

Board of Education
Lancaster Central School District
Lancaster, New York

Minutes

Meeting Date

April 20, 2021

Kind

Regular Session

Place

This meeting was held at the Lancaster High School for board members and administrators only and livestreamed on the Lancaster Central School District website, in accordance with Governor Cuomo's Executive Order 202.1, due to the COVID-19 pandemic.

Members Present

Mike Sage, President,
Glenn Jackson, Vice President,
Shannon Cohen, Trustee,
Jill Fecher, Trustee,
John Talarico, Trustee,

Members Excused

Kevin Davenport, Trustee,
Patrick Uhteg, Trustee

District Administrators Present

Michael Vallely, PhD, Superintendent of Schools,
Andrew Kufel, PhD, Asst. Superintendent for Curriculum, Instruction & Pupil Services,
Jamie Phillips, Asst. Superintendent for Business & Support Services,
John Armstrong, Director of Special Education,
Andrew Krazmien, Director of Secondary Education,
Karen Marchioli, EdD, Director of Elementary Education,
Michele Ziegler, Director of Instructional Technology & Accountability

Others Present

District administrators and faculty members.

- 1.0 Call to Order
- 2.0 Pledge to Flag
- 3.0 Moment of Silence

The regular meeting of the board of education was called to order at 7:00pm by President Sage. The Pledge of Allegiance was recited and Mr. Sage asked for a moment of silent reflection for Lila Engelhart, who worked in the food service department from September 1969 to July 1986, passed away on March 27, 2021; for Rita Kotas, a clerk typist at Hillview Elementary School from September 1970 to December 1991, who passed away on March 20, 2021; for Catherine Cherry-Myers, a substitute teacher since 2008, who passed away on March 31, 2021; and for Ann Ciszewski, a food service worker from 1977 through 1995, who passed away on April 14, 2021.

- 4.0 Presentation
- 4.1 Public Hearing – Lancaster CSD
Communicable Disease Continuity

Of Operation Plan

Mr. Sage announced the public hearing regarding the Lancaster Central School District Communicable Disease Continuity of Operation Plan and invited members from the community to call and make comments or ask questions. Nobody addressed the board at this time.

Mr. Sage announced that Mr. Davenport and Mr. Uhteg are excused from the meeting.

4.2 Tenure Presentation

Mr. Armstrong presented a recently tenured teacher with a certificate.

5.0 Correspondence

5.1 Letter Received

A letter was received from Sandy Cammarata on March 10, 2021.

5.1 Email Received

An email was received from Christina Liberta on March 21, 2021.

6.0 Approval of Minutes

6.1 Regular Session

March 8, 2021

Moved by Jackson seconded by Fecher to accept the minutes from the regular session held on March 8, 2021, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

6.2 Budget Work Session

April 12, 2021

Moved by Fecher seconded by Jackson to accept the minutes from the budget work session held on March 21, 2021, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

7.0 Staff Organizations

Lancaster Administrative and Supervisory Association:

Nobody present to report.

Lancaster Central Teachers Association:

Ms. Ami Cole, Vice President (Elementary) spoke about teaching during a pandemic and thanked custodians and teachers for doing their best.

Lancaster Association of Service Personnel:

Nobody present to report.

Lancaster Association of Substitute Teachers:

Nobody present to report.

8.0 Board Reports

There were no board reports.

9.0 Superintendent's
Administrative Report

Dr. Vallely presented his administrative report.

10.0 Old Business

No old business was discussed.

11.0 New Business

11.1 Personnel Items

11.1.1 Provisional Appointment of
Public Relations Director

Moved by Fecher seconded by Cohen to approve the provisional appointment of Kimberly Gromoll as Public Relations Director

commencing May 10, 2021 at an annual salary of \$77,000 (prorated), as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

11.1.2 Personnel Changes

Moved by Talarico seconded by Jackson to approve the personnel changes for the period ending April 20, 2021, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

11.2 Education Items

11.2.1 Committee on Special Education

Moved by Fecher seconded by Jackson to approve the recommendations of the committee on special education, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

11.2.2 Committee on Preschool
Special Education

Moved by Cohen seconded by Talarico to approve the recommendations of the committee on preschool special education, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.0 Business & Financial Items

12.1 Financial Reports

Moved by Fecher seconded by Cohen to approve the financial reports, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.2 Policy Adoption - #4211
Organization Chart

Moved by Jackson seconded by Fecher to adopt policy# 4211 Organization Chart for inclusion in the district's policy manual, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.3 Policy 2nd Reading - #5634
Gender Neutral Single-
Occupancy Bathrooms

Policy# 5634 Gender Neutral Single-Occupancy Bathrooms was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

12.4 Appointment of Election
Inspectors for the Annual Vote

Moved by Cohen seconded by Talarico to approve the appointment of election inspectors for May 18, 2021, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.5 Erie 1 BOCES Budget and
Board Seats

Moved by Cohen seconded by Talarico to approve the adoption of the BOCES administrative budget for 2021-2022 and casting its vote for Edward Cavan and Renee Wilson to the Board of Cooperative

Educational Service, First Supervisory District, Erie County, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.6 Contract: Williamsville CSD

Moved by Cohen seconded by Jackson to approve the contract between the Lancaster Central School District and Williamsville Central School District, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.7 Contract: East Aurora UFSC

Moved by Fecher seconded by Talarico to approve the contract between the Lancaster Central School District and East Aurora Union Free School District, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.8 Contract: West Seneca CSD

Moved by Fecher seconded by Talarico to approve the contract between the Lancaster Central School District and West Seneca Central School District, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.9 Contract: Orchard Park CSD

Moved by Fecher seconded by Talarico to approve the contract between the Lancaster Central School District and Orchard Park Central School District, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.10 Observance of Juneteenth
Holiday

Moved Jackson seconded by Fecher to approve Juneteenth as a public holiday beginning in the 2020-2021 school year, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.11 Amend 2020-2021 School
Calendar

Moved by Cohen seconded by Jackson to approve the amended 2020-2021 school calendar, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.12 Amend 2020-2021 Classified
Staff Holiday Schedule

Moved by Cohen seconded by Fecher to approve the amended 2020-2021 Classified Staff Holiday Schedule, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.13 Scholastic Achievement
Recognition Dinner

Moved by Jackson seconded by Fecher to approve an expenditure of \$500 to support the Erie-Niagara School Superintendents Association's Annual Scholastic Achievement Recognition Ceremony, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.14 Food Service Operating Reports

Moved by Talarico seconded by Cohen to approve the food service department operating system reports for February 2021, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.15 Amended 2020-2021 School Lunch Fund (C Fund) Budget

Moved by Jackson seconded by Fecher to approve the amended 2020-2021 school lunch fund budget, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.16 Declare Surplus Equipment

Moved by Cohen seconded by Fecher to declare the attached listing of equipment as surplus and prepare for disposal according to board policy #5250, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.17 Declare Surplus Books

Moved by Talarico seconded by Cohen to declare the attached listing of books as surplus and prepare for their disposal according to board policy #5250, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.18 Contract: Learn Well

Moved by Talarico seconded by Jackson to approve the agreement between the Lancaster Central School District and Learn Well, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.19 Contract: Sheryl Nisly-Nagele

Moved by Fecher seconded by Cohen to approve the agreement between the Lancaster Central School District and Sheryl Nisly-Nagele, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.20 Amended Contract: Rachael Schneider Licensed Behavior Analyst, PLLC

Moved by Jackson seconded by Cohen to approve the amended agreement between the Lancaster Central School District and Rachael Schneider Licensed Behavior Analyst, PLLC, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.21 State Quality Environmental
Review for Replacement
Lighting on the Football Field

Resolution of The Board of Education of The Lancaster Central School District for The High School Field Light Replacement Project Issued Pursuant to The New York State Environmental Quality Review Act Whereas, the Board of Education of Lancaster Central School District (the "District") proposes to undertake the following work at the Lancaster High School:

replacement lighting for the football field, including removal of (10) wooden light poles, all associated wiring and connections, and replacement of that lighting with up to (6) new metal light poles approximately 15-20' taller than the existing wooden poles and have upgraded LED light fixtures, with the replacement lights aimed so as to illuminate the same footprint of the field as the previous lights, at a code required higher level of illumination. It should be noted that the replacement lights will have reduced light spread outside of the desired area of illumination. All areas of ground disturbance are within the footprint of the field, and have been previously excavated and developed. Any additional associated work will be performed as part of the project and as more fully set forth in project documents on file at the District's offices (hereinafter "the Project"); and

Whereas, in accordance with the New York State Environmental Quality Review Act under Article 8 of the New York Environmental Conservation Law and associated regulations, including those found at 6 NYCRR 614.1 et seq. ("SEQRA") the District is required to evaluate the impact of the Project on the environment; and

Whereas, the District has reviewed the scope of the Project and has further received and considered the advice of its architects, engineers, and environmental specialists with respect to classification of the action in accordance with the SEQRA; and

Whereas the District has reviewed the Project with respect to SEQRA including the Type II criteria set forth in 6 NYCRR part 617.5(c), which provides among other things that the following constitute Type II actions under SEQRA:

(2) replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 of this Part;

(10) routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area and school closings, but not changes in use related to such closings

Now, Therefore, the Board of Education of the Lancaster Central School District hereby resolves as follows:

The above whereas clauses shall be deemed to have the same force and effect of each of the other clauses set forth herein;

The work identified above which encompasses the Project has been determined to constitute a Type II action within the meaning of SEQRA,

in that such work constitutes “replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site...(including certain upgrades) and/or “routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area”...within the meaning of 6 NYCRR Section 617.5(c),(2) and/or (10) and as such, no further review or action need be undertaken by the District under SEQRA in connection with the authorization, funding or undertaking of the Project as the Legislature has determined that Type II actions do not have any significant adverse impact on the environment; SEQRA has been completed regarding review of the Project and this resolution shall take effect immediately.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.22 Construction Change Orders

Moved by Cohen seconded by Jackson to approve change orders 77P2 CO-203-001, 77P2 CO-206-001, and CO-MC-001 along with allowance distribution AD-MC-001, AD-MC-002 and AD-MC-003, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.23 2021-2022 Budget Proposal

Moved by Jackson seconded by Fecher to adopt the proposed 2021-2022 budget, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.24 Property Tax Report Card

Moved by Talarico seconded by Jackson to approve the property tax report card, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

13.0 Public Hearing

Nobody addressed the board at this time.

Mr. Sage announced the dates of the next meetings.

14.0 Adjournment

At 7:40pm moved by Talarico seconded by Jackson to adjourn the meeting.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

Sandra A. Janik, District Clerk