

Board of Education  
Lancaster Central School District  
Lancaster, New York

Minutes

Meeting Date

May 9, 2022

Kind

Regular Session

Place

Lancaster High School Auditorium, One Forton Drive, Lancaster

Members Present

Mike Sage, President  
Shannon Cohen, Trustee  
Kevin Davenport, Trustee  
Jill Fecher, Trustee  
John Talarico, Trustee  
Patrick Uhteg, Trustee

Members Excused

Glenn Jackson, Vice President

District Administrators Present

Michael Vallely, PhD, Superintendent of Schools  
Dina Allen, Asst. Superintendent for Human Resources  
Andrew Kufel, PhD, Asst. Superintendent for Curriculum, Instruction & Pupil Services  
Jamie Phillips, Asst. Superintendent for Business & Support Services  
John Armstrong, Director of Special Education  
Kimberly Gromoll, Public Relations Director  
Andrew Krazmien, Director of Secondary Education  
Karen Marchioli, EdD, Director of Elementary Education  
Michele Ziegler, Director of Instructional Technology & Accountability

Others Present

District administrators and faculty members.

- 1.0 Call to Order
- 2.0 Pledge to Flag
- 3.0 Moment of Silence

The regular meeting of the board of education was called to order at 7:49pm by President Sage. The Pledge of Allegiance was recited and Mr. Sage asked for a moment of silent reflection for Patricia Puto, a cleaner at the high school since May 13, 2008, who passed away on April 28, 2022; for Linda Ringleben, an elementary teacher from 1965 through 1992, who passed away on April 29, 2022; and for Myra Ryan, a teacher from 1969 through 2002, who passed away on April 30, 2022.

4.0 Presentations

Mr. Sage noted that Mr. Jackson is excused from the meeting.

There were no presentations.

Mr. Sage acknowledged Karen Howard, community affairs assistant to Senator Patrick Gallivan, for attending the meeting.

5.0 Correspondence

A letter from Paul Friedrich was received on April 21, 2022.

6.0 Approval of Minutes  
6.1 Regular Session  
April 19, 2022

Moved by Davenport seconded by Cohen to accept the minutes from the regular session held on April 19, 2022, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

7.0 Staff Organizations

Lancaster Administrative and Supervisory Association:

Mrs. Bull thanked the board of education members for their commitment.

Lancaster Central Teachers Association:

Mr. Abraham acknowledged that the LCTA and NYSUT will support the budget.

Lancaster Association of Service Personnel:

No one present to report.

Lancaster Association of Substitute Teachers:

No one present to report.

8.0 Board Reports

There were no board reports.

9.0 Superintendent's  
Administrative Report

Dr. Vallely presented his administrative report.

10.0 Old Business

No old business was discussed.

11.0 New Business  
11.1 Personnel Items  
11.1.1 Personnel Changes

Moved by Uhteg seconded by Jackson to approve the personnel changes for the period ending May 9, 2022, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

11.1.2 Tenure Recommendation

Moved by Cohen seconded by Uhteg to approve the teacher listed for tenure status, effective on the date as indicated. Such grant of tenure is subject to and conditioned upon the teacher receiving an APPR rating of (D) Developing or higher at the conclusion of the 2021-2022 school year. In the event that they do not obtain the required rating as described above, the tenure appointment shall be null and void, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

11.1.3 Create Position for Civil Service  
Personnel Clerk

Moved by Davenport seconded by Talarico to approve the creation of the classified civil service position of Personnel Clerk effective July 1, 2022, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

11.2 Education Items

11.2.1 Committee on Special Education

Moved by Cohen seconded by Davenport to approve the recommendations of the committee on special education, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.0 Business & Financial Items

12.1 Financial Reports

Moved by Uhteg seconded by Cohen to approve the financial reports, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.2 Policy Adoption #6140

Employee Medical Examinations

Moved by Uhteg seconded by Talarico to adopt policy #6140 Employee Medical Examinations for inclusion in the district's policy manual, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.3 Policy 2<sup>nd</sup> Reading #6411

Use of Email in the School District

Policy #6411 Use of Email in the School District was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

12.4 Policy 2<sup>nd</sup> Reading #6470

Acceptable Use Policy

Policy #6470 Acceptable Use Policy was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

12.5 Policy 2<sup>nd</sup> Reading #7316

Student Use of Personal Electronic Devices – Bring Your Own Device (BYOD)

Policy #7316 Student Use of Personal Electronic Devices – Bring Your Own Device (BYOD) was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

12.6 Policy 2<sup>nd</sup> Reading #7317

District Technology Device Student Agreement Policy

Policy #7317 District Technology Device Student Agreement Policy was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

12.7 Contract – Amherst Central

School District

Moved by Cohen seconded by Davenport to approve the contract between the Lancaster Central School District and Amherst Central School District, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.8 Contract – Kenmore – Town of

Tonawanda Central School District

Moved by Davenport seconded by Talarico to approve the contract between the Lancaster Central School District and Kenmore – Town of Tonawanda Central School District, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.9 Declare Equipment Surplus

Moved by Cohen seconded by Fecher to declare the attached listing of equipment as surplus and prepare for disposal according to board policy #5250, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.10 Appoint Physician Services  
For Employees – Occustar  
Workplace Compliance, LLC

Moved by Talarico seconded by Cohen to appoint Occustar Workplace Compliance, LLC as the District’s employee physician and approve the agreement for services, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.11 Memorial Trees – Donald Lynch,  
Susan Lynch, Patricia Puto

Moved by Cohen seconded by Davenport to approve the purchase of three memorial trees with the student union purchasing the stones and inscription, in honor of Mr. Donald Lynch, Mrs. Susan Lynch and Mrs. Patricia Puto, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.12 Bid Extension – Waste Removal  
and Recycling

Moved by Davenport seconded by Cohen to approve the bid extension for refuse and recycling to Casella Waste Management of NY, Inc., for the 2022-2023 school year, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.13 Bid Award – Student Agenda  
Planners

Moved by Fecher seconded by Davenport to approve the bid award for school agenda planners to Jostens Inc./Meridian through the 2022-2023 school year, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.14 Bid Award – \$77.1 M Capital  
Project Phase 5 – Hillview and  
Smart Schools Bond Act - Hillview

Moved by Cohen seconded by Uhteg to approve the recommended bids to Allgaier Construction Corporation (general trades), King Brothers Construction, LLC (masonry), Action Roofing, Inc. (roofing), Scrufari Construction Company, LLC (carpentry), MKS Plumbing Corporation (plumbing), Nairy Mechanical, LLC (HVAC), and Goodwin Electric Corporation (electrical), as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.15 AIA Contract – Allgaier  
Construction Corporation

Moved by Davenport seconded by Cohen to approve the AIA contract between the Lancaster Central School District and Allgaier Construction Corporation in the amount of \$1,476,000 for Phase 5 of the \$77.1 M capital project and the Smart Schools Bond Act UPK addition project at Hillview Elementary School, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.16 AIA Contract – King Brothers  
Construction, LLC

Moved by Davenport seconded by Talarico to approve the AIA contract between the Lancaster Central School District and King Brothers Construction, LLC in the amount of \$333,000 for Phase 5 of the \$77.1 M capital project and the Smart Schools Bond Act UPK addition project at Hillview Elementary School, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.17 AIA Contract – Action Roofing,  
Inc.

Moved by Talarico seconded by Uhteg to approve the AIA contract between the Lancaster Central School District and Action Roofing, Inc. in the amount of \$200,900 for Phase 5 of the \$77.1 M capital project and the Smart Schools Bond Act UPK addition project at Hillview Elementary School, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.18 AIA Contract – Scrufari  
Construction Company, LLC

Moved by Uhteg seconded by Davenport to approve the AIA contract between the Lancaster Central School District and Scrufari Construction Company, LLC in the amount of \$588,500 for Phase 5 of the \$77.1 M capital project and the Smart Schools Bond Act UPK addition project at Hillview Elementary School, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.19 AIA Contract – MKS Plumbing  
Corporation

Moved by Davenport seconded by Uhteg to approve the AIA contract between the Lancaster Central School District and MKS Plumbing Corporation in the amount of \$353,000 for Phase 5 of the \$77.1 M capital project and the Smart Schools Bond Act UPK addition project at Hillview Elementary School, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.20 AIA Contract – Nairy  
Mechanical LLC

Moved by Uhteg seconded by Cohen to approve the AIA contract between the Lancaster Central School District and Nairy Mechanical

LLC in the amount of \$822,700 for Phase 5 of the \$77.1 M capital project and the Smart Schools Bond Act UPK addition project at Hillview Elementary School, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.21 AIA Contract – Goodwin Electric Corporation

Moved by Davenport seconded by Cohen to approve the AIA contract between the Lancaster Central School District and Goodwin Electric Corporation in the amount of \$777,000 for Phase 5 of the \$77.1 M capital project and the Smart Schools Bond Act UPK addition project at Hillview Elementary School, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.22 Construction Change Orders

Moved by Uhteg seconded by Talarico to approve change orders 77P2 CO-203-003, 77P2 CO-226-003, and 77P2 CO-226-004, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

12.23 Parent Transportation

Moved by Davenport seconded by Uhteg to approve the contract with Melissa Bianchi to transport her child in the afternoons for the remainder of the 2021-2022 school year at \$0.585 per mile, as submitted.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

13.0 Public Hearing

Kelly Hartwig, 21 Americo Court, addressed the board regarding a request for the school board to consider creating new and updating existing outdoor recreational facilities at our schools.

14.0 Executive Session

At 8:16pm moved by Cohen seconded by Davenport to move to executive session to discuss the employment history of a particular person.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

At 9:03pm moved by Cohen seconded by Talarico to reconvene regular session.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

15.0 Adjournment

At 9:04pm moved by Talarico seconded by Davenport to adjourn the regular session.

Vote on the motion: 6 Ayes 0 Nays

Motion approved.

Sandra A. Janik, District Clerk