



VIRGINIA BEACH CITY PUBLIC SCHOOLS CHARTING THE COURSE

School Board Services

Carolyn T. Rye, Chair
District 5 - Lynnhaven

Kimberly A. Melnyk, Vice Chair
District 7 – Princess Anne

Beverly M. Anderson
At-Large

Daniel D. Edwards
District 2 – Kempsville

Sharon R. Felton
District 6 – Beach

Dorothy M. Holtz
At-Large

Laura K. Hughes
At-Large

Victoria C. Manning
At-Large

Jessica L. Owens
District 3 – Rose Hall

Trenace B. Riggs
District 1 – Centerville

Carolyn D. Weems
District 4 - Bayside

Aaron C. Spence, Ed.D., Superintendent

School Board Regular Meeting MINUTES

Wednesday, September 9, 2020

School Administration Building #6, Municipal Center
2512 George Mason Drive
Virginia Beach, VA 23456

INFORMAL MEETING

1. **Convene School Board Workshop:** Chairwoman Rye convened the School Board workshop at 3:42 p.m. on the 9th day of September 2020 and announced pursuant to the State of Emergency related to the COVID-19 pandemic, the Governor’s Executive Orders, the Virginia Freedom of Information Act as amended by the Virginia General Assembly and the School Board’s April 7, 2020 Emergency Resolution, the School Board and selected staff members will meet in person at the School Administration Building however, at this this time it is impractical and unsafe to allow other persons to attend the School Board Meeting due to physical distancing and safety precautions related to the pandemic. Members of the public will be able to observe the School Board Meeting through livestreaming on www.vbschools.com, broadcast on VBTV Channel 47, and on Zoom. The following School Board members were present in the School Board chambers: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Mr. Edwards, Ms. Felton, Ms. Hughes, Ms. Manning, Ms. Owens, Ms. Riggs, and Ms. Weems.
Ms. Holtz arrived at 3:57 p.m.
 - A. **School Board Administrative Matters and Reports:** Chairwoman Rye mentioned the possible Governance Committee Retreat date of January 26, 2021 with an alternative date of January 25, 2021. Ms. Anderson mentioned the upcoming VSBA (Virginia School Board Association) 2020 VSBA Legislative Advocacy virtual conference on September 24, 2020 from 9 a.m. to 2:00 p.m. The conference will be via Zoom and a place is reserved in the School Administration Building for any board members who would like to attend. Chairwoman Rye stated the request that the information presentation be switched so that the Transportation Updates be first followed by the Updates on the Reopening of Schools.
 - B. **Transportation Updates:** The presenter was David Pace, Executive Director, Office of Transportation and Fleet Management Services with an introduction by Jack Freeman, Chief Operations Officer. Mr. Pace discussed routing school buses – focused on assignment of students to bus and seating, employee training, public communication, and health mitigation measures; parent completion of transportation registration request by August 12; based on current student data – sufficient number of school buses and drivers to service students during Yellow/Yellow phase; transportation requests as of 9/4/2020: 10,642 elementary students, 2,298 6th grade students, and 2,636 9th grade students; some challenges: recruitment, COVID 19 restrictions at DMV in regards to CDL exams, limited access to job fairs and other recruiting tools; developing recruiting strategies with Human Resources and Communications and Community Engagement; seating for students on buses; adjustment to school hours to allow for cleaning of buses between runs; seats marked on buses i.e. 1A, 1B, 1C, 1D, etc.; developing training videos for drivers – cleaning requirements, seating requirements, personal protective equipment requirements, and handling unique situations; developing plan to notify parents and school personnel of school bus stop assignments; technology initiatives – Edulog Parent Portal Full, Mobile Data Terminals/Data

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Tablets; parent notification application: lite program traces the chosen bus (vehicle specific) and full program traces the bus assigned to the student stop (student specific); stop arm camera program – improving safety for children loading and unloading a school bus; the presentation concluded and opened up for questions.

The discussion continued regarding students not wearing a mask at bus stop and then general procedure in the situation; safety of bus drives and equipment available; reviewed the parent response rate for transportation needs (elementary 10,642; middle school 6th grade 2,298; high school 9th grade 2,636); intent to keep one student to seat – only use two to seat if absolutely necessary; developing plans for the logistics of buses and parent drop-off and pick-up at schools; thank you for stop arm program.

Ms. Holtz stated a point of order regarding wearing a mask. Chairwomen Rye stated the point of order was noted and continued with the workshop.

The discussion continued regarding cleaning of the bus; hand sanitizer and cleaning products on buses; comparison number for student transportation. The discussion concluded and Chairwoman Rye announced the next presentation.

- C. Updates on the Reopening of Schools: The presenters were Marc A. Bergin, Ed.D., Chief of Staff; Jack Freeman, Chief Operations Officer; Kipp Rogers, Ph.D., Chief Academic Officer; Admon Alexander, Ed.D., Director of Family & Community Engagement; and Donald E. Robertson, Ph.D., Chief Schools Officer.

Dr. Bergin began the presentation with an overview of presenters and presentation outline; reviewed the current health metrics; reviewed percent positivity data from Virginia Department of Health for the Eastern Region; number of new cases data from the Virginia Department of Health for the Eastern Region; then Dr. Bergin introduced Mr. Freeman.

Mr. Freeman continued the presentation with an update on custodial and food services; shared videos to reinforce the mitigations developed – facilities: signage, floor markers, plexiglass, classroom setup; custodial: cleaning items, plan to sanitize restrooms and water fountains every three hours and high touch areas every two hours, cleaning equipment – victory sprayer (backpack) and Foam-it machine; food services: mobile food flex station with scanners, hand sanitizers, wireless laptop, and walkie talkie, cashless system; USDA expanding summer meal program; Mr. Freeman introduced Dr. Rogers.

Dr. Rogers began his presentation discussing balance assessment – a model that enables student learning and performance to be thoroughly examined; three key aspects: variety of assessment types, measuring student achievement and growth, and focusing on 5C's (critical thinking, creative thinking, collaboration, communication, and citizenship; elementary assessment measures: Phonological Awareness Literacy Screening (PALS), Reading Inventory (RI), Math Fall Formatives, Math VDOE Quick Checks, Core Content Benchmarks, Balanced Assessment Opportunities; reading inventory given to students in grades 2-9; can be administered during synchronous or asynchronous virtual instruction; PALS screening data helps teachers plan for instruction, intervention, and extension in small group; VDOE Just in Time Mathematics Quick Checks used to assess prerequisite knowledge to identify gaps, help teachers form small groups; Math Fall formative assessments used to identify any learning loss from extended closure, assess previous grade level content, help form small groups;

Secondary assessments – math resources for teachers within Schoology groups to address student learning gaps; resources were explained during professional learning day; spiral reviews; creation of student data trackers; English – pre-assessments on essential skills, revised pacing guides, instructional focus for English teachers include teacher-led small-group instruction to remediate, reteach or enrich students based on formative assessment data, SOL tracking guide and asynchronous lesson samples; reasons for 4x4 schedule: maximize health and safety protocols, reduced academic load, minimize transitions, maximize use of cohorts, decrease teacher-to-student ratio; SOL assessments – those eligible for SOL tests will take corresponding SOL at end of each term; Advanced Placement (AP) – AP Professional Learning Communities, College Board resources (AP Classroom and AP Daily),

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school supports: tutoring opportunities (practice AP exams, AP Bootcamps, and academic support); Dr. Rogers introduced Dr. Alexander.

Dr. Alexander discussed the communication platforms utilized to educate the community: #VBSafeTogether, Health Metrics indicator on vbschools.com website, VBSafe flyer; during planning phases VBCPS hosted seven communication forums, five-part information series VBSafeTogether, and two Parent Connection workshops; updates to VBCPS webpage and FAQ page; Dr. Alexander introduced Dr. Robertson.

Dr. Robertson continued the presentation with information on the Safe Learning Centers: open in all 55 elementary schools, hours 8 am to 3 pm, 608 students enrolled as of 9/4/2020, purpose of program; Safe Learning Center monitors received training via Schoology; 411 trained monitors; information sent to parents regarding Safe Learning Centers hours, meal information, supplies to bring, and health and safety expectations; student and teacher assignments were completed and shared by August 31; new enrollments continue to be processed and placed into classes; class sizes; identification of staff to teach virtually; screening teacher applications; stipend for teachers (Option 1 teachers) keeping all students when transitioning to in-person learning, providing daily instruction within scheduled class to both in-person and virtual students; schedule changes; adjustment to class caps in the virtual setting – Option 2 students moved into homeschool class up to cap, once filled students moved to the central VLC; identifying students and staff for central VLC; schedule modifications; challenge of timeline – additional two weeks to hire and train staff, scheduling changes, contact parents; opened up for questions.

The discussion continued regarding IB program and 4x4 schedule, working with Ms. Cox at Princess Anne High School and communicating with parents; scheduling and staffing; video interview questions – reviewing and selecting candidates to interview with principal panel; student enrollment numbers for homeschool; Safe Learning Centers and monitors; cleaning supplies and personal hand sanitizer, personal hand sanitizer can be brought in if has 60% alcohol however cleaning supplies cannot due to not having Data Safety sheets on products; compliments to teachers at Independence Middle School; teaching in-person and virtually at the same time – is there a minimum grade level, no but mostly secondary teachers are agreeing to take the task; Option 2 students as move to face-to-face will be at either home school virtually, with a partner school, or VLC; IB concerns and what things are in place – at Princess Anne HS partnering students with mentors, boot camps, partner courses, working with IBO (International Baccalaureate Organization); Zoom meetings; 419 teachers submitted documentation to teach virtual; positive sharing on 4x4 and how second day of school went; USDA food plan and modification of distribution – expanded to all sites, website updated with information; thank you for work done at food services; Student Learning Centers once go face-to-face – Parks and Recreation available, sites for child care options.

Chairwoman Rye mentioned the number of speakers in-person and via Zoom regarding hearing all the speakers before continuing the formal meeting. It was noted this was a matter for the formal meeting and Chairwoman Rye concurred but was sharing the information with the Board Members to think about during the break.

Chairwoman Rye concluded the workshop at 5:39 p.m.

2. Closed Meeting: NONE

FORMAL MEETING

- 3. Call to Order and Verbal Roll Call:** Chairwoman Rye called the formal meeting to order at 6:04 p.m. on the 9th day of September 2020 and announced pursuant to the State of Emergency related to the COVID-19 pandemic, the Governor's Executive Orders, the Virginia Freedom of Information Act as amended by the Virginia General Assembly and the School Board's April 7, 2020 Emergency Resolution, the School Board and selected staff members will meet in person at the School Administration Building, however, at this time it is impractical and unsafe to allow other persons to attend the School Board Meeting due to physical distancing and safety precautions related to the pandemic. Members of the public will be able to observe the School Board Meeting through livestreaming on www.vbschools.com, broadcast on VBTV Channel 47, and on Zoom.

The following School Board members were present in the School Board chambers: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Mr. Edwards, Ms. Felton, Ms. Holtz, Ms. Hughes, Ms. Manning, Ms. Owens, Ms. Riggs, and Ms. Weems.

4. *Moment of Silence followed by the Pledge of Allegiance*

5. *Student, Employee and Public Awards and Recognitions: NONE*

6. *Superintendent's Report:* Superintendent Spence shared the following information 1) First Day of School, feedback for day one was overwhelmingly positive, even with a multi-state outage of Securly. Thank you to student, families, staff members, and board members for staying positive, flexible, and offering support and understanding; 2) Health Metrics slide on VBschools.com homepage, to be updated Monday – Friday at around 10 a.m. with current data from the Virginia Department of Health; 3) Department of Technology continues to offer extended hours to assist families and staff with technology issues and password resets; and 4) USDA announced they will extend our ability to provide meal service at no charge. Program will continue to work as it did over the summer and meals are offered through pick-up service, which is available Monday through Friday, 10:30 a.m. to 1:30 p.m.

Point of order was raised by Ms. Holtz regarding policy. Chairwoman Rye explained the policy Ms. Holtz was referring to regarding the mask mandate for School Board chambers. A requested was made to School Board member Ms. Hughes to wear a mask; however, Ms. Hughes respectfully declined wearing a mask while being socially distanced. School Board Legal Counsel, Kamala H. Lannetti, Deputy City Attorney, interjected recalling the discussions regarding the mask policy, completing the medical accommodations form. Ms. Anderson made a motion that everyone wear a mask in the room, and if not wearing a mask then ask the person to leave the room. If a School Board member, that member may join the meeting through Zoom. Ms. Anderson amended the motion to wear a mask unless you have an ADA accommodation and was seconded by Ms. Holtz. Ms. Lannetti clarified the motion and repeated the motion. Chairwoman Rye called for a vote. The School Board Clerk confirmed there were eight (8) ayes in favor of the motion: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Mr. Edwards, Ms. Felton, Ms. Holtz, Ms. Owens, and Ms. Riggs. There were three (3) nays opposing the motion: Ms. Hughes, Ms. Manning, and Ms. Weems. The motion passed 8-3.

Ms. Hughes left the meeting at 6:33 p.m. Note, Ms. Manning also left the meeting at 6:33 p.m. as she was Ms. Hughes transportation. Ms. Hughes joined the meeting via Zoom at 6:39 p.m. Ms. Manning joined the meeting via Zoom at 7:05 p.m.

7. *Hearing of Citizens and Delegations on Agenda Items:* Chairwoman Rye announced the School Board will now hear comments on Agenda Items from citizens and delegations who signed up with our Clerk prior to this meeting. In person speakers will be called first followed by speakers participating through Zoom or by telephone. It is not necessary for speakers to ask if they can be heard. Speakers should begin speaking once their name is called.

As a reminder, each speaker has four minutes to present and will be given a thirty second warning before time expires. Once the speaker's time has expired, the next speaker will be cued to speak. Please keep in mind, the School Board invites the public to also submit comments through our group e-mail account which can be found on our website.

Chairwoman Rye asked the Clerk of the Board to announce the first speaker. There were 34 in person speakers and 17 online speakers via Zoom including one speaker calling in via phone through Zoom. The speakers discussed the agenda topic on the Equity Policy. Note: The School Board heard all in person speakers first until 8:38 p.m. and then took a 10-minute break.

The School Board meeting reconvened at 8:49 p.m. and continued with the hearing of online speakers.

8. *Approval of Minutes:* August 25, 2020 Regular School Board Meeting: Chairwoman Rye called for any modifications to the August 25, 2020 minutes. There being no proposed modifications to the August 25, 2020 minutes, Mr. Edwards made a motion, seconded by Ms. Holtz. Chairwoman Rye called for a vote. The School Board Clerk announced the motion passed unanimously.

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9. Adoption of the Agenda: Chairwoman Rye called for any modifications to the agenda. Ms. Riggs made a modification to remove Action item 11.B.4. Bylaw 1-39 – Agenda Preparations for further evaluation. Ms. Felton made a motion to adoption the agenda with the modification, seconded by Ms. Anderson. Chairwoman Rye called for a vote. The School Board Clerk announced the motion passed unanimously.

10. Consent Agenda: After Chairwoman Rye read items presented for approval as part of the consent agenda with the following:

- A. Program Evaluation Schedule 2020-2021: That the School Board approve the schedule of program evaluations that will be completed by the Office of Planning, Innovation, and Accountability (PIA) during the 2020-2021 school year.
- B. National Hispanic Heritage Month: That the School Board approve a resolution recognizing National Hispanic Heritage Month. Ms. Owens read the following resolution:

**RESOLUTION FOR NATIONAL HISPANIC HERITAGE MONTH
September 15-October 15, 2020**

WHEREAS, one of our nation’s greatest strengths is its vast diversity which enables Americans to see the world from many viewpoints; and

WHEREAS, Hispanic and Latino Americans have forged a proud legacy that reflects the spirit of our nation and community; and

WHEREAS, it is imperative for the good of our nation that schools continue to build awareness and understanding of the contributions made by people from all cultures and backgrounds; and

WHEREAS, through the study of these contributions, students may find role models whose participation, commitment and achievement embody the American spirit and ideals; and

WHEREAS, the School Board of the City of Virginia Beach recognizes the importance of multicultural diversity education within our school division;

NOW, THEREFORE, BE IT

RESOLVED: That the School Board of the City of Virginia Beach officially recognizes September 15 through October 15 as National Hispanic Heritage Month; and be it

FURTHER RESOLVED: That the School Board of the City of Virginia Beach encourages all citizens to support and participate in the various school activities available during National Hispanic Heritage Month; and be it

FURTHER RESOLVED: That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach this 9th day of September 2020.

- C. Suicide Prevention Week: That the School Board approve a resolution recognizing September 6-12, 2020 as Suicide Prevention Week. Mr. Edwards read the following resolution:

**Resolution for Suicide Prevention Week
September 6-12, 2020**

WHEREAS, suicide is the 10th leading cause of deaths in the United States and the second leading cause of death among individuals between the ages of 15 to 24; and

WHEREAS, suicide is now the 2nd leading cause of death in the state of Virginia among individuals between the ages of 15 to 24; and

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WHEREAS, suicide strikes without regard to locality, socio-economic status, ethnicity, religious preference, or age; and

WHEREAS, in the United States, one person completes suicide every 12.8 minutes and there are 10 to 20 suicide attempts per each suicide completion; and

WHEREAS, education, and community involvement are known to be the most crucial factors in preventing suicide; and

WHEREAS, the School Board of the City of Virginia Beach is focused on ways to educate students, parents, and school staff about suicide and prevention of suicide; and

WHEREAS, Virginia Beach City Public Schools, through sustained and dedicated efforts, has implemented programs for all employees and students that recognize a deep commitment at all levels to raise awareness of suicide and its prevention.

NOW, THEREFORE, BE IT

RESOLVED: That the School Board of the City of Virginia Beach designates the week of September 6-12, 2020, as Suicide Prevention Awareness Week in the Virginia Beach City Public Schools, and be it

FURTHER RESOLVED: That strategies and activities to address suicide prevention and suicidal behaviors be ongoing in Virginia Beach City Public Schools, and be it

FURTHER RESOLVED: That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach this 9th day of September 2020

- D. Religious Exemption(s): That the School Board approve Religious Exemption Case No. RE-20-14.

Chairwoman Rye called for a motion to approve. Ms. Riggs made a motion, seconded by Ms. Weems. The School Board Clerk the motion passed unanimously.

11. Action

- A. Personnel Report / Administrative Appointment(s): Mr. Edwards made a motion, seconded by Ms. Melnyk, that the School Board approve the appointments and accept the resignations, retirements, and other employment actions as presented on the September 9, 2020 Personnel Report along with administrative appointments as recommended by the Superintendent. Without discussion the School Board Clerk announced the motion passed unanimously. Superintendent Spence introduced the following: Danielle W. Craven, Teacher, Office of Programs for Exceptional Children, as the Assistant Principal at Kempsville Meadows Elementary School; Tamika Singletary-Johnson, Ed.D., Principal, Tallwood Elementary School as the Principal at Salem Middle School; and Lisa A. Suter, Assistant Principal, Kempsville Meadows Elementary School as the Principal at Tallwood Elementary School.

- B. Policy Review Committee Recommendations: That the School Board review Policy Review Committee (PRC) recommendations regarding review, amendment, and repeal of certain policies as reviewed by the committee at their August 13, 2020 meetings and presented for Action.

1. PRC Equity Policy: The PRC recommends that the School Board adopt an Educational Equity Policy that reflects the School Board's commitment to developing a capacity for cultural competence and a commitment to equity and inclusion to enable the fulfillment of its core values and life-long learning competencies. This Policy comes at the request of School Board Members Felton and Owens and was developed with the Equity Council.

Chairwoman Rye called for a motion to approve. Ms. Anderson made a motion, seconded by Ms. Riggs. Chairwoman Rye opened the floor for discussion. Discussion followed regarding

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requirements for procurement; use of consultants; training; resources; policy to drive plan; misconceptions; purpose of policy; equity council; equity for all students; strategic plan.

Ms. Manning made a substitute motion to defer a vote on equity policy and send to the Planning and Performance Monitoring Committee (PPMC) for review. Ms. Hughes seconded the substitute motion. Chairwoman Rye called for a vote. The School Board Chair announced there were three (3) ayes in favor of the substitute motion: Ms. Manning, Ms. Hughes, and Ms. Weems. There were eight (8) nays opposed to the substitute motion: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Mr. Edwards, Ms. Felton, Ms. Holtz, Ms. Owens, and Ms. Riggs. The substitute motion did not pass with a vote 3-8.

A brief discussion followed regarding the equity council; part of a continuum; strategic planning committee focused on equity during meetings; policy comes first; equity policy is needed. Without further discussion, Chairwoman Rye called for a vote. The School Board Clerk announced there were eight (8) ayes in favor of the original motion: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Mr. Edwards, Ms. Felton, Ms. Holtz, Ms. Owens, and Ms. Riggs. The following board members abstained from voting: Ms. Manning; Ms. Hughes, and Ms. Weems. The motion passed with 8 affirmative votes.

2. Bylaw Appendix B / School Board Standing Rules: The PRC is recommending changes to the School Board Standing Rules regarding Regular School Board Meetings. Many of the recommendations come from the School Board Governance Committee's review of School Board Bylaws as it develops a School Board Protocol Manual. Recommendations include reordering some aspects of the Agenda, removing certain language concerning awards and the annual organizational meeting, and amending the time allotted to hear Agenda Item speakers, and the amending the of time such speakers have to address the School Board.

Chairwoman Rye called for a motion. Ms. Anderson made a motion, seconded by Ms. Riggs. A discussion followed regarding the time allowed for speakers; sign-up time for speakers; Ms. Anderson made a substitute motion to keep speaker time to four (4) minutes, seconded by Ms. Holtz. Chairwoman Rye called for a vote. The School Board Clerk announced the substitute motion passed unanimously.

3. Bylaw 1-18/ Officers: Elections and Terms of Office: The PRC recommends that the Bylaw be amended to include the procedures for electing the School Board Chair at the annual organizational meeting. This language is being recommended to be removed from Appendix B. Ms. Riggs made a motion, seconded by Ms. Felton. Without discussion, Chairwoman Rye called for a vote. The School Board Clerk announced the motion passed unanimously.
4. Bylaw 1-39/ Agenda Preparations: Bylaw 1-39 removed from agenda during the adoption of the agenda.
5. Bylaw 1-47/ Public Comments at School Board Meetings: The PRC recommends that the Bylaw be amended to establish one deadline for speakers to sign up to speak at a School Board Meeting, to provide three minutes for speakers to make their remarks, remove Section D regarding documents, and authorize the School Board Chair or the Superintendent to create procedures to address the orderly presentation of speakers.

Ms. Anderson made a substitute motion to keep the speaker time to four (4) minutes, seconded by Ms. Riggs. Without further discussion, Chairwoman Rye called for a vote. The School Board Clerk announced the substitute motion passed unanimously.

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6. Policy 3-32/ Emergency/Small/Sole Source Purchases: The PRC recommends that the Policy be amended to exempt certain types of contracts from competitive negotiation requirements based upon recommendation of the Director of Purchasing that competitive negotiation is not cost effective for such contracts.

Mr. Edwards made a motion, seconded by Ms. Holtz. A brief discussion followed regarding competitive purchasing with software and digital resources. Chairwoman Rye called for a vote. The School Board Clerk announced there were ten (10) aye in favor of the motion: Chairwoman Rye, Ms. Melnyk, Ms. Anderson, Mr. Edwards, Ms. Felton, Ms. Holtz, Ms. Hughes, Ms. Owens, Ms. Riggs, Ms. Weems. There was one (1) nay opposed to the motion: Ms. Manning. The motion passed with a vote of 10-1.

7. Policy 3-89/ General Contract Execution: The PRC recommends that dollar amounts for certain contracts requiring certain authorizations be raised to reflect current law and other amended policies.

Mr. Edwards made a motion, seconded by Ms. Melnyk. Without further discussion, Chairwoman Rye called for a vote. The School Board Clerk announced the motion passed unanimously.

12. Information

- A. Budget Calendar: The presenter was Mr. Farrell Hanzaker, Chief Financial Officer and he reviewed the 2020-2021 upcoming budget calendar; overview timeline; February 2nd Special Board meeting – adopted budget to meet city’s deadline; adoption of budget on March 2nd; two public hearings required by state code; city council adopts budget ordinance by May 15; present budget to city council within the first 10 days of April 2021.
- B. Updates on Student Scheduling and Transportation: The presenters were Donald E. Robertson, Ph.D., Chief Schools Officer and David Pace, Executive Director, Office of Transportation and Fleet Management Services. Dr. Robertson began the presentation with a summary of the workshop presentation; student and teacher assignments were completed and shared on or before August 31; continue to enroll new students; need to address class size; continue to staff vacancies; scheduling changes as pivot to face-to-face; CARES funding for teacher stipend for teachers teaching both Option 1 and Option 2 students at the same time; class caps; keep students connected to home school; central virtual learning center – identify students and staff; Dr. Robertson introduced Mr. Pace.

Mr. Pace reviewed the highlights from the workshop presentation; parents completion of transportation form (Elementary students - 10,642, 6th grade students - 2,298, and 9th grade students - 2,636); will have enough buses and drivers to cover the routes; restrictions at DMV and drivers getting CDL; school bus seating – 1 to a seat with possible 2 to a seat only if necessary; adjustment to operating hours to allow extra time to clean buses between runs; seating assignment numbering; PPE equipment and training videos for bus drivers; Edulog parent portal full and lite; and Stop Arm Camera Program.

A discussion continued regarding academic calendar and coming to school face-to-face; date to get students back to school – special education students, some grades back – complexities of scheduling; stipend for teachers; Safe Learning Centers; percentage of teachers willing to teach face-to-face and virtually; guidelines for teachers to record instruction; teacher resources on teaching and learning website.

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- 13. *Standing Committee Reports:*** Chairwoman Rye opened the floor for any standing committee reports. Ms. Weems stated the Planning Performance and Monitoring Committee (PPMC) met last week; had an update to the digital learning evaluation, information will be brought to the School Board in a workshop at a later date. Mr. Edwards stated the Audit Committee met last week and reviewed a portion of the activity fund audit, more details to come.
 - 14. *Conclusion of Formal Meeting:*** Chairwoman Rye concluded the formal meeting at 12:29 a.m.
 - 15. *Hearing of Citizens and Delegations on Non-Agenda Items:*** There were 2 non-agenda items in person speakers. One speaker talked about air quality in schools and the other speaker talked about Princess Anne High School IB and the 4x4 schedule.
 - 16. *Workshop*** (as needed) - NONE
 - 17. *Closed Meeting*** (as needed) - NONE
 - 18. *Vote on Remaining Action Items*** (as needed) - NONE
 - 19. *Adjournment:*** The meeting adjourned at 12:39 a.m.