

Board of Education  
Lancaster Central School District  
Lancaster, New York

Minutes

Meeting Date

March 21, 2022

Kind

Regular Session

Place

William Street School, 5201 William Street, Lancaster

Members Present

Mike Sage, President  
Shannon Cohen, Trustee  
Kevin Davenport, Trustee  
Jill Fecher, Trustee  
John Talarico, Trustee  
Patrick Uhteg, Trustee

Members Excused

Glenn Jackson, Vice President

District Administrators Present

Michael Vallely, PhD, Superintendent of Schools,  
Dina Allen, Asst. Superintendent for Human Resources,  
Andrew Kufel, PhD, Asst. Superintendent for Curriculum, Instruction &  
Pupil Services,  
John Armstrong, Director of Special Education  
Jamie Phillips, Asst. Superintendent for Business & Support Services,  
Kimberly Gromoll, Public Relations Director,  
Andrew Krazmien, Director of Secondary Education,  
Karen Marchioli, EdD, Director of Elementary Education,

Others Present

District administrators and faculty members.

- 1.0 Call to Order
- 2.0 Pledge to Flag
- 3.0 Moment of Silence

The regular meeting of the board of education was called to order at 7:00pm by President Sage. The Pledge of Allegiance was recited and Mr. Sage asked for a moment of silent reflection for Marjorie Parker, a bus driver from 1969 through 1989, who passed away on February 16, 2022; for Doris Huber, an art teacher in the district from 1969 through 1997, who passed away on March 2, 2022; and for Maureen Wirth, an elementary teacher from 1957 through 1991, who passed away on March 4, 2022.

- 4.0 Presentations
- 4.1 Lancaster Education & Alumni  
Foundation – Donation

Mr. Edward Myszka, vice president of the Lancaster Educational and Alumni Foundation, with other members of the foundation, presented the District with a check for \$500,000 as part of the 2015 capital project to fund a turf field.

4.2 Comprehensive District Educational Plan (CDEP)

Dr. Kufel and members of the Comprehensive District Educational Plan team, spoke about the plan and how they are going to implement it throughout the district.

5.0 Correspondence  
5.1 Email Received

An email from a concerned citizen was received on February 5, 2022.

5.2 Email Received

An email from a concerned citizen was received on February 7, 2022.

5.3 Email Received

An email from Andrew Loeb was received on February 7, 2022.

5.4 Email Received

An email from a concerned citizen was received on February 8, 2022.

5.5 Email Received

An email from a concerned citizen was received on February 9, 2022.

5.6 Email Received

An email from a concerned citizen was received on February 9, 2022.

5.7 Email Received

An email from Elizabeth Reynolds was received on February 10, 2022.

5.8 Email Received

An email from Debbie Kerl was received on February 11, 2022.

5.9 Email Received

An email from a concerned citizen was received on February 11, 2022.

5.10 Email Received

An email from a concerned citizen was received on February 16, 2022.

5.11 Email Received

An email from Joseph Minnuto was received on February 16, 2022.

5.12 Email Received

An email from Eric Borenstein was received on February 16, 2022.

5.13 Email Received

An email from Tracy Eisman was received on February 18, 2022.

5.14 Email Received

An email from a concerned citizen was received on February 20, 2022.

5.15 Email Received

An email from a concerned citizen was received on February 24, 2022.

5.16 Email Received

An email from Mark Mecca was received on February 28, 2022.

6.0 Approval of Minutes  
6.1 Regular Session  
February 7, 2022

Moved by Cohen seconded by Fecher to accept the minutes from the regular session held on February 7, 2022, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

6.2 Budget Work Session  
February 28, 2022

Moved by Talarico seconded by Uhteg to accept the minutes from the budget work session held on February 28, 2022, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

7.0 Staff Organizations

Lancaster Administrative and Supervisory Association:

Mrs. Marcinelli thanked the Lancaster Education & Alumni Foundation for their support.

Lancaster Central Teachers Association:

Mr. Abraham congratulated the Lancaster Education & Alumni Foundation on reaching their goal of \$500,000.

Lancaster Association of Service Personnel:

Nobody present to report.

Lancaster Association of Substitute Teachers:

Nobody present to report.

8.0 Board Reports

There were no board reports.

9.0 Superintendent's  
Administrative Report

Dr. Vallely presented his administrative report.

10.0 Old Business

No old business was discussed.

11.0 New Business

11.1 Personnel Items

11.1.1 Personnel Changes

Moved by Talarico seconded by Davenport to approve the personnel changes with the addendum for the period ending March 21, 2022, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

11.2 Education Items

11.2.1 Committee on Special Education

Moved by Fecher seconded by Cohen to approve the recommendations of the committee on special education, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

11.2.2 Committee on Preschool  
Special Education

Moved by Talarico seconded by Cohen to approve the recommendations of the committee on preschool special education, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.0 Business & Financial Items

12.1 Financial Reports

Moved by Fecher seconded by Cohen to approve the financial reports, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.2 Policy Adoption # 6220  
Temporary Personnel

Moved by Cohen seconded by Talarico to adopt policy #6220 Temporary Personnel for inclusion in the district's policy manual, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.3 Policy Adoption # 5676  
Privacy and Security for Student  
Data and Teacher and Principal  
Data

Moved by Talarico seconded by Uhteg to adopt policy #5676 Privacy and Security for Student Data and Teacher and Principal Data for inclusion in the district's policy manual, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

- 12.4 Policy 1<sup>st</sup> Reading #6140  
Employee Medical Exams

Policy #6140 Employee Medical Exams was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

- 12.5 Appointment of Chief Election  
Inspector, Chairperson and  
Election Inspectors for the  
Annual Vote

Moved by Cohen seconded by Uhteg to approve the appointment of a chief election inspector, chairperson, and election inspectors for May 17, 2022, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

- 12.6 Legal Notice, Annual Budget/  
Proposition Vote and Trustee  
Election

Moved by Talarico seconded by Cohen to approve the resolution to publish the legal notice for the annual budget vote and trustee election, and institute all other procedures required to conduct the vote and election, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

- 12.7 Internal Audit Report

Moved by Cohen seconded by Fecher to accept the internal audit risk assessment report and the purchasing testing report with corrective actions from Freed Maxick CPAs, P.C., as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

- 12.8 Contracts – Various Providers  
of Special Education Services

Moved by Davenport seconded by Talarico to approve the agreements between the Lancaster Central School District and the various approved special education providers for the 2021-2022 school year, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

- 12.9 Contract – Williamsville Central  
School District

Moved by Cohen seconded by Talarico to approve the contract between the Lancaster Central School District and Williamsville Central School District, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

- 12.10 Contract – Frontier Central  
School District

Moved by Uhteg seconded by Davenport to approve the contract between the Lancaster Central School District and Frontier Central School District, as submitted.

Vote on the motion: 6 Ayes 0 Nays  
Motion approved.

12.11 Tax Certiorari Settlement  
Proposal – Rite Aid Corporation

Moved by Davenport seconded by Uhteg to authorize the proposed tax certiorari settlement to Rite Aid Corporation, as submitted.

Vote on the motion: 6 Ayes 0 Nays  
Motion approved.

12.12 Tax Certiorari Settlement  
Proposal – Pautler Oil Service,  
Inc.

Moved by Cohen seconded by Talarico to authorize the proposed tax certiorari settlement to Pautler Oil Service, Inc., as submitted.

Vote on the motion: 6 Ayes 0 Nays  
Motion approved.

12.13 Tax Certiorari Settlement  
Proposal – BKV Realty Co., LLC

Moved by Davenport seconded by Cohen to authorize the proposed tax certiorari settlement to BKV Realty Co., LLC, as submitted.

Vote on the motion: 6 Ayes 0 Nays  
Motion approved.

12.14 Tax Certiorari Settlement  
Proposal – USF Holland  
Realty LLC

Moved by Fecher seconded by Davenport to authorize the proposed tax certiorari settlement to USF Holland Realty LLC, as submitted.

Vote on the motion: 6 Ayes 0 Nays  
Motion approved.

12.15 Tax Certiorari Settlement  
Proposal – Speedway, LLC

Moved by Cohen seconded by Uhteg to authorize the proposed tax certiorari settlement to Speedway, LLC, as submitted.

Vote on the motion: 6 Ayes 0 Nays  
Motion approved.

12.16 Tax Certiorari Appraisal  
Approval – Italian Gardens

Moved by Davenport seconded by Uhteg to authorize the cost of a national appraisal not to exceed \$10,000 regarding the Italian Gardens tax certiorari, as submitted.

Vote on the motion: 6 Ayes 0 Nays  
Motion approved.

12.17 Donation Acceptance  
Dick's Sporting Goods, Inc.

Moved by Cohen seconded by Davenport to approve the acceptance of kettlebells, dumbbells, a bench, and a bike from Dick's Sporting Goods, Inc., as submitted.

Vote on the motion: 6 Ayes 0 Nays  
Motion approved.

12.18 Donation Acceptance

- Illg Family
- Moved by Talarico seconded by Uhteg to approve the acceptance of \$500 from the Illg Family, as submitted.  
Vote on the motion: 6 Ayes 0 Nays  
Motion approved.
- 12.19 Food Service Department  
Operating System Reports –  
January 2022
- Moved by Davenport seconded by Talarico to approve the food service department operating system reports for January 2022, as submitted.  
Vote on the motion: 6 Ayes 0 Nays  
Motion approved.
- 12.20 Declare Equipment Surplus
- Moved by Cohen seconded by Fecher to declare the attached listing of equipment as surplus and prepare for disposal according to board policy #5250, as submitted.  
Vote on the motion: 6 Ayes 0 Nays  
Motion approved.
- 12.21 Declare Surplus Books
- Moved by Davenport seconded by Cohen to declare the attached listing of textbooks as surplus and prepare for disposal according to board policy #5250, as submitted.  
Vote on the motion: 6 Ayes 0 Nays  
Motion approved.
- 12.22 Declare Surplus Uniforms
- Moved by Fecher seconded by Talarico to declare the attached listing of uniforms as surplus and prepare for disposal according to board policy #5250, as submitted.  
Vote on the motion: 6 Ayes 0 Nays  
Motion approved.
- 12.23 Amended 2021-2022 School  
Lunch Fund (C Fund) Budget
- Moved by Cohen seconded by Fecher to approve the amended 2021-2022 school lunch fund budget, as submitted.  
Vote on the motion: 6 Ayes 0 Nays  
Motion approved.
- 12.24 Request for Proposal – Occupational  
and Physical Therapy Services
- Moved by Fecher seconded by Talarico to accept the proposal from Associated Physical & Occupational Therapists, PLLC for the 2022-2023 school year, as submitted.  
Vote on the motion: 6 Ayes 0 Nays  
Motion approved.
- 12.25 Contract – Shannon Jeffreys
- Moved by Davenport seconded by Cohen to approve the agreement between the Lancaster Central School District and Shannon Jeffreys to provide a visual design for the 2022-2023 marching band show in the amount of \$3,500, as submitted.  
Vote on the motion: 6 Ayes 0 Nays  
Motion approved.
- 12.26 Contract – GPG Music

Moved by Talarico seconded by Fecher to approve the agreement between the Lancaster Central School District and GPG Music to provide a custom composition and arrangement services for the 2022-2023 marching band show in the amount of \$7,000, as submitted.  
Vote on the motion: 6 Ayes 0 Nays  
Motion approved.

12.27 Contract – Sound Transformations  
Music Therapy Services

Moved by Talarico seconded by Uhteg approve the contract between the Lancaster Central School District and Sound Transformations Music Therapy Services, to provide music therapy services to a specific student for the remainder of the 2021-2022 school year, as submitted.  
Vote on the motion: 6 Ayes 0 Nays  
Motion approved.

12.28 AIA Contract – IBC  
Engineering, P.C.

Moved by Davenport seconded by Uhteg to approve the agreement between the Lancaster Central School District and IBC Engineering, P.C. in the amount of \$13,800 for construction occurring at the high school and Court Street Elementary this summer, as submitted.  
Vote on the motion: 6 Ayes 0 Nays  
Motion approved.

12.29 AIA Contract – Encorus Group

Moved by Fecher seconded by Davenport to approve the agreement between the Lancaster Central School District and Encorus Group in the estimated amount not to exceed \$20,000 for construction occurring at the high school and Court Street Elementary this summer, as submitted.  
Vote on the motion: 6 Ayes 0 Nays  
Motion approved.

12.30 Bid Award - \$77.1M Capital  
Project Hillview Make Ready  
Project

Moved by Fecher seconded by Cohen to approve the recommended bid to Northeast Diversification, Inc., as submitted.  
Vote on the motion: 6 Ayes 0 Nays  
Motion approved.

12.31 AIA Contract – Northeast  
Diversification, Inc.

Moved by Davenport seconded by Cohen to approve the AIA contract between the Lancaster Central School District and Northeast Diversification, Inc. in the amount of \$694,700 for the Hillview make ready phase of the \$77.1M capital project, as submitted.  
Vote on the motion: 6 Ayes 0 Nays  
Motion approved.

12.32 State Quality Environmental  
Review (SEQR) for the Capital  
Outlay Project

Whereas, the Board of Education (the “Board”) of the Lancaster Central School District, Erie County (the “District”) intends to undertake as part of the District’s Capital Outlay Project, certain improvements at the William Street School Building located at 5201 William Street,

Lancaster, New York, consisting of interior renovations including replacement of existing lighting fixtures with LED fixtures and lighting controls including occupancy sensors, daylight sensors, and switching/dimming controls in and around the school building, and all related, incidental and ancillary improvements in connection with the foregoing (collectively, the “Project”); and

Whereas, the Board now intends to determine as to the classification of the Project as a “Type II” action under Article 8 of the New York State Environmental Conservation Law and 6 NYCRR, Part 617 (collectively, “SEQRA”).

Now, therefore, the Board of Education of the Lancaster Central School District, Erie County, New York, hereby resolves as follows:

Section 1. Based upon its review of the materials and records of the District, the Board hereby declares itself lead agency to the extent necessary for this purpose and hereby determines that the proposed Project constitutes a “Type II” action under SEQRA (6 NYCRR 617.5(c)(2)) (as a replacement, rehabilitation or reconstruction of a facility, in kind on the same site), and that no further actions or proceedings by the District are required to be taken under SEQRA with respect to such Project. The action consists of routine activities of an educational institution, as well as, replacement, rehabilitation or reconstruction of a structure or facility in kind, on the same site.

Section 2. This resolution shall take effect immediately upon its adoption.

Moved by Davenport seconded by Cohen to adopt the foregoing resolution, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.33 Construction Change Orders

Moved by Cohen seconded by Talarico to approve change orders 77P2 CO-209-002, 77P2 CO-210-005 and 77P2 CO-223-007, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.34 Confidential Employees – Terms and Conditions of Employment

Moved by Davenport seconded by Talarico to approve the terms and conditions of employment, along with the funding thereof, for the District’s confidential employees effective July 1, 2022, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.35 Lancaster Central Teachers Association – Memorandum of Agreement – Contractual Retirement Benefit

Moved by Cohen seconded by Uhteg to approve the negotiated Lancaster Central Teachers Association, Inc. Memorandum of Agreement, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.



12.36 Change to Terms and Conditions  
of Confidential Employees  
Contract

Moved by Fecher seconded by Talarico to approve the terms and conditions of employment regarding the contractual retirement benefit, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.37 Lancaster Association of  
Service Personnel – Memorandum  
of Agreement – Contractual  
Retirement Benefit

Moved by Sage seconded by Davenport to approve the negotiated Lancaster Association of Service Personnel Memorandum of Agreement, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

13.0 Public Hearing

Kiel Illg, 8 Chestnut Corner – Unable to attend.

Jason Coleman, The American Cancer Society, discussed vaccines and cancer prevention.

Bruce Barton, 12 Middlebury Lane, spoke about making the Lancaster Schools and community more inclusive and offered his assistance.

Reverend Mark Blue, 7 Middlebury Lane, spoke about making the Lancaster Schools and community more inclusive and offered his assistance.

14.0 Executive Session

At 8:19pm moved by Cohen seconded by Uhteg to move to executive session to discuss the employment history of a particular person.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

At 9:11pm moved by Fecher seconded by Cohen to reconvene regular session.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

15.0 Adjournment

At 9:12pm moved by Cohen seconded by Davenport to adjourn the regular session.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

Sandra A. Janik, District Clerk