



VIRGINIA BEACH CITY PUBLIC SCHOOLS
CHARTING THE COURSE

School Board Services

Beverly M. Anderson, Chair
 At-Large

Kimberly A. Melnyk, Vice Chair
 District 7 – Princess Anne

Daniel D. Edwards
 District 2 – Kempsville

Sharon R. Felton
 District 6 – Beach

Dorothy M. Holtz
 At-Large

Laura K. Hughes
 At-Large

Victoria C. Manning
 At-Large

Jessica L. Owens
 District 3 – Rose Hall

Trenace B. Riggs
 District 1 – Centerville

Carolyn T. Rye
 District 5 - Lynnhaven

Carolyn D. Weems
 District 4 - Bayside

Aaron C. Spence, Ed.D., Superintendent

School Board Retreat/*Abridged* Regular Meeting Agenda

Monday, July 8 and Tuesday, July 9, 2019

Old Donation School Schola
 4633 Honeygrove Rd.
 Virginia Beach, VA 23455
 (757) 263-1000

In accordance with School Board Bylaw 1-48 §G, "No person attending a meeting of the School Board, in any capacity, shall use or allow to sound any device in a manner that disrupts the conduct of business within the room in which the School Board is meeting"

MONDAY, July 8, 2019

Time	Activity	Lead(s)
1:00 PM – 2:00 PM	Governance Structure	Aaron C. Spence, Ed.D. <i>Superintendent</i>
2:00 PM – 2:45 PM	<i>Compass to 2020: A Look Back</i>	Marc A. Bergin, Ed.D. <i>Chief of Staff</i> Lisa A. Banicky, Ph.D. <i>Executive Director of Planning, Innovation and Accountability</i>
2:45 PM – 3:00 PM	Break	
3:00 PM – 4:00 PM	<i>Beyond Compass to 2020: The Next Strategic Framework</i>	Marc A. Bergin, Ed.D. <i>Chief of Staff</i> Lisa A. Banicky, Ph.D. <i>Executive Director of Planning, Innovation and Accountability</i>
4:00 PM – 5:00 PM	Budget Priorities: – Employee Compensation Strategies – Kindergarten Phase-In – Must Do's	Farrell E. Hanzaker <i>Chief Financial Officer</i>
by 5:00 PM	Recess to reconvene July 9, 2019	



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TUESDAY, July 9, 2019

Time	Activity	Lead(s)
8:30 AM	Breakfast / Reconvene School Board Retreat	
9:00 AM – 10:00 AM	School Start Times	Donald E. Robertson, Jr., Ph.D. <i>Chief Schools Officer</i> Daniel F. Kever <i>Senior Executive Director of High Schools</i>
10:00 AM – 10:15 AM	Policy Priorities: Policy Review Committee (PRC) Update	Marc A. Bergin, Ed.D. <i>Chief of Staff</i>
10:15 AM – 10:30 AM	Break	
10:30 AM – 11:30 AM	Cell Phone Policy	Marc A. Bergin, Ed.D. <i>Chief of Staff</i> Donald E. Robertson, Jr., Ph.D. <i>Chief Schools Officer</i>
11:30 AM – 12 NOON	Legislative Priorities	Marc A. Bergin, Ed.D. <i>Chief of Staff</i> Kimberly A. Melnyk <i>School Board Member</i>
12 NOON – 1:00 PM	Review of Scratch Cooking Initiative	
1:00 PM – 2:00 PM	Student Discipline Hearings and Procedures	Michael B. McGee <i>Director of Student Leadership</i> Kamala H. Lannetti <i>Deputy City Attorney</i>
2:00 PM – 3:00 PM	Transformational Learning: Update on the Work of Teaching and Learning	Kipp D. Rogers, Ph.D. <i>Chief Academic Officer</i>
3:00 PM – 3:15 PM	Break	
3:15 PM – 3:30 PM	Future Workshop Topics/Quarterly Forecast Development	Aaron C. Spence, Ed.D. <i>Superintendent</i>
3:30 PM – 4:00 PM	Reflections and Wrap-Up: Summary of Action Items from the Retreat	Aaron C. Spence, Ed.D. <i>Superintendent</i>



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***Abridged* Regular School Board Meeting**

1. **Call to Order and Roll Call****approx. 4:00 p.m.** *
*Time may be adjusted due to early/later completion of the Retreat
2. **Approval of Minutes:** June 25, 2019 Regular Meeting
3. **Adoption of the Abridged Meeting Agenda**
4. **Action:**
 - A. Personnel Report/Administrative Appointments **UPDATED 7/10/2019**
 - B. Policy Review Committee Recommendations:
 1. Policy 3-38 Competitive Negotiations/Awards/Small Professional Service Contracts
 2. Policy 4-69 Research Involving Employees/Research Review Committee
 3. Policy 5-8 Census
 4. Policy 5-10 Admission Requirements
 5. Policy 5-58 Student Staff Wellness
 6. Policy 5-67 Research Involving Students/Research Review Committee
 - C. Superintendent's Contract Amendment #8
5. **Information:** An Achievable Dream Ad Hoc Committee Update
6. **Closed Session: Personnel Matters**
7. **Vote on Remaining Action Items** (as needed)
8. **Adjournment**



Subject: Approval of Minutes **Item Number:** 2

Section: Approval of Minutes **Date:** July 9, 2019

Senior Staff: N/A

Prepared by: Dianne P. Alexander, School Board Clerk

Presenter(s): Dianne P. Alexander, School Board Clerk

Recommendation:

That the School Board adopt minutes from their June 25, 2019 regular meeting as presented:

Background Summary:

Source:

Bylaw 1-40

Budget Impact:

N/A



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Laura K. Hughes At-Large	Victoria C. Manning At-Large	Jessica L. Owens District 3 – Rose Hall
Trenace B. Riggs District 1 – Centerville	Carolyn T. Rye District 5 - Lynnhaven	Carolyn D. Weems District 4 - Bayside

Aaron C. Spence, Ed.D., Superintendent

School Board Regular Meeting MINUTES

Tuesday, June 25, 2019

School Administration Building #6, Municipal Center
2512 George Mason Dr.
Virginia Beach, VA 23456

INFORMAL MEETING

1. **Convene School Board Workshop:** The School Board convened in the einstein.lab in workshop format at 4:01 p.m. In addition to Superintendent Spence, all School Board members were present with the exception of Ms. Manning who was absent from the meeting. Ms. Rye arrived late at 4:12 p.m.
 - A. **School Board Administrative Matters and Reports:**
 1. **Retreat Planning/Overview:** As chair of the School Board Retreat Ad Hoc Committee, Vice Chair Melnyk provided an overview of the retreat framework scheduled to begin at 1 p.m. on Monday, July 8, and continue Tuesday, July 9. Superintendent Spence reviewed the July 9 abridged meeting agenda noting a request from Ms. Rye as the chair of the Policy Review Committee (PRC) for policies being introduced during the ensuing formal meeting to be added for action to be taken at the Retreat as long as there are no concerns. Additionally, he noted a closed session will take place at the conclusion of the abridged meeting for a personnel matter related to Internal Audit. School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney, responded to an inquiry regarding the timeline and method of delivery for the Conflict of Interest Act and Freedom of Information Act training required of School Board members. She reminded the School Board of a previous communication relaying information to access a subject training video and offered to explore additional training opportunities.

Other School Board reports included an invitation from Mr. Edwards for School Board members to attend a summer social he and his wife will host at their residence on July 7, salutes to all involved in the success of recent graduation ceremonies, notice of a meeting attended by Mr. Edwards and Ms. Felton with a group attempting to resurrect middle school tennis and the guidance that was shared, information regarding a workforce



alignment briefing by Hampton Roads Foundation attended by Mr. Edwards where the primary discussion was related to higher education and identifying the needs of the workforce, and comments regarding the custodial appreciation event and retiree banquet.

This portion of the workshop concluded at 4:18 p.m.

- B. Virginia Department of Education Survey Data Division Summary: Heidi L. Janicki, Ph.D., Director of Research and Evaluation, presented an overview of results from the 2018-19 Virginia Department of Education (VDOE) survey on working conditions for teachers and staff at all levels and student climate survey for students in elementary grades 4-5 and high school grades 9-12; as well as data derived from the Department of Criminal Justice Services (DCJS) secondary climate survey for middle school teachers/staff and students as a component of the annual school safety audit that school divisions are required to submit based on Virginia Code. She reviewed response rates in comparison to the state and region, and presented results of the VDOE working conditions survey explaining components for each domain in the area of professionalism; teaching, instruction, and student support; school and community supports; and safety. Results for the VDOE student school climate survey were presented for each domain in the area of engagement, relationships, expectations, and safety. Data from the DCJS survey was also presented in comparison to the state and region. In summary, she reported the division is at or above region averages on all teacher, staff, and student measures with one exception being in academic engagement where high school students were below the regional average (3.0 vs. 3.1). The division was at or above state averages on all staff measures, and all teacher measures except for one in teacher autonomy where teachers were below state average (4.3 v. 4.4). The division was at or above state averages on all student measures with exceptions in relationships among students, academic engagement, and school discipline structure. Cheryl R. Woodhouse, Senior Executive Director of Middle Schools, presented administration's response regarding survey results.

This portion of the workshop concluded at 4:14 p.m.

- C. Forecast of Regular School Board Meeting Agenda Topics FY20, 1st Quarter – July, August, September 2019: Superintendent Spence presented Administration's forecast of School Board meeting agenda topics to be presented in the FY20 first quarter – July, August, September 2019 noting additional workshop topics will likely be identified during the School Board Retreat.

This workshop concluded at 4:45 p.m.

2. **Closed Meeting: Personnel Matters:** Vice Chair Melnyk made a motion, seconded by Ms. Riggs, that the School Board recess into a closed session pursuant to the exemptions from open meetings allowed by Section 2.2-3711, Part A, Paragraph 1 of the *Code of Virginia*, 1950, as amended, for Personnel Matters: Discussion of or consideration of interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees, pursuant



to Section 2.2-3711, (A) (1); namely to discuss A) performance evaluation of a specific administrator; and B) appointment of Citizen Advisory Committee applicants.

The motion passed (ayes 10, nays 0) and the School Board recessed into a closed session at 4:49 p.m.

Individuals present for discussion: School Board members with the exception of Ms. Manning who was absent from the meeting; Superintendent Spence; School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney; and Dianne P. Alexander, Clerk of the School Board.

The School Board reconvened in an open meeting at 5:31 p.m.

Certification of Closed Meeting: Vice Chair Melnyk made a motion, seconded by Ms. Riggs, that the School Board certifies that to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered. The motion passed (ayes 10, nays 0).

3. **School Board Recess**: The School Board recessed at 5:32 p.m. to reconvene in School Board Chambers for the formal meeting at 6:00 p.m.

FORMAL MEETING

4. **Call to Order and Electronic Roll Call**: Chairwoman Anderson called the formal meeting to order in School Board Chambers at 6:00 p.m. In addition to Superintendent Spence, all School Board members were present with the exception of Ms. Manning who was absent from the meeting.
5. **Moment of Silence followed by the Pledge of Allegiance**
6. **Student, Employee and Public Awards and Recognition**:
- A. State Theatre Festival Outstanding Actors: The School Board recognized two Salem High School students who were named Outstanding Actors in Class 5 at the Virginia High School League (VHSL) State Theatre Festival.
 - B. State Forensics Champions: Three Salem High School students were recognized by the School Board as first place winners at the 2018-19 Virginia High School League (VHSL) State Forensics Championship Meet, with one student taking first place in prose interpretation in Class 5; and a two-student team who placed first in humorous duo interpretation for Class 5.
 - C. Family, Career and Community Leaders of America First Place Winners: The School Board recognized two students from the Technical and Career Education Center who placed first in their respective categories at the recent Family, Career and Community Leaders of America state competition.
 - D. Future Business Leaders of America First Place Winners: Five students from the Advanced Technology Center were recognized by the School Board for having won first place in their respective events at the Future Business Leaders of America State Leadership Conference.



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- E. **RUSecure Capture the Flag Cyberhacking Competition Second Place Team:** The School Board recognized a five-student team from the Advanced Technology Center who placed second overall at the RUSecure Capture the Flag Cyberhacking Competition hosted by Radford University where the students completed cyber-attack challenges as they advanced through the competition to finish second overall in the nation.
- F. **National Energy Education Development Project State Winner:** A five-student team from the Advanced Technology Center was recognized by the School Board for having earned first place in the annual Youth Awards Program sponsored by the National Energy Education Development (NEED) project where schools from across the country compete by showing an innovative use of energy efficiency or new energy technologies. The team won for a plan to recycle leftover filament from 3D printers across the division's schools.
- G. **Outdoor Track and Field State Champions:** The School Board recognized seven students from the division's various high schools who won first place at the Virginia High School League's outdoor track and field state championships. Students from Salem, Tallwood, Ocean Lakes and Landstown high schools won first place in their respective events.
- H. **Virginia Index of Performance (VIP) Award Recipients:** Linkhorn Park, Princess Anne, North Landing, Tallwood, Thoroughgood, Trantwood, John B. Dey, and Three Oaks elementary schools; Old Donation School; Green Run Collegiate; Great Neck and Princess Anne middle schools; and Ocean Lakes High School were recognized by the School Board for having been named Virginia Index of Performance (VIP) recipients presented by the governor and the state Board of Education for advanced student learning and achievement.
- 7. Superintendent's Report:** Superintendent Spence's report showcased graduation ceremonies where 4,538 students received their diplomas, and \$103 million in scholarships awarded - \$32 million more than the scholarship totals of five years ago.
- 8. Hearing of Citizens and Delegations on Agenda Items:** None
- 9. Approval of Minutes:** June 10, 2019 Regular School Board Meeting: Ms. Riggs made a motion, seconded by Mr. Edwards, that the School Board approve the minutes of their June 10, 2019 regular School Board meeting as presented. The motion passed (ayes 10, nays 0).
- 10. Adoption of the Agenda:** Chairwoman Anderson advised of a request to move Consent Item 11A4 – School Board Member Committee Assignments – to Action as Item 12C. Ms. Holtz then made a motion, seconded by Ms. Felton, that the School Board adopt the agenda with the proposed modification. The motion passed (ayes 10, nays 0).
- 11. Consent Agenda:** After Chairwoman Anderson's overview of remaining items presented for approval as part of the Consent Agenda, Vice Chair Melnyk made a motion, seconded by Ms. Rye, that the School Board approve remaining items on the Consent Agenda as presented. The motion passed (ayes 10, nays 0), and the following items were approved as part of the Consent Agenda:
- A. School Board Organizational Matters for FY20
1. The School Board approved the Superintendent's recommendation to appoint Marc A. Bergin, Ed.D., Chief of Staff, and Farrell E. Hanzaker, Chief Financial Officer,



as designees of the division superintendent to attend meetings of the School Board in the absence or inability to attend of the superintendent for the 2019-20 fiscal year pursuant to *Code of Virginia* § 22.1-76, ...approval of division superintendent’s designee

2. The School Board authorized the Superintendent’s recommendation to extend the term of signature authority for Marc A. Bergin, Ed.D., Chief of Staff; and/or Farrell E. Hanzaker, Chief Financial Officer, through June 30, 2020 to sign all Virginia Department of Education (VDOE) correspondence, reports, documents, requisitions and other official correspondence in the absence of the division superintendent

3. The School Board authorized payroll deductions for the 2019-20 fiscal year pursuant to School Board Policy 4-36 – Payroll Deductions/Tax Sheltered Annuities/Deferred Compensation Plan; and its corresponding Division Regulation 5-36.1 – Payroll Deductions as follows:

- | | | |
|-------------------------------------|--|--|
| 1. Health Plans | 14. Court Orders/Bankruptcies | 22. Travel Advance and Other Purchase Repayments |
| 2. Dental Plans | 15. Legal Resources | 23. Voluntary Benefits |
| 3. Tax Sheltered Annuities | 16. Direct Deposit | 24. State Licensure Fees |
| 4. Flexible Benefit Plans | 17. VRS Optional Life Insurance | 25. Administrative Processing Fees, where applicable |
| 5. Association Dues | 18. Salary/Leave Adjustments | 26. Long Term Disability |
| 6. United Way | 19. Employee Authorized Payment(s) owed to the School Division | 27. Long Term Care |
| 7. Deferred Compensation | 20. VRS Service Buy Back | 28. VRS – Member Contribution Rate |
| 8. Garnishments | 21. Workers’ Compensation Salary/Leave Adjustments | 29. Virginia Beach Education Foundation |
| 9. Federal Tax Liens | | |
| 10. State Tax Liens | | |
| 11. Local Tax Liens | | |
| 12. State Education (Student Loans) | | |
| 13. Child Support | | |

4. *[moved during Item 10 to Action Item 12C]*

B. The School Board approved an adjustment to their previously approved Schedule of Meetings for the period July 1, 2019 through June 30, 2020 to remove July 23, 2019 as a scheduled meeting date

C. Legal Services Cooperative Agreement for FY20 for the City and Schools to share legal resources provided by the City Attorney’s Office for the 2019-20 fiscal year at a total cost of \$633,026.53 for the City Attorney’s Office to provide approximately 5,775 hours of legal services, or the equivalent of 3.5 full-time attorneys at an average cost per legal services hour of \$110 if only 5,775 hours are provided, with staff remaining the same at three attorneys, and one paralegal, with additional costs being directly related to a request for one additional office assistant and equipment to support that position, the promotion of the Assistant City Attorney to Associate City Attorney, and salary increases authorized by City Council for all staff members



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- D. Policy Review Committee (PRC) recommendations regarding review, amendment and repeal of certain policies reviewed by the committee at their May 16, 2019 meeting as follows:
1. Bylaw 1-5/Legal Counsel updated to include language that ensures all requests for informal legal opinions are made in writing and shared with all School Board members, as well as language that ensures the informal legal opinion is provided to all School Board members
 2. Policy 4-48/Leave of Absence for Employee and Professional Organization Presidents reviewed, and language added to reflect compliance with the Virginia Retirement System (VRS) regulations; and matters related to a leave of absence, life insurance benefits, and return to work status
 3. Policy 4-88/Holidays reviewed and updated to align employee work calendars with competing school divisions in the Commonwealth
 4. Policy 5-45/Use of Drugs, Alcohol, Tobacco Products and Nicotine Vapor or Alternative Nicotine Products reviewed to ensure language reflects updates made to Division Regulations 5-45.1 and 5-45.2
 - a. Regulation 5-45.1/ Possession/Use/Sale of Alcohol, Drugs, Drug Paraphernalia, Tobacco, Tobacco Products or Nicotine Vapor or Alternative Nicotine Products updated with new language added to address possession/use/sale of alternative tobacco products with language from Regulation 5-45.2 combined to include vapor and/or alternative nicotine products and their use on school property, and related discipline outcomes
 - b. Regulation 5-45.2/ Use of Tobacco, Tobacco Products and Nicotine Vapor or Alternative Nicotine Products recommended for repeal as language was added to Regulation 5-45.1
 5. Policy 6-62/Computer Systems reviewed and updated to include software, apps, application systems and web resources in the division's outline procedures and process for computer systems
 6. Policy 6-64/Acceptable Use Policy reviewed and updated to define computer systems as: all computers, electronic tablets, electronic readers, servers, network devices, telecommunication devices, multifunction devices, printers, scanners, peripheral equipment, local and wide area networks, Internet access, software, apps, application systems, web resources, data and digital content
 7. Policy 7-18/Community Volunteers updated to reflect changes made to the community volunteers' section and their respective designations; along with language merged from Policy 7-19 and 7-20
 8. Policy 7-19/Community Engagement/Volunteers/School Partnerships recommended for repeal as language was merged into Policy 7-18
 9. Policy 7-20 Community Engagement/Volunteers/Mentorship Program recommended for repeal as language was merged into Policy 7-18

12. Action



- A. Personnel Report / Administrative Appointments: Vice Chair Melnyk made a motion, seconded by Ms. Rye, that the School Board approve the appointments and accept the resignations, retirements and other employment actions as listed on the Personnel Report dated June 25, 2019 along with nine administrative appointments as recommended by the Superintendent. The motion passed (ayes 10, nays 0), and Superintendent Spence introduced the following approved administrative appointments with an effective date of July 1, 2019:

Name	Current Position	Approved Appointment
Kelly N. Arble	Administrative Assistant Princess Anne High School	Coordinator, World Languages Office of K-12 and Gifted Programs Department of Teaching and Learning
Reid F. Baker	Administrative Assistant Kempsville Middle School	Assistant Principal Plaza Middle School
Laura Celentano	Instructional Coach Norfolk Public Schools	Assistant Principal Birdneck Elementary School
Matthew M. Fischi	Assistant Principal Bay View Elementary School Norfolk Public Schools	Assistant Principal Lynnhaven Elementary School
Patrick M. Geromin	Teacher Academy for Discovery at Lakewood Norfolk	Assistant Principal Fairfield Elementary School
Sara L. Mendez	Administrative Assistant Bayside Middle School	Assistant Principal Plaza Middle School
Kathleen N. Scarborough	Assistant Principal Linkhorn Park Elementary School	Principal Linkhorn Park Elementary School
Troy A. Walton	Assistant Principal Plaza Middle School	Assistant Principal Bayside High School
Courtney R. Wilson	Administrative Assistant Birdneck Elementary School	Assistant Principal Newtown Elementary School

- B. Appointments to Citizens' Advisory Committees: Ms. Riggs made a motion, seconded by Vice Chair Melnyk, that the School Board approve appointments to Citizens' Advisory Committees for a three-year term beginning July 1, 2019 and ending June 30, 2022. The motion passed (ayes 10, nays 0), and appointments were approved as follows:

Citizen Advisory Committee for Gifted Education:

Sarah Plunk (Green Run)	Katie Kilborn (Salem)
Shamika Rucker (Princess Anne)	Kerwin Kolheffer (At-Large)



Special Education Advisory Committee

(*indicates individual currently serving on this committee)

Parents		Agency, Teacher, Community Representatives
Tonya Bennett*	Laura Livingston*	Dawn Candia (agency rep – Parks and Recreation)
Megan Graves*	Dorothy McGuire*	Leanna Landry* (teacher rep)
Shawn Greene*	Christina Morrow*	Margo Savage (community rep – Special Olympics)
Sandy Hermann*	Donna Robel*	Janice Keener (agency rep – CHKD psychology)
Jane Jones*	Tina Santee*	Monica Parker (agency rep – mental health counseling)
Peter Lee*		

General Advisory Council for Technical and Career Education

Michael Corso	Stephen Nelson
Janine Garcia-Sutton	Jason Rawls
Mark Klett	Jessica Vanhoy
Rupal Master	

- C. [formerly Consent Item 11A4] School Board Member Committee Assignments: Ms. Holtz made a motion, seconded by Vice Chair Melnyk, that the School Board approve committee assignments as proposed for the 2019-20 school year. Prior to a vote, Ms. Weems and Ms. Hughes noted their opposition to proposed assignments opining they were disproportionate and not equitable with some School Board members receiving many assignments while others received very few. They further claimed experience nor attributes were taken into consideration in assignments they believed to be unfair and with retribution. School Board leadership responded to concerns by providing rationale for the proposed assignments. Following discussion, the motion passed (ayes 8, nays 2 – Hughes and Weems) and assignments were approved as follows:

BYLAW 1-28 Committees, Organizations and Board – School Board Member Assignments		FY2020 Assignments
C. SCHOOL BOARD STANDING COMMITTEES		
C1.	Internal Audit:	Dan Edwards Kim Melnyk Carolyn Rye Larry Davenport (citizen member)
C2.	Legislative:	Sharon Felton Kim Melnyk Trenace Riggs
C3.	Policy Review:	Dan Edwards Trenace Riggs Carolyn Rye
C4.	Building Utilization:	Laura Hughes Carolyn Rye Carolyn Weems



C5.	Student Discipline:	Committee I (2 nd & 4 th Mon) 3:00 PM	Sharon Felton Laura Hughes Jessica Owens
		Committee II (2 nd & 4 th Tues) 8:30 AM	Dan Edwards Vicki Manning Carolyn Weems
		Committee III (1 st & 3 rd Wed) 3:00 PM	Dottie Holtz Trenace Riggs Carolyn Rye
D. JOINT STANDING SCHOOL BOARD AND CITY COUNCIL COMMITTEES/BOARDS			
D1.	CIP/Modernization Review Committee: The School Board Chair will appoint and the School Board will approve two School Board members and one alternate to serve on the Committee. The School Board Chair will appoint the Committee Chair. *=Designated chair		Dan Edwards* Vicki Manning Dottie Holtz (alt.)
E. OTHER SCHOOL BOARD AD HOC COMMITTEES AS NEEDED			
E1.	School Site Selection:		As needed
E2.	An Achievable Dream Academy:		Dan Edwards Sharon Felton Carolyn Rye Bev Anderson (replacement for Carolyn Weems who resigned from the ad hoc committee)
F. SCHOOL DIVISION STANDING COMMITTEES WITH SCHOOL BOARD MEMBER LIAISONS			
F1a	Equity Council:		Sharon Felton Jessica Owens Kim Melnyk (alt.)
G. OUTSIDE COMMITTEES			
G1.	ACCESS College Foundation:		Change in ACCESS bylaws abolished role of School Board representatives thereby eliminating need for appointment
G2.	Governor's School for the Arts:		Kim Melnyk Bev Anderson (alt.)
G3.	Mayor's Committee for Persons with Disabilities:		Dottie Holtz Trenace Riggs (alt.)
G4.	Southeastern Cooperative Educational Programs (SECEP):		Kim Melnyk Bev Anderson (alt.)
G5.	Virginia School Boards Association (VSBA) Voting Delegate at Annual Convention held in November in Williamsburg, VA:		Sharon Felton Dottie Holtz (alt.)
G6.	Hampton Roads Educational Telecommunications Association (HRETA) WHRO Educational Advisory Committee		Dottie Holtz Trenace Riggs (alt.)
G7.	Sister Cities Association of Virginia Beach		Trenace Riggs Bev Anderson (alt.)
G8.	Deferred Compensation Board		Dan Edwards
G9.	Virginia Beach Human Rights Commission		Dottie Holtz Jessica Owens (alt.)



POLICY 7-21 Citizens' Advisory Committees		FY2020 Assignments
SCHOOL BOARD LIAISONS TO CITIZENS' ADVISORY COMMITTEES		
<p>With the exception of the Strategic Plan Committee, the School Board may designate one School Board Member and one School Board Member alternate to serve as the School Board Liaison to a Citizens' Advisory Committee. Such liaison will not have voting rights on the committee and will not have the authority to bind the School Board regarding any matter related to the committee. The School Board Chair will appoint and the School Board will approve two (2) School Board Members to serve on the Strategic Plan Committee. As required by law, all the Citizens' Advisory Committees will report to the School Board through the Superintendent.</p>		
B1.	Special Education Advisory Committee	Carolyn Weems Jessica Owens (alt.)
B2.	General Advisory Council for Technical and Career Education	Sharon Felton Carolyn Weems (alt.)
B3.	Community Advisory Committee for Gifted Education	Carolyn Rye Laura Hughes (alt.)
B4.	Interagency Adult Basic Education Advisory Committee	Vicki Manning Laura Hughes (alt.)
B5.	School Health Advisory Committee	Carolyn Weems Vicki Manning (alt.)
B6.	Strategic Plan Committee (as recommended by the Superintendent pursuant to Policy 7-21, B6) <i>[Committee work complete July 2019]</i>	
TASK FORCES		
<p>At the request of the Superintendent, Board members were assigned to serve as liaisons to current administrative working groups upon Board approval on September 1, 2015. The role is to serve as a non-voting member commissioned as a go-between between the group and the full Board, and to answer any questions Board members may have during the process for which the task force was established</p>		
	Fiber Networking Task Force	Sunset status
	Green Run Charter Board Task Force	Jessica Owens Kim Melnyk (alt.)

13. Information

A. Citizens' Advisory Committee Reports:

1. Special Education Advisory Committee: As chair of the Special Education Advisory Committee, Lee Woodard, reported on the committee's role, key activities and accomplishments along with recommendations they feel are in the best interest of students identified for special education services.
2. Gifted Advisory Committee: As chair of the Community Advisory Committee for Gifted Education, Sandy Beale-Berry reported on the advisory committee's work as it relates to the Local Plan for Gifted Education 2015-2020, and presented the committee's recommendations they feel will be in the best interest of students identified for gifted services.

- B. Interim Financial Statements: Crystal M. Pate, Director of Business Services, presented the division's financial position as of May 31, 2019 reporting overall revenues remain



acceptable at this point in the fiscal year. She explained the basis for the projected surplus in state revenue of approximately \$1.9 million composed of a shortfall due to lower than projected March 31 Average Daily Membership (ADM) offset by a projected surplus in the Supplemental Lottery Per Pupil Allocation of approximately \$3.6 million. Federal revenues were reported on a favorable trend receiving approximately \$2 million or 117% more than the original budget year-to-date mainly due to Impact Aid receipts and Medicaid reimbursements coming in over budget. Also noted was the receipt of Medicaid Cost Report Settlement for FY2018 in June of approximately \$1.2 million to be reflected in year-end financial statements. Sales tax receipts were reported on an acceptable trend at approximately \$1.2 million higher than the prior year with June seeing an increase of approximately \$736,000 when compared to the prior year. The expenditures/encumbrances trend was reported as continuing to remain acceptable at this point in the fiscal year.

- C. Policy Review Committee Recommendations: School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney, presented an overview of the following Policy Review Committee (PRC) recommendations regarding review, amendment and repeal of certain policies reviewed by the committee at their June 6, 2019 meeting:
1. Policy 3-38/Competitive Negotiations/Awards/Small Professional Service Contracts: Section A, number 2 removed due to redundancy of language
 2. Policy 4-69/Research Involving Employees/Research Review Committee: Language added to define "internal purposes" and research related to personal pursuit of educational course work
 3. Policy 5-8/Census: Recommended for repeal since state law requiring school divisions complete a census was repealed
 4. Policy 5-10/Admission Requirements: Policy Review Committee 5-year review. Scrivener changes made and legal references updated to reflect current law
 5. Policy 5-58/Student and Staff Wellness: Updated to reflect daily recess times for kindergarten thru 5th grade and the development of regulations and guidelines
 6. Policy 5-67/Research Involving Students/Research Review Committee: Updated to define "internal purposes" and the rules that govern research by employees for their personnel educational pursuits.
- 14. Standing Committee Reports:** As chair of the Policy Review Committee (PRC), Ms. Rye presented a comprehensive report on the year-in-review of the work of the PRC.
- Ms. Holtz commended and thanked Farrell E. Hanzaker, Chief Financial Officer, for the work of the Budget Office, recognizing the many accolades received for budget reporting.
- 15. Conclusion of Formal Meeting:** The formal meeting concluded at 7:38 p.m.
- 16. Hearing of Citizens and Delegations on Non-Agenda Items:** The School Board heard comments from Toraso Williams regarding concerns with the Old Donation School selection process; and



Rateshia Moyer regarding concern that her daughter's honors' designation was not announced at the Princess Anne High School graduation ceremony.

17. Convene School Board Workshop: None at this time. See Item 1.

18. Closed Meeting: Personnel Matters: Vice Chair Melnyk made a motion, seconded by Ms. Riggs, that the School Board recess into a closed session pursuant to the exemptions from open meetings allowed by Section 2.2-3711, Part A, Paragraph 1 of the *Code of Virginia*, 1950, as amended, for Personnel Matters: Discussion of or consideration of interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees, pursuant to Section 2.2-3711, (A) (1); namely to discuss performance evaluation of a specific administrator.

The motion passed (ayes 10, nays 0) and the School Board recessed at 7:48 p.m. and reconvened in Room 113 in a closed session at 8:00 p.m.

Individuals present for discussion: School Board members with the exception of Ms. Manning who was absent from the meeting; School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney; and Dianne P. Alexander, Clerk of the School Board.

The School Board reconvened in an open meeting at 9:34 p.m.

Certification of Closed Meeting: Vice Chair Melnyk made a motion, seconded by Ms. Holtz, that the School Board certifies that to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered. The motion passed (ayes 10, nays 0).

19. Vote on Remaining Action Items: None

20. Adjournment: There being no further business before the School Board, Chairwoman Anderson adjourned the meeting at 9:35 p.m.

Respectfully submitted:

Dianne P. Alexander, Clerk of the School Board

Approved:

Beverly M. Anderson, School Board Chair



Subject: Personnel Report **Item Number:** 4A

Section: Action **Date:** July 9, 2019

Senior Staff: Mr. John A. Mirra, Chief Human Resources Officer

Prepared by: John A. Mirra

Presenter(s): Aaron C. Spence, Ed.D., Superintendent

Recommendation:

That the Superintendent recommends the approval of the appointments and the acceptance of the resignations, retirements and other employment actions as listed on the July 9, 2019, personnel report.

Background Summary:

List of appointments, resignations and retirements for all personnel

Source:

School Board Policy #4-11, Appointment

Budget Impact:

Appropriate funding and allocations

Personnel Report - July 9, 2019
Virginia Beach City Public Schools
2019-2020

Effective	Employee Name	Position/Reason	College	Previous Employer
Assigned to Unified Salary Scale				
Appointments - Elementary School				
<u>Arrowhead</u>				
08/17/2019	Alfreda Ashby	Custodian I		
<u>Centerville</u>				
08/27/2019	Lora McPhatter	Physical Education Assistant	Brigham Young University, UT	University Christian, FL
<u>Christopher Farms</u>				
08/16/2019	Jennifer M Pleasant	School Office Associate II	Old Dominion University, VA	
08/27/2019	Heather E Armstrong	Kindergarten Assistant	University of Virginia, VA	
08/27/2019	Laura C Perez	Physical Education Assistant		
<u>College Park</u>				
08/27/2019	Ryan S Hughes	Physical Education Assistant	Tidewater Community College, VA	
<u>Glenwood</u>				
08/22/2019	Jerilynn A Schmucker	Library/Media Assistant	Montclair State University, NJ	
08/27/2019	Carrie A Gilbert	Physical Education Assistant	Roanoke College, VA	
<u>Green Run</u>				
08/27/2019	Jasmine Dixon	Kindergarten Assistant	Tidewater Community College, VA	
<u>Indian Lakes</u>				
08/27/2019	Jennifer E Wehr	General Assistant	Radford University, VA	Kindercare
<u>John B. Dey</u>				
08/22/2019	Zoe E Obara	Security Assistant	Amherst College, MA	
<u>King's Grant</u>				
08/27/2019	Marilyn R McCoy	Kindergarten Assistant	Calif Lutheran Univ, CA	
08/27/2019	Elizabeth Wright	Kindergarten Assistant	Arizona State University, AZ	
<u>Linkhorn Park</u>				
08/27/2019	Maura O Zimmer	Kindergarten Assistant	Old Dominion University, VA	
<u>Red Mill</u>				
07/15/2019	Brandi M Caudill	School Administrative Associate I		
08/27/2019	Travis D Sanford	Physical Education Assistant		
<u>Strawbridge</u>				
08/27/2019	Susan S Clements	Kindergarten Assistant	College of William and Mary, VA	
<u>Windsor Oaks</u>				
08/27/2019	Deirdra M Powell	Kindergarten Assistant		
<u>Windsor Woods</u>				
08/16/2019	Antia Z Mosley	Custodian I		
08/27/2019	Jessica L Shepard	Special Education Assistant	Tidewater Community College, VA	Kindercare
Appointments - Middle School				
<u>Great Neck</u>				
08/22/2019	Douglas A Duggan	Security Assistant		

Larkspur

08/27/2019 August C Alarcon Special Education Assistant

Old Donation School

08/22/2019 Jeffrey W Trimm Security Assistant

Securitas Security Services US, VA

Salem

08/27/2019 Valerie J Rauckhorst Distance Learning Assistant Hiram College, OH

Appointments - High School**Princess Anne**

07/01/2019 Angelie Figueroa School Office Associate II

Appointments - High School**Salem**

08/22/2019 Jamie E Mountain School Nurse Penn State University, PA HNA-Hospice, PA

Appointments - Miscellaneous**Office of Purchasing Services**

08/01/2019 Carla Smith Coordinator Purchasing Troy State University, AL USAA, VA

Resignations - Elementary School**Bayside**

06/17/2019 Anna S Januchowski School Administrative Associate I (relocation)
06/30/2019 Kendall E Roscher Pre-Kindergarten Teacher Assistant (career enhancement opportunity)

Birdneck

06/30/2019 Angela M Brandal School Nurse (personal reasons)
06/30/2019 Denise J Wenners Special Education Assistant (personal reasons)

Brookwood

06/30/2019 Kevin Duong Special Education Assistant (career enhancement opportunity)

Cooke

06/30/2019 Jennifer Scheller Special Education Assistant (family)

Corporate Landing

06/30/2019 Hayley M Whittaker Kindergarten Assistant (continuing education)

Landstown

06/30/2019 Elizabeth Tamarez Kindergarten Assistant (transfer of spouse)

Princess Anne

06/30/2019 Tiffany M Baker Special Education Assistant (career enhancement opportunity)

Three Oaks

06/30/2019 Tracy Hooper Cafeteria Assistant, .714 (continuing education)

Resignations - Middle School**Brandon**

06/21/2019 David E Hanvey Technology Support Technician (career enhancement opportunity)

Corporate Landing

06/30/2019 Alice M McCoy Special Education Assistant (family)

Old Donation School

06/30/2019 Ann Scott Physical Education Assistant (personal reasons)

Salem

06/30/2019 Jessica Fiedler Special Education Assistant (personal reasons)

Resignations - High School

Green Run Collegiate

06/30/2019 Lauren R Gipson Guidance Department Chairman (personal reasons)

Resignations - High School

Kempsville

06/15/2019 Caletia C Patterson Special Education Assistant (death)

06/30/2019 Judith A Papariello School Nurse (personal reasons)

Landstown

06/30/2019 Wellinthon Munoz Assistant Principal (relocation)

Princess Anne

06/30/2019 Deanna M Bohac General Assistant (career enhancement opportunity)

Resignations - Miscellaneous

Department of Teaching and Learning

07/12/2019 James M Pohl Executive Director Secondary Teaching & Learning (moved to public school system)

Department of Technology

07/05/2019 Erin K Evans Systems Engineer (personal reasons)

Office of Transportation and Fleet Management Services

06/30/2019 Raymond Moore Bus Assistant, .750 (family)

Retirements - Elementary School

Lynnhaven

06/30/2019 Gwen E Buck Cafeteria Assistant, .786

Point O'View

07/31/2019 Patricia R Mclver School Administrative Associate I

Retirements - Middle School

Princess Anne

05/31/2019 Diane D Ferebee Custodian I

Retirements - High School

Cox

07/31/2019 Jacqueline S Thurston Bookkeeper

Green Run

06/30/2019 Hong X Luong Cafeteria Assistant, .714

08/31/2019 Jean H Glendon School Administrative Associate II

Retirements - Miscellaneous

Office of Food Services

06/30/2019 Betty A Covey Financial Assistant

Office of Gifted Education & Academy Programs

06/30/2019 Renee G Collier Coordinator English Language Learners

Assigned to Instructional Salary Scale

Appointments - Elementary School

Arrowhead

08/22/2019 Michelle N Driskell Fourth Grade Teacher High Point University, NC

Guilford County Schools, NC

Bayside

08/22/2019 Kristin M Pomponio First Grade Teacher Temple University, PA

08/22/2019	Lauren S Smith	First Grade Teacher	San Diego State University, CA	
<u>Centerville</u>				
08/22/2019	Andrew R Langhorne	Second Grade Teacher	James Madison University, VA	
<u>Cooke</u>				
08/22/2019	Brianna D Virtue	Fifth Grade Teacher	Western Carolina University, NC	Moore County Schools, NC
<u>Fairfield</u>				
08/22/2019	Kathryn Andes	Special Education Teacher	Old Dominion University, VA	Chesapeake Public Schools, VA
<u>Glenwood</u>				
08/22/2019	Kathleen F Cooney	First Grade Teacher	Manhattan College, NY	
08/22/2019	Melissa Fano	School Counselor	SUNY College Oswego, NY	
08/22/2019	Danielle Ganze	Third Grade Teacher	Christopher Newport University, VA	Newport News Public Schools, VA
08/22/2019	Taylor M Jacobson	Third Grade Teacher	Longwood University, VA	
<u>Green Run</u>				
08/22/2019	Cierra N Seal	Special Education Teacher	Old Dominion University, VA	
<u>Hermitage</u>				
08/22/2019	Mallorie E Vega	Special Education Teacher	Old Dominion University, VA	Suffolk Public Schools, VA
<u>Kempsville Meadows</u>				
08/22/2019	LaDonna N Young	Fifth Grade Teacher	City University, WA	
<u>Kingston</u>				
08/22/2019	Johanna L Deanes	First Grade Teacher	Norfolk State University, VA	VBCPS
<u>Malibu</u>				
08/22/2019	Lacey N Butherus	Fifth Grade Teacher	Old Dominion University, VA	Norfolk Public Schools, VA
<u>New Castle</u>				
08/22/2019	Ashley D Bush	Physical Education Teacher	Wright State University, OH	VBCPS
<u>Pembroke</u>				
08/22/2019	Hannah E Davis	Special Education Teacher	East Carolina University, NC	
08/22/2019	Jenna L Ramsay	Special Education Teacher	Longwood University, VA	Pitt County Schools, NC
<u>Pembroke Meadows</u>				
08/22/2019	Milvelis I Vargas	Second Grade Teacher	Stevenson University, MD	Montgomery County PS, MD
<u>Point O'View</u>				
08/22/2019	Erin N Ferguson	Second Grade Teacher	Franklin College, IN	Newport News Public Schools, VA
<u>Thalia</u>				
08/22/2019	Nina E Brandt	First Grade Teacher	University of South Florida, FL	
<u>Trantwood</u>				
08/22/2019	Hannah R Hazlett	Special Education Teacher	University of Delaware, DE	
<u>White Oaks</u>				
08/22/2019	Lesley E Stranger	Fifth Grade Teacher	Texas Womans University, TX	Norfolk Public Schools, VA
08/22/2019	Jamie West	Second Grade Teacher	Virginia Tech, VA	Hampton City Schools, VA
Appointments - Middle School				
<u>Bayside</u>				
08/13/2019	Kristen N Brazier	School Counselor	Regent University, VA	
<u>Brandon</u>				
08/22/2019	Lenae D Zirnheld	Art Teacher	Virginia Commonwealth Univ, VA	
<u>Great Neck</u>				
08/22/2019	Lauren E Schroeder	Special Education Teacher	Edinboro University, PA	

Appointments - Middle School

Independence

08/22/2019 Joseph A Strangis Health & Physical Education Teacher Ohio University, OH

Landstown

08/22/2019 Kathryn T Gerbus Special Education Teacher Longwood University, VA

08/22/2019 Maia N Jones Eighth Grade Teacher

08/22/2019 Ryan C Kilmon Special Education Teacher James Madison University, VA

Larkspur

08/22/2019 Stacy L Midgett Seventh Grade Teacher James Madison University, VA Norfolk Public Schools, VA

Old Donation School

08/22/2019 Angela Gallagher Art Teacher, .600 Western Washington University, WA

Plaza

08/22/2019 Brittany E Harvey Seventh Grade Teacher Old Dominion University, VA US Navy

Princess Anne

08/22/2019 Cari M Huffman Seventh Grade Teacher Concordia University, CA

08/22/2019 Cynthia Severi Special Education Teacher Clarion Univ of Pennsylvania, PA

08/22/2019 Matthew E Waldin Eighth Grade Teacher James Madison University, VA

Salem

08/22/2019 Erica I Wilkins Music/Vocal Teacher, .600 Old Dominion University, VA

Virginia Beach

08/22/2019 Bevin K Reinen Literacy Teacher, .500 Regent University, VA

Appointments - High School

Landstown

08/22/2019 George E Carden Drama Teacher Old Dominion University, VA Norfolk Public Schools, VA

08/22/2019 Shannon M Ison Special Education Teacher University of Indianapolis, IN York County School Division, VA

Salem

08/22/2019 Robert C Griffith Spanish Teacher, .400 George Washington University, DC Fairfax County Public Schools, VA

Appointments - Miscellaneous

Office of Programs for Exceptional Children

08/22/2019 Leanna M Smith Speech/Language Pathologist Old Dominion University, VA

08/22/2019 Shannon L Suriani Speech/Language Pathologist East Stroudsburg Univ of Penns, PA Select Medical, PA

Resignations - Elementary School

Bayside

06/30/2019 Mia H Raynes Third Grade Teacher (personal reasons)

Birdneck

06/30/2019 Mary K Chatman Second Grade Teacher (relocation)

College Park

06/30/2019 Jordan B Williams Second Grade Teacher (career enhancement opportunity)

Diamond Springs

06/30/2019 Andrea M Doggett Music/Vocal Teacher (family)

Hermitage

06/03/2019 Amanda K Ledlow Third Grade Teacher (relocation)

Holland

06/30/2019 Laura Litzenberger Kindergarten Teacher (relocation)

Resignations - Elementary School

Indian Lakes

06/30/2019 Melanie K O'Banion Special Education Teacher (transfer of spouse)

Newtown

06/30/2019 Alex T Caldwell Special Education Teacher (relocation)

06/30/2019 Tara Donahue Third Grade Teacher (relocation)

Ocean Lakes

06/30/2019 Kelsey E Borchers Second Grade Teacher (moved to public school system)

Pembroke

06/30/2019 Sheri E Hess Special Education Teacher (accepted a private sector job)

Resignations - Middle School

Bayside

06/30/2019 Howard J Hodapp Title I Resource Teacher (moved to public school system)

Brandon

06/30/2019 Julie F Young Sixth Grade Teacher (moved to public school system)

Resignations - High School

Bayside

06/30/2019 Sarah M Alspaugh Science Teacher (accepted a private sector job)

06/30/2019 Bryan Vannoy Social Studies Teacher (relocation)

Green Run

06/30/2019 Larry Reaves-Bey Jr Science Teacher (personal reasons)

Kempsville

06/30/2019 Amy K Converse English Teacher (relocation)

06/30/2019 Victoria M Lowery Mathematics Teacher (moved to public school system)

Princess Anne

06/30/2019 Hannah K Boyett English Teacher (personal reasons)

06/30/2019 Dwayne L Peyton School Counselor (relocation)

06/30/2019 Sara B Roberts English Teacher (career enhancement opportunity)

Renaissance Academy

06/30/2019 Andrea L Eisenberger Art Teacher (personal reasons)

Salem

06/30/2019 Lauren E DeJute Mathematics Teacher (career enhancement opportunity)

Resignations - Miscellaneous

Office of Programs for Exceptional Children

06/30/2019 Mary J Weaver Speech/Language Pathologist (career enhancement opportunity)

Retirements - Elementary School

Fairfield

06/30/2019 Donna L Brady Third Grade Teacher

Retirements - Elementary School

Green Run

06/30/2019 Jennifer N Vazquez Kindergarten Teacher

Pembroke Meadows

06/30/2019 Brendalyn C Sharp Art Teacher

Retirements - Middle School

Bayside Sixth Grade Campus

06/30/2019 Susan L Harvey Sixth Grade Teacher

Old Donation School

06/30/2019 Carlos Garcia-Adroguer Spanish Teacher

Administrative

Appointments - Elementary School

Malibu

07/10/2019 Jason M Niehoff Assistant Principal George Washington University, DC

Tallwood

07/10/2019 Kristen L Shuman Assistant Principal Virginia Tech, VA

Appointments - High School

Landstown

07/24/2019 James J Avery Assistant Principal

Appointments - Miscellaneous

Office of Programs for Exceptional Children

07/31/2019 Amy J Dail Coordinator Special Education Liberty University, VA



Subject: Policy Review Committee Recommendations

Item Number: 4B1-6

Section: Action

Date: July 9, 2019

Senior Staff: Marc A. Bergin, Ed.D., Chief of Staff

Prepared by: Kamala Lannetti, Deputy City Attorney; John Sutton, III, Coordinator, Policy and Constituent Services

Presenter(s): School Board Legal Counsel, Kamala Lannetti, Deputy City Attorney

Recommendation:

That the School Board approve Policy Review Committee recommendations regarding review, amendment, and repeal of certain policies as reviewed by the committee at their June 6, 2019 meeting and presented for Action to the School Board July 9, 2019.

Background Summary:

1. Policy 3-38/Competitive Negotiations/Awards/Small Professional Service Contracts
Section A number 2 removed due to redundancy of language.
2. Policy 4-69/Research Involving Employees/Research Review committee
Language added to define "internal purposes" and research related to personal pursuit of educational course work.
3. Policy 5-8/Census
The State law requiring School Divisions to complete a census have been repealed.
4. Policy 5-10/Admission Requirements
Presented to the Policy Review Committee for 5-year review. Scrivener changes made and Legal references updated to reflect current law.
5. Policy 5-58/Student and Staff Wellness
Updated to reflect daily recess times for Kindergarten thru 5th grade and the development of regulations and guidelines.
6. Policy 5-67/Research Involving Students/Research Review Committee
Update to define "internal purposes" and the rules that govern research by employees for their personnel educational pursuits.

Source:

Code of Virginia, 1950, as amended, §22.1-253.12:7 School Board Policies.
Policy Review Committee Meeting of June 6, 2019

Budget Impact: None.

BUSINESS AND NONINSTRUCTIONAL OPERATIONS

Competitive Negotiations/Awards/Small Professional Service Contracts

A. Generally

1. Definition of Competitive Negotiations

Competitive negotiation is a method of source selection which involves individual discussions between the School Divisionschool board and the offeror on the basis of responses to the School Division'sschool board's request for proposals. The source selection method of competitive negotiation incorporates the applicable provisions of the Virginia Public Procurement Act, Virginia Code § 2.2-4300, *et seq.*, in addition to the provisions outlined in this Policy, related policies and regulations and the School Division's Business Services Manual.

2. Conditions^[KB1] for Use

~~Upon a determination by the purchasing authority in writing that competitive sealed bidding is either not practicable or not advantageous to the school board, goods, services, insurance and, in specified instances permitted by § 2.2-4303 and § 2.2-4346 of the Virginia Public Procurement Act, construction may be procured by competitive negotiation. The writing shall document the basis for this determination.~~

3. Request for Proposals

Request for proposals shall be in writing and indicate in general terms that which is sought to be procured, specifying the factors which will be used in evaluating the proposal and containing or incorporating by reference the other applicable contractual terms and conditions, including any unique capabilities or qualifications which will be required of the contractor. If a numerical scoring system will be used in evaluating the proposal, the point system

used for such evaluation shall be made part of the RFP or provided through public notice no later than the final date for submission of the response to the RFP.

4.3.Public Notice

At least ten (10) days prior to the date set for receipt of proposals, public notice shall be given by posting in a public area normally used for posting of public notices and by publication in a newspaper of general circulation in the area in which the contract is to be performed, or both. The School Division may, but is not required to post public notices on applicable websites or other forms of social media. In addition, proposals may be solicited directly from potential contractors.

5.4.Evaluation Factors and Award

Selection shall be made of two or more offers deemed to be fully qualified and best suited among those submitting proposals, on the basis of the factors involved in the request for proposals, including price, if so stated in the request for proposal.

Negotiations shall then be conducted with each of the offers so selected. Price shall be considered, but need not be the sole determining factor. After negotiations have been conducted with each offeror, the School Division ~~school board~~ shall award the contract to the offeror which, in the School Division~~Board~~'s opinion, has made the best proposal. Should the Sschool Division~~board~~ determine in writing and in its sole discretion that only one offeror is clearly more highly qualified than the others under consideration, a contract may be negotiated and awarded to that offeror.

B. Contracting for Professional Services by Competitive Negotiation

1. Generally

Professional services (accounting, actuarial services, architecture, land surveying, landscape architecture, law, medicine, dentistry, optometry, pharmacy or professional engineering) shall be procured by competitive negotiation in accordance with the

Virginia Public Procurement Act, Virginia Code § 2.2-4300, *et seq.* in addition to the provisions outlined in this Policy, related policies and regulations and the School Division's Business Services Manual.

2. Discussion and Award

The purchasing authority shall engage in individual discussions with all offers deemed fully qualified, responsible and suitable on the basis of initial responses and with emphasis on professional competence to provide the required services. Repetitive informal interviews shall be permissible. Such offers shall be encouraged to elaborate on their qualifications and performance data or staff expertise pertinent to the proposed project as well as alternative concepts. These discussions may encompass nonbinding estimates of total project costs, including where appropriate, design, ~~construction~~and construction and life cycle costs. Methods to be utilized in arriving at price for services may also be discussed.

In accordance with law, pProprietary information from competing offers shall not be disclosed to the public or to competitors. At the conclusion of discussion, outlined herein, on the basis of evaluation factors published in the request for proposal and all information developed in the selection process to this point, the purchasing authority shall select in the order of preference two or more offers whose professional qualifications and proposed services are deemed most meritorious. Negotiations shall then be conducted beginning with the offeror ranked first. If a contract satisfactory and advantageous to the school board can be negotiated at a price considered fair and reasonable, the award shall be made to that offeror. Otherwise, negotiations with the offeror ranked first shall be formally terminated and negotiations conducted with the offeror ranked second, and so on until such a contract can be negotiated at a fair and reasonable price. Should the purchasing authority determine in writing and in ~~its~~his sole discretion that only one offeror is fully qualified, or that one offeror is clearly more highly qualified and suitable than the

others under consideration, a contract may be negotiated and awarded to that offeror.

3. Exemptions

Single or term contracts for professional services shall not be subject to the requirement of competitive negotiation where the aggregate or the sum of all phases is not expected to exceed \$ 30,000; however, the purchasing authority shall provide for competition wherever practicable.

Editor's Notes

*For competitive sealed bidding/awards see School Board [Policy 3-35](#).
For emergency/small/small professional service contracts/sole source purchases
see School Board [Policy 3-32](#).*

For competitive negotiations and awards for the procurement of professional architectural awards and engineering services see School Board [Policy 3-39](#).

Legal Reference

Virginia Public Procurement Act, Virginia Code § 2.2-4300, *et seq.*, [as amended](#).

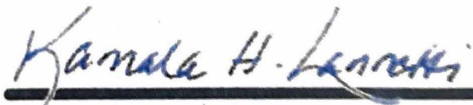
Adopted by School Board: February 16, 1993

Amended by School Board: August 2, 2000

Amended by School Board: September 3, 2002

[Amended by School Board: 2019](#)

APPROVED AS TO
LEGAL SUFFICIENCY



PERSONNEL

Research Involving Employees/Research Review Committee

A. Generally

The Superintendent ~~or the Superintendent's or~~ designee will act upon all proposals for research projects involving ~~School Division Virginia Beach City Public Schools~~ employees as described in School Board Regulation 4-69.1 only after consideration of the following:

1. The Research Review Committee's recommendation;
2. The nature and purpose of the activities as described in the research plan;
3. The anticipated benefit to the research subjects and/or the School Division's educational program.

Action research studies and other data-collection activities conducted by Virginia Beach City Public Schools employees for internal purposes only do not require review by the Research Review Committee but must meet the criteria as outlined in School Board Regulation 4-69.1 Section C. Research related to personal reasons or in pursuit of personal educational course work does not constitute "internal purposes." In addition, survey research and other primary data collection activities conducted by students for internal purposes as part of a research project for their VBCPS coursework (e.g., Advanced Placement Capstone course) do not require review by the Research Review Committee but must meet the criteria as outlined in School Board Regulation 4-69.1 Section D.

B. Administrative Criteria

Research involving employees may be approved by the Superintendent or ~~the Superintendent's~~ designee provided that:

1. The research proposed complies with ~~School Board Virginia Beach City Public Schools~~ ~~p~~Policies, ~~r~~Regulations and research guidelines, ~~f~~Federal ~~l~~aw ~~S~~tatutes and ~~r~~Regulations, ~~and state~~ ~~Virginia Statutes and Virginia Board of Education~~ ~~l~~aw and ~~r~~Regulations;
2. The local Human Research Review Committee appointed in accordance with Code of Virginia § 32.1-162.19, *et seq.*, as amended (~~designated as the~~ Research Review Committee) has recommended that the research proposal be approved in accordance with applicable law;
3. The research plan sets forth explicit objectives and a sound design for collecting and analyzing information designed to reach these objectives;
4. The research holds out the prospect of benefiting the individual subjects and/or the School Division's educational program;
5. There will be no significant departure from normal school/central office routine or use of instructional time on the part of employees;
6. The proposed research includes adequate provisions to protect the privacy of employees and to maintain confidentiality of data. Contact information of ~~School Division Virginia Beach City Public Schools~~ employees will not be released for research purposes.

Legal reference:

Protection of Pupil Rights Amendment (PPRA) 20 U.S.C. § 1232, as amended.

Every Child Succeeds Act of 2010, 20 U.S.C § 6301, et seq., as amended.

Code of Virginia, § 32.1-162.16 et seq., as amended, Human Research, as amended.

Code of Virginia, § 22.1-16.1, as amended. Board to establish regulation regarding human research, as amended.

Adopted by School Board: June 2, 2009

Amended by School Board: October 18, 2016

Amended by School Board: 2019

APPROVED AS TO
LEGAL SUFFICIENCY

Kamala H. Larrabee

STUDENTS

Census

~~A triennial census of school population shall be taken at a time designated by the Superintendent of Public Instruction. The superintendent shall develop plans for conducting the census.~~

~~Legal Reference:~~

~~Code of Va., § 22.1-281. Triennial census of school population.~~

~~Code of Va., § 22.1-282. Appointment and compensation of persons taking census.~~

~~Code of Va., § 22.1-283. Agents to gather other statistics.~~

~~Code of Va., § 22.1-284. Census results.~~

~~Code of Va., § 22.1-285. Board may require special census.~~

~~Code of Va., § 22.1-286. Duty of board to see that census is taken.~~

~~Adopted by School Board: June 15, 1993 (Effective August 14, 1993)~~

Repealed by School Board: 2019

APPROVED AS TO
LEGAL SUFFICIENCY

Kamala H. Lencioni

STUDENTS

Admission Requirements

1. A. Enrollment Requirements>

The Superintendent shall have responsibility for developing and implementing regulations to ensure that students entering the public schools meet the requirements of federal law, state law and regulations of the Virginia Board of Education and other agencies as they apply to the admission of students to the public schools as cited in the legal references to this Policy.

2. B. Part-Time Students

Students enrolled in private or parochial schools and home school students shall not be permitted to enroll in this School Division on a part-time basis or participate in academic or extracurricular activities, except as required by law.

3. C. Nonresident Tuition Students

The School Board will not admit students from outside its jurisdiction except as required by law or regulation developed edment by the Superintendent or designee. Tuition fees for nonresident students will be approved annually by the School Board (See School Board Policy 3-22 Tuition Fees).

Legal Reference:

Code of Virginia § 22.1-1, as amended. Definitions.

Code of Virginia § 22.1-3, as amended. Persons to whom public schools shall be free.

Code of Virginia § 22.1-3.1, as amended. Birth certificates required upon admission; required notice to the local law-enforcement agency.

Code of Virginia § 22.1-3.2, as amended. Notice of student's school status required as condition of admission; penalty.

Code of Virginia § 22.1-4.1, as amended. Street addresses required in certain school admission documents.

Code of Virginia § 22.1-5, as amended. Regulations concerning admission of certain persons to schools; tuition charges.

Code of Virginia §22.1-7.2, as amended. Enrollment of students residing on a military installation or in military housing.

Code of Virginia § 22.1-270, as amended. Preschool physical examinations.

Code of Virginia § 22.1-271.1, as amended. Definitions.

Code of Virginia § 22.1-271.2, as amended. Immunization requirements.

Code of Virginia § 22.1-288.1, as amended. Notation in school records of missing children; local law enforcement cooperation. ~~Cooperation with local law enforcement agencies; notation in school records of missing children.~~

Code of Virginia § 32.1-46, as amended. Immunization of ~~patients~~ children against certain diseases.

~~Code of Virginia § 22.1-288.1, as amended. Cooperation with local law enforcement agencies; notation in school records of missing children.~~

Adopted by School Board: October 21, 1969

Amended by School Board: February 20, 1979

Amended by School Board: August 21, 1990

Amended by School Board: July 16, 1991

Amended by School Board: June 15, 1993 (Effective August 14, 1993)

Amended by School Board: May 16, 2000

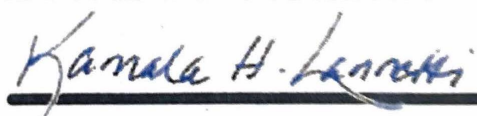
Amended by School Board: July 3, 2001

Scrivener's Amendments: November 22, 2010

Amended by School Board: June 19, 2012

Amended by School Board: 2019

APPROVED AS TO
LEGAL SUFFICIENCY


Kamala H. Lannetti

STUDENTS

Student and Staff Wellness

Virginia Beach City Public Schools, in partnership with families, community organizations, and other local agencies, play an important role in promoting student wellness. The School Board supports a school environment that encourages and fosters nutritious eating habits and physical activity, both linked to academic success and lifelong good health. Schools are encouraged to work collaboratively with families and the community to improve the quality of health for students and staff.

The Superintendent will, through regulation, guidance or procedure, ensure that the School Division meets applicable federal wellness policy requirements and will include the following components:

1. Measurable goals for nutrition education, physical activity, and other school-based activities to promote student wellness;
- ~~1.2.~~ Elementary students will be provided daily recess of 40 minutes for kindergarten and 30 minutes for grades 1-5 which may not be withheld as a disciplinary measure. The Superintendent or designee will develop regulations and guidelines to ensure consistent implementation.
- ~~2.3.~~ Nutrition standards for all foods and beverages available during the school day, with the objective of promoting student health and reducing childhood obesity;
- ~~3.4.~~ Assurance that local guidelines established shall not be less restrictive than USDA regulations and guidance, or existing Virginia regulations and guidance, as they apply to the school nutrition programs;
- ~~4.5.~~ A plan for measuring implementation of the local plan; and,
- ~~5.6.~~ Ensure the involvement of parents, students, school health professionals, school nutrition program directors and/or managers, the School Board, school administrators, and the general public in development, implementation, and periodic review of this program.
- ~~6.7.~~ Designate the School Health Advisory Board as the School Division's Wellness Committee and ensure that the Board meets at least four (4) times per year to establish goals and procedures for and oversee school health and safety policies and programs. Direct oversight of this committee will be the responsibility of the Department of School Leadership (hereinafter "DOSL"). DOSL will retain appropriate documentation of wellness policy compliance which shall include: the policy; documents demonstrating compliance with community involvement requirements, including requirements to make the policy and triennial assessments available to the public; and documentation of the triennial assessment of the policy.

Editor's Notes:

See also School Board Policy 7-21
See also School Board Regulation 7-21.6

Legal Reference:

The Richard B. Russell National School Lunch Act, 42 U.S.C. § 1758 B, as amended by the
Healthy Hunger Free Kids Act of 2010, 7 C.F.R. §§210.10, 210.11 and 220.8, as amended.

School Board Policy 7-21, as amended. Citizen's Advisory Committees.

School Board Regulation 7-21.6, as amended. School Health Advisory Board.

Related Links:

School Board Policy 7-21
School Board Regulation 7-21.6

Adopted by School Board: June 20, 2006
Amended by School Board: June 20, 2017
Amended by School Board: May 22, 2018
Amended by School Board: 2019

APPROVED AS TO
LEGAL SUFFICIENCY

Kamala H. Lennetti

STUDENTS

Research Involving Students/Research Review Committee

A. Generally

The Superintendent or ~~the Superintendent's~~ designee will act upon all proposals for research projects involving students as described in School Board [Regulation 5-67.1](#) only after consideration of the following:

1. The Research Review Committee's recommendation;
2. The nature and purpose of the activities as described in the research plan;
3. The anticipated benefit to the research subjects and/or the School Division's educational program.

Action research studies and other data-collection activities conducted by School Division ~~Virginia Beach City Public Schools~~ employees for internal purposes only do not require review by the Research Review Committee but must meet the criteria as outlined in School Board [Regulation 5-67.1](#) Section C. Research by employees for personal or course work related to personal educational pursuits does not constitute "internal purposes." In addition, survey research and other primary data collection activities conducted by students for internal purposes as part of a research project for their VBCPS coursework (e.g., Advanced Placement Capstone course) do not require review by the Research Review Committee but must meet the criteria as outlined in School Board Regulation 5-67.1 Section D.

B. Administrative Criteria

Research involving students may be approved by the Superintendent or ~~the Superintendent's~~ designee's provided that:

1. The research proposed complies with School Board ~~Virginia Beach City Public Schools~~ Policies, Regulations, and research guidelines, federal law ~~Statutes and r~~egulations, state law and regulation ~~Virginia Statutes and Virginia Board of Education Regulations~~. This includes appropriate notice to and consent by parents/legal guardians of minor students, and emancipated or adult ~~minors, and~~ students older than 18;
2. The local Human Research Review Committee appointed in accordance with Code of Virginia § 32.1-162.19, *et seq.* (designated as the Research Review Committee the School Division) has recommended that the research proposal be approved in accordance with Virginia law and regulation;
3. The research plan sets forth explicit objectives and a sound design for collecting and analyzing information designed to reach these objectives;
4. The research holds out the prospect of benefiting the individual subjects and/or the School Division's educational program;
5. There will be no significant departure from normal school/central office routine or use of instructional time on the part of students or staff;

~~_____~~ 6. Required notifications to parents or legal guardians ~~of minor students or to~~ emancipated ~~or adult~~ ~~students, minors and students over 18~~ prior to student participation shall state the purpose of the research, the procedures to be followed, the right to review research documents and surveys, and the right to withdrawal at any time. Requests to review any research or survey material will be honored by the ~~S~~school ~~D~~ivision within five (5) business days after submission of a written request;

~~_____~~ 7. The proposed research includes adequate provisions to protect the privacy of students and to maintain confidentiality of data as set forth in School Board Policy 5-31 and any implementing regulations.

C. Consent for surveys, analyses or evaluations of students

Parents/legal guardians ~~or minor students~~ and emancipated ~~or adult minors and~~ students ~~over 18 years old~~ must receive notification and provide active informed consent prior to the administration of any student survey, analysis, or evaluation that concerns one of the following eight areas of protected information:

1. Political affiliations or beliefs of the student or student's parents;
2. Mental or psychological problems of the student or student's family;
3. Sexual behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships
6. Legally recognizable privileged relationship, such as with lawyers, doctors or ministers;
7. Religious practices, affiliations, or beliefs of the student or parents; or
8. Income, other than as required by law to determine program eligibility.

This requirement also applies to the collection, disclosure or use of student information for marketing purposes or for selling or otherwise distributing/providing the information to others. Active informed consent may be required as determined by the Research Review Committee for surveys, analysis or evaluation of students not included above.

Editor's Notes:

School Board Policy 5-31; Scholastic Records, as amended.

School Board Regulation 5-67.1 ; Research Studies, as amended.

Legal Reference:

Protection of Pupil Rights Amendment (PPRA) 20 U.S.C. § 1232, as amended.

~~Every Child Succeeds Act~~~~No Child Left Behind Act~~ of 20~~10~~09, 20 U.S.C § 6301, *et seq.*, as amended.

Code of Virginia, § 32.1-162.16 *et seq.*, as amended, Human Research, as amended.

Code of Virginia, § 22.1-16.1, as amended. Board to establish regulation regarding human research, as amended.

~~School Board Policy 5-31, Scholastic Records, as amended.~~

Virginia Department of Health Regulations for the Conduct of Human Research, 12 VAC5-20, *et seq.*, as amended.

~~School Board Regulation 5-67.1, Research Studies, as amended.~~

Adopted by School Board: August 21, 1990
Amended by School Board: July 16, 1991
Amended by School Board: June 15, 1993 (Effective August 14, 1993)
Amended by School Board: July 18, 1995
Amended by School Board: December 1, 1998
Amended by School Board: September 2, 2003
Amended by School Board: June 2, 2009

Amended by School Board: 2019

APPROVED AS TO
LEGAL SUFFICIENCY

Kamala H. Lencioni



Subject: Superintendent's Contract Amendment #8

Item Number: 4C

Section: Action

Date: July 9, 2019

Senior Staff: N/A

Prepared by: School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney

Presenter(s): Beverly M. Anderson, School Board Chair

Recommendation:

That the School Board approve Amendment #8 to the Superintendent's Contract for Employment amending the term to July 1, 2019 through June 30, 2023, with all other terms of the contract and prior amendments remaining in effect.

Background Summary:

The *Code of Virginia* § 22.1-60, as amended, states that [T]he division superintendent shall serve for an initial term of not less than two years nor more than four years. At the expiration of the initial term, the division superintendent shall be eligible to hold office for the term specified by the employing school board, not to exceed four years. The School Board's practice has been to amend the Superintendent's contract each year to a new term of four years starting on July 1 of the current fiscal year.

Source:

Budget Impact:

Superintendent's Contract Amendment #8 | 2019

THIS AMENDMENT #8 TO CONTRACT FOR EMPLOYMENT made and entered into this 9th day of July 2019, by and between **THE SCHOOL BOARD OF THE CITY OF VIRGINIA BEACH, VIRGINIA**, hereinafter referred to as “**School Board**,” and **DR. AARON C. SPENCE, SUPERINTENDENT**, hereinafter referred to as “**Superintendent**.”

WHEREAS, the School Board and the Superintendent entered into a Contract for Employment on December 17, 2013 which anticipated that the Superintendent would assume office no later than July 14, 2014; and

WHEREAS, the School Board and the Superintendent entered into an Amendment #1 on June 17, 2014; and

WHEREAS, the School Board and the Superintendent entered into an Amendment #2 on June 30, 2015; and

WHEREAS, the School Board and the Superintendent entered into an Amendment #3 on October 6, 2015;

WHEREAS, the School Board and the Superintendent entered into an Amendment #4 on June 29, 2016; and

WHEREAS, the School Board and the Superintendent entered into an Amendment #5 on June 20, 2017; and

WHEREAS, the School Board and the Superintendent entered into an Amendment #6 on May 22, 2018; and

WHEREAS, the School Board and the Superintendent entered into an Amendment #7 on June 26, 2018.

NOW THEREFORE, the School Board and the Superintendent, for the consideration herein specified, agree as follows:

1. TERM.

The term of the Superintendent’s Contract for Employment will be from July 1, 2019 through June 30, 2023.

2. That all other terms of the Contract and prior Amendments remain in effect.

WHEREFORE THE PARTIES, through their duly authorized agents, do hereby agree to the terms set forth above.

Superintendent's Contract Amendment #8 | 2019

SUPERINTENDENT

Dr. Aaron C. Spence, Superintendent Date

THE SCHOOL BOARD OF THE CITY OF VIRGINIA BEACH, VIRGINIA

Beverly M. Anderson, Chair Date

Kimberly A. Melnyk, Vice-Chair Date

ATTEST

Dianne P. Alexander, Clerk of School Board Date

APPROVED AS TO LEGAL SUFFICIENCY

 7/3/2019

Kamala H. Lannetti, Deputy City Attorney Date

APPROVED AS TO SUFFICIENCY OF FUNDS

Crystal Pate, Director of Business Services Date



Subject: An Achievable Dream (AAD) Ad Hoc Committee Update **Item Number:** 5

Section: Information **Date:** July 9, 2019

Senior Staff: N/A

Prepared by: School Board Member Daniel D. Edwards, Ad Hoc Committee Chair & Marc A. Bergin, Ed.D., Chief of Staff

Presenter(s): School Board Member Daniel D. Edwards, Ad Hoc Committee Chair & Marc A. Bergin, Ed.D., Chief of Staff

Recommendation:

That the School Board of the City of Virginia Beach receive an update on the work of the Ad Hoc Committee for An Achievable Dream (AAD) to amend the Memorandum of Agreement (MOA) as a result of discussion regarding expanded enrollment / recruitment, adjustment of enrollment expectations, transportation cost sharing, and the recommended facility for the AAD's secondary school.

Background Summary:

The School Board established an Ad Hoc Committee for An Achievable Dream on May 22, 2018. The Committee has met eight times allowing several weeks between meetings to allow VBCPS staff and AAD staff to develop needed data, alternatives and options. The committee, including community and parent representatives, staff and board members from AAD and VBCPS, has had the task of addressing the needed adjustments to the Memorandum of Agreement (MOA) to address secondary schooling facilities and enrollment zones in the context of current and projected enrollment.

Sources:

Budget Impact:



Subject: Closed Session Item Number: 6

Section: Closed Meeting Date: July 9, 2019

Senior Staff: N/A

Prepared by: Ms. Kamala Hallgren Lannetti, Deputy City Attorney

Presenter(s): Kimberly A. Melnyk, School Board Vice Chair

Recommendation:

MOTION: That the School Board adopt a motion to recess into a closed meeting pursuant to the exemptions from open meetings allowed by Section 2.2-3711, Part A, Paragraph 1 of the *Code of Virginia*, 1950, as amended, for

- A. **PERSONNEL MATTERS:** Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees pursuant to Section 2.2-3711(A) (1); namely to discuss performance evaluation of specific administrator(s).

RECONVENE IN OPEN SESSION:

CERTIFICATION:

WHEREAS, the School Board of the City of Virginia Beach has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 (D) of the *Code of Virginia* requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the School Board of the City of Virginia Beach hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

ACTION AS NEEDED:

Background Summary:

Appropriate requests have been made for a closed meeting.

Source:

Bylaw 1-37 and *Code of Virginia*, Section 2.2-3711

Budget Impact:

N/A