



VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

School Board Services

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District 6 – Beach

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Laura K. Hughes
At-Large

Victoria C. Manning
At-Large

Jessica L. Owens
District 3 – Rose Hall

Trenace B. Riggs
District 1 – Centerville

Carolyn D. Weems
District 4 - Bayside

Aaron C. Spence, Ed.D., Superintendent

School Board Mini-Retreat/School Board Regular Meeting MINUTES

Tuesday, January 26, 2021

School Administration Building #6, Municipal Center
2512 George Mason Drive
Virginia Beach, VA 23456

School Board Mini-Retreat Tuesday, January 26, 2021

Chairwoman Rye convened the School Board Mini-Retreat at 11:33 a.m. and announced the Mini-Retreat is taking place at the School Administration Building. Pursuant to the State of Emergency related to the COVID-19 pandemic, the Governor’s Executive Orders, the Virginia Freedom of Information Act as amended by the Virginia General Assembly and the School Board’s April 7, 2020 Emergency Resolution, the School Board and selected staff members will meet in person at the School Administration Building; however, at this time, it is impractical and unsafe to allow other persons to attend the School Board Mini Retreat due to physical distancing and safety precautions related to the pandemic. Members of the public will be able to observe the Mini Retreat through livestreaming on www.vbschools.com, broadcast on VBT Channel 47, and on Zoom.

The following School Board members were present in the School Board chambers: Chairwoman Rye, Ms. Felton, Ms. Franklin, Ms. Melnyk, and Ms. Riggs. The following School Board members were attending via Zoom: Ms. Anderson (family), Ms. Holtz (health), Ms. Hughes, Ms. Owens (health), and Ms. Weems (family/birth of grandchild). Ms. Manning was not in attendance due to a personal conflict.

Chairwoman Rye proceeded with a history of the original manual draft and the proposed protocol manual; the proposed protocol manual was reviewed with Ms. Anderson and Ms. Riggs presenting sections of the manual; the discussion continued regarding New School Board member orientation; the Code of Ethics; non-agenda speakers; School Board meetings; agenda planning; remote participation; committee member assignments; continued with review of Section III of proposed protocol manual; communication protocols; school visits; social media; FOIA.

Lisa Banicky, Ph.D., Executive Director of Planning, Innovation and Accountability, facilitated a discussion on the proposed protocol manual; activity – fist of 5 polling; discussed the results of polling; feedback from School Board members regarding their polling rating of the protocols; items to be reviewed at the Governance Committee meeting; Chairwoman Rye thanked Ms. Anderson and Ms. Riggs for presentation and representing the committee, and thanked Dr. Banicky for facilitation.

The School Board members took a break at 1:15 p.m. The retreat reconvened at 1:25 p.m.

The next presentation was Parliamentary Procedures and School Board Meetings presented by School Board Legal Counsel, Kamala Lannetti, Deputy City Attorney. Ms. Lannetti reviewed parliamentary procedure; decorum; main motion; procedure of motions; comments/debate; secondary motions; privileged motions; incidental motion; subsidiary motion; discussed 2/3 vote; majority vote; limiting debate on motions; debatable and undebatable motions; common decorum issues during meetings; reviewed the amendment form; preparing amendments ahead; listening to speakers; public comment at meetings; start time for workshop; School Board meeting flow (i.e. recesses, breaks, adjourn.)

The School Board members took a break at 2:15 p.m. The retreat reconvened at 2:20 p.m.

The next presentation was Strategic Framework Update presented by Lisa A. Banicky, Ph.D., Executive Director of Planning, Innovation and Accountability; recapped presentation from July 2020; final storyboard display; reflected on progress since 2015; digital anchor schools; challenge – being responsive in the present while preparing for the future; reviewed groundwork for implementing the new strategic framework; identified key roles for implementing and monitoring the new strategic framework; reviewed timeline of work; examples of meeting the challenge mention above: supporting schools throughout the recovery process, identifying innovative practices, building staff capacity, strengthening partnerships and resource for families, advancing equity; change portfolio management – structured approach to managing change, identify a limited number of priority area (change initiatives), translating change initiatives into projects; “why” project approach – make change more manageable, more specific with intended outcomes, show community what matters to us and provided regular updates, guide the development of the Strategic Action Agenda for schools; biggest change initiatives (the big 3): equity, integrated tiered systems of support, high school redesign; equity: phase 1 – equity assessment, phase 2 – equity plan development and professional learning, phase 3 – implementation of the equity plan; integrated tiered systems of support: the vision - a fully integrated problem-solving model to address the academic, social-emotional, behavioral, and attendance needs of students; high school redesign: future-ready students – rigorous, relevant & real-world learning experiences, a meaningful plan for postsecondary pursuits, a signature experience; next steps: continue meetings with the project leads of the “Big 3”, share project summaries, monitor progress and provide project updates on an ongoing basis, develop the *Compass to 2025 Strategic Action Agenda* for 2021-2022.

The retreat concluded at 3:20 p.m.

INFORMAL MEETING

1. ***Convene School Board Workshop:*** Chairwoman Rye convened the School Board workshop at 4:03 p.m. on the 26th day of January 2021 and announced pursuant to the State of Emergency related to the COVID-19 pandemic, the Governor’s Executive Orders, the Virginia Freedom of Information Act as amended by the Virginia General Assembly and the School Board’s April 7, 2020 Emergency Resolution, the School Board and selected staff members will meet in person at the School Administration Building; however, at this time, it is impractical and unsafe to allow other persons to attend the School Board Meeting due to physical distancing and safety precautions related to the pandemic. Members of the public will be able to observe the School Board Meeting through livestreaming on www.vbschools.com, broadcast on VBT Channel 47, and on Zoom.

It is the School Board’s protocol to break at 5:30 p.m. to prepare for the Regular School Board Meeting to begin at 6:00 p.m. At 5:30 p.m., the School Board will conclude its Informal Meeting unless the School Board votes to continue the Informal Meeting until 5:45 p.m. The Informal Session will conclude no later than 5:45 p.m. in order to allow the School Board and the School Administration to prepare for the Regular School Board Meeting at 6:00 p.m.

The following School Board members were present in the School Board chambers: Chairwoman Rye, Ms. Melnyk, Ms. Felton, Ms. Franklin, Ms. Hughes, and Ms. Riggs. The following School Board members were present via Zoom: Ms. Anderson (out of town/family), Ms. Holtz (health), Ms. Owens (health), Ms. Manning (personal conflict), and Ms. Weems (family/birth of grandchild).

- A. **School Board Administrative Matters and Reports:** Chairwoman Rye commented on the retreat and asked if any reports; discussed a start time for the Special Meeting scheduled for February 2, 2021.
- B. **2020-21 Plan Updates:** The presenters were Marc A. Bergin, Ed.D., Chief of Staff; Donald E. Robertson, Ph.D., Chief Schools Officer; Jack Freeman, Chief Operations Officer; and Kipp Rogers, Ph.D., Chief Academic Officer. Dr. Bergin provided an overview of the presentation; reviewed percent positivity for the Eastern Region; National Strategy for the COVID-19 Response and Pandemic Preparedness – stated the fifth goal – safely reopen schools, businesses and travel while protecting workers; companion executive order – Supporting the Reopening and Continuing Operation of Schools and Early Childhood Education Providers; new guidance published by Virginia Department of Education and the Virginia Department of Health – guiding principles: support in-person learning, prioritize young learners, focus on prevention, consider community needs, and be flexible and innovative;

emphasis on five key mitigation strategies: wear a mask, physical distancing, wash hands, clean and disinfect, and contact tracing; five step guide to school reopening decisions;

Dr. Demetria Lindsay and Mr. Paul Brumund from the Virginia Beach Department of Health joined the meeting to discuss contact tracing progress; working with epidemiologist staff and Ms. Mary Shaw, Coordinator, Student Health Services/School Nurses; helping with contact tracers as a liaison; Virginia Beach Department of Health serves in a consulting role; the discussion continued regarding contact tracing and supporting VBCPS; dedicating more resources to schools, want to increase capacity; vaccines and 1B group; safety mitigations; decrease in positivity; contact tracing; phased in approach bringing students back; thanks to Dr. Lindsay and Mr. Brumund.

Dr. Bergin continued the presentation; recapped the guiding principles; key five mitigation strategies; phased return of students beginning February 2; monitor health and safety mitigations for three weeks before bringing back Option 1 students in grades 7 through 12 on a hybrid schedule on February 23; Mr. Jack Freeman continued the presentation regarding transportation, custodial, food services, COVID Safety Assessment Teams; classified staff help function as custodians; vaccination update; 7,000 names submitted to Vaccine Administration Management System (VAMS); expected transition away from VAMS system; focus on communication and education.

Dr. Rogers continued the presentation; continue to be concerned and focused on the emotional well-being of students and staff; learning loss and impact on students; social emotional learning – counselor-led SEL instruction at elementary level, secondary level SEL support during advisory blocks, professional development for staff, SEL Implementation Team; SEL resources; mental health task force; instructional technology update – training (synchronous and asynchronous training continue), resources (new laptops for instructional staff, Math Teachers – tablets); continue to support schools with professional learning and individual support for teachers to address the academic, social/emotional, and behavioral need of students with disabilities during face to face and virtual instruction; mitigating learning loss – ongoing updates to curriculum, assessments, and resources, professional development, strategic planning support and flexible options while meeting VDOE requirements, small-group instructional model, targeted intervention support, instructional coaching, recovery planning for summer.

Dr. Robertson continued the presentation regarding semester/term 2 update; change requests; athletics update – cancellation of Middle School Winter Season II, observation of safety mitigations for competitions; next steps – monitoring individual school programs, working closely with health services, and keeping School Board informed.

2. **Closed Meeting:** (as needed)
3. **School Board Recess:** The workshop concluded at 5:35 p.m.ca

FORMAL MEETING

4. **Call to Order and Verbal Roll Call:** Chairwoman Rye called the formal meeting ton order at 6:01 p.m. on the 26th day of January 2021 and announced pursuant to the State of Emergency related to the COVID-19 pandemic, the Governor’s Executive Orders, the Virginia Freedom of Information Act as amended by the Virginia General Assembly and the School Board’s April 7, 2020 Emergency Resolution, the School Board and selected staff members will meet in person at the School Administration Building; however, at this this time, it is impractical and unsafe to allow other persons to attend the School Board Meeting due to physical distancing and safety precautions related to the pandemic. Members of the public will be able to observe the School Board Meeting through livestreaming on www.vbschools.com, broadcast on VBTV Channel 47, and on Zoom.

The following School Board members were present in the School Board chambers: Chairwoman Rye, Ms. Melnyk, Ms. Felton, Ms. Franklin, Ms. Hughes, Ms. Manning, and Ms. Riggs. The following School Board members were attending via Zoom: Ms. Anderson (out of town/family), Ms. Holtz (health), and Ms. Owens (health). Ms. Weems was not in attendance due to the birth of grandchild.

4. **Moment of Silence followed by the Pledge of Allegiance**

5. **Student, Employee and Public Awards and Recognitions - NONE**
6. **Adoption of the Agenda:** With the following modification to continue with questions from the earlier workshop to item number 17, Chairwoman Rye called for a motion. Ms. Riggs made a motion, seconded by Ms. Manning. Without discussion, Chairwoman Rye called for a vote; the School Board Clerk announced the motion passed with ten (10) ayes in favor of the motion: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Holtz, Ms. Hughes, Ms. Manning, Ms. Owens and Ms. Riggs. Ms. Weems was not in attendance to vote.
7. **Superintendent's Report:** Superintendent Spence shared the following information: 1) Staff Day is February 1, January 29 is the last day of the first semester/term and the beginning of the second semester/term is February 2; 2) January 25 to January 29 we are celebrating Virginia Beach Principals Appreciate Week; 3) VBCPS students in grades 6 through 12, parents and guardians, staff and community members can register for the 2021 Black History Program, February 6 from 9 a.m. to noon on Zoom by using the link on vbschools.com; and 4) the Virginia Beach chapter of the Virginia State Literacy Association recognizes one leader as the James D. Mullins Leadership Reading Administrator of the Year and VBCPS Elementary Language Arts Coordinator, Abigail Dougherty, has been named the 2020-2021 recipient of this honor.
8. **Approval of Meeting Minutes:**
 - A. **January 5, 2021 Special School Board Meeting:** Without any modifications, Chairwoman Rye called for a motion. Ms. Hughes made a motion, seconded by Ms. Melnyk. Without any discussion, Chairwoman Rye called for a vote; the School Board Clerk announced the motion passed with ten (10) ayes in favor of the motion: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Holtz, Ms. Hughes, Ms. Manning, Ms. Owens and Ms. Riggs. Ms. Weems was not in attendance to vote.
 - B. **January 12, 2021 Organizational/Regular School Board Meeting:** There was one modification to the January 12, 2021 Organizational/Regular School Board meeting minutes in which Chairwoman Rye was noted as making a second to the motion of call to question but it was Ms. Riggs that made the second motion. Chairwoman Rye called for a motion to approve with the modification. Ms. Felton made a motion, seconded by Ms. Anderson. Without any discussion, Chairwoman Rye called for a vote; the School Board Clerk announced the motion passed with ten (10) ayes in favor of the motion: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Holtz, Ms. Hughes, Ms. Manning, Ms. Owens and Ms. Riggs. Ms. Weems was not in attendance to vote.
9. **Hearing of Citizens and Delegations on Agenda Items**

Chairwoman Rye announced the School Board will now hear comments on Agenda Items from citizens and delegations who signed up with our Clerk prior to this meeting. In-person speakers will be called first followed by speakers participating through Zoom or by telephone. It is not necessary for speakers to ask if they can be heard. Speakers should begin speaking once their name is called. As a reminder, each speaker has four minutes to present and will be given a thirty-second warning before time expires. Once the speaker's time has expired, the speaker should stop making remarks and the next speaker will be cued to speak. Speakers may not cede their time to other speakers or substitute other speakers for the registered speaker. Please keep in mind, the School Board invites the public to also submit comments through our group e-mail account which can be found on our website. There were two in person speakers and one online speaker. The topics discussed were African American History Month and School Counseling, mental and social health of students; staffing.
10. **Consent Agenda**

Chairwoman Rye stated the following items for approval as part of the Consent Agenda; the following resolutions were read:

 - A. Resolutions:
 - A. **African American History Month – February 2021:** Ms. Felton read the following resolution:

**Resolution for African American History Month
February 2021**

WHEREAS, African American History is recognized across the USA & Canada in February every year; and highlights the accomplishments and contributions of African, African American, Pan-African people; and

WHEREAS, African Americans have forged a proud legacy that reflect the spirit of our nation and community for example, the first and only school for African Americans in Princess Anne County, now known as the City of Virginia was Princess Anne County Training School, Union Kempsville High School which opened the fall of 1938 and whose alumni continue to make history today; and

WHEREAS, it is imperative for the good of our nation that schools continue to build awareness and understanding of African American role models whose commitments and achievements embody the American spirit and pursuit of excellence; and acknowledge the contributions made by African Americans despite struggles for freedom and equality; and

WHEREAS, the 2021 theme, “**The Black Family: Representation, Identity and Diversity**” highlight the black family through many disciplines such as history, literature, the visual arts and film studies, sociology, anthropology, and social policy; and

WHEREAS, the School Board of the City of Virginia Beach, through its core values, emphasizes the importance of valuing differences within our school division;

NOW, THEREFORE, BE IT

RESOLVED: That the School Board of the City of Virginia Beach officially recognizes the month of February 2021 as African American History Month and its theme, “**The Black Family: Representation, Identity and Diversity**”; and be it

FURTHER RESOLVED: That the School Board of the City of Virginia Beach encourages all citizens to support and participate in the various school and community activities during African American History Month; and be it

FURTHER RESOLVED: That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach this 26th day of January, 2021

B. Career and Technical Education Month: Ms. Melnyk read the following resolution:

**Resolution for Career and Technical Education Month
February 2021**

WHEREAS, profound economic and technological changes globally have a direct impact on the structure and nature of work, thereby placing new and additional responsibilities on our educational system; and

WHEREAS, Career and Technical Education, which provides students with a career pathway for postsecondary education and workplace readiness, is the foundation of a strong, well-educated workforce which fosters productivity and innovation in business and industry and contributes to Virginia’s leadership in the international marketplace; and

WHEREAS, Career and Technical Education gives students experience in practical, meaningful application of basic skills such as reading, writing and mathematics, thus improving the quality of their education, motivating all students to achieve at high levels, and giving all students leadership opportunities in their communities; and

WHEREAS, Career and Technical Education offers individuals lifelong opportunities to learn new skills that provide them with career choices, expanded earning potential and job satisfaction; and

WHEREAS, the ever-increasing cooperative efforts between Career and Technical educators, Career and Technical Education administrators and business and industry representatives stimulate the growth and vitality of our Commonwealth’s economy by preparing students for careers in high demand, high wage and highly technological skilled work in a global economy;

NOW, THEREFORE, BE IT

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RESOLVED: That the School Board of the City of Virginia Beach officially recognizes the month of February 2021 as Career and Technical Education Month in Virginia Beach City Public Schools; and be it

FURTHER RESOLVED: That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach this 26th day of January 2021

C. National School Counseling Week: Ms. Franklin read the following resolution:

**Resolution for National School Counseling Week
February 1-5, 2021**

WHEREAS, Virginia Beach City Public Schools school counselors are employed to help students reach their full potential; and

WHEREAS, Virginia Beach City Public Schools school counselors are actively committed to helping students explore their abilities, strengths, interests and talents as these traits relate to career awareness and development; and

WHEREAS, Virginia Beach City Public Schools school counselors help parents focus on ways to further the educational, personal and social growth of their children; and

WHEREAS, Virginia Beach City Public Schools school counselors work with teachers and other educators to help students explore their potential and set realistic goals for themselves; and

WHEREAS, Virginia Beach City Public Schools school counselors seek to identify and utilize community resources that can enhance and complement comprehensive school counseling programs and help students become productive members of society; and

WHEREAS, school counselors are a vital part of recovery efforts as they have adapted their programs to meet student and community needs in response to the COVID-19 pandemic; and

WHEREAS, school counselors act as advocates for educational equity, they empower all students, close achievement gaps and address systemic barriers; and

WHEREAS, comprehensive developmental school counseling programs are considered an integral part of the educational process that enables all students to achieve success in school and life;

NOW, THEREFORE, BE IT

RESOLVED: That the School Board of the City of Virginia Beach recognize the first full week of February 2021 as National School Counseling Week in Virginia Beach City Public Schools; and be it

FURTHER RESOLVED: That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach this 26th day of January 2021

D. Religious Exemption(s): That the School Board approve Religious Exemption Case No. RE-20-22, RE-20-23, RE-20-24, RE-20-25, RE-20-26.

Without any modifications, Chairwoman Rye called for a motion. Ms. Felton made a motion, seconded by Ms. Melnyk. Chairwoman Rye called for a vote; the School Board Clerk announced the motion passed with ten (10) ayes in favor of the motion: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Holtz, Ms. Hughes, Ms. Manning, Ms. Owens and Ms. Riggs. Ms. Weems was not in attendance to vote.

11. Action

- A. Personnel Report / Administrative Appointment(s): Ms. Hughes made a motion, seconded by Ms. Manning that the School Board approve appointments and the accept the resignations, retirements and other employment actions as listed on the January 26, 2021, personnel report along with administrative appointments as recommended by the Superintendent.

Without discussion, Chairwoman Rye called for a vote; the School Board Clerk announced the motion passed with ten (10) ayes in favor of the motion: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Holtz, Ms. Hughes, Ms. Manning, Ms. Owens and Ms. Riggs. Ms. Weems was not in attendance to vote. Superintendent Spence introduced the following: Tori H. Beck, Administrative Assistant, Bayside Middle School as an Assistant Principal, Bayside Middle School; and Angela A. Boubouheropoulos, K-12 Gifted Instructional Specialist, Office of K-12 and Gifted Programs, Department of Teaching and Learning as Coordinator, Gifted Education, Office of K-12 and Gifted Programs, Department of Teaching and Learning.

- B. Policy Review Committee (PRC) Recommendations: School Board Legal Counsel, Kamala Lannetti, Deputy City Attorney recommended that the School Board approve Policy Review Committee (PRC) recommendations regarding review, amendment, and repeal of certain policies as reviewed by the PRC at its November 12, 2020 meeting and presented to the School Board for the January 26, 2021 Action Agenda.
1. Bylaw 1-36/ Opening Meetings and Closed Meetings: The PRC recommends amending the Bylaw: to clarify the process for certifying voting to go into closed session; to clarify the expectation regarding confidentiality of closed meeting items; clarify when electronic meetings are allowed and the procedures for remote participation in meetings.

Ms. Hughes made the following motion on behalf of Ms. Weems to amend Bylaw 1-36. B.3. Confidentiality of Closed Meeting items as follows:

School Board Members who access or discuss information or materials in preparation for or during closed meetings will maintain all such information in a confidential manner. Personal notes taken while preparing for or during closed meetings will also be maintained in a confidential manner and in accordance with applicable record keeping guidelines. This may include turning notes over to the Clerk of the Board or Legal Counsel. Failure to protect the confidentiality of closed session material will constitute sufficient reason to restrict that School Board Member from participation in future closed sessions or serving on School Board Committees that handle confidential items.

It was noted that copies of the above amendment were given to the School Board members. Chairwoman Rye called for a motion. Ms. Manning called for a point of order in regards to the motion on the floor, to approve the original before the substitute motion; Chairwoman Rye called for a motion on the floor for Bylaw 1-36 as proposed by the PRC for the sake of discussion; Ms. Felton made a motion, seconded by Ms. Melnyk; Chairwoman Rye called for further discussion; the motion that Ms. Hughes read was seconded by Ms. Franklin; Ms. Riggs recommended to bring the Bylaw back to the PRC for review; Ms. Manning made a privileged motion to send Bylaw 1-36 back to the policy review committee for further consideration and Ms. Riggs seconded. Chairwoman Rye called for a vote; the School Board Clerk announced the motion passed with ten (10) ayes in favor of the motion: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Holtz, Ms. Hughes, Ms. Manning, Ms. Owens and Ms. Riggs. Ms. Weems was not in attendance to vote.

2. Bylaw 1-38/ Regular Meetings, Time, Place, Order of Business, Recessed Meetings, Work Sessions/Public Hearing: The PRC recommends amending the Bylaw to add Section E which will authorize the Chair, Clerk or Superintendent to make reasonable and necessary decisions regarding how meetings are prepared and conducted when Bylaws, policies, regulations or laws do not address the matter or when there is insufficient time for the School Board to take action.

Chairwoman Rye called for a motion; Ms. Felton made a motion, seconded by Ms. Franklin; Ms. Hughes had a comment regarding remote participation but withdrew since it was part of Bylaw 1-36; without further discussion, Chairwoman Rye

called for a vote; the School Board Clerk announced the motion passed with ten (10) ayes in favor of the motion: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Holtz, Ms. Hughes, Ms. Manning, Ms. Owens and Ms. Riggs. Ms. Weems was not in attendance to vote.

- C. 2020-2025 Local Plan for Gifted Education: Gifted Testing Amendment: That the School Board approve the proposed 2020-2025 Local Plan for Gifted Education: Gifted Testing Amendment.

Chairwoman Rye called for motion; Ms. Riggs made a motion, seconded by Ms. Hughes. Chairwoman Rye opened the floor for discussion; Nicole M. DeVries, Ph.D., Director of K-12 and Gifted Programs made a presentation; the proposed change: Universal Screener for all first grade students – CogAT Screener; allows for both in-person and remote administration of the screener; for gifted applicants in grade 2-11, shift from administering both the Naglieri screener and full CogAT assessment to administering just the full CogAT assessment; rationale: ability to assess Option 2 (virtual) student – equity of opportunity, accessibility of CogAT online, condensed time frame for testing; the discussion continued regarding shift from one test to another; consistency in taking one test; process of application; screening of students; Chairwoman Rye called for a vote; the School Board Clerk announced the motion passed with ten (10) ayes in favor of the motion: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Holtz, Ms. Hughes, Ms. Manning, Ms. Owens and Ms. Riggs. Ms. Weems was not in attendance to vote.

- D. School Board Committee Assignment Modifications for Term Ending June 30, 2021: That the School Board approve modifications to the committee assignments for the term ending June 30, 2021 as recommended by the School Board Chair.

Chairwoman Rye reviewed the committee assignments modifications; Chairwoman Rye called for a motion; Ms. Hughes made a motion, seconded by Ms. Riggs; a discussion followed regarding how committee members were assigned; when committees meet and availability; sharing committee information; without further discussion Chairwoman Rye called for a vote; the School Board Clerk announced the motion passed with nine (9) ayes in favor of the motion: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Ms. Felton, Ms. Franklin, Ms. Holtz, Ms. Hughes, Ms. Owens and Ms. Riggs; there was one (1) nay opposed to the motion: Ms. Manning. Ms. Weems was not in attendance to vote.

12. Information

- A. Report on the Comprehensive Annual Finance Report (CAFR): That the School Board receive highlights of the Comprehensive Audit Financial Report (CAFR) for the fiscal year ended June 30, 2020. Crystal M. Pate, Director of Business Services introduced Greg Bussink, Principal with Clinton Larson Allen; clean opinion on the Comprehensive Annual Finance Report (CAFR); mentioned the management discussion and analysis and transmittal sections of report – provide overview of financial statements; thanked for assistance in the process due to challenges working remotely, COVID; working finishing the single audit with the city; mentioned the two awards the school system had received – GFOA Certificate of Excellence and the ASBO; report on internal control of compliance with laws and regulations – report had no significant deficiencies or material weaknesses identified; presented to the Audit Committee; Ms. Manning inquired if School Board members would receive a copy of the CAFR report; Ms. Melnyk thanked the department for all their hard work.
- B. Interim Financial Statements – November/December 2020: Crystal Pate, Director of Business Services provide the School Board with an brief update of the interim financial statements through December 2020; overall revenue trend remains acceptable; increase in our sales tax estimate of about 5 million; revised estimate is still about 4 million less than original budget for sales tax; state funding for a no loss program for reduced enrollment participation at approximately 17.1 million; reduction of 2 million dollars in one-time COVID 19 local relief payment; reduction in based aid of approximately 3 million dollars; projecting a surplus in state revenue of approximately 11.5 million dollars – general assembly can amend the Governor’s budget proposals during the current session, which is scheduled to end February 27; federal revenues showing an acceptable trend; received impact aid payments of approximately 5.3 million dollars through the month of December; sales tax receipts are at an acceptable level year-to-date through December – approximately 1.3 million higher than the same time last year; expenditures and encumbrances trend is also acceptable at this point; the discussion continued regarding SECEP rental facility; first semester payment received January 7, approximately \$82,500.00

C. New Courses: Matthew D. Delaney, Executive Director of Secondary Teaching and Learning presented the following:

1. Dual Enrollment (DE):

- a. BUS100 – DE Introduction to Business: That the School Board receive information regarding the proposed Dual Enrollment course addition for Introduction to Business (BUS100) from Tidewater Community College (TCC) for the Entrepreneurship and Business Academy (EBA) at Kempsville High School for implementation in the 2021-2022 school year.
- b. BUS117 – DE Leadership Development: That the School Board receive information regarding the proposed Dual Enrollment course addition for *Leadership Development (BUS117)* from Tidewater Community College (TCC) for the Entrepreneurship and Business Academy (EBA) at Kempsville High School for implementation in the 2021-2022 school year.

There is no budget impact for adding these courses as they replace outdated courses in the program;

2. African American History Elective: That the School Board receive information regarding the proposed African American History course for all high schools for implementation in the 2021-2022 school year.

Currently, across the Commonwealth, 16 school divisions are offering this course; elective course will challenge students to examine the African American experience by surveying African American history from precolonial Africa through today; teacher professional development expenditure of \$3,900 from the budget in July 2021.

The presentation continued with discussion regarding textbook for the African American History Elective course; use of resources from VDOE; training for teachers; outdated courses in the Dual Enrollment.

D. Textbook Adoptions:

Nicole M. DeVries, Ph.D., Director of K-12 and Gifted Programs presented an overview of the following textbooks as recommended by the AP World Language Textbook Adoption Committee for implementation in the fall of 2021:

1. AP French Language and Culture

Course Title	Textbook	Publisher	Copyright
AP French Language and Culture	<i>Themes, 2nd edition and AP French Language and Culture Exam Preparation Worktext</i>	Vista Higher Learning	2021

2. AP German Language and Culture

Course Title	Textbook	Publisher	Copyright
AP German Language and Culture	<i>Neue Blickwinkel, 2nd edition</i>	Wayside Publishing	2017

3. AP Spanish Language and Culture

Course Title	Textbook	Publisher	Copyright
AP Spanish Language and Culture	<i>Temas, 2nd edition and AP Spanish Language and Culture Exam Preparation Worktext</i>	Vista Higher Learning	2020

4. AP Spanish Literature and Culture

Course Title	Textbook	Publisher	Copyright
AP Spanish Literature and Culture	<i>Intrigas, 3rd edition</i>	Vista Higher Learning	2020

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The presentation continued regarding textbooks for students (i.e. textbook or online access); both are available; a bundle (textbook/online) usually same cost as just online access; cost differential due to number of students enrolled in courses; textbook fund.

Matthew D. Delaney, Executive Director of Secondary Teaching and Learning presented an overview of the following textbooks as recommended by the Secondary Science Textbook Adoption Committee for implementation in the fall of 2021.

5. AP Biology

Course Title	Textbook	Publisher	Copyright
AP Biology	<i>Biology for AP® Courses</i>	OpenStax – Mar 8, 2018	Licensed under Creative Commons Attribution License 4.0 Updated Aug 31, 2020

6. AP Physics 1 and 2

Course Title	Textbook	Publisher	Copyright
AP Physics 1 and 2	<i>College Physics for AP® Courses</i>	OpenStax – Aug 12, 2015	Licensed under Creative Commons Attribution License 4.0 Updated Sep 1, 2020

Policy Review Committee (PRC) Recommendations: School Board Legal Counsel, Kamala Lannetti, Deputy City Attorney presented an overview of the following Policy Review Committee (PRC) recommendations regarding review, amendment, and repeal of certain policies as reviewed by the PRC at its November 12 and December 10, 2020 meetings and presented to the School Board for the January 26, 2021 Information Agenda.

1. Bylaw 1-28/ Committees, Organizations and Boards – School Board Member Assignments: The PRC recommends that the School Board amend Bylaw 1-28 to clarify the procedures for assigning School Board Members and others to School Board Committees, the clarify the procedures for electing Committee chairs, to add a subsection to the Governance Committee responsibilities, to add C (8) Agenda Planning Committee as a Standing Committee, to add the 403 b Plan Oversight Committee as a School Division Standing Committee, and to clarify the outside committees.

The presentation continued regarding 403b committee member needs to complete paperwork for the city (Statement of Economic Interest); agenda planning committee and voting; agenda planning process; placing topics on agenda; recommended Bylaw 1-28 return to committee for review.

2. Bylaw 1-39/ Agenda Preparation: The PRC recommends amending Bylaw 1-39 to clarify the duties of the Agenda Planning Committee, to further clarify how agendas are developed, and to add the criteria for School Board Awards and Recognitions.

The presentation continued regarding number of members on agenda planning; agenda process; public posting; making changes to the agenda; special meetings; recommended Bylaw 1-39 return to committee for review.

3. Policy 4-36/ Payroll Deductions: The PRC recommends deleting references to tax sheltered accounts and deferred compensation plan as these matters are handled elsewhere in policy and regulation.
4. Policy 4-32/ Employee Associations: The PRC recommends that the Policy be amended to require reimbursement to the School Division for the actual expense required by substitutes for employee association members approved for association related leave.

School Board of the City of Virginia Beach
School Administration Building #6 Municipal Center
2512 George Mason Drive,
Virginia Beach, VA 23456
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Tuesday, January 26, 2021
School Board Mini-Retreat/ Regular Meeting
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5. Appendix C: The PRC recommends that the School Board adopt Appendix C School Board Standing Committee Procedures. The procedures were recommended by the Governance Committee and School Board Legal Counsel to standardize how School Board Standing Committees conduct Committee business.

13. Standing Committee Reports: Ms. Riggs mentioned the Sister Cities, met with executive board, student ambassador will continue from last year; Ms. Melnyk mentioned the Audit Committee will meet Thursday at 1:00 p.m. via Zoom; Ms. Felton mentioned the Black History Program on Saturday, February 6, keynote speaker is Councilman Rouse.

14. Conclusion of Formal Meeting

15. Hearing of Citizens and Delegations on Non-Agenda Items

There were eight online speakers. The topics discussed were virtual learning; virtual students' access to school counselors; vaccination of staff and the reopening of schools; concerns of reopening schools, number of substitutes; special education students; quarantine procedures.

16. Workshop: The discussion continued from the informal meeting workshop (see Agenda item 6); change requests Option 2 to Option 1; time frame for second vaccine; working with Virginia Beach Department of Public Health; mental health task force – more information at July Retreat; recovery course in Math; VAAM system and scheduling appointments; may have an additional survey to get staff status; noted that VBCPS does not manage the vaccine process – public health department and city; food distribution for students; staffing – continue to hire; sports teams and competing; contact tracing.

Chairwoman Rye mentioned the Superintendent's Estimate of Needs presentation on Tuesday, February 2, 2021 at 5 p.m.

17. Closed Meeting (as needed)

18. Vote on Remaining Action Items (as needed)

19. Adjournment: The meeting adjourned at 10:09 p.m.

Respectfully submitted:

Regina M. Toneatto, Clerk of the School Board

Approved:

Carolyn T. Rye, School Board Chair