5. First seat: an instructional space within a school building in which students receive core and primary instruction. Self-contained special education classrooms are also considered to be first seats.

F. **Attendance Zone Criteria**

The Superintendent shall ensure that students attend the schools that serve the attendance zone of their home residence as established by the School Board. The Superintendent shall develop procedures to verify that students attend their assigned attendance zones. A student needing an exception to attendance zones in order to attend a school may request an out-of-zone transfer. Criteria for out-zone transfers may be found under School Board Regulation 5-14.1.

1. An individual student may apply for an out-of-zone transfer in the instance where; a) redistricting decisions affect an individual student more than one time at a school level (i.e. at the elementary school level at the middle school level or at the high school level); or b) a student change in residence;
2. Upon the establishment of new attendance zones by the School Board, rising fifth, eighth and twelfth graders shall be permitted to continue in their previously assigned schools

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if they provide their own transportation to that school, and such enrollment will be exempt from the school's Optimum Building Utilization requirement by ten (10) percent or more.

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4. 3. A student may be transferred out-of-zone when the student's presence in the school poses a significant disruption to the educational environment or to the safety of students or staff at the school. Upon recommendation of the Director of Student Leadership, the Department of School Leadership may review the student's placement and make a decision to transfer the student to another school or an alternative educational setting. Transportation to the designated out-of-zone school may be provided. The adult student or the minor student's parent/legal guardians may appeal the Department of School Leadership's decision to the Superintendent within five (5) calendar days of notification. The Superintendent or designee will review the matter and make a final, written, unappealable decision. Any such placement will be for the current school year. Such transfers are exempt from the optimum building utilization level as stated in section F-1 of this Policy.

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4. Children of sSchool based Board-employees will be allowed to attend the school to which such parent or guardian reports or is their primary assignment, closest in proximity to their primary assignment, or is within the feeder pattern of such assignment, pending the approval of the source as outlined in the associated regulationchool-principal and such enrollment will be exempt from the school's optimum building utilization by ten (10) percent or more requirement. Employees who live out of the City of Virginia Beach will be required to pay tuition according to the provisions set forth in School Board Regulation 5-10.1School Board Regulation 5-10.1.

2. A student may be transferred out-of-zone when the student's presence in the school poses a significant disruption to the educational environment or to the safety of students or staff at the school. Upon recommendation of the Director of Student Leadership, the Department of School Leadership may review the student's placement and make a decision to transfer the student to another school or an alternative educational setting. Transportation to the designated out-of-zone school may be provided. The adult student or the minor student's parent/legal guardians may appeal the Department of School Leadership's decision to the Superintendent within five (5) calendar days of notification. The Superintendent or designee will review the matter and make a final, written, unappealable decision. Any such placement will be for the current school year. Such transfers are exempt from the optimum building utilization level as stated in section F-1 of this Policy.

G. Last Year Options

Upon the establishment of new attendance zones by the School Board, rising fifth, eighth and twelfth graders shall be permitted to continue in their previously assigned schools if they provide their own transportation to that school, and such enrollment will be exempt from the school's Optimum Building Utilization requirement by ten (10) percent or more.

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Editor's Note

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For established regulations see School Board Regulation 5-14.1School Board Regulation 5-14.1: Criteria for Out-of-Zone/School Attendance Areas and School Board Regulation 5-10.1School Board Regulation 5-10.1: Admission Requirements: General (See Virginia Beach City Public Schools website at www.vbschools.com)

Legal Reference:

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Code of Virginia, §22.1-79, as [a](#)Amended. Powers and Duties.

Code of Virginia, §22.1-3.3, as [a](#)Amended. Transfer of students under certain circumstances.

Adopted by School Board: October 21, 1969
Amended by School Board: October 15, 1974
Amended by School Board: August 21, 1990
Amended by School Board: July 16, 1991
Amended by School Board: June 15, 1993 (Effective August 14, 1993)
Amended by School Board: October 20, 1998
Amended by School Board: August 17, 1999
Amended by School Board: June 5, 2001
Amended by School Board: August 6, 2002
Amended by School Board: November 19, 2002
Amended by School Board: September 16, 2003
Amended by School Board: September 21, 2010
Scrivener's Amendments: November 7, 2012
Scrivener's Amendments: January 24, 2014
Amended by School Board: May 16, 2017

[Amended by School Board: 2019](#)

Criteria for Out-of-Zone/School Attendance Areas 5-14.1

School Board of the City of Virginia Beach
Regulation 5-14.1

STUDENTS

Criteria for Out-of-Zone/School Attendance Areas

A. Purpose

The School Board has established attendance and eligibility criteria, building utilization levels, attendance exceptions, and approval and appeal procedures and waivers for those students who request out-of-zone transfers or have been transferred to a school other than the students' established attendance area. The following regulation identifies and explains these requirements. Unless otherwise specified in policy or regulation, a request for an out-of-zone attendance shall not be approved by the appropriate school official where a school exceeds its optimum building utilization level by ten (10%) percent or more.

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B. False Statement Penalty

It is a Class 4 Misdemeanor to knowingly make a false statement concerning the residence of a child in a particular school division or school attendance zone. False statements concerning residency may result in finding the student ineligible to enroll in or attend school in the school division or a particular school attendance zone or program. The person making such false statement may be liable for costs incurred by the school division in educating the student. Failure to inform the School Division of a change in residency that effects an approved out of zone placement will also constitute a false statement. Approved out of zone placements may be revoked if it is determined that the approval was based on a false statement.

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C. Criteria for Out of Zone

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C. 1. Transfer of Student as the Result of Crime

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When a student has been the victim of any crime against the person (defined in Virginia Code §18.2-30 *et seq.* and Virginia Code § 21.1-3.3), and the crime was committed by a student in the school, a School Board employee, a volunteer, a contract worker or another person regularly performing services in the school, or the crime was committed on school property or a school bus owned or operated by the School Division, such student shall be granted a transfer to a comparable school within the School Division if available, upon the request of the adult student or the parent or legal guardian if, or the student, is a if he/she is an emancipated minor. Such request shall be made in writing to the Superintendent or designee. The student is required to provide safe and punctual transportation to and from the new school.

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D. Last Year Options

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1. Student Moving Out of Attendance Zone Within the School Division

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With the permission of the principal, seniors will be permitted to continue in their previously assigned school if they provide safe and punctual transportation to and from that school.

1. Realignment of Attendance Zones

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Upon the realignment of attendance zones by the School Board, rising fifth, eighth, and twelfth graders affected by the attendance area changes shall have the option of continuing in their previously assigned school if the student provides safe and punctual transportation to and from that school.

H. Other Exceptions: Kindergarten through Grade 12

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A request for out-of-zone attendance approval shall not be approved by a principal where a school exceeds its optimum building utilization level by ten or more percent. A principal may deny an out-of-zone request because the school exceeds the optimum grade level capacity, regardless of whether the school is at optimum building utilization level (optimum building utilization level plus up to ten percent) or below.

2.1.3. Exceptional Circumstances

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A request for out-of-zone attendance for reasons other than those listed in School Board Policy 5-14 or set forth in subsections A or B above may be approved in the limited circumstances set forth below:

- a. Certain physical, emotional or social adjustment difficulties as documented by a licensed professional currently treating the student. School Division licensed professionals may be consulted for additional review and recommendation;
- b. Course offerings required for graduation that are not available at the designated home school. Any change of special education services must be made through the Individualized Education Program (IEP) process in conjunction with the Office of Programs for Exceptional Children;
- c. When the NJROTC program of study is not available at the student's home school, an out-of-zone request for students accepted into the NJROTC program at the designated partner school of the home school will receive consideration.
- d. Elementary or middle school student child care issues. The parent/legal guardian must demonstrate hardship in providing appropriate supervision for the child in the designated school area where the parent/legal guardian resides. Factors the School Division will consider include, but are not limited to, the age of the child, lack of child care providers in the designated school area, personal circumstances within the parent/guardian's household (i.e. the parent/guardian work schedule, ability to pay for child care, among others), length of time child has been with child care provider, type of care situation (private home vs. day care center), any family relation to child care provider, advantages of the care to be provided in the requested area, and whether the provider will provide safe and punctual transportation to/from the requested school;
- e. With the permission of the principal, a student changing residence within the city may complete only the current school year in the school in which he/she was in attendance, providing the parents provide transportation to and from school;

- f. Educational reasons, exceptional hardship or other extenuating circumstances other than those set forth in [School Board Policy 5-14](#) or above;
~~Children of School Board employees will be allowed to attend the school to which such parent or guardian reports or is their primary assignment upon approval of the school principal.~~
g. ~~Military dependents who reside in the City of Virginia Beach on a military base/installation or in military housing may request not to attend their zoned school due to exceptional circumstances by submitting the required form and documentation of an exceptional circumstance as listed above.~~

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I.D. Approval Process and Appeal of Decision: Kindergarten through Grade 8

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1. Out of Zone Attendance Student Placement Request Form

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The ~~adult student or the~~ parent/legal guardian ~~of a minor student~~ must complete an ~~Out of Zone attendance~~ [Student Placement Request Form](#), available in each school, on the School Division's website at www.vbschools.com, and from the Office of Student Leadership, and submit the request form and any required documentation to the principal of the zoned school.

2. Documentation

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The parent/legal guardian must provide the following documentation with the Student Placement Request Form in order to have an out-of-zone request considered:

- a. Verification of current address (ex. current water, electric or landline telephone bill); and
- b. Letter of verification from licensed professional currently treating the student detailing physical, emotional or social adjustment difficulties; or
- c. Verification from child care provider and information from parent/legal guardian addressing factors set forth in subsection E.2.c; or
- d. Verification from parent/legal guardian of change of residence (ex. housing contract or lease agreement); or
- e. Documentation showing educational reasons, exceptional hardship or other extenuating circumstances; or
- f. Documentation of School Division employment status and verification of parent's/legal guardian's reporting school or primary assignment.

3. Principal Review

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The principal of the zoned school shall review the Student Placement Request Form and necessary documentation to determine compliance with this Regulation. In the event that the request pertains to a student with a disability, the principal shall consult with the Office of Programs for Exceptional Children before approving or denying such request. The principal of the zoned school may approve the out-of-zone request based upon space available or as defined in School Board Policy [5-14](#), Sections F-1 and F-2 and shall forward any approved request to the principal of the current or zoned. Parents/legal guardians will be notified in

writing of the decision by the principal. The Office of Student Leadership will receive notification from the principal of any denied out-of-zone request.

4. Annual Review

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A Student Placement Request Application will be annually accepted, reviewed and acted upon in the order in which it is received. Applications will be time and date stamped by the office of the principal upon receipt.

5. Length of Approval

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Out-of-zone requests shall be approved for the current school year only. Parents/legal guardians must reapply to the principal of the receiving school each year for approval. In the event that there is no space available in a school, as defined in Subsection A. above or [Policy 5-14](#), no out-of-zone requests shall be approved unless otherwise specified in this Regulation. A submitted application is not to be interpreted as "approved" until official notification has been issued in writing by the appropriate school administration representative as explained in [Policy 5-14](#) and in this Regulation.

6. Athletic Eligibility

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Out-of-zone students must comply with all requirements for eligibility as prescribed by the Virginia Beach Middle School League.

7. Appeal of Decision

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A parent/legal guardian who disagrees with the denial of an out-of-zone request may file a written appeal with the Office of Student Leadership within five [calendar](#) days of receipt of the decision, or the right to appeal the decision is waived.

A review of the decision will be conducted by the Coordinator of Student Conduct who will either uphold or deny the decision. The parent/legal guardian and the principal will be notified of the decision in writing.

The decision of the Coordinator of Student Conduct may be appealed in writing to the Director of Student Leadership within five school days of the issuance of the decision of the Coordinator of Student Conduct, or the right to appeal is waived. The parent/guardian and principal will be notified of the decision in writing. **The decision of the Director of Student Leadership, as the Superintendent's designee, is final.**

J-E. Approval Process and Appeal of Decision: High School

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1. [Out of Zone Attendance](#) -Student Placement Request Form

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The parent/legal guardian or adult student must complete an [Out of Zone Attendance-Student Placement Request Form](#), available in each school, on the school division's website

at www.vbschools.com, and from the Office of Student Leadership, and submit the request form and any required documentation to the Coordinator of Student Conduct.

2. Documentation

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The parent/legal guardian or adult student must provide the following documentation with the Student Placement Request Form in order to have an out-of-zone request considered:

- a. Verification of current address must be from one or more of the following (ex. current water, electric, landline telephone bill or real estate closing documents); and
- b. Letter of verification from licensed professional currently treating the student that details physical, emotional or social adjustment difficulties; or
- c. Verification from parent/legal guardian or adult student of change of residence (ex. housing contract or lease agreement); or
- d. Documentation showing educational reasons, exceptional hardship or other extenuating circumstances.

3. Coordinator of Student Conduct Review

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The Coordinator of Student Conduct, as the Superintendent's designee, shall review the Student Placement Request Form and necessary documentation to determine compliance with this Regulation. In the event that the request pertains to a student with a disability, the Coordinator of Student Conduct, as the Superintendent's designee, shall consult with the Office of Programs for Exceptional Children before approving or denying such request. The parent/legal guardian or adult student will be notified in writing of the decision by the Coordinator of Student Conduct.

4. Length of Approval

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Out-of-zone requests shall be approved for the current school year only. Parents/legal guardians or adult students must reapply to the Coordinator of Student Conduct each year for approval. A submitted application is not to be interpreted as "approved" until official notification has been issued in writing by the appropriate school administration representative as explained in [Policy 5-14](#) and in this Regulation.

5. Athletic Eligibility

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Out-of-zone students must comply with all requirements for eligibility as prescribed by the Virginia High School League.

6. Appeal of Decision

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A parent/legal guardian or adult student who disagrees with the denial of an out-of-zone request may file a written appeal with the Senior Executive Director of High Schools within five (5) calendar days of receipt of the decision, or the right to appeal the decision is waived. A review of the decision will be conducted by the Senior ~~Senior~~ Executive Director of High Schools, who will either uphold or deny the decision. The parent/legal guardian, adult student and the principal will be notified of the decision in writing. **The decision of the Senior Executive Director of High Schools, as the Superintendent's designee, is final.**

K.F. Transportation – responsibility of student or parent/legal guardian

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Students or parents/legal guardians must provide a safe and punctual method of transportation to and from the school. Failure to provide transportation will constitute reason to revoke any approval for student placement.

L.G. Existing Out-of-Zone Students – must reapply each year

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Students currently approved for an out-of-zone school will be required to fill out a Student Placement Request Form, provide necessary documentation, and continue to meet one of the exceptions outlined herein when their current school year has ended. All new requests for out-of-zone attendance shall be made in accordance with the procedures set forth in this Regulation.

M.H. Revocation of Approval

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Approval of out-of-zone attendance can be revoked by the principal at any time with written notification to the parent/legal guardian or adult student. Reasons for revocation include, but are not limited to: overcrowding; poor attendance; habitual tardiness; failure to provide safe and punctual transportation; Code of Student Conduct violations or other discipline issues; failure to maintain passing grades; and any action or behavior by the student or parent/legal guardian that is uncooperative, disruption of or interference with the educational process. Revocation of an approved out-of-zone attendance may be appealed to the Coordinator of Student Conduct.

N.I. Notification to Commercial Child Care Providers

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Once a school exceeds its optimum building utilization level by ten or more percent, the principal should notify any commercial child care center that has requested such notification in writing that the school can no longer approve out-of-zone requests for the duration of the school year.

J. Ability to place any student for good cause

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The School Division reserves the right to place any student in an out of zone placement for good cause. Additionally, a student may be placed in an out of zone placement when the student's presence poses a significant disruption or potential for disruption to the educational environment or to the safety of students or staff. The adult student or parent/legal guardian of a minor student may appeal the decision to the Coordinator of Student Conduct within five (5) calendar days of such decision. The Coordinator of Student Conduct's decision may be appealed to the Department of School Leadership within five (5) calendar days of the decision. The Department of School Leadership, acting as the Superintendent's designee, will render a final, written, unappealable decision. Any such placement will be for the current school year (or the following school year if the decision is rendered between April and the first day of the new school year. Such placement decisions are exempt from the optimum building utilization level.

Legal Reference:

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Code of Virginia §22.1-3.3, as amended. Transfer of students under certain circumstances.

Approved by Superintendent: July 16, 1991
Revised by Superintendent: May 18, 1993
Revised by Superintendent: September 21, 1993 (Effective August 14, 1993)
Revised by Interim Superintendent: August 1, 1995
Revised by Superintendent: October 26, 1998
Revised by Superintendent: August 31, 1999
Revised by Superintendent: August 2, 2000
Amended by School Board: June 5, 2001
Revised by Superintendent: October 27, 2003
Revised by Superintendent: March 17, 2006
Revised by Superintendent: November 22, 2010
Revised by Superintendent: March 12, 2018

Revised by Superintendent: September 2018

[Revised by Superintendent: 2019](#)

STUDENTS

Transfer sStudents

The ~~division~~ Superintendent shall implement necessary regulations regarding transfer students.

Adopted by School Board: June 15, 1993 (Effective August 14, 1993)

Amended by School Board: 2019

STUDENTS

Pregnant and Parenting Students

~~The School Board does not discriminate against pregnant or parenting students.~~ Pregnant and parenting students may participate in all educational and extracurricular activities to the same extent as other students. Pregnant students or students who have medical conditions related to their pregnancy and related childbirth may seek accommodations as needed to allow them to continue with their education. The Superintendent is directed to develop applicable regulations, procedures or programs to allow parenting students to continue with their education while also addressing their parenting responsibilities

Editor's Notes

For married students see ~~S~~school ~~B~~board ~~P~~policy [5-20](#) following.

Legal Reference:

Title IX of the Education Amendments of 1972, 20 U.S.C. § 1681, *et seq.*, as amended.

Code of Virginia § 2.2-3900, *et seq.*, as amended. The Virginia Human Rights Act.

Adopted by School Board: June 15, 1993 (Effective August 14, 1993)

Amended by School Board: August 18, 2015

Amended by School Board: 2019

STUDENTS

Married Students

Married students of school age may be enrolled or continue in the schools. Such students shall be accorded the same rights, privileges and responsibilities as other students. Married students under the age of eighteen years old are considered emancipated and have the same rights as adult students. Unless authorized by his/her spouse or court order, a married student does not have the right to access student records of or make educational decisions for his/her spouse.

Editor's Note

For pregnant or parenting students see school ~~policy 5-19~~.

Legal Reference:

Code of Virginia §16.1-334, as amended. Effects of order.

Code of Virginia, § 22.1-3. Persons to whom public schools shall be free.

Adopted by School Board: June 15, 1993 (Effective August 14, 1993)
Adopted by School Board: August 18, 2015

Amended by School Board: 2019

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STUDENTS

Discipline and Control of Students~~Corporal/Academic/Group Punishment/Detention~~

A. Control of Students

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The discipline and control of students shall be the responsibility of the principal, the administrators, and the teachers, bus drivers and other supervising staff. ~~The supervision and control of students should be maintained during the period while the students are in school, participating in extra-curricular or school sponsored activities, and while they are going to or coming from school.~~

B. Corporal Punishment~~move to end~~

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~~The Superintendent shall see that all employees of the School Board adhere to the Code of Virginia, § 22.1-279.1, Corporal punishment prohibited, as cited in the legal reference to this Policy. Employees shall also be informed that the School Board demands compliance with both the word and intent of the law.~~

C. Academic Punishment

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~~Cheating and plagiarizing can discipline—~~ Academic punishment, which is defined as reducing credit previously earned, shall not be used. A student's academic grade shall be based solely on his/her achievement. Other types of discipline rather than an arbitrary reduction in credit earned should be employed when punishment is necessary.

~~This statement should not be interpreted to preclude a student's average grade being lowered by his/her failure to do assigned work. A student cannot be given credit for work not done, such as may occur when he/she fails to do assigned work or when he/she had an unexcused absence from class resulting in his/her not having the privilege of making up missed work. The teacher will not penalize the student beyond the period of the unexcused absence.~~

D. Group Punishment

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The use of group punishment in the School Division is not endorsed by the School Board, and its use is strongly discouraged.

E. Detention

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The adult student, parent or legal guardian of a minor student will be notified in advance of the detention. Students in detention must be attended by a teacher, administrator, or teacher assistant. Students may be detained before or after school hours or on Saturday.

D. Corporal punishment

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The Superintendent shall see that all employees of the School Board adhere to the Code of Virginia § 22.1-279.1, as amended. Employees shall also be informed that the School Board demands compliance with both the word and the intent of the law.

Editor's Notes:

For suspension and expulsion see School Board Policy 5-21.

Legal Reference:

Code of Virginia § 22.1-253.13:7, as amended. Standard 7, School board policies.

Code of Virginia § 22.1-277.2:1, as amended. Disciplinary authority of school boards under certain circumstances; alternative education program.

Code of Virginia § 22.1-279.1, as amended. Corporal punishment prohibited.

Adopted by School Board: June 15, 1993 (Effective August 14, 1993)

Amended by School Board: April 4, 2006

Amended by School Board: September 5, 2012

Amended by School Board: 2019

STUDENTS

Corporal Punishment prohibited

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All students have the right to be treated with dignity and respect. School Division personnel have the responsibility for safeguarding this right and ensuring that the educational environment remains safe and supportive for students. The use of abusive or adverse interventions as punishment, including corporal punishment, is expressly prohibited. School Division personnel are expected to comply with applicable law and regulation concerning the use of corporal punishment.

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A. Deference to judgment of School Division personnel

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In determining whether a staff member acted in accordance with this Regulation and applicable policy, law or regulation, due deference shall be given to reasonable judgments at the time of the event which were made by School Division personnel and authorized agents.

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B. Actions not deemed corporal punishment

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The following actions will not be deemed to be corporal punishment:

1. the use of incidental, minor or reasonable physical contact or other actions designed to maintain order and control;
2. the use of incident, minor or reasonable and necessary force to quell a disturbance or remove a student from the scene of a disturbance which threatens physical injury to persons or damage to property;
3. the use of reasonable and necessary force to prevent a student from inflicting physical harm on himself;
4. the use of reasonable and necessary force to obtain possession of weapons or other dangerous objects or controlled substances or paraphernalia which are upon the person of the student or within his control.
5. Physical restraint or seclusion used in emergency situations and only when it is necessary to protect the student or another person from imminent danger of serious physical harm, injury or death after less intrusive interventions have been attempted and failed to manage that particular behavior and there is a substantial explanation for why other interventions were deemed inadequate or inappropriate.

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C. Reporting use of reasonable and necessary force or other action to maintain order

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Those situations which have occasioned "the use of reasonable and necessary force" or other action taken to maintain order and control as detailed within this Regulation or applicable law, policy or regulation, shall be immediately reported to the Superintendent or designee by the employee(s) concerned. The Superintendent or designee is authorized to take appropriate action to investigate and discipline employees or agents for actions reported under this Regulation even it is determined that such actions do not amount to corporal punishment. The Superintendent or designee may report conduct alleged or amounting to corporal punishment to outside agencies set forth in applicable law or regulation.

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D. Management of student behavior in emergency situations

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The Superintendent or designee(s) is authorized to develop procedures and regulations for addressing management of student behavior in emergency situations.

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~~The school board demands compliance with both the word and intent of the Code of Virginia, § 22.1-279.1, Corporal punishment prohibited, cited in the Legal Reference to school board **policy 5-35**.~~

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~~Those situations which have occasioned "the use of reasonable and necessary force" as detailed within the Regulatory Authority shall be immediately reported to the superintendent by the employee(s) concerned.~~

Approved by Superintendent: September 21, 1993 (Effective August 14, 1993)

Amended by School Board: 2019

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Assemblies/Demonstrations 5-40

School Board of the City of Virginia Beach
Policy 5-40

STUDENTS

Student led Assemblies/Demonstrations

A. Generally

Along with guaranteeing citizens the right to freedom of speech, the First Amendment to the Constitution of the United States also guarantees the right to assemble peacefully, subject only to restrictions where the exercise of this right would substantially interfere with the rights and freedoms of other citizens. Time should be made available for orderly and peaceful student assemblies. The terms "orderly and peaceful" refer exclusively to mean that topics of a controversial nature should not be dealt with and argued during such assemblies.

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B. DefinitionPlanned Assemblies

1. ~~Some time~~Sometime both within and without regular school hours shall be made available for student assemblies to deal with relevant ideas and topics.

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2. In the secondary schools attendance at school-sponsored assemblies during school hours may be optional. The principal will decide if attendance is required. The decision will be based on criteria that the student body will benefit from the presentation or the necessity of imparting information to all students.

C. Spontaneous Assemblies

1. A spontaneous assembly of ~~students~~persons on school property will be acceptable unless said assembly disrupts the education of others and the safety and physical ~~well-being~~wellbeing of students, staff, and/or unless said assembly prevents the school board from carrying out its statutory obligations. In accordance with ~~School B~~School board policy any student assembly must have a staff member in attendance for general supervision.

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2. A student attending a peaceful, spontaneous assembly - at a time when he/she has an obligation to be in class will suffer the school punishment or discipline that would come from missing a class. That discipline will be determined by the appropriate administrator.

3. If the assembly is disruptive and/or laws are being broken, the administrator shall ~~appropriate action~~use the dispersal statement. Then, if it is necessary, he/she shall notify the proper authorities.

4. Each building principal shall have written plan and dispersal statement for dealing with non-peaceful assemblies of students.

~~5. The entire school staff and student body shall be made familiar with the plan, and each staff member should be thoroughly familiar with his/her role in the plan.~~

Adopted by School Board: June 16, 1981

Amended by School Board: August 21, 1990

Amended by School Board: July 16, 1991

Amended by School Board: June 15, 1993 (Effective August 14, 1993)

Amended by School Board: 2019

Dispersal Statement (Suggested) 5-40.2

School Board of the City of Virginia Beach
Regulation 5-40.2

STUDENTS

Dispersal Statement (Suggested)

ADMINISTRATIVE PROCEDURES FOR DEALING WITH STUDENT DEMONSTRATORS

Phase I

I am, am,

(Name)(Title)

of and am asking you to return to your classes (or, if

(School or Office)

there are any non-students in the groups, to leave the premises). If you remain here you are violating the policies and regulations of the school board. Therefore, once again, I must ask you to return to your classes (or, for non-students, to leave the premises). Those who fail to respond to this request within the next five (5) minutes will be subject to suspension from school and/or prosecution for violating the laws of the State of Virginia, Code of Va., § 18.2-415, Disorderly conduct in public places and/or Code of Va., § 18.2-129, Failure to leave premises of school or institution of higher learning when directed to do so.

(Pause—5 minutes)

Phase II

I am,

(Name)(Title)

of of. Five minutes ago I asked each of you who are

(School or Office)

students in our school to return to your classes (and those who are not students to leave the premises). I indicated to you at that time that if you had not returned to your classes or vacated the premises by this time, you would be subject to suspension and/or arrest. Therefore, I am now indicating that each of you who are enrolled in our school are suspended from school; and you may not return to school until an individual appointment has been made and kept by you and your parent(s) or guardian. Your parent(s) or guardian will be contacted in the near future regarding the appointment date.

~~To avoid further difficulty and possible arrest, I am now asking each of you to leave the school property immediately. You will have five minutes to comply with this request. If you have not vacated the school property in five minutes, the police will be called and you will be forced to leave and you may be arrested. I must remind you that such an action will be recorded on your school record and will become a part of the police record as well. Neither of these will help you or your cause and will undoubtedly bring embarrassment to your family. Therefore, for the last time, I am reminding you that you have five minutes to leave the school property. Those failing to comply are in violation of the laws of the State of Virginia since you are remaining unlawfully upon this property. In addition, since I am asking you directly to leave, failure to comply will result in disciplinary action by the school. is an insubordinate act. You have five minutes to leave the school property.~~

~~Approved by Superintendent: September 21, 1993 (Effective August 14, 1993)~~

Repealed by Superintendent: 2019

STUDENTS

Employment Certificate

~~Employment certificates shall be issued only by the division superintendent or a designee.~~

~~The superintendent, or a designee, shall have authority to administer the oath provided for a granting of such permits and to make any examination necessary for the issuance thereof.~~

~~No fee shall be charged for issuing any such certificate, nor for administering any oath or rendering any services in respect thereto.~~

~~Legal Reference:~~

~~Code of Va., § 40.1-85. Kinds of employment certificates.~~

~~Code of Va., § 40.1-87. Vacation or part-time employment certificate.~~

~~Code of Va., § 40.1-80.1. Employment of children.~~

~~Code of Va., § 40.1-81.1. Records to be kept by employers.~~

~~Code of Va., § 40.1-92. Issuance of certificate.~~

~~Adopted by School Board: June 15, 1993 (Effective August 14, 1993)~~

Repealed by School Board: 2019

STUDENTS

Voter Registration

Voting is a basic civic responsibility. The School Board supports education programs for students that teach the rights that citizens have to register and vote and the role and importance of voting in citizen engagement. The Superintendent or designee is authorized to develop such programs for students and to allow for non-partisan voter registration programs for high school and adult education students. ~~shall encourage the Virginia Beach City General Registrar, or an assistant, to hold voter registration sessions in the high schools.~~

Adopted by the School Board: June 15, 1993 (Effective August 14, 1993)

Amended by School Board: 2019