

Board of Education
Lancaster Central School District
Lancaster, New York

Minutes

Meeting Date

March 8, 2021

Kind

Regular Session

Place

This meeting was held via Zoom live videoconference and live streamed on the Lancaster Central School District website, in accordance with Governor Cuomo's Executive Order 202.1, due to the COVID-19 pandemic.

Members Present

Mike Sage, President,
Glenn Jackson, Vice President,
Shannon Cohen, Trustee,
Kevin Davenport, Trustee,
Jill Fecher, Trustee,
John Talarico, Trustee,
Patrick Uhteg, Trustee

District Administrators Present

Michael Valley, PhD, Superintendent of Schools,
Andrew Kufel, PhD, Asst. Superintendent for Curriculum, Instruction & Pupil Services,
Jamie Phillips, Asst. Superintendent for Business & Support Services,
John Armstrong, Director of Special Education,
Andrew Krazmien, Director of Secondary Education,
Karen Marchioli, EdD, Director of Elementary Education,
Michele Ziegler, Director of Instructional Technology & Accountability

Others Present

District administrators and faculty members.

- 1.0 Call to Order
- 2.0 Pledge to Flag
- 3.0 Moment of Silence

The regular meeting of the board of education was called to order at 7:00pm by President Sage. The Pledge of Allegiance was recited and Mr. Sage asked for a moment of silent reflection.

- 4.0 Presentation

There were no presentations.

- 5.0 Correspondence
- 5.1 Letter Received

A letter was received from Renee Wilson on February 10, 2021.

- 5.1 Email Received

An email was received from Michael Snider on February 25, 2021.

- 6.0 Approval of Minutes
- 6.1 Regular Session
February 8, 2021

Moved by Jackson seconded by Davenport to accept the minutes from the regular session held on February 8, 2021, as submitted.

Vote on the motion: 7 Ayes 0 Nays

- 6.2 Budget Work Session
February 22, 2021
- Motion approved.
- Moved by Cohen seconded by Fecher to accept the minutes from the budget work session held on February 22, 2021, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.
- 7.0 Staff Organizations
- Lancaster Administrative and Supervisory Association:
Mrs. Adamec thanked everyone for their help and patience during the past year.
- Lancaster Central Teachers Association:
Mr. John Abraham had no items to report.
- Lancaster Association of Service Personnel:
Nobody present to report.
- Lancaster Association of Substitute Teachers:
Nobody present to report.
- 8.0 Board Reports
- There were no board reports.
- 9.0 Superintendent's
Administrative Report
- Dr. Vallely presented his administrative report.
- 10.0 Old Business
- No old business was discussed.
- 11.0 New Business
- 11.1 Personnel Items
- 11.1.1 Personnel Changes
- Moved by Uhteg seconded by Talarico to approve the personnel changes for the period ending March 8, 2021, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.
- 11.1.2 Tenure Presentation
- Moved by Davenport seconded by Talarico to approve the teacher(s) listed above for tenure status, effective on the date as indicated. Such grant of tenure is subject to and conditioned upon the teacher receiving an APPR rating of (D) Developing or higher at the conclusion of the 2020-2021 school year. In the event that they do not obtain the required rating as described above, the tenure appointment shall be null and void, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.
- 11.2 Education Items
- 11.2.1 Committee on Special Education
- Moved by Jackson seconded by Fecher to approve the recommendations of the committee on special education, as submitted.
Vote on the motion: 7 Ayes 0 Nays
Motion approved.
- 11.2.2 Committee on Preschool
Special Education

Moved by Davenport seconded by Uhteg to approve the recommendations of the committee on preschool special education, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.0 Business & Financial Items

12.1 Financial Reports

Moved by Fecher seconded by Davenport to approve the financial reports, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.2 Policy 2nd Reading - #4211

Organization Chart

Policy# 4211 Organization Chart was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

12.3 Policy 1st Reading - #5633

Gender Neutral Single-Occupancy Bathrooms

Policy# 5633 Gender Neutral Single-Occupancy Bathrooms was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

12.4 Various Providers of Special

Education

Moved by Davenport seconded by Fecher to approve the amended agreements between the Lancaster Central School District and the various approved special education providers for the 2020-2021 school year, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.5 Communicable Disease

Continuity of Operations Plan

Moved by Talarico seconded by Fecher to approve the district's Communicable Disease Continuity of Operations Plan, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.6 Legal Notice, Annual Budget/

Proposition Vote and Trustee Election

Moved by Cohen seconded by Fecher to approve the resolution to publish the legal notice for the annual budget vote and trustee election, and institute all other procedures required to conduct the vote and election, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.7 Authorization to Amend

Legal Notice

Moved by Cohen seconded by Talarico to authorize the district clerk to amend and publish a revised Notice of Annual School District Meeting and Vote, as submitted.

Vote on the motion: 7 Ayes 0 Nays

- 12.8 2021-2022 School Calendar
- Motion approved.
- Moved by Davenport seconded by Talarico to approve the 2021-2022 school calendar, as submitted.
- Vote on the motion: 7 Ayes 0 Nays
- Motion approved.
- 12.9 2021-2022 Classified Staff Holiday Schedule
- Moved by Uhteg seconded by Fecher to approve the 2021-2022 Classified Staff Holiday Schedule, as submitted.
- Vote on the motion: 7 Ayes 0 Nays
- Motion approved.
- 12.10 Appointment of Chief Election Inspector, Chairperson, and Election Inspectors for the Annual Vote
- Moved Cohen seconded by Davenport to approve the appointment of a chief election inspector, chairperson, and election inspectors for May 18, 2021, as submitted.
- Vote on the motion: 7 Ayes 0 Nays
- Motion approved.
- 12.11 Food Service Operating Reports
- Moved by Davenport seconded by Talarico to approve the food service department operating system reports for January 2021, as submitted.
- Vote on the motion: 7 Ayes 0 Nays
- Motion approved.
- 12.12 Club Creation – SAT Prep Club
- Moved by Fecher seconded by Cohen to approve the creation of a SAT Prep Club at the high school, as submitted.
- Vote on the motion: 7 Ayes 0 Nays
- Motion approved.
- 12.13 Construction Change Orders
- Moved by Fecher seconded by Jackson to approve change order 77P2 CO-223-002, as submitted.
- Vote on the motion: 7 Ayes 0 Nays
- Motion approved.
- 12.14 State Quality Environmental Review for Capital Outlay Project
- Moved by Davenport seconded by Uhteg to approve the following:
- Whereas, the Board of Education of Lancaster Central School District (the “District”) proposes to undertake the following work at the Lancaster High School:
- (i) in-kind replacement of rooftop mechanical units for heating and air conditioning associated with locker rooms, including electrical and plumbing connections, roof patching, HVAC controls modifications, and interior patching as required to perform the replacements. Per applicable requirements areas at issue that are disturbed will be assessed and if needed, tested for hazardous materials concerns, and per New York State and other applicable regulations and

as appropriate arrangements made for handling and disposal of materials if any are to be removed in accordance with such regulations. Any additional associated work will be performed as part of the project and as more fully set forth in project documents on file at the District's offices (hereinafter "the Project"); and

Whereas, in accordance with the New York State Environmental Quality Review Act under Article 8 of the New York Environmental Conservation Law and associated regulations, including those found at 6 N Y C R R 614.1 et seq. ("SEQRA") the District is required to evaluate the impact of the Project on the environment; and

Whereas, the District has reviewed the scope of the Project and has further received and considered the advice of its architects, engineers, and environmental specialists with respect to classification of the action in accordance with the SEQRA; and

Whereas, the District has reviewed the Project with respect to SEQRA including the Type II criteria set forth in 6 N Y C R R part 617.5(c), which provides among other things that the following constitute Type II actions under SEQRA: and

- (1) maintenance or repair involving no substantial changes in an existing structure or facility;
- (2) replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 of this Part;
- (10) routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area and school closings, but not changes in use related to such closings

Now, Therefore, the Board of Education of the Lancaster Central School District hereby resolves as follows:

1. The above whereas clauses shall be deemed to have the same force and effect of the clauses set forth herein;
2. The work identified above as the Project has been determined to constitute a Type II action within the meaning of SEQRA, in that such work constitutes "replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site" and/or "maintenance or repair" involving no substantial changes and/or routine activities of educational institutions within the meaning of 6 N Y C R R Section 617.5(c)(1),(2) and/or (10) and as such, no further review or action need be undertaken by the District under SEQRA in connection with the authorization, funding or undertaking of the Project as the

Legislature has determined that Type II actions do not have any significant adverse impact on the environment;

3. SEQRA has been completed regarding review of the Project and this resolution shall take effect immediately.

Recommended Action:

Motion to adopt the foregoing resolution, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.15 Internal Audit Report

Moved by Talarico seconded by Davenport to accept the internal audit risk assessment report and the state aid testing report from Freed Maxick CPAs, P.C., as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.16 Bid Award Extension:
Student Agenda Planners

Moved by Cohen seconded by Fecher to approve the extension of the bid award for school agenda planners to School Datebooks through the 2021-2022 school year, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

13.0 Public Hearing

Nobody addressed the board at this time.

14.0 Executive Session

Mr. Sage announced the dates of the next meetings.

Moved by Davenport seconded by Talarico to move to executive session to discuss matters related to the employment of a particular person or persons.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

15.0 Adjournment

At 8:05pm moved by Talarico seconded by Fecher to reconvene regular session.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

At 8:06pm moved by Davenport seconded by Fecher to adjourn the meeting.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

Sandra A. Janik, District Clerk