

Board of Education  
Lancaster Central School District  
Lancaster, New York

Minutes

Meeting Date

November 1, 2021

Kind

Regular Session

Place

Lancaster High School, One Forton Drive, Lancaster

Members Present

Mike Sage, President,  
Glenn Jackson, Vice President,  
Shannon Cohen, Trustee,  
Kevin Davenport, Trustee,  
Jill Fecher, Trustee,  
John Talarico, Trustee,  
Patrick Uhteg, Trustee

District Administrators Present

Michael Vallely, PhD, Superintendent of Schools,  
Dina Allen, Asst. Superintendent for Human Resources,  
John Armstrong, Director of Special Education,  
Andrew Kufel, PhD, Asst. Superintendent for Curriculum, Instruction &  
Pupil Services,  
Jamie Phillips, Asst. Superintendent for Business & Support Services,  
Kimberly Gromoll, Public Relations Director,  
Andrew Krazmien, Director of Secondary Education,  
Karen Marchioli, EdD, Director of Elementary Education,  
Michele Ziegler, Director of Instructional Technology & Accountability

Others Present

District administrator and faculty members.

- 1.0 Call to Order
- 2.0 Pledge to Flag
- 3.0 Moment of Silence

The regular meeting of the board of education was called to order at 7:00pm by President Sage. The Pledge of Allegiance was recited and Mr. Sage asked for a moment of silent reflection.

- 4.0 Presentations
- 4.1 Board of Education Appreciation

To celebrate school board recognition, Mr. Candella introduced a video that was presented to the board members. The video was created by Mrs. Gromoll.

- 4.2 Tenure Certificate Presentation

Dr. Marchioli and Mr. Armstrong presented recently tenured teachers with certificates.

- 5.0 Correspondence
- 5.1 Email Received

An email from a concerned citizen was received on October 2, 2021.

- 5.2 Email Received

An email from a concerned citizen was received on October 4, 2021.

- 5.3 Email Received  
An email from a concerned citizen was received on October 6, 2021.
- 5.4 Email Received  
An email from a concerned citizen was received on October 6, 2021.
- 5.5 Email Received  
An email from a concerned citizen was received on October 7, 2021.
- 5.6 Email Received  
An email from Kelly Garrett was received on October 7, 2021.
- 5.7 Email Received  
An email from a concerned citizen was received on October 8, 2021.
- 5.8 Email Received  
An email from Karen Dudek was received on October 8, 2021.
- 5.9 Email Received  
An email from a concerned citizen was received on October 11, 2021.
- 5.10 Email Received  
An email from a concerned citizen was received on October 12, 2021.
- 5.11 Email Received  
An email from a concerned citizen was received on October 13, 2021.
- 5.12 Email Received  
An email from a concerned citizen was received on October 14, 2021.
- 5.13 Email Received  
An email from a concerned citizen was received on October 15, 2021.
- 5.14 Email Received  
An email from a concerned citizen was received on October 18, 2021.
- 5.15 Email Received  
An email from a concerned citizen was received on October 20, 2021.
- 5.16 Email Received  
An email from a concerned citizen was received on October 25, 2021.
- 5.17 Email Received  
An email from a concerned citizen was received on October 26, 2021.
- 5.18 Email Received  
An email from a concerned citizen was received on October 28, 2021.
- 5.19 Email Received  
An email from a concerned citizen was received on October 29, 2021.
- 6.0 Approval of Minutes  
6.1 Regular Session  
October 4, 2021  
Moved by Jackson seconded by Cohen to accept the minutes from the regular session held on October 4, 2021, as submitted.  
Vote on the motion: 7 Ayes 0 Nays  
Motion approved.
- 7.0 Staff Organizations  
Lancaster Administrative and Supervisory Association:  
Mrs. Jacqueline Bull congratulated the teachers on their tenure and thanked board members during board member appreciation.  
Lancaster Central Teachers Association:  
Mr. Abraham congratulated the newly tenured teachers and expressed appreciation to the board of education members.  
Lancaster Association of Service Personnel:  
Nobody present to report.  
Lancaster Association of Substitute Teachers:  
Nobody present to report.
- 8.0 Board Reports  
There were no board reports.

9.0 Superintendent's  
Administrative Report

Dr. Vallely presented his administrative report.

10.0 Old Business

No old business was discussed.

11.0 New Business

11.1 Personnel Items

11.1.1 Personnel Changes

Moved by Uhteg seconded by Cohen to approve the personnel changes for the period ending November 1, 2021, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

11.2 Education Items

11.2.1 Committee on Special Education

Moved by Talarico seconded by Fecher to approve the recommendations of the committee on special education, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

11.2.2 Committee on Preschool  
Special Education

Moved by Fecher seconded by Jackson to approve the recommendations of the committee on preschool special education, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.0 Business & Financial Items

12.1 Financial Reports

Moved by Cohen seconded by Jackson to approve the financial reports, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.2 Policy 2<sup>nd</sup> Reading #7440  
Student Voter Registration  
And Pre-Registration

Policy #7440 Student Voter Registration and Pre-Registration was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

12.3 Scholastic Achievement  
Recognition Dinner

Moved by Davenport seconded by Cohen to approve an expenditure of \$500 to support the Erie-Niagara School Superintendents Association's Annual Scholastic Achievement Recognition Ceremony, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.4 Contract – Clarence Central  
School District

Moved by Fecher seconded by Jackson to approve the agreement between the Lancaster Central School District and Clarence Central School District, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.5 Contract – Alden Central  
School District

Moved by Talarico seconded by Uhteg to approve the agreement between the Lancaster Central School District and Alden Central School District, as submitted.

Vote on the motion: 7 Ayes 0 Nays  
Motion approved.

12.6 Contract – Erie 1 BOCES  
Consultant Services to  
Parochial Schools

Moved by Jackson seconded by Uhteg to approve the agreement between the Lancaster Central School District and Erie 1 BOCES, as submitted.

Vote on the motion: 7 Ayes 0 Nays  
Motion approved.

12.7 Contract – Beth Farrar

Moved by Fecher seconded by Davenport to approve the agreement between the Lancaster Central School District and Beth Farrar for a total cost not to exceed \$3,600, as submitted.

Vote on the motion: 7 Ayes 0 Nays  
Motion approved.

12.8 Amended NYSDOT Transit  
Road/Pleasant View Drive  
Land Acquisition

Moved by Davenport seconded by Uhteg to approve the following resolution:

Whereas, the State of New York has taken or is in the process of taking a portion of the land owned by Lancaster Central School District through the process of eminent domain for the purposes of improving Transit Road;

Whereas, the State has offered to pay Lancaster Central School District the sum of \$300.00 for a portion of Lancaster Central School District property along Transit Road as depicted on Map(s) 301, as Parcel(s) 350;

Whereas, an agreement to accept said money (an Agreement for Advance Payment) has been signed on behalf of Lancaster Central School District by Michael J. Vallely, Ph.D.;

Whereas, the Board of Education of the Lancaster Central School District is the governing body of the Lancaster Central School District; and

Whereas, the Board of Education is meeting on this 1st day of November, 2021, after proper notice to consider this matter; and

Whereas, the Lancaster Central School District wishes to ratify the Agreement for Advance Payment and to appoint Michael J. Vallely, Ph.D. as Superintendent, as the person to execute closing papers on behalf of the Lancaster Central School District;

It is, upon motion duly made and seconded,

Resolved this 1st day of November, 2021;

That, the Agreement for Advance Payment is hereby accepted and ratified;

That, Michael J. Vallely, Ph.D. is hereby designated as the person to execute any and all closing papers with regard to this transfer to the State of New York.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.9 Contract – Renaissance  
Addiction Services, Inc.

Moved by Cohen seconded by Davenport to approve the agreement between the Lancaster Central School District and Renaissance Addiction Services, Inc. to provide education services to students while they are admitted to a medical facility for the 2021-2022 school year, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.10 Contract – Jonathan Rizzo

Moved by Davenport seconded by Jackson to approve the agreement between the Lancaster Central School District and Jonathan Rizzo for an estimated total cost not to exceed \$6,250, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.11 Club Creation – Eighth Grade  
Class Board

Moved by Cohen seconded by Talarico to approve the creation of an Eighth Grade Class Board Club at the middle school, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.12 Declare Equipment Surplus

Moved by Uhteg seconded by Jackson to declare the attached listing of equipment as surplus and prepare for disposal according to board policy #5250, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.13 Declare Surplus Books

Moved by Cohen seconded by Uhteg to declare the attached listing of books as surplus and authorize their disposal in accordance with board policy #5250, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.14 Construction Change Orders

Moved by Davenport seconded by Fecher to approve construction change orders 77P2 CO-210-004 and 77P2 CO-223-005, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.15 Proposal – Young + Wright  
Architectural

Moved by Jackson seconded by Fecher to approve the proposal from Young + Wright Architectural for architectural services for work at the district office maintenance building annex that needs to be accomplished, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.16 New York State Environmental  
Quality Review Act for Annex  
Renovation

Moved by Davenport seconded by Uhteg to approve the following resolution:

Whereas, the Board of Education of Lancaster Central School District (the "District") proposes to undertake the following work at the Maintenance Annex Building located at 177 Central Avenue:

(i) Create a new vestibule area, ADA accessible ramp, and all code required upgrades associated with the work required to convert same to office use. Per applicable requirements at issue specified areas that are disturbed that are reasonably suspected to potentially contain hazardous materials of concern will be assessed and if needed, tested for hazardous materials concerns, and per New York State and other applicable regulations and as appropriate arrangements made for handling and disposal of materials if any are to be assessed, removed and transported to appropriate disposal sites in accordance with such regulations. Any additional associated work will be performed as part of the project and as more fully set forth in project documents on file at the District's offices (hereinafter "the Project"); and

Whereas, in accordance with the New York State Environmental Quality Review Act under Article 8 of the New York Environmental Conservation Law and associated regulations, including those found at 6 NYCRR 614.1 et seq. ("SEQRA") the District is required to evaluate the impact of the Project on the environment; and

Whereas, the District has reviewed the scope of the Project and has further received and considered the advice of its architects, engineers, and environmental specialists with respect to classification of the action in accordance with the SEQRA; and

Whereas the District has reviewed the Project with respect to SEQRA including the Type II criteria set forth in 6 NYCRR part 617.5(c), which provides among other things that the following constitute Type II actions under SEQRA pursuant to 6 NYCRR 617.5 (c) (1), (2) and or (10):

(1) maintenance or repair involving no substantial changes in an existing structure or facility;

(2) replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 of this Part;

(10) routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area and school closings, but not changes in use related to such closings

Now, Therefore, the Board of Education of the Lancaster Central School District hereby resolves as follows:

The above whereas clauses shall be deemed to have the same force and effect of the clauses set forth herein;

The work identified above as the Project has been determined to constitute a Type II action within the meaning of SEQRA, in that such work constitutes “replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site” and/or “maintenance or repair” involving no substantial changes and/or routine activities of educational institutions within the meaning of 6 NYCRR Section 617.5(c)(1),(2) and/or (10) and as such, no further review or action need be undertaken by the District under SEQRA in connection with the authorization, funding or undertaking of the Project as the Legislature has determined that Type II actions do not have any significant adverse impact on the environment;

SEQRA has been completed regarding review of the Project and this resolution shall take effect immediately.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.17 Support Staff Substitute  
Rates – Effective  
January 1, 2022

Moved by Jackson seconded by Cohen to approve the listing of support staff substitute rates effective January 1, 2022, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.18 ERS Standard Work Hours

Moved by Jackson seconded by Cohen to approve the updated schedule of our district’s labor classifications along with the corresponding standard hours, as submitted.

Vote on the motion: 7 Ayes 0 Nays

Motion approved.

12.19 Food Service Department  
Operating System Reports –  
September 2021

Moved by Davenport seconded by Talarico to approve the food service department operating system reports for September 2021, as submitted.

Vote on the motion: 7 Ayes 0 Nays  
Motion approved.

13.0 Public Hearing

Tara Romig, 76 Livingston Street, addressed the board regarding masks and possible vaccine mandates.

Dan Romig, 5 Hidden Trail, addressed the board regarding masks and a likely upcoming vaccine mandate.

Mr. Sage announced the dates of the next meeting.

14.0 Adjournment

At 7:40pm moved by Jackson seconded by Davenport to adjourn the meeting.

Vote on the motion: 7 Ayes 0 Nays  
Motion approved.

Sandra A. Janik, District Clerk