



VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

School Board Services

Beverly M. Anderson, Chair
At-Large

Kimberly A. Melnyk, Vice Chair
District 7 – Princess Anne

Daniel D. Edwards District 2 – Kempsville	Sharon R. Felton District 6 – Beach	Dorothy M. Holtz At-Large
Laura K. Hughes At-Large	Victoria C. Manning At-Large	Jessica L. Owens District 3 – Rose Hall
Trenace B. Riggs District 1 – Centerville	Carolyn T. Rye District 5 - Lynnhaven	Carolyn D. Weems District 4 - Bayside

Aaron C. Spence, Ed.D., Superintendent

School Board Regular Meeting MINUTES

Tuesday, August 13, 2019

School Administration Building #6, Municipal Center
2512 George Mason Dr.
Virginia Beach, VA 23456

INFORMAL MEETING

The School Board assembled in the einstein.lab at 4:05 p.m. All School Board members were present along with Superintendent Spence.

1. **Closed Meeting #1 of 2: Personnel Matters:** Vice Chair Melnyk made a motion, seconded by Ms. Riggs, that the School Board recess into a closed session pursuant to the exemptions from open meetings allowed by Section 2.2-3711, Part A, Paragraph 1 of the *Code of Virginia*, 1950, as amended, for Personnel Matters: Discussion of or consideration of interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees, pursuant to Section 2.2-3711, (A) (1); namely to
 - A. conduct a hearing regarding a grievance filed by an administrator;
 - B. discuss the resignations of specific administrators; and
 - C. discuss and consider the Superintendent’s annual goals and performance expectations.

The motion passed (ayes 8, nays 3 – Hughes, Manning and Weems) and the School Board entered into a closed session at 4:05 p.m. Mr. Edwards departed the meeting early during the closed session at 5:08 p.m. due to a prior commitment.

Individuals present for discussion:

- A. conduct a hearing regarding a grievance filed by an administrator: School Board members; Superintendent Spence; School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney; and Dianne P. Alexander, Clerk of the School Board. Mr. Edwards departed the meeting during discussion at 5:08 p.m. Superintendent Spence departed the closed session at 5:11 p.m. for the School Board to deliberate.



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- B. discuss the resignations of specific administrators: Due to time constraints, this item was not discussed at this time. See Item 18
 - C. discuss and consider the Superintendent's annual goals and performance expectations: Due to time constraints, this item was not discussed at this time. See Item 18

The School Board reconvened in an open meeting at 5:49 p.m.

Certification of Closed Meeting: Vice Chair Melnyk made a motion, seconded by Ms. Riggs, that the School Board certifies that to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered. The motion passed (ayes 7, nays 3 – Hughes, Manning and Weems for reasons stated in the closed session. Edwards was not present after departing the meeting early at 5:08 p.m.).

- 2. **Convene School Board Workshop**: None at this time. See Item 17.
- 3. **School Board Recess**: The School Board recessed at 5:50 p.m. to reconvene in School Board Chambers for the formal meeting at 6:00 p.m.

FORMAL MEETING

- 4. **Call to Order and Roll Call**: Chairwoman Anderson called the formal meeting to order in School Board Chambers at 6:02 p.m. In addition to Superintendent Spence, all School Board members were present with the exception of Mr. Edwards who Chairwoman Anderson announced had departed the meeting early to attend another meeting.
- 5. **Moment of Silence followed by the Pledge of Allegiance**
- 6. **Student, Employee and Public Awards and Recognition**
 - Exemplar Performance School Awards: The School Board recognized fifteen schools who were awarded by the state Board of Education (BOE) with Exemplar Performance School Awards.
- 7. **Superintendent's Report**: Five things shared by Superintendent Spence in his report were related to 1) 100% of division schools earning full accreditation; 2) schools' open houses; 3) full-day kindergarten added to 52 more schools leaving only 3 schools with construction projects to be added in the 2020-21 school year; 4) notice of 50 bus driver openings and information on how to apply; and 5) reminder that September 3 is the first day of school.
- 8. **Hearing of Citizens and Delegations on Agenda Items**: None
- 9. **Approval of Minutes**: July 8-9, 2019 School Board Retreat / Abridged Regular Meeting: Ms. Weems made a motion, seconded by Vice Chair Melnyk, that the School Board approve the minutes of their July 8-9, 2019 School Board Retreat / Abridged Regular Meeting as presented. The motion passed (ayes 10, nays 0).
- 10. **Adoption of the Agenda**: Ms. Riggs made a motion, seconded by Ms. Holtz, that the School Board adopt the meeting agenda as presented. The motion passed (ayes 10, nays 0).



- 11. Consent Agenda:** After Chairwoman Anderson’s overview of items presented for approval as part of the Consent Agenda, Ms. Manning made a motion, seconded by Ms. Hughes, that the School Board approve the Consent Agenda as presented. The motion passed (ayes 10, nays 0), and the following items were approved as part of the Consent Agenda:
- A. The School Board authorized the Superintendent to execute a contract with Excel Paving Corporation, Inc. in the amount of \$300,214 for the Salem High School tennis courts
 - B. The School Board authorized their Chair to execute the easement agreement with Dominion Energy to provide permanent underground electrical service to the Plaza Annex addition with the upgraded service fed from Brookwood Elementary School
 - C. Policy 3-38 Competitive Negotiations/Awards/Small Professional Service Contracts revised to omit Section 2 deemed redundant as being covered under Policy 3-32, Section B, Small Purchases/Professional Service Contracts updated in February 2018
- 12. Action: Personnel Report/Administrative Appointments:** Vice Chair Melnyk made a motion, seconded by Ms. Felton, that the School Board approve the appointments and accept the resignations, retirements and other employment actions as listed on the Personnel Report dated August 13, 2019 along with six administrative appointments as recommended by the Superintendent. The motion passed (ayes 10, nays 0), and Superintendent Spence introduced the approved administrative appointments as follows:

Name	Current Position	Approved Appointment
Kathleen E. Cahoon-Newchock	Teacher, John B. Dey, Kingston, and Brookwood elementary schools	Coordinator, English as a Second Language (ESL) Department of Teaching and Learning (effective 08/14/2019)
Abigail Dougherty	Assistant Principal Point O’View Elementary School	Coordinator, Language Arts Department of Teaching and Learning (effective 08/14/2019)
Stacy J. Eddleton	Teacher Chesterfield Detention Center	Coordinator, Special Education Office of Programs for Exceptional Children Department of Teaching and Learning (effective 08/15/2019)
Linda S. Hayes	Principal Pembroke Elementary School	Director of Elementary Schools Department of Teaching and Learning (effective date TBD)
Mary E. Maroney	Office of PreK Coordinator Berkeley County Schools Martinsville, WV	Coordinator, Special Education Office of Programs for Exceptional Children Department of Teaching and Learning (effective date TBD)
Amanda B. Pontifex	Teacher Shelton Park Elementary School	Assistant Principal Point O’View Elementary School (effective 08/14/2019)

Also introduced were administrative appointments approved by the School Board at their July 9, 2019 abridged meeting.



13. Information:

- A. An Achievable Dream Memorandum of Agreement and Update: Donald E. Robertson, Jr., Ph.D., Chief Schools Officer, provided historical background of the partnership with Achievable Dream Academies initiated in 2013 with implementation at Seatack Elementary School, and expanded each year through grade 6 within Lynnhaven Middle School in the 2018-19 school year. He reported on the ad hoc committee's work since May 2018 in discussing the future of the program in the division, and presented proposed adjustments to the Memorandum of Agreement (MOA) reflecting the outcome of the ad hoc committee's work to continue the partnership. Below outlines major adjustments captured in the MOA:
- Increase the "Faculty Contracts" with An Achievable Dream from one (1) year to three (3) years
 - Simplify the transportation cost sharing to a flat \$100/student contribution from AAD for daily transportation (inclusive of zero bell, extended day, and summer intercession but not additional field trips)
 - Expand the attendance zone to include 4 middle schools (Lynnhaven, Virginia Beach, Plaza, and Corporate Landing) and all the elementary schools in the feeder pattern for these middle schools
 - Allow students at any grade level (K-7) to enroll
 - Adjust the grade-level enrollment expectations from 125/grade level to 75-90/grade level and corresponding grade-level totals of 450-540 students for the elementary program, 225-270 students for the middle school program, and 300-360 students for the high school program
 - Set an expectation that the program will not fall below 75% of the total enrollment target (for K-12)
 - Build an addition on Lynnhaven Middle School to allow current Lynnhaven-zoned students to remain while creating separate space for an Achievable Dream Academy, grades 6-12 program
 - Add a facility use contribution from AAD of \$75,000 each year

Lee Vreeland, Ed.D., President and Chief Executive Officer for An Achievable Dream, Inc., shared thoughts about the proposed adjustments and provided an update on the work of AAD for changes in the upcoming school year related to enrollment and expansion to Grade 7.

- B. Green Run Collegiate Charter Agreement Renewal: Rianne J. Patricio, Head of School at Green Run Collegiate, presented a brief history of the Green Run Collegiate (GRC) public charter school that offers an academically rigorous college preparation program and additional support structures. She then reviewed minor modifications to the Charter Agreement that addresses consistency of wording and grammar, food services, audit and budget procedures, and renews the Charter Agreement to establish a successive period of five years.

- 14. Standing Committee Reports:** As the School Board's liaison to the Special Education Advisory Committee, Ms. Weems reported on their August 5 meeting and announced upcoming events.



Ms. Felton and Ms. Rye reported on the July 30 Holocaust Commission of the United Jewish Federation of Tidewater Evening with the Arts; Ms. Rye announced meetings of the Policy Review Committee (PRC) will resume on August 15; and Ms. Weems praised the third Region II Leading and Teaching for Equity Conference hosted by the division on July 23.

- 15. Conclusion of Formal Meeting:** The formal meeting concluded at 6:55 p.m.
- 16. Hearing of Citizens and Delegations on Non-Agenda Items:** The School Board heard comments from the following citizens and delegations:
- Joanne Inman, President of Sentara Leigh Hospital, on behalf of United Way, to recognize the contributions of staff and students in the 2019 United Way campaign;
- Torase Williams regarding concerns with Old Donation School's demographics; and
- Kenny Golden and Diana Howard regarding concerns related to the assignment of School Board members to committees.

The School Board recessed at 7:08 p.m. to relocate to the einstein.lab in workshop format. Ms. Hughes departed the meeting at this time.

- 17. Workshop:** The School Board reconvened in the einstein.lab in workshop format at 7:22 p.m. All School Board members were present with the exception of Mr. Edwards and Ms. Hughes who departed the meeting early at 5:08 p.m. and 7:08 p.m., respectively.
- A. School Board Administrative Matters and Reports: Due to the early departure of a couple of School Board members, Chairwoman Anderson postponed the School Board's process of signing up for school adoptions for the 2019-20 school year until the August 27 regular meeting.
- B. Transportation Improvements for the FY20 School Year: John "Jack" Freeman, Chief Operations Officer, reviewed School Board policies and division regulations related to providing an efficient and equitable system of school bus transportation. He explained non-transportation zones, the process of establishing routes, and how bus stops are designed. David L. Pace, Executive Director of Transportation and Fleet Management Services, provided transportation system statistics on the bus fleet; number of routes, students transported, bus drivers, and miles traveled noting the division is one of a few in the nation that operates on a four-tier schedule. Also reported were the 125+ programs supported daily with expansions planned for the 2019-20 school year, and review of the goals of the transportation staff. Improvements for the coming year that were identified through better use of technology and the dedicated work of staff supported by School Board policy, regulations and recent audit were explained to include installation of the new EDULOG GPS and routing software and communication plan to notify parents and administrators of the changes to daily operations. A status report on technology-based improvements was presented noting the department's continued work with the Department of School Leadership in preparing school start time recommendations for consideration by the School Board in October.

This portion of the workshop concluded at 7:51 p.m.



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- C. Dental Benefits Update: Farrell E. Hanzaker, Chief Financial Officer; and Linda C. Matkins, Director of Consolidated Benefits, presented new dental plan options for Medicare-eligible retirees. Historical information regarding retiree eligibility was presented along with information on changes in the dental plan environment, plan comparison and enrollment overview. Finally, an outline of next steps to finalize the 2020 dental plan was explained.
- The workshop concluded at 8:08 p.m.

18. Closed Meeting #1 of 2: Personnel Matters: Vice Chair Melnyk made a motion, seconded by Ms. Riggs, that the School Board recess into a closed session pursuant to the exemptions from open meetings allowed by Section 2.2-3711, Part A, Paragraph 1 of the *Code of Virginia*, 1950, as amended, for Personnel Matters: Discussion of or consideration of interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees, pursuant to Section 2.2-3711, (A) (1); namely to

- A. conduct a hearing regarding a grievance filed by an administrator;
- B. discuss the resignations of specific administrators; and
- C. discuss and consider the Superintendent's annual goals and performance expectations.

The motion passed (ayes 7, nays 2 – Manning and Weems; Edwards and Hughes departed the meeting early at 5:08 p.m. and 7:08 p.m., respectively), and the School Board recessed at 8:10 p.m. and reconvened in a closed session in Room 113 at 8:18 p.m.

Individuals present for discussion in the order in which matters were discussed:

- C. discuss and consider the Superintendent's annual goals and performance expectations: School Board members with the exception of Mr. Edwards and Ms. Hughes who departed the meeting early; Superintendent Spence; School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney; and Dianne P. Alexander, Clerk of the School Board.
- B. discuss the resignations of specific administrators: School Board members with the exception of Mr. Edwards and Ms. Hughes who departed the meeting early; Superintendent Spence; School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney; and Dianne P. Alexander, Clerk of the School Board.

Superintendent Spence departed the closed session at 8:40 p.m. prior to the School Board's deliberation continued from the afternoon closed session.

- A. conduct a hearing regarding a grievance filed by an administrator: School Board members with the exception of Mr. Edwards and Ms. Hughes who departed the meeting early; School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney; and Dianne P. Alexander, Clerk of the School Board. Ms. Manning departed the closed session at 8:50 p.m. during discussion.

The School Board reconvened in an open meeting at 9:13 p.m.



Certification of Closed Meeting: Vice Chair Melnyk made a motion, seconded by Ms. Rye, that the School Board certifies that to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered. The motion passed (ayes 8, nays 0 – Edwards, Hughes and Manning departed the meeting early at 5:08 p.m., 7:08 p.m., and 8:50 p.m., respectively).

- 19. *Vote on Remaining Action Items:*** None
- 20. *Adjournment:*** Prior to adjournment, School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney, advised a two-minute video related to an Employee Grievance matter coming before the School Board at their next meeting on August 27, 2019 is available for School Board members to review in the School Board Office. There being no further business before the School Board, Chairwoman Anderson adjourned the meeting at 9:14 p.m.

Respectfully submitted:

Dianne P. Alexander, Clerk of the School Board

Approved:

Beverly M. Anderson, School Board Chair