



VIRGINIA BEACH CITY PUBLIC SCHOOLS

CHARTING THE COURSE

School Board Services

Carolyn T. Rye, Chair
District 5 - Lynnhaven

Kimberly A. Melnyk, Vice Chair
District 7 – Princess Anne

Beverly M. Anderson
At-Large

Daniel D. Edwards
District 2 – Kempsville

Sharon R. Felton
District 6 – Beach

Dorothy M. Holtz
At-Large

Laura K. Hughes
At-Large

Victoria C. Manning
At-Large

Jessica L. Owens
District 3 – Rose Hall

Trenace B. Riggs
District 1 – Centerville

Carolyn D. Weems
District 4 - Bayside

Aaron C. Spence, Ed.D., Superintendent

School Board Regular Meeting Agenda

Tuesday, February 25, 2020

School Administration Building #6, Municipal Center
2512 George Mason Dr.
P.O. Box 6038
Virginia Beach, VA 23456
(757) 263-1000

In accordance with [School Board Bylaw 1-48](#) §G, "No person attending a meeting of the School Board, in any capacity, shall use or allow to sound any device in a manner that disrupts the conduct of business within the room in which the School Board is meeting"

INFORMAL MEETING

1. ***Convene School Board Workshop (einstein.lab)..... 4:00 p.m.***
If there is insufficient time for completion of workshop topics at this time, remaining items may be carried forward under Item 17
 - A. School Board Administrative Matters and Reports
 - B. School Operating Budget FY2020-21 and Capital Improvement Program (CIP) FY2020-21 through FY2025-26 Workshop #3
 - C. Behavioral Supports Update
 - D. Introduction on the College, Career and Civic Readiness Index and Update on Work-based Learning
2. ***Closed Meeting*** (as needed)
3. ***School Board Recess..... 5:30 p.m.***

FORMAL MEETING

4. ***Call to Order and Electronic Roll Call (School Board Chambers)..... 6:00 p.m.***
5. ***Moment of Silence followed by the Pledge of Allegiance***
6. ***Student, Employee and Public Awards and Recognition***
National Blue Ribbon School
7. ***Superintendent's Report***



VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

School Board Regular Meeting Agenda (continued)

Tuesday, February 25, 2020

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8. Public Hearing on School Operating Budget FY2020-21 and Capital Improvement Program (CIP) FY2020-21 through FY2025-26

Citizens are encouraged to sign up by noon the day of the meeting by contacting the Clerk at 263-1016 and shall be allocated 4 minutes each. All public comments shall meet the [Board Bylaw 1-48](#) requirements for Decorum and Order

9. Hearing of Citizens and Delegations on Agenda Items

The School Board will hear public comment on items germane to the School Board Agenda for the meeting from citizens who have signed up to speak with the Clerk of the School Board. Citizens are encouraged to sign up by noon the day of the meeting by contacting the Clerk at 263-1016 and shall be allocated 4 minutes each until 7:30 p.m., if time is available. If time does not permit all members of the public to speak before 7:30 p.m., an additional opportunity for public comment on Agenda items may be given after the Information section of the Agenda. All public comments shall meet the [School Board Bylaw 1-48](#) requirements for Decorum and Order.

10. Approval of Minutes:

- A. February 11, 2020 School Board Regular Meeting
- B. February 18, 2020 School Operating Budget FY2020-21 and Capital Improvement Program (CIP) FY2020-21 through FY2025-26 Workshop #2

11. Adoption of the Agenda

12. Consent Agenda

All items under the Consent Agenda are enacted on by one motion. During Item 10 – Adoption of the Agenda – School Board members may request any item on the Consent Agenda be moved to the Action portion of the regular agenda.

A. Resolutions:

- 1. Women's History Month
- 2. National Social Work Week
- 3. Read Across America
- 4. Fine Arts in our Schools Month

B. English as a Second Language Program (K-12) Implementation Evaluation Recommendations

C. Policy Review Committee (PRC) Recommendations

- 1. Policy 3-12 Capital Improvement Program
- 2. Policy 3-16 Local Funds/Virginia Beach Education Foundation, Inc.
- 3. Policy 3-17 State Funds
- 4. Policy 3-18 Federal Funds
- 5. Policy 4-75 Conditions of Employment



VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

School Board Regular Meeting Agenda (continued)

Tuesday, February 25, 2020

School Administration Building #6, Municipal Center

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Virginia Beach, VA 23456

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13. Action

- A. Personnel Report / Administrative Appointment(s) **UPDATED 2/26/2020**
- B. School Calendar SY2021-22 Suspension for Further Review
- C. 403b Retirement Savings Plan
 - 1. Charter for Oversight Committee
 - 2. Oversight Committee Membership
- D. Governance Committee Appointment to Fill At-Large Vacancy
- E. In-House Pharmacy Exploratory Committee Assignments

14. Information

Interim Financial Statements – January 2020

15. Standing Committee Reports

16. Conclusion of Formal Meeting

17. Hearing of Citizens and Delegations on Non-Agenda Items

At this time, the School Board will hear public comment on items germane to the business of the School Board that are not on the School Board's Agenda for the meeting from citizens who sign up to speak with the Clerk of the School Board by 3:00 p.m. the day of the meeting and shall be allocated 4 minutes each. All public comments shall meet the [School Board Bylaw 1-48](#) requirements for Decorum and Order.

18. Workshop (as needed)

19. Closed Meeting (as needed)

20. Vote on Remaining Action Items (as needed)

21. Adjournment



School Operating Budget for FY 2020/21 and

Subject: Capital Improvement Program for FY 2020/21 – FY 2025/26 **Item Number:** 1B

Section: Workshop **Date:** February 25, 2020

Senior Staff: Farrell E. Hanzaker, Chief Financial Officer

Prepared by: Farrell E. Hanzaker, Chief Financial Officer

Presenter(s): Farrell E. Hanzaker, Chief Financial Officer

Tony L. Arnold, Executive Director of Facilities Services

Recommendation:

The School Operating Budget for FY 2020/21 and Capital Improvement Program (CIP) for FY 2020/21-FY 2025/26 was presented February 4, 2020. After the School Board completes its process of workshops and review over the next few weeks, administration recommends School Board approval by March 3, 2020.

Background Summary:

- The Operating Budget for 2020/21 is to be determined.
- The Capital Improvement Program for FY 2020/21-FY2025/26 includes the projected revenues available over the next six years and adjusted project timelines to reflect this spending plan.

Source:

Code of Virginia, Sections 22.1-88, 22.1-89, 22.1-91, 22.1-93, and 22.1-94

Budget Impact:

To be determined.



Subject: Behavior Supports Update **Item Number:** 1C

Section: Workshop **Date:** February 25, 2020

Senior Staff: Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

Prepared by: Alveta J. Green, Ed.D., Executive Director & Adrian J. Day, Director, Student Support Services

Presenter(s): Alveta J. Green, Ed.D., Executive Director & Adrian J. Day, Director, Student Support Services

Recommendation:

That the School Board receive an update on behavioral supports for students.

Background Summary:

This presentation will provide the School Board with an update regarding Behavior Intervention Specialists (BIS), Behavior and Social Emotional Program (BASE) and Therapeutic Day Treatment (TDT)

Source:

N/A

Budget Impact:

N/A



Subject: College, Career and Civic Readiness Index and Update on Work-based Learning Item Number: 1D

Section: Workshop

Date: February 25, 2020

Senior Staff: Kipp D. Rogers, Ph.D., Chief Academic Officer

Prepared by: Matthew D. Delaney, Executive Director of Secondary Teaching and Learning

Sara L. Lockett, Ed.D., Director of Technical and Career Education

Presenter(s): Matthew D. Delaney, Executive Director of Secondary Teaching and Learning

Sara L. Lockett, Ed.D., Director of Technical and Career Education

Recommendation:

That the School Board receive information regarding the *College, Career and Civic Readiness Index* and efforts to increase Work-Based Learning Opportunities in support of the strategic plan.

Background Summary:

Effective with the class of 2022 high school accreditation ratings will include the new *College, Career, and Civic Readiness Index (CCCRI)* as an indicator of school quality. The index will measure the extent to which students successfully complete advanced coursework, Career and Technical Education sequences and credentialing and work- or service-based learning. The presentation will update the Board on the work that is underway and look at how this work supports the CCCRI and the Graduate Profile.

Highlights of the presentation include:

- Defining the CCCRI.
- Outlining the work underway to ensure that we are capturing and reporting all of the great opportunities available to Virginia Beach students.
- Sharing plans to expand Work-Based Learning opportunities for students.

Source:

College and Career Readiness, http://www.doe.virginia.gov/instruction/college_career_readiness/index.shtml
Virginia Department of Education, visited Feb. 14, 2020.



Subject: National Blue Ribbon School **Item Number:** 6

Section: Student, Employee and Public Awards and Recognitions **Date:** February 25, 2020

Senior Staff: Ms. Natalie Allen, Chief Communications and Community Engagement Officer, Department of Communications and Community Engagement

Prepared by: Ms. Rosemary Gladden, Public Relations Coordinator

Presenter(s): Mrs. Carolyn T. Rye, Chair, and Dr. Aaron C. Spence, Superintendent

Recommendation:

That the School Board recognize Tallwood Elementary School for being named a 2019 National Blue Ribbon School.

Background Summary:

The U.S. Department of Education's National Blue Ribbon Schools Program recognizes public and private elementary, middle and high schools based on their overall academic excellence or their progress in closing achievement gaps among student subgroups. Every year the U.S. Department of Education seeks out and celebrates schools demonstrating that all students can achieve to high levels. More than 9,000 schools across the country have been presented with this coveted award. The National Blue Ribbon School award affirms the hard work of students, educators, families and communities in creating safe and welcoming schools where students master challenging content. The National Blue Ribbon School flag is a widely recognized symbol of exemplary teaching and learning.

Source:

U.S. Department of Education

Budget Impact:

None



Public Hearing on School Operating Budget FY 2020/21 and

Subject: Capital Improvement Program for FY 2020/21 – FY 2025/26 **Item Number:** 8

Section: Public Hearing **Date:** February 25, 2020

Senior Staff: Farrell E. Hanzaker, Chief Financial Officer

Prepared by: N/A

Presenter(s): N/A

Recommendation:

The School Board of the City of Virginia Beach is seeking public comment on the FY2020--21 Operating Budget, and FY2020-21 through FY2025-26 Capital Improvement Program (CIP) as advertised on page 6 in the Thursday, February 13, 2020, edition of the Beacon – a local publication of *The Virginian-Pilot* and duplicated below:

Background Summary:


VIRGINIA BEACH CITY PUBLIC SCHOOLS
NOTICE OF PUBLIC HEARING

INPUT ON OPERATING BUDGET AND CIP
The School Board of the City of Virginia Beach will hold a PUBLIC HEARING on **Tuesday, February 25, 2020, at 6:00 p.m.** in the School Administration Building, Municipal Center Building 6, 2512 George Mason Drive, Virginia Beach, Virginia.

The purpose of the hearing is to receive input from the public on the:

- 1) FY 2020 – 2021 Schools' Operating Budget; and
- 2) FY 2020 – 2021 through 2025 – 2026 Capital Improvement Program (CIP).

Any citizen who desires to speak at this hearing should contact the Clerk of the School Board at (757) 263-1016. If you are physically disabled, visually or hearing impaired, and need assistance please call the Clerk of the Board at 757-263-1016 (757-263-1240 TDD). This facility is equipped with a hearing assistance system.
TDD - Telecommunications Device for the Deaf.


VIRGINIA BEACH CITY PUBLIC SCHOOLS
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vbcschools.com -- your virtual link to Hampton Roads' largest school system.

2/20

Source:

School Board Policy 3-6: Budget: Preparation and Approval *Virginia Code* §22.1-92 Estimate of moneys needed for public schools; notice of costs to be distributed

Budget Impact:

None



Subject: Approval of Minutes **Item Number:** 10A-B

Section: Approval of Minutes **Date:** February 25, 2020

Senior Staff: N/A

Prepared by: Dianne P. Alexander, School Board Clerk

Presenter(s): Dianne P. Alexander, School Board Clerk

Recommendation:

That the School Board adopt the following sets of School Board meeting minutes as presented:

- February 11, 2020 regular meeting
- February 18, 2020 Budget/Capital Improvement Program (CIP) workshop #2

Background Summary:

Source:

Bylaw 1-40

Budget Impact:

N/A



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Dorothy M. Holtz At-Large	Laura K. Hughes At-Large	Victoria C. Manning At-Large
Jessica L. Owens District 3 – Rose Hall	Trenace B. Riggs District 1 – Centerville	Carolyn D. Weems District 4 - Bayside

Aaron C. Spence, Ed.D., Superintendent

School Board Regular Meeting MINUTES

Tuesday, February 11, 2020

School Administration Building #6, Municipal Center
2512 George Mason Dr.
Virginia Beach, VA 23456

INFORMAL MEETING

1. **Convene School Board Workshop:** The School Board convened in the einstein.lab in workshop format at 4:00 p.m. All School Board members were present with Farrell E. Hanzaker, Chief Financial Officer, attending on behalf of Superintendent Spence who was absent from the meeting. Ms. Owens and Ms. Manning arrived late at 4:03 p.m. and 4:22 p.m., respectively.
 - A. **School Board Administrative Matters and Reports:** Chairwoman Rye distributed a minor adjustment to page 2 of the February 4 special meeting minutes being presented for approval during the formal meeting. Also provided was a list of retreat topics collected by the Governance Committee with a request for School Board members to submit additional topics to the Committee by February 21. Chairwoman Rye announced plans to post committee meetings on the division's website, and advised of School Board members registered to attend the National School Boards Association (NSBA) Annual Conference.

School Board members then reported on recent events and activities they attended.

This portion of the workshop concluded at 4:09 p.m.
 - B. **403b Plan – Next Steps:** Farrell E. Hanzaker, Chief Financial Officer, reported on next steps regarding the 403(b) Retirement Savings Plan to include establishing an oversight committee. He explained part of the establishment is for the School Board to adopt a Charter of the 403(b) Plan Oversight Committee and described the function of the fiduciary committee, ongoing activities and responsibilities, best practices and draft implementation plan. Also provided was the proposed composition of the committee. This portion of the workshop concluded at 4:29 p.m.
 - C. **School Operating Budget FY2020-21 and Capital Improvement Program (CIP) FY2020-21 through FY2025-26 Workshop #1:** Farrell E. Hanzaker, Chief Financial Officer, provided a quick overview of components of the budget document, summarized the response to questions submitted in advance by only one School Board member, and then responded to School Board



member questions. It was noted that the next workshop will focus on the Capital Improvement Program (CIP).

The workshop concluded at 5:04 p.m.

2. **Closed Meeting:** None
3. **School Board Recess:** The School Board recessed at 5:04 p.m. to reconvene in School Board Chambers in formal meeting format at 6:00 p.m.

FORMAL MEETING

4. **Call to Order and Electronic Roll Call:** Chairwoman Rye called the formal meeting to order at 6:00 p.m. All School Board members were present with Farrell E. Hanzaker, Chief Financial Officer, attending on behalf of Superintendent Spence who was absent from the meeting.
5. **Moment of Silence followed by the Pledge of Allegiance**
6. **Student, Employee and Public Awards and Recognition:** National Elementary and Secondary Education Act (ESEA) Distinguished School: The School Board recognized Rosemont Elementary School for being named a National Elementary and Secondary Education Act (ESEA) Distinguished School.
7. **Superintendent's Report:** Acting on Superintendent Spence's behalf, Farrell E. Hanzaker, Chief Financial Officer, announced February as School Board Appreciation Month as proclaimed by Governor Northam, and thanked School Board members for their service.
8. **Hearing of Citizens and Delegations on Agenda Items:** None
9. **Approval of Minutes:**
 - A. January 28, 2020 School Board Regular Meeting: Ms. Manning made a motion, seconded by Ms. Hughes, that the School Board approve the minutes of their January 28, 2020 regular meeting as presented. Without discussion the motion passed unanimously.
 - B. February 4, 2020 Special Meeting: Vice Chair Melnyk made a motion, seconded by Ms. Anderson, that the School Board approve the minutes of their February 4, 2020 special meeting inclusive of the amendment to page two noted in the afternoon workshop. Without discussion the motion passed unanimously.
10. **Adoption of the Agenda:** Mr. Edwards made a motion, seconded by Ms. Riggs, that the School Board adopt the meeting agenda as published. Without discussion the motion passed unanimously.
11. **Consent Agenda:** After Chairwoman Rye's review of items presented for approval as part of the Consent Agenda, Ms. Riggs made a motion, seconded by Ms. Anderson, that the School Board approve the Consent Agenda as presented. Without discussion the motion passed unanimously, and the following items were approved as part of the Consent Agenda:



- A. Religious Exemption Case No. RE-19-15
- B. Adoption of the textbook recommended for the Advanced Placement (AP) Comparative Government and Politics course as proposed by the designated Textbook Adoption Committee for implementation in the fall of 2020 as follows:

Textbook	Publisher	Copyright
Essentials of Comparative Politics with Cases	W.W. Norton & Company	2018

12. Action:

- A. Personnel Report: Ms. Holtz made a motion, seconded by Ms. Hughes, that the School Board approve the appointments and accept the resignations, retirements and other employment actions as listed on the Personnel Report dated February 11, 2020 inclusive of two additional entries provided in advance of the meeting, along with one administrative appointment as recommended by the Superintendent. Without discussion the motion passed (ayes 9, nays 0; 2 abstentions – Manning and Owens who stated they had not seen the two additional entries and therefore did not feel comfortable voting on the motion). It was noted the approved administrative appointment of Grant L. Baker, current Assistant Principal at Kingston Elementary School, as the new principal of Kingston Elementary School effective February 12, 2020 will be introduced at the School Board's next regular meeting.
- B. Recommendations of General Contractor:
 1. Kempsville High School HVAC/Reroofing Replacement: Mr. Edwards made a motion, seconded by Ms. Owens, to authorize the Superintendent to execute a contract with Virtexco in the amount of \$6,028,000 for the HVAC and roof replacement at Kempsville High School. After a brief overview of the project by Anthony L. Arnold, P.E., Executive Director of Facilities Services, the motion passed unanimously.
 2. Elementary School Playground Equipment: Ms. Manning made a motion, seconded by Ms. Anderson, to authorize the Superintendent to execute a contract with Play & Park Structures in the amount of \$333,658.34 for the replacement of elementary school playground equipment at Lynnhaven, Red Mill, and Windsor Woods elementary schools. After a brief overview of the project by Anthony L. Arnold, P.E., Executive Director of Facilities Services, the motion passed unanimously.
- C. Schedule of School Board Meetings FY21: July 2020 through June 2021: Ms. Hughes made a motion, seconded by Ms. Riggs, that the School Board approve the schedule of regular School Board meetings for the 2020-21 fiscal year ending June 30, 2021. After a brief explanation of variations from the structure outlined in Bylaw 1-38 based on the School Board's discussion January 28, 2020, the motion passed unanimously; and the schedule was approved as follows for meetings to be held at the School Administration Building, 2512 George Mason Dr., Virginia Beach, generally on the second and fourth Tuesday of each month with some variations as needed due to scheduled holidays and other significant events:
 - Informal meetings generally convene at 4 p.m. subject to the volume of business to be transacted
 - School Board Recess at 5:30 p.m.
 - Formal Meeting Called to Order at 6:00 p.m.

SY2020-21 Schedule of Meetings		
July	7 & 8* School Board Retreat/Abridged Regular Meeting 28	2020 *takes place of 2 nd Tues. mtg.



August	11 & 25	
September	9* (Wed) & 22	*to avoid first day of school
October	13 & 27	
November	10	
December	1* & 15**	*takes place of 4 th Tues. mtg. in Nov. to avoid Thanksgiving week **to avoid week of winter break
January	12 & 26	2021
February	2 - Special Meeting for presentation of Superintendent's Estimate of Needs FY2021/22 and Capital Improvement Program (CIP) FY2021/22 through FY2026/27 9 16 - Budget/CIP Workshop 23	
March	2 - Budget/CIP Workshop (as needed) 9 & 23	
April	13 & 27	
May	11 & 25	
June	8 & 22	

13. Information:

- A. English as a Second Language Program (K-12) Implementation Evaluation: Allison M. Bock, Ph.D., Program Evaluation Specialist in the Office of Planning, Innovation, and Accountability, presented an overview of the key findings from the 2018-19 English as a Second Language (ESL) Program (K-12) implementation evaluation focused on the operational components of the program, characteristics of the students who participated in the program, progress made toward meeting established goals and objectives, stakeholder perceptions, and the additional cost of the program to the division. As a result, the continuation of the ESL program was recommended with modifications outlined in five recommendations. Nicole M. DeVries, Ph.D., Director of K-12 and Gifted Programs in the Department of Teaching and Learning, shared Administration's response to the following five recommendations:
- Develop a plan to provide translation and interpretation services when needed to communicate with parents and families of English learning (EL) students
 - Implement new strategies to improve communication and collaboration between ESL and classroom teachers
 - Enhance professional learning related to ESL instruction by providing expanded professional learning opportunities for ESL teachers and encouraging classroom teachers to participate in ESL-related professional learning
 - Expand the availability of ESL instructional materials and resources
 - Encourage EL students to participate in a variety of curricular options to help them reach their goals
- B. Policy Review Committee (PRC) Recommendations: School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney, presented an overview of the following Policy Review Committee (PRC) recommendations regarding review, amendment and repeal of certain policies reviewed by the committee at their January 9, 2020 meeting:
1. Policy 3-12 Capital Improvement Program: Scrivener and formatting changes recommended, and the addition of references to the Long-Range School Facility Master Plan and the Five-Year Forecast



2. Policy 3-16 Local Funds/Virginia Beach Education Foundation, Inc.: Recommended amendments to incorporate the Foundation's mission statement and make minor additions regarding scholarships
 3. Policy 3-17 State Funds: Recommended language be added to acknowledge that state funds are provided to the division through the Direct Aid to Public Education budget in the Appropriation Act noting the Virginia General Assembly appropriates the funds and the Virginia Department of Education administers the funding. Funding is appropriated into four major categories (SOQ - Standards of Quality programs, incentive programs, categorical programs, and lottery programs)
 4. Policy 3-18 Federal Funds: Only scrivener changes recommended
 5. Policy 4-75 Conditions of Employment: Scrivener changes recommended along with the removal of language referring to the School Board approving annual contracts for non-licensed employees, and, instead, referring to the annual notification of employment process
14. **Standing Committee Reports**: School Board members reported on recent experiences, committee activities, and upcoming events.
15. **Conclusion of the Formal Meeting**: The formal meeting concluded at 7:23 p.m.
16. **Hearing of Citizens and Delegations on Non-Agenda Items**: None
17. **Workshop**: None at this time. See Item #1
18. **Closed Meeting**: None
19. **Vote on Remaining Action Items**: None
20. **Adjournment**: There being no further business before the School Board, Chairwoman Rye adjourned the special meeting at 7:23 p.m.

Respectfully submitted:

Dianne P. Alexander, Clerk of the School Board

Approved:

Carolyn T. Rye, School Board Chair



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Aaron C. Spence, Ed.D., Superintendent

**School Board School Operating Budget FY2020-21
and
Capital Improvement Program (CIP) FY2020-21 through FY2025-26
Workshop #2
MINUTES**

Tuesday, February 18, 2020

School Administration Building #6, Municipal Center
2512 George Mason Dr.
Virginia Beach, VA 23456

INFORMAL MEETING

- 1. Convene School Board Workshop:** The School Board convened in the einstein.lab in workshop format at 5:00 p.m. In addition to Superintendent Spence, all School Board members were present with the exception of Ms. Hughes and Ms. Manning. Chairwoman Rye reported Ms. Hughes was absent due to a church commitment, and Ms. Manning was absent due to a family obligation.
- 2. Review of the Capital Improvement Program:** Anthony L. Arnold, P.E., Executive Director of Facilities Services, reviewed funding sources and a summary of projects included in the Capital Improvement Program (CIP) for the six-year period. John “Jack” Freeman, Chief Operations Officer, reported on historical and projected student enrollment, and highlighted specific factors impacting student membership such as the implementation of full-day kindergarten and the closing of facilities. Also provided was a synopsis of construction costs for high schools throughout the Commonwealth, and an overview of the modernization/ replacement schedule for fiscal year 1998 through 2028. Finally, information was provided on the planned installation of synthetic turf fields at 4 additional schools bringing the total number of turf fields to 5 compared to similar school divisions throughout the state. Daniel F. Keever, Senior Executive Director of High Schools, responded to questions and explained a plan for field-pairing.
- 3. School Board Members’ Questions/Staff Responses:** Administration responded to School Board inquiries.
- 4. Brief Legislative Update Regarding House/Senate Budget Proposals:** Farrell E. Hanzaker, Chief Financial Officer, provided a brief summary of the House budget proposal compared to the



Senate budget proposal highlighting funds related to compensation and school construction over the biennium.

5. **Discussion:** The School Board reviewed options brought forward by a School Board member related to reclassifying teacher assistants on the unified salary scale.
6. **Adjournment:** Prior to adjournment, the School Board was reminded of the February 25 public hearing and March 3 special meeting scheduled for the adoption of the operating budget and CIP. Finally, Mr. Hanzaker advised of the scheduled presentation to City Council on April 7. The workshop adjourned 6:09 p.m.

Respectfully submitted:

Dianne P. Alexander, Clerk of the School Board

Approved:

Carolyn T. Rye, School Board Chair



Subject: Resolution: Women's History Month

Item Number: 12A1

Section: Consent

Date: February 25, 2020

Senior Staff: Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

Prepared by: LaQuiche R. Parrott, Ed.D., Director of Opportunity and Achievement

Presenter(s): LaQuiche R. Parrott, Ed.D., Director of Opportunity and Achievement

Recommendation:

That the School Board approve a resolution recognizing March 2020 as Women's History Month.

Background Summary:

This national observance had its origin in 1911 in Europe, in that year a day in March was first celebrated as International Women's Day. As a result, Women's History Month is an annual declared month worldwide that highlights the contributions of women to events in history and contemporary society. It is celebrated during March in the United States, the United Kingdom and Australia to correspond with International Women's Day and during October in Canada to correspond with the celebration of Person's Day.

In February of 1980, President Jimmy Carter issued a presidential proclamation declaring the week of March 8 as National Women's History Week. In 1981, Senator Orrin Hatch (R-Utah) and Representative Barbara Mikulski (D-Maryland) co-sponsored the first Joint Congressional Resolution proclaiming A Women's History Week, and Congress passed their resolution as Pub. L. 97-28. By 1986, fourteen states had declared March as Women's History Month.

In 1987, Congress passed Pub. L. 100-9, which designated the month of March as Women's History Month. Since 1995, United States presidents have issued annual proclamations designating the month of March as Women's History Month. Since that time, thousands of schools and communities began to celebrate Women's History Month by planning stimulating programs about women's roles in history and society. The annual proclamation has been supported by governors, city councils, school boards and the United States Congress.

Source:

Public Law 100-9

Budget Impact:

N/A

**RESOLUTION
WOMEN'S HISTORY MONTH
MARCH 2020**

WHEREAS, women of every race, class and ethnic background have made historic contributions to our schools, community and nation in countless recorded and unrecorded ways; and

WHEREAS, women have played and continue to play a critical economic, cultural, political and social role in every sphere of American life through their service as a significant portion of the labor and volunteer force; and

WHEREAS, women have been traditionally underrepresented as leaders in areas of business, science, technology and government; and

WHEREAS, today's children have the opportunity to learn about the significant contributions of women as leaders not only in securing their own rights of suffrage and equal opportunity, but also as leaders in the forefront of every major progressive social change movement, which creates a more fair and just society for all; and

WHEREAS, despite their many contributions, the role of women in history has been consistently overlooked and undervalued in the literature, teaching and study of American history; and

WHEREAS, the school division's strategic framework Compass to 2020 calls upon our staff, students and community to support a culture of growth and excellence for all people;

NOW, THEREFORE, BE IT

RESOLVED: That the School Board of the City of Virginia Beach recognizes the month of March 2020 as Women's History Month in Virginia Beach City Public Schools; and be it

FURTHER RESOLVED: That the School Board of the City of Virginia Beach encourages all students, schools and citizens to celebrate the many contributions and accomplishments of women in our community and our nation through participation in Women's History Month activities; and be it

FURTHER RESOLVED: That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach, Virginia, this 25th day of February 2020

S E A L

Carolyn T. Rye, School Board Chair

Aaron C. Spence, Ed.D., Superintendent

Attest:

Dianne P. Alexander, Clerk of the Board



Subject: Resolution: National School Social Work Week **Item Number:** 12A2

Section: Consent **Date:** February 25, 2020

Senior Staff: Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

Prepared by: Alveta J. Green, Ed.D., Executive Director, Office of Student Support Services

Presenter(s): Alveta J. Green, Ed.D., Executive Director, Office of Student Support Services

Recommendation:

That the School Board approve a resolution recognizing March 1-7, 2020, as National School Social Work Week.

Background Summary:

National School Social Work Week, sponsored by the School Social Work Association of America, is celebrated from March 1-7, 2020 to focus public attention on the unique contribution of school social workers within U.S. school systems and in Virginia Beach City Public Schools. National School Social Work Week highlights the tremendous impact school social workers can have in helping to reduce environmental barriers to learning.

This special week provides recognition for school social workers as a vital part of the educational process for the most vulnerable students as they meet the challenges of the 21st century. School social workers are critical to providing students with strong social and emotional supports and skills, as well as identifying students early who have mental health and behavioral needs. Their ultimate goal is to keep our students and their families engaged in the educational process.

School social workers are certified, experienced practitioners with a master's degree in social work. The combination of their training and experience make them an integral part of the total instructional program. The School Social Work Association of America has chosen "Beacon of Hope: School Social Workers – Lighting the Way" as its theme for the year.

Source:

School Social Workers Association of America

Budget Impact:

N/A

**Resolution for National School Social Work Week
March 1-7, 2020**

WHEREAS, Virginia Beach City Public Schools social workers help identify and remove environmental barriers to learning, thus allowing students to reach their full potential; and

WHEREAS, Virginia Beach City Public Schools social workers are committed to mobilizing family, school and community resources to enable students to learn and fully benefit from their educational program; and

WHEREAS, Virginia Beach City Public Schools social workers are valuable members of the multidisciplinary team serving schools, providing a wide range of services to students, parents and staff; and

WHEREAS, Virginia Beach City Public Schools social workers use their expertise in child development, community resources, mental health and crisis intervention to develop and implement interventions to support educational success; and

WHEREAS, Virginia Beach City Public Schools social workers assist the most vulnerable children and adolescents, including children with disabilities, children living in homelessness, children living in poverty, pregnant teens, suicidal teens, truants and other at-risk children; and

WHEREAS, this shared approach to assisting students promotes students' learning and helps guide students to high school graduation and postsecondary experiences and the skills necessary to be productive citizens.

NOW, THEREFORE, BE IT

RESOLVED: That the School Board of the City of Virginia Beach recognize the first full week of March 2020 as National School Social Work Week in Virginia Beach City Public Schools; and be it

FURTHER RESOLVED: That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach this 25th day of February 2020

S E A L

Carolyn T. Rye, School Board Chair

Aaron C. Spence, Ed.D., Superintendent

Attest:

Dianne P. Alexander, Clerk of the Board



Subject: Resolution: Read Across America **Item Number:** 12A3

Section: Consent **Date:** February 25, 2020

Senior Staff: Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

Prepared by: Danielle E. Colucci, Executive Director of Elementary Teaching and Learning

Presenter(s): Danielle E. Colucci, Executive Director of Elementary Teaching and Learning

Recommendation:

That the School Board approve a resolution endorsing the National Education Association's *Read Across America*.

Background Summary:

The National Education Association is working to build a nation of readers through *Read Across America*. For 22 years, this program has focused on motivating children and teens to read through events, partnerships and reading resources.

Source:

National Education Association

Budget Impact:

N/A

Read Across America

WHEREAS, the citizens of Virginia Beach stand firmly committed to promoting reading as the catalyst for our students' future academic success, their preparation for America's jobs of the future and their ability to compete in a global economy; and

WHEREAS, Virginia Beach City Public Schools has provided significant leadership in the area of community involvement in the education of our youth, grounded in the principle that education investment is key to the community's well-being and long-term quality of life; and

WHEREAS, "National Education Association's (NEA) *Read Across America*," a national celebration of Dr. Seuss's 116th birthday on March 2, 2020, promotes reading and adult involvement in the education of our community's students;

NOW, THEREFORE, BE IT

RESOLVED: That the School Board of the City of Virginia Beach calls on all the citizens of Virginia Beach to assure that every child is in a safe place reading together with a caring adult on March 2, 2020, and be it

FURTHER RESOLVED: That this body enthusiastically endorses "NEA's *Read Across America*" and recommits our community to engage in programs and activities that improve the reading abilities of all children; and be it

FINALLY RESOLVED: That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach this 25th day of February 2020

Carolyn T. Rye, School Board Chair

S E A L

Aaron C. Spence, Ed.D., Superintendent

Attest:

Dianne P. Alexander, Clerk of the Board



Subject: Resolution: Fine Arts in Our Schools Month Item Number: 12A4

Section: Consent Date: February 25, 2020

Senior Staff: Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

Prepared by: John H. Brewington, Fine Arts Coordinator, Department of Teaching and Learning

Christopher J. Buhner, Fine Arts Coordinator, Department of Teaching and Learning

Presenter(s): Nicole M. DeVries, Ph.D., Director of K-12 and Gifted Programs, Department of Teaching and Learning

Recommendation:

That the School Board of the City of Virginia Beach proclaims the month of March 2020 as “Fine Arts in Our Schools Month.”

Background Summary:

The designated month is set aside to recognize the importance and benefits of art, dance, music and theatre arts education in the school curriculum.

Source:

National Parent Teacher Association
National Art Education Association
Art and Craft Materials Institute
National Association for Music Education
American Association for Theatre in Education
Educational Theatre Association

Budget Impact:

N/A

**RESOLUTION
FINE ARTS IN OUR SCHOOLS MONTH
MARCH 2020**

WHEREAS, fine arts programs in Virginia Beach City Public Schools provide curricular, co-curricular and extracurricular experiences in art, dance, music and theatre arts for all student members of the school community and for the Virginia Beach community at large; and

WHEREAS, the School Board of the City of Virginia Beach recognizes the importance of fine arts to all our students, not only while they are in school but also throughout their lives; and

WHEREAS, art, dance, music and theatre arts are now and have been a vital part of the curriculum and instruction of the public schools of Virginia Beach; and

WHEREAS, the month of March has been designated as Music in Our Schools Month, Youth Art Month, and Theatre in the Schools Month by their national associations.

NOW, THEREFORE, BE IT

RESOLVED: That the School Board of the City of Virginia Beach recognizes the month of March 2020 as Fine Arts in Our Schools Month in Virginia Beach City Public Schools; and be it

FURTHER RESOLVED: That the School Board of the City of Virginia Beach expresses its appreciation to our fine arts educators for enhancing our lives and the lives of our children through art, dance, music and theatre arts; and be it

FURTHER RESOLVED: That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach, Virginia, this 25th day of February 2020

Carolyn T. Rye, School Board Chair

S E A L

Aaron C. Spence, Ed. D., Superintendent

Attest:

Dianne P. Alexander, Clerk of the Board



English as a Second Language Program (K-12):

Subject: Implementation Evaluation Recommendations

Item Number: 12B

Section: Consent

Date: February 25, 2020

Senior Staff: Marc A. Bergin, Ed.D., Chief of Staff

Prepared by: Allison M. Bock, Ph.D., Program Evaluation Specialist

Heidi L. Janicki, Ph.D., Director of Research and Evaluation

Lisa A. Banicky, Ph.D., Executive Director

Office of Planning, Innovation, and Accountability

Presenter(s): Allison M. Bock, Ph.D., Program Evaluation Specialist

Office of Planning, Innovation, and Accountability

Recommendation:

That the School Board approve the administration's recommendations that were proposed in response to the English as a Second Language Program (K-12): Implementation Evaluation Report. The purpose of the English as a Second Language (ESL) program is to prepare English learners to be college and career ready by developing their conversational and academic English language proficiency through integrated content-based language instruction so that the students will have access to the same educational opportunities as all students. The implementation evaluation during 2018-2019 focused on the operational components of the ESL program, characteristics of the students who participated in the ESL program, progress made toward meeting established goals and objectives, stakeholder perceptions, and the additional cost of the program to the division.

Background Summary:

According to School Board Policy 6-26, "Existing programs will be evaluated based on an annual Program Evaluation Schedule which will be developed by the Program Evaluation Committee and approved by the School Board annually." After being selected for evaluation by the Program Evaluation Committee, the School Board approved the ESL program for an evaluation readiness report on September 6, 2017. During the 2017-2018 school year, the evaluation plan was developed with the program managers, including the goals and objectives that would be assessed. The recommendation from the evaluation readiness report was that the ESL program undergo a three-year evaluation, with a focus on implementation of the program in 2018-2019 and 2019-2020 and on student outcomes in 2020-2021. The recommended evaluation plan was presented to the School Board on September 25, 2018 and approved on October 9, 2018.

Source:

School Board Policy 6-26

School Board Minutes September 25, 2018

School Board Minutes October 9, 2018

Budget Impact:



VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

PLANNING, INNOVATION, AND ACCOUNTABILITY Office of Research and Evaluation

English as a Second Language Program (K-12): Implementation Evaluation

The table below indicates the proposed recommendations resulting from the **English as a Second Language Program (K-12): Implementation Evaluation**. It is requested that the School Board review and approve the administration's recommendations as proposed.

School Board Meeting Date	Evaluation	Recommendations From the Spring 2020 Program Evaluation	Administration's Recommendations
<u>Information</u> February 11, 2020 <u>Consent</u> February 25, 2020	English as a Second Language Program (K-12): Implementation Evaluation	<ol style="list-style-type: none">1. Recommendation #1: Continue the ESL program with modifications noted in recommendations 2 through 6. (<i>Responsible Group: Department of Teaching and Learning</i>)2. Recommendation #2: Develop a plan to provide translation and interpretation services when needed to communicate with parents and families of EL students. (<i>Responsible Group: Department of Teaching and Learning</i>)3. Recommendation #3: Implement new strategies to improve communication and collaboration between ESL and classroom teachers. (<i>Responsible Groups: Department of Teaching and Learning, Schools</i>)4. Recommendation #4: Enhance professional learning related to ESL instruction by providing expanded professional learning opportunities for ESL teachers and encouraging classroom teachers to participate in ESL-related professional learning. (<i>Responsible Group: Department of Teaching and Learning</i>)5. Recommendation #5: Expand the availability of ESL instructional materials and resources. (<i>Responsible Group: Department of Teaching and Learning</i>)	The administration concurs with the recommendations from the program evaluation.

School Board Meeting Date	Evaluation	Recommendations From the Spring 2020 Program Evaluation	Administration's Recommendations
		6. Recommendation #6: Encourage EL students to participate in a variety of curricular options to help them reach their goals. <i>(Responsible Groups: Department of Teaching and Learning, Schools)</i>	



Subject: Policy Review Committee Recommendations Item Number: 12C1-5

Section: Consent Date: February 25, 2020

Senior Staff: Marc A. Bergin, Ed.D., Chief of Staff

Prepared by: Kamala Lannetti, Deputy City Attorney; John Sutton, III, Coordinator, Policy and Intergovernmental Affairs

Presenter(s): School Board Legal Counsel, Kamala Lannetti, Deputy City Attorney

Recommendation:

That the School Board review Policy Review Committee recommendations regarding review, amendment, and repeal of certain policies as reviewed by the committee at their January 9, 2020 meeting and presented for Consent to the School Board February 25, 2020.

Background Summary:

Policy 3-12/Capital Improvement Program

The PRC recommends scrivener's and formatting changes and the addition of references to the Long-range School Facility Master Plan and the Five Year Forecast.

Policy 3-16/Local Funds/Virginia Beach Educational Foundation

The PRC recommends the incorporation of the foundations mission statement to the first paragraph of Section B. Additional minor additions regarding scholarships were recommended.

Policy 3-17/State Funds

The PRC recommends language to acknowledge that state funds are provided to Virginia Beach City Public Schools through the Direct Aid to Public Education budget in the Appropriation Act. The Virginia General Assembly appropriates the funds and the Virginia Department of Education (VDOE) administers the funding. Funding is appropriated into four major categories (Standards of Quality Programs, Incentive Programs, Categorical Programs, and Lottery Programs).

Policy 3-18/Federal Funds

The PRC recommends only scrivener's changes.

Policy 4-75/Conditions of Employment

The PRC recommends scrivener's changes and the removal of language referring to the School Board approving annual contracts for non-licensed employees and instead referring to the annual notification of employment process.

Source:

Code of Virginia, 1950, as amended, §22.1-253.12:7 School Board Policies.
Policy Review Committee Meeting of January 9, 2020

Budget Impact: None.

BUSINESS AND NONINSTRUCTIONAL OPERATIONS

Capital Improvement Program (CIP)

The ~~S~~chool ~~B~~oard, in cooperation with the ~~S~~uperintendent, shall draft a ~~C~~apital ~~I~~mprovements ~~p~~rogram (~~CIP~~) which will project ~~S~~chool ~~D~~ivision needs for a six-year period. Individual capital projects shall be assigned priorities. The program shall be reviewed and updated annually. Copies shall be submitted to the ~~School Board governing body~~ for review and consideration.

The Long-Range School Facility Master Plan serves as an ongoing resource for the School Division's anticipated capital improvement needs.

Editor's Note

For capital expenditures see School Board Policy 3-7.

Related Links

School Board [Policy 3-7 Capital Expenditures](#)

[Five Year Forecast 2020-2025, as amended.](#)

Adopted by School Board: February 16, 1993

[Amended by School Board: 2020](#)

APPROVED AS TO
LEGAL SUFFICIENCY



BUSINESS AND NONINSTRUCTIONAL OPERATIONS

Local Funds: Virginia Beach Education Foundation, Inc.

A. Generally

In accordance with applicable law, it is the desire of the School Board to accommodate ~~operate~~ a nonprofit, nonstock corporation under the name of Virginia Beach City Public Schools Education Foundation, Inc. (the "Corporation").

B. Objectives and Purposes

The objectives and purposes of the Corporation are enumerated as follows:

1. To raise private sector support to fund innovative learning programs and initiatives that support the whole child for the students of Virginia Beach City Public Schools and to reward educational excellence ~~funds to support innovative projects, allowing teachers and schools to implement ideas that support the Standards of Learning and the School Division's curriculum.~~
2. To manage award programs and scholarships, approved by the Education Foundation Board, that offer School Division teachers, ~~and~~ staff and scholarship awardees the opportunity to acquire funding that would not otherwise be available through the School Board's operating budget.
3. To develop meaningful opportunities for community members/businesses to be involved with the School Division through initiatives aligned with Education Foundation ~~g~~Goals.
- ~~4.~~ 4. To assist in making the instruction or training in the vocational education program a more practical and meaningful experience through unique hands-on learning opportunities for students.

~~4.~~

Editor's Note

See also the Corporation's bylaws.

Legal Reference

Code of Virginia § 13.1-801, as amended, et seq, Virginia NonStock Corporation Act.

Adopted by School Board: May 21, 1991

Amended by School Board: February 16, 1993

Amended by School Board: June 20, 2006
Scrivener's Amendments: September 11, 2014

Amended by School Board:

APPROVED AS TO
LEGAL SUFFICIENCY

Kamala H. Lantieri

BUSINESS AND NONINSTRUCTIONAL OPERATIONS

State Funds

State funds, both categorical and general, are based on objective formulaes and are provided to Virginia Beach City Public Schools through the Direct Aid to Public Education budget in the Appropriation Act. The Virginia General Assembly appropriates the funds and the Virginia Department of Education (VDOE) administers the funding. Funding is appropriated into four major categories (Standards of Quality Programs, Incentive Programs, Categorical Programs, and Lottery Programs).

The Superintendent or designee shall file the required reports and forms to secure the amount of state funds to which the School Division is entitled.

Legal Reference

Code of Virginia § 22.1-253.13:1, as amended. Standard 1. Instructional programs supporting the Standards of Learning and other educational objectives.

Constitution of Virginia, Article VIII Section 2, as amended. Standards of Quality; State and local support of public schools.

Adopted by School Board: February 16, 1993
Scrivener's Amendments: September 11, 2014

Amended by School Board:

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LEGAL SUFFICIENCY

Kamala H. Leonetti

BUSINESS AND NONINSTRUCTIONAL OPERATIONS

Federal Funds

The receipt and use of federal funds for a specific project/grant are approved by the School Board and/or the grantors.

The School Board ~~may shall~~ request of the City Council an appropriation in anticipation of the receipt of federal funds ~~for any specific project or program~~.

The funds for such federally-funded program or project shall be maintained and accounted for in ~~separate~~ accounts in accordance with state and federal requirements.

Adopted by School Board: February 16, 1993
Scrivener's Amendments: September 11, 2014

Amended by School Board:

APPROVED AS TO
LEGAL SUFFICIENCY

Kamala H. Larrick

PERSONNEL

Conditions of Employment

A. General qualifications

All applicants and employees must meet or exceed the necessary knowledge, skills, and abilities to perform the functions of his/her job as outlined in the position's job description. All positions require the basic ability to read/understand/speak English.

Employees are subject to all conditions of the employment contract, notification, or agreement including any special covenants or other conditions imposed by the School Board or state or federal agencies.

B. Licensed Employees

All applicants or employees are responsible for providing evidence of required licensure, certification, or other qualifications for their positions. Employees shall be required to provide proof of baccalaureate degree, major, concentration, or graduate degrees, and field of discipline. Educational transcripts are required as evidence of eligibility for Virginia Licensure.

Failure to maintain required licensure, certification, or other qualifications will constitute a breach of any employment contract or agreement with the School Board that adversely affects the business and operations of the School Division. An applicant may be subject to withdrawal of an employment offer or an employee may be disciplined up to and including termination for failing to maintain licensure, certification, or other qualifications.

1. Instructional personnel whose positions require licenses issued by the Virginia Department of Education will be issued annual probationary contracts until they have met the criteria for a continuing contract. Licensed instructional personnel who have met the criteria for a continuing contract with the School Board will receive a continuing contract their first year of eligibility and will receive employment notification/assignment forms each following school year unless their continuing contracts are otherwise terminated.
2. Assistant Principals, Principals, and Supervisors/Coordinators who require licenses in accordance with Virginia Department of Education Regulations will receive annual probationary contracts until they meet the criteria for a continuing contract in their positions.
3. The School Board may enter into written employment agreements/contracts with other individuals when the School Board determines that such an arrangement is beneficial to the School Division.

C. Non-licensed Employees

- ~~1. All regular school bus drivers will be issued annual written employment agreements/contracts with the School Board in accordance with Virginia Department of Education Regulations.~~

~~2~~All ~~other non-licensed~~ employees will be given an ~~annual~~-employment ~~agreement-notification~~ upon ~~hiring~~hire and will receive ~~annual~~-employment notifications/~~assignment forms for each year~~ thereafter ~~upon approval of the School Board~~. ~~Non-licensed E~~mployees with employment agreements or annual assignments do not have a guarantee of employment and remain at-will employees.

D. Substitute Employees

The Superintendent is authorized to employ substitutes for certain certified and classified personnel at an hourly rate established by the School Board as published in the Annual Compensation Plan. Persons employed as substitute teachers must have a minimum of thirty (30) credit hours of college study. In an emergency, the Superintendent or designee may approve the employment of substitute teachers who do not meet this requirement, but who are otherwise competent to perform the needed service, at least twenty-one (21) years of age, and hold a high school diploma or a general education development (GED) certificate.

Qualifications for other categories of substitute employees will be determined by the Superintendent and will be in accordance with law and Virginia Board of Education regulations as applicable.

~~E.~~—Substitute employees shall be employed and paid on an hourly basis and for a minimum of two (2) hours. They shall not be given a contract. Substitute employees shall receive no leave benefits (e.g., sick leave, annual leave, and personal reasons leave) or other employee benefits except for the Employee Assistance Program, Tax-Sheltered Accounts 403(b), the Deferred Compensation 457 plan and health coverage if deemed eligible as defined by the Employer Mandate of the Patient Protection and Affordable Care Act. **Contracts or Employment Notification/Assignment Forms**

~~Contracts or employment notification/assignment forms are approved by the School Board upon the recommendation of the Superintendent. The School Board grants to the Superintendent or designee the authority to offer contracts or employment agreements subject to final approval by the School Board. The Superintendent shall specify in any offer that final approval is required by the School Board.~~

~~F.~~E. Coaching or Extracurricular Sponsorship Contracts

Coaching contracts or extracurricular activity sponsorship contracts shall be separate and apart from annual or continuing contracts or employment agreements. Termination of the coaching contract or extracurricular activity sponsorship contract may occur at any time. Such termination shall not constitute cause for the termination of the annual or continuing contract or employment agreement.

~~G.~~F. Conditions of Work

The Superintendent, or a designee, shall establish work schedules, provisions for absences and other conditions of work in keeping with School Board policy.

~~H.~~G. Background Check Required

The Superintendent shall require that all employees, whether full-time or part-time, permanent or temporary, submit to fingerprinting and provide personal descriptive information to obtain criminal history record information for the purpose of screening individuals who accept employment in the division.

The Superintendent shall forward the personal descriptive information through the Central Criminal Records Exchange to the Federal Bureau of Investigation for the purpose of obtaining criminal history record information regarding such employee.

The Superintendent shall require that any applicant who is offered or accepts employment requiring direct contact with students provide written consent and the necessary personal information to obtain a search of the registry of founded complaints of child abuse and neglect maintained by the Department of Social Services. The Superintendent shall thereafter request a search of the records of the Department of Social Services to be conducted for each such applicant.

The Superintendent shall also require that each employee, whether full-time or part-time, permanent or temporary, certify that he or she has not been: 1) convicted of a felony, a crime of moral turpitude, or any offense involving the sexual molestation, physical or sexual abuse or rape; and 2) has not been the subject of a founded case of child abuse and neglect.

Substitute employees may be permitted to work pending the results of the Federal Bureau of Investigation background investigation and Department of Social Services search of the registry of founded complaints if the following conditions are met:

1. The School Division has successfully completed a state and local police background check for the individual; and
2. The School Division has successfully completed a check of the sex offender website and the sex offender and crimes against minors registry for the individual; and
3. The School Division requires the individual to serve in the presence of an employee who has successfully completed the Federal Bureau of Investigation background investigation and the Department of Social Services search of the registry of founded complaints.

I.H. Health Requirements

All persons selected for employment shall submit a certificate signed by a licensed physician stating he/she is free of communicable tuberculosis.

J.I. Probationary Periods

1. Instructional: Although contracts for probationary instructional personnel are issued for one (1) year only, the first three (3) years of a person's employment shall be considered a probationary period for new personnel. The School Board authorizes the Superintendent or designee to extend a probationary period up to five (5) years total for an individual employee.

- a. All probationary employees, except those with prior successful teaching experience, shall be provided with a mentor teacher during their first year. Further, probationary employees will be given extra supervision and assistance in adjusting to their new positions, and particular attention will be given to a continuing evaluation of their efficiency.
 - b. Probationary teachers shall annually be evaluated using the procedures developed by the School Board. The Superintendent shall consider each annual evaluation of a probationary employee in the nonrenewal process. If a teacher's annual performance evaluation during the probationary period is unsatisfactory, the School Board shall not reemploy such teacher.
 - c. Teachers who have attained continuing status in another public school division in Virginia shall serve a probationary period of no less than one (1) year and not to exceed two (2) years in the School Division before attaining continuing contract status. Such probationary period shall be a part of the initial contract.
2. Non-instructional: All employees, other than those subject to §§ 22.1-303 and 22.1-294 of the Code of Virginia, shall serve a twelve-month probationary period. The probationary period can be extended up to six (6) additional months under certain circumstances (see Policy 4-1). The total probationary period shall not exceed 18 months.

Editor's Note

~~*For conditions for employment of licensed personnel, see School Board Policy 4-56.
For requirement that employees notify superintendent when charged with crimes, see School Board Policy 4-5.
For probationary requirements, see School Board Policy 4-1.*~~

Legal Reference

Code of Virginia § 19.2-389, as amended. Dissemination of criminal history record information.

Code of Virginia § 22.1-296.2, as amended. Fingerprinting required.

Immigration Reform and Control Act of 1986.

Code of Virginia § 22.1-296.1, as amended. Data on convictions for child abuse or molestation required.

Code of Virginia § 22.1-296.4, as amended. Child abuse and neglect data required.

Code of Virginia § 19.2-390.1, as amended. Sex offender and crimes against minors registry; maintenance; access.

Code of Virginia § 19.2-390.2, as amended. Automatic notification of registration to certain entities.

State of Virginia Sex Offender Registry.

Related Links

School Board Policy 4-1

School Board Policy 4-5

[School Board Policy 4-12](#)

School Board Policy 4-56

Commonwealth of Virginia Sex Offender Registry

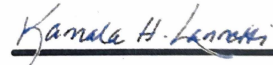
Adopted by School Board: July 13, 1993 (Effective August 14, 1993)

Amended by School Board: March 21, 2000

Amended by School Board: December 4, 2017

[Amended by School Board:](#)

APPROVED AS TO
LEGAL SUFFICIENCY





Subject: Personnel Report **Item Number:** 13A

Section: Action **Date:** February 25, 2020

Senior Staff: Mr. John A. Mirra, Chief Human Resources Officer

Prepared by: John A. Mirra

Presenter(s): Aaron C. Spence, Ed.D., Superintendent

Recommendation:

That the Superintendent recommends the approval of the appointments and the acceptance of the resignations, retirements and other employment actions as listed on the February 25, 2020, personnel report.

Background Summary:

List of appointments, resignations and retirements for all personnel

Source:

School Board Policy #4-11, Appointment

Budget Impact:

Appropriate funding and allocations

Personnel Report
Virginia Beach City Public Schools
February 25, 2020
2019-2020

Scale	Class	Location	Effective	Employee Name	Position/Reason	College	Previous Employer
Assigned to Unified Salary Scale	Appointments - Elementary School	Arrowhead	2/13/2020	Michele Reed	Physical Education Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Bayside	2/13/2020	Nonee T Jones	Custodian I	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Bayside	2/13/2020	Samantha R Seacrist	General Assistant	Old Dominion University, VA	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Bettie F. Williams	2/6/2020	Amanda M Bartolome	Special Education Assistant, .500	Temple University, PA	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Birdneck	2/14/2020	Naomi D Mercedes	Custodian I	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Centerville	2/6/2020	Imajae Johnson	Special Education Assistant	Norfolk State University, VA	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	College Park	2/3/2020	Patricia C Suarez	Cook, 7.0 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Holland	2/6/2020	Amber M Higgins	Kindergarten Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Princess Anne	2/6/2020	Janet K Hastings	Clinic Assistant, .500	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Tallwood	2/13/2020	Rommel S Macaraeg	Custodian I	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Three Oaks	2/13/2020	LaTasha D Pinkney	Custodian I	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Trantwood	2/12/2020	Marion R Crank Jr	Security Assistant	Tidewater Community College, VA	City of Norfolk, VA
Assigned to Unified Salary Scale	Appointments - Elementary School	Windsor Woods	2/18/2020	Tyrek L Boone	Custodian II Head Night	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Elementary School	Woodstock	2/13/2020	Kristine M Kowaleski	Physical Education Assistant	Tidewater Community College, VA	Not Applicable
Assigned to Unified Salary Scale	Appointments - Middle School	Bayside	2/6/2020	Samira Bouchouit	Cafeteria Assistant, 6.0 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Middle School	Bayside	2/12/2020	Lindsay C Stewart	School Office Associate II	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Middle School	Bayside Sixth Grade Campus	2/13/2020	Shemeaka C Crawford	School Office Associate II	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Middle School	Larkspur	2/13/2020	Socorro A Esteves	Cafeteria Assistant, 6.0 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - High School	Green Run	2/13/2020	Frank Crompton Jr	Security Assistant, .400	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - High School	Kempsville	2/13/2020	Andrew S Clements	Special Education Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - High School	Landstown	2/3/2020	Honor Berry	Cook, 7.0 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - High School	Renaissance Academy	2/6/2020	Rakia Ibkal	Cafeteria Assistant, 5.0 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - High School	Salem	2/12/2020	Liberato Jr F Estrella	Custodian I	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Department of Budget & Finance	3/2/2020	Stacia L Wexler	Accounting Technician	Tidewater Community College, VA	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Department of Technology	2/10/2020	Gavin T Schober	Technology Support Technician	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Department of Technology	2/18/2020	David Palacios	Technology Support Technician	ECPI College of Tech, VA	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Consolidated Benefits	2/12/2020	Patricia J Hacskaylo	Benefits Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Consolidated Benefits	2/12/2020	Jessica A Johnson	Benefits Assistant	Tidewater Community College, VA	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Distribution Services	2/13/2020	Jason T Blaufus	Distribution Driver	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Student Leadership	2/13/2020	Lydia Lapompe	Custodian I	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Student Support Services	2/14/2020	Tina L Kopfer	General Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Transportation and Fleet Management Services	2/5/2020	Timothy H Madden	Bus Driver, 6.5 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Transportation and Fleet Management Services	2/5/2020	Selmin Saluk	Bus Assistant, 5.5 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Transportation and Fleet Management Services	2/12/2020	Brittany C Dickerson	Bus Driver, 5.5 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Transportation and Fleet Management Services	2/12/2020	Kathleen R McLaughlin	Bus Driver, 6.0 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Appointments - Miscellaneous	Office of Transportation and Fleet Management Services	2/12/2020	Christine A Tamayo	Bus Driver, 5.5 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Bayside	2/3/2020	Eddie A Figueroa	Custodian II Head Night (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Birdneck	2/14/2020	Quetsyannette Baez	Custodian I (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Glenwood	2/25/2020	Kasadyne M Gmitter	School Nurse (relocation)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Princess Anne	2/25/2020	Monicabeth L Horne	Kindergarten Assistant (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Tallwood	2/7/2020	Huei Huang	Cafeteria Assistant, 5.0 Hours (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Trantwood	2/13/2020	Takisha Yates-Strayhorn	School Office Associate II (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	White Oaks	6/30/2020	Selena H Lafferty	Library/Media Assistant (transfer of spouse)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Elementary School	Windsor Woods	2/11/2020	Antia Z Mosley	Custodian I (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Corporate Landing	2/20/2020	Meri Quinn	Cafeteria Assistant, 5.0 Hours (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Corporate Landing	6/30/2020	Nymradel L Kowalski-Cook	Special Education Assistant (continuing education)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Old Donation School	2/10/2020	Justin G Scott	Custodian I (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Middle School	Virginia Beach	2/6/2020	Matthew K McGlooin	Cafeteria Assistant, 5.0 Hours (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - High School	Kellam	2/14/2020	Nancy L Hulburt	Distance Learning Assistant (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - High School	Kellam	2/18/2020	Brian K Parker	Custodian II (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Department of Communications & Community Engagement	3/3/2020	Rosemary Gladden	Coordinator Public Relations (relocation)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	2/14/2020	Jasmine A Jennings	Bus Driver, 6.0 Hours (personal reasons)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Resignations - Miscellaneous	Office of Transportation and Fleet Management Services	5/15/2020	Mary Lyles	Bus Driver - Special Ed, 6.0 Hours (transfer of spouse)	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Elementary School	Diamond Springs	2/29/2020	Patricia A Williams	Kindergarten Assistant	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Middle School	Larkspur	2/28/2020	Judith Ewing	Custodian I	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Retirements - Miscellaneous	Office of Transportation and Fleet Management Services	11/30/2019	David Boritz	Bus Driver, 7.5 Hours	Not Applicable	Not Applicable
Assigned to Unified Salary Scale	Other Employment Actions - Middle School	Corporate Landing	12/20/2019	Josephine E Mance	Cafeteria Assistant (Employee changed resignation date from 12/18/2019 to	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Appointments - Elementary School	Indian Lakes	2/13/2020	Kelly A Le Vey	Second Grade Teacher	University of West Florida, FL	Not Applicable
Assigned to Instructional Salary Scale	Appointments - Elementary School	Lynnhaven	2/10/2020	Jaclyn A Kenney	Music/Vocal Teacher	Florida State University, FL	St. Mary's County PS, MD
Assigned to Instructional Salary Scale	Appointments - Elementary School	Trantwood	2/13/2020	Sarah E Lentini	First Grade Teacher	Old Dominion University, VA	Not Applicable
Assigned to Instructional Salary Scale	Appointments - High School	Landstown	2/13/2020	Teresa C Knarr	Mathematics Teacher	Old Dominion University, VA	Not Applicable
Assigned to Instructional Salary Scale	Appointments - High School	Princess Anne	2/13/2020	Charles K Ermer	Social Studies Teacher	National University, CA	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Alanton	2/28/2020	Kathryn M Johnston-Moschak	School Counselor (family)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Bettie F. Williams	6/30/2020	Anna M Palkovic	Fourth Grade Teacher (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Bettie F. Williams	6/30/2020	Kristina M Weems	Fifth Grade Teacher (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Birdneck	6/30/2020	Hannah G Wright	Third Grade Teacher (career enhancement opportunity)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Glenwood	6/30/2020	Brittany D Bookout	Fourth Grade Teacher (transfer of spouse)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Landstown	6/30/2020	Angelina Jakuboski	First Grade Teacher (transfer of spouse)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Linkhorn Park	2/3/2020	Birgit Kueppers	Special Education Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Malibu	6/30/2020	Leah Wolsh	First Grade Teacher (relocation)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Point O'View	6/30/2020	Lauren R Babauta	First Grade Teacher (transfer of spouse)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Red Mill	6/30/2020	Susan W Feld	Fifth Grade Teacher (family)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Thalia	6/30/2020	Marissa A Barrios	Third Grade Teacher (transfer of spouse)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Three Oaks	6/30/2020	Misty C Holcomb	Fourth Grade Teacher (transfer of spouse)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Trantwood	6/30/2020	Katherine L Brophy	Kindergarten Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	White Oaks	2/7/2020	Morgan A Henson	First Grade Teacher (relocation)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Windsor Woods	6/30/2020	Brittany N Fiscus	Third Grade Teacher (relocation)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Elementary School	Windsor Woods	6/30/2020	Amy E Ferris	Kindergarten Teacher (transfer of spouse)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Bayside	2/14/2020	Stefanie A Gray	Literacy Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Middle School	Landstown	2/14/2020	Ryan C Kilmon	Special Education Teacher (accepted a private sector job)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	Kempsville	6/30/2020	Walter J Planka III	Mathematics Teacher (personal reasons)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	Landstown	2/14/2020	Kevin J Gmitter	Mathematics Teacher (relocation)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - High School	Renaissance Academy	6/30/2020	Cynthia Salemi	Mathematics Teacher (relocation)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Resignations - Miscellaneous	Office of Programs for Exceptional Children	1/6/2020	Laura L Fronk	Program Compliance Support Teacher (transfer of spouse)	Not Applicable	Not Applicable
Assigned to Instructional Salary Scale	Retirements - Elementary School	Ocean Lakes	2/28/2020	Madeline M Day	School Counselor	Not Applicable	Not Applicable



Subject: School Calendar SY2021-22 Suspension for Further Review **Item Number:** 13B

Section: Action **Date:** February 25, 2020

Senior Staff: N/A

Prepared by: Carolyn T. Rye, School Board Chair

Presenter(s): Carolyn T. Rye, School Board Chair

Recommendation:

That the School Board adopt a motion to suspend the use of the finalized calendar for 2021-2022 school year until further notice, and hereby direct the Calendar Workgroup to reconvene for the purpose of reviewing the issue of the first day of school conflicting with the first full day of Rosh Hashana in 2021.

Background Summary:

At their October 22, 2019 regular meeting, the School Board received a report on the school calendar planning process used in creating a school calendar to include a 181-day school calendar commitment, 10 staff and professional leave days embedded before and during the school year, holidays and breaks; and, new to the process, the consideration of a pre-Labor Day start. After sharing results from a pre-Labor Day start survey signifying a majority of the community preferring a post-Labor Day start, the School Board directed the Calendar Workgroup, comprised of multiple stakeholders and VBCPS community, to develop the next biennial school calendar maintaining a post-Labor Day start. Calendar options followed the established process of being presented first as an Information item prior to action being taken at a subsequent meeting.

Since then, members of the community have raised concerns about the first day of school in the 2021-22 school year conflicting with the first full day of Rosh Hashanah in 2021. Therefore, it is important to gather additional feedback and give this complex topic additional consideration.

Source:

Budget Impact:



Subject: 403(b) Retirement Savings Plan – Charter and Oversight Committee **Item Number:** 13C

Section: Action **Date:** February 25, 2020

Senior Staff: Farrell E. Hanzaker, Chief Financial Officer

Prepared by: Farrell E. Hanzaker, Chief Financial Officer

Presenter(s): Farrell E. Hanzaker, Chief Financial Officer, Linda C. Matkins, Director of Benefits

Recommendation:

That the School Board:

- (1) Approve the Charter of the 403(b) Retirement Savings Plan Oversight Committee as proposed
- (2) Approve the Oversight Committee Membership

Background Summary:

Virginia Beach City Public Schools approved VOYA through a comprehensive RFP process as the sole approved 403(b) vendor as well as the approved Third-Party Administrator. Based on this decision and the new structure and processes of the new 403(b) plan, it is recommended a 403(b) Retirement Savings Plan Oversight Committee be established.

Source:

Budget Impact:

To be determined

**CHARTER OF THE SECTION 403(b)
RETIREMENT SAVINGS PLAN
OVERSIGHT COMMITTEE**

Virginia Beach City Public Schools

Charter of the 403(b) Plan Oversight Committee

Virginia Beach City Public Schools

I. **Effective Date:** February 25, 2020

II. Adoption of Charter and Purpose

The School Board of the City of Virginia (the "Board"), has delegated to the 403(b) Plan Oversight Committee (the "Committee") general responsibility and discretionary authority for the administration, interpretation and operation, and investment of plan assets, of the School Board of the City of Virginia Beach Section 403(b) Retirement Savings Plan (the "Plan"). The Board, upon recommendation by the Committee, has also adopted this Charter. The guidelines used to establish this Charter shall follow the Internal Revenue Code ("IRC"), as applicable and, while not applicable to Plan, the Employee Retirement Income Security Act of 1974 ("ERISA") standards, as best practice, where practicable.

The Committee shall perform its duties under the Plan solely in the interests of the participants and their beneficiaries. Any discretion granted to the Committee under any of the provisions of the Plan shall be exercised in accordance with the rules and policies established by the Committee in accordance with the procedures described below.

Each individual accepting an appointment as a member of the Committee shall agree to abide by the procedures herein. The Committee shall also adopt this Charter.

III. Appointment, Removal and Resignation of Members

The members of the Committee shall be appointed by the Board by formal action to serve at its pleasure. The Committee shall be delegated the authority to oversee the financial performance of the Plan, to make decisions regarding investment of the Plan's assets and to have responsibility for the operation and administration of the Plan.

A member shall serve for an indefinite term, ending as of the earliest to occur of his or her date of resignation from the Committee, or the termination or replacement of the member by the Board. In addition, when any person ceases to be an employee of Virginia Beach City Public Schools (VBCPS), he or she shall cease to be a member of the Committee. The Chair or Secretary will notify the Board when any Committee member resigns from the Committee or leaves VBCPS.

IV. Membership

No member of the Committee shall be entitled to act on or decide any matter relating to himself or herself or any of his or her rights or benefits under the Plan. Members may not designate alternate persons to attend meetings in their stead. The Committee may invite additional persons to be present, advise or observe meetings, but such persons shall not have authority to vote.

The Committee shall consist of at least three (3) and no more than seven (9) voting members. The voting members of the Committee shall be appointed from time to time by the Board. Individuals receive no compensation for serving as members of the Committee.

The officers of the Committee shall be Chair and Secretary. The Chair shall be chosen by the Committee members at its first meeting.

The Chair of the Committee shall be responsible for the order of all Committee meetings and shall have the following authority and duties:

- To appoint, terminate and replace the service of the non-voting Secretary of the Committee
- To call meetings of the Committee (subject to the notice provisions stated herein)
- To set the agenda of each Committee meeting
- To chair and conduct the Committee meetings
- To circulate resolutions to the voting members of the Committee

The Chair shall select one VBCPS employee who may, but need not be, a Committee member to serve as Secretary to the Committee. The Secretary shall be responsible for keeping minutes of all Committee meetings and performing such other ministerial functions as directed from time to time by the Committee. The Secretary shall serve for an indefinite term, ending as of the earliest to occur of his or her date of resignation or the termination or replacement by the Chair.

Apart from any other authority and duties which may be delegated to the Secretary in connection with overseeing the administration of a Plan, the Secretary shall have the following authority and duties with respect to the operation of the Committee:

- For each meeting of the Committee, preparing a meeting notice, agenda and a brief written summary of each agenda item, for approval by the Chair and distribution to members and legal counsel
- Coordination with the recordkeeper, advisors, consultants and legal counsel in the preparation of materials regarding matters of significance to the Plan
- Recording the minutes of each meeting and submitting minutes for approval at the next ensuing meeting
- Preserving accessible records of minutes and written presentations coming before the Committee
- Distributing original and amended copies of Plan documents, charters, policies, minutes, expert presentations and other relevant documentation to members

V. Committee Action

The Committee shall establish its own procedures and the time and place for its meetings. Committee meetings are intended to be held quarterly as called by the Chairperson, but will be held at least annually, or more frequently as determined by the Committee. Meetings may be held in person, by telephone, by videoconference or similar means with which all members may participate and hear all others subject to the Virginia Open Meetings Laws. A majority of the members of the Committee must be present to constitute a quorum for the transaction of business at a meeting of the Committee.

Committee action may be by an affirmative vote of a majority of the members at a meeting or as otherwise permitted by Virginia Open Meetings Laws. The Committee may in its discretion also elect or designate any member(s) who shall be authorized to execute any certificate or other written or oral direction on behalf of the Committee.

The Committee is responsible for complying with the VBCPS document management and record retention procedures, as well as all applicable laws and regulations relating to the preservation of documents and records. The Committee is to preserve documents and records that are known to be relevant to pending or reasonably foreseeable litigation, audits or investigations, and as directed by the VBCPS legal counsel.

VI. Authority to Interpret the Plan

All decisions and interpretations of the Committee under the Plan shall be final, binding and conclusive on all interested persons as to participation and benefits eligibility, the amount of benefits, and, as to any other matter of fact or interpretation relating to the Plan. The Committee shall seek guidance for such decisions and interpretations from its counsel or consultants as needed.

VII. Powers and Duties of the Committee

The Plan is governed by the Board. The Board has delegated certain responsibilities to the Committee for Plan oversight and management. Nothing herein shall limit the ability of the Committee to work through the establishment of subcommittees or work groups established by the Committee in its discretion.

a. Investments

Investments under the Plan will be self-directed by the individual participants or beneficiaries in accordance with procedures established by the Committee. The Committee shall have the powers and duties to:

- i. Establish and document investment policies and objectives in accordance with applicable state and federal law, which policies and objectives shall be reviewed by the Committee periodically;
- ii. Determine and periodically modify at its discretion the menu of investments made available to participants and beneficiaries under the Plan, and ensure that such selection is prudent;
- iii. Periodically review the menu of investment options made available under the Plan, including, but not limited to, for investment performance, reasonableness of fees, and conformity with Section 404(c) of ERISA, as a best practice, at least quarterly or more frequently as warranted in the Committee's discretion;
- iv. Select a Qualified Default Investment Alternative (QDIA) for participants and beneficiaries who fail to make investment elections;
- v. Appoint the Plan's investment advisor, consultant or any other party needed to provide investment advice for the Plan;
- vi. Take appropriate corrective action when an investment manager or a service provider fails to perform against established guidelines and standards.

b. Plan Administration and Operation

The Committee shall have the powers and duties to:

- i. Review Plan design and monitor for competitiveness and industry trends
- ii. Establish goals and objectives for the Plan regarding participant retirement readiness
- iii. Select a recordkeeper for the Plan to maintain participant accounts and transactions
- iv. Establish performance standards for the recordkeeper and other administrative service providers
- v. Set a policy for the level of outsourcing of Plan administration and recordkeeping functions
- vi. Appoint the Plan's accountant, consultant or any other party needed to administer the Plan. The attorney for the Committee will be assigned to it by the Office of the City Attorney and subject to review by the Board.
- vii. Periodically review and negotiate fees and service agreements with outside providers
- viii. Set a policy to establish the methodology for assessing and allocating Plan expenses
- ix. Determine all questions relating to the eligibility of employees to participate or remain participants and to receive benefits under a Plan
- x. Compute, certify, and direct the Trustee or Custodian, as applicable, with respect to the amount and kind of benefits to which any participant shall be entitled
- xi. Authorize and direct the Trustee or Custodian, as applicable, with respect to all nondiscretionary or otherwise directed disbursements from the Trust or Plan assets
- xii. Maintain all necessary records for the administration of the Plan
- xiii. Interpret the provisions of the Plan and make and publish such rules for regulation of the Plan that are consistent with their respective terms
- xiv. Determine appropriate corrective action when a service provider fails to perform against established guidelines and standards

VIII. Outside Service Providers

Outside service providers for the Plan should generally be selected through an open, competitive bidding process, subject to VBCPS procurement requirements.

The Committee, in its discretion, shall periodically review the performance of any provider with respect to their duties, responsibilities and obligations under the Plan and any applicable agreements. The results of any such review shall be discussed at a Committee meeting. Providers will periodically make presentations at Committee meetings as the Committee determines is advisable.

The Committee shall have the power and duty to provide appropriate direction to the trustees and other service providers, in accordance with the Plan, trust agreements, custodial agreements and this Charter, including, but not limited to, the selection and modification of the Plan's investments.

IX. Reporting and Review by the Board

The Committee shall from time to time provide the Board with a report summarizing: key results of meetings and action points; results of the Committee's review of the Plan's investments; and any review of the trustee and other service providers. The report will include a copy of the Plan's written investment policies. The Committee shall make and provide such other written or oral reports to the Board as the Board shall direct from time to time.

X. Orientation of Members

Each member of the Committee shall be provided with current copies of the Plan document, trust agreements, custodial agreements, other service provider agreements, amendments to any of the foregoing, summary plan descriptions, and summaries of material modifications applicable to the Plan.

Each person designated to serve as a member of the Committee shall receive orientation training. Such orientation training shall include a description of: the documents governing the Plan; the governance structure of each Plan; the powers and duties of the Committee under this Charter; and the standard of care, skill and prudence applicable in carrying out such powers and duties.

XI. Qualifications and Continuing Education of Members

By virtue of the positions they hold with VBCPS, the persons eligible to serve on the Committee are presumed to possess the qualifications necessary to perform the duties and responsibilities required of Committee members. However, if any Committee member feels unfit to serve (or to make decisions on a particular matter) he or she must refuse to serve or resign (or remove himself or herself from decision making on such matter). If any member of the Committee believes that any other member of the Committee is unfit to serve, he or she must report this to the Chair of the Committee (or to the Board if involving the Chair), and the Chair (or Board, as applicable) must take appropriate action.

The Committee should ensure that adequate resources and time are made available to the members of the Committee to allow them to continually develop their technical understanding and their understanding of the processes and approaches that ensure the highest level of skill, diligence and prudence in carrying out their duties and responsibilities with respect to the Plan. Committee members should also be aware of the educational resources available to them.

XII. Reimbursement of Committee Expenses

The members of the Committee shall not receive any special compensation for serving in their capacities as members of the Committee but shall be reimbursed by VBCPS for any reasonable expenses incurred in connection with Committee service.

Members of the Committee should watch for the following:

- Inaccurate financial records, such as overstated expense reports or erroneous invoices;
- Inappropriate expenses charged to the Plan;
- Committee member conflicts of interest; and
- Any circumvention of review and approval procedures.

XIII. Conflicts of Interest

Each member of the Committee should exercise due care to avoid situations that present a potential or actual conflict between his or her personal interests and the interest of the Plan and their participants and beneficiaries. The following are examples of situations which may constitute a conflict of interest:

- Working in any capacity for a service provider to a Plan;
- Accepting gifts of more than nominal value or receiving personal discounts or other benefits from service providers to the Plan or other parties who do business or seek to do business with VBCPS or the Plan (except as permitted by the VBCPS code of conduct and ethics);
- Having a financial interest in a transaction involving the Plan or a service provider to the Plan (other than as an employee or officer of VBCPS and not including ownership of less than one percent of the securities of a publicly traded company); or
- Directing business for the Plan to a company in which a relative, close friend or VBCPS has an interest.

Potential conflict situations should be disclosed promptly to the Chair of the Committee (or the Board if involving the Chair). Each member of the Committee must disclose to the Chair any potential or actual conflicts of interest under which it would be impermissible for the member to act with respect to a Plan or which should cause a member to seek the advice of the Plan's legal counsel or the Board. The Chair (or Board, as applicable) must act in accordance with VBCPS policy for conflicts of interest in reporting and resolving the issue or potential issue.

XIV. Reporting of Illegal or Unethical Behavior

Any member of the Committee who has reason to believe that any fellow member of such Committee has violated, may violate or is acting in a manner that appears to violate any law, regulation, any provision of the VBCPS code of conduct and ethics, or this Charter should promptly report such activity to the Chair of the Committee (or to the Board if involving the Chair).

XV. Fiduciary Insurance

The Committee in its discretion may obtain a policy or policies of insurance for the Committee (and other fiduciaries of a Plan who are employees of VBCPS) to cover liability or loss occurring by reason of the act or omission of a fiduciary. The policy must permit recourse by the insurer against the fiduciary in the case of a breach of a fiduciary obligation by such fiduciary.

XVI. Amendment of the Charter

This Charter is not intended to alter any applicable legal standards. The Board shall have the authority to amend this Charter. This Charter may be revised to reflect developments in the law, questions of interpretation and application of practical experience, new policies of VBCPS, or other items the Board deems necessary or advisable.

Upon any revision of this Charter, the Board or Committee shall see that all members of the Committee receive full notice of such revision. Any Board amendments to the Charter should also be adopted by the Committee.

Approved:

School Board of the City of Virginia Beach

Carolyn T. Rye

School Board Chair

February 25, 2020

Proposed 403(b) Oversight Committee (suggested members)

1. Farrell Hanzaker, Chief Financial Officer
2. Crystal Pate, Director of Business Services
3. Daniel Hopkins, Coordinator of Accounting
4. Linda Matkins, Director of Consolidated Benefits
5. Debbie Robertson, Math Teacher – First Colonial H.S.
6. Cheryl Woodhouse, Senior Executive Director of Middle Schools
7. Charlene Garran, Principal – Alanton E.S.
8. Scott Zellner, HR Info Systems Specialist
9. School Board Member



Subject: Governance Committee Appointment to Fill At-Large Vacancy **Item Number:** 13D

Section: Action **Date:** February 25, 2020

Senior Staff: N/A

Prepared by: Carolyn T. Rye, School Board Chair

Presenter(s): Carolyn T. Rye, School Board Chair

Recommendation:

That the School Board approve the assignment of School Board member Beverly Anderson to serve as an at-large Governance Committee member in accordance with *Bylaw 1-28 Committees, Organizations and Boards – School Board Member Assignments*.

Background Summary:

At their November 12, 2019 regular meeting, the School Board approved revisions to Bylaw 1-28 as recommended by the Policy Review Committee (PRC) to include creating two new School Board committees, including specifically, the Governance Committee; with membership of the committee to consist of the School Board Chair, and the Chairs of the Internal Audit Committee, the Policy Review Committee, and the Planning and Performance Monitoring Committee, with one other School Board member to be appointed by the School Board Chair and approved by the School Board.

The vacancy occurred when Ms. Riggs, who was serving on the Governance Committee as the at-large member, assumed the position as Chair of the Policy Review Committee February 13, 2020.

Source:

Bylaw 1-28 Committees, Organizations and Boards – School Board Member Assignments

Budget Impact:

N/A



Subject: In-House Pharmacy Exploratory Committee Assignments **Item Number:** 13E

Section: Action **Date:** February 25, 2020

Senior Staff: N/A

Prepared by: Carolyn T. Rye, School Board Chair

Presenter(s): Carolyn T. Rye, School Board Chair

Recommendation:

That the School Board approve the assignment of two School Board members to serve on an In-House Pharmacy Exploratory Committee established by City Council to study the potential benefits, costs and cost savings of implementing an in-house pharmacy program for the City and VBCPS employees.

Background Summary:

City Council adopted a resolution on January 7, 2020 to create an In-House Pharmacy Exploratory Committee to serve in an advisory capacity to the City Council. The Committee is to be comprised of two City Council members and two members of the School Board, with assistance from appropriate staff members as needed, to study the potential benefits, costs and cost savings of implementing an in-house pharmacy program for City and School employees and provide the City Council with their findings and recommendations.

Source:

City Council Resolution of January 7, 2020

Budget Impact:



Subject: Interim Financial Statements – January 2020 **Item Number:** 14

Section: Information **Date:** February 25, 2020

Senior Staff: Farrell E. Hanzaker, Chief Financial Officer

Prepared by: Crystal M. Pate, Director of Business Services

Presenter(s): Farrell E. Hanzaker, Chief Financial Officer; Crystal M. Pate, Director of Business Services

Recommendation:

It is recommended that the School Board review the attached financial statements.

Background Summary:

Pursuant to Section 22.1-115 of the Code of Virginia, as amended, and other applicable sections, the enclosed Interim Financial Statements are presented.

Source:

Section 22.1-115 of the Code of Virginia, as amended

Budget Impact:

None



VIRGINIA BEACH CITY PUBLIC SCHOOLS
CHARTING THE COURSE

INTERIM FINANCIAL STATEMENTS
FISCAL YEAR 2019-2020
JANUARY 2020

The financial statements include the following:

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School Operating Fund:	
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The financial statements are reported on a cash basis; however, the financial statements include encumbrances (e.g., purchase orders, construction contracts) and reflect the option-payroll (e.g., 10-month employees starting in September electing to be paid over 12-months (i.e., includes the appropriate amount of the July and August salary payments due)) on a monthly basis (September through June). This salary accrual is reflected in each appropriate salary line item within each budget unit and fund for reporting and budgetary control purposes.

School Operating Fund

The School Operating Fund makes up the general operating fund of the School Board. The general fund is used to account for all of the financial resources (except those accounted for in the below funds) that support the Instruction; Administration, Attendance and Health; Pupil Transportation; Operations and Maintenance; and Technology categories.

School Operating Fund Revenues (pages B1, B3-B4)

Revenues realized this month totaled **\$78.7 million**. Revenues realized to date are **56.81%** of the current fiscal year estimate (**58.23%** of FY 2019 actual, **54.95%** of FY 2018 actual). Of the amount realized for the month, **\$40.0 million** was realized from the City, **\$6.9 million** was received in state sales tax, and **\$23.0 million** was received from the Commonwealth of Virginia for Basic School Aid, Standards of Quality (SOQ) entitlements, and other State revenue. A payment of **\$8,432,813** in Impact Aid was received from the Federal Government.

School Operating Fund Expenditures (pages A3, B1)

The percent of the total current fiscal year budget expended and encumbered through this month was **53.56%**. The percent of expenditures and encumbrances to the total actual expenditures and encumbrances for the same period in FY 2019 was **53.02%**, and FY 2018 was **53.02%**. Please note that **\$10,298,557** of the current year budget is funded by the prior year fund balance for encumbrances.

Athletics Fund (page B5)

The Athletics Fund accounts for the revenues and expenditures associated with the middle and high school athletic programs. A total of **\$47,455** in revenue (includes **\$24,970** in basketball receipts, **\$1,014** in gymnastics receipts, **\$2,552** in wrestling receipts, and **\$14,324** in middle school receipts) was realized this month. This fund has realized **98.1%** of the estimated revenue for the current fiscal year compared to **97.2%** of FY 2019 actual. Expenditures totaled **\$454,755** for this month. This fund has incurred expenditures and encumbrances of **54.1%** of the current fiscal year budget compared to **56.6%** of FY 2019 actual. Please note that **\$123,790** of the current year budget is funded by the prior year fund balance for encumbrances.

Cafeterias Fund (page B6)

The Cafeterias Fund accounts for the revenues and expenditures associated with the school cafeteria operations of the School Division. A total of **\$2,937,793** in revenue (includes **\$1,045,406** in charges for services and **\$1,035,106** from the National School Meal Programs) was realized this month. This fund has realized **40.8%** of the estimated revenue for the current fiscal year compared to **39.0%** of FY 2019 actual. Expenditures totaled **\$3,047,007** for this month. This fund has incurred expenditures and encumbrances of **45.8%** of the current fiscal year budget compared to **39.1%** of FY 2019 actual. Please note that **\$2,596,423** of the current year budget is funded by the prior year fund balance (**\$2,490,632**) and prior year fund balance reserve for encumbrance (**\$105,791**).

Textbooks Fund (page B7)

The Textbooks Fund accounts for the financing and acquisitions of textbooks used in the School Division. A total of **\$337,937** in revenue (includes **\$330,299** from the Department of Education) was realized this month. This fund has realized **59.1%** of the estimated revenue for the current fiscal year compared to **59.0%** of FY 2019 actual. Expenditures totaled **\$28,718** for this month. This fund has incurred expenditures and encumbrances of **68.1%** of the budget for the current fiscal year compared to **75.6%** of FY 2019 actual. Please note that **\$724,893** of the current year budget is funded by the prior year fund balance (**\$722,803**) and prior year fund balance reserve for encumbrance (**\$2,090**).

Risk Management Fund (page B8)

The Risk Management Fund accounts for and provides insurance and the administration thereof for the School Division. The fund realized **\$43,938** in revenue (includes **\$20,897** in interest) this month. Expenses for this month totaled **\$494,801** (includes **\$236,276** in Worker's Compensation payments, **\$192,140** in Fire and Property Insurance premiums, and **\$26,885** for Motor Vehicle Insurance premiums.).

Communication Towers/Technology Fund (page B9)

The Communication Towers/Technology Fund accounts for the rent receipts relating to the communication towers constructed on School Board property. A total of **\$11,152** in revenue was realized this month (includes **\$2,262** in cell tower rent – Cox High and **\$5,022** in cell tower rent – Tech Center). This fund has realized **95.1%** of the estimated revenue for the current fiscal year compared to **87.8%** of FY 2019 actual. Expenditures totaled **\$293** for this month. This fund has incurred expenditures and encumbrances of **12.9%** of the budget for the current fiscal year compared to **45.9%** of FY 2019 actual. Please note that **\$285,170** of the current year budget is funded by the prior year fund balance (**\$284,000**) and prior year fund balance reserve for encumbrance (**\$1,170**).

Grants Fund (pages B10-B12)

The Grants Fund accounts for certain private, Commonwealth of Virginia, and Federal grants (with matching local funds, if required). A total of **\$4,385,213** in expenditures was incurred for various grants this month.

Health Insurance Fund (page B13)

The Health Insurance Fund accounts for the health insurance program and the administration thereof for the City and School Board employees. Revenues for this month totaled **\$12,541,065** (including City and School Board (employer and employee) premium payments). Expenses for this month totaled **\$17,890.164**. This includes medical and prescription drug claim payments for City and School Board employees.

Vending Operations Fund (page B14)

The Vending Operations Fund accounts for the receipts and expenditures relating to the soft drink vending operations in the School Division. A total of **\$43,932** in revenue (includes **\$43,927** in vending receipts) was realized this month. This fund has realized **65.4%** of the estimated revenue for the current fiscal year compared to **65.0%** of FY 2019. This fund has incurred expenditures and encumbrances of **99.9%** of the budget for the current fiscal year compared to **99.5%** of FY 2019 actual. Please note that **\$6,000** of the current year budget is funded by the prior year fund balance.

Instructional Technology Fund (page B15)

The Instructional Technology Fund accounts for the financing and acquisitions of instructional technology to assist in the integration of Technology into the K-12 curriculum. A total of **\$23,970** in revenue (interest) was realized this month. Please note that **\$200,000** of the current year budget is funded by the prior year fund balance.

Equipment Replacement Fund (page B16)

The Equipment Replacement Fund accounts for the financial resources provided for an equipment replacement cycle for selected capital equipment for schools and central offices. A total of **\$1,366** in revenue (interest) was realized this month. Please note that **\$80,000** of the current year budget is funded by the prior year fund balance.

Capital Projects Funds (page B17)

The Capital Projects Funds accounts for the financial resources used for the construction of major capital facilities (e.g., schools). A total of **\$4,832,431** in expenditures was incurred for various school capital projects this month. This includes **\$373,116** for the John B. Dey Elementary Modernization project, **\$1,396,442** for Thoroughgood Elementary Replacement project, **\$2,601,682** for Princess Anne Middle Replacement project, and **\$337,218** for Plaza Annex/Laskin Road Addition project.

Green Run Collegiate Charter School Fund (page B18)

The Green Run Collegiate Charter School Fund accounts for the revenues and expenditures of this public charter school. The School Board is acting in the capacity of a third-party administrator/fiscal agent for all of the public charter school's financial transactions in compliance with School Board Policies and Regulations. The fund realized **\$3,913,938** in revenue for the current fiscal year from the School Operating Fund or **100.0%** of the estimated revenue for the current fiscal year. This fund has incurred expenditures and encumbrances of **48.1%** of the current year fiscal year budget compared to **45.2%** of FY 2019 actual. Please note that **\$8,785** of the current year budget is funded by the prior year fund balance for encumbrances.

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SUMMARY OF OPERATING BUDGET TRANSFERS NOT EXCEEDING \$250,000
January 1, 2020 through January 31, 2020

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Entry		Description		Account From		Account To	Transfer Amount
JV NUMBER	20-01-01	To pay for online content, software, and toner for printers	FROM	Rosemont Forest ES Technology Draw	TO	Rosemont Forest ES Administrative Draw - Technology Software/Online Content Administrative Draw - Computer Supplies Instructional Draw - Technology Software/Online Content Instructional Draw - Computer Supplies Special Education Draw - Computer Supplies Library Draw - Computer Supplies	\$ 2,243
JV NUMBER	20-01-01	To purchase ink for a poster maker	FROM	Strawbridge ES Instructional Draw	TO	Strawbridge ES Instructional Draw - Computer Supplies	\$ 233
JV NUMBER	20-01-01	To purchase CAD Learning software, a monitor, and computer supplies	FROM	Advanced Technology Center Instructional Draw	TO	Advanced Technology Center Instructional Draw - Technology Software/Online Content Instructional Draw - Controlled Assets - Computer Equipment Instructional Draw - Computer Supplies	\$ 1,646
JV NUMBER	20-01-01	To pay Electronic Systems Inc. for managed print services monthly invoices	FROM	Advanced Technology Center Instructional Draw Administrative Draw	TO	Advanced Technology Center Technology Draw	\$ 1,685
JV NUMBER	20-01-01	To purchase monitors, printers, and a scanner	FROM	Kempsville HS Technology Draw	TO	Kempsville HS Technology Draw - Controlled Assets - Computer Equipment Administrative Draw - Controlled Assets - Computer Equipment	\$ 1,865
JV NUMBER	20-01-01	To purchase food for the Instructional Leadership Team (ILT) lunch, Student Orientation, and Assistant Principal Mentor Lunch	FROM	Kempsville HS Instructional Draw	TO	Kempsville HS Administrative Draw	\$ 821
JV NUMBER	20-01-01	To pay for conferences and books focused on supervision, curriculum development, leadership, future of education technology, and the needs of school librarians	FROM	Kempsville HS Instructional Draw Library Draw	TO	Kempsville HS Staff Development Draw	\$ 7,266
JV NUMBER	20-01-01	To pay for memberships to Virginia Association of Elementary School Principals (VAESP) and Association for Supervision and Curriculum Development (ASCD)	FROM	College Park ES Technology Draw	TO	College Park ES Administrative Draw	\$ 447
JV NUMBER	20-01-01	To pay Electronic Systems Inc. for managed print services monthly invoices	FROM	Fairfield ES Technology Draw	TO	Fairfield ES Administrative Draw - Computer Supplies	\$ 498
JV NUMBER	20-01-02	To pay for school police requested for non-athletic events	FROM	School Leadership Stipends	TO	Safe Schools School Police FICA Benefits	\$ 30,000
JV NUMBER	20-01-03	Additional local match needed for two School Security Equipment grants	FROM	Safe Schools General Maintenance and Repair	TO	Safe Schools Transfer to Other Funds	\$ 4,296
JV NUMBER	20-01-16	To purchase online testing	FROM	Psychological Services Instructional Supplies	TO	Psychological Services Technology Software/Online Content	\$ 4,650
JV NUMBER	20-01-18	To cover professional development	FROM	Green Run Collegiate Charter School Office Supplies	TO	Green Run Collegiate Charter School Travel/Professional Improvement	\$ 16,000
JV NUMBER	20-01-19	To purchase online assessments	FROM	Psychological Services Instructional Supplies	TO	Psychological Services Technology Software/Online Content	\$ 2,550

VIRGINIA BEACH CITY PUBLIC SCHOOLS
INTERIM FINANCIAL STATEMENTS
SCHOOL OPERATING FUND

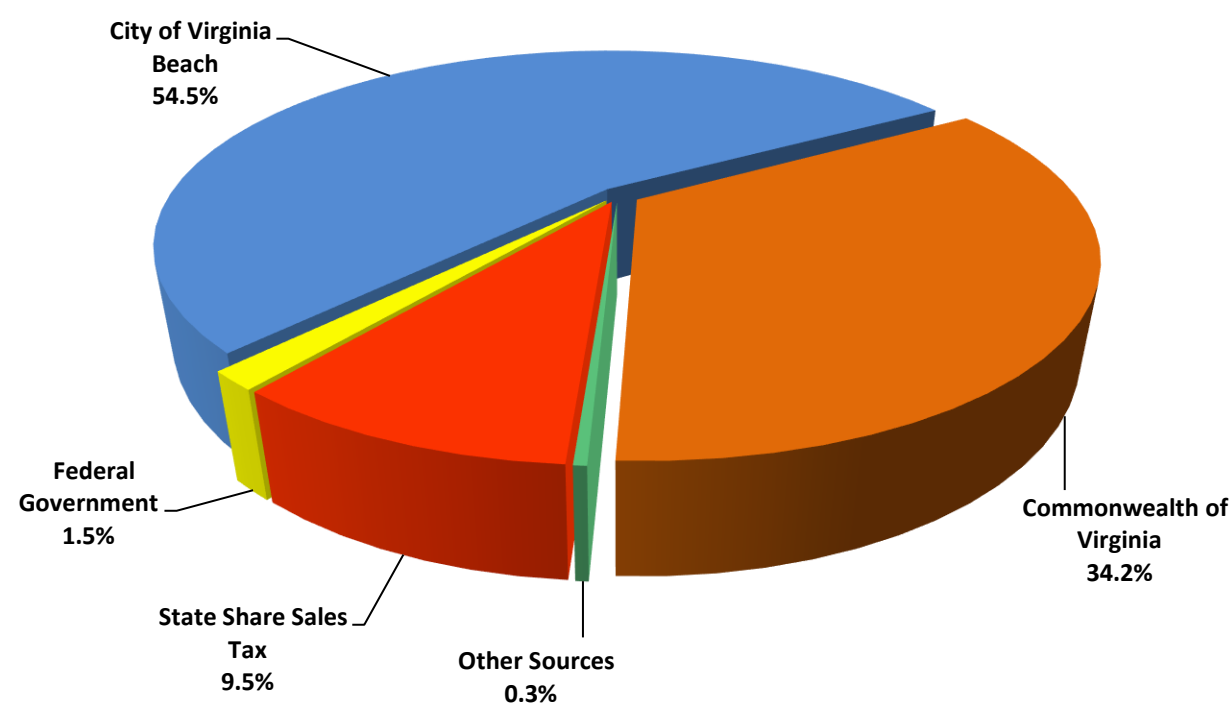
REVENUES

JANUARY 2020

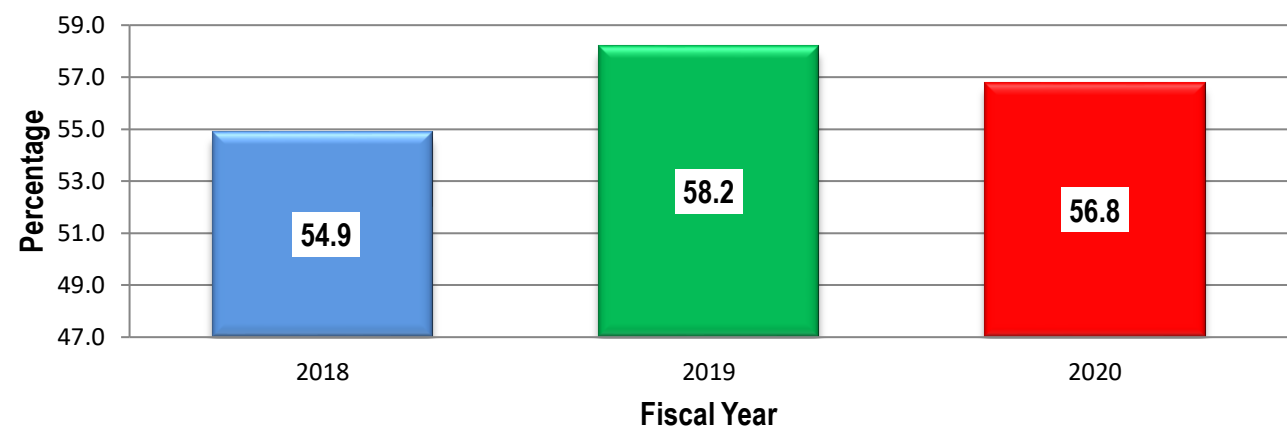
BY MAJOR SOURCE	FISCAL YEAR	(1) BUDGET	(2) ACTUAL THROUGH JUNE	(3) ACTUAL THROUGH MONTH	% OF (3) TO (1)	TREND *
COMMONWEALTH OF VIRGINIA	2020	284,825,537	<-----	149,433,661	52.46%	A
	2019	272,725,078	274,756,361	143,301,396	52.54%	
	2018	273,443,481	273,210,535	144,448,269	52.83%	
STATE SALES TAX	2020	78,981,847	<-----	40,783,938	51.64%	A
	2019	75,344,490	76,320,888	38,244,836	50.76%	
	2018	73,718,340	74,264,875	37,302,199	50.60%	
FEDERAL GOVERNMENT	2020	12,200,000	<-----	13,176,491	108.00%	F
	2019	12,200,000	15,961,332	12,561,828	102.97%	
	2018	12,200,000	12,614,392	3,767,132	30.88%	
CITY OF VIRGINIA BEACH	2020	454,091,557	<-----	267,229,033	58.85%	A
	2019	457,402,684	457,402,684	281,990,688	61.65%	
	2018	448,113,765	448,113,765	257,859,031	57.54%	
OTHER SOURCES	2020	3,032,803	<-----	2,705,714	89.21%	A
	2019	2,782,803	4,001,625	1,685,915	60.58%	
	2018	2,782,803	3,404,755	1,840,735	66.15%	
SCHOOL OPERATING FUND TOTAL	2020	833,131,744	<-----	473,328,837	56.81%	A
	2019	820,455,055	828,442,890	477,784,663	58.23%	
	2018	810,258,389	811,608,322	445,217,366	54.95%	

* F=FAVORABLE, U=UNFAVORABLE, A=ACCEPTABLE

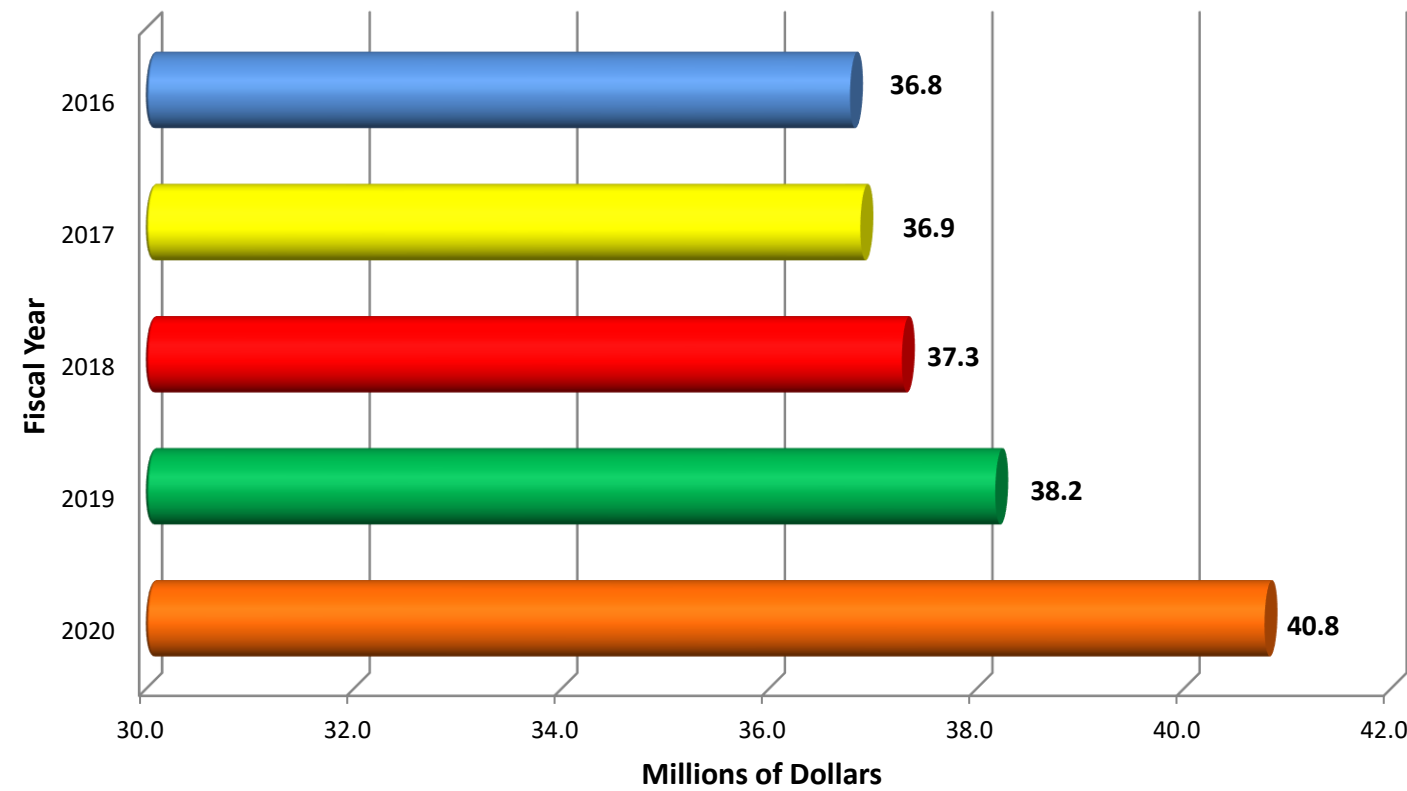
Fiscal Year 2020 Revenue Budget by Major Source



School Operating Fund Revenue
Percentage of Actual to Budget/Actual as of January 31, 2020



State Sales Tax Revenue through January 31, 2020



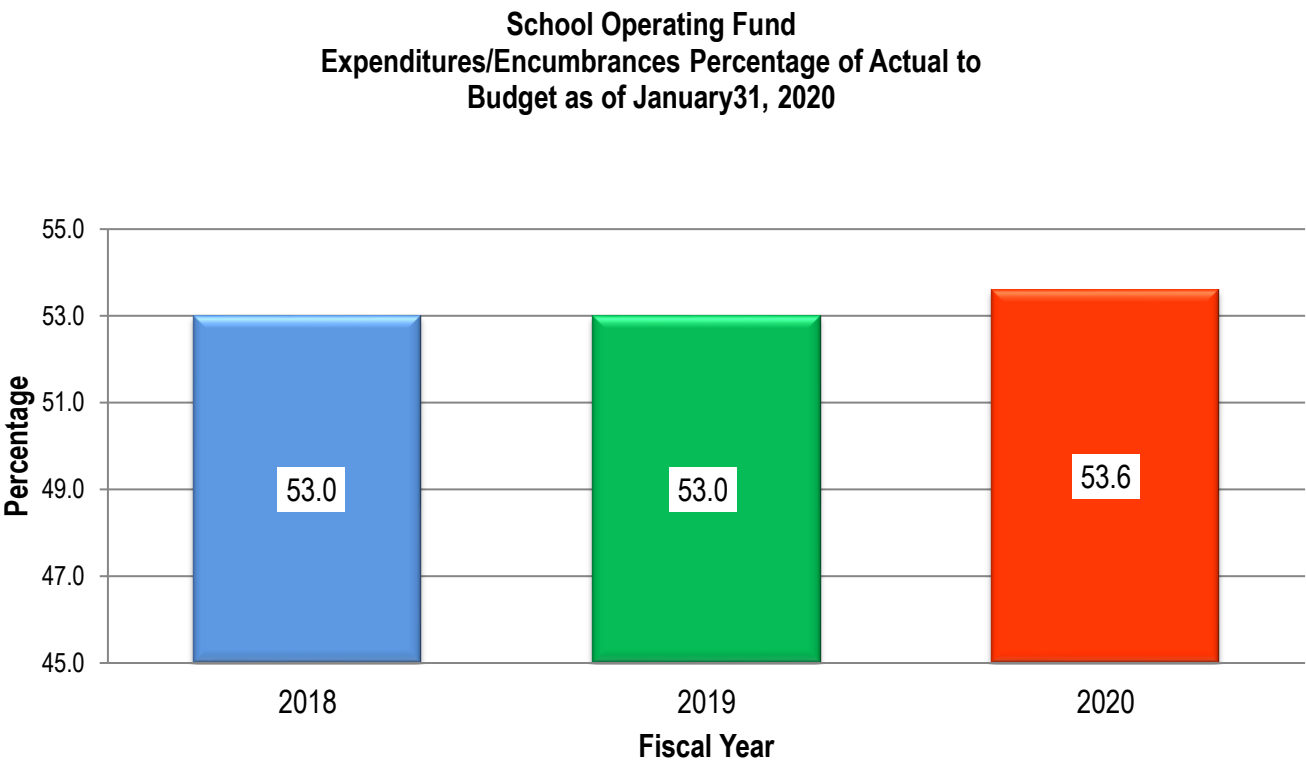
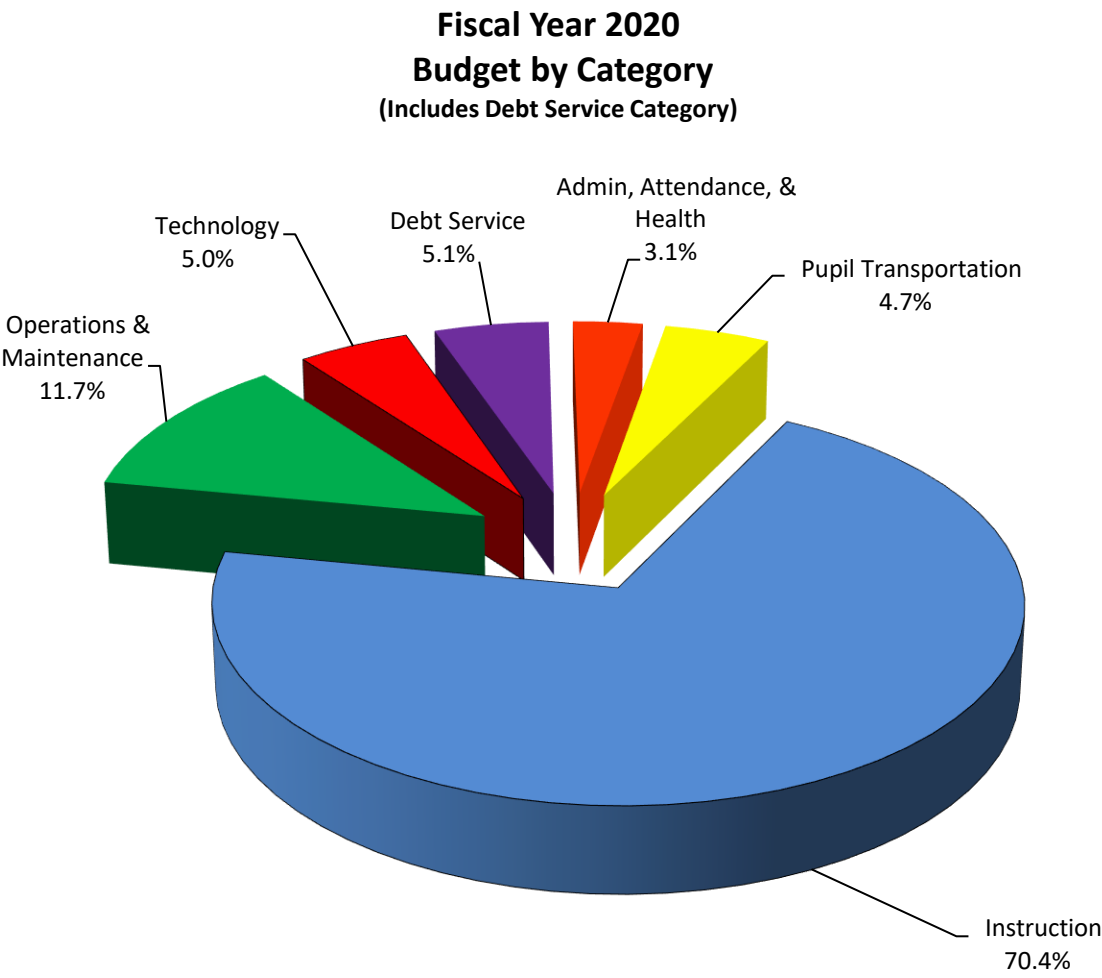
VIRGINIA BEACH CITY PUBLIC SCHOOLS
INTERIM FINANCIAL STATEMENTS
SCHOOL OPERATING FUND

EXPENDITURES/ENCUMBRANCES

JANUARY 2020

BY UNIT WITHIN CATEGORY	FISCAL YEAR	(1) BUDGET	(2) ACTUAL THROUGH JUNE	(3) ACTUAL THROUGH MONTH	% OF (3) TO (1)	TREND *
INSTRUCTION CATEGORY	2020	593,912,217	<-----	309,597,436	52.13%	A
	2019	576,532,705	564,422,174	300,379,021	52.10%	
	2018	566,031,486	555,182,270	294,431,291	52.02%	
ADMINISTRATION, ATTENDANCE & HEALTH CATEGORY	2020	26,331,076	<-----	13,742,524	52.19%	A
	2019	27,757,408	26,446,361	13,639,210	49.14%	
	2018	25,140,520	23,861,911	12,992,417	51.68%	
PUPIL TRANSPORTATION CATEGORY	2020	39,524,821	<-----	23,064,047	58.35%	A
	2019	40,914,622	40,103,993	24,244,518	59.26%	
	2018	47,622,296	46,649,944	28,085,842	58.98%	
OPERATIONS AND MAINTENANCE CATEGORY	2020	98,672,623	<-----	53,584,999	54.31%	A
	2019	95,992,689	92,855,284	53,245,018	55.47%	
	2018	94,061,627	90,389,774	49,555,815	52.68%	
TECHNOLOGY CATEGORY	2020	41,675,682	<-----	28,548,650	68.50%	A
	2019	44,344,757	42,839,605	24,997,920	56.37%	
	2018	40,886,252	39,490,916	25,190,054	61.61%	
SCHOOL OPERATING FUND TOTAL (EXCLUDING DEBT SERVICE)	2020	800,116,419	<-----	428,537,656	53.56%	A
	2019	785,542,181	766,667,417	416,505,687	53.02%	
	2018	773,742,181	755,574,815	410,255,419	53.02%	
DEBT SERVICE CATEGORY	2020	43,313,882	<-----	26,218,413	60.53%	A
	2019	41,951,320	41,768,217	23,760,858	56.64%	
	2018	44,947,680	42,173,255	27,896,668	62.06%	

* F=FAVORABLE, U=UNFAVORABLE, A=ACCEPTABLE



VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL OPERATING FUND
JULY 1, 2019 THROUGH JANUARY 31, 2020

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	FY 2020 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
INSTRUCTION CATEGORY:						
ELEMENTARY CLASSROOM	159,242,748	15,453,057	80,506,776	69,109	78,666,863	50.6%
SENIOR HIGH CLASSROOM	80,373,573	7,882,865	39,532,120	18,742	40,822,711	49.2%
TECHNICAL AND CAREER EDUCATION	19,604,886	1,743,299	8,843,529	15,493	10,745,864	45.2%
GIFTED EDUCATION AND ACADEMY PROGRAMS	14,795,125	1,394,564	7,582,064	8,984	7,204,077	51.3%
SPECIAL EDUCATION	99,179,658	7,498,696	52,728,251	159,949	46,291,458	53.3%
SUMMER SCHOOL	1,644,984		1,288,907		356,077	78.4%
SUMMER SLIDE PROGRAM	276,002		180,030		95,972	65.2%
GENERAL ADULT EDUCATION	2,057,756	160,692	1,016,435	17	1,041,304	49.4%
ALTERNATIVE EDUCATION-RENAISSANCE	7,333,782	613,407	3,301,911	196	4,031,675	45.0%
STUDENT ACTIVITIES	8,505,911	312,021	6,748,433	6,988	1,750,490	79.4%
OFFICE OF THE PRINCIPAL-ELEMENTARY	27,085,283	2,219,618	15,043,802	3,922	12,037,559	55.6%
OFFICE OF THE PRINCIPAL-SENIOR HIGH	12,554,252	997,117	6,856,012	9,355	5,688,885	54.7%
OFFICE OF THE PRINCIPAL-TECHNICAL	694,820	54,969	378,192		316,628	54.4%
GUIDANCE SERVICES	18,990,715	1,722,440	9,903,458		9,087,257	52.1%
SOCIAL WORK SERVICES	4,249,824	408,970	2,203,898	202	2,045,724	51.9%
COMMUNICATIONS AND COMMUNITY ENGAGEMENT	2,206,166	190,031	1,108,411	3,798	1,093,957	50.4%
TEACHING AND LEARNING SUPPORT	17,642,055	1,069,414	12,482,017	277,404	4,882,634	72.3%
INSTRUCTIONAL PROFESSIONAL GROWTH AND INNOVATION	1,298,766	72,696	514,336	97,807	686,623	47.1%
OPPORTUNITY AND ACHIEVEMENT	88,765	711	23,673		65,092	26.7%
SPECIAL EDUCATION SUPPORT	3,745,574	310,621	2,050,182		1,695,392	54.7%
GIFTED EDUC AND ACADEMY PROGRAMS SUPPORT	2,510,801	197,721	1,352,712	183	1,157,906	53.9%
MEDIA SERVICES SUPPORT	13,501,210	1,299,113	6,677,079	95,402	6,728,729	50.2%
PLANNING INNOVATION AND ACCOUNTABILITY	2,341,560	123,064	909,393	7,116	1,425,051	39.1%
MIDDLE SCHOOL CLASSROOM	61,935,490	5,961,945	29,861,548	25,956	32,047,986	48.3%
REMEDIAL EDUCATION	8,531,423	744,834	4,356,914		4,174,509	51.1%
OFFICE OF THE PRINCIPAL-MIDDLE	11,413,160	960,502	6,471,155	4,931	4,937,074	56.7%
HOMEBOUND SERVICES	415,461	30,290	139,570		275,891	33.6%
TECHNICAL AND CAREER EDUCATION SUPPORT	990,961	84,415	565,398	111	425,452	57.1%
STUDENT LEADERSHIP	1,493,156	75,526	910,084		583,072	61.0%
PSYCHOLOGICAL SERVICES	5,167,532	489,347	3,027,551		2,139,981	58.6%
AUDIOLOGICAL SERVICES	507,161	38,431	309,164	634	197,363	61.1%
SCHOOL LEADERSHIP	2,067,200	184,067	1,122,156	57,220	887,824	57.1%
ALTERNATIVE EDUCATION	1,466,457	129,599	738,315	441	727,701	50.4%
TOTAL INSTRUCTION	593,912,217	52,424,042	308,733,476	863,960	284,314,781	52.1%
ADMIN., ATTENDANCE, AND HEALTH CATEGORY:						
BOARD, LEGAL, AND GOVERNMENTAL SERVICES	1,224,244	349,314	572,889	43,988	607,367	50.4%
OFFICE OF THE SUPERINTENDENT	1,146,791	95,966	615,733	4,500	526,558	54.1%
BUDGET AND FINANCE	5,151,673	364,208	2,927,593	6,365	2,217,715	57.0%
HUMAN RESOURCES	5,534,752	466,114	2,932,576	47,488	2,554,688	53.8%
INTERNAL AUDIT	461,375	38,769	274,682		186,693	59.5%
PURCHASING SERVICES	1,154,897	88,901	609,191		545,706	52.7%
PROFESSIONAL GROWTH AND INNOVATION	918,320	107,748	497,211		421,109	54.1%
BENEFITS	2,516,406	155,261	1,173,393		1,343,013	46.6%
HEALTH SERVICES	8,222,618	786,661	4,036,915		4,185,703	49.1%
TOTAL ADMIN., ATTENDANCE, AND HEALTH	26,331,076	2,452,942	13,640,183	102,341	12,588,552	52.2%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL OPERATING FUND
JULY 1, 2019 THROUGH JANUARY 31, 2020

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	FY 2020	MONTH'S	YR-TO-DATE	OUTSTANDING	REMAINING	PERCENT
	APPROPRIATIONS	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	BALANCE	OBLIGATED
PUPIL TRANSPORTATION CATEGORY:						
MANAGEMENT	2,667,275	238,412	1,666,245	81	1,000,949	62.5%
VEHICLE OPERATIONS	22,597,180	1,492,404	10,998,676	3,112,485	8,486,019	62.4%
VEHICLE OPERATIONS-SPECIAL EDUCATION	6,845,179	1,314,974	3,630,448		3,214,731	53.0%
VEHICLE MAINTENANCE	3,800,405	295,593	1,985,153		1,815,252	52.2%
MONITORING SERVICES	3,614,782	301,830	1,670,959		1,943,823	46.2%
TOTAL PUPIL TRANSPORTATION	39,524,821	3,643,213	19,951,481	3,112,566	16,460,774	58.4%
OPERATIONS AND MAINTENANCE CATEGORY:						
SCHOOL DIVISION SERVICES	425,206	26,375	193,094	571	231,541	45.5%
FACILITIES AND MAINTENANCE SERVICES	51,301,800	3,613,291	26,647,723	2,458,909	22,195,168	56.7%
DISTRIBUTION SERVICES	2,024,221	132,203	1,027,389	40,257	956,575	52.7%
GROUNDS SERVICES	4,571,314		2,285,657		2,285,657	50.0%
CUSTODIAL SERVICES	28,617,225	2,265,544	13,864,834	687,946	14,064,445	50.9%
SAFE SCHOOLS	8,377,460	778,392	4,058,359	85,644	4,233,457	49.5%
VEHICLE SERVICES	2,283,906	204,709	1,265,934	169,290	848,682	62.8%
TELECOMMUNICATIONS	1,071,491	65,296	713,664	85,728	272,099	74.6%
TOTAL OPERATIONS AND MAINTENANCE	98,672,623	7,085,810	50,056,654	3,528,345	45,087,624	54.3%
TECHNOLOGY CATEGORY:						
ELEMENTARY CLASSROOM	2,028,110	(10,636)	1,671,250	110,762	246,098	87.9%
SENIOR HIGH CLASSROOM	624,160	37,490	452,386	46,285	125,489	79.9%
TECHNICAL AND CAREER EDUCATION	329,133	11,577	200,978	7,095	121,060	63.2%
GIFTED EDUCATION AND ACADEMY PROGRAMS	105,050	9,655	65,600	925	38,525	63.3%
SPECIAL EDUCATION	194,491	3,298	152,792	515	41,184	78.8%
SUMMER SCHOOL	10,961				10,961	
GENERAL ADULT EDUCATION	42,538	1,040	24,312	8,274	9,952	76.6%
ALTERNATIVE EDUCATION-RENAISSANCE	45,333		45,333			100.0%
STUDENT ACTIVITIES	10,271		9,578		693	93.3%
OFFICE OF THE PRINCIPAL-ELEMENTARY	10,492		15,020	390	(4,918)	146.9%
OFFICE OF THE PRINCIPAL-SENIOR HIGH	670	(123)	6,006	697	(6,033)	1000.4%
OFFICE OF THE PRINCIPAL-TECHNICAL	511	1,651	1,831		(1,320)	358.3%
GUIDANCE SERVICES	29,607		20,348	1,912	7,347	75.2%
SOCIAL WORK SERVICES	15,886	3,858	11,643	2,030	2,213	86.1%
COMMUNICATIONS AND COMMUNITY ENGAGEMENT	277,084	6,236	225,349	1,932	49,803	82.0%
INSTRUCTIONAL TECHNOLOGY	15,640,021	1,146,718	9,466,721	9,067	6,164,233	60.6%
TEACHING AND LEARNING SUPPORT	394,809	44,084	335,797	5,275	53,737	86.4%
INSTRUCTIONAL PROFESSIONAL GROWTH AND INNOVATION	33,027				33,027	
OPPORTUNITY AND ACHIEVEMENT	4,655		706		3,949	15.2%
SPECIAL EDUCATION SUPPORT	68,867	750	63,481		5,386	92.2%
GIFTED EDUC AND ACADEMY PROGRAMS SUPPORT	34,746	678	14,127		20,619	40.7%
MEDIA SERVICES SUPPORT	576,307	14,602	563,759	1,570	10,978	98.1%
PLANNING INNOVATION AND ACCOUNTABILITY	513,041	1,824	278,545	42,790	191,706	62.6%
MIDDLE SCHOOL CLASSROOM	438,415	117,737	376,825	41,028	20,562	95.3%
REMEDIATION EDUCATION	18,627		8,645		9,982	46.4%
OFFICE OF THE PRINCIPAL-MIDDLE	1,250	1,161	13,724	676	(13,150)	1152.0%
HOMEBOUND SERVICES	40,962	561	5,326	7,192	28,444	30.6%
TECHNICAL AND CAREER EDUCATION SUPPORT	12,411	33	10,773	324	1,314	89.4%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL OPERATING FUND
JULY 1, 2019 THROUGH JANUARY 31, 2020

	FY 2020 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
TECHNOLOGY CATEGORY:						
STUDENT LEADERSHIP	2,460	152	924		1,536	37.6%
PSYCHOLOGICAL SERVICES	23,187	7,600	20,185		3,002	87.1%
AUDIOLOGICAL SERVICES	550	508	534		16	97.1%
SCHOOL LEADERSHIP	39,190	1,174	13,579		25,611	34.6%
ALTERNATIVE EDUCATION	172,697	3,917	50,873	16,775	105,049	39.2%
BOARD, LEGAL, AND GOVERNMENTAL SERVICES	2,279		233		2,046	10.2%
OFFICE OF THE SUPERINTENDENT	15,475	245	8,424		7,051	54.4%
BUDGET AND FINANCE	250,682	17,962	230,893	1,882	17,907	92.9%
HUMAN RESOURCES	275,357	375	263,505	180	11,672	95.8%
INTERNAL AUDIT	2,170	686	1,813		357	83.5%
PURCHASING SERVICES	56,028	864	33,631		22,397	60.0%
PROFESSIONAL GROWTH AND INNOVATION	154,788	493	132,533		22,255	85.6%
OFFICE OF TECHNOLOGY	962,849	74,762	522,086		440,763	54.2%
BENEFITS	59,221	798	32,884		26,337	55.5%
HEALTH SERVICES	839				839	
MANAGEMENT	21,514	61	16,098	126	5,290	75.4%
VEHICLE OPERATIONS	285,811		546,751	35,056	(295,996)	203.6%
VEHICLE OPERATIONS-SPED	166,315		166,315			100.0%
VEHICLE MAINTENANCE	29,645	770	12,907		16,738	43.5%
SCHOOL DIVISION SERVICES	10,224	13	8,948		1,276	87.5%
FACILITIES AND MAINTENANCE SERVICES	1,302,738	39,449	688,170	39,037	575,531	55.8%
DISTRIBUTION SERVICES	54,007	81	47,622		6,385	88.2%
CUSTODIAL SERVICES	10,278	126	8,237		2,041	80.1%
SAFE SCHOOLS	750,914	59,817	743,605	12,196	(4,887)	100.7%
VEHICLE SERVICES	68,906		111,456		(42,550)	161.8%
TELECOMMUNICATIONS	10,420		7,274		3,146	69.8%
TECHNOLOGY MAINTENANCE	15,445,703	934,059	9,433,559	1,010,765	5,001,379	67.6%
TOTAL TECHNOLOGY	41,675,682	2,536,106	27,143,894	1,404,756	13,127,032	68.5%
TOTAL SCHOOL OPERATING FUND (EXCLUDING DEBT SERVICE)	800,116,419	68,142,113	419,525,688	9,011,968	371,578,763	53.6%
DEBT SERVICE CATEGORY:	43,313,882	5,185,267	26,218,413		17,095,469	60.5%

Virginia Beach City Public Schools
Interim Financial Statements

B1

School Operating Fund Summary

For the period July 1, 2019 through January 31, 2020

Revenues :

	Budget	% of Total	Actual	Unrealized	Percent Realized
Source:					
Commonwealth of Virginia	284,825,537	34.19%	149,433,661	(135,391,876)	52.46%
State Share Sales Tax	78,981,847	9.48%	40,783,938	(38,197,909)	51.64%
Federal Government	12,200,000	1.46%	13,176,491	976,491	108.00%
City of Virginia Beach	454,091,557	54.51%	267,229,033	(186,862,524)	58.85%
Other Sources	3,032,803	0.36%	2,705,714	(327,089)	89.21%
Total Revenues	833,131,744	100.0%	473,328,837	(359,802,907)	56.81%
Prior Year Local Contribution*	10,298,557				
	<u>843,430,301</u>				

Expenditures/Encumbrances:

	Budget	% of Total	Actual	Unencumbered	Percent Obligated
Category:					
Instruction	593,912,217	70.42%	309,597,436	284,314,781	52.13%
Administration, Attendance and Health	26,331,076	3.12%	13,742,524	12,588,552	52.19%
Pupil Transportation	39,524,821	4.69%	23,064,047	16,460,774	58.35%
Operations and Maintenance	98,672,623	11.70%	53,584,999	45,087,624	54.31%
Technology	41,675,682	4.94%	28,548,650	13,127,032	68.50%
Debt Service	43,313,882	5.13%	26,218,413	17,095,469	60.53%
Total Expenditures/Encumbrances	<u>843,430,301</u>	100.00%	454,756,069	388,674,232	53.92%

*Fiscal year 2018-2019 encumbrances brought forward into the current year

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL OPERATING FUND
BALANCE SHEET
JULY 1, 2019 THROUGH JANUARY 31, 2020

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ASSETS:

CASH	767,346
DUE FROM GENERAL FUND	68,574,919
DUE FROM COMMONWEALTH OF VA	3,228,779
PREPAID ITEM	10,900

TOTAL ASSETS

72,581,944

LIABILITIES:

VOUCHERS PAYABLE	441,417
ACCOUNTS PAYABLE - SCHOOLS	57,457
SALARIES PAYABLE-OPTIONS	26,365,437
FICA PAYABLE-OPTIONS	2,002,185
WIRES PAYABLE	5,141,177
ACH PAYABLES	39,861
TOTAL LIABILITIES	<u>34,047,534</u>

FUND EQUITY:

FUND BALANCE	651,117
ESTIMATED REVENUE	(833,131,744)
APPROPRIATIONS	843,430,301
ENCUMBRANCES	9,011,968
RESERVE FOR ENCUMBRANCES	(9,011,968)
EXPENDITURES	(445,744,101)
REVENUES	473,328,837
TOTAL FUND EQUITY	<u>38,534,410</u>

TOTAL LIABILITIES AND FUND EQUITY

72,581,944

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF REVENUES
SCHOOL OPERATING FUND
JULY 1, 2019 THROUGH JANUARY 31, 2020

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	FY 2020 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED
REIMB-SOCIAL SECURITY	10,635,633	879,133	6,153,930	(4,481,703)	57.9%
REIMB-RETIREMENT	23,414,266	1,935,404	13,547,830	(9,866,436)	57.9%
REIMB-LIFE INSURANCE	714,334	59,046	413,324	(301,010)	57.9%
BASIC SCHOOL AID	177,592,419	14,647,945	102,535,612	(75,056,807)	57.7%
SP ED-SOQ	18,731,413	1,548,323	10,838,264	(7,893,149)	57.9%
VOCATIONAL FUNDS-SOQ	1,904,889	157,457	1,102,197	(802,692)	57.9%
FOSTER HOME CHILDREN-REGULAR	420,617			(420,617)	
SUMMER SCHOOLS-REMEDIATION	270,315	13,974	140,579	(129,736)	52.0%
GIFTED & TALENTED AID-SOQ	1,984,260	164,017	1,148,121	(836,139)	57.9%
REMEDIATION ED-SOQ	4,603,483	380,520	2,663,641	(1,939,842)	57.9%
SP ED-HOME BOUND	116,073			(116,073)	
SP ED-REGIONAL PROG PAYMENT	9,228,646			(9,228,646)	
VOCATIONAL ED-OCCUPATIONAL/TECH ED	319,681			(319,681)	
ENGLISH AS A SECOND LANG PAYMENTS	1,017,426	84,786	593,499	(423,927)	58.3%
AT-RISK INITIATIVE	3,786,117	509,270	2,387,022	(1,399,095)	63.0%
CLASS SIZE INITIATIVE	5,029,898	460,644	460,644	(4,569,254)	9.2%
SALARY SUPPLEMENT	10,592,101	875,565	6,128,949	(4,463,152)	57.9%
SUPPLEMENTAL LOTTERY PER PUPIL ALLOCATION	14,463,966	1,320,049	1,320,049	(13,143,917)	9.1%
TOTAL FROM COMMONWEALTH OF VIRGINIA	284,825,537	23,036,133	149,433,661	(135,391,876)	52.5%
STATE SHARE SALES TAX	78,981,847	6,932,203	40,783,938	(38,197,909)	51.6%
TOTAL FROM STATE SHARE SALES TAX	78,981,847	6,932,203	40,783,938	(38,197,909)	51.6%
PUBLIC LAW 874	8,935,191	7,548,745	7,548,745	(1,386,446)	84.5
DEPT OF THE NAVY-NJROTC	100,000		54,698	(45,302)	54.7
OTHER FEDERAL FUNDS			107	107	
DEPARTMENT OF DEFENSE	1,500,000		2,018,064	518,064	134.5
IMPACT AID-SPED		884,068	884,068	884,068	
DEPARTMENT OF DEFENSE-SPECIAL ED			2,008,898	2,008,898	
MEDICAID REIMBURSEMENT	1,664,809	119,297	599,049	(1,065,760)	36.0
MEDICAID REIMBURSEMENT-TRANSPORTATION		14,436	62,862	62,862	
TOTAL FROM FEDERAL GOVERNMENT	12,200,000	8,566,546	13,176,491	976,491	108.0

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF REVENUES
SCHOOL OPERATING FUND
JULY 1, 2019 THROUGH JANUARY 31, 2020

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	FY 2020 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED
CITY OF VIRGINIA BEACH-LOCAL CONTRIBUTION	447,556,019	39,477,152	263,110,162	(184,445,857)	58.8%
TRANSFER FROM SCHOOL RESERVE FUND	5,800,000	483,333	3,383,333	(2,416,667)	58.3%
CITY OF VIRGINIA BEACH-CONSOLIDATED BEN	735,538		735,538		100.0%
TOTAL TRANSFERS	<u>454,091,557</u>	<u>39,960,485</u>	<u>267,229,033</u>	<u>(186,862,524)</u>	58.8%
SALE OF SCHOOL VEHICLES	15,000	9,212	36,917	21,917	246.1%
RENT OF FACILITIES	450,000	12,156	109,487	(340,513)	24.3%
SECEP-RENT OF FACILITIES			82,500	82,500	
TUITION-REGULAR DAY	100,000	16,309	72,057	(27,943)	72.1%
TUITION-GEN ADULT ED	142,839			(142,839)	
TUITION-SUMMER SCHOOL	700,000		564,157	(135,843)	80.6%
TUITION-VOCATIONAL ADULT ED	169,750			(169,750)	
TUITION-DRIVERS ED	322,125	48,190	87,460	(234,665)	27.2%
COLLEGE NIGHT FEES		125	12,000	12,000	
TUITION-LPN PROGRAM	25,575			(25,575)	
TUITION-RENAISSANCE ACADEMY	20,811			(20,811)	
PLANETARIUM FEES		164	1,194	1,194	
DONATION			66	66	
MISCELLANEOUS REVENUE	224,703	104	123,756	(100,947)	55.1%
STOP ARM ENFORCEMENT PROGRAM	250,000	50,167	451,295	201,295	180.5%
SALE OF SALVAGE MATERIALS	12,000	17,054	648,856	636,856	5407.1%
REIMB-SYSTEM REPAIRS		2,860	38,425	38,425	
INDIRECT COST-GRANTS	600,000	63,921	338,704	(261,296)	56.5%
LOST & STOLEN-TECHNOLOGY		220	2,711	2,711	
LOST & DAMAGED-TECHNOLOGY		9,287	21,048	21,048	
LOST & DAMAGED-CALCULATORS		549	1,765	1,765	
LOST & DAMAGED-HEARTRATE MONITORS		177	1,191	1,191	
PREMIUM ON BONDS			112,125	112,125	
TOTAL FROM OTHER SOURCES	<u>3,032,803</u>	<u>230,495</u>	<u>2,705,714</u>	<u>(327,089)</u>	89.2%
TOTAL SCHOOL OPERATING FUND	<u>833,131,744</u>	<u>78,725,862</u>	<u>473,328,837</u>	<u>(359,802,907)</u>	56.8%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL ATHLETICS FUND
JULY 1, 2019 THROUGH JANUARY 31, 2020

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ASSETS:		LIABILITIES:	
CASH	2,375,320	VOUCHERS PAYABLE	8,268
		TOTAL LIABILITIES	8,268
		FUND EQUITY:	
		FUND BALANCE	
		ESTIMATED REVENUE	(5,227,274)
		APPROPRIATIONS	5,351,064
		ENCUMBRANCES	9,317
		RESERVE FOR ENCUMBRANCES	(9,317)
		EXPENDITURES	(2,883,235)
		REVENUES	5,126,497
		TOTAL FUND EQUITY	2,367,052
TOTAL ASSETS	2,375,320	TOTAL LIABILITIES AND FUND EQUITY	2,375,320

	FY 2020 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 2019 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS	5,000	3,065	45,822	40,822	916.4%	623.8%
BASKETBALL	120,000	24,970	48,815	(71,185)	40.7%	58.0%
FOOTBALL	250,000		230,129	(19,871)	92.1%	67.9%
GYMNASTICS	4,000	1,014	1,671	(2,329)	41.8%	84.3%
WRESTLING	13,000	2,552	6,509	(6,491)	50.1%	65.8%
SOCCER	42,000			(42,000)		
MIDDLE SCHOOL	65,000	14,324	47,195	(17,805)	72.6%	65.5%
TRANSFER FROM SCHOOL OPERATING	4,723,274		4,723,274		100.0%	100.0%
OTHER INCOME	5,000	1,530	23,082	18,082	461.6%	623.2%
TOTAL REVENUES	5,227,274	47,455	5,126,497	(100,777)	98.1%	97.2%
PYFB-ENCUMBRANCES	123,790					
TOTAL REVENUES AND PYFB	5,351,064					

	FY 2020 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 2019 PERCENT OBLIGATED
EXPENDITURES:							
PERSONNEL SERVICES	2,554,767	198,236	1,369,221		1,185,546	53.6%	53.6%
FICA BENEFITS	195,437	15,161	104,694		90,743	53.6%	53.6%
PURCHASED SERVICES	1,282,029	194,616	618,634		663,395	48.3%	48.1%
VA HIGH SCHOOL LEAGUE DUES	51,250	(167)	20,623		30,627	40.2%	39.5%
ATHLETIC INSURANCE	190,000		179,748		10,252	94.6%	109.0%
OTHER CHARGES			803		(803)		
MATERIALS AND SUPPLIES	780,748	46,909	471,554	7,670	301,524	61.4%	61.5%
CAPITAL OUTLAY	290,156		112,705		177,451	38.8%	32.7%
LAND, STRUCTURES AND IMPROVEMENTS	6,677		5,253	1,647	(223)	103.3%	101.6%
TOTAL	5,351,064	454,755	2,883,235	9,317	2,458,512	54.1%	56.6%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL CAFETERIAS FUND
JULY 1, 2019 THROUGH JANUARY 31, 2020

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ASSETS:		LIABILITIES:	
CASH	12,913,339	VOUCHERS PAYABLE	23,985
CASH WITH CAFETERIAS	21,955	SALARIES PAYABLE-OPTIONS	512,303
FOOD INVENTORY	233,974	FICA PAYABLE-OPTIONS	39,233
FOOD-USDA INVENTORY	157,242	UNEARNED REVENUE	474,466
SUPPLIES INVENTORY	118,283	TOTAL LIABILITIES	<u>1,049,987</u>
		FUND EQUITY:	
		FUND BALANCE	11,018,184
		ESTIMATED REVENUE	(33,063,472)
		APPROPRIATIONS	35,659,895
		ENCUMBRANCES	1,615,864
		RESERVE FOR ENCUMBRANCES	(1,615,864)
		EXPENDITURES	(14,715,658)
		REVENUES	<u>13,495,857</u>
		TOTAL FUND EQUITY	<u>12,394,806</u>
TOTAL ASSETS	<u>13,444,793</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>13,444,793</u>

	FY 2020 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 2019 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS	75,000	13,912	160,885	85,885	214.5%	193.2%
CHARGES FOR SERVICES	11,217,029	1,045,406	5,349,871	(5,867,158)	47.7%	44.4%
USDA REBATES	600,000	57,899	236,979	(363,021)	39.5%	19.2%
TOTAL LOCAL REVENUE	<u>11,892,029</u>	<u>1,117,217</u>	<u>5,747,735</u>	<u>(6,144,294)</u>	48.3%	43.7%
SCHOOL MEAL PAYMENTS	500,000	319,425	319,425	(180,575)	63.9%	65.6%
SCHOOL BREAKFAST INITIATIVE		6,569	19,225	19,225		
TOTAL REVENUE FROM COMMONWEALTH	<u>500,000</u>	<u>325,994</u>	<u>338,650</u>	<u>(161,350)</u>	67.7%	68.4%
SCHOOL BREAKFAST PROGRAM		422,352	2,054,450	2,054,450		
NATIONAL SCHOOL MEAL PROGRAM	18,241,572	1,035,106	5,039,583	(13,201,989)	27.6%	37.6%
USDA COMMODITIES	1,929,871			(1,929,871)		
SUMMER FEED PROGRAM	150,000		139,619	(10,381)	93.1%	
CHILD AND ADULT CARE FOOD PROGRAM	350,000	37,124	175,120	(174,880)	50.0%	
OTHER FEDERAL FUNDS			700	700		
TOTAL REVENUE FROM FEDERAL GOV'T	<u>20,671,443</u>	<u>1,494,582</u>	<u>7,409,472</u>	<u>(13,261,971)</u>	35.8%	35.3%
TOTAL REVENUES	<u>33,063,472</u>	<u>2,937,793</u>	<u>13,495,857</u>	<u>(19,567,615)</u>	40.8%	39.0%
PRIOR YEAR FUND BALANCE (PYFB)	2,490,632					
PYFB-ENCUMBRANCES	<u>105,791</u>					
TOTAL REVENUES AND PYFB	<u>35,659,895</u>					

	FY 2020 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 2019 PERCENT OBLIGATED
EXPENDITURES:							
PERSONNEL SERVICES	12,143,480	978,145	5,097,399		7,046,081	42.0%	43.1%
FRINGE BENEFITS	5,331,963	378,372	1,865,755		3,466,208	35.0%	39.5%
PURCHASED SERVICES	443,008	21,450	282,186	352,286	(191,464)	143.2%	44.1%
OTHER CHARGES	44,782	7,260	30,531		14,251	68.2%	37.5%
MATERIALS AND SUPPLIES	16,309,245	1,589,269	6,931,192	34,777	9,343,276	42.7%	36.1%
CAPITAL OUTLAY	1,387,417	72,511	508,595	1,228,801	(349,979)	125.2%	38.8%
TOTAL	<u>35,659,895</u>	<u>3,047,007</u>	<u>14,715,658</u>	<u>1,615,864</u>	<u>19,328,373</u>	45.8%	39.1%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL TEXTBOOKS FUND
JULY 1, 2019 THROUGH JANUARY 31, 2020

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ASSETS:		LIABILITIES:	
CASH	6,170,099	TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE	6,304,714
		ESTIMATED REVENUE	(4,052,385)
		APPROPRIATIONS	4,777,278
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENDITURES	(3,252,652)
		REVENUES	2,393,144
		TOTAL FUND EQUITY	6,170,099
TOTAL ASSETS	<u>6,170,099</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>6,170,099</u>

	FY 2020 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 2019 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS	29,483	7,149	78,269	48,786	265.5%	158.4%
PURCHASES			52	52		
LOST AND DAMAGED	27,000	489	1,144	(25,856)	4.2%	79.7%
MISCELLANEOUS			1,592	1,592		
TOTAL LOCAL REVENUE	<u>56,483</u>	<u>7,638</u>	<u>81,057</u>	<u>24,574</u>	143.5%	123.8%
DEPT OF EDUCATION	3,995,902	330,299	2,312,087	(1,683,815)	57.9%	58.1%
TOTAL REVENUE-COMMONWEALTH	<u>3,995,902</u>	<u>330,299</u>	<u>2,312,087</u>	<u>(1,683,815)</u>	57.9%	58.1%
TOTAL REVENUES	<u>4,052,385</u>	<u>337,937</u>	<u>2,393,144</u>	<u>(1,659,241)</u>	59.1%	59.0%
PRIOR YEAR FUND BALANCE (PYFB)	722,803					
PYFB-ENCUMBRANCES	<u>2,090</u>					
TOTAL REVENUES AND PYFB	<u>4,777,278</u>					

	FY 2020 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 2019 PERCENT OBLIGATED
EXPENDITURES:							
PERSONNEL SERVICES	93,977	7,831	54,920		39,057	58.4%	63.4%
FRINGE BENEFITS	30,110	3,680	21,733		8,377	72.2%	70.9%
MATERIALS AND SUPPLIES	<u>4,653,191</u>	<u>17,207</u>	<u>3,175,999</u>		<u>1,477,192</u>	68.3%	83.0%
TOTAL	<u>4,777,278</u>	<u>28,718</u>	<u>3,252,652</u>		<u>1,524,626</u>	68.1%	75.6%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL RISK MANAGEMENT FUND
JULY 1, 2019 THROUGH JANUARY 31, 2020

B 8

ASSETS:		LIABILITIES:	
CASH	17,048,271	VOUCHERS PAYABLE	30,485
PREPAID ITEM	218,157	EST CLAIMS/JUDGMENTS PAYABLE	8,597,000
		TOTAL LIABILITIES	<u>8,627,485</u>
		FUND EQUITY:	
		RETAINED EARNINGS	6,822,824
		ENCUMBRANCES	5,493
		RESERVE FOR ENCUMBRANCES	(5,493)
		EXPENSES	(5,260,560)
		REVENUES	<u>7,076,679</u>
		TOTAL FUND EQUITY	<u>8,638,943</u>
TOTAL ASSETS	<u>17,266,428</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>17,266,428</u>

REVENUES:	MONTH'S REALIZED	YR-TO-DATE REALIZED
INTEREST ON BANK DEPOSITS	20,897	231,741
RISK MANAGEMENT CHARGES		6,805,724
INSURANCE PROCEEDS	22,311	35,354
MISCELLANEOUS REVENUE	730	3,860
TOTAL REVENUES	<u>43,938</u>	<u>7,076,679</u>

EXPENSES:	MONTH'S EXPENSES	YR-TO-DATE EXPENSES	OUTSTANDING ENCUMBRANCES
PERSONNEL SERVICES	25,946	184,934	
FRINGE BENEFITS	9,262	58,868	
OTHER PURCHASED SERVICES	164	190,385	3,704
FIRE AND PROPERTY INSURANCE	192,140	2,041,913	
MOTOR VEHICLE INSURANCE	26,885	1,043,950	
WORKER'S COMPENSATION	236,276	1,496,837	
SURETY BONDS		200	
GENERAL LIABILITY INSURANCE		233,510	
MISCELLANEOUS	40	1,480	
MATERIALS AND SUPPLIES	4,088	8,483	1,789
TOTAL	<u>494,801</u>	<u>5,260,560</u>	<u>5,493</u>

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL COMMUNICATION TOWERS/TECHNOLOGY FUND
JULY 1, 2019 THROUGH JANUARY 31, 2020

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ASSETS:		LIABILITIES:	
CASH	3,215,729	DEPOSITS PAYABLE	75,000
		TOTAL LIABILITIES	75,000
		FUND EQUITY:	
		FUND BALANCE	2,433,487
		ESTIMATED REVENUE	(516,000)
		APPROPRIATIONS	801,170
		ENCUMBRANCES	34,728
		RESERVE FOR ENCUMBRANCES	(34,728)
		EXPENDITURES	(68,415)
		REVENUES	490,487
		TOTAL FUND EQUITY	3,140,729
TOTAL ASSETS	3,215,729	TOTAL LIABILITIES AND FUND EQUITY	3,215,729

	FY 2020 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 2019 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS	16,000	3,868	38,744	22,744	242.2%	258.9%
RENT-WIRELESS COMMUNICATION	500,000			(500,000)		
TOWER RENT-BAYSIDE HIGH			27,500	27,500		
TOWER RENT-COX HIGH		2,262	136,215	136,215		
TOWER RENT-FIRST COLONIAL HIGH			32,958	32,958		
TOWER RENT-OCEAN LAKES HIGH			16,744	16,744		
TOWER RENT-SALEM HIGH			110,694	110,694		
TOWER RENT-TALLWOOD HIGH			46,738	46,738		
TOWER RENT-TECH CENTER		5,022	75,709	75,709		
TOWER RENT-WOODSTOCK ELEMENTARY			5,185	5,185		
TOTAL REVENUES	516,000	11,152	490,487	(25,513)	95.1%	87.8%
PRIOR YEAR FUND BALANCE (PYFB)	284,000					
PYFB-ENCUMBRANCES	1,170					
TOTAL REVENUES AND PYFB	801,170					

	FY 2020 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 2019 PERCENT OBLIGATED
EXPENDITURES:							
PURCHASED SERVICES				178	(178)		
MATERIALS AND SUPPLIES	801,170	293	68,415	34,550	698,205	12.9%	45.5%
TOTAL	801,170	293	68,415	34,728	698,027	12.9%	45.9%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF REVENUES
SCHOOL GRANTS FUND
JULY 1, 2019 THROUGH JANUARY 31, 2020

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Revenues :

	FY 2020 Estimated	Month's Realized	Yr-To-Date Realized	Unrealized Revenues	Percent Realized
Source:					
Commonwealth of Virginia	15,538,651	434,271	2,948,322	(12,590,329)	18.97%
Federal Government	43,772,180	1,460,215	3,789,764	(39,982,416)	8.66%
Other Sources	1,079,644	16,413	106,250	(973,394)	9.84%
Transfers from School Operating Fund	5,571,700	3,948	5,571,352	(348)	99.99%
Total Revenues	65,962,175	1,914,847	12,415,688	(53,546,487)	18.82%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL GRANTS FUND
JULY 1, 2019 THROUGH JANUARY 31, 2020

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	<u>FY 2020</u> <u>APPROPRIATIONS</u>	<u>MONTH'S</u> <u>EXPENDITURES</u>	<u>YR-TO-DATE</u> <u>EXPENDITURES</u>	<u>OUTSTANDING</u> <u>ENCUMBRANCES</u>	<u>REMAINING</u> <u>BALANCE</u>	<u>PERCENT</u> <u>OBLIGATED</u>
ADULT BASIC EDUCATION FY20	314,094	24,479	195,329		118,765	62.2%
ALGEBRA READINESS FY19	505,159	39,848	417,814	1,272	86,073	83.0%
ALGEBRA READINESS INITIATIVE FY20	1,040,915	64,163	78,696	283,053	679,166	34.8%
ASIA SOCIETY CONFUCIUS CLASSROOMS NETWORK FY13	991				991	
ASSESSMENT FOR LEARNING PROJECT FY16	13,042				13,042	
CAREER & TECHNICAL EDUCATION STATE EQUIP FY20	78,673	27,420	47,119	22,896	8,658	89.0%
CAREER SWITCHER PROGRAM MENTOR REIMBURSE FY19	450				450	
CAREER SWITCHER PROGRAM MENTOR REIMBURSE FY20	11,000				11,000	
CARL PERKINS FY19	82,788		82,788			100.0%
CARL PERKINS FY20	938,704	42,195	372,138	21,384	545,182	41.9%
CHAMPIONS TOGETHER - IDEA FY19	4,000		4,000			100.0%
COPS SCHOOL VIOLENCE PREVENTION FY19	515,000	142,600	142,600	372,400		100.0%
CTE SPECIAL STATE EQUIPMENT ALLOCATION FY20	61,602				61,602	
DODEA MCASP OPERATION GRIT FY19	83,108	40,681	83,053	55		100.0%
DODEA MCASP OPERATION GRIT FY20	263,000	(29,767)	45,474	105,929	111,597	57.6%
DUAL ENROLLMENT TCC FY20	693,021				693,021	
EARLY CHILDHOOD ED LEADERS COMMUNITIES OF LEARNING FY19	1,000		1,000			100.0%
EARLY READING INTERVENTION FY19	1,061,025	(5,275)	653,668	55,012	352,345	66.8%
EARLY READING INTERVENTION FY20	1,901,940	126,291	209,960		1,691,980	11.0%
GENERAL ADULT EDUCATION (GAE) FY20	30,993	2,895	24,227		6,766	78.2%
GREEN RUN COLLEGIATE CHARTER SCHOOL SUPPORT FY20	12,500				12,500	
GREEN RUN COLLEGIATE CHARTER SCHOOL SUPPORT FY19	10,868	85	10,798		70	99.4%
HAMPTON ROADS WORKFORCE COUNCIL - ALC FY20	141,136	18,391	52,141		88,995	36.9%
HAMPTON ROADS WORKFORCE COUNCIL - STEM (OSY) FY20	141,136	7,153	45,486		95,650	32.2%
HAMPTON ROADS WORKFORCE COUNCIL STEM (ISY) FY20	117,618	3,779	14,531		103,087	12.4%
IDEA CO-TEACHING INITIATIVE THREE OAKS FY20	3,750		3,750			100.0%
INDUSTRY CERTIFICATIONS EXAMINATIONS FY20	95,139	12,852	12,852		82,287	13.5%
INDUSTRY CERTIFICATIONS EXAMS STEM-H FY20	25,973	12,808	25,973			100.0%
ISAEF FY20	67,092	4,434	17,143		49,949	25.6%
JAIL EDUCATION PROGRAM APR 2019-MAR 2020	137,991	12,660	90,380		47,611	65.5%
JUVENILE DETENTION CENTER APR 2019 - MAR 2020	865,763	104,155	612,055	14,970	238,738	72.4%
MCKINNEY HOMELESS FY19	46,365	3,567	46,365			100.0%
MCKINNEY VENTO HOMELESS FY20	73,000	2,573	17,388		55,612	23.8%
MIDDLE SCHOOL TEACHER CORPS FY20	5,000		1,250		3,750	25.0%
NATIONAL BOARD TEACHERS STIPENDS FY20	390,000	390,000	390,000			100.0%
NETWORK IMPROVEMENT COMMUNITY (NIC)	2,500				2,500	
NEW TEACHER MENTOR FY20	34,768				34,768	
NMSI FY20	641,964	1,464	3,803		638,161	0.6%
NNSY SUMMER 2019 STEMP CAMP	7,990		7,990			100.0%
ODU RESERARCH FOUNDATION CYBERSECURITY INTERNSHIP FY19	1,500		1,200		300	80.0%
POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORTS FY19	13,979		13,979			100.0%
PRESCHOOL INCENTIVE - IDEA FY20	513,052	45,620	56,473		456,579	11.0%
PRESCHOOL INCENTIVE- IDEA FY19	196,947	103	186,580		10,367	94.7%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
SCHOOL GRANTS FUND
JULY 1, 2019 THROUGH JANUARY 31, 2020

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	FY 2020 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
PROJECT GRADUATION FY18	5,161		230		4,931	4.5%
PROJECT GRADUATION FY19	37,500		112		37,388	0.3%
PROJECT GRADUATION FY20	37,500				37,500	
PROJECT HOPE - CITY WIDE SCA FY14	2,454				2,454	
RACE TO GED FY20	66,168	7,467	48,050		18,118	72.6%
RESERVE FOR CONTINGENCY	5,413,125				5,413,125	
SCHOOL SECURITY EQUIPMENT GRANT FY19	1,739				1,739	
SCHOOL SECURITY EQUIPMENT GRANT FY20	180,246				180,246	
SCHOOL SECURITY OFFICER GRANT PROGRAM FY19	525		525			100.0%
START ON SUCCESS (SOS) FY20	12,500				12,500	
STARTALK FY19	70,578	679	65,770		4,808	93.2%
STARTALK FY20	89,807				89,807	
STEM COMPETITION TEAM INITIATIVE FY20	10,000				10,000	
TECHNOLOGY INITIATIVE FY18	707,058	35,601	694,464	1,225	11,369	98.4%
TECHNOLOGY INITIATIVE FY19	2,618,400		270,217		2,348,183	10.3%
TECHNOLOGY INITIATIVE FY20	2,618,400				2,618,400	
TITLE 1 PART A FY18	3,645		3,645			100.0%
TITLE 1 PART A FY19	2,567,647	139,539	1,317,279	521,052	729,316	71.6%
TITLE 1 PART A FY20	11,914,698	908,696	4,067,863	53,505	7,793,330	34.6%
TITLE 1 PART D SUBPART 1 FY19	27,539	3,759	10,198	12,141	5,200	81.1%
TITLE 1 PART D SUBPART 1 FY20	20,000				20,000	
TITLE 1 PART D SUBPART 2 FY18	88,010		88,010			100.0%
TITLE 1 PART D SUBPART 2 FY19	236,418	12,037	56,211		180,207	23.8%
TITLE 1 PART D SUBPART 2 FY20	225,907				225,907	
TITLE II PART A FY18	12,096		12,096			100.0%
TITLE II PART A FY19	157,055	5,540	132,185		24,870	84.2%
TITLE II PART A FY20	1,613,719	134,931	536,208		1,077,511	33.2%
TITLE III PART A LANGUAGE ACQ. FY19	77,888	10,071	70,638		7,250	90.7%
TITLE III PART A LANGUAGE ACQUISITION FY20	142,218	196	196		142,022	0.1%
TITLE IV PART A FY18	29,590		29,590			100.0%
TITLE IV PART A FY20	905,129		66,724	24,639	813,766	10.1%
TITLE IV PART B 21ST CCLC LYNNHAVEN ES FY19	12,240	195	4,965		7,275	40.6%
TITLE IV PELL FY20	15,100		4,197		10,903	27.8%
TITLE IV, PART A FY19	710,172	60,679	233,021	31,189	445,962	37.2%
TITLE VI-B FY19	3,277,188	10,047	2,915,072		362,116	89.0%
TITLE VI-B FY20	14,768,570	1,391,593	4,147,045		10,621,525	28.1%
VA INITIATIVE AT RISK FOUR YEAR OLD FY19	593,958		593,958			100.0%
VA INITIATIVE AT RISK FOUR YEAR OLD FY20	4,826,738	477,097	1,818,520		3,008,218	37.7%
VBEF SCHOOL+COMMUNITY SUPER GRANT FY20	18,803	12,851	12,851	5,925	27	99.9%
VPI+ FY20	569,340	52,612	265,769		303,571	46.7%
VPI+ PRESCHOOL EXPANSION GRANT FY19	78,553		78,553			100.0%
VTSS FY20	36,223	10,415	10,415		25,808	28.8%
WORKPLACE READINESS FY20	16,034	16,034	16,034			100.0%
TOTAL SCHOOL GRANTS FUND	65,962,175	4,385,213	21,538,614	1,526,647	42,896,914	35.0%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL BOARD/CITY HEALTH INSURANCE FUND
JULY 1, 2019 THROUGH JANUARY 31, 2020

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ASSETS:		LIABILITIES:	
CASH	65,708,576	ACCOUNTS PAYABLE-HSA	28,154
		WIRES PAYABLE	2,315,429
		UNEARNED REVENUE	1,364,872
		EST CLAIMS-JUDGMENTS PAYABLE	9,430,162
		TOTAL LIABILITIES	<u>13,138,617</u>
		FUND EQUITY:	
		RETAINED EARNINGS	45,884,829
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENSES	(81,421,739)
		REVENUES	<u>88,106,869</u>
		TOTAL FUND EQUITY	<u>52,569,959</u>
TOTAL ASSETS	<u>65,708,576</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>65,708,576</u>

	MONTH'S REALIZED	YEAR-TO-DATE REALIZED
REVENUES:		
INTEREST ON BANK DEPOSITS	77,777	747,137
EMPLOYEE PREMIUMS-CITY	1,126,385	8,102,234
EMPLOYER PREMIUMS-CITY	3,908,194	28,566,266
EMPLOYEE PREMIUMS-SCHOOLS	1,547,943	10,567,602
EMPLOYER PREMIUMS-SCHOOLS	5,879,624	40,117,538
COBRA ADMINISTRATIVE FEE-CITY	487	2,974
COBRA ADMINISTRATIVE FEE-SCHOOLS	655	3,118
TOTAL REVENUES	<u>12,541,065</u>	<u>88,106,869</u>

	MONTH'S EXPENSES	YEAR-TO-DATE EXPENSES	OUTSTANDING ENCUMBRANCES
EXPENSES:			
SALARIES AND BENEFITS	46,522	312,796	
HEALTH CLAIMS AND OTHER EXPENSES-CITY	7,443,040	33,659,783	
HEALTH CLAIMS AND OTHER EXPENSES-SCHOOLS	<u>10,400,602</u>	<u>47,449,160</u>	
TOTAL EXPENSES	<u>17,890,164</u>	<u>81,421,739</u>	

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL VENDING OPERATIONS FUND
JULY 1, 2019 THROUGH JANUARY 31, 2020

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ASSETS:		LIABILITIES:	
CASH	25,854	TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE	75,409
		ESTIMATED REVENUE	(144,000)
		APPROPRIATIONS	150,000
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENDITURES	(149,800)
		REVENUES	94,245
		TOTAL FUND EQUITY	25,854
TOTAL ASSETS	<u>25,854</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>25,854</u>

	FY 2020 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 2019 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS		5	381	381		
VENDING OPERATIONS RECEIPTS	144,000	43,927	93,864	(50,136)	65.2%	64.9%
TOTAL REVENUES	144,000	43,932	94,245	(49,755)	65.4%	65.0%
PRIOR YEAR FUND BALANCE (PYFB)	6,000					
TOTAL REVENUES AND PYFB	<u>150,000</u>					

	FY 2020 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 2019 PERCENT OBLIGATED
EXPENDITURES:							
SCHOOL ALLOCATIONS	144,280		149,800		(5,520)	103.8%	103.3%
MATERIALS AND SUPPLIES	5,520				5,520		2.3%
PURCHASED SERVICES	200				200		
TOTAL	<u>150,000</u>		<u>149,800</u>		<u>200</u>	99.9%	99.5%

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL INSTRUCTIONAL TECHNOLOGY FUND
JULY 1, 2019 THROUGH JANUARY 31, 2020

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ASSETS:		LIABILITIES:	
CASH	935,795	TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE	513,400
		ESTIMATED REVENUE	
		APPROPRIATIONS	200,000
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENDITURES	
		REVENUES	222,395
		TOTAL FUND EQUITY	935,795
TOTAL ASSETS	935,795	TOTAL LIABILITIES AND FUND EQUITY	935,795

	FY 2020	MONTH'S	YR-TO-DATE	UNREALIZED
REVENUES:	ESTIMATED	REALIZED	REALIZED	REVENUES
INTEREST ON BANK DEPOSITS		23,970	222,395	222,395
TOTAL REVENUES		23,970	222,395	222,395
PRIOR YEAR FUND BALANCE (PYFB)	200,000			
TOTAL REVENUES AND PYFB	200,000			

	FY 2020	MONTH'S	YR-TO-DATE	OUTSTANDING	REMAINING
EXPENDITURES:	APPROPRIATIONS	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	BALANCE
MATERIALS AND SUPPLIES	200,000				200,000
TOTAL	200,000				200,000

VIRGINIA BEACH CITY PUBLIC SCHOOLS
SCHOOL EQUIPMENT REPLACEMENT FUND
JULY 1, 2019 THROUGH JANUARY 31, 2020

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ASSETS:		LIABILITIES:	
CASH	1,133,841	TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE	1,039,396
		ESTIMATED REVENUE	
		APPROPRIATIONS	80,000
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENDITURES	
		REVENUES	14,445
		TOTAL FUND EQUITY	1,133,841
TOTAL ASSETS	1,133,841	TOTAL LIABILITIES AND FUND EQUITY	1,133,841

REVENUES:	FY 2020 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES
INTEREST ON BANK DEPOSITS		1,366	14,445	14,445
TOTAL REVENUES		1,366	14,445	14,445
PRIOR YEAR FUND BALANCE (PYFB)	80,000			
TOTAL REVENUES AND PYFB	80,000			

EXPENDITURES:	FY 2020 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE
CAPITAL OUTLAY	80,000				80,000
TOTAL	80,000				80,000

VIRGINIA BEACH CITY PUBLIC SCHOOLS
STATEMENT OF EXPENDITURES AND ENCUMBRANCES
CAPITAL PROJECTS
JULY 1, 2019 THROUGH JANUARY 31, 2020

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<u>FY 2020</u> <u>APPROPRIATIONS</u>	<u>MONTH'S</u> <u>EXPENDITURES</u>	<u>YEAR-TO-DATE</u> <u>EXPENDITURES</u>	<u>PROJECT-TO-DATE</u> <u>EXPENDITURES</u>	<u>OUTSTANDING</u> <u>ENCUMBRANCES</u>	<u>REMAINING</u> <u>BALANCE</u>	<u>PERCENT</u> <u>OBLIGATED</u>
12,775,000	43,348	605,354	6,242,356	584,825	5,947,819	53.44%
1,200,000	9,359	286,839	1,023,799	149,213	26,988	97.75%
4,000,000					4,000,000	
950,000		1,232	950,000			100.00%
27,289,241	373,116	3,401,559	24,996,123	2,076,409	216,709	99.21%
32,470,000	1,396,442	11,480,383	25,870,368	4,656,925	1,942,707	94.02%
77,873,759	2,601,682	12,563,288	41,863,214	29,829,738	6,180,807	92.06%
21,821,574			21,821,574			100.00%
300,000			284,602		15,398	94.87%
11,675,000		4,294	11,666,065	8,935		100.00%
2,100,000		78,160	2,093,309	6,691		100.00%
45,367,724	1,859	16,548	45,359,124	8,600		100.00%
35,025,639		2,365,641	33,930,092	1,095,547		100.00%
15,033,273	4,236	13,114	15,002,171	8,861	22,241	99.85%
4,218,000					4,218,000	
20,000,000	63,531	126,933	11,329,908	6,501,073	2,169,019	89.15%
2,729,510	10,949	75,445	1,234,340	1,360,091	135,079	95.05%
13,121,541	157,774	2,384,139	5,732,738	5,929,581	1,459,222	88.88%
6,900,000	105,978	210,273	423,685	921,528	5,554,787	19.50%
4,125,000	12,492	515,027	2,330,601	123,965	1,670,434	59.50%
13,500,000	337,218	866,855	1,514,087	10,446,761	1,539,152	88.60%
834,737		228,249	228,249	213,506	392,982	52.92%
12,187,001			11,832,718	21,617	332,666	97.27%
63,615,000		9,288	63,514,562		100,438	99.84%
9,196,000			8,867,573		328,427	96.43%
	(285,553)	137,984	137,984		(137,984)	
<u>438,307,999</u>	<u>4,832,431</u>	<u>35,370,605</u>	<u>338,249,242</u>	<u>63,943,866</u>	<u>36,114,891</u>	<u>91.76%</u>

VIRGINIA BEACH CITY PUBLIC SCHOOLS
GREEN RUN COLLEGIATE CHARTER SCHOOL
JULY 1, 2019 THROUGH JANUARY 31, 2020

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ASSETS:		LIABILITIES:	
CASH	2,186,819	VOUCHERS PAYABLE	1,087
PREPAID ITEM	700	SALARIES PAYABLE-OPTIONS	127,779
		FICA PAYABLE-OPTIONS	9,776
		TOTAL LIABILITIES	<u>138,642</u>
		FUND EQUITY:	
		FUND BALANCE	10,542
		ESTIMATED REVENUE	(3,913,938)
		APPROPRIATIONS	3,922,723
		ENCUMBRANCES	3,030
		RESERVE FOR ENCUMBRANCES	(3,030)
		EXPENDITURES	(1,884,388)
		REVENUES	3,913,938
		TOTAL FUND EQUITY	<u>2,048,877</u>
TOTAL ASSETS	<u>2,187,519</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>2,187,519</u>

	FY 2020 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 2019 PERCENT REALIZED
REVENUES:						
TRANSFER FROM GENERAL FUND	3,913,938		3,913,938		100.0%	100.0%
TOTAL REVENUES	3,913,938		3,913,938		100.0%	100.0%
PYFB-ENCUMBRANCES	8,785					
TOTAL REVENUES AND PYFB	<u>3,922,723</u>					

	FY 2020 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 2019 PERCENT OBLIGATED
EXPENDITURES:							
PERSONNEL SERVICES	2,414,792	221,618	1,172,691		1,242,101	48.6%	47.0%
FRINGE BENEFITS	800,968	79,018	408,646		392,322	51.0%	49.2%
PURCHASED SERVICES	409,218	107,394	175,317		233,901	42.8%	30.8%
OTHER CHARGES	93,339	9,526	50,500		42,839	54.1%	50.8%
MATERIALS AND SUPPLIES	204,406	16,683	77,234	3,030	124,142	39.3%	36.5%
TOTAL	<u>3,922,723</u>	<u>434,239</u>	<u>1,884,388</u>	<u>3,030</u>	<u>2,035,305</u>	48.1%	45.2%