

Board of Education  
Lancaster Central School District  
Lancaster, New York

Minutes

Meeting Date

December 7, 2020

Kind

Regular Session

Place

This meeting was held via Zoom live videoconference and live streamed on the Lancaster Central School District website, in accordance with Governor Cuomo's Executive Order 202.1, due to the COVID-19 pandemic.

Members Present

Mike Sage, President,  
Glenn Jackson, Vice President,  
Shannon Cohen, Trustee,  
Kevin Davenport, Trustee,  
Jill Fecher, Trustee,  
John Talarico, Trustee,  
Patrick Uhteg, Trustee

District Administrators Present

Michael Vallely, PhD, Superintendent of Schools,  
Andrew Kufel, PhD, Asst. Superintendent for Curriculum, Instruction & Pupil Services,  
Jamie Phillips, Asst. Superintendent for Business & Support Services,  
John Armstrong, Director of Special Education  
Andrew Krazmien, Director of Secondary Education,  
Karen Marchioli, EdD, Director of Elementary Education,  
Michele Ziegler, Director of Instructional Technology & Accountability

Others Present

District administrators and faculty members.

- 1.0 Call to Order
- 2.0 Pledge to Flag
- 3.0 Moment of Silence

The regular meeting of the board of education was called to order at 7:00pm by President Sage. The Pledge of Allegiance was recited and Mr. Sage asked for a moment of silent reflection for Prudence Allein, a bus driver from December 1980 to December 2005, who passed away on November 27, 2020.

- 4.0 Presentation – Tenure Certificates

Dr. Marchioli and Mr. Krazmien presented recently tenured teachers with certificates.

- 5.0 Correspondence

No correspondence was received.

- 6.0 Approval of Minutes
- 6.1 Regular Session – November 2, 2020

Moved by Jackson seconded by Fecher to accept the minutes from the regular session held on November 2, 2020, as submitted.

Vote on the motion:    7 Ayes                    0 Nays

- Motion approved.
- 7.0 Staff Organizations
- Lancaster Administrative and Supervisory Association:  
Nobody present to report.
- Lancaster Central Teachers Association:  
Mr. John Abraham congratulated the newly tenured teachers,  
spoke about the transition of students to fully remote learning,  
and wished everyone happy holidays.
- Lancaster Association of Service Personnel:  
Nobody present to report.
- Lancaster Association of Substitute Teachers:  
Nobody present to report.
- 8.0 Board Reports
- There were no board reports.
- 9.0 Superintendent's  
Administrative Report
- Dr. Vallely presented his administrative report.
- 10.0 Old Business
- No old business was discussed.
- 11.0 New Business
- 11.1 Personnel Items
- 11.1.1 Personnel Changes
- Moved by Cohen seconded by Talarico to approve the personnel changes  
for the period ending December 7, 2020, as submitted.  
Vote on the motion: 7 Ayes 0 Nays  
Motion approved.
- 11.2 Education Items
- 11.2.1 Committee on Special Education
- Moved by Davenport seconded by Fecher to approve the  
recommendations of the committee on special education, as submitted.  
Vote on the motion: 7 Ayes 0 Nays  
Motion approved.
- 11.2.2 Committee on Preschool  
Special Education
- Moved by Fecher seconded by Jackson to approve the recommendations  
of the committee on preschool special education, as submitted.  
Vote on the motion: 7 Ayes 0 Nays  
Motion approved.
- 12.0 Business & Financial Items
- 12.1 Financial Reports
- Moved by Uhteg seconded by Davenport to approve the financial  
reports, as submitted.  
Vote on the motion: 7 Ayes 0 Nays  
Motion approved.
- 12.2 Policy 1<sup>st</sup> Reading - #5670  
Records Management
- Policy# 5670 Records Management was presented to the board for a first  
reading. This policy will be placed on the board's next agenda for a  
second reading.
- 12.3 Authorization for COVID-19  
Testing

Moved by Fecher seconded by Davenport to approve COVID-19 testing, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.4 AIA Contract – Stohl Environmental, LLC

Moved by Cohen seconded by Fecher to approve the AIA contract between the Lancaster Central School District and Stohl Environmental, LLC estimated not to exceed \$90,000 for phase 2 of the \$77.1M capital project, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.5 AIA Contract – Stohl Environmental, LLC

Moved by Uhteg seconded by Fecher to approve the AIA contract between the Lancaster Central School District and Stohl Environmental, LLC estimated not to exceed \$6,290 for phase 3 of the \$77.1M capital project, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.6 AIA Contract – Stohl Environmental, LLC

Moved by Jackson seconded by Davenport to approve the AIA contract between the Lancaster Central School District and Stohl Environmental, LLC for air monitoring and air sampling services at the high school as part of the 2020-2021 capital outlay project, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.7 Construction Change Orders

Moved by Cohen seconded by Fecher to approve change orders 77P1 CO-103-005, 77P1 CO-108-001, 77P1 CO-126-002, 77P1 CO-126-003, 77P1 CO-109-005, 77P1 CO-109-006, 77P1 CO-102-001, 77P1 CO-102-002, 77P1 CO-102-003 and 77P1 CO-126-004, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.8 Bid Award – Mark Cerrone, Inc.

Moved by Talarico seconded by Fecher to approve the recommended bid from Mark Cerrone, Inc. for the abatement contract in the amount of \$144,000 as part of phase 2 of the 2018 capital project, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.9 AIA Contract – Mark Cerrone, Inc.

Moved by Talarico seconded by Cohen to approve the AIA contract between the Lancaster Central School District and Mark Cerrone, Inc. in the amount of \$144,000 for phase 2 of the 2018 capital project, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.10 Contract: Erie 1 BOCES

Moved by Fecher seconded by Davenport to approve the agreement between the Lancaster Central School District and Erie 1 BOCES, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.11 Retention and Disposition Schedule  
For New York Local Government  
Records (LGS-1)

Moved by Jackson seconded by Davenport to adopt Retention Disposition Schedule for New York Local Governments Records (LGS-1), as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.12 Declare Surplus Equipment

Moved by Cohen seconded by Fecher to declare the attached listing of equipment as surplus and authorize their disposal in accordance with Board of Education Policy #5250, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.13 Declare Surplus Textbooks

Moved by Fecher seconded by Talarico to declare the attached listing of textbooks as surplus and authorize their disposal in accordance with Board of Education Policy #5250, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.14 Contract: Sound Transformations  
Music Therapy Services

Moved by Cohen seconded by Fecher to approve the contract between the Lancaster Central School District and Sound Transformations Music Therapy Services, to provide music therapy services to students for the remainder of the 2020-2021 school year, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.15 Contract: Michelle Kostek

Moved by Davenport seconded by Talarico to approve the agreement between the Lancaster Central School District and Michelle Kostek, to provide AIS instruction services at OLBS for the 2020-2021 school year paid through Title 1 fund allocation for your approval, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.17 Separation Agreement

Motion by Talarico seconded by Uhteg to approve the modification to the separation agreement dated October 30, 2020 with an employee pursuant to its terms.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.16 Food Service Operating Reports

Moved by Davenport seconded by Jackson to approve the food service department operating system reports for October 2020, as submitted.

Vote on the motion: 7 Ayes 0 Nays

13.0 Public Hearing

Motion approved.

14.0 Executive Session

Nobody addressed the board at this time.

At 7:23pm moved by Jackson seconded by Fecher to move to executive session to discuss the superintendent's mid-year evaluation, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

Mr. Sage announced the date of the next board meeting.

At 8:03pm moved by Fecher seconded by Cohen to reconvene regular session.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

15.0 Adjournment

At 8:04pm moved by Fecher seconded by Jackson to adjourn the regular session.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

Sandra A. Janik, District Clerk