



VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

School Board Services

Beverly M. Anderson, Chair
At-Large

Kimberly A. Melnyk, Vice Chair
District 7 – Princess Anne

Daniel D. Edwards
District 2 – Kempsville

Sharon R. Felton
District 6 – Beach

Dorothy M. Holtz
At-Large

Laura K. Hughes
At-Large

Victoria C. Manning
At-Large

Vacant
District 3 – Rose Hall

Trenace B. Riggs
District 1 – Centerville

Carolyn T. Rye
District 5 - Lynnhaven

Carolyn D. Weems
District 4 - Bayside

Aaron C. Spence, Ed.D., Superintendent

School Board Regular Meeting Agenda

Tuesday, May 14, 2019

School Administration Building #6, Municipal Center
2512 George Mason Dr.
P.O. Box 6038
Virginia Beach, VA 23456
(757) 263-1000

In accordance with School Board Bylaw 1-48 §G, "No person attending a meeting of the School Board, in any capacity, shall use or allow to sound any device in a manner that disrupts the conduct of business within the room in which the School Board is meeting"

INFORMAL MEETING

1. **Convene School Board Workshop (einstein.lab)..... 4:00 p.m.**
 - A. School Board Administrative Matters and Reports
 1. Next Steps for the Appointment of an Interim School Board Member to Fill a Vacancy in District 3 Rose Hall
 - B. Social Emotional Learning (SEL) Update
 - C. Positive Behavioral Interventions and Supports (PBIS) Update
2. **Closed Meeting** (as needed)
3. **School Board Recess..... 5:30 p.m.**

FORMAL MEETING

4. **Call to Order and Electronic Roll Call (School Board Chambers)..... 6:00 p.m.**
5. **Moment of Silence followed by the Pledge of Allegiance**
6. **Student, Employee and Public Awards and Recognition**
 - A. State Debate Champions
 - B. 2019 NJROTC National Academic Competition
 - C. 2019 NJROTC National Championship – Second Place
7. **Superintendent's Report**



VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

School Board Regular Meeting Agenda (continued)

Tuesday, May 14, 2019

School Administration Building #6, Municipal Center

2512 George Mason Dr.

P.O. Box 6038

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(757) 263-1000

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8. Public Hearing on Appointment of an Interim School Board Member to Fill a Vacancy for District 3 Rose Hall Until a Representative is Elected and Qualified After the November 5, 2019 Special Election

Citizens should sign up to speak by 3:00 PM the day of the meeting by contacting the Clerk at 263-1016 and shall be allocated 4 minutes each until 7:30 p.m. If time does not permit all members of the public to speak before 7:30 p.m., an additional opportunity for public comment may be given after the Information section of the Agenda. All public comments shall meet the [Board Bylaw 1-48](#) requirements for Decorum and Order

Applicants being Considered for the Interim Appointment (Listed horizontally in alphabetic order left to right)		
Paula D. Goins	Stephen A. Johnston	Michael L. Mullins
Jessica L. Owens	Seko B. Varner	

9. Hearing of Citizens and Delegations on Agenda Items

The School Board will hear public comment on items germane to the School Board Agenda for the meeting from citizens who have signed up to speak with the Clerk of the School Board. Citizens are encouraged to sign up by noon the day of the meeting by contacting the Clerk at 263-1016 and shall be allocated 4 minutes each until 7:30 p.m., if time is available. If time does not permit all members of the public to speak before 7:30 p.m., an additional opportunity for public comment on Agenda items may be given after the Information section of the Agenda. All public comments shall meet the [Board Bylaw 1-48](#) requirements for Decorum and Order.

10. Approval of Minutes: April 30, 2019 Regular Meeting

11. Adoption of the Agenda

12. Consent Agenda

All items under the Consent Agenda are enacted on by one motion. During Item 11 – Adoption of the Agenda – School Board members may request any item on the Consent Agenda be moved to the Action portion of the regular agenda.

- A. Resolution: Asian American and Pacific Islander Heritage Month
- B. Recommendation of General Contractor:
 - 1. Gym Floor Replacements at Ten Elementary Schools
 - 2. Athletic Field Lighting at Five High Schools
- C. Energy Performance Contract **UPDATED 5/15/2019 TO INFORMATION ITEM**

13. Action

- A. Personnel Report / Administrative Appointment(s) **UPDATED 5/15/2019**
- B. General Fees Schedule FY2019-20



VIRGINIA BEACH CITY PUBLIC SCHOOLS

CHARTING THE COURSE

School Board Regular Meeting Agenda (continued)

Tuesday, May 14, 2019

School Administration Building #6, Municipal Center

2512 George Mason Dr.

P.O. Box 6038

Virginia Beach, VA 23456

(757) 263-1000

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14. Information

A. Policy Review Committee Recommendations

1. New Policy 3-61 Tobacco and Nicotine Vapor Products
2. Policy 5-2 Student Rights and Responsibilities
3. Policy 5-56 Contagious and Infectious Diseases: Human Immunodeficiency Virus(HIV)/Acquired Immuno-Deficiency Syndrome (AIDS)
4. Policy 7-31 Parent-Teacher Associations (PTAs)
5. Policy 7-32 Gifts, Grants and Bequests

15. Standing Committee Reports

16. Conclusion of Formal Meeting

17. Hearing of Citizens and Delegations on Non-Agenda Items

At this time, the School Board will hear public comment on items germane to the business of the School Board that are not on the School Board's Agenda for the meeting from citizens who sign up to speak with the Clerk of the School Board by 3:00 p.m. the day of the meeting and shall be allocated 4 minutes each. All public comments shall meet the [School Board Bylaw 1-48](#) requirements for Decorum and Order.

18. Workshop (as needed)

19. Closed Meeting (as needed)

20. Vote on Remaining Action Items

21. Adjournment



Subject: Social Emotional Learning (SEL) Update **Item Number:** 1B

Section: Workshop **Date:** May 14, 2019

Senior Staff: Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

Prepared by: Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

Presenter(s): Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

Recommendation:

That the School Board receive information on Social Emotional Learning (SEL).

Background Summary:

This presentation will provide the School Board with an update regarding Social Emotional Learning (SEL).

Source:

N/A

Budget Impact:

N/A



Subject: Positive Behavioral Interventions and Supports (PBIS) Update Item Number: 1C

Section: Workshop **Date:** May 14, 2019

Senior Staff: Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

Prepared by: Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

Presenter(s): Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

Recommendation:

That the School Board receive information on Positive Behavioral Interventions and Supports (PBIS).

Background Summary:

This presentation will provide the School Board with an update regarding Positive Behavioral Interventions and Supports (PBIS).

Source:

N/A

Budget Impact:

N/A



Subject: State Debate Champions

Item Number: 6A

Section: Student, Employee and Public Awards and Recognition

Date: May 14, 2019

Senior Staff: Ms. Natalie Allen, Chief Media & Communications Officer, Department of Media and Communications

Prepared by: Ms. Rosemary Gladden, Public Relations Coordinator

Presenter(s): Mrs. Beverly Anderson, Chairwoman, and Dr. Aaron C. Spence, Superintendent

Recommendation:

That the School Board recognize First Colonial High School for winning first place at the Virginia High School League 2019 State Debate Tournament.

Background Summary:

The Virginia High School League was established in 1913 as a debating league for the state's high schools. Annual debate competitions continue to this day with a culminating state championship that features four events: Student Congress, Lincoln-Douglas, Public Forum and Policy. For the third consecutive year, First Colonial High School's debate team won the Class 6 state championship title.

Source:

First Colonial High School

Budget Impact:

None



Subject: 2019 NJROTC National Academic Competition **Item Number:** 6B

Section: Student, Employee and Public Awards and Recognition **Date:** May 14, 2019

Senior Staff: Ms. Natalie Allen, Chief Media & Communications Officer, Department of Media and Communications

Prepared by: Ms. Rosemary Gladden, Public Relations Coordinator

Presenter(s): Mrs. Beverly Anderson, Chairwoman, and Dr. Aaron C. Spence, Superintendent

Recommendation:

That the School Board recognize five students from the First Colonial/Cox Naval Junior Reserve Officers Training Corps (NJROTC) unit who placed second overall as a team in the NJROTC National Academic Exam.

Background Summary:

The NJROTC National Academic Exam is a 100-question test based on naval science curriculum. Individual scores are added together for a team score. This team's score was the second highest out of 1,758 teams from 625 schools.

Source:

First Colonial High School

Budget Impact:

None



Subject: 2019 NJROTC National Championship – Second Place **Item Number:** 6C

Section: Student, Employee and Public Awards and Recognition **Date:** May 14, 2019

Senior Staff: Ms. Natalie Allen, Chief Media & Communications Officer, Department of Media and Communications

Prepared by: Ms. Rosemary Gladden, Public Relations Coordinator

Presenter(s): Mrs. Beverly Anderson, Chairwoman, and Dr. Aaron C. Spence, Superintendent

Recommendation:

That the School Board recognize Green Run High School's Navy Junior Reserve Officers Training Corps (NJROTC) unit for placing second in the 2019 NJROTC Academic, Athletic and Drill Championship.

Background Summary:

Green Run's NJROTC program, which is comprised of students from Green Run High School and Green Run Collegiate, were among the nation's top NJROTC programs invited to compete in the 2019 NJROTC Nationals, held in Pensacola, Florida. Green Run's NJROTC program has won first or second place in the past four years of the competition.

Source:

Green Run High School

Budget Impact:

None



Subject: School Board Public Hearing

Item Number: 8

Section: Public Hearing

Date: May 14, 2019

Senior Staff: N/A

Prepared by: Dianne P. Alexander, Clerk of the School Board

Presenter(s): N/A

Recommendation:

The School Board of the City of Virginia Beach is seeking public comment regarding applicants listed below for an interim appointment to the District 3 Rose Hall seat as advertised on page 5 in the Thursday, May 2, 2019, edition of *The Virginian-Pilot* and duplicated below.

(Applicants listed horizontally in alphabetic order left to right)		
Paula D. Goins	Stephen A. Johnston	Michael L. Mullins
Jessica L. Owens	Seko B. Varner	

nation&world

THE VIRGINIAN-PILOT

THURSDAY, MAY 2, 2019 PAGE 5

NOTICE FOR APPOINTMENT

Virginia Beach City Public Schools

Notice Regarding School Board Vacancy, Application Process and Public Hearing Date

The School Board of the City of Virginia Beach will appoint an interim representative to the District 3 Rose Hall seat that was declared vacant by the Circuit Court and the date to begin the appointment process set as April 22, 2019. The person appointed will serve until a School Board Member for District 3 Rose Hall is elected on, and qualified after, the November 5, 2019 special election. To be eligible for appointment, a citizen must be a qualified voter residing in District 3 Rose Hall in the City of Virginia Beach.

The School Board invites interested citizens to submit the application form, which requires the following information: reasons for interest in School Board service; summary of work experience and public/community service; educational background; past volunteer experience or employment with Virginia Beach City Public Schools or other school systems; and additional qualifications for the position. Applications must be received no later than 3 p.m. on May 9, 2019 in the office of Dianne Alexander, Clerk of the School Board, P.O. Box 6038, Virginia Beach, Virginia 23456-0038. The application form is available in the Clerk's Office or online at www.vbschools.com.

On May 14, 2019 at 6 p.m., or thereafter, the School Board will hold a public hearing to receive public comments regarding this appointment. The public hearing will be held at 2512 George Mason Drive, Building 6, Virginia Beach. Any citizen who desires to speak at this hearing should contact the Clerk of the School Board at 263-1016. The School Board will make an appointment no later than May 31, 2019.

vbschools.com



Background Summary:

Source:

School Board Bylaw 1-15: Vacancies

Virginia Code §22.1-29.1 Public Hearing Before Appointment of School Board Members

Budget Impact:

\$1,134 Advertising in *The Virginian-Pilot*



Subject: Approval of Minutes **Item Number:** 10

Section: Approval of Minutes **Date:** May 14, 2019

Senior Staff: N/A

Prepared by: Dianne P. Alexander, School Board Clerk

Presenter(s): Dianne P. Alexander, School Board Clerk

Recommendation:

That the School Board adopt the minutes of their April 30, 2019 regular School Board meeting as presented.

Background Summary:

Source:

Bylaw 1-40

Budget Impact:

N/A



VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

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Daniel D. Edwards District 2 – Kempsville	Sharon R. Felton District 6 – Beach	Dorothy M. Holtz At-Large
Laura K. Hughes At-Large	Victoria C. Manning At-Large	Vacant District 3 – Rose Hall
Trenace B. Riggs District 1 – Centerville	Carolyn T. Rye District 5 - Lynnhaven	Carolyn D. Weems District 4 - Bayside

Aaron C. Spence, Ed.D., Superintendent

School Board Regular Meeting MINUTES

Tuesday, April 30, 2019

School Administration Building #6, Municipal Center
2512 George Mason Dr.
Virginia Beach, VA 23456

INFORMAL MEETING

1. ***Convene School Board Workshop:*** The School Board convened in the einstein.lab in workshop format at 4:03 p.m. In addition to Superintendent Spence, all School Board members were present with the exception of Ms. Holtz and Ms. Weems who Chairwoman Anderson announced would be absent from the meeting. Ms. Rye arrived late at 4:07 p.m.

A. **School Board Administrative Matters and Reports:**

1. **Virginia School Boards Association (VSBA) Legislative Positions Proposal(s) Determination:** On behalf of the School Board's Legislative Committee, Vice Chair Melnyk reported the VSBA's Legislative Positions were aligned with the School Board's Legislative Agenda; and, therefore, no additions or amendments are recommended.

Chairwoman Anderson noted a closed session will take place at the conclusion of the School Board's formal meeting. The School Board then engaged in a discussion regarding individual School Board member requests for information that requires an excessive amount of staff time, and the need to provide Superintendent Spence direction on how to direct staff priorities beyond the normal course of business. Superintendent Spence explained a recent request for contract information for a period of more than five years that he noted was not related to any impending School Board action item, but would require staff halt their day-to-day duties to research this broad request. Ms. Manning clarified the request was related to information presented as part of a recent budget transfer request for Chromebooks and felt the data should be readily available similar to the City's platform. Superintendent Spence presented the School Board with a report on technology related contracts, sole source technology related contracts, and purchase orders for the period January 2014 through April 2019; and Kevin Beardsley, Director of Purchasing Services, spoke to the purchasing process explaining the challenges of



generating ADA compliant documents required for posting to the division's website. Additionally, he reported on the new purchasing repository established out of a recent audit report, and explained the more expansive data published on the division's website as compared to what is summarized on the City's platform.

As chair of the School Board's Retreat Planning Ad Hoc Committee, Vice Chair Melnyk presented the committee's final report for the Retreat to be held at Old Donation School commencing after lunch on July 8 and continue for a full-day on July 9, 2019 followed by an abridged regular School Board meeting. She summarized the committee's considerations related to selecting a facilitator for governance training within a strict budget as requested by the School Board, and concluded the best option was the training provided by the Virginia School Boards Association (VSBA) at a cost of \$1,000. Noting VSBA requires one-hundred percent participation, she reported Ms. Hughes' and Ms. Manning's refusal to participate in any VSBA activity, and advised the committee determined the only remaining option was for Superintendent Spence to share an opportunity for the School Board to create a new committee structure. The Department of Food Services was selected for catering services, and retreat topics will include school start times, cell phones, employee compensation strategies, *Compass to 2020* update, and development of the division's next strategic plan. Additionally, if time allows, transformational learning, communication audit update, and development of the 2019-20 legislative priorities were identified as other potential topics to be discussed. Ms. Manning stated the reason for establishing an ad hoc committee was to remove the Superintendent from the planning process and inquired as to whether other consultants were considered. School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney, spoke to the recommendation to consider a specific judge advising typically they are not authorized to do private work, and the cost would exceed the budget. In response to Ms. Manning's suggestion that other options be explored, Vice Chair Melnyk advised the work of the ad hoc committee is complete and plans are moving forward as reported.

Mr. Edwards spoke to a communication he sent to Superintendent Spence that had been taken out of context when quoted at a City Council meeting. He explained the e-mail recognized the complexities associated with school funding grants and federal laws regarding supplanting funds for full-day kindergarten programs, and acknowledged the public relations challenge in relaying complicated information. He recognized staff's efforts in paring back the cost to now be less than \$5 million, and stressed the importance of public perception in attempts to relay factual information in an environment that does not wish to embrace the facts. Following discussion, this portion of the workshop concluded at 4:37 p.m.

- B. Technology Infrastructure and Security Update: Ramesh K. Kapoor, Chief Information Officer, Department of Technology, presented a report on the state of technology in the division, technology trends, and challenges. He provided examples of instructional systems, administrative, and student information systems supported, and presented an overview of technology trends that continue to fuse in K-12 education. Challenges were



described in the area of security and financial impact, ongoing maintenance, support and replacement costs, and plans needed for the upgrade and replacement of application systems necessitated by change in technology and requirements.

This portion of the workshop concluded at 5:04 p.m.

- C. Instructional Technology Update: Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning, presented information related to the progress of instructional technology. He explained *Compass to 2020* Goal 2 – Multiple Pathways, Strategy #2, which leverages technology to increase flexibility with respect to when and how learning occurs and to monitor the progress of students throughout their academic careers. A review of the 14 Digital Learning Anchor Schools and learning path was presented along with an overview of currently used instructional technology programs to include Schoology, IXL Learning, NoRedInk, Gale - A Cengage Company, and Achieve3000.

This portion of the workshop concluded at 5:39 p.m.

2. **Closed Meeting**: None at this time. See Item 18.
3. **School Board Recess**: The School Board recessed at 5:39 p.m. to reconvene in School Board Chambers for the formal meeting at 6:00 p.m.

FORMAL MEETING

4. **Call to Order and Electronic Roll Call**: Chairwoman Anderson called the formal meeting to order in School Board Chambers at 6:02 p.m. In addition to Superintendent Spence, all School Board members were present with the exception of Ms. Holtz and Ms. Weems who were absent from the meeting.
5. **Moment of Silence followed by the Pledge of Allegiance**
6. **Student, Employee and Public Awards and Recognition**:
- A. Virginia Lottery Contest Winners: The School Board recognized two Virginia Lottery contest winners: Green Run High School teacher Bridgette Berthold for being named a "Made in Virginia" contest winner which honors Virginia graduates who have found success in their career, overcome adversity or demonstrated a passion for service to their community; and Princess Anne Middle School student Kaycie Colton who won the middle school category in the "Thank a Teacher" art contest where her artwork was selected from over 700 submissions and stood out as it shows many people working together to help lift up others – the essence of what teachers do every day.
- B. School Forensics Champions: Three students from Salem High School, two students from First Colonial High School, and two students from Landstown High School were recognized by the School Board for winning first place in their respective events at the 2018-2019 Virginia High School League (VHSL) State Forensics Championship meet. The events won included Impromptu Speaking, Original Oratory, Serious Dramatic Interpretation, Prose Interpretation and Humorous Duo Interpretation.



- C. All Virginia Honor Music Ensembles: The School Board recognized students who earned All Virginia Honors for the 2018-19 school year for their respective ensembles that include All Virginia Band and Orchestra, All Virginia Jazz Band, All Virginia Chorus, All Virginia Senior Honor Choir and All Virginia Middle School Chorus.
- D. Honor Bands and Blue Ribbon Schools: The School Board recognized seven high school State Honor Bands for receiving superior ratings at the Marching Band Assessment in the fall and at the Concert Band Assessment in the spring. Additionally, ten schools were recognized for achieving Blue Ribbon status after the band, chorus and orchestra from each school received superior ratings at the respective district assessments.
- Superintendent Spence also acknowledged Fine Arts Coordinator for Music/Drama John Brewington, and Instructional Specialist Holly Sunderland in these accomplishments.
7. ***Superintendent's Report***: In his tradition of recognizing the newest member(s) of the *Compass Keepers Club*¹, Superintendent Spence's report was related to the Month of the Military Child in combination with Teacher Appreciation Week by featuring Kingston Elementary School teacher Stephanie Frisbee and her efforts to welcome and support a 3rd grade student who was new to the area and to a public school system whose father had been recently deployed. Ms. Frisbee's experience as a military spouse strengthened her ability to relate to her student's situation and offer assistance to his family.
8. ***Hearing of Citizens and Delegations on Agenda Items***: The School Board heard comments from R. M. Marsh about policies on the Consent Agenda related to relations with the public, access to records, and communication with the public; and Ginger Robinson, Thalia Elementary School Library Media Specialist, regarding the proposed General Fees Schedule for SY2019-20 requesting the tuition rate for non-resident secondary students of division employees be maintained.
9. ***Approval of Minutes: April 9, 2019 Regular School Board Meeting***: Ms. Manning made a motion, seconded by Ms. Rye, that the School Board approve the minutes of their April 9, 2019 regular meeting as presented. The motion passed (ayes 8, nays 0).
10. ***Adoption of the Agenda***: Vice Chair Melnyk made a motion, seconded by Mr. Edwards, that the School Board adopt the agenda as published. The motion passed (ayes 8, nays 0).
11. ***Consent Agenda***: After Chairwoman Anderson's overview of items presented for approval as part of the Consent Agenda, Ms. Riggs made a motion, seconded by Vice Chair Melnyk, that the School Board approve the Consent Agenda as presented. The motion passed (ayes 8, nays 0), and the following items were approved as part of the Consent Agenda:

¹ Members of the Compass Keepers Club are students, staff or community supporters who truly represent Virginia Beach City Public Schools with dedication, determination, passion and drive



A. Resolutions:

1. Teacher Appreciation Week as follows:

TEACHER APPRECIATION WEEK RESOLUTION

MAY 5-11, 2019

WHEREAS, research shows that classroom teachers have significant impact on student achievement and success; and

WHEREAS, teachers' efforts in planning, teaching and assessing directly impacts student growth; and

WHEREAS, teachers work in collaboration with school administrators to engage families and the community to create challenging, authentic learning opportunities for children; and

WHEREAS, the School Board appreciates the hard work and time teachers dedicate to support student achievement both in and outside of the classroom; and

WHEREAS, this dedication contributes to a strong, positive school culture; and

WHEREAS, the school division has partnered with our parents and community members to express our appreciation for teachers through the "We Are VB Schools: Great Dreams need Great Teachers" campaign; and

WHEREAS, the school division uses this campaign to highlight the work of our extraordinary instructional staff throughout the entire school year but especially during Teacher Appreciation Week.

NOW, THEREFORE, BE IT

RESOLVED: That the School Board of the City of Virginia Beach officially recognizes May 5-11, 2019 as Teacher Appreciation Week; and be it

FURTHER RESOLVED: That the School Board of the City of Virginia Beach encourages all community members to support and participate in activities designed to recognize teachers for their tireless work as educational leaders; and be it

FURTHER RESOLVED: That a copy of this resolution be spread across the official minutes of this Board; and be it

FURTHER RESOLVED: That a copy of this resolution be distributed to each school in the division to be posted in a prominent location.

2. School Nurse Appreciation Day as follows:

SCHOOL NURSE APPRECIATION RESOLUTION

WHEREAS, school nurses are individuals in the forefront who work with families, teachers, and administrators to ensure students of Virginia Beach City Public Schools have the safest and healthiest possible environment in which to learn; and

WHEREAS, good health is essential to the learning process and student achievement; and

WHEREAS, the goal of every professional school nurse is to help each student reach or maintain an optimum level of wellness; and

WHEREAS, school nurses provide direct nursing care, provide health screenings and follow-ups, provide health-related programs within the school system, provide health counseling and act as resources to teachers on health education issues; and

WHEREAS, school nurses serve the children of Virginia Beach schools with dedication, working diligently to make health a priority for children during their regular school day.

NOW, THEREFORE, BE IT

RESOLVED: That the School Board of the City of Virginia Beach designates May 8, 2019, as School Nurse Appreciation Day in Virginia Beach; and be it

FURTHER RESOLVED: That a copy of this resolution be spread across the official minutes of this Board.



- B. Textbook Adoption Secondary Math: Digital resource *Mathspace* as recommended by the Secondary Mathematics Digital Resource Adoption Committee for implementation in the fall of 2019 for all mathematics courses from grade 6 to Algebra II with Trigonometry (excluding Algebra, Functions, and Data Analysis)
- C. Religious Exemption Case Number RE-18-26
- D. Policy Review Committee Recommendations:
 - 1. Policy 5-47 Clubs and School Organizations: Minor scrivener changes
 - 2. Policy 5-61 First Aid/Emergency Care: Updates made to the legal reference mandating that each school in the division shall have in the building a minimum of three school employees that have current certifications or training in emergency first aid, cardiopulmonary resuscitation (CPR), and the use of an automated external defibrillator (AED)
 - 3. Policy 7-1 Relations with the Public: Minor scrivener changes
 - 4. Policy 7-2 Notification of School Board Meetings: Reviewed for legal sufficiency
 - 5. Policy 7-3 Access to Records: Reviewed for legal sufficiency
 - 6. Policy 7-6 Relations with the News Media: Reviewed for legal sufficiency and to update language related to electronic recording of students
 - 7. Policy 7-10 Communications with the Public: Language added to include the notification of the Department of Media and Communications of public petitions, complaints or concerns
 - 8. Policy 7-15 Distribution/Announcement of Outside Communications: Minor scrivener changes
- E. Nomination of Virginia Beach City Public Schools' High School Career Test Drives job shadow program with program partners Junior Achievement of Greater Hampton Roads, and Central Business District Association, etc. for the Virginia School Boards Association (VSBA) Excellence in Workforce Readiness Award

12. Action

- A. Personnel Report: Vice Chair Melnyk made a motion, seconded by Ms. Riggs, that the School Board approve the appointments and accept the resignations, retirements and other employment actions as listed on the Personnel Report dated April 30, 2019. The motion passed (ayes 8, nays 0). There were no administrative appointments recommended.
- B. Process and Timeline for the Interim Appointment to the District 3 Rose Hall School Board Vacancy: Ms. Felton made a motion, seconded by Ms. Rye, that the School Board approve a resolution outlining the process and timeline for the interim appointment to fill the District 3 Rose Hall School Board Vacancy. School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney, explained the process to include a May 14 public hearing and potential for a special meeting to take place on May 21 for candidate interviews. Given the final date for appointment on June 5, it was suggested by way of a substitute motion made by Mr. Edwards and seconded by Ms. Manning, that the regular School Board meeting date of May 28th be added as a potential interview/appointment date also.



The substitute motion was approved (ayes 8, nays 0), and the resolution was approved as follows:

RESOLUTION APPROVING THE APPOINTMENT PROCESS FOR A SCHOOL BOARD MEMBER RESIDING IN DISTRICT 3 – ROSE HALL

WHEREAS, Mr. Joel A. McDonald was first elected to the District 3 – Rose Hall School Board seat for the term beginning January 1, 2013, and re-elected for the term ending December 31, 2020; and

WHEREAS, on March 8, 2019, Mr. McDonald announced a lapse in residency in District 3 – Rose Hall; and

WHEREAS, upon notification, and pending the outcome of a request for judicial declaration regarding status of a potential vacancy in the District 3 – Rose Hall seat, the School Board's Legal Counsel filed for a Writ of Special Election with Virginia Beach Circuit Court which was accepted on March 14, 2019; and

WHEREAS, after hearing testimony on April 11, 2019 at the court appeal proceeding, Virginia Beach Circuit Court Judge Lewis declared the District 3 – Rose Hall School Board seat vacant and set April 22, 2019 as the date for the appointment process to begin; and

WHEREAS, in accordance with *Virginia Code* §24.2-228, §22.1-57.3, School Board Bylaw 1-15, and City Code §16.05, as amended, when a vacancy occurs on the School Board after an officer begins his term, the School Board shall, within forty-five (45) days of the office becoming vacant, appoint a qualified voter of the election district in which the vacancy occurred to fill the vacancy; and

WHEREAS, at least seven (7) days prior to an appointment, the School Board shall hold one or more public hearings to receive views of the citizens within the school division on the appointment, and the School Board shall give public notice of the hearing by newspaper publication at least ten (10) days in advance of the hearing. No person whose name is not considered at a public hearing shall be appointed; and

WHEREAS, the person appointed shall hold office until qualified voters fill the vacancy by special election at the next general election on November 5, 2019, results are certified and the elected School Board member for District 3 - Rose Hall is sworn in; and

WHEREAS, the School Board intends to provide adequate notice to the public of the appointment process and encourage qualified applicants to apply for such positions.

NOW THEREFORE, BE IT RESOLVED THAT:

1. The School Board adopts the following schedule and appointment process:

April 30th School Board approval of process for appointment

Immediately thereafter Applications available to the public (online and through the Clerk)

NLT May 4th Public Notice published in a newspaper having a general circulation within the school division

May 9th (3 p.m.) Deadline for submission of applications to the School Board Clerk for transmission to the School Board via SharePoint

May 14th Public Hearing and School Board discussion on candidates for interviews

May 21st Potential Special School Board Meeting for the interview of candidates and potential vote for appointment

May 28th School Board Meeting for possible interview of candidates and potential vote for appointment

June 5th Final date for appointment

2. The School Board authorizes the Chair, the Superintendent, and School Board Legal Counsel to take all necessary actions for the application process, notice, public hearing, appointment, qualification and swearing in of the new School Board Member.

FURTHER RESOLVED: That a copy of this resolution be spread across the official minutes of this Board.

13. Information

- A. General Fees Schedule FY2019-20: Farrell E. Hanzaker, Chief Financial Officer, presented the proposed General Fees Schedule for FY2019-20 including rates for student fees for optional/ancillary services or activities highlighting changes from the prior year, and noting there are no proposed changes in student meal prices. In addressing comments



made during the hearing on agenda items related to non-resident, employees' student tuition fees, he acknowledged the proposal requires an adjustment to bring it into compliance with Policy 3-22 which outlines fees to be calculated based on the current year's tuition fees, plus annualized inflation (rounded to the nearest ten dollars) based on the most recent Consumer Price Index (CPI) or as otherwise approved by the School Board, resulting in a minimal increase of less than \$100 for the speaker who addressed the School Board on the topic.

- B. Interim Financial Statements – March 2019: Crystal M. Pate, Director of Business Services, presented the division's financial position as of March 31, 2019 reporting overall revenues remain acceptable at this point in the fiscal year. She explained a decline in the projected surplus in state revenue of approximately \$1.9 million reflects a decrease in the state's projected payment for the at-risk program, and includes the impact of a lower than projected March 31 Average Daily Membership (ADM). Federal revenues were reported on a favorable trend receiving approximately \$1 million or 108.4% more than the original budget year to date mainly due to Impact Aid receipts coming in over budget. She noted the final FY2018 Impact Aid payment of approximately \$827,000 will be reflected in April's financial statements. Sales tax receipts were reported on an acceptable trend at approximately \$1.3 million higher than the prior year; however, for April, there is a decrease of approximately \$149,000 when compared to the prior year. The expenditures/encumbrances trend was reported as continuing to remain acceptable at this point in the fiscal year.

14. **Standing Committee Reports:** As the School Board's liaison to the School Health Advisory Committee, Ms. Rye relayed regrets from the Coordinator of Student Health Services/School Nurses, Mary Shaw, who was unable to be present for the School Board's passage of the resolution recognizing School Nurse Appreciation Day, and extended Ms. Shaw's appreciation for the School Board's continued support of the health services program.

As the School Board's liaison to the Strategic Planning Committee along with Ms. Riggs, Ms. Rye reported on the committee's progress in their review of present strategic plan goals to include analyzing the profile of a school graduate, and timeline for the development of possible goals and sub-goals by the committee for discussion at the School Board's summer retreat.

Ms. Riggs reported on the Sister Cities Expo with accolades conveyed for the organization and presence by departments and schools.

Several School Board members praised the Battle of the Bands held as part of the "Something in the Water" event noting the absence of one of the strongest bands because they were part of the Virginia Arts Festival 2019 Tattoo event being held in Norfolk.

In Ms. Weems's absence, Chairwoman Anderson announced tickets were still available for the Green Run Collegiate Gala.

15. **Conclusion of Formal Meeting:** The formal meeting concluded at 7:02 p.m.



16. **Hearing of Citizens and Delegations on Non-Agenda Items:** The School Board heard comments from Leah Rowland regarding the health benefits of free play, and Audrey Malagon regarding the interpretation of the recess survey results and concerns about the survey.
17. **Convene School Board Workshop:** None at this time
18. **Closed Meeting: Legal Matters:** Vice Chair Melnyk made a motion, seconded by Ms. Riggs, that the School Board recess into a closed session pursuant to the exemptions from open meetings allowed by Section 2.2-3711, Part A, Paragraphs 7 & 8, of the *Code of Virginia*, 1950, as amended, for Legal Matters: Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, pursuant to Section 2.2-3711(A)(7); and consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel, Section 2.2-3711(A)(8); namely to discuss settlement offer in pending federal court litigation and to update on status of certain other pending legal matters.

The motion passed (ayes 8, nays 0) and the School Board recessed at 7:11 p.m. and reconvened in Room 113 in a Closed Meeting at 7:22 p.m.

Individuals present for discussion: School Board members with the exception of Ms. Holtz and Ms. Weems who were absent from the meeting; Superintendent Spence; School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney; outside legal counsel Ann Sullivan from Sullivan Law Group, P.L.C.; and Dianne P. Alexander, Clerk of the School Board.

The School Board reconvened in an open meeting at 8:43 p.m.

Certification of Closed Meeting: Vice Chair Melnyk made a motion, seconded by Mr. Edwards, that the School Board certifies that to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered. The motion passed (ayes 8, nays 0).

19. **Vote on Remaining Action Items:** None
20. **Adjournment:** There being no further business before the School Board, Chairwoman Anderson adjourned the meeting at 8:44 p.m.

Respectfully submitted:

Dianne P. Alexander, Clerk of the School Board

Approved:

Beverly M. Anderson, School Board Chair



Subject: Asian American and Pacific Islander Heritage Month **Item Number:** 12A

Section: Consent **Date:** May 14, 2019

Senior Staff: Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

Prepared by: LaQuiche R. Parrott, Ed.D., Director of Opportunity and Achievement

Presenter(s): LaQuiche R. Parrott, Ed.D., Director of Opportunity and Achievement

Recommendation:

That the School Board approve a resolution endorsing Asian American and Pacific Islander Heritage Month.

Background Summary:

In 1978, a joint congressional resolution established Asian American and Pacific Islander Heritage Week. The first 10 days of May were chosen to coincide with two important milestones: the arrival of the first Japanese immigrants to the United States (May 7, 1843) and contributions of Chinese workers to the building of the Transcontinental Railroad, completed May 10, 1869. In 1992, Congress expanded the observation to a month-long celebration.

Source:

Public Law 102-42

Budget Impact:

N/A

**Asian American and Pacific Islander
Heritage Month
May, 2018**

WHEREAS, one of our nation's greatest strengths is its vast diversity which enables Americans to see the world from many viewpoints; and

WHEREAS, Asian Americans and Pacific Islanders are an integral part of our country's great mosaic of races, ethnicities, and religious groups; and

WHEREAS, it is imperative for the good of our nation that schools continue to build awareness and understanding of the contributions made by Asian Americans and Pacific Islanders; and

WHEREAS, through the study of these contributions, students will encounter role models whose commitments and achievements embody the American spirit and ideals; and

WHEREAS, the School Board of the City of Virginia Beach, through its core values, emphasizes the importance of multicultural diversity education within our school division

NOW, THEREFORE, BE IT

RESOLVED: That the School Board of the City of Virginia Beach officially recognizes the month of May as Asian American and Pacific Islander Heritage Month; and be it

FURTHER RESOLVED: That the School Board of the City of Virginia Beach encourages all citizens to support and participate in various school activities during Asian American and Pacific Islander Heritage Month; and be it

FURTHER RESOLVED: That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach this 14th day of May, 2019

S E A L

Beverly M. Anderson, School Board Chair

Aaron C. Spence, Ed.D., Superintendent

Attest:

Dianne P. Alexander, Clerk of the Board



Gym Floor Replacements at Ten Elementary Schools

Subject: Recommendation of General Contractor **Item Number:** 12B1

Section: Consent **Date:** May 14, 2019

Senior Staff: Mr. Jack Freeman, Chief Operations Officer, School Division Services

Prepared by: Mr. Anthony L. Arnold, P.E., Executive Director, Facilities Services

Presenter(s): Mr. Anthony L. Arnold, P.E., Executive Director, Facilities Services

Recommendation:

That the School Board adopt a motion authorizing the Superintendent to execute a contract with Dominion Contract Carpets for the replacement of the following ten elementary school gym floors in the amount of \$484,775.

Salem Elementary, Green Run Elementary, North Landing Elementary, Pembroke Meadows Elementary, Corporate Landing Elementary, Indian Lakes Elementary, Landstown Elementary, Three Oaks Elementary, Parkway Elementary and Tallwood Elementary

Background Summary:

Project Architect:	HBA Architecture & Interior Design, Inc.
Contractor:	Dominion Contract Carpets
Contract Amount:	\$484,775
Construction Budget:	\$500,000
Number of Responsive Bidders:	2
Average Bid Amount:	\$513,670
High Bid:	\$542,565

Source:

Budget Impact:

CIP 1-182



Athletic Field Lighting at Five High Schools

Subject: Recommendation of General Contactor **Item Number:** 12B2

Section: Consent **Date:** May 14, 2019

Senior Staff: Mr. Jack Freeman, Chief Operations Officer, School Division Services

Prepared by: Mr. Anthony L. Arnold, P.E., Executive Director, Facilities Services

Presenter(s): Mr. Anthony L. Arnold, P.E., Executive Director, Facilities Services

Recommendation:

That the School Board adopt a motion authorizing the Superintendent to execute a contract with Musco Sports for athletic field lighting at five high schools in the amount of \$2,377,382.

Kempsville (Baseball/Softball)
Ocean Lakes (Softball)
Princess Anne (Baseball)
Salem HS (Baseball/Softball)
Tallwood (Baseball/Softball)

Background Summary:

Virginia Beach City Public Schools negotiated a contract through a cooperative purchasing agreement (National Joint Powers Alliance) to install new athletic field lighting. This cooperative agreement was used previously for the Green Run High School ballfield lights.

Project Architect:	Waller, Todd & Sadler Architects, Inc.
Contractor:	Musco Sports Lighting
Contract Amount:	\$2,377,382
Construction Budget:	\$2,500,000
Number of Responsive Bidders:	1
Average Bid Amount:	\$2,377,382
High Bid:	\$2,377,382

Source:

Budget Impact:

CIP 1-003



VIRGINIA BEACH CITY PUBLIC SCHOOLS
CHARTING THE COURSE

School Board Agenda Item

Subject: Energy Performance Contracting Projects **Item Number:** _____

Section: Information **Date:** May 14, 2019

Senior Staff: Mr. Jack Freeman, Chief Operations Officer, School Division Services

Prepared by: Mr. Anthony L. Arnold, P.E., Executive Director, Facilities Services and

J. Ryan Hersey, Mechanical Systems Engineer, Maintenance Services

Presenter(s): Mr. Anthony L. Arnold, P.E., Executive Director, Facilities Services

Recommendation:

Staff will provide a briefing on the procurement of Noresco as our energy performance contracts provider, including a discussion on the audit phase of the work, which will include the following schools: Bayside High School, Bayside and Princess Anne Middle Schools and Ocean Lakes, Centerville, Providence, Shelton Park and Luxford Elementary Schools. Prior to commencing with any construction projects through this energy performance contract, staff plans to bring back for School Board approval projects that are proposed for construction.

Background Summary:

The Commonwealth of Virginia authorizes and encourages public bodies to enter into contracts for installation and upgrading to energy efficient equipment. Between 2007 and 2018, approximately forty VBCPS schools have had energy savings measures installed or implemented. These projects were funded from money appropriated by City Council and from an Energy Efficiency and Conservation Block Grant from the Department of Energy, shared with the city. In 2018, City Council appropriated an additional \$15,000,000 for CIP 1-110, Energy Performance Contracts, Phase II at \$5,000,000 per year from FY2019 through FY2021.

Recommended future work may include: lighting replacements and HVAC retro-commissioning and other HVAC improvements; ground-source (geothermal) HVAC retrofits, and other improvements that conserve energy while improving the learning environment.

Source:

Virginia Code §11-34.1

Budget Impact:



Subject: Personnel Report **Item Number:** 13A

Section: Action **Date:** May 14, 2019

Senior Staff: Mr. John A. Mirra, Chief Human Resources Officer

Prepared by: John A. Mirra

Presenter(s): Aaron C. Spence, Ed.D., Superintendent

Recommendation:

That the Superintendent recommends the approval of the appointments and the acceptance of the resignations, retirements and other employment actions as listed on the May 14, 2019, personnel report.

Background Summary:

List of appointments, resignations and retirements for all personnel

Source:

School Board Policy #4-11, Appointment

Budget Impact:

Appropriate funding and allocations

**VIRGINIA BEACH CITY PUBLIC SCHOOLS
PERSONNEL REPORT MAY 2019
ASSIGNED TO THE UNIFIED SALARY SCALE
2018-2019**

SCHOOL/DEPARTMENT**POSITION****APPOINTMENTS - ELEMENTARY SCHOOL****JOHN B. DEY**

5/2/2019

Lorena B. Styles

Cafeteria Assistant, 5 hours

KINGSTON

4/25/2019

Rosalinda B. Dentith

Cafeteria Assistant, 5 hours

SEATACK

4/25/2019

Angie M. Rice

Cafeteria Assistant, 5 hours

APPOINTMENTS - MIDDLE SCHOOL**OLD DONATION**

4/24/2019

Joseph E. Boyer

Custodian I, 12 month, night

5/6/2019

Justin G. Scott

Custodian I, 10 month, night

APPOINTMENTS - HIGH SCHOOL**COX**

5/2/2019

Lawanda L. Allen

Cafeteria Assistant, 5 hours

GREEN RUN COLLEGIATE

5/2/2019

Dawn G. Stahl

School Administrative Associate I

KEMPSVILLE

4/29/2019

Barbara L. Baskerville

ISS Coordinator

APPOINTMENTS - MISCELLANEOUS**DEPARTMENT OF TEACHING AND LEARNING**

5/1/2019

Shereathain C. Allen

Administrative Office Associate I

DEPARTMENT OF TECHNOLOGY

5/1/2019

Quantay L. Olds

Network Technician I

OFFICE OF MAINTENANCE SERVICES

4/17/2019

Noel A. Cedo

Electrical Craftsman II

5/2/2019

Phillip D. Newson, Sr.

Carpentry Craftsman II

RESIGNATIONS - ELEMENTARY SCHOOL**CHRISTOPHER FARMS**

6/30/2019

Alisha Jacobs

School Office Associate II, 10 month (relocation)

KEMPSVILLE MEADOWS

5/10/2019

Juan M. Correa III

Custodian II, Head Night (career enhancement opportunity)

LUXFORD

5/17/2019

Shaquita Anderson

Kindergarten Assistant (relocation)

6/30/2019

Jasmin L. Bailey

Special Education Assistant (relocation)

THREE OAKS

4/29/2019

Elvis R. Smith, Jr.

Custodian III, Head Day (personal reasons)

SCHOOL/DEPARTMENT**POSITION****RESIGNATIONS - MIDDLE SCHOOL****GREAT NECK**

4/12/2019

Maximillian A. Balthrop

Security Assistant (personal reasons)

LYNNHAVEN

4/26/2019

Stephen I. Evans

Security Assistant (career enhancement opportunity)

SALEM

5/10/2019

Deidre C. McClellan

Technology Support Technician (career enhancement opportunity)

RESIGNATIONS - HIGH SCHOOL**RENAISSANCE ACADEMY**

5/7/2019

Julius B. Macklin

Security Assistant (career enhancement opportunity)

5/10/2019

Karen M. Salaam

Library/Media Assistant (career enhancement opportunity)

RESIGNATIONS - MISCELLANEOUS**OFFICE OF MAINTENANCE SERVICES**

5/30/2019

John M. Miller

HVAC Craftsman III (career enhancement opportunity)

OFFICE OF TRANSPORTATION AND FLEET MANAGEMENT SERVICES

4/4/2019

Tamica C. Britt

Bus Driver (personal reasons)

4/26/2019

D'Lynn J. Green

Bus Driver (continuing education)

5/1/2019

Heather Hamilton

Bus Driver (personal reasons)

5/3/2019

Jeffery Rash

Bus Driver (personal reasons)

RETIREMENTS - ELEMENTARY SCHOOL**GREEN RUN**

6/30/2019

Norma Owens

General Assistant

KING'S GRANT

6/30/2019

Zelda Y. Parker

Kindergarten Assistant

LINKHORN PARK

6/30/2019

Adeline H. Smokler

Kindergarten Assistant

THREE OAKS

6/30/2019

Lisa A. Scott

Pre-Kindergarten Assistant

RETIREMENTS - MIDDLE SCHOOL**BAYSIDE**

6/30/2019

Alice M. Pearson

Cafeteria Assistant, 4.5 hours

KEMPSVILLE

6/30/2019

Herman M. Sizemore

Security Assistant

6/30/2019

Martin S. Leiderman

School Office Associate II, 10 month

LARKSPUR

4/30/2019

Gilda S. Rodgers

Special Education Assistant

LYNNHAVEN

6/30/2019

Patricia F. Riddick

Special Education Assistant

PRINCESS ANNE

4/30/2019

Susan R. Steckroth

Special Education Assistant

6/30/2019

Martha J. Lewis

ISS Coordinator

SCHOOL/DEPARTMENT**POSITION****RETIREMENTS - HIGH SCHOOL****BAYSIDE**

4/30/2019

Jeanie McLees

Special Education Assistant

GREEN RUN

6/30/2019

Dwight J. Johnson

Custodian I 12 month

RETIREMENTS - MISCELLANEOUS**OFFICE OF FOOD SERVICES**

7/31/2019

Betty A. Covey

Financial Assistant, 12 month

OTHER EMPLOYMENT ACTIONS**NONE**

**VIRGINIA BEACH CITY PUBLIC SCHOOLS
PERSONNEL REPORT MAY 2019
ASSIGNED TO THE INSTRUCTIONAL SALARY SCALE
2018-2019**

<u>SCHOOL/DEPARTMENT</u>	<u>SUBJECT</u>	<u>COLLEGE</u>	<u>PREVIOUS SCHOOL DISTRICT</u>
<u>APPOINTMENTS - ELEMENTARY SCHOOL</u>			
NONE			
<u>APPOINTMENTS - MIDDLE SCHOOL</u>			
NONE			
<u>APPOINTMENTS - HIGH SCHOOL</u>			
NONE			
<u>APPOINTMENTS - MISCELLANEOUS</u>			
NONE			
<u>RESIGNATIONS - ELEMENTARY SCHOOL</u>			
<u>ALANTON</u> 6/30/2019	Nikki K. Russell	Grade 1 (relocation)	
<u>BROOKWOOD</u> 6/30/2019	Aimee J. Bauernfeind	Kindergarten (transfer of spouse)	
<u>COLLEGE PARK</u> 6/30/2019	Ashley L. Rich	Grade 4 (career enhancement opportunity)	
<u>INDIAN LAKES</u> 5/28/2019	Olivia C Arnold	Music-Vocal (transfer of spouse)	
<u>KEMPSVILLE MEADOWS</u> 4/22/2019	Jazmin D. Wynn	Grade 5 (relocation)	
<u>LYNNHAVEN</u> 6/30/2019	Nelia M. Maurizi	Music - Vocal (continuing education)	
<u>ROSEMONT</u> 6/30/2019	Carolyn M. Craig	Grade 3 (relocation)	
<u>ROSEMONT FOREST</u> 6/30/2019	Lindsey H. Wolff	Grade 2 (transfer of spouse)	
<u>RESIGNATIONS - MIDDLE SCHOOL</u>			
<u>GREAT NECK</u> 6/30/2019	John Wiatrowski	Technology Education (relocation)	
<u>KEMPSVILLE</u> 5/3/2019	Julie R. Hewitt	Art (career enhancement opportunity)	
<u>LANDSTOWN</u> 6/30/2019	Olivia W. Howell	Special Education (relocation)	
<u>LARKSPUR</u> 6/30/2019	Brittany L. Ratte	Grade 8 (relocation)	
6/30/2019	Sharee Davis	Grade 7 (relocation)	
<u>OLD DONATION</u> 6/30/2019	Jodi Denny	Grade 7 (relocation)	
<u>VIRGINIA BEACH</u> 5/3/2019	Janice McAllister	Special Education (career enhancement opportunity)	

SCHOOL/DEPARTMENT

SUBJECT

COLLEGE

RESIGNATIONS - HIGH SCHOOL

FIRST COLONIAL

6/30/2019 Apryl D. Jarrett Special Education (relocation)

LANDSTOWN

5/13/2019 John L. Kovar Technology Education (personal reasons)

RENAISSANCE ACADEMY

6/30/2019 Justin K. Henaghan Science (continuing education)

RESIGNATIONS - MISCELLANEOUS
NONE

RETIREMENTS - ELEMENTARY SCHOOL

ALANTON

6/30/2019 Catherine P. Harvey Grade 1

COOKE

4/30/2019 Michael A. Burke Music-Vocal

REDMILL

6/30/2019 Melissa A. Peterson Grade 2

RETIREMENTS - MIDDLE SCHOOL

BRANDON

6/30/2019 Tan T. Vo Art

LARKSPUR

6/30/2019 Lori B. Leffew Health and Physical Education

LYNNHAVEN

6/30/2019 Katherine L. Di Nardo Grade 7

OLD DONATION

6/30/2019 Delena B. Poe Music - Vocal

6/30/2019 Kenneth D. Poe Band

PRINCESS ANNE

6/30/2019 Vickie J. Dean Grade 7

SALEM

6/30/2019 Kenneth R. Allgor Grade 7

RETIREMENTS - HIGH SCHOOL

ADVANCED TECHNOLOGY CENTER

6/30/2019 Andrew L. Smith Trade & Industrial

GREEN RUN

6/30/2019 Marc E. Dyer Drama

PRINCESS ANNE

6/30/2019 Richard A. McHugh Math

RENAISSANCE ACADEMY

6/30/2019 Alma R. Johnson School Counselor

TECHNICAL AND CAREER EDUCATION CENTER

6/30/2019 Jeffrey Kline Trade and Industrial

RETIREMENTS - MISCELLANEOUS
NONE

OTHER EMPLOYMENT ACTIONS

ELEMENTARY

NEW CASTLE

5/3/2019 Wully K. Palm Grade 3 (transfer of spouse) Ms. Palm's resignation date has changed from 6/17/2019 to 5/3/2019.

**VIRGINIA BEACH CITY PUBLIC SCHOOLS
PERSONNEL REPORT MAY 2019
ADMINISTRATIVE APPOINTMENTS
2018-2019**

SCHOOL/DEPARTMENT

POSITION

APPOINTMENTS - ELEMENTARY SCHOOL

NONE

APPOINTMENTS - MIDDLE SCHOOL

NONE

APPOINTMENTS - HIGH SCHOOL

NONE

APPOINTMENTS - MISCELLANEOUS

DEPARTMENT OF TEACHING AND LEARNING

TBD	Danielle E. Colucci	Executive Director Elementary Teaching and Learning
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OFFICE OF FOOD SERVICES

TBD	Viorica A. Harrison	Coordinator, Food Services
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Subject: General Fees Schedule FY2019/20

Item Number: 13B

Section: Action

Date: May 14, 2019

Senior Staff: Farrell Hanzaker, Chief Financial Officer

Prepared by: Farrell Hanzaker, Chief Financial Officer

Presenter(s): Farrell Hanzaker, Chief Financial Officer

Recommendation:

That the School Board approve the proposed FY 2019/20 General Fees Schedule including the rates for student fees for optional/ancillary services or activities.

Background Summary:

FY 2019/20 Student Fees

School divisions may charge student fees approved by their local school boards pursuant to the provisions of 8 VAC 20-720-80 *Student Fees and Charges*. The attached fee schedule lists the current and recommended rates for student fees that are subject to School Board approval. Fee adjustments or new fees for the 2019-20 school year are shown in blue. As mentioned at the April 30th School Board meeting the General Fees Schedule reflects changes made with the current policy. They are shown in red.

Source:

- 8 VAC 20-720-80 Student Fees and Charges
- Code of Virginia § 22.1-5 Regulations concerning admission of certain persons to schools; tuition charges ☐
- School Board Policy 3-22 Tuition Fees
- School Board Policy 5-69 Fees/Materials/Deposits/Reimbursements
- School Board Regulation 5-10.1 Admission Requirements: General
- School Board Regulation 5-10.3 International Students

Budget Impact:

Revenues from General Fees typically cover all costs.

2018-19 General Fees Schedule & Proposed FY 2019-20 General Fees Schedule

Fee/Assessment	Approved 2018-19 Rate(s)	Proposed 2019-20 Rate(s)
Student Meal Prices		
Paid Lunch - Elementary/Secondary	\$2.85	\$2.85
Reduced Lunch - Elementary/Secondary	\$0.40	\$0.40
Paid Breakfast - Elementary/Secondary	\$1.40	\$1.40
Reduced Breakfast - Elem./Secondary	\$0.30	\$0.30
A la Carte Items - Student	As needed—will not exceed 4% on any items	As needed—will not exceed 4% on any items
Summer School Tuition/Programs		
Level I - Summer School (full cost lunch)	Middle School = \$140.00 High School, semester = \$200.00 High School, year = \$300.00	Middle School = \$140.00 High School, semester = \$200.00 High School, year = \$300.00
Level II - Summer School (reduced cost lunch)	Middle School = \$70.00 High School, semester = \$100.00 High School, year = \$150.00	Middle School = \$70.00 High School, semester = \$100.00 High School, year = \$150.00
Level III - Summer School (free lunch)	Middle School = No charge High School, semester = \$40.00 High School, year = \$75.00	Middle School = No charge High School, semester = \$40.00 High School, year = \$75.00
Online Courses (Summer School)	\$300.00 (full cost meals) \$150.00 (reduced cost meals) \$75.00 (free meals)	\$300.00 (full cost meals) \$150.00 (reduced cost meals) \$75.00 (free meals)
Driver Education, Behind the Wheel (Summer School)	\$299.00	\$210.00
Band Summer Enrichment Program	\$110.00	\$110.00
Strings Summer Enrichment Program	\$100.00	\$110.00
Summer Vocal Music Camp Program	\$110.00	\$110.00
Algebra Prep Program (Summer School)	\$140.00	\$140.00
Getting to Know Pre-Algebra (Summer School)	\$140.00	No Fee
Evening Credit Program Tuition (Renaissance Academy)		
Evening Credit Program Tuition	\$300.00 per session (up to 3 one-credit courses) \$200.00 per session (up to 6 one-half credit courses) \$150.00 per credit recovery course	\$300.00 per session (up to 3 one-credit courses) \$200.00 per session (up to 6 one-half credit courses) \$150.00 per credit recovery course
Evening Credit Program Tuition - Reduced Lunch	\$150.00 per session (up to 3 one-credit courses) \$100.00 per session (up to 6 one-half credit courses) \$75.00 per credit recovery course	\$150.00 per session (up to 3 one-credit courses) \$100.00 per session (up to 6 one-half credit courses) \$75.00 per credit recovery course

2018-19 General Fees Schedule & Proposed FY 2019-20 General Fees Schedule

Fee/Assessment	Approved 2018-19 Rate(s)	Proposed 2019-20 Rate(s)
Evening Credit Program Tuition - Free Lunch	\$75.00 per session (up to 3 one-credit courses) \$40.00 per session (up to 6 one-half credit courses) \$37.50 per credit recovery course	\$75.00 per session (up to 3 one-credit courses) \$40.00 per session (up to 6 one-half credit courses) \$37.50 per credit recovery course
Driver Education Program Fees		
Behind the Wheel (School Year)	\$210.00	\$210.00
Behind the Wheel (Summer School)	\$299.00	\$210.00
Student Transcript Fees		
Current Students - Transcript Requests	\$2.00 (only if mailed)	\$2.00 (only if mailed)
Former Students - Transcript Requests	\$5.00	\$5.00
Student Parking Fees		
General Parking Fees	\$45.00	\$45.00
ATC and Vo-Tech Parking Fee (\$10.00 discount at home school)	\$10.00	\$10.00
Parking Fines	\$25.00	\$25.00
Course Fees (Materials and Other Fees)		
Adult Learning Center - Adult Basic Education Courses		
Registration Fee - VB Residents	\$30.00	\$30.00
Tuition - Nonresidents	Day Class - \$40 per month Evening Class - \$30 per month	Day Class - \$40 per month Evening Class - \$30 per month
Placement Evaluation Fee	\$5.00 per person	\$5.00 per person
Adult Learning Center - Community Education Courses		
Tuition, texts, and materials	\$23.00 - \$2,399.00	\$23.00 - \$2,899.00
Nonresident surcharge	\$12.00 per course	\$12.00 per course
Processing fee (for transfers/withdrawals)	\$15.00	\$15.00
Adult Student Licensed Practical Nursing (LPN) Program	\$5,978	\$6,188
Adult Learning Center - English Language Acquisition Program (ELA)		
Registration Fee - VB Residents	\$50.00	\$50.00
Tuition - Nonresidents	\$100.00	\$100.00
ELA Textbooks	\$22.00 - \$64.00	\$22.00 - \$64.00

2018-19 General Fees Schedule & Proposed FY 2019-20 General Fees Schedule

Fee/Assessment	Approved 2018-19 Rate(s)	Proposed 2019-20 Rate(s)
Advanced Technology Center Courses		
Engineering Technology	\$15.00	\$15.00
Digital Design	\$20.00	\$20.00
TCE Career Pathway Summer Enrichment Camps (new for FY 2016/17)	\$125.00	\$125.00
Business and Information Technology Courses		
Computer Courses	\$4.00-\$10.00	\$4.00-\$10.00
Family & Consumer Sciences		
Intro to Culinary Arts (HS)	\$15.00 - \$25.00 Year Long	\$15.00 - \$25.00 Year Long
Intro to Hospitality & Catering (HS)	\$15.00 - \$25.00 Year Long	\$15.00 - \$25.00 Year Long
Independent Living (HS)	\$10.00	\$10.00
Parenting & Child Development (HS)	\$3.00 - \$5.00	\$3.00 - \$5.00
Intro to Child Care Occupations (HS)	\$3.00 - \$5.00	\$3.00 - \$5.00
Introduction to Design I (HS)	\$20.00	\$20.00
Introduction to Design II (HS)	\$20.00	\$20.00
Teen Living 6, 7, 8 (MS)	\$12.00 - \$20.00	\$12.00 - \$20.00
Substance Abuse Intervention Program (SAIP)		
SAIP Drug Assessment Requirement	\$125.00-\$205.00 (depends on student's individual insurance coverage)	\$35.00 - \$65.00
Technology Education Courses		
Photo Com/Graphics	\$10.00 - \$15.00	\$10.00 - \$15.00
Electronic Systems	\$10.00 - \$12.00	\$10.00 - \$15.00
Construction Production	\$10.00 - \$15.00	\$10.00 - \$15.00

2018-19 General Fees Schedule & Proposed FY 2019-20 General Fees Schedule

Fee/Assessment	Approved 2018-19 Rate(s)	Proposed 2019-20 Rate(s)
Power & Transportation Technology	\$10.00 - \$15.00	\$10.00 - \$15.00
CAD Technical Drawing	\$5.00	\$5.00
Technology Education 6, 7, 8 (MS)	\$5.00-\$15.00	\$5.00-\$15.00
Technical and Career Education Center Courses		
Practical Nursing I and II (LPN High School)	\$897.00	\$854.00
Fee/Assessment	Approved 2018-19 Rate(s)	Proposed 2019-20 Rate(s)
Cosmetology (tool kits)	\$253.00	\$260.00
Electronics I (lab pack fee)	\$20.00	\$20.00
Electronics II (lab pack fee)	\$30.00	\$30.00
Post-grad Program Completer Fee	\$250.00 per semester	\$250.00 per semester
Dental Assisting I & II Liability Insurance Fee	\$18.50	\$17.50
Middle and High School Summer Programs		
Summer Camps/Programs		
Beginning Summer Band & Orchestra (MS Guide Only)	\$110.00	\$110.00
Intermediate Summer Band & Orchestra (MS Guide Only)	\$110.00	\$110.00

2018-19 General Fees Schedule & Proposed FY 2019-20 General Fees Schedule

Fee/Assessment	Approved 2018-19 Rate(s)	Proposed 2019-20 Rate(s)
Career Pathway Summer Enrichment Camps	\$125.00	\$125.00
Cyber Security Summer Camp (ATC)	\$125.00	\$125.00
Nonresident Student Tuition		
VBCPS Employees: Half-Day Kindergarten (ADM eligible, no transportation)	\$1,840	\$1870
VBCPS Employees: Elementary Level (ADM eligible, no transportation)	\$3,690	\$3760
VBCPS Employees: Secondary Level (ADM eligible, no transportation)	\$4,510	\$4600
Other: Elementary Level (ADM eligible, no transportation)	\$4,500	\$4700
Other: Secondary Level (ADM eligible, no transportation)	\$5,500	\$6,500
F-1 Student Tuition (Unsubsidized, Not ADM eligible)	\$13,000	\$13,200



Subject: Policy Review Committee Recommendations **Item Number:** 14A1-5

Section: Information **Date:** May 14, 2019

Senior Staff: Marc A. Bergin, Ed.D., Chief of Staff

Prepared by: Kamala Lannetti, Deputy City Attorney; John Sutton, III, Coordinator, Policy and Constituent Services

Presenter(s): School Board Legal Counsel, Kamala Lannetti, Deputy City Attorney

Recommendation:

That the School Board review Policy Review Committee recommendations regarding review, amendment, and repeal of certain policies as reviewed by the committee at their April 16, 2019 meeting and presented for information to the School Board May 14, 2019.

Background Summary:

1. Policy 3-61/Tobacco and Nicotine Vapor Products

New Policy created to ensure the Division is in compliance with current State law.

2. Policy 5-2/Students Rights and Responsibilities

Policy reviewed for legal sufficiency.

3. Policy 5-56/ Contagious and Infectious Diseases: Human Immunodeficiency Virus (HIV)/Acquired Immuno-Deficiency Syndrome (AIDS)

Updates made to bring Policy in line with current practice related to notification of staff.

4. Policy 7-31/Parent-Teacher Associations (PTA)

Policy reviewed for legal sufficiency and minor scrivener changes made.

5. Policy 7-32/ Gifts, Grants and Bequests

Policy reviewed for legal sufficiency and minor scrivener changes made.

Source:

Code of Virginia, 1950, as amended, §22.1-253.12:7 School Board Policies.
Policy Review Committee Meeting of April 16, 2019

Budget Impact: None.

BUSINESS AND NONINSTRUCTIONAL OPERATIONS

Tobacco and nicotine vapor products

Tobacco and nicotine vapor products may not be used or distributed on any school vehicle, school property or an on-site or off-site school-sponsored activity by any person. The Superintendent or designee is authorized to develop appropriate regulations and procedures for notification and compliance with this Policy.

Editor's note:

Students may be subject to further disciplinary actions as set forth in the Code of Student Conduct and applicable policy and regulation

School Board employees may be subject to disciplinary action for use of tobacco and vaping products.

Legal reference:

Code of Virginia § 22.1-79.5, as amended. Policy regarding tobacco and nicotine vapor products.

Adopted by School Board: June 2019

STUDENTS

Student Rights and Responsibilities

A. Students' Right to an Education

1. The Commonwealth of Virginia, as provided for in Article VIII of the Constitution of Virginia, has established and must maintain a public school system. Except as specifically provided for in relevant chapters of the Code of Virginia, all residents of the division, between the ages of five and twenty are entitled to attend the public schools without charge.
2. All students, irrespective of sex, race, creed, color or disability are entitled to the same courses of education and use of facilities in the schools.

B. General Responsibility of Students When Asserting a Right to an Education

1. Along with the right to equality of educational opportunity, students have two responsibilities:
 - a. To apply themselves to the best of their ability to gain maximum benefit from the educational opportunities guaranteed to citizens, and
 - b. To act in such a way as not to interfere with the rights of others to the same opportunity.
2. Reasonable and necessary order in the educational institution itself is essential to the fostering and maintaining of educational opportunity. Students may forfeit their right to educational opportunities when their conduct is such that it substantially disrupts the educational process and deprives others of their rights.

STUDENTS

Contagious and Infectious Diseases: Human Immunodeficiency Virus (HIV)/~~Aquired Immuno-Deficiency Syndrome (AIDS)~~

A. Purpose

To establish policy regarding students who are infected with the Human Immunodeficiency Virus (HIV).

B. Philosophy

The School Board recognizes its ~~dual~~ obligation to protect the rights of individual students infected with HIV ~~and to provide a safe environment for students, staff, and the public~~. Since ~~it is known that~~ HIV infection is not transmitted through casual contact, ~~any students with~~ he is HIV infected ~~must be allowed to attend school in unrestricted setting and participate in an academic programs as allowed by their health status. will continue education in a regular classroom assignment unless the health status requires otherwise. It is the intent of the School Board to follow the recommendations of the U.S. Centers for Disease Control and the Virginia Department of Health that most HIV infected children be allowed to attend school in an unrestricted setting and that decisions regarding school attendance be based on the medical condition of each child and the expected type of interaction with others in that setting. Persons~~ Employees involved in the implementation and monitoring of this policy shall maintain confidentiality of records in compliance with state law, School Board policy, and regulations. The School Board shall ~~also~~ maintain a program of information sharing and training for school employees that includes the rights of individual students with HIV infection, and the use of universal precautions by employees and students to decrease the risk of exposure to bloodborne pathogens (e.g. HIV). ~~staff and parents to ensure a consistent and accurate understanding regarding the HIV infection and relevant policy and procedures. This includes training related to the proper application of universal hygiene practices.~~

C. Required Personnel Training

The Superintendent shall ensure that all school employees working in school areas receive training on the use of universal precautions to decrease the risk of exposure to bloodborne pathogens and the process for reporting these exposures through the school division's Exposure Control Plan. Employee groups listed in the Exposure Control Plan that are at a higher risk of exposure to bloodborne pathogens in their regular job duties will receive additional training per the Virginia Occupational Safety and Health Program. ~~personnel having direct contact with students shall receive appropriate training in the etiology, prevention, transmission modes, and effects of blood-borne pathogens, specifically hepatitis B and human immunodeficiency virus or any other infections that are the subject of regulations promulgated by the Safety and Health Codes Board of the Virginia Occupational Safety and Health Program.~~

D. Immunization Requirements

Students ~~must be expected to~~ be in compliance with the Virginia Minimum Immunization Requirements for School Entry. When applicable, a Medical Exemption completed by a physician is acceptable to meet immunization compliancean immunization schedule. However, some required immunizations may be harmful to the health of the student who is HIV infected or has AIDS. ~~Students who are HIV infected or have AIDS may get an exemption with the requirements as provided in the Code of Va., § 22.1-271.2 C. School personnel will cooperate with public health personnel in completing and coordinating immunization data, exemptions and exclusions, including immunization forms.~~

E. Confidentiality of Records/Right to Privacy

School employees notified by an adult student, parent or legal guardian of a minor student with HIV infection must obtain written consent from the adult student, parent or legal guardian that includes the name(s) of school personnel that the adult student, parent or legal guardian consents to have this information. The school employees listed on the consent must not share information related to the HIV infection diagnosis with others not on the consent, and must maintain privacy and confidentiality of related records. These records shall not be included in the student's educational cumulative record.

- ~~— Persons involved in the care and education of HIV infected students shall respect the student's privacy, including maintaining confidential records. The number of personnel who are aware of the student's condition should be kept at a minimum needed to assure proper care and to detect situations where the potential for transmission may occur. Individuals informed of the situation will be on a need to know basis with the written consent of the parent or legal guardian.~~

F. ~~Parental/Guardian Information Program~~

- ~~— The Superintendent shall implement a program of ongoing information relative to HIV/AIDS for all parents/guardians in the school division so that they are informed in a consistent manner about:~~

- ~~1. The nature of HIV infection, including how it is and is not transmitted according to current medical research;~~
- ~~2. The division's policies and procedures related to employees and students with AIDS or HIV infection;~~
- ~~3. Resources within the school division and community for obtaining additional information or assistance;~~
- ~~4. Preventive hygiene procedures to avoid the spread of infectious and contagious diseases.~~

G. ~~Interagency Cooperation~~

- ~~— It is the School Board's desire that the administration seek dialogue with the local departments of health, local social service agencies and their state counterparts as well as the Centers for Disease Control. Research studies and implementing regulations from these agencies that suggest needed amendments to this policy should be invited to the immediate attention of the board.~~

H.F. Guidelines for School Attendance

The guidelines for school attendance for students with HIV infection will model the Sschool Ddivision's guideline for school attendance for students with health conditions that may impact attendance in school programs. Superintendent shall promulgate and maintain regulations setting forth detailed guidelines for school attendance for children with Human Immunodeficiency Virus.

~~Such guidelines shall be consistent with the model guidelines for such school attendance developed by the Virginia Board of Education.~~

Editor's Note

*See School Board [Policy 4-9](#) Health Examinations/AIDS Awareness Orientation
School Board [Policy 4-10](#) Employee Infected with or Exposed to HIV/AIDS*

Legal Reference:

Code of Virginia, § 22.1-271.2, as amended. Immunization requirements.

Code of Virginia, § 22.1-271.3, as amended. Guidelines for school attendance for children infected with the human immunodeficiency virus; school personnel training required; notification of school personnel in certain cases. ~~(2004)~~

Virginia State Board of Education, "Model Guidelines for School Attendance for Children with Human Immunodeficiency Virus." ~~(2003+1989)~~

Adopted by School Board: June 15, 1993 (Effective August 14, 1993)

Amended by School Board: October 20, 1998

Amended: 2019

COMMUNITY RELATIONS

Parent-Teacher Associations (PTA's)

The School Board shall encourage the establishment of a Parent-Teacher Association (PTA) or Parent-Teacher-Student Association (PTSA) in each school and shall cooperate with the Virginia Beach Council of PTAs in its efforts to promote public education. The Superintendent shall encourage principals to cooperate with PTAs/PTSAs in mutual activities.

In the event questions arise concerning PTA/PTSA activities which conflict with School Board policy, the Superintendent or his/her designee shall schedule a meeting that may include the principal, the president of the Virginia Beach Council of PTAs, and the local PTA/PTSA president to resolve the question. The Superintendent shall encourage principals and teachers to become active members of their respective schools' PTA/PTSA.

Legal Reference:

Virginia Board of Education Regulation, 8 VAC 20-131-270, as amended. School and community communications.

Code of Virginia § 22.1-253.13:6, as amended. Standard 6. Planning and public involvement.

Adopted by School Board: October 20, 1992
Amended by School Board: August 19, 2014

Amended by School Board: 2019

COMMUNITY RELATIONS

Gifts, Grants and Bequests

In accordance with applicable law and regulation, the School Board may accept any devise, bequest, grant, endowment or donation of any property, real or personal.

The School Board authorizes the Superintendent to specify the manner in which gifts are made, to define the type of gift or grant which is appropriate and to reject those deemed inappropriate or unsuitable.

Gifts, grants and bequests shall:

1. Be administered in line with the intent of the donor;
2. Be deemed fitting and appropriate;
3. Be of value to the educational program;
4. Include installation costs unless waived by the Superintendent; and
5. Not require excessive maintenance or personnel training costs.

The principal or Superintendent, on behalf of the School Board, shall formally acknowledge receipt of gifts, grants and bequests made to a school or the School Division. Such donations become the property of the School Division.

Corporate or other private sponsorship of interscholastic activities is governed by School Board [Policy 7-70](#) and School Board [Regulation 7-70.1](#) and is not defined as a gift, grant, or bequest.

Legal Reference

Code of Virginia §22.1-126, as amended. Property given, devised or bequeathed to school board.

Adopted by School Board: June 21, 1977

Amended by School Board: August 21, 1990

Amended by School Board: July 16, 1991

Amended by School Board: October 20, 1992

Amended by School Board: June 17, 1997

Amended by School Board: August 19, 2014