

Board of Education  
LANCASTER CENTRAL SCHOOL DISTRICT  
Lancaster, New York

MINUTES

MEETING DATE

November 4, 2019

KIND

Regular Session

PLACE

Como Park Elementary School, 1985 Como Park Boulevard, Lancaster,  
New York

MEMBERS PRESENT

Mike Sage, Vice President,  
Shannon Cohen, Trustee,  
Kevin Davenport, Trustee,  
Jill Fecher, Trustee,  
Glenn Jackson, Trustee,  
John Talarico, Trustee

MEMBERS EXCUSED

Patrick Uhteg, President

DISTRICT ADMINISTRATORS  
PRESENT

Michael Vallely, PhD., Superintendent of Schools,  
Andrew Kufel, PhD, Asst. Superintendent for Curriculum, Instruction &  
Pupil Services,  
Jamie Phillips, Asst. Superintendent for Business & Support Services,  
John Armstrong, Director of Special Education,  
Andrew Krazmien, Director of Secondary Education,  
Karen Marchioli, Director of Elementary Education,  
Michele Ziegler, Director of Instructional Technology & Accountability

OTHERS PRESENT

District residents, staff members, students, and media representatives

1.0 CALL TO ORDER

2.0 PLEDGE TO FLAG

3.0 MOMENT OF SILENCE

The regular meeting of the board of education was called to order at 7:00pm by Vice President Sage. The pledge to the flag was recited and Mr. Sage asked for a moment of silent reflection for Margaret Wahlgren, a library media specialist from 1986 to 1997, who passed away on October 13, 2019; for Roberta Puszcz, a physical education teacher from 1969 to 2002, who passed away on October 20, 2019; and for Mernie-Eddie Stein, a reading teacher from 1973 to 1994, who passed away recently.

4.0 PRESENTATIONS

4.1 ELEMENTARY STEAM IN  
ACTION

Mrs. Mary Marcinelli, principal of Como Park Elementary, led everyone to the library media center/STEAM lab. Mrs. Marcinelli spoke about the activities the students were learning to prepare them for future careers.

Board members and attendees walked around to see the STEAM activities the students were working on.

4.2 TENURE CERTIFICATE PRESENTATION

Mrs. Marchioli and Mr. Armstrong presented recently tenured teachers with certificates.

5.0 CORRESPONDENCE  
5.1 EMAIL RECEIVED

An email was received from Erin Griggs dated October 28, 2019.

5.2 LETTER RECEIVED

A letter was received from Ann Lyons on October 28, 2019.

6.0 APPROVAL OF MINUTES  
6.1 REGULAR SESSION  
OCTOBER 7, 2019

MOVED by Fecher SECONDED by Cohen to accept the minutes from the regular session held on October 7, 2019, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

7.0 STAFF ORGANIZATIONS

Lancaster Administrative and Supervisory Association:

Mrs. Marcinelli thanked the board members for the recent upgrades to the library media center/STEAM lab and wished everyone a Happy Thanksgiving.

Lancaster Central Teachers Association:

Mr. Abraham congratulated the newly tenured teachers; congratulated all the athletes moving forward in the playoffs; and congratulated Mrs. Donna Aquino, varsity gymnastics coach, who is stepping down this year after a career marked by numerous championships.

Lancaster Association of Service Personnel:

Nobody present to report.

Lancaster Association of Substitute Teachers:

Nobody present to report.

8.0 BOARD REPORTS

Mrs. Fecher spoke about the district-wide safety meeting she attended on October 23, 2019.

9.0 SUPERINTENDENT'S ADMINISTRATIVE REPORT

Dr. Vallely presented his administrative report.

10.0 OLD BUSINESS

No old business was discussed.

11.0 NEW BUSINESS

11.1 PERSONNEL ITEMS

11.1.1 PERSONNEL CHANGES

MOVED by Davenport SECONDED by Jackson to approve the personnel changes for the period ending October 7, 2019, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

11.1 EDUCATION ITEMS

11.2.1 COMMITTEE ON SPECIAL EDUCATION

MOVED by Cohen SECONDED by Jackson to approve the recommendations of the committee on special education, as submitted.  
VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

11.2.2 COMMITTEE ON PRESCHOOL  
SPECIAL EDUCATION

MOVED by Cohen SECONDED by Jackson to approve the recommendations of the committee on preschool special education, as submitted.  
VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

12.0 BUSINESS & FINANCIAL ITEMS  
12.1 FINANCIAL REPORTS

MOVED by Jackson SECONDED by Cohen to approve the financial reports, as submitted.  
VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

12.2 POLICY 2<sup>ND</sup> READING #7221  
PARTICIPATION IN  
GRADUATION CEREMONIES AND  
ACTIVITIES

Policy #7221 Participation in Graduation Ceremonies and Activities was presented to the board for a second reading. This policy will be placed on the next board agenda for adoption.

12.3 POLICY 2<sup>ND</sup> READING #7320  
ALCOHOL, TOBACCO, DRUGS,  
AND OTHER SUBSTANCES  
(STUDENTS)

Policy #7320 Alcohol, Tobacco, Drugs, and Other Substances (Students) was presented to the board for a second reading. This policy will be placed on the next board agenda for adoption.

12.4 POLICY 2<sup>ND</sup> READING #7580  
SAFE PUBLIC SCHOOL CHOICE

Policy #7580 Safe Public School Choice was presented to the board for a second reading. This policy will be placed on the next board agenda for adoption.

12.5 POLICY 2<sup>ND</sup> READING #6150  
ALCOHOL, TOBACCO, DRUGS,  
AND OTHER SUBSTANCES  
(STAFF)

Policy #6150 Alcohol, Tobacco, Drugs, and Other Substances (Staff) was presented to the board for a second reading. This policy will be placed on the next board agenda for adoption.

12.6 SCHOLASTIC ACHIEVEMENT  
RECOGNITION DINNER

MOVED by Fecher SECONDED by Cohen to approve an expenditure of \$500 to support the Erie-Niagara School Superintendents Association's Annual Scholastic Achievement Recognition Ceremony, as submitted.  
VOTE ON THE MOTION: 6 Ayes 0 Nays  
MOTION APPROVED.

12.7 DECLARE SURPLUS BOOKS

MOVED by Davenport SECONDED by Talarico to declare the attached listings of books surplus and authorize their disposal in accordance with board policy #5250, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

12.8 SURPLUS EQUIPMENT

MOVED by Cohen SECONDED by Jackson to declare the attached listing of equipment as surplus and prepare for disposal according to board policy #5250, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

12.9 FOOD SERVICE OPERATING REPORTS

MOVED by Fecher SECONDED by Davenport to approve the food service department operating system reports for September 2019, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

12.10 CONTRACT – BOTTLING GROUP, LLC

MOVED by Fecher SECONDED by Talarico to approve the renewal agreement between the Lancaster Central School District and Bottling Group, LLC (Pepsi) for student vending, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

12.11 CONTRACT – MICHELLE KOSTEK

MOVED by Fecher SECONDED by Cohen to approve the agreement between the Lancaster Central School District and Michelle Kostek to provide AIS instruction services for students attending Our Lady of the Blessed Sacrament School paid through Title I fund allocation, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

12.12 CONTRACT – ASPIRE OF WNY – SUMMER 2019

MOVED by Davenport SECONDED by Jackson to approve the agreement between the Lancaster Central School District and Aspire of WNY to provide educational/therapy services for two specific students for the summer of 2019, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

12.13 CONTRACT – ASPIRE OF WNY

MOVED by Cohen SECONDED by Davenport to approve the agreement between the Lancaster Central School District and Aspire of WNY to provide educational services for a specific student for the 2019-2020 school year, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

12.14 CONTRACT – THE SUMMIT CENTER

MOVED by Fecher SECONDED by Cohen to approve two contracts between the Lancaster Central School District and The Summit Center, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

12.15 BID AWARD – CAPITAL OUTLAY – MIDDLE SCHOOL

MOVED by Fecher SECONDED by Talarico to approve Huber Construction for general trades for the 2019-2020 capital outlay project at the middle school in the amount of \$66,700, as submitted.

12.16 FACILITY USE APPLICATIONS AND AGREEMENT FORMS

MOVED by Cohen SECONDED by Davenport to approve the revised facility use applications and agreement forms, as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

12.17 TAX CERTIORARI – FAMILY VIDEO MOVIE CLUB, INC.

MOVED by Fecher SECONDED by Davenport to authorize the proposed tax certiorari settlement to Family Video Movie Club, Inc. as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

12.18 TAX CERTIORARI – RMF HOLDING, INC.

MOVED by Talarico SECONDED by Davenport to authorize the proposed tax certiorari settlement to RMF Holding, Inc., as submitted.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

13.0 PUBLIC HEARING

Nobody addressed the board at this time.

Mr. Sage announced the date of the next board meeting.

14.0 EXECUTIVE SESSION

At 7:38pm MOVED by Jackson SECONDED Cohen to move to executive session to discuss the employment history of a particular person.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

At 8:26pm MOVED by Cohen SECONDED by Jackson to reconvene regular session.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

15.0 ADJOURNMENT

At 8:27pm MOVED by Cohen SECONDED by Jackson to adjourn the regular session.

VOTE ON THE MOTION: 6 Ayes 0 Nays

MOTION APPROVED.

Sandra A. Janik, District Clerk