

Board of Education  
Lancaster Central School District  
Lancaster, New York

Minutes

Meeting Date

February 8, 2021

Kind

Regular Session

Place

This meeting was held via Zoom live videoconference and live streamed on the Lancaster Central School District website, in accordance with Governor Cuomo's Executive Order 202.1, due to the COVID-19 pandemic.

Members Present

Mike Sage, President,  
Glenn Jackson, Vice President,  
Shannon Cohen, Trustee,  
Kevin Davenport, Trustee,  
Jill Fecher, Trustee,  
John Talarico, Trustee,  
Patrick Uhteg, Trustee

District Administrators Present

Michael Valley, PhD, Superintendent of Schools,  
Andrew Kufel, PhD, Asst. Superintendent for Curriculum, Instruction & Pupil Services,  
Jamie Phillips, Asst. Superintendent for Business & Support Services,  
John Armstrong, Director of Special Education,  
Andrew Krazmien, Director of Secondary Education,  
Karen Marchioli, EdD, Director of Elementary Education,  
Michele Ziegler, Director of Instructional Technology & Accountability

Others Present

District administrators and faculty members.

- 1.0 Call to Order
- 2.0 Pledge to Flag
- 3.0 Moment of Silence

The regular meeting of the board of education was called to order at 7:00pm by President Sage. The Pledge of Allegiance was recited and Mr. Sage asked for a moment of silent reflection for Mr. John Stendahl, clerk of the works for many years, who passed away on December 16, 2021.

- 4.0 Enrollment Projections for 2021-2022

Dr. Kufel presented information regarding the 2021-2022 census report and enrollment projections.

- 5.0 Correspondence

No correspondence was received.

- 6.0 Approval of Minutes
- 6.1 Regular Session  
January 11, 2021

Moved by Jackson seconded by Davenport to accept the minutes from the regular session held on January 11, 2021, as submitted.

Vote on the motion: 7 Ayes 0 Nays  
Motion approved.

6.2 Budget Work Session  
January 25, 2021

Moved by Uhteg seconded by Fecher to accept the minutes from the budget work session held on January 25, 2021, as submitted.

Vote on the motion: 7 Ayes 0 Nays  
Motion approved.

7.0 Staff Organizations

Lancaster Administrative and Supervisory Association:

Nobody present to report.

Lancaster Central Teachers Association:

Mr. John Abraham had no items to report.

Lancaster Association of Service Personnel:

Nobody present to report.

Lancaster Association of Substitute Teachers:

Nobody present to report.

8.0 Board Reports

There were no board reports.

9.0 Superintendent's  
Administrative Report

Dr. Vallely presented his administrative report.

10.0 Old Business

No old business was discussed.

11.0 New Business

11.1 Personnel Items

11.1.1 Provisional Appointment  
Of Senior Microcomputer  
Technical Support Specialist

Moved by Cohen seconded by Uhteg to approve the provisional appointment of Eric W. Miller as Senior Microcomputer Technical Support Specialist at an annual salary of \$82,500 (prorated), as submitted.

Vote on the motion: 7 Ayes 0 Nays  
Motion approved.

11.1.2 Personnel Changes

Moved by Uhteg seconded by Fecher to approve the personnel changes for the period ending February 8, 2021, as submitted.

Vote on the motion: 7 Ayes 0 Nays  
Motion approved.

11.2 Education Items

11.2.1 Committee on Special Education

Moved by Fecher seconded by Talarico to approve the recommendations of the committee on special education, as submitted.

Vote on the motion: 7 Ayes 0 Nays  
Motion approved.

11.2.2 Committee on Preschool  
Special Education

Moved by Cohen seconded by Uhteg to approve the recommendations of the committee on preschool special education, as submitted.

Vote on the motion: 7 Ayes 0 Nays  
Motion approved.

12.0 Business & Financial Items

12.1 Financial Reports

Moved by Davenport seconded by Jackson to approve the financial reports, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.2 Policy Adoption - #5670  
Records Management

Moved by Cohen seconded by Uhteg to adopt Policy# 5670 Records Management for inclusion in the district's policy manual, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.3 Policy 1<sup>st</sup> Reading - #4211  
Organization Chart

Policy# 4211 Organization Chart was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

12.4 BOCES Election – Call for  
Nominations

Moved by Cohen seconded by Talarico to approve the nomination of Edward Cavan residing at 252 Willow Green Drive, Amherst, New York, which is located in the Sweet Home Central School District and Renee Wilson residing at 10 Dennis Lane, Cheektowaga, New York, which is located in the Cheektowaga Central School District, as candidates for election to be held on April 20, 2021, to serve as trustees for the Board of Cooperative Educational Services, First Supervisory District of Erie County, in a term beginning July 1, 2021 through June 30, 2024, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.5 Food Service Operating Reports

Moved by Fecher seconded by Talarico to approve the food service department operating system reports for December 2020, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.6 Declare Surplus Equipment

Moved by Talarico seconded by Davenport to declare the attached listing of equipment as surplus and authorize their disposal in accordance with Board of Education Policy #5250, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.7 Construction Change Orders

Moved by Davenport seconded by Cohen to approve change orders 77P1 CO-101-001 and 77P2 CO-223-001 and allowance draw AD-001, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.8 AIA Contract – IBC  
Engineering, P.C.

Moved by Uhteg seconded by Fecher to approve the AIA contract between the Lancaster Central School District and IBC Engineering,

P.C., in the amount of \$3,400 for the boiler work at Central Avenue, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.9 AIA Contract – Professional Service Industries, Inc.

Moved by Uhteg seconded by Fecher to approve the AIA contract between the Lancaster Central School District and Professional Service Industries, Inc. in the amount not to exceed \$10,000 for special inspections and testing services for phase 2 of the 2018 capital project, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.10 AIA Contract – Sienna Environmental Technologies

Moved by Uhteg seconded by Fecher to approve the AIA contract between the Lancaster Central School District and Sienna Environmental Technologies in an estimated total cost of \$6,918 for hazardous materials testing for phase 5 of the 2018 capital project, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.11 AIA Contract – U & S Services

Moved by Uhteg seconded by Fecher to approve the AIA contract between the Lancaster Central School District and U & S Services in the amount of \$385,040 for temperature control contract work for phase 2 of the 2018 capital project, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.12 AIA Contract – Kenney Geotechnical Engineering Services, PLLC

Moved by Uhteg seconded by Fecher to approve the AIA contract between the Lancaster Central School District and Kenney Geotechnical Engineering Services, PLLC in an estimated total cost of \$16,995 for testing of the existing soil and asphalt for phase 5 of the 2018 capital project, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.13 AIA Contract – Young + Wright Architectural

Moved by Uhteg seconded by Fecher to approve the proposal from Young + Wright Architectural for additional architectural services for the 2018 capital project, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.14 Approve Shared Services Agreement – Girls Varsity Ice Hockey

Moved by Cohen seconded by Fecher to approve the shared services agreement between the Lancaster, Iroquois, and Depew school districts

for the 2020-2021 combined Girls Varsity Ice Hockey Team, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.15 Contracts – Various Providers  
Of Special Education Services

Moved by Davenport seconded by Fecher to approve the agreements between the Lancaster Central School District and the various approved special education providers for the 2020-2021 school year, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

13.0 Public Hearing

Nobody addressed the board at this time.

14.0 Executive Session

Mr. Sage announced the dates of the next meetings.

Moved by Jackson seconded by Talarico to move to executive session to discuss matters related to the employment of a particular person or persons.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

15.0 Adjournment

At 8:58pm moved by Cohen seconded by Fecher to reconvene regular session.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

At 8:59 pm moved by Talarico seconded by Davenport to adjourn the meeting.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

Sandra A. Janik, District Clerk