



# VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

## School Board Services

**Beverly M. Anderson, Chair**  
At-Large

**Kimberly A. Melnyk, Vice Chair**  
District 7 – Princess Anne

<b>Daniel D. Edwards</b> District 2 – Kempsville	<b>Sharon R. Felton</b> District 6 – Beach	<b>Dorothy M. Holtz</b> At-Large
<b>Laura K. Hughes</b> At-Large	<b>Victoria C. Manning</b> At-Large	<b>Jessica L. Owens</b> District 3 – Rose Hall
<b>Trenace B. Riggs</b> District 1 – Centerville	<b>Carolyn T. Rye</b> District 5 - Lynnhaven	<b>Carolyn D. Weems</b> District 4 - Bayside

**Aaron C. Spence, Ed.D., Superintendent**

### School Board Regular Meeting MINUTES

**Tuesday, December 10, 2019**

School Administration Building #6, Municipal Center  
2512 George Mason Dr.  
Virginia Beach, VA 23456

### INFORMAL MEETING

1. **Convene School Board Workshop:** The School Board convened in the einstein.lab in workshop format at 4:03 p.m. In addition to Superintendent Spence, all School Board members were present with the exception of Ms. Manning who Chairwoman Anderson noted would not be present for the workshop due to a family matter. Ms. Holtz arrived late at 4:06 p.m.
  - A. **School Board Administrative Matters and Reports:** School Board members were provided with updated modifications to Policy 3- 20 and 3-21 being presented under the Information section with a brief explanation provided, and advised of a request to move Consent Item 12B - Legislative Agenda - to Action. School Board member reports were related to the upcoming Virginia Beach Education Foundation Teacher Grants Improve Futures (TGIF) celebration, and groundbreaking event for the new Brock Environmental Science Classroom addition with gratitude to the benefactor, Mrs. Joan Brock. Superintendent Spence then congratulated a member of senior leadership, Ramesh Kapoor, Chief Information Officer, on his upcoming retirement and spoke to his leadership and service.
    1. **COIA and FOIA Training Reminder / Verification Deadline of December 31, 2019:** At the School Board Chair’s request, School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney, spoke to the Conflict of Interest Act (COIA) training provided by the COIA Ethics Council and requirement for completion by December 31, 2019. She reported the Freedom of Information Act (FOIA) training requirement for completion by December 31, 2020, and offered to provide the training to the School Board at a future workshop.
    2. **CY2020 Organizational Matters Preview:**



- a. Leadership Interest: Chairwoman Anderson stated she did not intend to accept a nomination to be re-elected School Board Chair for 2020. Vice Chair Melnyk expressed interest in remaining Vice Chair for 2020. Both Ms. Felton and Ms. Rye expressed their interest in being considered for the position of School Board Chair for 2020.
- b. Schedule of Meetings: Remaining FY20 Affirmed; FY21 Proposed: Noting only one meeting scheduled in December and the lack of a huge difference in attendees at School Board meetings, Chairwoman Anderson suggested the School Board consider returning to a schedule of the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of each month. There was also concern expressed regarding a lengthy period of five weeks between meetings in December and January.
- c. Committee Assignments SY20 Adjustments: Chairwoman Anderson advised the election of new School Board leadership for 2020 will require minor adjustments to committee assignments to be taken up by the School Board in January.
- d. Standing Rules: Affirmed or Revised: Chairwoman Anderson stated if the School Board wants to return to meeting on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of every month, a change would first have to go through the Policy Review Committee (PRC) to adjust the Bylaw and Standing Rules.

This portion of the workshop concluded at 4:21 p.m.

- B. General Assembly 2020 Legislative Preview: Serving as Chair of the School Board's Legislative Committee, Vice Chair Melnyk circulated a list of unfunded mandates for the School Board's future reference and then introduced Ross Grogg from Kemper Consulting who provided a preview of the 2020 Virginia General Assembly Session. He began with a recap of 2019 elections with a look at the new House and Senate membership, leadership, and committee chairs. He reported the 60-day session as a budget year where the 2020-2022 biennial budget is to be adopted, and the only budget Governor Northam will see through completion with major drivers identified as Medicaid spending, re-benchmarking and economic uncertainty. He reported on potential legislative issues, highlighted budget items, and provided a brief synopsis of several bills impacting K-12. This portion of the workshop concluded at 4:39 P.M.
- C. Forecast of Regular School Board Meeting Agenda Topics FY20, 3<sup>rd</sup> Quarter: January, February, March 2020: Superintendent Spence presented Administration's forecast of School Board meeting agenda topics to be presented in the FY20 third quarter – January, February, March 2020.

The workshop concluded at 4:45 p.m.

2. **Closed Meeting**: None
3. **School Board Recess**: The School Board recessed at 4:45 p.m. to reconvene in School Board Chambers for the formal meeting at 6:00 p.m.



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**FORMAL MEETING**

4. ***Call to Order and Roll Call:*** Chairwoman Anderson called the formal meeting to order in School Board Chambers at 6:00 p.m. In addition to Superintendent Spence, all School Board members were present.
5. ***Moment of Silence followed by the Pledge of Allegiance***
6. ***Student, Employee and Public Awards and Recognition:***
  - A. **Virginia Marching Band Cooperative State Champions:** The School Board recognized bands from Cox and Princess Anne high schools for winning first place in their respective groups at the Virginia Marching Band Cooperative (VMBC) state championships.
  - B. **Cox Girls' Field Hockey Team State Champions:** The School Board recognized Cox High School girls' field hockey team for winning the Virginia High School League (VHSL) state championship in Class 5.
  - C. **Cox Girls' Volleyball Team State Champions:** Cox High School's girls' volleyball team was recognized by the School Board for winning the VHSL state championship in Class 5.
  - D. **Kellam Girls' Volleyball Team State Champions:** The School Board recognized the Kellam High School girls' volleyball team for winning the VHSL state championship in Class 6.
7. ***Superintendent's Report:*** Five things shared in Superintendent Spence's report were related to 1) the December 14 Beach Girls Rock! event at Kellam High School; 2) the African-American Male Summit; 3) voting on the Virginia Beach Education Foundation's commemorative print; 4) performing arts events calendar; and 5) upcoming winter break for schools and offices.
8. ***Public Hearing on FY2020/21 School Operating Budget and FY2020/21 through FY2025/26 Capital Improvement Program:*** The School Board heard comments from Todd Fritz from Landstown Middle School and Kelsey Seibert from Kellam High School, regarding allowances for school counselors who also serve as department chairs.
9. ***Hearing of Citizens and Delegations on Agenda Items:*** The School Board heard comments by Kelly Walker as president of the Virginia Beach Education Association (VBEA) in support of the Legislative Agenda as proposed by the School Board's Legislative Committee, specifically in the area of compensation.
10. ***Approval of Minutes:*** November 26, 2019 School Board Regular Meeting: Ms. Riggs made a motion, seconded by Ms. Hughes, that the School Board approve the minutes of their November 26, 2019 regular School Board meeting as presented. Without discussion, the motion passed unanimously.
11. ***Adoption of the Agenda:*** Absent objection, Chairwoman Anderson noted at the request of a School Board member, Consent Agenda Item 12B – School Board Legislative Agenda for 2020 General Assembly Session – is hereby moved to Action Item 13F. Ms. Weems then made a motion, seconded by Ms. Manning, that the School Board adopt the meeting agenda as amended. Without discussion, the motion passed unanimously.



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- 12. Consent Agenda:** After Chairwoman Anderson's overview of the remaining item presented for approval as part of the Consent Agenda, Ms. Riggs made a motion, seconded by Mr. Edwards, that the School Board approve the Consent Agenda. Without discussion, the motion passed unanimously, and the following item was approved:
- A. Recommendations proposed in response to the Schoology implementation evaluation report as follows:
- Recommendation #1: Continue Schoology implementation with modifications noted in recommendations 2 through 5. (*Responsible Groups: Department of Teaching and Learning; Department of School Leadership; Department of Technology; Office of Planning, Innovation, and Accountability*)
  - Recommendation #2: Continue to provide schools with the necessary knowledge, support, and reporting capabilities to administer assessments through Schoology in 2019-2020. (*Responsible Groups: Office of Planning, Innovation, and Accountability; Department of Technology; Department of Teaching and Learning*)
  - Recommendation #3: Ensure schools access resources through Schoology, especially the division-created curriculum resources at the secondary level. (*Responsible Groups: Department of Teaching and Learning, Department of School Leadership*)
  - Recommendation #4: Encourage schools to utilize Schoology as a means for communication and collaboration. (*Responsible Group: Department of Teaching and Learning*)
  - Recommendation #5: Continue to work towards providing parents access to Schoology in 2019-2020. (*Responsible Groups: Department of Teaching and Learning, Department of Technology, Department of School Leadership*)
- B. *[moved during Adoption of the Agenda to Action Item 13F]*
- 13. Action:**
- A. Personnel Report/Administrative Appointments: Vice Chair Melnyk made a motion, seconded by Ms. Rye, that the School Board approve the appointments and accept the resignations, retirements and other employment actions as listed on the Personnel Report dated December 10, 2019, along with one administrative appointment as recommended by the Superintendent. Without discussion, the motion passed unanimously; and Superintendent Spence announced Sharon L. Shewbridge, Ph.D., current Principal of Kingston Elementary School, as the new Director of Instructional Technology in the Department of Teaching and Learning with an effective date to be determined. Superintendent Spence noted Dr. Shewbridge will be replacing William Johnsen who is retiring. Ramesh Kapoor, Chief Information Officer, was also congratulated on his retirement at the end of the year.
- B. Biennial School Calendar for 2020/21 and 2021/22: Ms. Manning made a motion, seconded by Ms. Holtz, that the School Board approve the calendars for the 2020-2021 and 2021-2022 school years. Acknowledging the first day of school always starts after the Labor Day holiday which is also a Jewish holiday, Superintendent Spence advised the School Board of his intent to send a message to the community affirming the division's respect and appreciation for the holiday, with assurance that student absences as a result of it being a high holiday will be accounted for appropriately. The motion passed unanimously, and the calendars were approved as follows with 181 instructional days,



two embedded professional learning days, at least 7 days of winter break not including weekends, at least 5 days of spring break not including weekends, and observed holidays.

### 2020-2021 School Calendar

### 2021-2022 School Calendar

JULY 2020						
Sun	Mon	Tues	Wed	Thurs	Fri	Sat
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**AUGUST 2020**

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**SEPTEMBER 2020**

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**OCTOBER 2020**

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**NOVEMBER 2020**

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**DECEMBER 2020**

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- First Day of School**  
Sept. 8
- Holidays**  
Sept. 7 - Labor Day  
Nov. 11 - Veterans Day  
Nov. 26 & 27 - Thanksgiving  
Dec. 23, 2020 - Jan. 1, 2021 - Winter Break  
Jan. 18 - Martin Luther King Jr. Day  
Feb. 15 - Presidents Day  
April 5-9 - Spring Break  
May 31 - Memorial Day
- Staff Days (no school for students)**  
Aug. 28, 31  
Sept. 2-4  
Nov. 3  
Feb. 1  
March 5
- Flexible Staff Day**  
August 27  
June 21
- Adjusted Dismissal for All Students**  
Nov. 10  
April 14
- Adjusted Dismissal for All Staff and Students**  
Nov. 25  
April 2  
Dec. 22
- Professional Learning Day (no school for students)**  
Sept. 1  
Oct. 12
- Virtual Learning Day**  
Oct. 12  
Nov. 3
- Last Day of School and Early Dismissal for All Students**  
June 18
- First Semester:**  
First nine-weeks: Sept. 8 - Nov. 10  
Second nine-weeks: Nov. 12 - Jan. 29
- Second Semester:**  
Third nine-weeks: Feb. 2 - April 14  
Fourth nine-weeks: April 15 - June 18

JANUARY 2021						
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**FEBRUARY 2021**

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**MARCH 2021**

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**APRIL 2021**

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**MAY 2021**

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**JUNE 2021**

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JULY 2021						
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**AUGUST 2021**

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**SEPTEMBER 2021**

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**OCTOBER 2021**

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**NOVEMBER 2021**

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**DECEMBER 2021**

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Sept. 7
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Dec. 23-31, 2021 - Winter Break  
Jan. 17 - Martin Luther King Jr. Day  
Feb. 21 - Presidents Day  
April 11-18 - Spring Break  
May 30 - Memorial Day
- Staff Days (no school for students)**  
Aug. 27, 30  
Sept. 1-3  
Oct. 11  
Jan. 31  
March 14
- Flexible Staff Day**  
August 26  
June 20
- Adjusted Dismissal for All Students**  
Nov. 10  
April 5
- Adjusted Dismissal for All Staff and Students**  
Nov. 24  
Dec. 22
- Professional Learning Day (no school for students)**  
Aug. 31  
Nov. 2
- Virtual Learning Day**  
Oct. 11  
Nov. 2
- Last Day of School and Early Dismissal for All Students**  
June 17
- First Semester:**  
First nine-weeks: Sept. 7 - Nov. 10  
Second nine-weeks: Nov. 12 - Jan. 28
- Second Semester:**  
Third nine-weeks: Feb. 1 - April 5  
Fourth nine-weeks: April 6 - June 17

JANUARY 2022						
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**FEBRUARY 2022**

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**MARCH 2022**

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**APRIL 2022**

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**MAY 2022**

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**JUNE 2022**

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In cases of school closings due to inclement weather or emergency conditions, makeup days will be designated by the superintendent and may include available staff days or holidays.



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- C. **School Start Times:** Vice Chair Melnyk made a motion, seconded by Ms. Felton, that the School Board approve Administration’s recommendation for shifting school start times that supports a later start for adolescents, and then expressed disappointment that the high school start time could not be in the area of 8-8:30 a.m. instead of the 9:20 a.m. proposal. Many agreed acknowledging the benefits of a later start time for adolescents and hope for a future endeavor, but conceding with disappointment to the challenges brought about by a four-tiered bus system and to accommodate the vast array of programs offered. Also recognized was the final survey results where majority indicated their preference to maintain the current schedule as opposed to the later school start time alternative. Following discussion, the motion failed (ayes 1- Holtz; nays 10) resulting in no change to school start times.
- D. **Appointment of an At-Large Governance Committee Member:** Ms. Felton made a motion, seconded by Vice Chair Melnyk, to approve the School Board Chair’s proposal to appoint School Board member Trenace Riggs to serve as the at-large Governance Committee member. Without discussion, the motion was unanimously approved.



- E. Process for Dealing with Certain Complaints Addressed to the School Board: Ms. Rye made a motion, seconded by Ms. Felton, that the School Board address a process for dealing with certain complaints addressed to the School Board. School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney, reported the intent is to amend Bylaw 1-25 to refer complaints addressed to the School Board to the Governance Committee, however, the Policy Review Committee (PRC) recommendation will not come before the School Board until late January. Therefore, the request is to assign the Governance Committee the authority to handle several pending complaints addressed to the School Board in the meantime. The motion passed (ayes 10, nays 1 – Holtz).
  
- F. [formerly Consent Item 12B] School Board Legislative Agenda for 2020 General Assembly Session: Vice Chair Melnyk made a motion, seconded by Ms. Riggs, that the School Board approve the Legislative Agenda for the 2020 Virginia General Assembly Session as proposed by the School Board Legislative Committee. Ms. Hughes presented a substitute motion, seconded by Ms. Manning, to remove the portion related to charter schools. She explained it didn't make sense to change legislation to confine areas that have problems with their schools to where the same public schools in the area are controlling the charter schools. Following further rationale and discussion in which Ross Grogg, Legislative Liaison from Kemper Consulting responded to questions, the substitute motion failed (ayes 2 – Hughes and Manning; nays 9). The main motion then passed (ayes 10, nays 0; 1 abstention – Manning who stated her reason for abstaining was because she did not want to vote against the 90 percent of the Legislative Agenda she supports), and the Legislative Agenda was approved as follows:

**2020 LEGISLATIVE AGENDA**

**BUDGET AND FUNDING**

**Teacher Salary Increase**

While Virginia has provided resources for teacher salaries in recent years, earnings for Virginia teachers continue to lag the national average. Virginia teacher salaries have one of the widest gaps between their pay levels and those of comparable professionals in the country. Virginia needs to continue to invest in teacher salaries.

**Support Cap**

Virginia Beach City Public Schools (VBCPS) supports removing the support position cap that was put in place in 2009 during the Great Recession. Previously, the Commonwealth provided funding for support staff positions according to a formula that used numbers of staff and local costs (calculated using the actual number of support positions and the salary for each position in all Virginia school divisions). As a moneysaving measure during the Recession, a “cap” was placed on the number of positions that the state would fund. The cap was not based on any particular analysis of student needs or existing staffing patterns, but rather was calculated simply as a ratio of instructional to support positions based on the necessity to reduce state funding by a specific amount.

Some positions were just eliminated due to the cap, but most school divisions could not practically and safely reduce support staffing for many of the positions that fall into this category to the levels the state funded under its “support position cap,” so the cost to retain these positions shifted entirely to local governments.



These positions include school psychologists and social workers, as well as instructional support, attendance, security, transportation, technology, facility operations and maintenance staff. These positions are essential to the effective operation of schools and provide the vital support needed to meet myriad educational needs. These positions all support the classroom by providing critical interactions with students and help free up teacher time to allow them to focus on teaching. These support individuals help to keep our schools and children safe, as well as to ensure that all students across the Commonwealth have equal opportunity to succeed.

### **Behavior and Mental Health Staff**

VBCPS recognizes that fully funding support positions and reversing the support cap is challenging to do in a single year or single biennium. VBCPS requests the General Assembly put in additional resources for mental health clinicians, attendance interventionists and behavior specialists. These staff members should have specialized training to target students' complex behavioral needs and have the experience to assess the mental health status of students, recommend an appropriate level of care, implement/assist with implementing appropriate interventions, and respond to crisis situations.

For example, VBCPS supports funding support positions (e.g., social workers, guidance counselors, school psychologists, and instructional personnel support) under Standard 2 on a prevailing cost basis, rather than the current capped basis. Enhancements such as these will provide additional funding to better support students who are experiencing a mental health crisis.

Additionally, VBCPS supports updating the definition of school counselors within Standard 2 of the SOQs, which should also be updated to allow for flexibility to ensure that individuals with necessary skill sets can be deployed, based upon the individual school division's needs.

Making these changes to Standard 2 under the SOQs will directly fund more mental and behavioral health positions in schools across the state. It will also provide flexibility for schools to place resources where they are most needed.

### **Special Education Services**

VBCPS has more than 7,900 students who qualify for special education services. VBCPS spends in excess of \$100 million per year, or approximately \$13,400 per qualified student, on special education programs and services. That is the highest amount since 2011. Of this, approximately 15% comes from the federal government, 20% from the state, and 65% is local. VBCPS is opposed to any change in the delivery of special education services or special education funding that would shift a larger portion of the funding responsibility to the locality. This includes changes to the regional special education programs that reduce either the overall state allotment or the funding to an individual regional program. Such reductions in funding will not reduce VBCPS's obligations under the Individuals with Disabilities Education Act (IDEA), but rather shift a larger portion to the locality.

### **Lottery Fund Usage**

While VBCPS supports the additional flexibility provided through recent investments in lottery proceeds, VBCPS is opposed to any measure that would shift the Standards of Quality or other recurring costs to the Lottery Fund. Shifting additional mandatory operating costs to the Lottery Fund reduces the amount of money available to school divisions for school construction and other necessary discretionary spending. The Lottery Fund should be used exclusively to supplement current public education funding and not used to supplant ongoing SOQ funded programs.

### **Dedicated State Funding for Capital Improvements**

VBCPS supports the reinstatement of dedicated state funds for capital improvements. Since 2010, local governments and school boards have carried the full burden of capital improvements for public schools.

### **OTHER LEGISLATIVE ISSUES**



### **Eliminate or Fund Currently Unfunded Mandates**

The total impact of state and federal unfunded mandates to VBCPS was \$44 million in 2019. Of that \$44 million, approximately \$16 million are mandates that originated from either the General Assembly or the Virginia Department of Education. These mandates range from new reporting requirements, to new policies and procedures, to unfunded equipment requirements. VBCPS is opposed to any state mandates requiring local school divisions to assume additional responsibilities or to provide additional services without the state's share of funding for such mandates. VBCPS supports the elimination of and/or full funding for existing unfunded mandates.

### **Dual Enrollment**

High quality, dual enrollment programs are an important part of preparing students for the workforce and allow students to earn college credit or even an associate degree while still in high school. VBCPS supports legislation and/or regulatory reforms that allow school divisions and local community colleges to negotiate individual rates for public school students who, through their local school division, take dual enrollment courses at the local community college.

### **Continued Reform of Assessment System**

VBCPS supports the reduction of the number of required tests in order to allow school divisions to continue to transform the traditional classroom and better meet the needs of our students. It's important our students can compete in a global marketplace. Rather than the 20 SOL tests currently mandated, VBCPS supports legislation that allows school divisions to substitute SOL assessments with those that are performance based, mimic real-life situations, and better prepare students for success in higher education and in the workplace. Since 2008, VBCPS has successfully developed an increasing number of performance-based assessments that are used on a divisionwide basis.

In addition to student growth measures, VBCPS supports a teacher, principal, and superintendent accountability system that includes additional measures such as student participation, performance in Advanced Placement courses, postgraduate measures that provide information on how students transition after high school, and qualitative measures of overall school performance beyond assessments.

### **Charter Schools**

VBCPS fully supports creating learning environments that meet the individual needs of a community and the students it serves, including academies, innovative programs, Governor's Schools, and charter schools; however, for these alternative models to be successful, they must have the support of the local community and school division. For this reason, VBCPS is opposed to any legislation that would remove the local school board's authority to establish charter schools within its boundaries, including any change to the Virginia Constitution or legislation that would give the Virginia Board of Education the authority to create regional charter schools.

## **14. Information:**

- A. Environmental Studies Program Information Update: Matthew D. Delaney, Executive Director of Secondary Teaching and Learning, first thanked Mrs. Joan Brock for her support of the program and environmental education, as well as providing the funds for the classroom addition. He then presented an update on the program to include background information and timeline, an overview of the program structure and curriculum, communication plan and next steps in the implementation of the program scheduled to open at the Brock Center for the 2020/21 school year. Anthony L. Arnold, P.E., Executive Director of Facilities Services, reported on the design process and classroom addition.





- B. School Counseling Program (K-12): Comprehensive Evaluation Personal and Social Development Component: Allison M. Bock, Ph.D., Program Evaluation Specialist in the Office of Planning, Innovation and Accountability, presented results of the 2018-19 comprehensive evaluation of the personal and social development component of the School Counseling Program (K-12). She explained the evaluation assessed the operation of the program as it relates to school counselors’ activities and responsibilities, staffing, professional learning, and parent engagement, characteristics of the students, progress made toward meeting the goal and objectives related to students’ personal and social development; and stakeholders’ perceptions. Robert B. Jamison, Coordinator of School Counseling Services, shared Administration’s response to the following five recommendations:
- Recommendation #1: Continue with modifications noted in recommendations 2 through 5.
  - Recommendation #2: Modify the personal and social development component of the school counseling program for high school students.
    - Assess students’ needs in this area
    - Use the information to revisit the expectations and responsibilities of school counselors
    - Provide professional development opportunities to support school counselors’ work in this area
  - Recommendation #3: Continue to ensure secondary students are supported through the academic and career planning process to develop their academic and career goals and plans.
  - Recommendation #4: Continue to implement new strategies for school counselors to involve, engage, and communicate with parents.
  - Recommendation #5: Conduct an evaluation update during 2019-2020 focused on the extent to which additional staffing allocations and programmatic efforts enable the school counseling program to meet students’ needs as well as progress related to the year-three evaluation recommendations.
- C. 2Revolutions: Donald E. Robertson, Jr., Ph.D., Chief Schools Officer, presented an update on the partnership between the division and 2Revolutions including background information on the education design lab, an overview of the prototyping work that occurred during the 2018-19 school year, and plans for implementing two of the prototypes during the 2019-20 school year. Amy Mallison, Vice President of Marketing at Virginia Beach Schools Federal Credit Union, shared her experience as one of the prototyping networks.
- D. Textbook Adoption: Advanced Placement (AP) Government: Matthew D. Delaney, Executive Director of Secondary Teaching and Learning, presented an overview of the textbook recommended for the high school Advanced Placement (AP) United States Government and Politics course as proposed by the designated Textbook Adoption Committee for implementation in the fall of 2020 to replace current 2011 copyright textbooks that have been in use for eight years.

Textbook	Publisher	Copyright
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<i>American Government, Stories of a Nation</i>	Bedford, Freeman, and Worth	2019
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- E. New Courses: Matthew D. Delaney, Executive Director of Secondary Teaching and Learning, presented an overview of the course objectives for the following courses proposed for implementation in the 2020-21 school year. After discussing the timeline for enrollment into the new courses, the School Board agreed to take action under Item 20 – Vote on Remaining Action Items:
1. Technical and Career Education
    - a. Advanced Technology Center (ATC): Engineering Practicum
    - b. Governor’s STEM Academy
      - i. Introduction to Engineering
      - ii. Aerospace Technology I
      - iii. Aerospace Technology II
      - iv. Biotechnology Foundations
      - v. Game Design and Development
      - vi. Advanced Game Design and Development
      - vii. Advanced Cybersecurity Software Operations
      - viii. Communications Systems
      - ix. Video Imaging Technology
  2. Princess Anne International Baccalaureate (IB)
    - a. DP Compulsory Topics
    - b. DP Applications and Interpretation Standard Level
    - c. DP Applications and Interpretation Higher Level I
    - d. DP Applications and Interpretation Higher Level II
    - e. DP Analysis and Approaches Standard Level
    - f. DP Analysis and Approaches Higher Level I
    - g. DP Analysis and Approaches Higher Level II
  3. Dual Enrollment (DE)
    - a. Advanced Technology Center (ATC)
      - i. DE Travel & Tourism Management/Coop
      - ii. DE Advanced Travel & Tourism Management/Coop
    - b. Tech Center
      - i. DE Early Childhood Education 1
      - ii. DE Early Childhood Education 2
- F. Policy Review Committee Recommendations: School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney, presented an overview of the following Policy Review Committee (PRC) recommendations regarding review, amendment and repeal of certain policies reviewed by the committee at their November 14, 2019 meeting:
1. Policy 3-20 Fines and Fees/Generally: Amended with scrivener’s changes, and to incorporate the contents of Policy 3-21
  2. Policy 3-21 Collection of Past Due Accounts: Language moved to Policy 3-20 and therefore recommended to be rescinded



3. Policy 3-24 Gifts/Grants/Bequests of Property: Amended to reserve the School Board's right to not accept gifts, grants or bequests and to reorganize the acceptable conditions for gifts, grants, and bequests into bullet form for ease of reading
4. Policy 3-26 Investments: Revised to remove statutory language in the legal references and to combine the language of the policy into one paragraph
5. Policy 3-27 Borrowing: Amended to remove statutory language in the legal reference and to make scrivener's changes in the policy
6. Policy 3-28 Special Reserve Fund: Amended to rework language in the "Generally" section along with minor formatting changes

15. **Standing Committee Reports:** As chair of the Building Utilization Committee (BUC), Ms. Hughes reported recommendations for elementary school zone changes for the 2020-21 school year will be presented to the School Board on January 14, 2020 noting no current students will be effected, and announced a public hearing to be held on January 28, 2020 for the public to comment on the recommendations before the School Board is expected to take action.

Ms. Weems reported an e-mail was sent to the School Board summarizing the work of the Planning and Performance Monitoring Committee which met the prior week and identified three main focus areas; the first being related to the budget inviting feedback from School Board members. She also advised of topics discussed at a meeting of the School Health Advisory Board (SHAB) reporting on various focused nurse training programs, and status of implementation of the scratch cooking initiative with more schools being added each year so that within five years all schools will be on board. Finally, she announced an event being put on by Children's Hospital of the Kings Daughters on February 20 at Old Donation School regarding the effects of social media on children.

Vice Chair Melnyk noted an e-mail was sent to the School Board outlining the work of three Student Discipline Ad Hoc Committee meetings to include letters being sent to all staff at all schools inviting input with surveys to be sent to twenty-four schools identified in Virginia Department of Education (VDOE) results, and reported on planned focus group activities. Additionally, she advised of plans for the committee to address student discipline hearing questions raised at the School Board's last retreat. Finally, she announced a Legislative Breakfast scheduled for December 16 at Princess Anne High School.

Recognizing not a committee report, Ms. Riggs commended Superintendent Spence not only for his forward-thinking related to the Environmental Studies Program at the Brock Center, but for all of his visionary leadership.

Ms. Rye announced a Policy Review Committee (PRC) meeting on December 12 at 9AM; and advised the Gifted Community Advisory Committee took the month of December off, but will report back in January.

Absent objection, the School Board agreed to take up Item 20 – Vote on Remaining Action Items at this time for action to be taken on Information item 14E prior to the conclusion of the formal meeting.



**20: Vote on Remaining Action Items:** Mr. Edwards made a motion, seconded by Ms. Hughes, that the School Board approve the new course offerings in Technical and Career Education at the Landstown Governors STEM Academy and the Advanced Technology Center (ATC) as well as adding new International Baccalaureate (IB) math courses for IB students at Princess Anne High School in addition to the expansion of dual enrollment offerings at the Advanced Technology Center (ATC) and the Virginia Beach Technical and Career Education Center as presented under Information item 14E. Without discussion, the motion passed unanimously, and new courses were approved as follows:

1. Technical and Career Education
  - a. Advanced Technology Center (ATC): Engineering Practicum
  - b. Governor's STEM Academy
    - i. Introduction to Engineering
    - ii. Aerospace Technology I
    - iii. Aerospace Technology II
    - iv. Biotechnology Foundations
    - v. Game Design and Development
    - vi. Advanced Game Design and Development
    - vii. Advanced Cybersecurity Software Operations
    - viii. Communications Systems
    - ix. Video Imaging Technology
2. Princess Anne International Baccalaureate (IB)
  - a. DP Compulsory Topics
  - b. DP Applications and Interpretation Standard Level
  - c. DP Applications and Interpretation Higher Level I
  - d. DP Applications and Interpretation Higher Level II
  - e. DP Analysis and Approaches Standard Level
  - f. DP Analysis and Approaches Higher Level I
  - g. DP Analysis and Approaches Higher Level II
3. Dual Enrollment (DE)
  - a. Advanced Technology Center (ATC)
    - i. DE Travel & Tourism Management/Coop
    - ii. DE Advanced Travel & Tourism Management/Coop
  - b. Tech Center
    - i. DE Early Childhood Education 1
    - ii. DE Early Childhood Education 2

**16. Conclusion of Formal Meeting:** The formal meeting concluded at 8:23 p.m.

**17. Hearing of Citizens and Delegations on Non-Agenda Items:** The School Board heard comments from nine speakers advocating for Lacrosse to be added as a varsity, interscholastic sport at all high schools; and from Patrick Cosgrove regarding a complaint against specific School Board members.

**18. Workshop:** None



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19. **Closed Meeting:** None
20. **Vote on Remaining Action Items:** Taken up prior to item 16
21. **Adjournment:** There being no further business before the School Board, Chairwoman Anderson adjourned the meeting at 8:47 p.m.

Respectfully submitted:

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Dianne P. Alexander, Clerk of the School Board

Approved:

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School Board Chair