

Board of Education
Lancaster Central School District
Lancaster, New York

Minutes

Meeting Date	April 19, 2022
Kind	Regular Session
Place	William Street School, 5201 William Street, Lancaster
Members Present	Mike Sage, President Glenn Jackson, Vice President Shannon Cohen, Trustee Jill Fecher, Trustee John Talarico, Trustee
Members Excused	Kevin Davenport, Trustee Patrick Uhteg, Trustee
District Administrators Present	Michael Vallely, PhD, Superintendent of Schools Dina Allen, Asst. Superintendent for Human Resources Andrew Kufel, PhD, Asst. Superintendent for Curriculum, Instruction & Pupil Services Jamie Phillips, Asst. Superintendent for Business & Support Services John Armstrong, Director of Special Education Kimberly Gromoll, Public Relations Director Andrew Krazmien, Director of Secondary Education Karen Marchioli, EdD, Director of Elementary Education Michele Ziegler, Director of Instructional Technology & Accountability
Others Present	District administrators and faculty members.
1.0 Call to Order	
2.0 Pledge to Flag	
3.0 Moment of Silence	The regular meeting of the board of education was called to order at 7:00pm by President Sage. The Pledge of Allegiance was recited and Mr. Sage asked for a moment of silent reflection for Mr. William Faulhaber, an elementary teacher from 1973 through 2010, who passed away on March 23, 2022.
4.0 Presentations	There were no presentations.
5.0 Correspondence	
5.1 Email Received	An email from Mr. & Mrs. Illg was received on April 2, 2022.
6.0 Approval of Minutes	
6.1 Regular Session March 21, 2022	Moved by Cohen seconded by Talarico to accept the minutes from the regular session held on March 21, 2022, as submitted.

Vote on the motion: 5 Ayes 0 Nays
Motion approved.

6.2 Special Session
March 25, 2022

Moved by Talarico seconded by Jackson to accept the minutes from the special session held on March 25, 2022, as submitted.

Vote on the motion: 5 Ayes 0 Nays
Motion approved.

6.3 Budget Work Session
April 4, 2022

Moved by Cohen seconded by Talarico to accept the minutes from the budget work session held on April 4, 2022, as submitted.

Vote on the motion: 5 Ayes 0 Nays
Motion approved.

7.0 Staff Organizations

Lancaster Administrative and Supervisory Association:

No one present to report.

Lancaster Central Teachers Association:

No one present to report.

Lancaster Association of Service Personnel:

No one present to report.

Lancaster Association of Substitute Teachers:

No one present to report.

8.0 Board Reports

There were no board reports.

9.0 Superintendent's
Administrative Report

Dr. Vallely presented his administrative report.

10.0 Old Business

No old business was discussed.

11.0 New Business

11.1 Personnel Items

11.1.1 Personnel Changes

Moved by Jackson seconded by Cohen to approve the personnel changes for the period ending April 19, 2022, as submitted.

Vote on the motion: 5 Ayes 0 Nays
Motion approved.

11.2 Education Items

11.2.1 Committee on Special Education

Moved by Cohen seconded by Talarico to approve the recommendations of the committee on special education, as submitted.

Vote on the motion: 5 Ayes 0 Nays
Motion approved.

11.2.2 Committee on Preschool
Special Education

Moved by Jackson seconded by Cohen to approve the recommendations of the committee on preschool special education, as submitted.

Vote on the motion: 5 Ayes 0 Nays
Motion approved.

12.0 Business & Financial Items

12.1 Financial Reports

Moved by Jackson seconded by Talarico to approve the financial reports, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

- 12.2 Policy 2nd Reading #6140
Employee Medical Exams

Policy #6140 Employee Medical Exams was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

- 12.3 Policy 1st Reading #6411
Use of Email in the School
District

Policy #6411 Use of Email in the School District was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

- 12.4 Policy 1st Reading #6470
Acceptable Use Policy

Policy #6470 Acceptable Use Policy was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

- 12.5 Policy 1st Reading #7316
Student Use of Personal Electronic
Devices – Bring Your Own
Device (BYOD)

Policy #7316 Student Use of Personal Electronic Devices – Bring Your Own Device (BYOD) was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

- 12.6 Policy 1st Reading #7317
District Technology Device
Student Agreement Policy

Policy #7317 District Technology Device Student Agreement Policy was presented to the board for a first reading. This policy will be placed on the board's next agenda for a second reading.

- 12.7 Contract – Orchard Park Central
School District

Moved by Jackson seconded by Cohen to approve the contract between the Lancaster Central School District and Orchard Park Central School District, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

- 12.8 Contract – West Seneca Central
School District

Moved by Talarico seconded by Cohen to approve the contract between the Lancaster Central School District and West Seneca Central School District, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

- 12.9 Contract – East Aurora Union Free
School District

Moved by Jackson seconded by Talarico to approve the contract between the Lancaster Central School District and East Aurora Union Free School District, as submitted.

Vote on the motion: 5 Ayes 0 Nays
Motion approved.

12.10 Erie 1 BOCES Budget and Board Seats

Moved by Jackson seconded by Cohen to approve the adoption of the BOCES administrative budget for 2022-2023 and casting its vote for Mary Busse, Andrew Loeb and Eric Borenstein to the Board of Cooperative Educational Services, First Supervisory District, Erie County, as submitted.

Vote on the motion: 5 Ayes 0 Nays
Motion approved.

12.11 Declare Equipment Surplus

Moved by Cohen seconded by Jackson to declare the attached listing of equipment as surplus and prepare for disposal according to board policy #5250, as submitted.

Vote on the motion: 5 Ayes 0 Nays
Motion approved.

12.12 Food Service Department Operating System Reports – February 2022

Moved by Fecher seconded by Cohen to approve the food service department operating system reports for February 2022, as submitted.

Vote on the motion: 5 Ayes 0 Nays
Motion approved.

12.13 Contract – James Welch

Moved by Cohen seconded by Talarico to approve the agreement between the Lancaster Central School District and James Welch for accompanist services for the 2021-2022 in the estimated total not to exceed \$2,875, as submitted.

Vote on the motion: 5 Ayes 0 Nays
Motion approved.

12.14 Contract – Associated Physical and Occupational Therapists, PLLC

Moved by Jackson seconded by Cohen to approve the service agreement between the Lancaster Central School District and Associated Physical and Occupational Therapists, PLLC, as submitted.

Vote on the motion: 5 Ayes 0 Nays
Motion approved.

12.15 Contract – Management Advisory Group Special Services, Inc.

Moved by Cohen seconded by Fecher to approve the agreement between the Lancaster Central School District and Management Advisory Group Special Services, Inc., as submitted.

Vote on the motion: 5 Ayes 0 Nays
Motion approved.

12.16 Lancaster Association of Service Personnel – Memorandum of Agreement – Vacation Carryover

Moved by Jackson seconded by Cohen approve the negotiated memorandum of agreement between the Superintendent and Lancaster

Association of Service Personnel regarding vacation carryover, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.17 Confidential Employees –
Agreement for Vacation Carryover

Moved by Talarico seconded by Jackson approve the agreement between the Superintendent and the Confidential Employees regarding vacation carryover, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.18 District Office Administrative Staff –
Agreement for Vacation Carryover

Moved by Cohen seconded by Jackson approve the agreement between the Superintendent and the District Office Administrative Staff regarding vacation carryover, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.19 Superintendent Authorization

Moved by Fecher seconded by Jackson to direct and authorize the Superintendent to sign and execute the agreement, release and waiver dated April 11, 2022 with an employee pursuant to its terms and accept a letter of resignation, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.20 Girls Hockey Merge with Alden

Moved by Cohen seconded by Talarico to approve the Alden Central School District girl's hockey players to merge with the Lancaster/Iroquois/Depew girl's hockey team, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.21 Construction Change Orders

Moved by Jackson seconded by Fecher to approve change orders 77P2 CO-TCC-001, 77P2 CO-202-004, 77P2 CO-209-003, 77P2 CO-222-002, 77P2 CO-223-008, 77P2 CO-223-009, 77P2 CO-226-002, 77FOOT CO-227-001, 77P3 CO-303-001, and 77P3 CO-326-001, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.22 AIA Contract – Encorus Group

Moved by Talarico seconded by Cohen to approve the AIA contract between the Lancaster Central School District and Encorus Group in the estimated amount not to exceed \$14,000 for construction occurring at Hillview Elementary School, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.23 295 Pleasant View Boiler
Replacement – Authorize
Emergency Expenditure & State
Quality Environmental
Review (SEQR)

Resolution of the Board of Education of the Lancaster Central School District, Erie County, New York, authorizing the expenditure of up to \$400,000 for certain emergency repairs and improvements to the boiler and associated systems at 295 Pleasant View, declaring such expenditure to be an ordinary and contingent expense, and classifying the work as a “Type II” action pursuant the State Environmental Quality Review Act Whereas, the Board of Education (the “Board”) of the Lancaster Central School District, Erie County (the “District”) has been advised that there exists a boiler failure affecting the District’s 295 Pleasant View facility; and

Whereas, in order to maintain the District’s educational programs and assure the health and safety of the students and staff, the District needs to undertake emergency repairs and improvements to the boiler and associated systems located at the 295 Pleasant View facility (collectively, the “Project”); and

Whereas the District has determined that the total estimated cost for the Project will not exceed \$400,000; and

Whereas, as the Project is an emergency, its costs can be classified as ordinary contingent expenses, and thus such expenses are not subject to voter approved appropriation; and

Whereas, the Board now intends to determine as to the classification of the Project as a “Type II” action under Article 8 of the New York State Environmental Conservation Law and 6 NYCRR, Part 617 (collectively, “SEQRA”).

Now, therefore, the Board of Education of the Lancaster Central School District, Erie County, New York, hereby resolves as follows:

Section 1. Based upon its review of the materials and records of the District, the Board hereby declares itself lead agency to the extent necessary for this purpose and hereby determines that the proposed Project constitutes a “Type II” action under SEQRA (6 NYCRR 617.5(c)(2)) (as a replacement, rehabilitation or reconstruction of a facility, in kind on the same site), and that no further actions or proceedings by the District are required to be taken under SEQRA with respect to such Project. The action consists of routine activities of an educational institution, including, but not limited to the rehabilitation or reconstruction of a structure or facility in kind, on the same site.

Section 2. The maximum cost of the Project shall not to exceed \$400,000.

Section 3. The Project is (I) an emergency, (II) necessary to maintain the District’s educational programs and assure the health and safety of the students and staff, and (III) therefore constitutes an ordinary contingent expense not subject to voter approved appropriation.

Section 4. This resolution shall take effect immediately upon its adoption.

Moved by Fecher seconded by Jackson to adopt the foregoing resolution, as submitted.

Vote on the motion: 5 Ayes 0 Nays

- 12.24 2022-2023 Budget Proposal
Motion approved.
Moved by Fecher seconded by Jackson to adopt the proposed 2022-2023 budget, as submitted.
Vote on the motion: 5 Ayes 0 Nays
Motion approved.
- 12.25 Property Tax Report Card
Moved by Fecher seconded by Cohen to approve the property tax report card, as submitted.
Vote on the motion: 5 Ayes 0 Nays
Motion approved.
- 13.0 Public Hearing
No one addressed the board.
- 14.0 Executive Session
At 7:14pm moved by Cohen seconded by Talarico to move to executive session to discuss litigation.
Vote on the motion: 5 Ayes 0 Nays
Motion approved.

At 7:44pm moved by Talarico seconded by Cohen to reconvene regular session.
Vote on the motion: 5 Ayes 0 Nays
Motion approved.
- 15.0 Adjournment
At 7:45pm moved by Cohen seconded by Fecher to adjourn the regular session.
Vote on the motion: 5 Ayes 0 Nays
Motion approved.

Sandra A. Janik, District Clerk