

Board of Education  
Lancaster Central School District  
Lancaster, New York

Minutes

Meeting Date	August 22, 2022
Kind	Regular Session
Place	Central Avenue School Building, 149 Central Avenue, Lancaster
Members Present	Michael Sage, President Shannon Cohen, Trustee Kevin Davenport, Trustee John Talarico, Trustee Patrick Uhteg, Trustee
Members Excused	Glenn Jackson, Vice President Jill Fecher, Trustee
District Administrators Present	Michael Vallely, PhD, Superintendent of Schools Andrew Kufel, PhD, Asst. Superintendent for Curriculum, Instruction & Pupil Services Jamie Phillips, Asst. Superintendent of Business & Support Services John Armstrong, Director of Special Education Karen Marchioli, EdD, Director of Elementary Education Michele Ziegler, Director of Instructional Technology & Accountability
Others Present	District administrators and faculty members.
1.0 Call to Order	
2.0 Pledge to Flag	
3.0 Moment of Silence	
	The regular meeting of the board of education was called to order at 7:00pm by President Sage. The Pledge of Allegiance was recited and Mr. Sage asked for a moment of silent reflection.
	Mr. Sage noted that Mr. Jackson and Mrs. Fecher are excused from the meeting.
4.0 Presentations	There were no presentations.
5.0 Correspondence	No correspondence was received.
6.0 Approval of Minutes	
6.1 Regular Session	
August 8, 2022	Moved by Cohen seconded by Talarico to accept the minutes from the regular session held on August 8, 2022, as submitted. Vote on the motion:   5 Ayes           0 Nays Motion approved.
7.0 Staff Organizations	

Lancaster Administrative and Supervisory Association:

No one present to report.

Lancaster Central Teachers Association:

John Abraham welcomed new teachers who attended orientation today.

Lancaster Association of Service Personnel:

No one present to report.

Lancaster Association of Substitute Teachers:

No one present to report.

8.0 Board Reports

There were no board reports.

9.0 Superintendent's  
Administrative Report

Dr. Vallely presented his administrative report.

10.0 Old Business

No old business was discussed.

11.0 New Business

11.1 Personnel Items

11.1.1 Personnel Changes

Moved by Uhteg seconded by Talarico to approve the personnel changes for the period ending August 22, 2022, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

11.2 Education Items

11.2.1 Committee on Special Education

Moved by Talarico seconded by Uhteg to approve the recommendations of the committee on special education, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

11.2.2 Committee on Preschool  
Special Education

Moved by Cohen seconded by Talarico to approve the recommendations of the committee on preschool special education, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

11.2.3 Textbook Adoption  
History Alive 1

Moved by Cohen seconded by Uhteg to approve the textbook, History Alive 1, by Wendy Frey, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.0 Business & Financial Items

12.1 Financial Reports

Moved by Davenport seconded by Talarico to approve the financial reports, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.2 Policy Adoption #3220  
Use of Service Animals

Moved by Cohen seconded by Talarico to adopt policy #3220 Use of Service Animals for inclusion in the district's policy manual, as submitted.

Vote on the motion: 5 Ayes 0 Nays  
Motion approved.

12.3 Policy 2nd Reading #1530  
Minutes

Policy #1530 Minutes was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

12.4 Policy 2nd Reading #5130  
Budget Adoption

Policy #5130 Budget Adoption was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

12.5 Policy 2nd Reading #5230  
Acceptance of Gifts, Grants  
and Bequests to the School  
District

Policy #5230 Acceptance of Gifts, Grants and Bequests to the School District was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

12.6 Policy 2nd Reading #5570  
Financial Accountability

Policy #5570 Financial Accountability was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

12.7 Policy 2<sup>nd</sup> Reading #5683  
Fire and Emergency Drills,  
Bomb, Bomb Threats, and Bus  
Emergency Drills

Policy #5683 Fire and Emergency Drills, Bomb, Bomb Threats, and Bus Emergency Drills was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

12.8 Policy 2nd Reading #5740  
Qualifications of Bus Drivers

Policy #5740 Qualifications of Bus Drivers was presented to the board for second first reading. This policy will be placed on the board's next agenda for adoption.

12.9 Policy 2<sup>nd</sup> Reading #6140  
Employee Medical Examinations

Policy #6140 Employee Medical Examinations was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

12.10 Policy 2<sup>nd</sup> Reading #7132  
Non-Resident Students

Policy #7132 Non-Resident Students was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

12.11 Policy 2<sup>nd</sup> Reading #7554  
Suicide

Policy #7554 Suicide was presented to the board for a second reading. This policy will be placed on the board's next agenda for adoption.

12.12 District-Wide School Safety  
Plan 2022-2023

Moved by Uhteg seconded by Talarico to approve the 2022-2023  
District-Wide School Safety Plan, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.13 Building-Level Emergency  
Response Plans 2022-2023

Moved by Davenport seconded by Cohen to approve the 2022-2023  
Building-Level Emergency Response Plans for each school building  
within the district, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.14 Budget Amendment – School  
Bus Purchase

Moved by Talarico seconded by Davenport to approve the expenditure  
budget increase as listed for the voter approved school bus purchase, as  
submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.15 Reserve Fund Activity –  
Ending June 30, 2022

Moved by Cohen seconded by Talarico to approve the reserve fund  
activity for the fiscal year ending June 30, 2022, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.16 New York State Office  
of the State Comptroller Financial  
Management Report – Corrective  
Action Plan

Moved by Davenport seconded by Cohen to approve the Corrective  
Action Plan to the Financial Management Report #2022M-37 by the  
Office of the State Comptroller, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.17 Contract – Carousel Nursery  
School

Moved by Uhteg seconded by Talarico to approve the agreement  
between the Lancaster Central School District and Carousel Nursery  
School, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.18 Contract – Town of Lancaster –  
School and Community Support  
Program

Moved by Davenport seconded by Cohen to approve the agreement  
between the Lancaster Central School District and the Town of Lancaster  
which grants permission to operate a School and Community Support  
Program, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.19 Contract – Siemens Industry, Inc.

Moved by Talarico seconded by Uhteg to approve the agreement between the Lancaster Central School District and Siemens Industry, Inc., as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.20 Contract – OG Instruction

Moved by Cohen seconded by Talarico to approve the agreement between the Lancaster Central School District and OG Instruction, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.21 Declare Surplus Equipment

Moved by Talarico seconded by Davenport to declare the attached listing of equipment as surplus and prepare for disposal according to board policy #5250, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.22 AIA Contract – Modular Comfort Systems (MCS)

Moved by Talarico seconded by Uhteg to approve the AIA Contract between the Lancaster Central School District and Modular Comfort Systems in the amount of \$316,325 for HVAC work as part of the 2018 capital project, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.23 Lancaster Association of Service Personnel – Memorandum of Agreement – Working Day for Bus Drivers and Attendants for the 2022-2023 School Year

Moved by Cohen seconded by Davenport to approve the negotiated memorandum of agreement between the Lancaster Association of Service Personnel amending the working day for bus drivers and attendants for the 2022-2023 school year, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.24 Updated Purchasing Cooperative Resolution

Moved by Cohen seconded by Talarico to approve participation in the updated list of cooperative purchasing programs for the fiscal year 2022-2023, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

12.25 Contract – The Institute on Trauma and Trauma Informed Care

Moved by Davenport seconded by Talarico to approve the contract between the Lancaster Central School District and The Institute on Trauma and Trauma Informed Care, as submitted.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

13.0 Public Hearing

Nobody addressed the board at this time.

14.0 Executive Session

At 7:12pm moved by Cohen seconded by Davenport to move to executive session to give the board an update on negotiations with the Lancaster Association of Service Personnel.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

At 7:56pm moved by Cohen seconded by Davenport to reconvene regular session.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

23.0 Adjournment

At 7:57pm moved by Cohen seconded by Talarico to adjourn the regular session.

Vote on the motion: 5 Ayes 0 Nays

Motion approved.

Sandra A. Janik, District Clerk