



VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

School Board Services

Beverly M. Anderson
At-Large

Daniel D. Edwards
District 2 – Kempsville

Sharon R. Felton
District 6 – Beach

Dorothy M. Holtz
At-Large

Laura K. Hughes
At-Large

Victoria C. Manning
At-Large

Joel A. McDonald
District 3 – Rose Hall

Kimberly A. Melnyk
District 7 – Princess Anne

Trenace B. Riggs
District 1 – Centerville

Carolyn T. Rye
District 5 - Lynnhaven

Carolyn D. Weems
District 4 - Bayside

Aaron C. Spence, Ed.D.
Superintendent

School Board Organizational / Regular Meeting Agenda

Tuesday, January 8, 2019

School Administration Building #6, Municipal Center
2512 George Mason Dr.
P.O. Box 6038
Virginia Beach, VA 23456
(757) 263-1000

In accordance with School Board Bylaw 1-48 §G, "No person attending a meeting of the School Board, in any capacity, shall use or allow to sound any device in a manner that disrupts the conduct of business within the room in which the School Board is meeting"

FORMAL MEETING

1. ***Call to Order and Electronic Roll Call (School Board Chambers)..... 6:00 p.m.***
2. ***Moment of Silence followed by the Pledge of Allegiance***
3. ***School Board Organizational Matters***
 - A. Election of School Board Chair
 - B. Election of School Board Vice Chair
 - C. Appointment of Clerk and Deputy Clerk
 - D. School Board Committee Assignment Review for Term Ending June 30, 2019
 - E. Review of School Board Bylaws Appendix B – Standing Rules
 - F. Schedule of Meetings: January 2019 through June 2020
4. ***Student, Employee and Public Awards and Recognition***
 - A. ACT/SAT Perfect Score Honorees
 - B. CodeVA Computer Science Educator of the Year
 - C. 2018 Adapted Physical Educator of the Year
5. ***Superintendent's Report***
6. ***Hearing of Citizens and Delegations on Agenda Items***
The School Board will hear public comment on items germane to the School Board Agenda for the meeting from citizens who have signed up to speak with the Clerk of the School Board. Citizens are encouraged to sign up by noon the day of the meeting by contacting the Clerk at 263-1016 and shall be allocated 4 minutes each until 7:30 p.m., if time is available. If time does not permit all members of the public to speak before 7:30 p.m., an additional opportunity for public comment on Agenda items may be given after the Information section of the Agenda. All public comments shall meet the [Board Bylaw 1-48](#) requirements for Decorum and Order.
7. ***Approval of Minutes: December 11, 2018 Regular Meeting***
8. ***Adoption of the Agenda***



VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

School Board Organizational / Regular Meeting Agenda (continued)

Tuesday, January 8, 2019

School Administration Building #6, Municipal Center

2512 George Mason Dr.

P.O. Box 6038

Virginia Beach, VA 23456

(757) 263-1000

In accordance with School Board Bylaw 1-48 §G, "No person attending a meeting of the School Board, in any capacity, shall use or allow to sound any device in a manner that disrupts the conduct of business within the room in which the School Board is meeting"

9. Consent Agenda

All items under the Consent Agenda are enacted on by one motion. During Item 12 – Adoption of the Agenda – School Board members may request any item on the Consent Agenda be moved to the Action portion of the regular agenda.

- A. Entrepreneurship and Business Academy: Year-Two Implementation Evaluation Recommendations
- B. Recommendation of General Contractor: Salem High School Stadium Lights Replacement
- C. Religious Exemptions

10. Action

- A. Personnel Report / Administrative Appointments **UPDATED 1/9/2019**
- B. Textbook Adoption:
 - 1. Elementary Social Studies
 - 2. Elementary Math

11. Information

- A. Comprehensive Annual Financial Report (CAFR) FY18 External Auditor Review
- B. New High School Health and Physical Education Courses
 - 1. National Academy of Sports Medicine (NASM) Certified Personal Trainer
 - 2. Advanced Physical Education (PE): Recreational Activities
 - 3. Advanced Physical Education (PE): Personal Fitness
- C. Code of Ethical & Professional Conduct for Members of the School Board of the City of Virginia Beach Ad Hoc Committee Proposal

12. Standing Committee Reports

13. Conclusion of Formal Meeting

14. Hearing of Citizens and Delegations on Non-Agenda Items

At this time, the School Board will hear public comment on items germane to the business of the School Board that are not on the School Board's Agenda for the meeting from citizens who sign up to speak with the Clerk of the School Board by 3:00 p.m. the day of the meeting and shall be allocated 4 minutes each. All public comments shall meet the [School Board Bylaw 1-48](#) requirements for Decorum and Order.

15. Convene School Board Workshop (as needed)

16. Closed Meeting (as needed)

17. Vote on Remaining Action Items

18. Adjournment



Subject: Election of School Board Chair **Item Number:** 3A

Section: Organizational Matters **Date:** January 8, 2019

Senior Staff: N/A

Prepared by: Dianne P. Alexander, School Board Clerk

Presenter(s): Aaron C. Spence, Ed.D., Superintendent Acting as Chairman Pro Tem

Recommendation:

That the School Board elect one of its members to serve as Chair for the 2019 Calendar year.

Bylaws' Appendix B, Paragraph C: Procedure at Annual Organizational Meeting for Election of Chairman pursuant to Bylaw 1-37

At the Annual Organizational Meeting the Superintendent shall serve as Chairman pro tem for the sole purpose of electing the Chairman.

The election procedure begins with the call for the nomination of candidates for the position of Chairman. The nomination of any candidate does not require a second. A motion to close nominations is not necessary but, when made, requires an affirmative vote of two-thirds of the School Board. A motion to re-open nominations requires a majority vote of the School Board

Procedure for electing Chairman - If fewer than four candidates are nominated for the Chairman, candidates will be voted for electronically utilizing the voting colors green, red, and yellow on the electronic voting board. The candidates will draw for their voting color and the Clerk will inform the School Board Members which candidate is assigned to each color. School Board Members will then vote for a candidate by selecting the color that corresponds to the candidate on the electronic voting board. If four or more candidates are nominated for the position of Chairman, then each School Board Member present will vote for a nominee by written ballot. The Clerk or designee will read the name of the School Board Member and who that School Board Member voted for. If no nominee receives a majority vote, then balloting will continue until one nominee has receives a majority vote of the School Board Members present at the Meeting. Abstention votes will not be allowed during balloting for the Chairman or Vice Chairman.

If repeat balloting is necessary, all candidates remain under consideration, unless a candidate withdraws.

The School Board may permit Members to speak on behalf of nominations at the time of nomination or only after nominations have closed, at its discretion.

Following the completion of the election of the Chairman, the Chairman shall conduct the election of the Vice Chairman. The same procedure for election will be followed.

Background Summary:

Source:

Bylaw 1-18 Officers: Election and Term of Office
Bylaw 1-37 Annual Organizational Meeting

Budget Impact:

N/A



Subject: Election of School Board Vice Chair

Item Number: 3B

Section: Organizational Matters

Date: January 8, 2019

Senior Staff: N/A

Prepared by: Dianne P. Alexander, School Board Clerk

Presenter(s): Aaron C. Spence, Ed.D., Superintendent Acting as Chairman Pro Tem

Recommendation:

That the School Board elect one of its members to serve as Vice Chair for the 2019 Calendar year.

Bylaws' Appendix B, Paragraph C: Procedure at Annual Organizational Meeting for Election of Chairman pursuant to Bylaw 1-37

At the Annual Organizational Meeting the Superintendent shall serve as Chairman pro tem for the sole purpose of electing the Chairman.

The election procedure begins with the call for the nomination of candidates for the position of Chairman. The nomination of any candidate does not require a second. A motion to close nominations is not necessary but, when made, requires an affirmative vote of two-thirds of the School Board. A motion to re-open nominations requires a majority vote of the School Board

Procedure for electing Chairman - If fewer than four candidates are nominated for the Chairman, candidates will be voted for electronically utilizing the voting colors green, red, and yellow on the electronic voting board. The candidates will draw for their voting color and the Clerk will inform the School Board Members which candidate is assigned to each color. School Board Members will then vote for a candidate by selecting the color that corresponds to the candidate on the electronic voting board. If four or more candidates are nominated for the position of Chairman, then each School Board Member present will vote for a nominee by written ballot. The Clerk or designee will read the name of the School Board Member and who that School Board Member voted for. If no nominee receives a majority vote, then balloting will continue until one nominee has receives a majority vote of the School Board Members present at the Meeting. Abstention votes will not be allowed during balloting for the Chairman or Vice Chairman.

If repeat balloting is necessary, all candidates remain under consideration, unless a candidate withdraws.

The School Board may permit Members to speak on behalf of nominations at the time of nomination or only after nominations have closed, at its discretion.

Following the completion of the election of the Chairman, the Chairman shall conduct the election of the Vice Chairman. The same procedure for election will be followed.

Background Summary:

Source:

Bylaw 1-18 Officers: Election and Term of Office
Bylaw 1-37 Annual Organizational Meeting

Budget Impact:

N/A



Subject: Appointment of Clerk and Deputy Clerk of the School Board **Item Number:** 3C

Section: Organizational Matters **Date:** January 8, 2019

Senior Staff: N/A

Prepared by: Dianne P. Alexander, School Board Clerk

Presenter(s): Aaron C. Spence, Ed.D., Superintendent

Recommendation:

That the School Board approve the Superintendent's recommendation to appoint Dianne P. Alexander as Clerk of the School Board; and Susan L. Keipe as Deputy Clerk of the School Board for the 2019 calendar year.

Background Summary:

Source:

Bylaw 1-18 Officers: Election and Term of Office
Bylaw 1-37 Annual Organizational Meeting
Virginia Code §§ 22.1-72 and 22.21-76

Budget Impact:

N/A



Subject: School Board Committee Assignment FY19 Review **Item Number:** 3D

Section: School Board Organizational Matters **Date:** January 8, 2019

Senior Staff: N/A

Prepared by: Dianne P. Alexander, School Board Clerk

Presenter(s): Dianne P. Alexander, School Board Clerk

Recommendation:

That the School Board affirm committee assignments approved June 26, 2018 for the term ending June 30, 2019 with needed modifications made due to the outcome from recent elections.

Background Summary:

Pursuant to Bylaw 1-28, School Board Members will be assigned/appointed to Committees or Boards by the School Board Chair in consultation with the Vice Chair and with the approval of the School Board. School Board Members will be assigned to Committees or Boards no later than July 1st of each year. Assignments may be reviewed in January of each year or when otherwise necessary and are effective until June 30th of each year.

Source:

Bylaw 1-28

Budget Impact:

N/A

BYLAW 1-28 Committees, Organizations and Board – School Board Member Assignments			FY2019 Members
C. SCHOOL BOARD STANDING COMMITTEES			
C1.	Internal Audit:		Dan Edwards* Vicky Manning Carolyn Rye Larry Davenport, Citizen Member
C2.	Legislative:		Joel McDonald* Ashley McLeod <u>Sharon Felton</u> Kim Melnyk
C3.	Policy Review:		Dan Edwards Trenace Riggs Carolyn Rye*
C4.	Building Utilization Committee:		Joel McDonald Ashley McLeod <u>Laura Hughes</u> Carolyn Rye*
C5.	Student Discipline:	Committee I (2 nd & 4 th Mon) 3:00 PM	Dan Edwards* <u>Joel McDonald</u> Sharon Felton Dottie Holtz
		Committee II (2 nd & 4 th Tues) 8:30 AM	Vicky Manning Ashley McLeod <u>Dan Edwards*</u> Carolyn Weems*
		Committee III (1 st & 3 rd Wed) 3:00 PM	Kim Melnyk* <u>TBD</u> Trenace Riggs <u>TBD</u> Carolyn Rye <u>TBD</u> <u>Laura Hughes</u>
D. JOINT STANDING SCHOOL BOARD AND CITY COUNCIL COMMITTEES/BOARDS			
D1.	CIP/Modernization Review Committee:		Ashley McLeod <u>Laura Hughes</u> Trenace Riggs* Vicky Manning, alt
E2. OTHER SCHOOL BOARD AD HOC COMMITTEES AS NEEDED			
E2.	An Achievable Dream Academy:		Dan Edwards* Sharon Felton Carolyn Rye Carolyn Weems
E2.	School Board Code of Ethics:		Dan Edwards* Joel McDonald Trenace Riggs

F. SCHOOL DIVISION STANDING COMMITTEES AND CITIZENS ADVISORY COMMITTEES WITH SCHOOL BOARD MEMBER LIAISONS		
F1.	SCHOOL DIVISION STANDING COMMITTEES	
F1a.	Equity Council:	Sharon Felton Kim Melnyk Vicky Manning, alt.
F2.	CITIZENS ADVISORY COMMITTEES	
F2a.	Special Education Advisory Committee	Dottie Holtz Carolyn Weems, alt
F2b.	General Advisory Council for Technical and Career Education	Joel McDonald Sharon Felton, alt.
F2c.	Community Advisory Committee for Gifted Education	Vicky Manning Carolyn Rye, alt.
F2d.	Interagency Adult Basic Education Advisory Committee	Carolyn Weems Ashley McLeod <u>Laura Hughes</u> , alt.
F2e.	School Health Advisory Committee	Carolyn Rye Trenace Riggs, alt.
F2f.	Ad Hoc Strategic Plan Committee (as recommended by the Superintendent pursuant to Policy 7-21, B6)	<u>Trenace Riggs</u> <u>Carolyn Rye</u> , alt.
G. OUTSIDE COMMITTEES		
G1.	ACCESS College Foundation:	Dan Edwards
G2.	Governor's School for the Arts:	Kim Melnyk Joel McDonald, alt
G3.	Mayor's Committee for Persons with Disabilities:	Vicky Manning Dottie Holtz, alt.
G4.	Southeastern Cooperative Education Programs (SECEP):	Carolyn Weems Dottie Holtz, alt.
G5.	Virginia School Boards Association (VSBA) Voting Delegate at Annual Convention held in November in Williamsburg, VA:	Dottie Holtz Sharon Felton, alt.
G6.	Hampton Roads Educational Telecommunications Association (HRETA) WHRO Educational Advisory Committee	Sharon Felton Dottie Holtz, alt.
G7.	Sister Cities Association of Virginia Beach	Trenace Riggs Sharon Felton, alt.
G8.	Deferred Compensation Board	Dan Edwards
	Fiber Networking Task Force	Joel McDonald
	Green Run Charter Board Task Force	Carolyn Weems Kim Melnyk, alt.

*Currently serving as Chair



Subject: Review of School Board Bylaws' Appendix B – Standing Rules **Item Number:** 3E

Section: Organizational Matters **Date:** January 8, 2019

Senior Staff: N/A

Prepared by: Dianne P. Alexander, School Board Clerk

Presenter(s): School Board Chair

Recommendation:

That the School Board review Bylaws' Appendix B – *Standing Rules* to determine if there are needed adjustments to the language governing the time, place and order of business for regular meetings; criteria for awards and recognitions; and procedure for election of the Chair and Vice Chair at the January annual organizational meeting. Absent adoption of Standing Rules at the annual organizational meeting, the existing Standing Rules shall remain in effect until changed.

Background Summary:

Source:

Bylaw 1-37 – Annual Organizational Meeting

Budget Impact:

N/A

SCHOOL BOARD STANDING RULES

A. Time, Place and Order of Business for Regular Meetings

Regular meetings shall be generally held in the School Board Chambers of the School Administration Building on the second and fourth Tuesday of each month or as otherwise set by the School Board. The normal times and order of business at regular meetings shall be as follows:

INFORMAL MEETING

1. Convene School Board Workshop (einstein.lab) 4:00 p.m.
The time for convening the workshop may be changed by the Chairman based upon the volume of business to be transacted.
 - a. School Board Administrative Matters & Reports
2. Closed Meeting for legal matters, personnel matters, publicly held property, student disciplinary matters or other matters authorized by the Virginia Freedom of Information Act.
3. School Board Recess 5:30 p.m.
(Informal meeting and/or Closed meeting may resume after the formal meeting, if necessary)

FORMAL MEETING

4. Call to Order and Roll Call 6:00 p.m.
5. Moment of Silence followed by the Pledge of Allegiance
6. Student, Employee and Public Awards and Recognition
7. Superintendent's Report
8. Hearing of Citizens and Delegations on Agenda Items
At this time, the School Board will hear public comment on items germane to the School Board Agenda for the meeting from citizens who have signed up to speak with the Clerk of the School Board and shall be allocated four (4) minutes each until 7:30 p.m., if time is available. Citizens are encouraged to sign up by noon the day of the meeting. If time does not permit all members of the public to speak before 7:30 p.m., an additional opportunity for public comment on Agenda items may be given after the information section of the Agenda. All public comment shall meet the School Board Bylaws requirements for Decorum and Order and Public Comments at School Board Meetings.
9. Approval of Minutes
10. Adoption of the Agenda
11. Consent Agenda
 - a. Commemorative Resolutions¹
12. Action
 - a. Personnel Report / Administrative Appointments
13. Information
 - a. Interim Financial Statements – [month year] (second monthly meeting)
14. Standing Committee Reports

15. Conclusion of Formal Meeting

16. Hearing of Citizens and Delegations on Non-Agenda Items (School Board Room)

At this time the School Board will hear public comment on items germane to the business of the School Board that are not on the School Board's Agenda for the meeting from citizens who sign up to speak with the Clerk of the School Board by 3:00 p.m. the day of the meeting. Speakers are limited to four (4) minutes of comment. All public comments shall meet the School Board Bylaw requirements for Decorum and Order and Public Comments at School Board Meetings.

17. Recess into workshop and/or Closed Meeting, if necessary

18. Vote on Remaining Action Items, if necessary

19. Adjournment

B. School Board Awards and Recognition Criteria for Students, Employees and the Public

The School Board may provide recognition at its formal regular School Board meetings for achievements that meet the following criteria:

- Achieve first or second place in national competitions/events.
- Achieve national recognition for outstanding achievements, i.e., National Merit Finalists.
- Achieve first place in regional (multi-state) competitions/events.
- Achieve first place in state competitions/events.
- Achievements beyond the scope of regular academics/activities and/or job performance

C. Procedure at Annual Organizational Meeting for Election of Chairman pursuant to Bylaw 1-37

At the Annual Organizational Meeting the Superintendent shall serve as Chairman pro tem for the sole purpose of electing the Chairman.

The election procedure begins with the call for the nomination of candidates for the position of Chairman. The nomination of any candidate does not require a second. A motion to close nominations is not necessary but, when made, requires an affirmative vote of two-thirds of the School Board. A motion to re-open nominations requires a majority vote of the School Board.

Procedure for electing Chairman - If fewer than four candidates are nominated for the Chairman, candidates will be voted for electronically utilizing the voting colors green, red, and yellow on the electronic voting board. The candidates will draw for their voting color and the Clerk will inform the School Board Members which candidate is assigned to each color. School Board Members will then vote for a candidate by selecting the color that corresponds to the candidate on the electronic voting board. If four or more candidates are nominated for the position of Chairman, then each School Board Member present will vote for a nominee by written ballot. The Clerk or designee will read the name of the School Board Member and who that School Board Member voted for. If no nominee receives a majority vote, then balloting will continue until one nominee has receives a majority vote of the School Board Members present at the Meeting. Abstention votes will not be allowed during balloting for the Chairman or Vice Chairman.

If repeat balloting is necessary, all candidates remain under consideration, unless a candidate withdraws.

The School Board may permit Members to speak on behalf of nominations at the time of nomination or only after nominations have closed, at its discretion.

Following the completion of the election of the Chairman, the Chairman shall conduct the election of the Vice Chairman. The same procedure for election will be followed.

¹In order to ensure a recognition process that is reasonable and manageable, the School Board may read and approve resolutions supported by Presidential, Congressional, General Assembly, and Gubernatorial Proclamation

Editor's Notes

Pursuant to **Bylaw 1-40** these Standing Rules may be suspended or amended by a majority vote of the Board at any time and without notice.

See **Bylaw 1-37** for adoption, publication and scope of Standing Rules.

Adopted by the School Board: February 20, 2001

Amended by the School Board: July 3, 2001

Amended by the School Board: July 2, 2002

Amended by the School Board: July 1, 2003

Amended by the School Board: July 6, 2004

Amended by the School Board: July 5, 2005

Amended by the School Board: July 8, 2006

Amended by the School Board: July 12, 2007

Amended by the School Board: December 2, 2008

Amended by the School Board: August 18, 2015

Amended by School Board: August 2, 2016

Amended by School Board: October 10, 2017

Amended by School Board: March 27, 2018



Subject: Schedule of School Board Meetings through June 30, 2020

Item Number: 3F

Section: Organizational Matters

Date: January 8, 2019

Senior Staff: N/A

Prepared by: Dianne P. Alexander, School Board Clerk

Presenter(s): School Board Chair

Recommendation:

That the School Board approve the schedule of regular meetings for a period ending June 30, 2020. Pursuant to School Board Bylaw 1-38 and Standing Rules outlined in Appendix B, meetings will be held at the School Administration Building, 2512 George Mason Dr., Virginia Beach, and generally on the second and fourth Tuesday of each month with some variations as needed due to scheduled holidays and other significant events.

- Informal meetings generally convene at 4 p.m. subject to the volume of business to be transacted
- School Board Recess at 5:30 p.m.
- Formal Meeting Called to Order at 6:00 p.m.

Affirm Balance of SY2018-19 Schedule of Meetings as amended January 23, 2018	Proposed SY2019-20 Schedule of Meetings
January 8 & 22 2019 January 22 Retreat	July 9 & 23 2019
February 5 Special Meeting for presentation of the Superintendent's Estimate of Needs FY2019/20 and Proposed Capital Improvement Program (CIP) FY2019/20 through FY2024/25 February 12 & 26 February 19*	August 13 & 27
March 5* Special Meeting for adoption of the School Operating Budget FY2019/20 and Capital Improvement Program (CIP) FY2019/20 through FY2024/25 March 12 & 26	September 10 & 24
April 9 & 30 (5 th Tues) 4/22-26 = Spring Break	October 8 & 22
May 14 & 28	November 12 & 26
June 10 (Mon) & 25 [Graduations June 11-15]	December 10
	January 14 & 28 2020
	February 4 Special Meeting for presentation of the Superintendent's Estimate of Needs FY2020/21 and Proposed Capital Improvement Program (CIP) FY2020/21 through FY2025/26 February 11 & 25 February 18*
	March 3* Special Meeting for adoption of the School Operating Budget FY2020/21 and Capital Improvement Program (CIP) FY2020/21 through FY2025/26 March 10 & 24
	April 7 & 28 4/13-17 = Spring Break
	May 12 & 26
	June 8 (Mon) & 23 [Graduations June 9-13]
* Budget/CIP Workshop	* Budget/CIP Workshop

Background Summary:

Source:

Bylaw 1-38 Regular Meetings, Time and Place, Order of Business, Recessed Meetings, and Work Session/Public Hearing

Budget Impact:

N/A



Subject: ACT/SAT Perfect Score Honorees **Item Number:** 4A

Section: Student, Employee and Public Awards and Recognition **Date:** January 8, 2019

Senior Staff: Ms. Natalie Allen, Chief Media & Communications Officer, Department of Media and Communications

Prepared by: Ms. Rosemary Gladden, Public Relations Coordinator

Presenter(s): Mrs. Beverly Anderson, Chairwoman, and Dr. Aaron C. Spence, Superintendent

Recommendation:

That the School Board recognize Ocean Lakes High School students Joshua Cole Faggert and Noah Do for earning perfect scores on the SAT and ACT, respectively.

Background Summary:

Faggert, a senior in the school's Mathematics and Science Academy, earned a top score of 1,600 on the SAT by scoring 800 on each of the two sections tested: evidence-based reading and writing as well as mathematics.

Do, a junior who is also in the school's Mathematics and Science Academy, achieved the highest possible composite score of 36 on the ACT, which tests students in English, mathematics, reading and science. Each section is scored on a scale from 1-36 and a students' composite score is the average of the four scores.

Source:

VBCPS News Release

Budget Impact:

None



Subject: CodeVA Computer Science Educator of the Year **Item Number:** 4B

Section: Student, Employee and Public Awards and Recognition **Date:** January 8, 2019

Senior Staff: Ms. Natalie Allen, Chief Media & Communications Officer, Department of Media and Communications

Prepared by: Ms. Rosemary Gladden, Public Relations Coordinator

Presenter(s): Mrs. Beverly Anderson, Chairwoman, and Dr. Aaron C. Spence, Superintendent

Recommendation:

That the School Board recognize Fara Faust being named the 2018 CodeVA Computer Science Teacher of the Year.

Background Summary:

Faust works at Alanton Elementary as an instruction technology specialist. She was presented the award at a ceremony in Richmond, Dec. 3.

Source:

Kaleidoscope Article

Budget Impact:

None



Subject: 2018 Adapted Physical Educator of the Year **Item Number:** 4C

Section: Student, Employee and Public Awards and Recognition **Date:** January 8, 2019

Senior Staff: Ms. Natalie Allen, Chief Media & Communications Officer, Department of Media and Communications

Prepared by: Ms. Rosemary Gladden, Public Relations Coordinator

Presenter(s): Mrs. Beverly Anderson, Chairwoman and Dr. Aaron C. Spence, Superintendent

Recommendation:

That the School Board recognize Robert Mages for being named the Virginia Association for Health, Physical Education, Recreation and Dance (VAHPERD) 2018 Adapted Physical Educator of the Year

Background Summary:

Mages, a VBCPS physical education teacher, officially received his award Nov. 10, during the VAHPERD ceremony at the Founders Inn.

Source:

VAHPERD website

Budget Impact:

None



Subject: Approval of Minutes **Item Number:** 7

Section: Approval of Minutes **Date:** January 8, 2019

Senior Staff: N/A

Prepared by: Dianne P. Alexander, School Board Clerk

Presenter(s): Dianne P. Alexander, School Board Clerk

Recommendation:

That the School Board adopt the minutes of their December 11, 2018 regular meeting as presented.

Background Summary:

Source:

Bylaw 1-40

Budget Impact:

N/A



VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

School Board Services

Beverly M. Anderson, Chair
At-Large

Joel A. McDonald, Vice Chair
District 3 – Rose Hall

Daniel D. Edwards District 2 – Kempsville	Sharon R. Felton District 6 – Beach	Dorothy M. Holtz At-Large
Victoria C. Manning At-Large	Ashley K. McLeod At-Large	Kimberly A. Melnyk District 7 – Princess Anne
Trenace B. Riggs District 1 – Centerville	Carolyn T. Rye District 5 - Lynnhaven	Carolyn D. Weems District 4 - Bayside

Aaron C. Spence, Ed.D., Superintendent

School Board Regular Meeting MINUTES

Tuesday, December 11, 2018

School Administration Building #6, Municipal Center
2512 George Mason Dr.
Virginia Beach, VA 23456

INFORMAL MEETING

1. **Convene School Board Workshop:** The School Board convened in the einstein.lab at 3:31 p.m. All School Board members were present along with Superintendent Spence. Ms. Riggs arrived late at 3:35 p.m., and Ms. Manning arrived late at 4:21 p.m.
 - A. **School Board Administrative Matters and Reports:** Chairwoman Anderson advised a closed meeting would not be needed, and reminded the School Board of a 4:30 p.m. start for the Swearing-In Ceremony. Other administrative matters were related to available seats for the Dr. Martin Luther King, Jr. 8th Annual Breakfast being sponsored by the Virginia Beach Interdenominational Ministers Conference (VBIMC) on January 21, requested modifications for SY19 Committee Assignments to be submitted to the School Board Clerk, a scheduled School Board Retreat on January 22 followed by a 3:00 p.m. joint session with City Council for a presentation on Capital Improvement Program (CIP) plans, and distribution of a minor revision to agenda materials for the Information item - Textbook Adoption recommendation for Elementary Social Studies. The only report made by other School Board members was related to the Top Chef competition at Old Donation School. This portion of the workshop concluded at 3:35 p.m.
 - B. **Legislative 2019 Preview by Kemper Consulting:** School Board Legislative Liaison Joel Andrus of Kemper Consulting presented a preview of the 2019 General Assembly Session. He began with a recap of the 2018 session, and presented highlights of the 2019 Session as it relates to the budget, economic development, federal tax reform conformity and state tax reform, brochure bills and new House dynamics, health care, gaming, and transportation. An overview of revenue was presented along with an outlook on the K-12 budget which includes a decrease in Average Daily Membership (ADM), reduction in school counselor ratio, increase for the Teacher Mentor Program, implementation of restraint and seclusion regulations, fund 44 Registered Student Organizations (RSO's),



special education day placement, other school safety initiatives, and other priorities. Items presented in the 2019 K-12 Governor's budget proposal included a full five percent teacher salary increase beginning July 1, 2019, at-risk add on, the lottery fund, and literary for school construction loans. Possible perennial issues were identified as Virginia Virtual, Parental Choice Education Savings Account, opening school before Labor Day, school discipline and workforce development. New issues were related to school safety and school modernization. Finally, he reviewed the Session calendar scheduled to adjourn February 23. This portion of the workshop concluded at 3:59 P.M.

- C. Pre-Budget FY20 Discussion for Development of the Superintendent's Estimate of Needs: Farrell E. Hanzaker, Chief Financial Officer, explained the teacher salary increase and literary fund items included in the Governor's proposal as reported in the preceding Legislative preview. He then reviewed items that were included in the FY2018/19 approved budget to provide an experience step increase (.5 percent) and cost of living allowance (COLA) (1.9 percent), to complete Unified Scale equity adjustments and final phase of the 1:1 technology initiative, add instructional positions, build additional replacement school buses and white fleet vehicles into the base budget, and support special education program mandates. Also reviewed were components of the five-year forecast in personnel services and fringe benefits, funding to continue the expansion of full-day kindergarten, and non-personnel budget line items. Budgetary goals and challenges were identified for programmatic priorities, technology, employee compensation, employee benefits, state and federal mandates, lagging state funding, school safety, and a structurally flawed operating budget. Unmet needs totaling \$20.7 million for one-time funds and \$17.8 million annual costs were reviewed for non-technology items; as well as for technology one-time costs at \$28.5 million and annual costs at just under \$10 million. Superintendent Spence and Mr. Hanzaker responded to School Board suggestions for consideration in the development of the Superintendent's Estimate of Needs. This portion of the workshop concluded at 4:22 p.m.
- D. Forecast FY19 3rd Quarter – January, February, March 2019: Superintendent Spence presented Administration's forecast of agenda topics to be presented in the FY19 third quarter – January, February, March 2019. It was noted a recommendation from the ad hoc committee created to review the School Board's Code of Professional Conduct will be presented for Information January 8 for action to be taken January 22, 2019.

The workshop concluded at 4:28 p.m. at which time the School Board relocated to School Board Chambers for the Swearing-In Ceremony.

2. ***Closed Meeting:*** None
3. ***Swearing-In Ceremony for Re-Elected and Newly-Elected School Board Members Serving a Four-Year Term Commencing January 1, 2019:*** The School Board gathered in the School Board Chambers at 4:45 p.m. for a swearing-in ceremony. Virginia Beach Circuit Court Clerk, Ms. Tina Sinnen, administered the required oath of office individually for re-elected and newly elected



School Board members to serve for a term commencing January 1, 2019 through December 31, 2022 as follows:

- A. Carolyn D. Weems, District 4 Bayside since 2009; At-Large 2002-2009
- B. Dorothy M. Holtz, At-Large since 2011
- C. Sharon R. Felton, District 6 Beach since 2015
- D. Kimberly A. Melnyk, District 7 Princess Anne since 2015
- E. Carolyn T. Rye, District 5 Lynnhaven since 2015
- F. Laura K. Hughes, At-Large commencing 2019

4. School Board Recess.....5:00 p.m.

5. Call to Order and Roll Call: Chairwoman Anderson called the formal meeting to order at 6:00 p.m. in School Board Chambers. In addition to Superintendent Spence, all School Board members were present.

6. Moment of Silence followed by the Pledge of Allegiance

7. Student, Employee and Public Awards and Recognition:

- A. Cox High School Field Hockey VHSL Group 6 State Champions: The School Board recognized the Cox High School girls' field hockey team for winning the Virginia High School League (VHSL) Group 6 State Championship.
- B. Princess Anne High School Girls' Volleyball VHSL Group 5 State Champions: Princess Anne High School's girls' volleyball team was recognized by the School Board for winning the VHSL Group 5 State Championship after going undefeated throughout the season.
- C. Recognize Service of Departing School Board Member Ashley K. McLeod: The School Board recognized departing School Board member Ashley McLeod by presenting her with a plaque of a resolution to be adopted as part of the upcoming Consent Agenda acknowledging her contribution and service. Additionally, she was presented with a copy of the 2018 Virginia Beach Education Foundation commemorative print as a token of appreciation. Ms. McLeod was then provided a point of personal privilege to present departing remarks.

8. Superintendent's Report: Five things shared by Superintendent Spence in his report were related to 1) the 21st annual school report cards called Campus Compass being available on the division's website to provide a snapshot of each school's demographics and progress students are making toward achieving various local and state accountability measures; 2) Ocean Lakes High School earning bragging rights with one student earning a perfect score on the SAT and another earning a perfect score on the ACT; 3) opportunities to provide input in the development of the division's next strategic plan; 4) registration opening for the *African American Male Summit* and next *Beach Girls Rock!* workshop; and best wishes for happy holidays and a wonderful 2019. Finally, he thanked departing School Board member, Ms. McLeod, for her service on the School Board and wished her well in her future endeavors.



9. **Public Hearing on FY2019/20 Schools Operating Budget and FY2019/2020 through FY2024/2025 Capital Improvement Program (CIP):** None
10. **Hearing of Citizens and Delegations on Agenda Items:** None
11. **Approval of Minutes:** November 27, 2018 Regular School Board Meeting: Ms. McLeod made a motion, seconded by Ms. Riggs, that the School Board approve the minutes of their November 27, 2018 regular meeting as presented. The motion passed unanimously.
12. **Adoption of the Agenda:** There being no proposed changes to the published agenda, Ms. Melnyk made a motion, seconded by Mr. Edwards, that the School Board adopt the agenda as presented. The motion passed unanimously.
13. **Consent Agenda:** After Chairwoman Anderson's overview of items presented for approval as part of the Consent Agenda, Ms. Manning made a motion, seconded by Vice Chair McDonald, that the School Board approve the Consent Agenda as presented. The motion passed unanimously, and the following items were approved as part of the Consent Agenda:
 - A. Resolution Commending Service of Departing School Board Member Ashley K. McLeod as follows:

**Resolution
Commending Mrs. Ashley K. McLeod**

Whereas, the direction of public education is of paramount importance to the quality of life in the City of Virginia Beach where the children and young adults are the City's most vital resource; and

Whereas, the importance of excellence in education is affirmed by the School Board of the City of Virginia Beach; and

Whereas, Mrs. Ashley K. McLeod was elected to serve Virginia Beach City Public Schools with high distinction and outstanding dedication as a School Board Member At-Large from January 1, 2015 through December 31, 2018; and

Whereas, her participation has enhanced the School Board's efforts, in partnership with the entire community, to empower every student to become a life-long learner who is a responsible, productive and engaged citizen within the global community.

Now, therefore, be it

Resolved: That the School Board of the City of Virginia Beach commends and extends its grateful appreciation to Mrs. McLeod for a job well done; and be it

Further Resolved: That a copy of this resolution be spread across the official minutes of this School Board; and be it

Finally Resolved: That this original resolution be presented to Mrs. McLeod in recognition of her service.

- B. Recommendations proposed in response to the comprehensive evaluation on the College and Career Component of the School Counseling Program (K-12) as follows:



- Recommendation #1: Continue the school counseling program with modifications noted in recommendations 2 through 6. (Responsible Group: Department of Teaching and Learning)
- Recommendation #2: Develop a plan to provide additional staff (e.g., social workers, psychologists, school counselors, etc.) for 2019-2020 to support the school counseling program's functions to allow school counselors to have additional time to meet students' needs. (Responsible Groups: Department of Teaching and Learning, Department of Budget and Finance)
- Recommendation #3: Continue to seek additional parent engagement and education strategies to ensure increased interaction with parents and parent awareness of the role and responsibilities of school counselors. (Responsible Groups: Department of Teaching and Learning, Department of Media and Communications)
- Recommendation #4: Develop alternative methods for publicizing activities and resources available to secondary students for college and career preparation. (Responsible Groups: Department of Teaching and Learning, Department of Media and Communications)
- Recommendation #5: Review, revise as needed, and communicate expectations for elementary school counselors' responsibilities regarding college and career activities. (Responsible Group: Department of Teaching and Learning)
- Recommendation #6: Continue to ensure that students are aware of the academic and career planning process and work to develop their academic and career plans. (Responsible Group: Department of Teaching and Learning)

C. Appointments to the Ad Hoc Strategic Plan Steering Committee as follows:

Name	Title/School/Organization
Freddie Alarcon	Principal, Corporate Landing Middle School
Natalie Allen	Chief Media and Communications Officer, Department of Media and Communications
Lisa Banicky	Executive Director, Office of Planning, Innovation, and Accountability
Maggie Barber	Associate Dean of Educator Preparation, Old Dominion University
Robert Broermann	President, Virginia Beach Education Foundation
Diana Burke	Executive Director, Virginia Beach Hotel Association
James Cervera	Chief of Police, Virginia Beach
Matt Delaney	Principal, Salem High School
Charlene Garran	Principal, Alanton Elementary School
Catherine Gettier	Small Business Owner, Catherine's Catering
Debra Grant	Chair of the Interfaith Alliance Board
Shawn Hirano	Instructional Technology Specialist, Plaza Middle School
Chris Jacobs	Teacher, Green Run High School
Laretha Johnson	Teacher, Newtown Elementary School
Shelly Jones	Tidewater District Director for the PTA, VBCPS Social Worker
Scott Miller	President, Virginia Wesleyan University
Roni Myers-Daub	Executive Director, Office of Programs for Exceptional Children
Debbie Patch	Regional School Liaison Officer, Navy Region Mid-Atlantic



Name	Title/School/Organization
Suzanne Phelps	Community Relations Specialist, Virginia Beach Parks and Recreation
Christopher Poulos	Member of the Technical and Career Education General Advisory Council
Donald Robertson	Chief Schools Officer, Department of School Leadership
Kipp Rogers	Chief Academic Officer, Department of Teaching and Learning
Mike Ross	Treasurer, Virginia Beach Education Foundation
Leon Rouson	Dean, School of Education, Norfolk State University
Tina Santee	Parent, Member of the Special Education Community Advisory Committee
Laura Solomon	Parent, Military Spouse
Aaron Spence	Superintendent
Angelique Stallings	Student, Green Run High School
Alexis Starks	Student, Ocean Lakes High School
Michael Summers	Provost, Tidewater Community College
Ron Taylor	President, Men of Faith
Chad Vincelette	Captain, Executive Director, Naval Air Station Oceana
Kelly Walker	President, Virginia Beach Education Association
Guenter Weissenseel	President, IMS Gear Virginia Inc.

- D. The School Board authorized the Superintendent to execute a contract with ZBZ & Associates, Inc. in the amount of \$523,000 for the new chiller addition at the School Administration Building #6

14. Action

- A. Personnel Report/Administrative Appointments: Ms. Melnyk made a motion, seconded by Ms. Felton, that the School Board approve the appointments and accept the resignations, retirements and other employment actions as listed on the Personnel Report dated December 11, 2018 along with two administrative appointments recommended by the Superintendent. The motion passed unanimously, and Superintendent Spence introduced the following new administrative appointments: Tennille Bowser, current Assistant Principal at Landstown Middle School, as the new Principal of Lynnhaven Middle School effective December 17, 2018; and Susan R. Burke, current Administrator/Specialist, Exceptional Education in Henrico County Public Schools, as the new Coordinator of Special Education in the Department of Teaching and Learning effective January 25, 2019.
- B. Bylaw Revisions:
1. Bylaw 1-14 Compensation and Expenses – Regarding School Board Member Communication Stipend. Mr. Edwards made a motion, seconded by Ms. Holtz, that the School Board approve a revision to Bylaw 1-14 Compensation and Expenses as proposed. School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney, explained the proposal adds language that provides individual School Board members the option to request a monthly communication allowance equal to the communication allowance provided to Chief Officers effective January 1, 2019. The motion passed unanimously.



2. Bylaw 1-38 Regular Meetings, Time and Place, Order of Business, Recessed Meetings and Work Session/Public Hearing: Ms. Riggs made a motion, seconded by Ms. Melnyk, that the School Board approve a revision to Bylaw 1-38 Regular Meetings, Time and Place, Order of Business, Recessed Meetings and Work Session/Public Hearing to change the schedule of regular School Board meetings to be held generally on the first and third Tuesday of each month. School Board Legal Counsel Kamala H. Lannetti, Deputy City Attorney, suggested the motion include an effective date of February 1, 2019. There was no objection. Following brief discussion, the motion failed lacking the required two-thirds majority (7) as required by Bylaw 1-30 – Amendment of Bylaws with a vote of 6 ayes and 5 nays - Manning, McDonald, McLeod, Rye and Weems.

15. Information

- A. Entrepreneurship and Business Academy: Year-Two Implementation Evaluation: Stephen C. Court, Program Evaluation Specialist in the Office of Planning, Innovation, and Accountability, presented an overview of the key findings from the year-two evaluation of the Entrepreneurship and Business Academy at Kempsville High School. In addition to reviewing background of the program, information was presented on the evaluation process and method, components of implementation, student characteristics, and progress toward meeting program objectives. He reported overall satisfaction was very high among stakeholders, and the combination of actual one-time start-up and year-two operating costs were \$79,000 less than the projected costs, noting an additional \$435,000 is expected to be spent in 2018-19 on facility improvements that are needed to align with plans set forth in the academy proposal. As a result, the only recommendation presented was to continue the program without modifications. Administration's response to the recommendation was provided by Melissa George, Principal of Kempsville High School.
- B. Textbook Adoption: Lesley L. Hughes, Ed.D., Executive Director for Elementary Teaching and Learning in the Department of Teaching and Learning, presented the proposed textbooks, rationale and implementation costs for the recommendations from the associated Textbook Adoption Committee for the following courses:
 1. Elementary Social Studies: The following textbooks were recommended by the Elementary Social Studies Textbook Adoption Committee for implementation in the fall of 2019:

Textbook	Publisher	Copyright
<i>Our Community (K)</i>	Five Ponds Press	2017
<i>Our State (1)</i>		
<i>Our United States (2)</i>		
<i>Ancient World Cultures (3)</i>		
<i>Our Virginia (4/5)</i>		



2. Elementary Math: *Virginia Go Math*, 2019 edition, Publisher – Houghton Mifflin Harcourt, Copyright 2019, was presented as the first-choice textbook recommendation by the Elementary Mathematics Textbook Adoption Committee for implementation in the fall of 2019.
- C. Advanced Placement (AP) Results: Kipp D. Rogers, Ph.D., Chief Academic Officer, presented an executive summary of division results for the 2017-2018 Advanced Placement (AP) program to include data related to student participation in AP courses, AP testing and AP exam results.
16. **Standing Committee Reports**: Ms. Melnyk reported on the recent Equity Council meeting and announced upcoming events to include the African American Male Summit and winter art display. As the School Board's appointed liaison to the Technical and Career Education Advisory Committee, Vice Chair McDonald reported on their recent meeting which included a preview of certifications to be presented to the School Board, and opportunity to meet with students in the welding program.

Mr. Edwards announced the next meeting of the School Board's Audit Committee to be held on December 13. Additionally, he reported the ad hoc committee established to review the School Board's Code of Professional Conduct met earlier in the day and will bring forward a proposal that provides better focus and clarity for the School Board to entertain at their January meeting.

Ms. Rye announced the next Policy Review Committee meeting scheduled on December 13; and reported on the meeting of the School Health Advisory Board.

Ms. Weems commended with gratitude the service of departing School Board member Ashley McLeod.
17. **Conclusion of Formal Meeting**: The formal meeting concluded at 7:26 p.m.
18. **Hearing of Citizens and Delegations on Non-Agenda Items**: The School Board heard comments on non-agenda items by Sandra Shinabarger, Suzanne Saltisiak and Tracy Olson, advocates for an increase in recess time.
19. **Recess into Workshop**: None
20. **Closed Meeting**: None
21. **Vote on Remaining Action Items**: None



22. **Adjournment:** There being no further business before the School Board, Chairwoman Anderson adjourned the meeting at 7:37 p.m.

Respectfully submitted:

Dianne P. Alexander, Clerk of the School Board

Approved:

Beverly M. Anderson, School Board Chair



Kempsville High School Entrepreneurship and Business Academy:

Subject: Year-Two Implementation Evaluation Recommendation **Item Number:** 9A

Section: Consent **Date:** January 8, 2019

Senior Staff: Marc A. Bergin, Ed.D., Chief of Staff

Prepared by: Stephen C. Court, Program Evaluation Specialist

Heidi L. Janicki, Ph.D., Director of Research and Evaluation

Lisa A. Banicky, Ph.D., Executive Director

Office of Planning, Innovation, and Accountability

Presenter(s): Stephen C. Court

Recommendation:

That the School Board approve the administration's recommendation that was proposed in response to the Kempsville High School Entrepreneurship and Business Academy: Year-Two Implementation Evaluation.

Background Summary:

On October 6, 2015, the School Board approved the proposal for an Entrepreneurship and Business Academy to be implemented at Kempsville High School beginning September 2016. As stipulated by School Board Policy 6-26 and Regulation 6-24.2, a year-one evaluation was conducted during 2016-2017 and presented to the School Board in September 2017, and a year-two evaluation was conducted during 2017-2018. This year-two evaluation focused on the continued implementation of the academy, characteristics of students, progress made toward meeting program goals and objectives, stakeholders' perceptions, and the additional cost during 2017-2018. In addition, the recommendation for the program is provided as stipulated by School Board Regulation 6-24.2.

Source:

School Board Minutes October 6, 2015

School Board Policy 6-26

School Board Regulation 6-24.2

Budget Impact:



VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

PLANNING, INNOVATION, AND ACCOUNTABILITY Office of Research and Evaluation

Kempsville High School Entrepreneurship and Business Academy Recommendation

The table below indicates the proposed recommendation resulting from the **Kempsville High School Entrepreneurship and Business Academy: Year-Two Implementation Evaluation**. It is requested that the School Board review and approve the administration's recommendation as proposed.

School Board Meeting Date	Evaluation	Recommendation From the Fall 2018 Program Evaluation	Administration's Recommendation
<u>Information</u> December 11, 2018 <u>Consent</u> January 8, 2019	Kempsville High School Entrepreneurship and Business Academy: Year-Two Implementation Evaluation	Recommendation: Continue the Entrepreneurship and Business Academy within Kempsville High School without modifications. (<i>Responsible Groups: Department of Teaching and Learning, Kempsville High School</i>)	The administration concurs with the recommendation from the program evaluation.



Subject: Salem High School Stadium Lights Replacement **Item Number:** 9B

Section: Consent **Date:** January 8, 2019

Senior Staff: Mr. Jack Freeman, Chief Operations Officer, School Division Services

Prepared by: Mr. Anthony L. Arnold, P.E., Executive Director, Facilities Services

Presenter(s): Mr. Anthony L. Arnold, P.E., Executive Director, Facilities Services

Recommendation:

That the School Board adopt a motion authorizing the Superintendent to execute a contract with Musco Sports Lighting for the Salem High School Stadium Lights Replacement in the amount of \$429,471.

Background Summary:

Virginia Beach City Public Schools negotiated a contract through a cooperative purchasing agreement (National Joint Powers Alliance) to replace the athletic field lighting.

Project Architect:	Waller, Todd & Sadler Architects, Inc.
Contractor:	Musco Sports Lighting
Contract Amount:	\$429,741
Construction Budget:	\$435,000
Number of Responsive Bidders:	1
Average Bid Amount:	\$429,741
High Bid:	\$429,741

Source:

Budget Impact:

CIP 1-003



Subject: Religious Exemptions

Item Number: 9C

Section: Consent Agenda

Date: January 8, 2019

Senior Staff: Donald Robertson, Chief Schools Officer

Prepared by: Denise White, Student Conduct/Services Coordinator

Presenter(s): Michael B. McGee, Director, Office of Student Leadership

Recommendation:

That the School Board approve Religious Exemption Case No. RE-18-23.

Background Summary:

Administration finds documentation meets the threshold requirements stipulated in Virginia Code.

Virginia Code §22.1-254.B.1 states the following:

“B. A school board shall excuse from attendance at school:

1. Any pupil who, together with his parents, by reason of bona fide religious training or belief is conscientiously opposed to attendance at school. For purposes of this subdivision, “bona fide religious training or belief” does not include essentially political, sociological or philosophical views or a merely personal moral code”

Virginia Code § 22.1-254.D.1 states the following:

“D. A school board may excuse from attendance at school:

1. On recommendation of the principal and the division superintendent and with the written consent of the parent or guardian, any pupil who the school board determines, in accordance with regulations of the Board of Education, cannot benefit from education at such school”

Source:

Virginia Code §22.1-254.B.1 and §22.1-254.D.1
School Board Policy 5-12, Legal Withdrawal

Budget Impact:

None



Subject: Personnel Report **Item Number:** 10A

Section: Action **Date:** January 8, 2019

Senior Staff: Mr. John A. Mirra, Chief Human Resources Officer

Prepared by: John A. Mirra

Presenter(s): Aaron C. Spence, Ed.D., Superintendent

Recommendation:

That the Superintendent recommends the approval of the appointments and the acceptance of the resignations, retirements and other employment actions as listed on the January 8, 2019, personnel report.

Background Summary:

List of appointments, resignations and retirements for all personnel

Source:

School Board Policy #4-11, Appointment

Budget Impact:

Appropriate funding and allocations

**VIRGINIA BEACH CITY PUBLIC SCHOOLS
PERSONNEL REPORT JANUARY 2019
ASSIGNED TO THE UNIFIED SALARY SCALE
2018-2019**

SCHOOL/DEPARTMENT**POSITION****APPOINTMENTS - ELEMENTARY SCHOOL****ALANTON**

12/20/2018

Christine Preece

Kindergarten Assistant

12/20/2018

Deborah K. Trembley

Cafeteria Assistant, 4.5 hours

BAYSIDE

12/06/2018

Mary Johnson

Custodian I, 10 month

BROOKWOOD

01/02/2019

Britney M. Crowsey

Special Education Assistant

GLENWOOD

1/2/2019

Kimberly L. Watkins

Library Media Assistant

HERMITAGE

12/6/2018

Laarni P. Hinze

Cafeteria Assistant, 5 hours

HOLLAND

12/20/2018

Melchor T. Nazareno

Custodian I, 10 month

LYNNHAVEN

1/2/2019

Breanna D. May

Pre-Kindergarten Assistant

12/13/2018

Jarray Lee

Cafeteria Assistant, 5.5 hours

NEW CASTLE

12/13/2018

Laura A. Gamache

Cafeteria Assistant, 5 hours

12/18/2018

Daizhon Griffin-Lane

Custodian I, 10 month, night

OCEAN LAKES

12/20/2018

Jeanna M. Anderson

Physical Education Assistant, .5

POINT O' VIEW

12/10/2018

Amadeo R. Martin

Special Education Assistant

12/13/2018

Tara M. Klutch

General Assistant, .5

12/18/2018

Byron R. Harris

Custodian I, 10 month, night

SALEM

12/20/2018

Jenise Williams

Cafeteria Assistant, 4 hours

WHITE OAKS

12/13/2018

Yukari Mannon

Cafeteria Assistant, 6 hours

WOODSTOCK

12/6/2018

Christina M. Kerrigan

Kindergarten Assistant

APPOINTMENTS - MIDDLE SCHOOL**BAYSIDE 6TH GRADE**

12/13/2018

Ami M. Carroll

Cafeteria Assistant, 6 hours

VIRGINIA BEACH

12/20/2018

Alicia S. Booth

School Office Associate II, 12 month

APPOINTMENTS - HIGH SCHOOL**GREEN RUN**

1/2/2019

Elron L. Savage

General Assistant

KELLAM

12/6/2018

Genie M. Sanders

Cafeteria Assistant, 5 hours

KEMPSVILLE

12/20/2018

Candace L. Jackson

Cafeteria Assistant, 5 hours

SCHOOL/DEPARTMENT**POSITION****LANDSTOWN**

12/5/2018 Kristopher Williams Custodian I, 10 month, night

OCEAN LAKES

12/13/2018 Carmen Mendez Cafeteria Assistant, 5 hours

PRINCESS ANNE

12/21/2018 Katherine Wyatt School Office Associate II, 10 month

RENAISSANCE ACADEMY

12/19/2018 Nivia J. Enamorado Custodian I, 10 month, night

12/20/2018 Michelle L. Haney Custodian I, 10 month, night

12/20/2018 Vianey Block School Office Associate, 12 month

TALLWOOD

12/13/2018 Mellanessa J. Rhodes Cafeteria Assistant, 4 hours

12/13/2018 Shardea L. Williams Cafeteria Assistant, 5 hours

12/19/2018 Tiecoria D. Myles Driver Education Instructor

TECHNICAL AND CAREER EDUCATION CENTER

12/10/2018 Mark A. Rivers Security Assistant

APPOINTMENTS - MISCELLANEOUS**DEPARTMENT OF BUDGET AND FINANCE**

12/6/2018 Christa M. Whiteside Worker's Compensation Claims Analyst

DEPARTMENT OF TEACHING AND LEARNING

1/2/2019 Mary J. Stewart Instructional Specialist

DEPARTMENT OF TECHNOLOGY

12/12/2018 Josef McCarthy Network Technician II

1/2/2019 Arne Hansen Technology Support Technician-Itinerant

1/2/2019 Tyler W. Yost Technology Support Technician-Itinerant

OFFICE OF CUSTODIAL SERVICES

12/5/2018 Zachary D. Hansen Custodian I, 12 month, night

OFFICE OF FACILITIES SERVICES

12/31/2018 Kyle A. Gilmer Geographic Information Systems Analyst

OFFICE OF FOOD SERVICES

12/11/2018 Telma A. Stephens Cafeteria Manager in Training

1/2/2019 Lisa M. Karo Cafeteria Manager in Training

OFFICE OF MAINTENANCE SERVICES

12/17/2018 Allen L. Stanley Building Manager

12/17/2018 Evan R. Davis HVAC Craftsman III

OFFICE OF PROFESSIONAL GROWTH AND INNOVATION

1/2/2019 Allison L. Sansone Specialist Professional Learning

OFFICE OF PROGRAMS FOR EXCEPTIONAL CHILDREN

12/6/2018 Ashleigh L. Wykle Special Education Assistant

12/17/2018 Kathryn S. Scott Speech Language Pathologist, .4

OFFICE OF TRANSPORTATION AND FLEET MANAGEMENT SERVICES

12/12/2018 Adriana Olds Bus Driver, 5.5 hours

12/12/2018 Alexandra Martinez Bus Driver, 5.5 hours

12/12/2018 Charles G. Colon Bus Driver, 8 hours

12/12/2018 David Nhan Lee Molzahn Bus Driver, 6.5 hours

12/12/2018 Donna J. Postel Bus Driver, 8 hours

12/12/2018 Jeolma V. Mayrant Bus Driver, 6.5 hours

12/12/2018 Jessica C. Curl Bus Driver, 6 hours

12/12/2018 Latisha Lewis Bus Assistant, 5 hours

12/19/2018 Penny J. Rose Bus Driver, 6 hours

RESIGNATIONS - ELEMENTARY SCHOOL**BAYSIDE**

12/21/2018 Tara Little-Johnson Kindergarten Assistant (family)

SCHOOL/DEPARTMENT**POSITION****DIAMOND SPRINGS**

02/28/2019 Monica A. Duncan Kindergarten Assistant, (relocation)

FAIRFIELD

12/21/2018 Brian Cason Custodian I, 10 month (career enhancement opportunity)

INDIAN LAKES

12/14/2018 Evony Edwards Cafeteria Assistant, 5 hours (family)

12/17/2018 Deshana F. Linsey Custodian II, Head Night (personal reasons)

STRAWBRIDGE

12/14/2018 Frank Ruland Custodian I, 12 month (career enhancement opportunity)

RESIGNATIONS - MIDDLE SCHOOL**BAYSIDE 6TH GRADE CAMPUS**

12/3/2018 Dianna L. Ralston Custodian I, 12 month, night (personal reasons)

12/14/2018 Salick C. Morrissey Cafeteria Assistant, 6 hours (personal reasons)

LARKSPUR

12/14/2018 Jeffrey A. Sudderth ISS Coordinator (career enhancement opportunity)

VIRGINIA BEACH

12/21/2018 Jaslyn A. Jackson Custodian I, 12 month, night (continuing education)

RESIGNATIONS - HIGH SCHOOL**COX**

12/14/2018 Donald Holder Custodian I, 10 month (personal reasons)

RESIGNATIONS - MISCELLANEOUS**DEPARTMENT OF SCHOOL LEADERSHIP**

12/31/2018 Starr T. Robinson Executive Office Associate I (moved to another school system, public)

12/31/2018 Tiffany R. Moore-Buffaloe Administrative Office Associate II (moved to another school system, public)

DEPARTMENT OF TEACHING AND LEARNING

1/16/2019 Cristina N. Alsop Director, Title I Programs (moved to another school system, public)

OFFICE OF TRANSPORTATION AND FLEET MANAGEMENT SERVICES

11/23/2018 Heather L. Lavare Bus Driver (personal reasons)

11/29/2018 Elizabeth T. Taylor Bus Assistant (expiration of long-term leave)

12/6/2018 Fredrick Thompson, Jr. Bus Driver (personal reasons)

12/13/2018 Mayra Fleming Bus Driver (family)

RETIREMENTS - ELEMENTARY SCHOOL**ARROWHEAD**

12/31/2018 Kathleen T. Gibson Technology Support Technician

RETIREMENTS - MIDDLE SCHOOL

NONE

RETIREMENTS - HIGH SCHOOL

NONE

RETIREMENTS - MISCELLANEOUS**OFFICE OF PROGRAMS FOR EXCEPTIONAL CHILDREN**

2/28/2019 Elizabeth H. Baker Special Education Assistant

OFFICE OF TRANSPORTATION AND FLEET MANAGEMENT SERVICES

12/31/2018 Cynthia S. Purnell Bus Driver

SCHOOL/DEPARTMENT**POSITION****OTHER EMPLOYMENT ACTIONS****OFFICE OF STUDENT LEADERSHIP**

12/19/2018

Arie L. Throne

School Nurse (employee changed resignation to retirement)

**VIRGINIA BEACH CITY PUBLIC SCHOOLS
PERSONNEL REPORT JANUARY 2019
ASSIGNED TO THE INSTRUCTIONAL SALARY SCALE
2018-2019**

<u>SCHOOL/DEPARTMENT</u>	<u>SUBJECT</u>	<u>COLLEGE</u>	<u>PREVIOUS SCHOOL DISTRICT</u>
<u>APPOINTMENTS - ELEMENTARY SCHOOL</u>			
<u>ALANTON</u> 12/18/2018	Daniella Wornom	Grade 4	University of Virginia
<u>COLLEGE PARK</u> 12/20/2018	Ashlee Zapata	Grade 3	Regent University
<u>GLENWOOD</u> 1/2/2019	Tiffany A. Meister	Early Childhood Special Education Teacher	Old Dominion University
<u>HERMITAGE</u> 12/18/2018	Emilia Massa	Grade 4	City of New York Lehman College, NY
12/18/2018	Rebertha Pope-Matthews	School Counselor, .2	Virginia State University
<u>KINGS GRANT</u> 12/17/2018	Kristina Weems	Grade 5	George Mason University, VA
<u>NEW CASTLE</u> 1/3/2019	Rebecca L. Brooks	Reading Specialist, .4	Regent University
<u>NEWTOWN</u> 12/17/2018	Esther Boner	Grade 3	Regent University
<u>POINT O' VIEW</u> 1/2/2019	Hailey M. Gray	Grade 2	Old Dominion University
<u>SEATACK</u> 1/2/2019	Megan R. Bement	Special Education	Western Governors University, UT
<u>TALLWOOD</u> 1/2/2019	Tamesha Reeves	Grade 4	Radford University
<u>THREE OAKS</u> 1/2/2019	Sarah K. Arnder	Grade 4	Radford University
<u>APPOINTMENTS - MIDDLE SCHOOL</u>			
<u>BAYSIDE 6TH GRADE CAMPUS</u> 1/2/2019	Melvin Watson	Special Education	Grand Canyon University, AZ Smyth County Public Schools, VA

<u>SCHOOL/DEPARTMENT</u>	<u>SUBJECT</u>	<u>COLLEGE</u>	<u>PREVIOUS SCHOOL DISTRICT</u>
<u>APPOINTMENTS - HIGH SCHOOL</u>			
<u>COX</u>			
12/10/2018	Mary F. Arrington	Library Media Specialist	Molloy College, NY
12/11/2018	Michele D. Barnes	Art, .2	Queens College, NY
<u>FIRST COLONIAL</u>			
12/20/2018	Nicholas A. Kowalski	Social Studies, .6	Regent University Salem
12/20/2018	Tyrone F. Guzman	NJROTC Instructor	International University, WV
			Military
<u>GREEN RUN COLLEGIATE</u>			
12/10/2018	Colleen J. Durkin	Spanish	University of Mary Washington
<u>PRINCESS ANNE</u>			
12/17/2018	Alea R. Cornelius	English, .6	Old Dominion University
12/20/2018	Marialyce Boudreau	Special Education	Regent University
<u>SALEM</u>			VBCPS
1/2/2019	Kimberly Walden	Math	University of Virginia
<u>APPOINTMENTS - MISCELLANEOUS</u>			
NONE			
<u>RESIGNATIONS - ELEMENTARY SCHOOL</u>			
<u>ROSEMONT FOREST</u>			
2/1/2019	Kristen E. Burke	Grade 3 (transfer of spouse)	
<u>TALLWOOD</u>			
6/17/2019	Corrie Mallory-Coble	Special Education (relocation)	
<u>RESIGNATIONS - MIDDLE SCHOOL</u>			
NONE			
<u>RESIGNATIONS - HIGH SCHOOL</u>			
<u>GREEN RUN COLLEGIATE</u>			
12/17/2018	Lois B. Collins	Math (personal reasons)	
<u>RESIGNATIONS - MISCELLANEOUS</u>			
NONE			
<u>RETIREMENTS - ELEMENTARY SCHOOL</u>			
<u>NEW CASTLE</u>			
1/31/2019	Lilli A. Shouldis	Physical Education	
<u>THOROUGHGOOD</u>			
1/31/2019	Cathy H. Louk	Library Media Specialist	
<u>RETIREMENTS - MIDDLE SCHOOL</u>			
NONE			
<u>RETIREMENTS - HIGH SCHOOL</u>			
<u>RENAISSANCE ACADEMY</u>			
12/21/2018	June A. Thomas	Grade 6	
<u>RETIREMENTS - MISCELLANEOUS</u>			
NONE			

<u>SCHOOL/DEPARTMENT</u>	<u>SUBJECT</u>	<u>COLLEGE</u>	<u>PREVIOUS SCHOOL DISTRICT</u>
<u>OTHER EMPLOYMENT ACTIONS</u>			
<u>HIGH SCHOOL LANDSTOWN</u> 1/2/2019	Dennis C. Wilson	English (Mr. Wilson's start date changed from 12/10/2018 to 1/2/2019.)	Old Dominion University

**VIRGINIA BEACH CITY PUBLIC SCHOOLS
PERSONNEL REPORT JANUARY 2019
ADMINISTRATIVE APPOINTMENTS
2018-2019**

SCHOOL/DEPARTMENT

POSITION

APPOINTMENTS - ELEMENTARY SCHOOL

NONE

APPOINTMENTS - MIDDLE SCHOOL

NONE

APPOINTMENTS - HIGH SCHOOL

NONE

APPOINTMENTS - MISCELLANEOUS

OFFICE OF SAFE SCHOOLS

1/9/2019

Lauren Suyderhoud

Coordinator of Security and Safe Schools



Subject: Textbook Adoption: Elementary Social Studies

Item Number: 10B1

Section: Action **Date:** January 8, 2019

Senior Staff: Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

Prepared by: Lesley L. Hughes, Ed.D., Executive Director, Elementary Teaching and Learning

Molly Lewis, Elementary Social Studies Coordinator

Presenter(s): Lesley L. Hughes, Ed.D., Executive Director, Elementary Teaching and Learning

Recommendation:

That the School Board review and approve the following elementary social studies textbooks as recommended by the Elementary Social Studies Textbook Adoption Committee for implementation in the fall of 2019.

Course Title	Textbook	Publisher	Copyright
Elementary Social Studies	<i>Our Community (K)</i> <i>Our State (1)</i> <i>Our United States (2)</i> <i>Ancient World Cultures (3)</i> <i>Our Virginia (4/5)</i>	Five Ponds Press	2017

Background Summary:

The members of the Elementary Social Studies Textbook Adoption Committee reviewed publishers' websites and identified textbooks for consideration. The committee analyzed the textbooks for correlation to the Virginia Standards of Learning for K-5 social studies and the Virginia Beach City Public Schools' curriculum objectives. The textbooks were reviewed by teachers, parents, student representatives, and a higher education representative, and then placed in the public libraries, as well as the main entrance of the School Administration Building, for public review and comment. After reviewing the textbooks, the Elementary Social Studies Textbook Adoption Committee recommends the above textbooks as its first-choice recommendation for implementation in the fall of 2019.

A negotiation team comprised of the Executive Director of Elementary Teaching and Learning, the Coordinator for Elementary Social Studies, and the Director of Distribution Services communicated with the appropriate personnel from the publishing companies to discuss a preliminary contract for the full adoption cycle pending approval by the School Board.

The proposed textbooks will replace the current textbooks as follows:

Course Title	Textbook	Copyright	Years in use (including this year)
Elementary Social Studies	<i>Our World (K-3)</i> <i>Our Virginia (5)</i>	2013	7 (The first year of use was 2012-13)

Source:

Code of Va., § 22.1-238-22.1-239, § 22.1-251-22.1-252
School Board of the City of Virginia Beach Policy 6-60

Budget Impact:

Total initial implementation costs:

Course Title	First-choice Recommendation Totals	Second-choice Recommendation Totals
Elementary Social Studies	\$455,552.80	\$2,760,277.88

**Elementary Social Studies
Textbook Adoption
Implementation for Fall 2019**

Course(s)	Recommendations	Number Needed	Initial Implementation Cost	Total Implementation Cost
Elementary Social Studies	First-Choice: <i>Our Community (K)</i> <i>Our State (1)</i> <i>Our United States (2)</i> <i>Ancient World Cultures (3)</i> <i>Our Virginia (4/5)</i> 2017, Five Ponds Press	30,231 (students)	\$455,552.80	\$1,114,374.00 (5 year adoption)
	Second-Choice: <i>SS Classroom Library Essential Package</i> (6 copies of each book title) Houghton Mifflin Harcourt	1512 Essential Packages	\$2,760,277.88	\$2,843,086.22

TEXTBOOK ADOPTION RECOMMENDATION

ELEMENTARY SOCIAL STUDIES

January 8, 2019

*Department of Teaching and Learning
Office of Elementary Teaching and Learning*

ELEMENTARY SOCIAL STUDIES TEXTBOOK ADOPTION TIMELINE

May 2018	A Request for Proposal was issued for the Elementary Social Studies Textbook.
May – June 2018	<p>Textbook publishers were contacted and requested to supply textbook samples for review.</p> <p>An application process was used to select teachers to serve on the Textbook Adoption Committee.</p>
July 2018	<p>Teachers were given textbook samples for the course to review.</p> <p>The Textbook Adoption Committee members met to review the objectives and to begin review of the chosen textbooks.</p>
August 2018	The Textbook Adoption Committee members met to discuss the selected textbooks and to select a first- and second-choice textbook. Each committee member completed an evaluation form for each textbook reviewed. Committee members reviewed comments and recommended first- and second-choice textbooks.
Oct. – Nov. 2018	The recommended textbooks were placed in each elementary school, Great Neck and Kempsville public libraries, and the School Administration Building for public review. Parents, students, and professional representatives were recruited and provided sample textbooks. Notification of public displays was posted on the internet. Public comments were received.
November 2018	Negotiations were conducted with appropriate representatives of the publisher, the the Executive Director of Elementary Teaching and Learning, Coordinator of Elementary Social Studies, and the director of Distribution Services.
December 2018	The Elementary Social Studies Coordinator used the recommendations from the committee to prepare the report for the School Board.

**ELEMENTARY SOCIAL STUDIES
TEXTBOOK ADOPTION COMMITTEE**

Teacher Representatives

Beth Byrum, Parkway Elementary
Allison Crisher, Luxford Elementary
Kimberly Daniels, Malibu Elementary
Kathryn Dooley, Luxford Elementary
Suzanne Forster-Sackel, Arrowhead Elementary
Rycy Godette, Centerville Elementary
Lynda Kokes, Corporate Landing
Matthew Nichols, Alanton Elementary
Margaret Reedy, Luxford Elementary
Patricia Simmons, Salem Elementary
Jennifer Vasquez, Green Run Elementary
Charisse Warren, Shelton Park Elementary
Courtney Wright, Brookwood Elementary
Lisa Zebley, Thoroughgood Elementary

Parent Representative

Parent of first grade student, Three Oaks Elementary
Parent of third grade student, Old Donation School
Parent of fourth grade student, Creeds Elementary
Parent of fifth grade student, Thoroughgood Elementary

Higher Education Representative

William McConnell, Ph.D., Assistant Professor of Education, Virginia Wesleyan University

Student Representatives

Student, Three Oaks Elementary
Student, Old Donation School
Student, Creeds Elementary
Student, Thoroughgood Elementary

Department of Teaching and Learning Representative

Molly Lewis, Coordinator, Department of Teaching and Learning

**ELEMENTARY SOCIAL STUDIES
GRADES K-5**

FIRST-CHOICE RECOMMENDATION

The Elementary Social Studies Textbook Adoption Committee recommends the following textbooks as its first choice for adoption by Virginia Beach City Public Schools:

Our Community (K)

Our State (1)

Our United States (2)

Ancient World Cultures (3)

Our Virginia (4-5)

2017, Five Ponds Press

The recommended textbooks display the following strengths:

- The text is tightly aligned to the 2015 Social Studies Standards of Learning (SOL) and Virginia Beach Objectives (VBO).
- The resource can easily integrate social studies with language arts.
- The text is visually appealing and is organized in a way that is easy for students to understand.
- The level of text is age and grade-level appropriate.
- Digital resources include read aloud capabilities, as well as opportunities for students to access the text.
- Reproducibles, assessments, and other supplemental resources allow opportunities for teachers to meet student needs.
- Interactive whiteboard capability and resources allow teachers to engage students in small group or whole group instruction.

**FIRST-CHOICE RECOMMENDATION
IMPLEMENTATION COSTS FOR
ELEMENTARY SOCIAL STUDIES**

Elementary Social Studies Textbook	Allocation	Number Needed	Cost Per Student Year 1 (2019)	Cost Per Student/ Per Year Years 2-5 (2020-2024)	Total Implementation (5 year)
Grade K Student Edition (online access for 5 yrs)	1 per student	4762	\$27,143.40 (\$5.70/student)	\$27,143.40 (\$5.70/student)	\$135,717.00
Grade 1 Student Edition (online access for 5 yrs)	1 per student	5096	\$29,047.20 (\$5.70/student)	\$29,047.20 (\$5.70/student)	\$145,236.00
Grade 2 Student Edition (textbook + online access for 5yrs)	6 per class (253 classes)	1518	\$56,925.00 (\$37.50/student)	\$0.00	\$56,925.00
Grade 2 Student Edition (online access for 5 yrs)	1 per student	3534	\$21,204.00 (\$6.00/student)	\$21,204.00 (\$6.00/student)	\$106,020.00
Grade 3 Student Edition (textbook + online access for 5yrs)	6 per class (253 classes)	1518	\$56,925.00 (\$37.50/student)	\$0.00	\$56,925.00
Grade 3 Student Edition (online access for 5 yrs)	1 per student	3549	\$21,294.00 (\$6.00/student)	\$21,294.00 (\$6.00/student)	\$106,470.00
Grade 4 Student Edition (textbook + online access for 5yrs)	6 per class (254 classes)	1524	\$87,630.00 (\$57.50/student)	\$0.00	\$87,630.00
Grade 4 Student Edition (online access for 5 yrs)	1 per student	3557	\$32,724.40 (\$9.20/student)	\$32,724.40 (\$9.20/student)	\$163,622.00
Grade 5 Student Edition (textbook + online access for 5yrs)	6 per class (259 classes)	1554	\$89,355.00 (\$57.50/student)	\$0.00	\$89,355.00
Grade 5 Student Edition (online access for 5yrs)	1 per student	3619	\$33,294.80 (\$9.20/student)	\$33,294.80 (\$9.20/student)	\$166,474.00
TOTALS			\$455,552.80	\$658,831.20 (\$164,707.80 per year * 4 years)	\$1,114,374.00

**ELEMENTARY SOCIAL STUDIES
GRADES K-5**

SECOND-CHOICE RECOMMENDATION

The Social Studies Textbook Adoption Committee recommends the following classroom library as its second choice for adoption by Virginia Beach City Public Schools:

SS Classroom Library Essential Package (6 copies of each book title), Houghton Mifflin Harcourt

The recommended classroom library displays the following strengths:

- The books can easily be integrated into language arts.
- The books provide authentic reading opportunities for students to learn about social studies.

The recommended classroom library displays the following limitations:

- The resource lacks a digital component.
- The resource lacks teacher resources such as supplemental resources, teacher information, and assessments.
- The books are inconsistently leveled.
- The classroom library does not address all of the Standards of Learning (SOL) and Virginia Beach Objectives (VBO).
- It would be difficult to organize, store, and maintain the classroom libraries.
- Six copies of each book title is not conducive to whole group lessons.

**SECOND-CHOICE RECOMMENDATION
IMPLEMENTATION COSTS FOR
ELEMENTARY SOCIAL STUDIES**

Elementary Social Studies Textbook	Allocation	Number Needed	Cost Per Package	Initial Implementation Cost	Four Year Additional Costs (3%)	Total Implementation (5 year)
Grade K SS Classroom Library Essential Package (6 copies of each book title)	1 package per classroom	238	\$1,656.74	\$394,304.12	\$11,829.12	\$406,133.24
Grade 1 SS Classroom Library Essential Package (6 copies of each book title)	1 package per classroom	255	\$1,576.74	\$402,068.70	\$12,062.06	\$414,130.76
Grade 2 SS Classroom Library Essential Package (6 copies of each book title)	1 package per classroom	253	\$1,725.74	\$436,612.22	\$13,098.37	\$449,710.59
Grade 3 SS Classroom Library Essential Package (6 copies of each book title)	1 package per classroom	253	\$1,966.74	\$497,585.22	\$14,927.56	\$512,512.78
Grade 4 SS Classroom Library Essential Package (6 copies of each book title)	1 package per classroom	254	\$1,956.74	\$497,011.96	\$14,910.36	\$511,922.32
Grade 5 SS Classroom Library Essential Package (6 copies of each book title)	1 package per classroom	259	\$2,056.74	\$532,695.66	\$15,980.87	\$548,676.53
TOTALS				\$2,760,277.88	\$82,808.34	\$2,843,086.22



Subject: Textbook Adoption: Elementary Mathematics **Item Number:** 10B2

Section: Action **Date:** January 8, 2019

Senior Staff: Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

Prepared by: Lesley L. Hughes, Ed.D., Executive Director, Elementary Teaching and Learning

Johanna Ortiz, Elementary Mathematics Coordinator

Presenter(s): Lesley L. Hughes, Ed.D., Executive Director, Elementary Teaching and Learning

Recommendation:

That the School Board review and approve the following elementary mathematics textbook as recommended by the Elementary Mathematics Textbook Adoption Committee for implementation in the fall of 2019.

Course Title	Textbook	Publisher	Copyright
Elementary Mathematics	<i>Virginia Go Math</i> , 2019 Edition	Houghton Mifflin Harcourt	2019

Background Summary:

The members of the Elementary Mathematics Textbook Adoption Committee reviewed publishers' websites and identified textbooks for consideration. The committee analyzed the textbooks for correlation to the Virginia Standards of Learning for K-5 mathematics and the Virginia Beach City Public Schools' curriculum objectives. The textbooks were reviewed by teachers, parents, student representatives and a higher education representative, and then placed in the public libraries, as well as the main entrance of the School Administration Building, for public review and comment. After reviewing the textbooks, the Elementary Mathematics Textbook Adoption Committee recommends the above textbook as its first-choice recommendation for implementation in the fall of 2019.

A negotiation team composed of the Executive Director of Elementary Teaching and Learning, the Coordinator for Elementary Mathematics, and the Director of Business Services communicated with the appropriate personnel from the publishing companies to discuss a preliminary contract for the full adoption cycle pending approval by the School Board.

The proposed textbook will replace the current textbook as follows:

Course Title	Textbook	Copyright	Years in use (including this year)
Elementary Mathematics	<i>Virginia Math Connects</i>	2012	6

Source:

Code of Va., § 22.1-238-22.1-239, § 22.1-251-22.1-252
School Board of the City of Virginia Beach Policy 6-60

Budget Impact:

Total initial implementation costs:

Course Title	First-choice Recommendation Totals	Second-choice Recommendation Totals
Elementary Mathematics	\$690,546.00	\$769,982.00

**Elementary Mathematics
Textbook Adoption
Implementation for Fall 2019**

Course(s)	Recommendations	Number Needed	Annual Implementation Cost	Total 3 Year Implementation Cost
Elementary Mathematics	First Choice: <i>Virginia Go Math</i> , 2019 Edition, Houghton Mifflin Harcourt	30,231 (students)	\$690,546.00	\$2,113,069.00
	Second Choice: <i>enVision math 2.0</i> , 2019 Pearson	30,231 (students)	\$769,982.00	\$2,356,144.00

TEXTBOOK ADOPTION

RECOMMENDATION

ELEMENTARY MATHEMATICS

January 8, 2019

*Department of Teaching and Learning
Office of Elementary Teaching and Learning*

ELEMENTARY MATHEMATICS TEXTBOOK ADOPTION TIMELINE

April 2018	A Request for Proposal was issued for elementary mathematics textbooks.
May 2018	<p>Textbook publishers were contacted and requested to supply textbook samples for review.</p> <p>An application process was used to select teachers to serve on the Textbook Adoption Committee.</p>
June 2018	The Textbook Adoption Committee members met to review the objectives and began review of the chosen textbooks.
August 2018	The Textbook Adoption Committee members met to discuss the selected textbooks and selected a first- and second-choice textbook. Each committee member completed an evaluation form for each of the five textbooks reviewed. Committee members reviewed comments and recommended first- and second-choice textbooks.
October 2018	The recommended textbooks were placed in each elementary school, Great Neck and Kempsville public libraries, and the School Administration Building for public review. Parents, students, and professional representatives were recruited and provided sample textbooks. Notification of public displays was posted on the internet. Public comments were received.
November 2018	Negotiations were conducted with appropriate representatives of the publisher, the the Executive Director of Elementary Teaching and Learning, the Coordinator of Elementary Mathematics, and the Director of Business Services.
November 2018	The Elementary Mathematics Coordinator used the recommendations from the committee to prepare the report for the School Board.

**ELEMENTARY MATHEMATICS
TEXTBOOK ADOPTION COMMITTEE**

Teacher Representatives

Kindergarten

Christine Basciano
Laura Menger
Jennifer Johns
Jill Gurly
Regina Hargrove

First Grade

Barbara Dell
Deb Fuge
Debra Jannette
Robyn Gartenlaub
Sue Rosignolo

Second Grade

Emily Bellamy
Rachel Kovacyk
Leigh Guarin
Melissa Taylor
Beth Smith

Third Grade

Wendy Robertson
Tracee Brookover
Mercedes Rivera
Shari Williams
JoAnn Coauette

Fourth Grade

Fatima Dorbin
Rebecca Wallace
Jamie Smith
Melissa Isaroon
Julia Sutton
Shelly Welch

Fifth Grade

Angela Ryan
Katie Dooley
Samantha Phillips
Malinda Capps
Dawn Carlucci
Lauren Taggart

Parent Representatives

College Park
Christopher Farms
Windsor Woods
Trantwood
Green Run ES

Higher Education Representative

Audrey Malagon, Ph.D., Batten Associate Professor of Mathematics. Virginia Wesleyan University

Student Representatives

College Park
Christopher Farms
Windsor Woods
Trantwood
Green Run ES

Department of Teaching and Learning Representatives

Johanna Ortiz, Coordinator, Elementary Mathematics
Susan Faulkner, Instructional Specialist, Elementary Mathematics
Suzie Spedded, Instructional Specalist, Elementary Mathematics
Alicia Broadwater, Instructional Specialist, Elementary Mathematics

**ELEMENTARY MATHEMATICS
GRADES K-5
FIRST-CHOICE RECOMMENDATION**

The Elementary Mathematics Textbook Adoption Committee recommends the following textbook as its first choice for adoption by Virginia Beach City Public Schools:

Virginia Go Math, 2019 Edition, Houghton Mifflin Harcourt

The recommended textbook displays the following strengths:

- The text aligns with the 2016 Standards of Learning for mathematics in grades K-5 as well as the VBOs.
- Mathematical process standards are evident.
- The 5 Cs are evident in sample lessons.
- The textbook materials provide intervention and extension options.
- The digital text is interactive and provides students access to a personal math tutor.
- The text is visually appealing with full color design and illustrations.
- The text is clearly written and well organized.

**FIRST-CHOICE RECOMMENDATION
IMPLEMENTATION COSTS FOR
ELEMENTARY MATHEMATICS**

Elementary Mathematics Textbook	Allocation	Number Needed	Cost Per Student Per Year	Cost Per Year	Replacement Costs (3%) Years 2-3	Total Implementation (3 years)
Grade K Student Edition (print and online access for 3 yrs)	1 per student	4762	\$16.65	\$79,287.00	\$4,757.00	\$242,618.00
Grade 1 Student Edition (print and online access for 3 yrs)	1 per student	5096	\$16.65	\$84,848.00	\$5,091.00	\$259,635.00
Grade 2 Student Edition (print and online access for 3 yrs)	1 per student	5052	\$16.65	\$84,116.00	\$5,046.00	\$257,394.00
Grade 3 Student Edition (print and online access for 3 yrs)	1 per student	5067	\$16.65	\$84,366.00	\$5,061.00	\$258,159.00
Grade 4 Student Edition (print and online access for 3 yrs)	1 per student	5081	\$16.65	\$84,599.00	\$5,076.00	\$258,873.00
Grade 5 Student Edition (print and online access for 3 yrs)	1 per student	5173	\$16.65	\$86,130.00	\$5,168.00	\$263,558.00
K-5 Teacher Editions (print and online access for 3 years)	1 per teacher	1800	\$104.00	\$187,200.00	\$11,232	\$572,832.00
TOTALS				\$690,546.00	\$41,431.00	\$2,113,069.00

**ELEMENTARY MATHEMATICS
GRADES K-5**

SECOND-CHOICE RECOMMENDATION

The Elementary Mathematics Textbook Adoption Committee recommends the following textbook as its second choice for adoption by Virginia Beach City Public Schools:

enVision math 2.0, 2019, Pearson

The recommended textbook displays the following strengths:

- Aligned to the 2016 VA SOLs and VBOs.
- Includes an easy-to-use online assessment platform.
- Provides resources to teach problem solving.

The recommended textbook displays the following limitations:

- Not visually appealing to students.
- Online text is not interactive.

**SECOND-CHOICE RECOMMENDATION
IMPLEMENTATION COSTS FOR
ELEMENTARY MATHEMATICS**

Elementary Mathematics Textbook	Allocation	Number Needed	Cost Per Student Per Year	Cost Per Year	Replacement Costs (3%) Years 2-3	Total Implementation (3 years)
Grade K Student Edition (print and online access for 3 yrs)	1 per student	4762	\$25.47	\$121,288.00	\$7,277.00	\$371,141.00
Grade 1 Student Edition (print and online access for 3 yrs)	1 per student	5096	\$25.47	\$129,795.00	\$7,788.00	\$397,173.00
Grade 2 Student Edition (print and online access for 3 yrs)	1 per student	5052	\$25.47	\$128,674.00	\$7,720.00	\$393,742.00
Grade 3 Student Edition (print and online access for 3 yrs)	1 per student	5067	\$25.47	\$129,056.00	\$7,743.00	\$394,911.00
Grade 4 Student Edition (print and online access for 3 yrs)	1 per student	5081	\$25.47	\$129,413.00	\$7,765.00	\$396,004.00
Grade 5 Student Edition (print and online access for 3 yrs)	1 per student	5173	\$25.47	\$131,756.00	\$7,905.00	\$403,173.00
TOTALS				\$769,982.00	\$46,198.00	\$2,356,144.00



Subject: Comprehensive Annual Financial Report (CAFR) FY18 External Auditor Review Item Number: 11A

Section: Information **Date:** January 8, 2019

Senior Staff: Farrell E. Hanzaker, Chief Financial Officer

Prepared by: Farrell E. Hanzaker, Chief Financial Officer

Presenter(s): Farrell E. Hanzaker, Chief Financial Officer, and External Auditor

Recommendation:

That the School Board receive highlights of the Comprehensive Audit Financial Report (CAFR) for the fiscal year ended June 30, 2018.

Background Summary:

The Comprehensive Annual Financial Report (CAFR) is produced annually by VBCPS finance/accounting staff. External auditors audit the records/transactions contained in the CAFR and render an opinion.

Source:

Budget Impact:



Subject: National Academy of Sports Medicine (NASM) Certified Personal Trainer **Item Number:** 11B1

Section: Information **Date:** January 8, 2019

Senior Staff: Kipp D. Rogers, Ph.D., Chief Academic Officer

Prepared by: Nicole M. DeVries, Ph. D., Director of K-12 and Gifted Programs
Sheila J. Jones, Coordinator Health and P.E.

Presenter(s): Nicole M. DeVries, Ph. D., Director of K-12 and Gifted Programs

Recommendation:

That the School Board receive information regarding the proposed course, *Fitness Instructor I: National Academy of Sports Medicine (NASM) Certified Personal Trainer* and corresponding course objectives for implementation in the 2019-2020 school year.

Background Summary:

The need:

The National Academy of Sports Medicine certified personal trainer (CPT) curriculum provides students with a pathway for credentialing. Students who enroll in this course receive a rigorous curriculum and hands-on training that leads to an internationally recognized CPT credential. Students who pass the credentialing exam (two opportunities per student are provided) will have career opportunities as a CPT, or may use this as a springboard to careers in areas such as medicine, athletic training, occupational or physical therapy.

The opportunity:

The median pay for a certified personal trainer (CPT) is \$38,000 annually. There are approximately 300,000 jobs in this field and CPT is an excellent stepping stone to other career paths. The field of CPT has a 10% annual growth rate, which is faster than the average for all occupations. CPT also offers a flexible work environment where individuals with this credential may have jobs in facilities such as health clubs, recreation centers, gyms, yoga and Pilates studios. The potential career pathways include Athletic Trainer, Physical/Occupational Therapy and other medical specialties.

Source:

Virginia Department of Education, Health and Medical Sciences and Related Clusters, CTE 2017.

Budget Impact:

\$175 per student textbook fee (school division pays) and \$2000 for curriculum development.

High School Course Proposal:

Advanced Physical Education (HPE 7640)

Fitness Instructor I: National Academy of Sports Medicine (NASM) Certified Personal Trainer

Course Description:

The purpose of the Certified Personal Trainer (CPT) elective course is to provide students with the knowledge, skills, and experience needed to become certified in personal training, strength and physical conditioning, group fitness, or in other health fitness specialty areas. Students will learn to develop individualized programs with goals that are based on a variety of factors that affect overall health, to include genetic and chronic health conditions, sports injuries, age and gender, level of fitness, and lifestyle factors. Students will gain knowledge and skills to help improve posture, movement, flexibility, balance, core function, cardiorespiratory fitness, and muscular endurance and strength. Students will learn a variety of business skills, to include effective communication, leadership skills, marketing strategies, consumer advocacy, résumé writing, and interviewing skills. Students will also earn a certification in Cardiopulmonary Resuscitation (CPR) and Automated External Defibrillator (AED).

Pre-requisites:

HPE 9 and HPE 10

Budget Impact:

The budget impact for the Fitness Instructor I: National Academy of Sports Medicine (NASM) Certified Personal Trainer course is a \$175 per student textbook fee. The course will be taught with current Health and Physical Education staff who will be trained at no cost. New expenses related to the startup will include textbooks. Ongoing expenses for the new course will be examination fees for each student (credential is optional) and additional textbooks as needed. Additional costs include \$2,000 for curriculum development.

Aims:

Certified Personal Trainer Credential will:

- Provide students with an internationally recognized credential.
- Graduate high school with a workforce readiness skill.
- Allow students to explore various health care fields and career options.
- Introduce basic and fundamental risk management principles.
- Provide student with virtual and hands-on experiences.
- Offer internship opportunities in local fitness facilities.
- Provide guidance on skills needed for self-employment.

Goals:

Students will:

- Demonstrate mastery of the movement skills and patterns used to perform a variety of strength-training, conditioning, and fitness activities.
- Apply knowledge of anatomy and movement principles and concepts to skill performance in strength training, conditioning, and fitness activities.
- Plan and describe a personalized fitness and conditioning program for others that includes skill-related and health-related fitness components to achieve and maintain a health-enhancing level of physical fitness for a lifetime.
- Accept responsibility for taking a leadership role as well as demonstrate the ability to follow, in order to accomplish group goals.
- Explain energy balance and design individualized nutritional plans.
- Identify and explain professional and legal responsibilities to manage a personal business and be employed as a personal fitness instructor.

Competencies:

Demonstrating Workplace Readiness Skills: Personal Qualities and People Skills

- Demonstrate positive work ethic.
- Demonstrate integrity.
- Demonstrate teamwork skills.
- Demonstrate self-representation skills.
- Demonstrate diversity awareness.
- Demonstrate conflict-resolution skills.
- Demonstrate creativity and resourcefulness.

Demonstrating Workplace Readiness Skills: Professional Knowledge and Skills

- Demonstrate effective speaking and listening skills.
- Demonstrate effective reading and writing skills.
- Demonstrate critical-thinking and problem-solving skills.
- Demonstrate healthy behaviors and safety skills.
- Demonstrate an understanding of workplace organizations, systems, and climates.
- Demonstrate lifelong-learning skills.
- Demonstrate job-acquisition and advancement skills.
- Demonstrate time-, task-, and resource-management skills.
- Demonstrate job-specific mathematics skills.
- Demonstrate customer-service skills.

Demonstrating Workplace Readiness Skills: Technology Knowledge and Skills

- Demonstrate proficiency with technologies common to a specific occupation.
- Demonstrate information technology skills.
- Demonstrate an understanding of Internet use and security issues.
- Demonstrate telecommunications skills.

Examining All Aspects of an Industry

- Examine aspects of planning within an industry/organization.
- Examine aspects of management within an industry/organization.
- Examine aspects of financial responsibility within an industry/organization.
- Examine technical and production skills required of workers within an industry/organization.
- Examine principles of technology that underlie an industry/organization.
- Examine labor issues related to an industry/organization.
- Examine community issues related to an industry/organization.
- Examine health, safety, and environmental issues related to an industry/organization.

Addressing Elements of Student Life

- Identify the purposes and goals of the student organization.
- Explain the benefits and responsibilities of membership in the student organization as a student and in professional/civic organizations as an adult.
- Demonstrate leadership skills through participation in student organization activities, such as meetings, programs, and projects.
- Identify Internet safety issues and procedures for complying with acceptable use standards.

Obtaining First Aid and CPR/AED Education

- Explain blood-borne pathogens and the importance of universal precautions.
- Comply with the clinical site-specific exposure control plan.
- Explain the role of OSHA in the sports medicine profession.

- Complete a nationally recognized certification for first aid.
- Complete a sports first aid module not included in a typical first aid course.
- Identify the components of a primary and secondary survey.
- Complete a nationally recognized certification in CPR/AED (cardiopulmonary resuscitation/automatic external defibrillator).

Understanding Human Anatomy and Physiology

- Explain the integumentary system.
- Explain the musculoskeletal system.
- Explain the cardiovascular and circulatory systems.
- Explain the respiratory system.
- Explain the nervous system.
- Explain the urinary system.
- Explain the female reproductive system.
- Explain the male reproductive system.
- Explain the lymphatic and immune systems as they relate to inflammatory response after injury.
- Explain the digestive system.
- Explain the endocrine system.
- Explain the sensory system.

Understanding Nutrition

- Explain basics of nutrition.
- Explain factors that impact nutrition.
- Explain how nutritional needs are impacted by physical activity.
- Explain the relationship between nutrition and injury, illness, and health conditions.
- Perform a nutritional analysis.
- Interpret a nutritional analysis.

Understanding Biomechanics

- Identify lever systems associated with the human body.
- Describe the principles associated with the planes and axes of human movement.
- Identify how force, mass, and gravity relate to human body mechanics.

Understanding Medical Terminology

- Explain medical terminology commonly used in sports medicine.
- Use appropriate medical terminology.
- Explain commonly used prefixes and suffixes in medical terminology.

Understanding Injuries and Illnesses

- Explain that a sprain is an injury to a ligament.
- Explain that a strain is an injury to a muscle or tendon.
- Explain that a fracture is an injury to a bone.
- Demonstrate knowledge of basic taping and wrapping techniques for musculoskeletal injuries.
- Identify catastrophic injuries.
- Identify neurological and brain injuries and conditions.
- Identify infectious and contagious diseases related to physical activity.
- Identify other health conditions that affect participation in physical activity.
- Explain common psychological responses to injury.

Understanding Legal and Ethical Issues in Sports Medicine

- Distinguish among misfeasance, malfeasance, nonfeasance, and acts of commission/omission.
- Explain the legal and ethical significance of documentation and record-keeping in sports medicine.

- Explain the purpose and importance of medical documentation.
- Document the history of an injury.
- Explain the legal and ethical significance of confidentiality in sports medicine.
- Identify the legal practice limitations of student aides vs. paraprofessionals vs. professionals in sports medicine.
- Identify the necessity of client/patient referral to other healthcare professionals and practitioners.
- Explain the implications that Americans with Disabilities Act (ADA) and cultural competence have within the field of sports medicine.
- Demonstrate ethical behavior within the sports medicine profession.

Exploring Sports Medicine Careers

- Explain the continuing education requirements in various sports medicine professions.
- Identify organizations relevant to sports medicine professions.
- Identify credentials recognized in the sports medicine profession.

Parameters of Implementation/Program Operation:

- The course will be offered as a year-long course at select high school sites.
- Prerequisites for this course are HPE 9 and HPE 10.

Staffing:

- Staff to teach this course must be Health and Physical Education endorsed and hold a certificate from the National Academy of Sports Medicine as a Certified Personal Trainer.
- Staffing will be allocated based on the high school staffing guidelines.



Subject: Advanced PE: Recreational Activities **Item Number:** 11B2

Section: Information **Date:** January 8, 2019

Senior Staff: Kipp D. Rogers, Ph.D., Chief Academic Officer for Teaching and Learning

Prepared by: Nicole M. DeVries, Ph. D., Director of K-12 and Gifted Programs

Sheila J. Jones, Coordinator Health and P.E.

Presenter(s): Nicole M. DeVries, Ph. D., Director of K-12 and Gifted Programs

Recommendation: That the School Board receive information regarding the proposed course, Advanced PE: Recreational Activities and corresponding course objectives for implementation in the 2019-2020 school year.

Background Summary:

The need:

This elective physical education course is proposed as an additional offering to the existing Advanced PE courses. Recreational Activities would provide an opportunity for students to learn about and participate in activities they might not otherwise be exposed to in school. Courses such as Recreational Activities may have a wider appeal for our student population and could fill a void for non-athletes who want to lead a more healthy, active lifestyle. Studies show students who are physically active do better in school academically as well as socially.

The opportunity:

Students enrolled in this course may have opportunities beyond school to become recreational leaders through organizations such as Parks and Recreation and summer camps. The Recreational Activities curriculum is designed with the intent of exposing students to a spectrum of non-competitive and competitive activities. Students in this elective physical education course will learn about a variety of activities that are not offered in HPE 9 and 10, which would broaden the repertoire of activities where students may achieve proficiency.

The purpose of this course is to (a) acquire knowledge of physical fitness concepts (b) understand the influence of lifestyle on health and fitness, and (c) begin to develop an optimal level of fitness. In addition, students will be able to gain experience and skills in the course that could lead to jobs in the field of recreation.

Source: None

Budget Impact: \$2,000 for curriculum development; \$12,000 for equipment.

High School Course Proposal:

Advanced Physical Education (HPE 08004)

Advanced PE: Recreational Activities

Course Description:

This elective physical education course provides students with the opportunity to participate in physical activities classified as recreational in nature. Course outcomes may include the skills necessary to work as a recreational leader in the community. Students in this elective physical education course will demonstrate the knowledge and understanding necessary to analyze movement performance, demonstrate skills and implement effective practice and procedures for skillful performance in recreational activities. Students apply advanced movement-specific information so that they develop the ability to learn, self-assess, and improve movement skills independently.

Pre-requisites:

HPE 9 and HPE 10

Budget Impact:

\$2,000 for curriculum development; \$12,000 for equipment.

Aims:

To provide students with rich opportunities to participation in non-traditional forms of physical education that could potentially lead to recreational careers or job opportunities. Recreational activities in this course will include many lifetime activities that will help students maintain a healthy, active lifestyle.

Sample activities may include:

Outdoor Pursuits: Cycling, Fishing, Canoeing, Disc golf, Hiking, Kayaking, Rock climbing, Running, Sailing, Skiing, Surfing, Swimming, Paddle Boarding, Scuba Diving, Frisbee, Corn hole , Orienteering

Dance: Zumba, Jazz, Hip hop, Line Dance, Rumba, Social, Square, Ballroom

Fitness Activities: Yoga, Strength and conditioning, Zumba, Step aerobics, Dance aerobics, Spin, Kettlebell, Pilates, Kickboxing

Goals:

Students will:

Motor Skill Development

11/12.1 The student will study in-depth and demonstrate mastery of movement skills and patterns in at least one lifetime physical activity per nine-week period.

- a) Demonstrate mastery in all basic skills and movement patterns required for the selected activity and the ability to use the skills with consistency in the appropriate setting.
- b) Identify and apply appropriate skill practice and strategies of the selected activity at an advanced level.
- c) Demonstrate advanced movement patterns in self-selected movement or activity.
- d) Demonstrate the ability to use combined movement skills and strategies in self-selected movement activities.
- e) Analyze movement activities to identify component skills and movement patterns.
- f) Conduct observations and skill analyses of others to improve skill performance.
- g) Create practice and game plans for optimal performance of movement patterns in self-selected sport/activity from the perspective of a coach, personal trainer, athlete, or other sport-related role.
- h) Select and apply appropriate practice procedures to learn skills and movement patterns in activities of personal interest.
- i) Apply appropriate strategies during performance, to include offensive and defensive strategies, game-specific situational strategies, and strategies for working more effectively with team members/partners.
- j) Compare and contrast strategies used in class performance of activities with college-level, pre-professional, or professional levels of activity.
- k) Apply physiological and biomechanical principles to improve performance in sport/activity.

Anatomical Basis of Movement

11/12.2 The student will apply knowledge of body systems and movement principles, and concepts that aid in the improvement of movement skills and performance to specialized movement forms.

- a) Explain and apply biomechanical and physiological principles that aid in the improvement of skills and performance in specialized movement forms, to include laws of motion, leverage, balance, weight transfer, speed, timing, accuracy, force, cardiac output, maximal oxygen consumption (VO₂ max), energy systems (aerobic and anaerobic), heart rate (resting, target, and recovery), caloric cost of activity, muscle contraction, static versus dynamic flexibility, and muscular strength versus muscular endurance.
- b) Analyze performance to identify physiological and biomechanical deficiencies to include self-evaluation, peer evaluation, and teacher evaluation.
- c) Explain the rules, safety protocols, relevant markings/lines for the field of play, offensive and defensive tactics, and common penalties and violations for selected activities.
- d) Design, justify, and evaluate warm-up and cool-down sequences for selected activities.
- e) Apply the FITT (frequency, intensity, time, and type) principle to improve skill performance.
- f) Apply the specificity, overload, and progression (SOP) principle to the design and performance of a physical activity program to achieve physical benefits.
- g) Analyze movement activities to identify component skills and movement patterns.
- h) Analyze feedback about personal performance to improve skills including self-evaluation, peer evaluation, and teacher evaluation.

Fitness Planning

11/12.3 The student will design, implement, and evaluate a personal fitness program for self, a college student, or an employee in a selected field of work.

- a) Assess individual level of health-related fitness using a variety of appropriate measures (e.g., criterion-reference wellness tests, BMI, Fitnessgram®) and technology (heart-rate monitors, pedometers, accelerometers, and bioelectrical impedance).
- b) Evaluate and adjust activity levels to meet personal fitness goals.
- c) Design and critique a personal fitness program, using available technology (e.g., electronic portfolios, tracking applications) and resources, to improve or maintain personal fitness levels in relation to the five components of fitness.
- d) Explain the physical and mental (emotional, social) benefits of physical fitness for lifelong health and wellness.
- e) Create fitness plans for a variety of individuals based on needs and goals.
- f) Identify and evaluate community resources for selected physical and/or lifetime activities, to include recreation centers, local fitness centers, adult leagues, and other fitness clubs/groups.
- g) Identify barriers to physical activity, to include those related to time, motivation, or energy, skill confidence, fear of injury, resources, and social influences/peer pressure, and identify strategies to overcome these barriers.

Social Development

11/12.4 The student will evaluate and implement a safe environment for skill practice and play and demonstrate social competency skills for lifetime activity participation.

- a) Evaluate, create, and implement a plan for safe practice, to include responsible safety practices, rules and procedures, avoidance of dangerous situations, and strategies for decreasing risk of injury.
- b) Demonstrate appropriate etiquette as a participant and spectator in physical activity/sport.
- c) Demonstrate proper care of athletic/activity equipment.
- d) Demonstrate safe behavior when participating in or watching physical activity/sport.
- e) Explain and demonstrate leadership skills of problem solving, communication, and conflict resolution.
- f) Demonstrate the ability to work cooperatively to accomplish a group goal.
- g) Advocate for rule change or modification in a sport or activity to facilitate safety or inclusion of individuals from the point of view of an athlete, coach, parent, or referee.
- h) Demonstrate respect for differences among people in physical activity settings.
- i) Develop and demonstrate strategies for inclusion of persons of diverse backgrounds and abilities.

- j) Identify ways that physical activities can provide positive social interaction, such as the benefits of team involvement and an individual's role as a positive member of a group.
- k) Create and implement a strategy to promote peer involvement in physical activity, such as social-networking campaign, a video announcement, or physical activity Web presence.

Energy Balance

11/12.5 The student will explain the importance of energy balance and demonstrate understanding of the nutritional needs of the body to maintain optimal health and prevent chronic disease for a lifetime.

- a) Analyze the relationships among physical activity, nutrition, body composition, and sleep that are optimal for personal health and/or for participation in a self-selected physical activity.
- b) Analyze current and changing activity and exercise levels for high school and college students or for employees in a chosen field.
- c) Analyze current and future nutritional needs in relation to changes in growth/aging.
- d) Explain the benefits of nutrient-dense, low-sodium foods versus high-calorie, nutrition-poor, and high-sodium foods.
- e) Analyze current and future sleep needs for positively impacting academic and career success.
- f) Apply rate of perceived exertion and pacing to a conditioning plan that meets the needs of a self-selected physical activity.
- g) Explain energy balance in relation to changing lifestyle needs from adolescence to adulthood.
- h) Explain the relationship between caloric intake and caloric expenditure while at work and at rest.

Parameters of Implementation/Program Operation:

- The course will be offered as a year-long course at high schools.
- Prerequisites for this course are HPE 9 and HPE 10.

Staffing:

- Staff to teach this course must be Health and Physical Education endorsed.
- Staffing will be allocated based on the high school staffing guidelines.



Subject: Advanced PE: Personal Fitness Item Number: 11B3

Section: Information Date: January 8, 2019

Senior Staff: Kipp D. Rogers, Ph.D., Chief Academic Officer for Teaching and Learning

Prepared by: Nicole M. DeVries, Ph. D., Director of K-12 and Gifted Programs

Sheila J. Jones, Coordinator Health and P.E.

Presenter(s): Nicole M. DeVries, Ph. D., Director of K-12 and Gifted Programs

Recommendation: That the School Board receive information regarding the proposed course, *Advanced PE: Personal Fitness* and corresponding course objectives for implementation in the 2019-2020 school year.

Background Summary:

The need:

The Personal Fitness course has an emphasis on individualized fitness planning and fills a need that extends beyond Health and PE 9 and 10. Students in this course will have the ability to focus on personalized Specific Measurable Attainable Relevant Time-bound (SMART) goals and can work on areas of need as determined through a variety of common assessments. Students enrolled in this class will have the opportunity to develop healthy habits around exercise and nutrition that will extend into adulthood. The ability to capture data and to record daily habits using a personal fitness device will become part of the daily routine, which is a transferable lifetime skill. Data analysis will help students see the cause and effect of exercise and good nutrition both physically and emotionally. Students will analyze their own fitness data, which provides opportunities to apply critical thinking skills. Students will determine the benefits of daily health choices and be able to reflect on the types of exercise and nutritional choices that are most effective for them.

The opportunity:

The personal fitness curriculum is designed with the intent of improving the many aspects of wellness including cardiovascular fitness, muscular strength and endurance, flexibility, mental health, nutrition, and personal safety. The purpose of this course is to (a) acquire knowledge of physical fitness concepts (b) understand the influence of lifestyle on health and fitness, and (c) begin to develop an optimal level of fitness.

This class incorporates a variety of self-selected student activities that will target components of fitness, nutrition, sleep, hydration, and other healthy habits. Students will be introduced to a variety of fitness technologies, which will help them monitor personal progress.

Source: None

Budget Impact: \$2,000 for curriculum development

High School Course Proposal:

Advanced Physical Education (HPE 7510)

Advanced PE: Personal Fitness

Course Description:

This elective physical education course provides students with the opportunity to create lifetime fitness plans while incorporating the use of local facilities and field trips to enhance their knowledge and understanding of personal fitness. In addition to improvement in the components of fitness, students will focus on dietary considerations and lifestyle choices that lead to health literacy and physical literacy. The introduction of fitness technologies will be included in this course.

Pre-requisites:

HPE 9 and HPE 10

Budget Impact:

\$2,000 for curriculum development

Aims:

As a result of successfully completing this course, students will:

- Recognize beneficial health practices
- Increase cardiovascular endurance
- Increase muscular strength and endurance
- Demonstrate proper weight training safety techniques
- Design and develop a personal lifetime fitness program
- Implement health practices and physical activities into a daily routine
- Prepare themselves for fitness testing including cardiorespiratory endurance, core strength, and upper-body strength

Goals:

Students will:

Motor Skill Development

11/12.1 The student will study in-depth and demonstrate mastery of movement skills and patterns in at least one lifetime physical activity per nine-week period.

- a) Demonstrate mastery in all basic skills and movement patterns required for the selected activity and the ability to use the skills with consistency in the appropriate setting.
- b) Identify and apply appropriate skill practice and strategies of the selected activity at an advanced level.
- c) Demonstrate advanced movement patterns in self-selected movement or activity.
- d) Demonstrate the ability to use combined movement skills and strategies in self-selected movement activities.
- e) Analyze movement activities to identify component skills and movement patterns.
- f) Conduct observations and skill analyses of others to improve skill performance.
- g) Create practice and game plans for optimal performance of movement patterns in self-selected sport/activity from the perspective of a coach, personal trainer, athlete, or other sport-related role.
- h) Select and apply appropriate practice procedures to learn skills and movement patterns in activities of personal interest.
- i) Apply appropriate strategies during performance, to include offensive and defensive strategies, game-specific situational strategies, and strategies for working more effectively with team members/partners.
- j) Compare and contrast strategies used in class performance of activities with college-level, pre-professional, or professional levels of activity.
- k) Apply physiological and biomechanical principles to improve performance in sport/activity.

Anatomical Basis of Movement

11/12.2 The student will apply knowledge of body systems and movement principles, and concepts that aid in the improvement of movement skills and performance to specialized movement forms.

- a) Explain and apply biomechanical and physiological principles that aid in the improvement of skills and performance in specialized movement forms, to include laws of motion, leverage, balance, weight transfer, speed, timing, accuracy, force, cardiac output, maximal oxygen consumption (VO₂ max), energy systems (aerobic and anaerobic), heart rate (resting, target, and recovery), caloric cost of activity, muscle contraction, static versus dynamic flexibility, and muscular strength versus muscular endurance.
- b) Analyze performance to identify physiological and biomechanical deficiencies to include self-evaluation, peer evaluation, and teacher evaluation.
- c) Explain the rules, safety protocols, relevant markings/lines for the field of play, offensive and defensive tactics, and common penalties and violations for selected activities.
- d) Design, justify, and evaluate warm-up and cool-down sequences for selected activities.
- e) Apply the FITT (frequency, intensity, time, and type) principle to improve skill performance.
- f) Apply the specificity, overload, and progression (SOP) principle to the design and performance of a physical activity program to achieve physical benefits.
- g) Analyze movement activities to identify component skills and movement patterns.
- h) Analyze feedback about personal performance to improve skills including self-evaluation, peer evaluation, and teacher evaluation.

Fitness Planning

11/12.3 The student will design, implement, and evaluate a personal fitness program for self, a college student, or an employee in a selected field of work.

- a) Assess individual level of health-related fitness using a variety of appropriate measures (e.g., criterion-reference wellness tests, BMI, Fitnessgram®) and technology (heart-rate monitors, pedometers, accelerometers, and bioelectrical impedance).
- b) Evaluate and adjust activity levels to meet personal fitness goals.
- c) Design and critique a personal fitness program, using available technology (e.g., electronic portfolios, tracking applications) and resources, to improve or maintain personal fitness levels in relation to the five components of fitness.
- d) Explain the physical and mental (emotional, social) benefits of physical fitness for lifelong health and wellness.
- e) Create fitness plans for a variety of individuals based on needs and goals.
- f) Identify and evaluate community resources for selected physical and/or lifetime activities, to include recreation centers, local fitness centers, adult leagues, and other fitness clubs/groups.
- g) Identify barriers to physical activity, to include those related to time, motivation, or energy, skill confidence, fear of injury, resources, and social influences/peer pressure, and identify strategies to overcome these barriers.

Social Development

11/12.4 The student will evaluate and implement a safe environment for skill practice and play and demonstrate social competency skills for lifetime activity participation.

- a) Evaluate, create, and implement a plan for safe practice, to include responsible safety practices, rules and procedures, avoidance of dangerous situations, and strategies for decreasing risk of injury.
- b) Demonstrate appropriate etiquette as a participant and spectator in physical activity/sport.
- c) Demonstrate proper care of athletic/activity equipment.
- d) Demonstrate safe behavior when participating in or watching physical activity/sport.
- e) Explain and demonstrate leadership skills of problem solving, communication, and conflict resolution.
- f) Demonstrate the ability to work cooperatively to accomplish a group goal.
- g) Advocate for rule change or modification in a sport or activity to facilitate safety or inclusion of individuals from the point of view of an athlete, coach, parent, or referee.
- h) Demonstrate respect for differences among people in physical activity settings.
- i) Develop and demonstrate strategies for inclusion of persons of diverse backgrounds and abilities.
- j) Identify ways that physical activities can provide positive social interaction, such as the benefits of team involvement and an individual's role as a positive member of a group.
- k) Create and implement a strategy to promote peer involvement in physical activity, such as social-networking campaign, a video announcement, or physical activity Web presence.

Energy Balance

11/12.5 The student will explain the importance of energy balance and demonstrate understanding of the nutritional needs of the body to maintain optimal health and prevent chronic disease for a lifetime.

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- b) Analyze current and changing activity and exercise levels for high school and college students or for employees in a chosen field.
- c) Analyze current and future nutritional needs in relation to changes in growth/aging.
- d) Explain the benefits of nutrient-dense, low-sodium foods versus high-calorie, nutrition-poor, and high-sodium foods.
- e) Analyze current and future sleep needs for positively impacting academic and career success.
- f) Apply rate of perceived exertion and pacing to a conditioning plan that meets the needs of a self-selected physical activity.
- g) Explain energy balance in relation to changing lifestyle needs from adolescence to adulthood.
- h) Explain the relationship between caloric intake and caloric expenditure while at work and at rest.

Parameters of Implementation/Program Operation:

- The course will be offered as a year-long course at high schools.
- Prerequisites for this course are HPE 9 and HPE 10.

Staffing:

- Staff to teach this course must be Health and Physical Education endorsed.
- Staffing will be allocated based on the high school staffing guidelines.



Code of Ethical and Professional Conduct for

Subject: Members of the School Board Ad Hoc Committee Proposal **Item Number:** 11C

Section: Information **Date:** January 8, 2019

Senior Staff: N/A

Prepared by: School Board Code of Ethics Ad Hoc Committee

Presenter(s): School Board Member Daniel D. Edwards, Chair of the School Board Ad Hoc Committee

Recommendation:

That the School Board receive proposed modifications to their *Code of Ethical and Professional Conduct for Members of the School Board of the City of Virginia Beach* reflecting the work of the ad hoc committee established to review the Code and bring forward a recommendation for the School Board to consider.

Background Summary:

By practice, an ad hoc committee is established to review the School Board's *Code of Ethical and Professional Conduct* in an election year and present a recommendation for School Board approval and public signing for display in the School Board Chambers.

Source:

Budget Impact:

**Code of Ethical & Professional Conduct
for Members of the School Board of the City of Virginia Beach**

While serving as a Member of the School Board of the City of Virginia Beach, I will aspire to be an ethical and professional public servant responsible for our School Division. To that end, I will strive to:

1. **Serve** with integrity and fairness while adhering to School Board bylaws and policies and local, state, and national law in all matters concerning the provision of high-quality teaching and learning experiences for all students attending Virginia Beach City Public Schools.
2. **Recognize** that, as an individual School Board Member, I can only ~~spea~~communicate or act for myself and not on behalf of the School Board unless otherwise authorized to publicly present positions adopted by the School Board.
3. **Actively participate** in School Board related business by attending all meetings where I am expected; being informed on topics being discussed; asking meaningful questions; providing constructive feedback; and respectfully listening to the input, including differing opinions and ideas, of all other participants while maintaining personal professional decorum.
4. **Collaborate** with all Members of the School Board and the Superintendent to make effective and responsible policy, budget, or other necessary decisions for the welfare of all stakeholders based on available data, staff recommendations, public input, and my own informed and independent judgement.
5. **Encourage** productive dialogue by being respectful in *all* forms of public communication regarding the work of the School Board, and the Division, School Division, relating to my colleagues, School Division employees, and community members without disparagement, and will resolve personal disagreements or misunderstandings with individuals ~~School Board Members directly, advocating for the success of our schools, keeping the public informed, and communicating appropriate public feedback to the School Board and Superintendent.~~
- ~~5.6. Communicate the work of the School Division to all stakeholders as appropriate while advocating for the success of our schools and communicating public feedback to my colleagues on the School Board and the Superintendent.~~
- ~~6.7. Protect the confidentiality confidential of and privileged information and not discuss confidential business in public publicly or disclose or share with anyone not privy to such information authorized to have such information.~~
~~Accept the decisions of the majority of the School Board and support the implementation of those decisions while also respectfully advocating for change when I believe change would benefit our School Division.~~
- ~~7.8. Seek desired improvement of the School Division while respecting the decisions of the majority of the School Board and supporting the implementation of those decisions.~~
- ~~8.9. Respect~~ that the Superintendent and staff are skilled and qualified professionals, ~~and delegate to them authority for the administration of our School Division, refrain from interfering with that authority, while providing and provide~~ oversight through a system of regular substantive evaluations of the Superintendent based on established goals and outcomes.
- ~~9.10. Improve~~ my ability to serve as a School Board Member by studying educational issues and participating in appropriate professional development.
- ~~10.11.~~ **Abstain** from using my position on the School Board for personal gain and avoid conflicts of interest or impropriety that could be reasonably believed to influence my service on the School Board or exert undue influence on employees of our School Division.

Whenever a ~~M~~member believes that another has acted inconsistently with the Code of Ethical and Professional Conduct, it is incumbent on him or her to first privately bring the issue to that ~~M~~member in an attempt to resolve. If unresolved and the Chairperson is not involved, the concern will be brought to the attention of the Chairperson who will seek resolution of the concern. If the Chairperson is involved, the Vice Chair~~person~~ will seek resolution. If the concern is not resolved, it will be brought to the full School Board in a special meeting.

Adopted by the School Board of the City of Virginia Beach this ____ day of January 2019.