

Board of Education
LANCASTER CENTRAL SCHOOL DISTRICT
Lancaster, New York

MINUTES

MEETING DATE	December 9, 2019
KIND	Regular Session
PLACE	Lancaster Middle School, 148 Aurora Street, Lancaster, New York
MEMBERS PRESENT	Patrick Uhteg, President, Mike Sage, Vice President, Shannon Cohen, Trustee, Kevin Davenport, Trustee, Jill Fecher, Trustee, Glenn Jackson, Trustee, John Talarico, Trustee
DISTRICT ADMINISTRATORS PRESENT	Michael Vallely, PhD., Superintendent of Schools, Andrew Kufel, PhD, Asst. Superintendent for Curriculum, Instruction & Pupil Services, Jamie Phillips, Asst. Superintendent for Business & Support Services, John Armstrong, Director of Special Education, Michele Ziegler, Director of Instructional Technology & Accountability
OTHERS PRESENT	District residents, staff members, students, and media representatives
1.0 CALL TO ORDER	
2.0 PLEDGE TO FLAG	
3.0 MOMENT OF SILENCE	The regular meeting of the board of education was called to order at 7:00pm by President Uhteg. The pledge to the flag was recited and Mr. Uhteg asked for a moment of silent reflection for Jeanette Rudnik, a food service helper and cook from 1957 to 1986, who passed away on November 21, 2019.
4.0 PRESENTATIONS	
4.1 PEER BUDDIES CLUB	Mr. Peter Kruszynski, principal of the middle school, welcomed everyone to the board meeting. Mr. Kruszynski introduced Mr. Scott Bindemann, assistant principal, who introduced Kelly Wiseman, a language teacher, and Anne Marie Charvat, a speech teacher, and spoke about the Peer Buddies Club.
4.2 WEBSITE COMPLAINCE	Mrs. Cheryl Randall, district website auditor, spoke about the status of the district's website regarding compliance so students, parents, and members of the public with disabilities can access information on the website.
4.3 EMPLOYEE STATUS	

- PRESENTATION
- Miss Phillips congratulated Mr. Mike Bryniarski, director of facilities, who successfully passed his probationary period and became a permanent employee.
- 5.0 CORRESPONDENCE
- 5.1 EMAIL RECEIVED
- An email was received from Kari Zimmer on November 25, 2019.
- 5.2 EMAIL RECEIVED
- An email was received from Cindy Burger on November 26, 2019.
- 5.3 EMAIL RECEIVED
- An email was received from Larry Railey on December 4, 2019.
- 6.0 APPROVAL OF MINUTES
- 6.1 REGULAR SESSION
NOVEMBER 4, 2019
- MOVED by Cohen SECONDED by Fecher to accept the minutes from the regular session held on November 4, 2019, as submitted.
VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.
- 6.2 SPECIAL SESSION
NOVEMBER 23, 2019
- MOVED by Davenport SECONDED by Fecher to accept the minutes from the special session held on November 23, 2019, as submitted.
VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.
- 7.0 STAFF ORGANIZATIONS
- Lancaster Administrative and Supervisory Association:
Mr. Kruszynski wished everyone happy holidays.
- Lancaster Central Teachers Association:
Mr. Abraham congratulated elementary teachers on successful parent teacher conferences and wished everyone a happy holiday season.
- Lancaster Association of Service Personnel:
Mr. Guy Ziegler wished everyone a Merry Christmas.
- Lancaster Association of Substitute Teachers:
Nobody present to report.
- 8.0 BOARD REPORTS
- Mr. Talarico spoke about a recent event he attended at Hillview Elementary School.
- 9.0 SUPERINTENDENT'S
ADMINISTRATIVE REPORT
- Dr. Vallely presented his administrative report.
- 10.0 OLD BUSINESS
- No old business was discussed.
- 11.0 NEW BUSINESS
- 11.1 PERSONNEL ITEMS
- 11.1.1 PERSONNEL CHANGES
- MOVED by Cohen SECONDED by Jackson to approve the personnel changes for the period ending December 9, 2019, as submitted.
VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.
- 11.1 EDUCATION ITEMS
- 11.2.1 COMMITTEE ON SPECIAL
EDUCATION

MOVED by Davenport SECONDED by Cohen to approve the recommendations of the committee on special education, as submitted.
VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

11.2.2 COMMITTEE ON PRESCHOOL
SPECIAL EDUCATION

MOVED by Davenport SECONDED by Talarico to approve the recommendations of the committee on preschool special education, as submitted.
VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.0 BUSINESS & FINANCIAL ITEMS
12.1 FINANCIAL REPORTS

MOVED by Sage SECONDED by Cohen to approve the financial reports, as submitted.
VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.2 POLICY ADOPTION #7221
PARTICIPATION IN
GRADUATION CEREMONIES AND
ACTIVITIES

MOVED by Sage SECONDED by Talarico to adopt policy #7221 Participation in Graduation Ceremonies and Activities for inclusion in the district's policy manual, as submitted.
VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.3 POLICY ADOPTION #7320
ALCOHOL, TOBACCO, DRUGS,
AND OTHER SUBSTANCES
(STUDENTS)

MOVED by Sage SECONDED by Talarico to adopt policy #7320 Alcohol, Tobacco, Drugs, and Other Substances (Students) for inclusion in the district's policy manual, as submitted.
VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.4 POLICY ADOPTION #7580
SAFE PUBLIC SCHOOL CHOICE

MOVED by Sage SECONDED by Talarico to adopt policy #7580 Safe Public School Choice for inclusion in the district's policy manual, as submitted.
VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.5 POLICY ADOPTION #6150
ALCOHOL, TOBACCO, DRUGS,
AND OTHER SUBSTANCES
(STAFF)

MOVED by Sage SECONDED by Talarico to adopt policy #6150 Alcohol, Tobacco, Drugs, and Other Substances (Staff) for inclusion in the district's policy manual, as submitted.
VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.6 POLICY 1ST READING #5672
INFORMATION SECURITY
BREACH AND NOTIFICATION

Policy #5672 Information Security Breach and Notification was presented to the board for a first reading. This policy will be placed on the next board agenda for a second reading.

12.7 POLICY 1ST READING #5681
SCHOOL SAFETY PLANS

Policy #5681 School Safety Plans was presented to the board for a first reading. This policy will be placed on the next board agenda for a second reading.

12.8 CONTRACT – FRONTIER CSD

MOVED by Fecher SECONDED by Sage to approve the contract between the Lancaster Central School District and Frontier Central School District, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.9 FOOD SERVICE OPERATING
REPORTS

MOVED by Davenport SECONDED by Sage to approve the food service department operating system reports for October 2019, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.10 DECLARE SURPLUS BOOKS

MOVED by Cohen SECONDED by Sage to declare the attached listings of books surplus and authorize their disposal in accordance with board policy #5250, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.11 SURPLUS EQUIPMENT

MOVED by Davenport SECONDED by Jackson to declare the attached listing of equipment as surplus and prepare for disposal according to board policy #5250, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.12 CREATION OF A NEW EXTRA
CLASSROOM ACTIVITY CLUB –
PHOTOGRAPHY CLUB

MOVED by Cohen SECONDED by Talarico to approve the creation of an extraclassroom activity club called the Photography Club, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.13 DONATION ACCEPTANCE –
JOHN A. SCIOLE PTO

MOVED by Fecher SECONDED by Cohen to approve the acceptance of a laminator from the John A. Sciole PTO, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.14 DONATION ACCEPTANCE –
LANCASTER EDUCATIONAL &

ALUMNI FOUNDATION

MOVED by Cohen SECONDED by Sage to accept the donation of \$4,676.04 from the Lancaster Educational & Alumni Foundation, Inc. to fund 2019-2020 mini-grants, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.15 CONSTRUCTION CHANGE ORDERS

MOVED by Sage SECONDED by Jackson to approve change orders CO-C702-001, CO-702-004, CO-C723-005, CO-C707-002, CO-C823-002, CO-C826-002, CO-C826-003, CO-C826-004, and CO-C726-004, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.16 AIA CONTRACT – HUBER CONSTRUCTION, INC.

MOVED by Sage SECONDED by Cohen approve the agreement between the Lancaster Central School District and Huber Construction, Inc. for classroom ceiling and lighting work at the Lancaster Middle School for the 2019-2020 capital outlay project, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.17 AIA CONTRACT – WATTS ARCHITECTURAL & ENGINEERING

MOVED by Sage SECONDED by Cohen approve the AIA contract between the Lancaster Central School District and Watts Architectural & Engineering for materials testing services for the 2018 capital project, Phase 2, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.18 GIRLS VARSITY ICE HOCKEY

MOVED by Sage SECONDED by Davenport to approve the shared services agreement between the Lancaster, Iroquois, and Depew school districts for the 2019-2020 combined Girls Varsity Ice Hockey Team, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.19 CONTRACT – DR. SARAH MEREDITH

MOVED by Cohen SECONDED by Davenport to approve the agreement between the Lancaster Central School District and Dr. Sarah Meredith, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays

MOTION APPROVED.

12.20 CONTRACT – MRS. CAROLYN LOKKEN

MOVED by Sage SECONDED by Fecher to approve the agreement between the Lancaster Central School District and Mrs. Carolyn Lokken, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.21 APPOINT CHIEF MEDICAL
OFFICER FOR STUDENTS AND
APPROVE CONTRACT –
FORESTREAM PEDIATRICS

MOVED by Davenport SECONDED by Cohen to approve Dr. Kimberly
Prise as the district’s chief medical officer and approve the contract with
Forestream Pediatrics effective November 25, 2019 through June 30,
2019 for a total of \$26,768 as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.22 OMNI PLAN DOCUMENT
CHANGES

MOVED by Fecher SECONDED by Cohen to approve the amendment
to the Lancaster Central School District’s 403(b) retirement plan
document, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

12.23 CONTRACT AMENDMENT –
PHARMACY BENEFIT
DIMENSIONS, LLC

MOVED by Sage SECONDED by Talarico to approve the amendment to
the June 1, 2014 agreement between the district and Pharmacy Benefit
Dimensions, LLC, as submitted.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

13.0 PUBLIC HEARING

Nobody addressed the board at this time.

Mr. Uhteg announced the date of the next board meeting.

14.0 EXECUTIVE SESSION

At 7:51pm MOVED by Sage SECONDED Cohen to move to executive
session to discuss a bus stop appeal, a LASP grievance, and the
superintendent’s mid-year evaluation.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

At 9:26pm MOVED by Jackson SECONDED by Davenport to
reconvene regular session.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.

15.0 ADJOURNMENT

At 9:27pm MOVED by Cohen SECONDED by Fecher to adjourn the
regular session.

VOTE ON THE MOTION: 7 Ayes 0 Nays
MOTION APPROVED.